

AGENDA
Charter Township of Shelby
Board of Trustees Regular Meeting
Shelby Township Municipal Building
52700 Van Dyke, Shelby Township, Michigan
Tuesday, April 3, 2012 - 7:00 P.M.

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

Elece VanderGeld, Junior Girl Scout Member C0007

INVOCATION

AWARDS & PRESENTATIONS

Turning Point Inc. – Sexual Assault Awareness Month Presentation

VFW Old Settlers Post 4659 – Presentation of 2011 Police Officer & Firefighter of the Year Awards

ROLL CALL

PUBLIC HEARING

APPROVAL OF CONSENT AGENDA (Subject to Amendment)

A. Minutes: March 13, 2012 – Work Session – Stony to Metro Trail Grant Discussion & Wood Bridges Discussion

March 20, 2012 – Regular Meeting

March 23, 2012 – Command Officers Negotiation Discussion with Township Labor Attorney (Closed Session)

B. Bill Run in the amount of \$599,340.73.

APPROVAL OF AGENDA (Subject to Amendment)

CORRESPONDENCE

1. GEORGE STECHSCHULTE – Appeal of Freedom of Information Act Denial – March 6, 2012

PLANNING COMMISSION

DEPARTMENTAL & COMMITTEE

2. FIRE CHIEF requests approval to install Fiber Optic Cable.
3. HUMAN RESOURCE DIRECTOR requests approval to recruit for and establish an eligibility list for the position of Librarian I, Adult Librarian.
4. DPW DIRECTOR requests approval of retirement of Bond Debt.
5. CHIEF OF POLICE requests the purchase of radio consolettes.
6. BEAUTIFICATION COMMITTEE requests approval for purchase and installation of two Welcome to Shelby signs.

APPOINTMENTS TO COMMITTEES & COMMISSIONS

7. PARKS AND RECREATION COMMITTEE requests two reappointments.
8. BEAUTIFICATION COMMITTEE requests three reappointments.

TOWNSHIP ANNOUNCEMENTS

BUSINESS FROM THE FLOOR – 5 minute time limit per individual

CLOSED SESSION

9. Discuss Township Purchase of Property with Township Attorney.
10. Discuss Charter Township of Shelby Litigation with Cincinnati Insurance Co. with Township Attorney.

MOTION TO ADJOURN

A group spokesperson is encouraged on agenda items.
Individuals with disabilities requiring auxiliary aids or services at the meeting should contact the Shelby Township Clerk's Office at (586) 731-5102, TDD (586) 726-2731, 7 days prior to the meeting.

Memo

To: Clerk Stanley T. Grot-w/attachments

CC: Fire Chief Gene Shepherd
Police Chief Roland Woelkers
Kenneth J. Klee, VFW Post 4659

From: Richard H. Stathakis, Supervisor

Date: March 26, 2012

Re: Agenda Awards & Presentations - Board of Trustees – April 3, 2012

Attached please find respective letters from Fire Chief Gene Shepherd and Police Chief Roland Woelkers for the Firefighter and Police Officer of the Year Awards for 2011, to be presented by VFW Post 4659.

Therefore, I recommend that this item be included on the Regular Agenda of the April 3, 2012 Board of Trustees' Meeting.

Thank you.



Charter Township of Shelby

FIRE DEPARTMENT
GENE SHEPHERD, FIRE CHIEF

(586) 731-3476 • FAX (586) 726-4553 • 6345 23 MILE ROAD • SHELBY TWP., MICHIGAN 48316-4405

March 23, 2012

To: Richard Stathakis, Township Supervisor

Re: Firefighter of the Year 2011

The V.F.W. has requested that I submit to your office a candidate for Firefighter of the Year. After careful consideration, the nominee for Shelby Township Firefighter of the Year is **Lieutenant / Medic John McCoy**.

John's dedication to the department over his 21 year career here at Shelby Township has brought us to honor him today.

John has served Shelby Township Firefighters Local 1338 as an official for many years, as a Trustee all the way to Union President, for at least 15 years. He has worked hard with the Fire Department on many issues helping to control contract costs and department issues.

John has also been the department station officer in charge of building operations for all facilities for many years. With that, he has kept our operations efficient and updated. He was very helpful in the remodel of station one and the continued maintenance of all four stations. His guidance and support helps the daily operation and ultimately helps me in the little day to day operations without a hitch.

John has also been the station commander of our busiest station and has been recognized by this Board and myself several times for acts of heroism while in command. Officers and firefighters like John are hard to find, but we are blessed to have many who are following in the paths he is leading in everyday.

It is for these reasons and more that I recommend **Lieutenant/Medic John McCoy** for the 2011 Firefighter of the Year.

Respectfully,

Gene Shepherd
Fire Chief

GS/jma

cc: Ken Klee
Lt. Medic John McCoy

Charter Township of Shelby Police Department

52700 VAN DYKE – SHELBY TWP, MICHIGAN 48316-3572 – (586) 731-2121 – FAX (586) 726-7218

March 26, 2012

TO: Rick Stathakis, Township Supervisor

FROM: Roland Woelkers, Police Chief

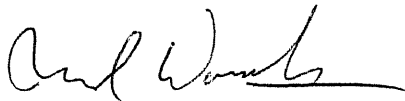
RE: Police Officer of the Year

The V.F.W. has requested that I submit a candidate to your office for Police Officer of the Year. After receiving nominations from members of the department, I have chosen Sergeant Kenneth Cazabon.

Sgt. Cazabon has numerous responsibilities within the police department: supervisor of the Traffic Safety Bureau; CLEMIS systems administrator; creator and coordinator of the Shelby Township Citizens' Police Academy; supervisor of the evidence technicians; coordinator of the annual Community Shred Day; producer and host of "Crime Watch," the bi-weekly cable show informing citizens of crimes in their neighborhoods, just to name a few. All of these assignments are completed with extreme care and diligence.

Because of the professionalism and positive reflection he brings to the Shelby Township Police Department, I wish to nominate Sergeant Kenneth Cazabon as Officer of the Year for 2011.

Respectfully,



Roland Woelkers
Chief of Police

/ms

To protect and serve, through pride, tradition and excellence.

MINUTES OF THE WORK SESSION OF THE CHARTER TOWNSHIP OF SHELBY BOARD OF TRUSTEES HELD ON TUESDAY, MARCH 13, 2012 AT THE PARKS, RECREATION & MAINTENANCE OFFICE MEETING ROOM, 52602 VAN DYKE, SHELBY TOWNSHIP, MICHIGAN.

The work session was called to order at 4:00 p.m. by Supervisor Richard Stathakis.

Members Present: Richard Stathakis, Stanley Grot, Paul Viar,
Paula Filar, Michael Flynn, Lisa Manzella,
Douglas Wozniak

Also Present: Joe Youngblood, Parks & Recreation Director
Cindy Martel, Business Manager, Parks & Recreation
Stacy Cerget, Fazal Khan & Associates

1. Discuss Stony to Metro Trail Grant

Mr. Youngblood made a presentation to the Board regarding the Stony to Metro Trail Grant. About a year ago, the Board approved a Resolution identifying the layout of the trail. The original route extended from River Bends Park to 22 Mile Road, east to Shelby Road, north on Shelby Road to Mound Road, Mound Road north to 25 Mile Road, west on 25 Mile Road to Shelby Road, and north on Shelby Road to Stony Creek.

This route was reviewed several times, taking into consideration the biggest issue which was safety. As you travel north, there are many side streets that cut into Mound. Different options were studied. The route that they realistically always wanted was through the park system. This is the route they are proposing at this time mainly due to the fact they have grant money that became available. Mr. Youngblood outlined the direction of the new route. He pointed out the 22 Mile Road parking lot inside of River Bends Park. The route would extend across the west side of the Clinton River all the way to Ryan Road. It would come out on the south side of the Clinton River right across from Coyote Joe's Bar. It will cross the river at this location and head north on Ryan Road and west through Holland Ponds. It will then head northerly to the Yates Cider Mill. The Yates Cider Mill Trail is currently maintained by Parks & Recreation. It will then head west along the Yates Cider Mill. It will not go through their parking lot because of all of the activity at that location. It will then head north through Soccer City west on 23 Mile Road and north on Dequindre. There are two options if we decide to go with this \$300,000 state grant. We are hopeful we can use this money along with the federal money to get to the Macomb Orchard Trail. If we don't apply for this grant, we are not sure how far the trail will extend. The section going north on Dequindre can be done sometime down the road. Once you get to the Macomb Orchard Trail, the trail connects to 25 Mile Road and Shelby Road directly into Stony Creek. As proposed in 1995, the ultimate goal is a trail connecting Stony Creek to Metro Beach. Once Utica finishes their portion and we complete our section, the section to the north will be the last section to be completed.

Mr. Youngblood asked if the Board had any questions regarding this route change.

Mr. Stathakis said before Parks & Recreation spends time applying for this \$300,000 grant, Mr. Youngblood wants to know if the Board concurs with his proposal.

Mr. Stathakis asked how much effort would be involved in applying for this grant and what is the probability of us acquiring the grant.

Mr. Youngblood feels the chances of the Township acquiring this grant are very good. He along with Mr. Crumm of the Macomb County Department of Roads and Fazal Khan's Office have been working on this matter.

Mr. Youngblood provided background information to the Board members. Macomb County applied for a federal grant high priority project for \$1.9 million with a 20% match coming from Utica and Shelby Township for the Stony to Metro Trail. The County split the money into two phases. Phase One is work to complete the trail in the City of Utica and connect into Shelby Township heading north through River Bends. Utica is presently in agreement to finish their portion through the City of Utica. That is part of Phase One. Money is committed and their City Council passed a motion to move forward with this project. Shelby Township has committed their 20% of the \$350,000 grant that will connect from River Bends heading south to the City of Utica. That approval was granted at a Board meeting approximately one year ago.

The second phase has still not come to the Township Board for approval.

Mr. Viar asked what portion of the trail has the City of Utica completed. Mr. Youngblood responded the portion that goes through the City of Utica, which was originally \$350,000 to \$400,000. However, they are working with their engineers and may have to spend an additional \$400,000 of this federal grant. The money is available from the federal grant and they need to come up with a 20% match.

Mr. Youngblood stated that we are proceeding with Shelby Township's portion. We have the funding and the engineers are set to go. We are ready to start construction this summer to finish our portion. Mr. Viar questioned if we continue with our portion, what value is it if Utica doesn't complete their portion. Mr. Youngblood replied that Utica has signed on that they are completing it.

Mrs. Filar mentioned that at the tri-community event, Mrs. Noonan spoke of completing that trail. Mr. Stathakis agreed and said that is her commitment.

Mr. Stathakis asked how does that additional \$400,000 that Utica needs to spend impact our involvement cost. Mr. Youngblood stated our original numbers, with the state grant, would be about \$1.3 million - \$800,000 from the federal grant, \$300,000 from the state grant, and \$200,000 for our 20% match. If they use \$400,000 then we would subtract about \$900,000 total for this project.

Mr. Youngblood explained the events that would occur if the City of Utica required an additional \$400,000 and how this would affect our portion of the grant. We would still be able to complete a good portion of the trail. Mrs. Filar added if we receive less funding, the trail won't extend as far. Mr. Stathakis said that our amount is capped. We won't invest any more into the project as far as funding.

Mr. Youngblood said we originally came out with a federal grant of \$1.9 million for the City of Utica and Shelby Township, with a 20% match from each community. Shelby Township's max was \$286,000. Now we have committed approximately \$74,000 leaving about \$212,000, if we receive all of the money. That was the original plan. However, with the current situation in the City of Utica, we may have to use a little of that money.

Mr. Viar asked if the Board voted to allocate money to extend a trail up to the area where the City of Utica is supposed to start their trail. He was told yes and it will be built this summer.

Mr. Stathakis said Fazal Khan & Associates has done a great job. They are right on schedule and within budget.

Mr. Flynn asked if this new route is less or more expensive than the Mound Road route. Mr. Youngblood responded that it will probably be 25% to 30% more expensive.

Mrs. Manzella asked if the cost of the trail going up Mound includes any easements that we would have to purchase. Mrs. Cerget said there were three easements that would have to be purchased. The remainder of it was right-of-way that was already granted.

Mrs. Manzella said the residents would prefer the trail going through the park rather than their front lawns.

Mrs. Cerget said this is the reason they took the initiative to work with the County to find additional grant opportunities that the Township could apply for so that the gap in funding could be met in trying to extend the path through the park.

Mrs. Manzella also feels that the park would be better utilized.

She asked how much of the trail does Utica have left to do. Last year she attended a grand opening of their trail and it appeared they had most of it done.

Mr. Youngblood explained that their trail goes from inside River Bends Park where Shelby borders with Utica south under the railroad tracks, behind Eppler Jr. High, past the condos downtown, and then connects underneath to the tunnel. They are having a problem under the railroad. They want to take another look at this section. They are meeting with Mr. Crumm and Mr. Hoepfner of the County because they don't feel what they are proposing should cost another \$400,000. The county is managing the grant so they are staying on top of the situation. Hopefully we will be hearing good news.

Mr. Flynn agrees with Mrs. Manzella's comments with regard to having the trail run through the parks; however, Mound divides the Township in half. If we can't do both, would it be easier for more residents to get to the trail if it was on Mound rather than way over toward Rochester.

The Board felt that Mound Road will create more safety concerns.

Accessibility of the trail was discussed briefly.

Mr. Stathakis asked if we apply for the grant, how long does the process take?

Mr. Youngblood relayed his conversation with Mr. John Crumm from the County regarding submission of the grant application and the process that will follow.

Mr. Stathakis asked what is the down side if we apply for the grant and don't get it.

Mr. Youngblood said we wouldn't get the \$300,000. Mrs. Cerget added the Township will have expenses associated with putting the plans together and engineering expenses. You will pay for it either way because part of the \$800,000 grant is the Township would have to spend money on engineering.

Mr. Flynn asked if the state grant will cover our matching funds for the federal grant and if we don't get the state grant we can always decide not to do it.

Mr. Youngblood said the \$300,000 state grant would be money in addition to what we would receive. If everything works out perfectly, we will get \$800,000 from the federal grant, \$300,000 from the state grant and \$200,000 with a 20% match which would total \$1.3 million. We have to come up with \$200,000 of our own money.

Mrs. Manzella asked if this would be a one-year project or if we would pay for it in increments.

Mrs. Cerget said the funds have to be committed in the account by October 1 in the year that the Township applies for the grant.

Mrs. Manzella said so we have to have all the money there. Mrs. Filar said we have those funds.

Mr. Stathakis asked why this is a concern. Mrs. Manzella said she just wants to make sure we have money. Mr. Stathakis said we have the money in a line item. He is trying to understand Mrs. Manzella's question. What are you concerned about? Mrs. Manzella said she wanted to know if it was in a line item. He asked if Mrs. Manzella was worried about the actual cash value. Mrs. Manzella said no she just wants to make sure that we have it. Mr. Stathakis said the money is there in a line item. If you are talking about actual cash values or future amounts, we can talk about that too. Mrs. Manzella said no she doesn't want to make this complicated. She just asked if the money was in a line item.

Mr. Stathakis said this is a very important initiative and he wants to make sure we are all behind it because we have to get this done and he thinks these are good questions. He doesn't want anyone going out the door saying we don't have the money for it because the money is in a line item and we can do this if we want to but we all have to be in support of it.

Mr. Wozniak said if Utica ends up using that extra \$400,000, how far can our trail extend. Mrs. Cerget said that will be determined in the design phase. As a rough estimate, it may run to the Yates Cider Mill.

Mr. Viar asked if everything goes the way Mr. Youngblood had hoped it would, how far will the trail go. Mr. Youngblood replied it would go from River Bends Park up to the Macomb Orchard Trail, just south of 24 Mile Road. You can take the Macomb Orchard Trail to the sidewalk at 25 Mile and Shelby Road and go right into Stony Creek.

Mr. Viar is looking for something that is complete.

Mr. Youngblood said it completes the Macomb Orchard Trail, it helps with the regional system and at the point where it connects, it will go right up to Stony Creek.

Discussion followed among the Board members.

Mr. Stathakis advised Mr. Youngblood that it would be nice to come up with a map that identifies all of the phases in various colors. Mr. Stathakis would like a bird's eye view of the entire plan.

Mr. Wozniak suggested a destination point in the parking lot at 25 Mile and Shelby Road and obtaining an easement from the private owner. If people wish to stop, we could provide a shelter. They would be able to get ice cream, food, coffee, etc. on that corner. This would be a perfect destination for them to go to Stony Creek or the Macomb Orchard Trail.

Mr. Youngblood stated the Stony Metro Trail and the change in the route will be on the agenda. Approval would mean that the Board supports this project and applying for this grant. We are not committing 20%. It has to come back another time.

Mr. Flynn suggested putting this item on the Consent Agenda since there is no money involved at this time and it is non-binding.

Mrs. Manzella questioned why you would want it on the Consent Agenda. It may be something that residents would like to know about.

Discussion followed. Mr. Stathakis said it was the consensus of the Board that this item would be placed on the Consent Agenda. If we get the grant approved, then a presentation can be made with a map showing the trail and the Board approving our 20% share. This is the first step.

2. Discuss Wood Bridges

Mr. Youngblood said the area under consideration is just north of 25 Mile Road ending east all the way to Stony Creek. There are six wooden bridges along that route which were constructed in 1995 as part of the Stony Creek Metro Trail. We have many people who use this trail to get into Stony Creek. Photos were distributed of the wooden bridges showing how the boards were warping and deteriorating. A concern at this time were two bridges showing that a metal extension was installed to level the surface. After looking at the photos, Mr. Stathakis believes this was a design flaw. He asked if there is anyone we can go back to. The wooden bridges should last longer than this. Mr. Youngblood said this was designed by AEW, the engineers at the time.

Mr. Youngblood felt that some of this can be caused by frost. However, there are pillars as part of the structure. The question is were they installed deep enough.

Mrs. Cerget said we don't know if it was a design flaw or a construction flaw. In order to investigate, you would have to take the bridges apart, remove the footings and test the concrete. It is a big expense.

Mrs. Manzella stated these bridges are well used and were constructed around the same time as her subdivision was built. They had the same kind of bridges in her subdivision that had to be removed. They may have lasted 10 years. She believes since that time we have an ordinance in place stating that you can't install any more wooden bridges.

Mr. Stathakis addressed the metal reinforcements that were made part of the bridges. Without those it would be a very dangerous situation. The wood planks are twisted and you can't repair them. Mr. Youngblood met with Fazal Khan and DEQ and they felt the only way to fix this situation is to tear out two of these sections of bridges, tunnel them up, put in fill and cover it with asphalt which probably should have been done in the very beginning. The Board members questioned why it was done this way. Mrs. Manzella said it was probably a cost factor. Mr. Stathakis said there is a flaw here and the people of Shelby Township deserve a lot more than an answer that it is a cost issue. This is a problem – it is a safety hazard that has to be taken care of.

Mrs. Filar didn't think the Township was pinching pennies in 1995.

Mr. Flynn asked if Mr. Youngblood was talking about replacing this with a berm of dirt and putting asphalt on top of it so there will no longer be a bridge at these locations.

Mr. Youngblood responded the gentlemen we met with from the DEQ made a recommendation to allow some culverts to be put in underneath.

Mr. Grot believes it was done in this manner because of the scenery and to keep it natural with a wooden bridge and wetlands.

Mrs. Manzella agreed as long as we have DEQ approval because we don't want to run into any problems with them.

Mr. Youngblood said we will have it in writing since he came out and met with us.

Mrs. Manzella is in favor of fixing this properly. There is an ordinance in place that doesn't allow wooden bridges anymore because of this problem.

Mr. Stathakis said we need to find out the real cause. He firmly believes that the company or companies that were involved in designing this should have come up with a plan that got more than 15 years with wood that isn't fully depreciated. We need to go back and find why this occurred. We also need to fix this because it is a hazard.

Mrs. Manzella is more interested in finding a solution. She asked where both of these bridges are located and if they are both necessary. Mr. Youngblood said they are necessary. There is no way around them because it is all wetlands. He pointed out the bridges on the map before the Board.

Mr. Stathakis doesn't believe we need to concentrate solely on fixing this. We need to concentrate on fixing this but also seeing if there is some recoverable funding that we can get because of a design flaw that could be an error or omission. Mrs. Cerget will check on that. He feels it should be a full-fledged problem solving venture.

Mr. Youngblood said depending on the time line, Fazal Khan's office is getting approval to start working on this. In the meantime, to keep this open and keep costs down, Mike Marcath can prefab another piece to make it longer to get us through the summer. It's either that, or we will have to shut them down.

The Board felt the bridges are heavily used and should be kept open.

Mr. Stathakis said the Board agrees this is a two step approach – not just fixing it but also recovering any funding. Mr. Youngblood said we have funding to start this project beginning with engineering and repairing the bridges as needed. Mr. Viar asked for the estimated cost. Mr. Youngblood said about \$300,000. Mrs. Cerget believes it may be about \$150,000. In the long run we will have to replace the remainder of the bridges; however, the two being discussed are the most dangerous.

MOTION by Filar, supported by Wozniak, to adjourn.
Motion carried.

The work session adjourned at 4:45 p.m.

ds

MINUTES OF THE REGULAR MEETING OF THE CHARTER TOWNSHIP OF SHELBY BOARD OF TRUSTEES HELD ON TUESDAY, MARCH 20, 2012 IN THE BOARD ROOM OF THE MUNICIPAL BUILDING, 52700 VAN DYKE, SHELBY TOWNSHIP, MICHIGAN.

The meeting was called to order at 7:00 p.m. by Supervisor Richard Stathakis.

A brief invocation was led by Pastor Ken Wagener, Associate Pastor of St. Peter Lutheran Church, 17051 24 Mile Road, Macomb followed by the Pledge of Allegiance led by the cub scouts.

Mr. Randazzo, Veterans Events Coordinator, provided information on the ground breaking ceremony that took place this afternoon for the Veterans War Memorial to be erected in front of the County Administration Building in downtown Mt. Clemens. The monument will be unveiled on the 4th of July.

Mr. Stathakis explained the purpose of the Employment Assistance Program, conducted by CARE Workplace Solutions, and the benefits it provides to the employees of the Township. The total cost is \$18 per employee, which is about \$5,000 for the entire Township.

Mrs. Suida provided information regarding the uniform policy as set forth in the Collective Bargaining Agreement with the UAW.

Members Present: Richard Stathakis, Stanley Grot, Paul Viar, Paula Filar, Michael Flynn, Lisa Manzella, Douglas Wozniak

Also Present: Robert Huth, Township Attorney

PUBLIC HEARING

- 1. C & D Building, LLC – Application for Industrial Development District; 51810 Danview Technology Ct.**
- 2. MFC Netform Inc. – Application for Industrial Facilities Exemption Certificate; 51810 Danview Technology Ct.**

MOTION by Flynn, supported by Manzella, to open a public hearing to discuss the application for an Industrial Development District by C & D Building, LLC and also application for an Industrial Facilities Exemption Certificate by MFC Netform, Inc. Motion carried.

The public hearing was declared open at 7:12 p.m.

Mr. Jim Ahee of Macomb County Planning and Economic Development was in attendance to provide information with regard to both the request for an Industrial Development District and also an Industrial Facilities Exemption Certificate.

Mr. Ahee advised that C&D Building is the owner of the property that is going to be developed for MFC Netform, Inc. In order to move forward and be eligible for the tax abatement, an industrial development district has to be established as part of this process.

MFC Netform, Inc. is about to embark on a major investment in Shelby Township. They will be investing nearly \$8 million in both real property improvements and new machinery and equipment. The investment will create 20 new jobs and help the company maintain its existing business as well. With this investment, the company is actually tripling the size of its current facility from over 18,000 square feet to nearly 57,000 square feet. This will be a huge investment for the Township. They are constructing a new addition adjacent to their current facility. All of the new machinery will be housed in their new addition. With this investment, it will make MFC Netform

the leading cold company for cold formed manufactured parts for the new Chrysler HP transmission. The company serves various industries including automotive, industrial and agricultural sections.

MFC Netform has signed a 10-year lease on the property, which is a huge commitment on the part of this company. Since they are leasing such a large piece of land, Mr. Ahee feels they are anticipating further expansion down the road.

Representatives from MFC Netform were in attendance to address any questions of the Board.

Mr. Ahee continued his presentation by explaining the IFEC program. It has been very successful and is offered by nearly every community in the state of Michigan. It cuts the company's taxes by 50% on the new investments. The current taxes stay the same. If we take the investments the company will be making of approximately \$8 million and we use the 10-year tax abatement time period, over that length of time, the Township will collect an additional \$428,000 in taxes, roughly \$42,000 or \$43,000 per year. It is a win win situation for both sides. The company makes a new investment, continues to grow, acquires more business and hires new people. The community benefits by getting additional tax revenue.

The following individuals expressed their comments regarding this tax abatement:

Clarence Cook, 50067 Chelmsford Court
Ron Churchill, 52811 Mound
John Nightingale, Nightingale Service

Discussion followed with regard to the number of employees who are currently Shelby residents and the number of new employees who will be hired from our Township. Representatives from MFC Netform explained these are high paying, highly skilled positions. There is no guarantee that the new employees will be Shelby residents. They aren't sure how many Shelby residents will actually apply and how many of those individuals would be qualified.

MOTION by Flynn, supported by Manzella, to close the public hearing regarding the IDD for C&D and the IFEC for MFC Netform.
Motion carried.

The public hearing was declared closed at 7:27 p.m.

APPROVAL OF CONSENT AGENDA

A. Minutes: March 6, 2012 – Regular Meeting

March 7, 2012 – Work Session – Fire Department Computer-Aided Dispatch System – VISIONAIR Demonstration

Approve the minutes as presented.

B. VFW Old Settlers Post No. 4659 requests permission to solicit funds for annual Buddy Poppy Days on May 10, 11 and 12, 2012.

Approve the request of VFW Old Settlers Post No. 4659 to solicit funds at storefronts during their annual Buddy Poppy Days on May 10, 11, and 12, 2012, and to waive all fees and bonds provided all solicitors are properly identified.

C. Human Resource Director requests approval:

- 1. of Job Description for Administrative Program Assistant.**

This item was moved to Item #C 1 under Correspondence.

2. of Revised Job Descriptions for Account Processor I and Account Processor II.

Approve the job descriptions for the positions of Account Processor I and Account Processor II, as presented.

D. PRM Director requests a Resolution of Support of the Concept of a submittal for a State Grant for completion of the Stony Creek to Metro Beach Trail.

Mr. Huth read the following Resolutions regarding State Grants into the record.

**Charter Township of Shelby
Resolution of Support
For the Land and Water Conservation Fund Grant Process**

Whereas on this 20th day of March, 2012, The Charter Township of Shelby Board of Trustees support the concept of the proposed stream bank stabilization on the Clinton River and supports the effort to seek additional construction dollars through the application of a grant proposal from the Michigan Department of Natural Resources (MDNR)

And, whereas the Township Board of Trustees understands and supports the application for a Land and Water Conservation Fund grant. The Board also supports that the grant application states 100% of the local community match will be met with in-kind services and equipment usage.

And, whereas the proposed stream bank stabilization will occur along the banks of the Clinton River, located on Township Property in Riverbends Park, Holland Ponds, and adjacent to Yates trail.

And, whereas if the grant application is denied or the federal grant dollars are not available at the time of officially receiving the Michigan grant, the Shelby Township Board has the right to reevaluate the project and funding and either change funding sources for the local match or decline the awarding of the grant. If the state grant is awarded to Shelby Township, it will be up to the Township Board to decide at that time if they would be in favor of committing the local matching in-kind services required by the federal grant and therefore giving permission to move forward with this project.

Therefore be it resolved that the Township of Shelby is in full support and cooperation of the concept of this plan, grant application process, and ultimate completion of the stream bank stabilization.

**Charter Township of Shelby
Resolution of Support
For the Concept of the Proposed Trail Alignment for the
Final Phase of the Metro Beach to Stony Trail**

Whereas on this 20th day of March, 2012, The Charter Township of Shelby Board of Trustees support the concept of the proposed trail alignment for the final phase of the Metro Beach to Stony Trail and supports the effort to seek additional construction dollars through the application of a grant proposal from the Michigan Department of Natural Resources (MDNR)

And, whereas the Township Board of Trustees understands and supports the application for a Michigan Natural Resources Trust Fund grant. The Board also supports that the grant application states 100% of the local community match be met through existing federal grant dollars.

And, whereas the proposed route will go west through River Bends Park, north on Ryan Road through Holland Ponds, west on Yates Cider Mill Trail, north through Soccer City, west on 23 Mile Road and North on Dequindre Road connecting to the Macomb Orchard Trail.

And, whereas if the grant application is denied or the federal grant dollars are not available at the time of officially receiving the Michigan grant, the Shelby Township Board has the right to reevaluate the project and funding and either change funding sources for the local match or decline the awarding of the grant. If the state grant is awarded to Shelby Township, it will be up to the Township Board to decide at that time if they would be in favor of committing the 20% local matching funds required by the federal grant and therefore giving permission to move forward with this project.

Therefore be it resolved that the Township of Shelby is in full support and cooperation of the concept of this plan, grant application process, and ultimate completion of the Metro Beach to Stony Trail.

Charter Township of Shelby Resolution of Support For the Recreation Passport Grant Program Process

Whereas on this 20th day of March, 2012, The Charter Township of Shelby Board of Trustees support the concept of proposed active and passive recreation enhancements (Soccer City) and supports the effort to seek additional funding through the application of a grant proposal from the Michigan Department of Natural Resources (MDNR)

And, whereas the Township Board of Trustees understands and supports the application for a Recreation Passport Program grant. The Board also supports that the grant application states 100% of the local community match be met through in-kind services and equipment usage.

And, whereas the proposed recreation improvements will be completed within Shelby Township parkland;

And, whereas if the grant application is denied or the federal grant dollars are not available at the time of officially receiving the Michigan grant, the Shelby Township Board has the right to reevaluate the project and funding and either change funding sources for the local match or decline the awarding of the grant. If the state grant is awarded to Shelby Township, it will be up to the Township Board to decide at that time if they would be in favor of committing the local matching in-kind services and equipment usage required by the federal grant and therefore giving permission to move forward with this project.

Therefore be it resolved that the Township of Shelby is in full support and cooperation of the concept of these plans, grant application process, and ultimate completion of the projects.

Follow the recommendation of the Parks, Recreation, & Maintenance Director, Joe Youngblood, and support the Resolution for the proposed concept of the trail alignment for the final phase of the Metro Beach to Stony Trail by applying for a state grant through the Michigan Natural Resources Trust Fund Board to be co-authored by the Macomb County Department of Roads. If the state grant is awarded to Shelby Township, it will be up to the Township Board to decide at that time if they would be in favor of committing the 20% local matching funds required by the federal grant and therefore giving permission to move forward with this project.

Follow the recommendation of the Parks, Recreation, & Maintenance Director, Joe Youngblood, and support the Resolution for the concept of the proposed stream bank stabilization on the Clinton River by applying for the land and water conservation fund

grant process through the Michigan Department of Natural Resources (MDNR). The local community match would be met with 100% in-kind services and equipment usage.

Follow the recommendation of the Parks, Recreation, & Maintenance Director, Joe Youngblood, and support the Resolution for the concept of the proposed active and passive recreation enhancements (Soccer City) by applying for the Recreation Passport Grant Program process through the Michigan Department of Natural Resources (MDNR). The local community match would be met with 100% in-kind services and equipment usage.

E. Bill Run in the amount of \$1,393,167.00.

Approve the Bill Run in the amount of \$1,393,167.00, as presented.

MOTION by Grot, supported by Filar, to approve the Consent Agenda, with the deletion of Item No. C (1) – Human Resource Director Requests Approval of Job Description for Administrative Program Assistant, which will be discussed as Item #1 under Correspondence.

Roll Call Vote: Ayes: Grot, Filar, Flynn, Manzella,
Stathakis, Viar, Wozniak
Nays: none

Motion carried.

APPROVAL OF AGENDA

MOTION by Grot, supported by Manzella, to approve the agenda, with the addition of Item #C (1) under Correspondence – Human Resource Director requests approval of Job Description for Administrative Program Assistant.

Motion carried.

CORRESPONDENCE

C. Human Resource Director requests approval of -

1. Job Description for Administrative Program Assistant.

MOTION by Filar, supported by Flynn, to approve the job description for the position of Administrative Program Assistant, as presented, subject to modifying the section titled – Required Education, to include minimum of an Associates Degree, 3 years paid working experience in a public service environment with job responsibilities that include interfacing with a diverse group of people and coordination of programs.

Mrs. Filar feels the qualifications that were initially listed are a little light for the responsibilities and pay grade for this position. She has discussed these changes with Mrs. Suida our HR Director and she concurs.

Motion carried.

3. C & D BUILDING LLC requests adoption of the Resolution Establishing the Industrial Development District; 51810 Danview Technology Ct.

MOTION by Filar, supported by Manzella, to adopt the Resolution Establishing an Industrial Development District for C & D Building LLC., at 51810 Danview Technology Ct., as presented.

**CHARTER TOWNSHIP OF SHELBY
MACOMB COUNTY, MICHIGAN**

RESOLUTION ESTABLISHING INDUSTRIAL DEVELOPMENT DISTRICT

Memorandum of a Resolution adopted at a regular meeting of the Township Board of the Charter Township of Shelby, Macomb County, Michigan, held in the

Township Municipal Building, 52700 Van Dyke Avenue, Shelby Township, Michigan 48316 on **March 20, 2012, at 7:00 p.m.**, Eastern Standard Time.

PRESENT: Members: Richard Stathakis, Stanley T. Grot, Paul Viar,
Paula Filar, Michael Flynn, Lisa Manzella,
Douglas Wozniak

ABSENT: Members: None

The following preamble and resolution were offered by Member Filar and supported by Member Manzella

Whereas, C & D Building LLC., a Michigan limited liability company, hereinafter referred to as "Petitioner", has requested the Township Board establish an Industrial Development District pursuant to the provisions of Act No. 198 of the Public Acts of 1974, as amended, hereafter referred to as "Act 198", within the Danview Technology Park Industrial Subdivision, specifically the North 27.43 ft of Lot 8, and all of Lots 9 and 10.

Whereas, the Charter Township of Shelby is a local governmental unit empowered to establish an Industrial Development District pursuant to Act 198;

Whereas, Petitioner is the owner of greater than seventy-five (75%) percent of the state equalized value of the industrial property located within the proposed Industrial Development District;

Whereas, the Township Board established **March 20, 2012,** at 7:00 p.m. as the date and time and the Township Municipal Building located at 52700 Van Dyke Avenue, Shelby Township, Macomb County, Michigan as the place for the holding of a public hearing on the question of whether an Industrial Development District should be established pursuant to the request of the Petitioner;

Whereas, the Township Board has given written notice of said hearing by certified mail to the owner of all real property within the proposed Industrial Development District and has caused notice of said hearing to be published on **March 11, 2012** in the SOURCE, a newspaper of general circulation with the Charter Township of Shelby.

Whereas, the Township Board has heard the comments of the owner of said real property, residents and taxpayers of the Township and others with respect to the establishment of an Industrial Development District; and,

Whereas, the Township Board finds that the request for the establishment of the Industrial Development District was filed before commencement of construction, alteration or installation of, or of an acquisition related to, a proposed new facility.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of the Charter

Township of Shelby, Macomb County, Michigan:

1. That the Township Board hereby deems the establishment of an Industrial Development District to be beneficial to the residents of the Charter Township of Shelby.
2. That said District may result in increased employment and an eventual and substantial increase in the state equalized valuation of the Charter Township of Shelby.
3. That an Industrial Development District is hereby established pursuant to the provisions of Act No. 198 with the boundaries of said district being solely confined to the following described land situated in the Township of Shelby, County of Macomb, State of Michigan, to wit:

The North 27.43 ft of Lot 8, and all of Lots 9 and 10, of the Danview Technology Park Industrial Subdivision, Recorded April 18, 2000 in Liber 144 of Plats on Pages 34, 35, 36, and 37 at the Macomb County Register of Deeds.

Common Description: **51810 Danview Technology Ct.**

AYES: Members: Filar, Manzella, Stathakis, Viar, Wozniak, Flynn, Grot

NAYS: Members: None

RESOLUTION DECLARED ADOPTED.

Ron Churchill, 52811 Mound, expressed his comments regarding this matter.

Roll Call Vote: Ayes: Filar, Manzella, Stathakis, Viar,
Wozniak, Flynn, Grot
Nays: none

Motion carried.

- 4. MFC NETFORM INC.** requests adoption of the **Resolution approving the Application for an Industrial Facilities Exemption Certificate** at 51810 Danview Technology Ct.

MOTION by Flynn, supported by Manzella, to adopt the Resolution approving the Application for an Industrial Facilities Exemption Certificate for MFC Netform Inc. at 51810 Danview Technology Ct., as presented, for a period of 5 years for Real Property, and 5 years for Personal Property.

Mr. Stathakis informed the audience that MFC Netform, Inc. currently employs 16 people and with this proposed expansion they are anticipating the creation of another 20 jobs here in Shelby Township over the next 2 years. The applicant is requesting an abatement of taxes for a 12-year period for a 38,000 square foot addition to the building. They are also seeking an abatement regarding new personal property and fixtures for the building. The Township Board has the discretion of determining the length of the abatement.

The following individuals expressed their comments regarding this issue:

Dub Hearon, 50655 Parsons

Mr. Tom Weinrich, the President of MFC Netform, Inc., advised that they came to the Township in 2005. They currently have 16 employees and have already added people since they applied for the tax abatement. Ninety percent of their employees live within a 15 mile radius of the company. They look at Shelby Township as their home and they are here to stay. Their first facility is located in Maumee, Ohio which employees 108 people. Mr. Weinrich lives 10 minutes from their company in Ohio. They could more than triple the size of their plant in Maumee. It is a 90,000 square foot building. MFC Netform originally started their business in Michigan in Sterling Heights. Since then, they have moved their production facility to Shelby Township. They like it in Shelby and have made a substantial investment. They have hired over 16 people to date. When they provided numbers to the Township, they were very conservative. They originally said they would hire 20 people in two years. He will almost guarantee that they will probably hire 30 people and they will give preferential treatment to the people of Shelby Township as long as they meet the criteria that they need. It is a highly skilled job and if Shelby residents apply and meet the requirements, they will be hired. The reason they requested a 10-year abatement is because they are ready to sign a 10-year lease with C&D Building Company. That is quite a commitment on their part. They have already invested several million dollars in this facility, and the dollars they are now presenting are very conservative. Between

now and the next five years, they are anticipating at least a \$10 million to \$12 million investment. Maumee, Ohio is begging them to put the expansion and growth there; however, they are committed to Shelby Township. If they can't get a 10-year abatement, they may have to reconsider this proposal.

Mr. Flynn said the reason why the Board has been granting a five-year abatement is the State government has indicated that they are willing to reform personal property tax laws in this state. What we have typically done in Shelby is to award the five years. The company can come back and re-apply for an extension at any time and he can't think of one example where the Board hasn't extended the abatement. They are trying to be consistent and fair to all of the businesses that come before this body. It isn't that MFC Netform is not going to get 10 years. If the state doesn't fix the broken system of taxes in terms of business in the next five years, specifically personal property taxes, MFC Netform is more than likely to get their extension which would bring them to 10 years. As a matter of fairness, we can't give MFC Netform 10 years and other businesses 5 years.

Mr. Weinrich feels this is taking a risk on their part. They don't own the property here in Shelby Township; they are leasing it. In Ohio, they own the property. He requests a 10-year abatement.

Mrs. Manzella asked Mr. Ahee if they come to us for an extension at a later time, do they have to go through the entire process again or is it streamlined. Mr. Ahee responded they would have to go through the whole process. It makes it much easier to do it once. The benefit comes to the community knowing that the company is here and to the company knowing the Township has enough pride in their community to retain it.

Mr. Ahee advised that they love Shelby Township. They were in Sterling Heights and chose to come to Shelby. Mr. Ahee made a comparison with other communities in Macomb County. If they go to Sterling Heights, Warren, Clinton Township or Macomb Township, they will get an 11-year abatement. If they go to Chesterfield Township, they will get at least 8 years. Mr. Ahee encouraged the Board to grant MFC Netform a 10-year abatement. He suggested that as part of the Resolution, the Board can include language that the applicant can come back in five years for an extension.

Mr. Flynn said if the Board wants to change this and it makes better economic development sense, he is willing to amend the motion to reflect 10 years.

Ron Churchill, 52811 Mound
Thomas Turner, 4524 Maeder
Tom Iacobelli, 2415 Collins
Clarence Cook, 50067 Chelmsford Court
Nick Nightingale, 5967 Windemere Court
John Nightingale, Nightingale Standard Service
Dave Curtis, 8531 Southfield
Gary Golasa, 4815 Kings Row

Based on prior discussion, Mr. Flynn is willing to amend the motion to reflect a 10-year abatement rather than 5 years. Mrs. Manzella who supported the motion concurred.

AMENDMENT TO MOTION by Flynn, supported by Manzella, to change a five-year abatement to a 10-year abatement.

Mrs. Filar stated she has been on this Board for nearly 12 years. During the first few years of being a member of the Board, Shelby Township never granted abatements. It was a different economic period of time, we were nicely positioned and companies wanted to come here and we never gave abatements. Since that time, we have been granting abatements for about 5 years. Now we are again in a different economic environment. While we have been granting 5 year abatements, we now have a company who has challenged us, and she can agree that it is probably the right time that we looked seriously at 10 years. She is in favor of 10 years and appreciates

a company who is willing to come in and make this substantial investment, and appreciates that they have been here since 2005. She has been in the staffing industry for 25 years and there is no way that any company can guarantee where a person comes from when they are hired.

Mrs. Manzella agreed with Mrs. Filar. We have been prone to give 5-year abatements and then in some cases the company came back for an additional five years. She is impressed with their confidence that they will be expanding over that entire 10-year period. Ideally it would be great to hire all Shelby Township residents. Companies may be bringing in employees from Harper Woods, Canton, Farmington, etc. and they may be driving to this new facility to work everyday. They may realize what a nice community it is and choose to live here. In doing so, they would come in and buy some of our vacant houses. It is not just the fact of putting Shelby residents to work, it is bringing people to Shelby to occupy our empty houses and keep our commercial establishments busy. There are a lot of benefits to doing this and that is why she will support the amendment to grant a 10-year abatement.

Mr. Grot asked the owner if his facility is a union plant. The owner responded no; however, their Ohio plant is. He is not planning to unionize his employees. That is their choice. He appreciates MFC Netform coming to Shelby Township and also the fact that they are making attempts to hire Shelby Township residents. What would happen if the Shelby Township residents who are working in Oakland County, Sterling Heights and Warren are told that they are only going to retain residents from their own community and all Shelby Township residents will lose their jobs? He appreciates the company making an attempt to hire Shelby Township residents. He doesn't believe we can give preferential treatment. Mr. Grot will support a 10-year abatement. When he was in Sterling Heights, he hardly ever supported a tax abatement but we have a different business climate at this time. Mr. Grot feels the owner of MFC Netform needs to have long-term planning and stability wherever he goes. He is making a future investment and he wants a return on his investment. He appreciates the fact that they are creating jobs and that they are in Shelby Township. He welcomed MFC Netform to our community.

Mr. Wozniak said normally he is a very conservative member of this Board and would only support a 5 year abatement; however, Mr. Ahee who has been a pillar in our community for a long time supporting this company for 10 years means a lot. He will vote for 10 years.

Mr. Stathakis said he hopes they sign the 10-year lease and he believes they will get a 10-year abatement. We do not want MFC Netform to move out of Shelby. We want Mr. Weidner to remain a resident and business owner in our community.

Roll Call Vote: Ayes: Flynn, Manzella, Stathakis, Viar,
Wozniak, Filar, Grot
Nays: none

Motion carried.

Mr. Stathakis recognized Mr. Christopher Nagorski of Skyline for all of his hard work in making this possible.

CHARTER TOWNSHIP OF SHELBY
MACOMB COUNTY, MICHIGAN
RESOLUTION TO ESTABLISH
AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE

Resolution made and adopted at a regular meeting of the Board of Trustees of the Charter Township of Shelby, Macomb County, Michigan, held in the Municipal Building on the **20th** day of **March, 2012** at 7:00 p.m.

PRESENT: Members: Richard Stathakis, Stanley T. Grot, Paul Viar, Paula Filar, Michael Flynn, Lisa Manzella, Douglas Wozniak

ABSENT: Members: None

The following preamble and resolution was offered by Member Flynn and supported by Member Manzella

WHEREAS, MFC Netform Inc., has requested the Township Board of the Charter Township of Shelby approve its Application for an Industrial Facilities Exemption Certificate pursuant to the provisions of Act 198, Public Acts of 1974, as amended;

WHEREAS, the Charter Township of Shelby is a local governmental unit empowered to establish Industrial Development Districts pursuant to Act 198, Public Acts of 1974, as amended;

WHEREAS, the Township Board on **March 20, 2012,** by Resolution established an Industrial Development District pursuant to the petition of the titleholder, **C & D Building, LLC.** a Michigan Limited Liability Corporation.

WHEREAS, MFC Netform Inc., as a lessee/owner, will continue to occupy the facility situated within the aforesaid duly established Industrial Development District and has the obligation to pay all ad valorem real and personal property taxes levied thereon;

WHEREAS, said Application relates to New Personal Property that when purchased and installed constitutes a new facility within the meaning of the aforesaid Act which shall be situated within the aforesaid duly established Industrial Development District;

WHEREAS, completion of the proposed facility is calculated to, and will at the time of issuance of the proposed Certificate have a reasonable likelihood of creating employment within the Charter Township of Shelby;

WHEREAS, completion of the proposed facility does not constitute merely the addition of machinery and equipment for the purpose of increasing productive capacity, but rather is a new facility with acquisition of new machinery, equipment, furniture and fixtures;

WHEREAS, the Township Board established **March 20, 2012** at 7:00 p.m. as the date and time and the Shelby Township Offices located at 52700 Van Dyke Avenue, Shelby Township, Michigan 48316, as the place for the holding of a public hearing on the question of whether the aforesaid Application should be approved.

WHEREAS, the Township Clerk of the Charter Township of Shelby has given written notice of said public hearing to the assessor of the Charter Township of Shelby and to the legislative body of each taxing unit which levies ad valorem property taxes in the Charter Township of Shelby, and has published a notice of said public hearing in a newspaper of general circulation with the Charter Township of Shelby.

WHEREAS, the Township Board has afforded the applicant, the assessor, representatives of the affected taxing units, all residents and taxpayers of the Charter Township of Shelby an opportunity to be heard in person or by written communication as to whether the aforesaid Application should be approved; and,

WHEREAS, the Township Board has been informed that the taxable value of the property proposed to be exempt pursuant to the aforesaid Application when considered together with the aggregate taxable value of property exempt under certificates previously granted and currently in force, does not exceed five (5%) percent of the taxable value of the Charter Township of Shelby.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF SHELBY, MACOMB COUNTY, MICHIGAN;

1. That the Township Board finds and determines that the granting of an Industrial Facilities Exemption Certificate to **MFC Netform, Inc.,** when considered together with the aggregate amount of Industrial Facility Exemption Certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974 and Act No. 255 of the Public Acts of 1978, shall not have the effect of substantially impeding the operation of the Charter Township of Shelby, or impairing the financial soundness of a taxing unit which levies an ad valorem property tax in the Charter Township of Shelby.

2. That the Township Board hereby approves the Application for Industrial Facilities Exemption Certificate filed by **MFC Netform, Inc.**, as a lessee of a new facility for a period of 10 years, effective **December 31, 2012.**

3. That in the event the aforesaid Application for Industrial Facilities Exemption Certificate, when considered together with the aggregate taxable value of property exempt under certificates previously granted and currently in force exceeds five (5%) percent of the taxable value of the Charter Township of Shelby, the Township Board urges the State Tax Commission, with the approval of the State Treasurer, to make a finding and include a statement in the order approving said Industrial Facilities Exemption Certificate, that the same, if granted, shall not have the effect of substantially impeding the operation of the Charter Township of Shelby or impairing the financial soundness of any affected taxing units.

4. That in accordance with Section 22 of Act 198, Public Acts of 1974, as amended, that a written agreement between the Applicant and the Charter Township of Shelby, shall be filed with the Department of Treasury in the form as executed and attached to this Resolution.

AYES: Members: Flynn, Manzella, Stathakis, Viar, Filar, Grot

NAYS: Members: None

RESOLUTION DECLARED ADOPTED.

PLANNING COMMISSION

DEPARTMENTAL & COMMITTEE

5. **HUMAN RESOURCE DIRECTOR** requests approval:

- a. **to recruit for and establish an eligibility list for position of Administrative Program Assistant.**

Mr. Stathakis said there will be a retirement at the Parks, Recreation and Maintenance Department, so this position will be used to fill a vacancy. This employee participates in the supervision of volunteer and seasonal employees and is also active at the Senior Center.

MOTION by Filar, supported by Manzella, to grant the request of the Director of Parks, Recreation and Maintenance and authorize the Civil Service Commission in conjunction with the Human Resource Department to recruit for and establish an eligibility list for the position of Administrative Program Assistant, pay grade 14, General.

Motion carried.

- b. **to hire a Meter Reader in DPW.**

Mrs. Suida along with our Department of Public Works is seeking permission to hire an employee to fill the vacant position of Meter Reader.

MOTION by Flynn, supported by Grot, to hire Bradley Schoenherr as a Meter Reader, Grade 11, in the Department of Public Works and in accordance with the current Municipal Employee's Collective Bargaining Agreement effective March 26, 2012.

Mr. Stathakis advised the audience that the Maintenance I, Grade 17, just retired. The incoming person would be a Meter Reader, Grade 12. The pay would be reduced from \$39,100 to \$32,300, reflecting a difference of about \$5,800 less in pay.

The following individuals expressed their comments/concerns regarding this issue:

Thomas Turner, 4524 Maeder
Brent Freeman, 5792 Harlowe
Dub Hearon, 50655 Parsons

Motion carried.

c. to accept the counter-offer of Roland Woelkers and appoint him as Police Chief.

Mr. Stathakis advised that Roland Woelkers submitted a counter proposal that provides an annual salary of \$92,500. Six months later, it is increased to \$95,000. The first of next year, it is increased to \$104,000.

MOTION by Filar, supported by Viar, to accept the counter-offer of Roland Woelkers and appoint him as Shelby Township Police Chief.

Mr. Stathakis said this counter offer is about \$204,000, which is about \$28,000 less than what he would be making in a two-year period. If he were to keep his current job as Captain, he would be making about \$232,000.

His vacation will also be reduced from 5 weeks to 4 weeks and he will receive no longevity pay.

The following individuals expressed their comments/concerns regarding this issue:

Thomas Turner, 4524 Maeder
Bob Vavro, 54640 Carrington
Frank Lattanzi, 4971 Brunswick

Motion carried.

d. to adopt the Freedom of Information Act Policy.

Mr. Stathakis advised this policy is consistent with State law. Now the Township will no longer hold unclaimed responses for more than 30 days after notification to the requestor. The Township is no longer charging labor fees for requests that take less than 15 minutes to gather. Copy fees will still apply. In the past, we did not have a Board approved policy. If we pass this tonight, we will. The documents are being stored in locked file cabinets. Fees are actually published on each request form. The FOIA duties were reassigned to a non-partisan employee insuring that politics are kept out of the residents' requests for information.

Mr. Huth and Mrs. Suida would like the Board to consider the policy with two changes. In Section 2.7 – the last sentence should read – this notice shall include an explanation as to why the requested public records are exempt from disclosure or an indication that the requested records do not exist and an explanation of the requestor's right to appeal the decision to the Township Board or seek review. Section 3.1 C – the first sentence should read labor costs charged at the rate of the lowest paid employee capable of performing the necessary task to fulfill the request.

MOTION by Filar, supported by Viar, to grant the request of the Human Resources Director and adopt the Freedom of Information Act Policy dated March 20, 2012, with the exceptions that were read by our Attorney Robert Huth.

Thomas Turner, 4524 Maeder, expressed his comments regarding this issue.

Mr. Wozniak asked if the Township can waive fees. Mr. Huth responded that State law gives the Township discretion to charge or not charge.

Motion carried.

6. CABLE TV COORDINATOR requests approval to purchase a camera and record deck equipment.

MOTION by Flynn, supported by Viar, to allow the Cable TV Department to purchase a Panasonic P2 camera and record deck in the amount of \$9,900.00 from the lowest bidder, MIDWEST MEDIA, with funds available from the Government Access Equipment account (598-980-600).

The following individuals expressed their comments regarding this issue:

Robert Vavro, 54640 Carrington
Gary Golasa, 4815 Kings Row

Mr. Martin advised the camera they are requesting will be used for news gatherings. This is replacing the older cameras. The newer cameras record in a different format that will save money in the long run. Mr. Martin indicated this camera is newer technology. It will replace an older camera that uses tapes. The newer camera costs less than the older camera did when it was new and it requires less maintenance. They are moving toward digital recording and it doesn't use tape. The cameras that use tape can't be used now because all of the editing is being done digitally. If they shoot something on tape, it has to be transferred to digital and results in an extra step. They are trying to move forward away from tape to cards and other digital equipment. The new technology provides less maintenance, less labor and better quality.

Motion carried.

APPOINTMENTS TO COMMITTEES & COMMISSIONS

7. HISTORICAL COMMITTEE requests one appointment.

MOTION by Grot, supported by Flynn, to appoint Ms. Victoria Hill to serve the remainder of the term of a vacant position on the Shelby Township Historical Committee for a three year term with an effective date of March 20, 2012 through September 21, 2013.

Motion carried.

TOWNSHIP ANNOUNCEMENTS

Mr. Flynn made the following recreational announcements:

Little League Registration for residents will continue as long as openings are available.

Gardening for Butterflies and Pollinators will be held on March 21. The cost is \$5 per class/ per resident and registration is required.

A Maple Syrup Program will be held on Saturday, March 24 at the Nature Center. The cost is \$3 per person. Call for times and details.

The Easter Bunny Lunch will be held on Saturday, March 31 at 11:00 a.m. at the Shelby Community Center. Kids will enjoy a pizza lunch as well as a visit from the Easter Bunny. The cost is \$7 per resident. Registration is required.

The Easter Egg Scramble is a free event that will be held at River Bends Park on Saturday, March 31 at 1:00 p.m. for ages 3-5 and 2:00 p.m. for ages 6-10.

For further information or to register for any of these events, call the Parks & Recreation Office at 586-731-0300 or visit their web site at www.shelbytwp.org.

Mr. Flynn said the Parks & Recreation Committee meeting was held last night. They had a visit from some members of the Robbie Atherton Foundation. This was a young man who graduated from Eisenhower High School who passed away unexpectedly. His Foundation does various work throughout the community. They have most generously offered to renovate our basketball courts at Mae Stecker Park with a state-of-the-art type flooring. They will also install new basketball nets and padded poles. These improvements are being done at no cost to the Township. It will all be

accomplished with funding from the Robbie Atherton Foundation. For further information, visit their website at www.robbyathertonfoundation.org.

Mrs. Filar reminded the audience that the electronics recycling event will be held on March 31 on the Township grounds where you can bring all of your unwanted electronics. The hours are from 9:00 a.m. until 1:00 p.m.

Yard waste pickup will begin the week of April 1.

Mr. Grot said today he initiated negotiations on behalf of the Township with UAW Local 1777 to make a 10% salary reduction for his new Deputy Clerk Brian Fairbrother, who was appointed Monday, March 19, 2012. The former Deputy Clerk under the previous Township Clerk Terri Kowal received a base salary of \$61,458.00. Mr. Fairbrother's pay will be reduced to \$55,312.00, which is in line with the new-hire pay reduction negotiated into the 2011-2013 UAW Supervisory Bargaining Agreement. This action is being taken in order to make every effort to bring the salaries in line with the reality of private sector compensation. The Township needs to provide the best possible service at the least possible cost.

Mr. Grot stated as he moves forward in his new position as Shelby Township Clerk, his conservative philosophy will continue to be his guide in all future fiscal decisions.

Mrs. Suida explained the 2002 MERC decision which put the position of the appointed Deputy Clerk into the Supervisory Bargaining Unit. In 2004 a Letter of Understanding was placed in the contract that established the rate of pay. The rate of pay was not in the wage scale that is included in the current contract. That Letter of Understanding was never modified to match the 10% reduction in wages that all new hires after September 1, 2010 received. Today she contacted the Supervisory Bargaining Unit Steward and a Letter of Understanding was written which is being reviewed by the Supervisory Bargaining Unit members. She hopes to receive a phone call within the next day or so letting her know when that letter will be signed so that we can make a pay adjustment in line with the rest of the employees of the Township in that Bargaining Unit.

Mr. Grot added the savings for this position will be \$6,146.

Mr. Grot addressed the issue of the submission of nominating petitions, the checking of signatures, and the certification of the petitions.

Mrs. Manzella announced that the American Cancer Society Relay for Life will be held on May 19 and May 20 at River Bends Park. They have room for a few more teams. If you would like to be part of a team, call 248-663-3418 or 248-459-6003.

Mr. Wozniak stated that on March 30, March 31 and April 1, the St. Kieran Knights of Columbus will be holding their Tootsie Roll Drive at entrances to most of the major stores in the Township.

The Shelby Lions will hold their Annual Knock Out Blindness event on April 24. Contact Joe Burke at 586-992-1700 or Dave Ebbeling at 313-909-7776.

Mr. Stathakis stated that Utica Community Schools is one of 35 districts nationally and the only one in Michigan which was selected to participate in the League of Innovative Schools, a White House initiated project, to create an alliance of school districts committed to innovation and learning technology and significant improvements and educational outcomes.

Mr. Stathakis addressed a note from Pete Lund with regard to standing up for religious liberties.

BUSINESS FROM THE FLOOR

The following individuals expressed their comments/concerns regarding various issues:

Bob Vavro, 54640 Carrington
Richard Batchelder, 4290 24 Mile Road
Tom Iacobelli, 2415 Collins

Mr. Grot informed the audience that the first meeting of the Citizens Advisory Committee will be held on April 24 at the Senior Center at 6:30 p.m. He invited everyone to attend.

Marie Fisher, 14402 Bournemuth
Clarence Cook, 50067 Chelmsford Court
Frank Lattanzi, 4971 Brunswick
Brent Freeman, 5792 Harlowe
Gary Kopp, 53800 Applewood Lane
Nick Nightingale, 5967 Windemere
Ron Churchill, 52811 Mound
Gary Golasa, 4815 Kings Row
John Nightingale, Nightingale Towing
Jared Maynard, 45128 Utica Green E.
Thomas Turner, 4524 Maeder
Val Alspaugh, 53386 Venus Drive

CLOSED SESSION

8. Discussion of litigation entitled Charter Township of Shelby v. Indiana Metals LLC with Township Attorney.

MOTION by Manzella, supported by Filar, to recess to Closed Session to discuss potential litigation entitled Shelby Township vs. Argonaut Insurance Company and Trident Insurance Services and the case of Charter Township of Shelby v. Indiana Metals LLC with Township Attorney.

Roll Call Vote: Ayes: Manzella, Filar, Flynn, Grot,
Stathakis, Viar, Wozniak
Nays: none

Motion carried.

Meeting recessed at 10:43 p.m.

Meeting reconvened at 10:57 p.m.

Members Present: Richard Stathakis, Stanley Grot, Paul Viar,
Paula Filar, Michael Flynn, Lisa Manzella,
Douglas Wozniak

MOTION by Viar, supported by Filar, to approve the resolution of the matter of the potential case of Shelby Township vs. Argonaut Insurance Company and Trident Insurance Services, as discussed in Closed Session and to approve the settlement of the Indiana Metals case as discussed in Closed Session.

Motion carried.

MOTION by Viar, supported by Filar, to adjourn.
Motion carried.

The meeting adjourned at 10:59 p.m.

ds

MINUTES OF THE WORK SESSION OF THE CHARTER TOWNSHIP OF SHELBY BOARD OF TRUSTEES HELD ON FRIDAY, MARCH 23, 2012 IN THE LOBBY CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 52700 VAN DYKE, SHELBY TOWNSHIP, MICHIGAN.

The work session was called to order at 10:00 a.m. by Supervisor Richard Stathakis.

Members Present: Richard Stathakis, Stanley Grot, Paul Viar,
Paula Filar, Lisa Manzella, Douglas Wozniak

Member Absent: Michael Flynn

Also Present: Lisa Suida, HR Director
Craig Lange, Township Labor Attorney

1. Discussion of Command Officers Negotiations with Township Labor Attorney

MOTION by Filar, supported by Wozniak, to recess to Closed Session to discuss the Command Officers Negotiations with the Township Labor Attorney.

Roll Call Vote: Ayes: Filar, Wozniak, Grot,
Manzella, Stathakis, Viar
Nays: none

Motion carried.

The work session recessed at 10:02 a.m.

The work session reconvened at 10:54 a.m.

MOTION by Wozniak, supported by Filar, to return to open session.

Motion carried.

MOTION by Viar, supported by Manzella, to adjourn.

Motion carried.

The work session adjourned at 10:55 a.m.

ds



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 12/22/11 - 04/04/12

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 101 - General Fund											
Account 451.002 - Electrical Permits											
5744 - HENGELHOLD ELECTRICAL	PE11 0986	54345 BLACK CHERRY - ELEC PERMIT REFUND	Edit		11/14/2011	04/04/2012	04/04/2012			70.00	
									Account 451.002 - Electrical Permits Totals	Invoice Transactions 1	<u>70.00</u>
Account 675.770 - Art Classes - SC											
5736 - ETHEL WELDON	12380102	Refund, Sr Watercolor Wrkshp	Edit		03/15/2012	04/04/2012	04/04/2012			64.00	
									Account 675.770 - Art Classes - SC Totals	Invoice Transactions 1	<u>64.00</u>
Department 101 - Legislative											
Account 807.000 - Engineering Consulting Fees											
3245 - FAZAL KHAN & ASSOCIATES INC	2012 190	Engineering General	Edit		03/06/2012	04/04/2012	04/04/2012			157.50	
3245 - FAZAL KHAN & ASSOCIATES INC	2012 234	Engineering General	Edit		03/21/2012	04/04/2012	04/04/2012			630.00	
									Account 807.000 - Engineering Consulting Fees Totals	Invoice Transactions 2	<u>787.50</u>
									Department 101 - Legislative Totals	Invoice Transactions 2	<u>787.50</u>
Department 191 - Elections											
Account 801.000 - Contract Labor											
14373 - ELECTION SYSTEMS & SOFTWARE INC	799531	Site Support -- 2 Days -- Feb. 28, 2012 Election	Edit		03/02/2012	04/04/2012	04/04/2012			2,950.00	
									Account 801.000 - Contract Labor Totals	Invoice Transactions 1	<u>2,950.00</u>
									Department 191 - Elections Totals	Invoice Transactions 1	<u>2,950.00</u>
Department 201 - Finance											
Account 727.000 - Office Supply & Printing											
8812 - MATRIX PRINTING SYSTEMS INC	62573 74	10M Direct Deposit & 5M Payroll Check- Pressure Seal	Edit		02/23/2012	04/04/2012	04/04/2012			2,649.50	
									Account 727.000 - Office Supply & Printing Totals	Invoice Transactions 1	<u>2,649.50</u>
									Department 201 - Finance Totals	Invoice Transactions 1	<u>2,649.50</u>
Department 208 - Nature Center											
Account 726.000 - Operating Supplies											
11476 - J&J ACE HARDWARE	1	16892	NC barcode tape & cleanser	Edit	03/14/2012	04/04/2012	04/04/2012			10.42	
1082 - KEE'S AQUARIUM & PETS	3091	Nature Center	Edit		03/09/2012	04/04/2012	04/04/2012			3.50	
1082 - KEE'S AQUARIUM & PETS	3099	NC critter food	Edit		03/20/2012	04/04/2012	04/04/2012			1.59	
17748 - PETTY CASH - NATURE CENTER	pc040405	Animal Care & Pgm Supplies	Edit		03/20/2012	04/04/2012	04/04/2012			25.63	
19792 - TRANE U S INC	6232955R1	A/C coil cleaner; temperature clamp	Edit		03/08/2012	04/04/2012	04/04/2012			11.07	
									Account 726.000 - Operating Supplies Totals	Invoice Transactions 5	<u>52.21</u>
Account 807.208 - Program/Speakers											
2573 - INTO THE WIND	681626	NC 20-kites	Edit		03/02/2012	04/04/2012	04/04/2012			78.00	



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Invoice Due Date Range 12/22/11 - 04/04/12

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 101 - General Fund											
Department 208 - Nature Center											
Account 807.208 - Program/Speakers											
17748 - PETTY CASH - NATURE CENTER	pc040405	Animal Care & Pgm Supplies	Edit		03/20/2012	04/04/2012	04/04/2012			38.24	
									Account 807.208 - Program/Speakers Totals	Invoice Transactions 2	<u>\$116.24</u>
Account 808.208 - Cust/Maint Cont Svc Nature Ctr											
15228 - HOME DEPOT CREDIT SERVICES	7263407	tool; NC cleaning supplies	Edit		03/13/2012	04/04/2012	04/04/2012			6.48	
									Account 808.208 - Cust/Maint Cont Svc Nature Ctr Totals	Invoice Transactions 1	<u>\$6.48</u>
Account 920.000 - Utilities											
24351 - A T & T	586 3232478 0312	NC 2/14-3/13/12	Edit		03/13/2012	04/04/2012	04/04/2012			88.78	
									Account 920.000 - Utilities Totals	Invoice Transactions 1	<u>\$88.78</u>
									Department 208 - Nature Center Totals	Invoice Transactions 9	<u>\$263.71</u>
Department 210 - Legal											
Account 806.000 - Legal Contractual Retainer											
5539 - KIRK HUTH LANGE & BADALAMENTI PLC	65505	legal monthly retainer -- April 2012	Edit		03/21/2012	04/04/2012	04/04/2012			15,833.33	
									Account 806.000 - Legal Contractual Retainer Totals	Invoice Transactions 1	<u>\$15,833.33</u>
Account 811.000 - Legal Fees											
5539 - KIRK HUTH LANGE & BADALAMENTI PLC	65506	Bldg Dept	Edit		03/21/2012	04/04/2012	04/04/2012			75.00	
5539 - KIRK HUTH LANGE & BADALAMENTI PLC	65507	Shelby Woods	Edit		03/21/2012	04/04/2012	04/04/2012			75.00	
5539 - KIRK HUTH LANGE & BADALAMENTI PLC	65509	Supervisor	Edit		03/21/2012	04/04/2012	04/04/2012			2,925.00	
5539 - KIRK HUTH LANGE & BADALAMENTI PLC	65510	Towing Contract	Edit		03/21/2012	04/04/2012	04/04/2012			175.00	
5539 - KIRK HUTH LANGE & BADALAMENTI PLC	65512	Visteon Demo	Edit		03/21/2012	04/04/2012	04/04/2012			4,650.00	
5539 - KIRK HUTH LANGE & BADALAMENTI PLC	65517	Central Park	Edit		03/21/2012	04/04/2012	04/04/2012			150.00	
5539 - KIRK HUTH LANGE & BADALAMENTI PLC	65519	Building Dept	Edit		03/21/2012	04/04/2012	04/04/2012			445.00	
5539 - KIRK HUTH LANGE & BADALAMENTI PLC	65521	Soccer City	Edit		03/21/2012	04/04/2012	04/04/2012			1,975.00	
5539 - KIRK HUTH LANGE & BADALAMENTI PLC	65513	University Builders	Edit		03/21/2012	04/04/2012	04/04/2012			5,350.00	
5539 - KIRK HUTH LANGE & BADALAMENTI PLC	65516	Professional Services	Edit		03/21/2012	04/04/2012	04/04/2012			2,675.00	
									Account 811.000 - Legal Fees Totals	Invoice Transactions 10	<u>\$18,495.00</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 101 - General Fund											
Department 210 - Legal											
Account 955.000 - Other Expenses											
5539 - KIRK HUTH LANGE & BADALAMENTI PLC	65521	Soccer City	Edit		03/21/2012	04/04/2012	04/04/2012			10.60	
5539 - KIRK HUTH LANGE & BADALAMENTI PLC	65513	University Builders	Edit		03/21/2012	04/04/2012	04/04/2012			151.76	
5553 - AVERY RANDALL	3192012	Mileage Reimbursement for FOIA 05MAR06	Edit		03/19/2012	04/04/2012	04/04/2012			7.26	
5554 - LISA M SUIDA	3142012	Mileage Reimbursement for Health Care Seminar	Edit		03/14/2012	04/04/2012	04/04/2012			17.93	
									Account 955.000 - Other Expenses Totals	Invoice Transactions 4	<u>\$187.55</u>
									Department 210 - Legal Totals	Invoice Transactions 15	<u>\$34,515.88</u>
Department 371 - Protective Inspection											
Account 727.000 - Office Supply & Printing											
5128 - LASER PROS INTERNATIONAL	INV1232554	6 - HP P2035/2055 Black Toner Cartridge	Edit		02/21/2012	04/04/2012	04/04/2012			406.72	
									Account 727.000 - Office Supply & Printing Totals	Invoice Transactions 1	<u>\$406.72</u>
Account 728.000 - Membership Dues & Conference											
23214 - OCBOA	OCBOA2012MB R	OCBOA 2012 MEMBERSHIP GB	Edit		03/22/2012	04/04/2012	04/04/2012			35.00	
1133 - SEMBOIA	SEMBOIAMBRR G	SEMBOIA 2012 MEMBERSHIP RG	Edit		03/22/2012	04/04/2012	04/04/2012			60.00	
1133 - SEMBOIA	SEMBOIAMBRT W	SEMBOIA 2012 MEMBERSHIP TW	Edit		03/22/2012	04/04/2012	04/04/2012			60.00	
1133 - SEMBOIA	SEMBOIAMBRG B	SEMBOIA 2012 MEMBERSHIP GB	Edit		03/22/2012	04/04/2012	04/04/2012			60.00	
									Account 728.000 - Membership Dues & Conference Totals	Invoice Transactions 4	<u>\$215.00</u>
Account 805.296 - Lot Checks											
3245 - FAZAL KHAN & ASSOCIATES INC	2012 171	ENGINEERING FEE - 56463 SUMMIT	Edit		03/06/2012	04/04/2012	04/04/2012			80.00	
3245 - FAZAL KHAN & ASSOCIATES INC	2012 172	ENGINEERING FEE - 11431 LANGSLEY	Edit		03/06/2012	04/04/2012	04/04/2012			80.00	
									Account 805.296 - Lot Checks Totals	Invoice Transactions 2	<u>\$160.00</u>
Account 860.200 - Auto Repair - Maint Exp											
18462 - SHELBY TIRE & AUTO SERVICE	31287	VEHICLE REPAIR B-10	Edit		03/08/2012	04/04/2012	04/04/2012			99.51	
									Account 860.200 - Auto Repair - Maint Exp Totals	Invoice Transactions 1	<u>\$99.51</u>
									Department 371 - Protective Inspection Totals	Invoice Transactions 8	<u>\$881.23</u>
Department 442 - Highway Streets Bridges											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			14,272.77	
									Account 925.000 - Street Lighting Totals	Invoice Transactions 1	<u>\$14,272.77</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 101 - General Fund											
Department 442 - Highway Streets Bridges											
Account 967.150 - Street Maint Exp											
684 - MACOMB COUNTY DEPARTMENT OF ROADS	25757	TRAFFIC SIGNAL MAINTENANCE	Edit		03/09/2012	04/04/2012	04/04/2012			161.86	
684 - MACOMB COUNTY DEPARTMENT OF ROADS	25783	SALT 2011-12 SEASON	Edit		03/09/2012	04/04/2012	04/04/2012			1,422.78	
									Account 967.150 - Street Maint Exp Totals	Invoice Transactions 2	<u>\$1,584.64</u>
Account 967.200 - Local Rd. Paving											
3245 - FAZAL KHAN & ASSOCIATES INC	2012 192	MCDR Road Projects	Edit		03/06/2012	04/04/2012	04/04/2012			315.00	
3245 - FAZAL KHAN & ASSOCIATES INC	2012 225	MCDR Road Projects	Edit		03/21/2012	04/04/2012	04/04/2012			892.50	
3245 - FAZAL KHAN & ASSOCIATES INC	2012 226	Auburn Rd CDBG	Edit		03/21/2012	04/04/2012	04/04/2012			2,012.50	
3245 - FAZAL KHAN & ASSOCIATES INC	2012 236	MCDR Concrete TIP	Edit		03/21/2012	04/04/2012	04/04/2012			105.00	
									Account 967.200 - Local Rd. Paving Totals	Invoice Transactions 4	<u>\$3,325.00</u>
									Department 442 - Highway Streets Bridges Totals	Invoice Transactions 7	<u>\$19,182.41</u>
Department 738 - Library											
Account 726.500 - Departmental Supplies											
4279 - BAKER & TAYLOR INC	2026764257	Books (adult)	Edit		02/22/2012	04/04/2012	04/04/2012			40.94	
7902 - BARNES & NOBLE INC	IN2271690	Books (adult)	Edit		03/05/2012	04/04/2012	04/04/2012			82.86	
14722 - CLAITOR'S PUBLISHING DIV	1405453	Books (adult)	Edit		02/28/2012	04/04/2012	04/04/2012			32.25	
13279 - GALE	95747340	Books (adult)	Edit		03/07/2012	04/04/2012	04/04/2012			122.20	
13279 - GALE	95757053	Books (adult)	Edit		03/08/2012	04/04/2012	04/04/2012			258.65	
13279 - GALE	95770071	Books (adult)	Edit		03/09/2012	04/04/2012	04/04/2012			144.69	
6685 - INGRAM LIBRARY SERVICES	3650870	Books (adult)	Edit		02/27/2012	04/04/2012	04/04/2012			70.68	
6685 - INGRAM LIBRARY SERVICES	3818824	Books (child)	Edit		03/08/2012	04/04/2012	04/04/2012			76.40	
6685 - INGRAM LIBRARY SERVICES	3827541	Books (adult)	Edit		03/08/2012	04/04/2012	04/04/2012			8.39	
6685 - INGRAM LIBRARY SERVICES	3865875	Books (adult)	Edit		03/12/2012	04/04/2012	04/04/2012			59.91	
16542 - MIDWEST TAPE	2766075	CD's - Audio, Pre-recorded	Edit		03/01/2012	04/04/2012	04/04/2012			207.45	
16542 - MIDWEST TAPE	2766076	Audiobook	Edit		03/01/2012	04/04/2012	04/04/2012			44.99	
16542 - MIDWEST TAPE	2772941	CD's - Audio, Pre-recorded	Edit		03/08/2012	04/04/2012	04/04/2012			180.47	
16542 - MIDWEST TAPE	2772942	CD's - Audio, Pre-recorded	Edit		03/08/2012	04/04/2012	04/04/2012			28.78	
16542 - MIDWEST TAPE	2772943	CD's - Audio, Pre-recorded	Edit		03/08/2012	04/04/2012	04/04/2012			25.98	
16542 - MIDWEST TAPE	2772944	Audiobook	Edit		03/08/2012	04/04/2012	04/04/2012			59.98	
16542 - MIDWEST TAPE	2779298	CD's - Audio, Pre-recorded	Edit		03/15/2012	04/04/2012	04/04/2012			23.18	
16542 - MIDWEST TAPE	2779299	CD's - Audio, Pre-recorded	Edit		03/15/2012	04/04/2012	04/04/2012			11.19	
16542 - MIDWEST TAPE	2779302	Audiobook	Edit		03/15/2012	04/04/2012	04/04/2012			72.98	
16542 - MIDWEST TAPE	2779303	Playaway Book	Edit		03/15/2012	04/04/2012	04/04/2012			247.95	



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Invoice Due Date Range 12/22/11 - 04/04/12

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 101 - General Fund											
Department 738 - Library											
Account 726.500 - Departmental Supplies											
16542 - MIDWEST TAPE	2779297	CD's - Audio, Pre-recorded	Edit		03/15/2012	04/04/2012	04/04/2012			52.17	
16542 - MIDWEST TAPE	2779300	Audiobook	Edit		03/15/2012	04/04/2012	04/04/2012			44.98	
3063 - RECORDED BOOKS LLC	74497273	Audiobook	Edit		03/02/2012	04/04/2012	04/04/2012			20.85	
6566 - THOMSON WEST	824623581	Subscription	Edit		03/04/2012	04/04/2012	04/04/2012			112.50	
									Account 726.500 - Departmental Supplies Totals	Invoice Transactions 24	<u>\$2,030.42</u>
Account 727.000 - Office Supply & Printing											
17457 - SUBURBAN LIBRARY COOPERATIVE	200557	Office Supplies	Edit		03/12/2012	04/04/2012	04/04/2012			162.00	
									Account 727.000 - Office Supply & Printing Totals	Invoice Transactions 1	<u>\$162.00</u>
Account 804.738 - Collection SVC Exp											
16243 - UNIQUE MANAGEMENT SERVICES INC	220027	collection services	Edit		03/01/2012	04/04/2012	04/04/2012			507.78	
									Account 804.738 - Collection SVC Exp Totals	Invoice Transactions 1	<u>\$507.78</u>
Account 809.000 - Cooperative SVCS											
17457 - SUBURBAN LIBRARY COOPERATIVE	108447	Indirect State Aid	Edit		03/08/2012	04/04/2012	04/04/2012			8,248.56	
									Account 809.000 - Cooperative SVCS Totals	Invoice Transactions 1	<u>\$8,248.56</u>
Account 809.500 - Automated Sys Svc											
17457 - SUBURBAN LIBRARY COOPERATIVE	200551	Automated System Services	Edit		03/12/2012	04/04/2012	04/04/2012			9,882.00	
									Account 809.500 - Automated Sys Svc Totals	Invoice Transactions 1	<u>\$9,882.00</u>
Account 820.000 - Custodial SVC											
16386 - AMERICAN CLEANING COMPANY LLC	1002 212LIBRARY	Janitorial & Cleaning Service	Edit		02/29/2012	04/04/2012	04/04/2012			1,157.99	
									Account 820.000 - Custodial SVC Totals	Invoice Transactions 1	<u>\$1,157.99</u>
									Department 738 - Library Totals	Invoice Transactions 29	<u>\$21,988.75</u>
Department 774 - Senior Citizen Operations											
Account 790.000 - Senior Citz Op											
25801 - COMCAST	346173013 0312	Community Center Cable Bill March 2012	Edit		03/14/2012	04/04/2012	04/04/2012			95.46	
									Account 790.000 - Senior Citz Op Totals	Invoice Transactions 1	<u>\$95.46</u>
Account 790.771 - Trips - SC											
178 - BIG DADDY ENTERTAINMENT & TRAVEL LLC	3222012	Mt Pleasant/Irish 3-12-2012 Day Trip	Edit		03/09/2012	04/04/2012	04/04/2012			235.00	
									Account 790.771 - Trips - SC Totals	Invoice Transactions 1	<u>\$235.00</u>
Account 790.772 - Manicures - SC											
5596 - MEGAN MILLER	3222012	Commission Weeks 10 & 11	Edit		03/22/2012	04/04/2012	04/04/2012			60.00	



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Fund 101 - General Fund											
Department 774 - Senior Citizen Operations											
Account 790.772 - Manicures - SC											
5597 - NANCY SMERECKI	3222012	Commission Weeks 10 & 11	Edit		03/22/2012	04/04/2012	04/04/2012			240.00	
									Account 790.772 - Manicures - SC Totals	Invoice Transactions 2	<u>\$300.00</u>
Account 790.774 - Seniors Op Exp											
3066 - PETTY CASH - SENIOR CENTER	40412srctrpc07	Walmart - Cleaning Supplies	Edit		03/16/2012	04/04/2012	04/04/2012			21.59	
1723 - SUPPLY DEN INC	181593	Senior Center Supplies	Edit		03/15/2012	04/04/2012	04/04/2012			287.59	
									Account 790.774 - Seniors Op Exp Totals	Invoice Transactions 2	<u>\$309.18</u>
Account 790.775 - Parties / Dance-Seniors											
5017 - A MOVABLE FEAST INC	15616	Catering for March 16, 2012 Dinner Dance	Edit		03/16/2012	04/04/2012	04/04/2012			719.00	
26144 - JERRY ARCHER, II	3222012	Entertainment for May 18, 2012 Dinner Dance	Edit		03/22/2012	04/04/2012	04/04/2012			295.00	
3066 - PETTY CASH - SENIOR CENTER	40412srctrpc01	Debby's Dollar - Valentine Party	Edit		02/02/2012	04/04/2012	04/04/2012			19.00	
3066 - PETTY CASH - SENIOR CENTER	40412srctrpc02	Kroger - Valentine Dinner Dance	Edit		02/03/2012	04/04/2012	04/04/2012			17.67	
3066 - PETTY CASH - SENIOR CENTER	40412srctrpc03	Walmart-Subway - Movie Popcorn	Edit		02/16/2012	04/04/2012	04/04/2012			5.97	
3066 - PETTY CASH - SENIOR CENTER	40412srctrpc04	Debby's Dollar - St. Patricks Dinner Dance	Edit		03/08/2012	04/04/2012	04/04/2012			9.00	
3066 - PETTY CASH - SENIOR CENTER	40412srctrpc05	Kroger - March Dinner Dance	Edit		03/08/2012	04/04/2012	04/04/2012			22.41	
3066 - PETTY CASH - SENIOR CENTER	40412srctrpc06	Walmart-Subway - Movie Popcorn	Edit		03/14/2012	04/04/2012	04/04/2012			5.97	
3066 - PETTY CASH - SENIOR CENTER	40412srctrpc08	Walmart - St Patrick's Day Party	Edit		03/16/2012	04/04/2012	04/04/2012			24.18	
3066 - PETTY CASH - SENIOR CENTER	40412srctrpc09	Dollar Tree - Easter	Edit		03/19/2012	04/04/2012	04/04/2012			9.00	
3066 - PETTY CASH - SENIOR CENTER	40412srctrpc10	Walmart - Easter Party	Edit		03/19/2012	04/04/2012	04/04/2012			22.64	
									Account 790.775 - Parties / Dance-Seniors Totals	Invoice Transactions 11	<u>\$1,149.84</u>
Account 860.200 - Auto Repair - Maint Exp											
15642 - SMART	13553	SMART	Edit		03/08/2012	04/04/2012	04/04/2012			68.00	
									Account 860.200 - Auto Repair - Maint Exp Totals	Invoice Transactions 1	<u>\$68.00</u>
Department 774 - Senior Citizen Operations Totals											
									Department 774 - Senior Citizen Operations Totals	Invoice Transactions 18	<u>\$2,157.48</u>
Department 788 - Rec Programs -											
Account 630.701 - SBC -rev											
2522 - DAVE CONLEY	111118A7	Refund, Boys Teen I Basketball (Noah)	Edit		03/19/2012	04/04/2012	04/04/2012			65.00	
									Account 630.701 - SBC -rev Totals	Invoice Transactions 1	<u>\$65.00</u>



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Fund 101 - General Fund											
Department 788 - Rec Programs -											
Account 840.005 - Computer Crash Courses											
8762 - TERRY CHAUDHURI	5win212	commission	Edit		03/12/2012	04/04/2012	04/04/2012			156.00	
8762 - TERRY CHAUDHURI	5win312	commission	Edit		03/12/2012	04/04/2012	04/04/2012			75.00	
									Account 840.005 - Computer Crash Courses Totals	Invoice Transactions 2	<u>231.00</u>
Account 840.025 - Easter Scramble/Brunch											
584 - K-MART	31212 002 27407	Easter Scramble	Edit		03/12/2012	04/04/2012	04/04/2012			23.89	
584 - K-MART	31512 008 23533	Easter Scramble	Edit		03/15/2012	04/04/2012	04/04/2012			153.23	
16012 - ORIENTAL TRADING COMPANY INC	64982056901	Easter Scramble	Edit		03/07/2012	04/04/2012	04/04/2012			107.99	
8802 - PETTY CASH - PARKS-REC-MAINT	pc040401	Easter Supplies, Dollar Tree, PR	Edit		03/09/2012	04/04/2012	04/04/2012			2.00	
									Account 840.025 - Easter Scramble/Brunch Totals	Invoice Transactions 4	<u>\$287.11</u>
Account 840.103 - Special Recreation											
8802 - PETTY CASH - PARKS-REC-MAINT	pc040402	AMC Spec Recreation Trip	Edit		03/17/2012	04/04/2012	04/04/2012			8.50	
									Account 840.103 - Special Recreation Totals	Invoice Transactions 1	<u>\$8.50</u>
Account 840.133 - Master Ks Karate											
13974 - SMART LLC	133win312	commission	Edit		03/12/2012	04/04/2012	04/04/2012			58.50	
									Account 840.133 - Master Ks Karate Totals	Invoice Transactions 1	<u>\$58.50</u>
Account 840.192 - Joe Dumars Fieldhouse											
14174 - JOE DUMARS FIELDHOUSE	192win212	commission	Edit		03/12/2012	04/04/2012	04/04/2012			128.70	
									Account 840.192 - Joe Dumars Fieldhouse Totals	Invoice Transactions 1	<u>\$128.70</u>
Account 840.701 - SBSC -Basketball Expense											
14052 - BAY AREA OFFICIALS ASSOCIATION	3232012	BB referees for teens 3/20-5/1/12	Edit		03/23/2012	04/04/2012	04/04/2012			2,562.00	
1459 - BEAN BROS TROPHY & AWARD CO	31403 12	BB trophies for teens	Edit		03/14/2012	04/04/2012	04/04/2012			360.00	
									Account 840.701 - SBSC -Basketball Expense Totals	Invoice Transactions 2	<u>\$2,922.00</u>
Account 840.702 - SBSC baseball expense											
24261 - BURKE'S SPORT HAVEN INC	CTS31512	LL helmet & scorebks	Edit		03/15/2012	04/04/2012	04/04/2012			679.00	
									Account 840.702 - SBSC baseball expense Totals	Invoice Transactions 1	<u>\$679.00</u>
									Department 788 - Rec Programs - Totals	Invoice Transactions 13	<u>\$4,379.81</u>
Department 789 - Parks Recreation Maintenance											
Account 709.000 - Education & Training											
8802 - PETTY CASH - PARKS-REC-MAINT	pc040403	Pesticide Applicator Training, EO	Edit		03/19/2012	04/04/2012	04/04/2012			25.00	
8802 - PETTY CASH - PARKS-REC-MAINT	pc040404	Pesticide Applicator Training, JG	Edit		03/19/2012	04/04/2012	04/04/2012			25.00	
									Account 709.000 - Education & Training Totals	Invoice Transactions 2	<u>\$50.00</u>



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 12/22/11 - 04/04/12

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 101 - General Fund											
Department 789 - Parks Recreation Maintenance											
Account 726.000 - Operating Supplies											
15228 - HOME DEPOT CREDIT SERVICES	7263407	tool; NC cleaning supplies	Edit		03/13/2012	04/04/2012	04/04/2012			20.97	
21355 - SOUTH PARK WELDING SUPPLIES INC	602205	welding helmet	Edit		03/09/2012	04/04/2012	04/04/2012			135.00	
7857 - STONE'S ACE HARDWARE	46310	Patriots keys/tags	Edit		03/15/2012	04/04/2012	04/04/2012			19.43	
7857 - STONE'S ACE HARDWARE	46320	Patriots keys	Edit		03/15/2012	04/04/2012	04/04/2012			11.94	
19792 - TRANE U S INC	6232955R1	A/C coil cleaner; temperature clamp	Edit		03/08/2012	04/04/2012	04/04/2012			100.00	
									Account 726.000 - Operating Supplies Totals	Invoice Transactions 5	<u>\$287.34</u>
Account 733.000 - Custodial Supplies											
16150 - MACOMB WHOLESALE SUPPLY CORP	64593	can liners	Edit		03/06/2012	04/04/2012	04/04/2012			1,799.40	
									Account 733.000 - Custodial Supplies Totals	Invoice Transactions 1	<u>\$1,799.40</u>
Account 741.000 - Mun Bldg Maintenance											
16150 - MACOMB WHOLESALE SUPPLY CORP	64593	can liners	Edit		03/06/2012	04/04/2012	04/04/2012			23.00	
7016 - MICHIGAN MAINTENANCE SUPPLY COMPANY	271555	Mun Bd floor stripper & pail	Edit		03/12/2012	04/04/2012	04/04/2012			139.50	
2438 - RAYMOND DE STEIGER INC	603862600	emergency lights	Edit		03/14/2012	04/04/2012	04/04/2012			47.52	
2438 - RAYMOND DE STEIGER INC	603862901	emergency lights	Edit		03/20/2012	04/04/2012	04/04/2012			34.40	
19792 - TRANE U S INC	6232955R1	A/C coil cleaner; temperature clamp	Edit		03/08/2012	04/04/2012	04/04/2012			11.07	
									Account 741.000 - Mun Bldg Maintenance Totals	Invoice Transactions 5	<u>\$255.49</u>
Account 742.000 - Park Pav Maint											
15228 - HOME DEPOT CREDIT SERVICES	3583085	pavilion cleaning supplies	Edit		03/17/2012	04/04/2012	04/04/2012			115.87	
15228 - HOME DEPOT CREDIT SERVICES	4577523	pavilion cleaning supplies	Edit		03/16/2012	04/04/2012	04/04/2012			43.52	
									Account 742.000 - Park Pav Maint Totals	Invoice Transactions 2	<u>\$159.39</u>
Account 747.000 - Bldg Maint - Maint Bldg											
2438 - RAYMOND DE STEIGER INC	603862600	emergency lights	Edit		03/14/2012	04/04/2012	04/04/2012			47.52	
2438 - RAYMOND DE STEIGER INC	603862901	emergency lights	Edit		03/20/2012	04/04/2012	04/04/2012			34.41	
19792 - TRANE U S INC	6232955R1	A/C coil cleaner; temperature clamp	Edit		03/08/2012	04/04/2012	04/04/2012			11.07	
									Account 747.000 - Bldg Maint - Maint Bldg Totals	Invoice Transactions 3	<u>\$93.00</u>
Account 748.000 - Comm Center Maint - Disco											
16150 - MACOMB WHOLESALE SUPPLY CORP	64593	can liners	Edit		03/06/2012	04/04/2012	04/04/2012			23.00	
2438 - RAYMOND DE STEIGER INC	603862600	emergency lights	Edit		03/14/2012	04/04/2012	04/04/2012			48.96	
2438 - RAYMOND DE STEIGER INC	603862901	emergency lights	Edit		03/20/2012	04/04/2012	04/04/2012			35.45	



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 12/22/11 - 04/04/12

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 101 - General Fund											
Department 789 - Parks Recreation Maintenance											
Account 748.000 - Comm Center Maint - Disco											
19792 - TRANE U S INC	6232955R1	A/C coil cleaner; temperature clamp	Edit		03/08/2012	04/04/2012	04/04/2012			11.07	
Account 748.000 - Comm Center Maint - Disco Totals										Invoice Transactions 4	\$118.48
Account 749.756 - River Bends Parks Maint											
6555 - GRAINGER INC	9780920733	RBP lavatory cartridges	Edit		03/16/2012	04/04/2012	04/04/2012			120.69	
15228 - HOME DEPOT CREDIT SERVICES	7038744	RBP Hickory Gr roof rpr supplies	Edit		03/13/2012	04/04/2012	04/04/2012			31.25	
11476 - J&J ACE HARDWARE	1	16906 RBP Woodall ring wax extender kit	Edit		03/16/2012	04/04/2012	04/04/2012			8.07	
11476 - J&J ACE HARDWARE	1	16871 Hickory Gr roof rpr supplies	Edit		03/13/2012	04/04/2012	04/04/2012			9.96	
Account 749.756 - River Bends Parks Maint Totals										Invoice Transactions 4	\$169.97
Account 750.000 - Equip Maint Cost											
495 - HELLEBUYCKS POWER EQUIPMENT CENTER	125909	Gator spark plugs	Edit		03/09/2012	04/04/2012	04/04/2012			4.46	
21519 - TRACTOR SUPPLY COMPANY	526 44173	tractor parts	Edit		03/09/2012	04/04/2012	04/04/2012			86.85	
Account 750.000 - Equip Maint Cost Totals										Invoice Transactions 2	\$91.31
Account 751.000 - Grounds Maint											
15228 - HOME DEPOT CREDIT SERVICES	7038685	Park tools, rakes, tie downs, etc	Edit		03/13/2012	04/04/2012	04/04/2012			126.34	
15228 - HOME DEPOT CREDIT SERVICES	1583507	MSP tennis light rpr	Edit		03/19/2012	04/04/2012	04/04/2012			25.00	
2754 - MPC AWARDS	47039	memorial plaque replcmnt 10113	Edit		03/06/2012	04/04/2012	04/04/2012			9.31	
7857 - STONE'S ACE HARDWARE	46191	Mun flag pole light rpr	Edit		03/08/2012	04/04/2012	04/04/2012			5.59	
Account 751.000 - Grounds Maint Totals										Invoice Transactions 4	\$166.24
Account 860.200 - Auto Repair - Maint Exp											
326 - DECKER AUTO PARTS INC	3093	vehicle cleaning supplies	Edit		03/14/2012	04/04/2012	04/04/2012			24.47	
326 - DECKER AUTO PARTS INC	3635	truck paint	Edit		03/17/2012	04/04/2012	04/04/2012			6.99	
326 - DECKER AUTO PARTS INC	3649	truck supplies	Edit		03/17/2012	04/04/2012	04/04/2012			8.07	
326 - DECKER AUTO PARTS INC	3687	truck filler	Edit		03/17/2012	04/04/2012	04/04/2012			10.76	
Account 860.200 - Auto Repair - Maint Exp Totals										Invoice Transactions 4	\$50.29
Account 921.000 - Mun bldg - Utilities											
24351 - A T & T	586 7261826 0312	Mun Bldg Elevator	Edit		03/16/2012	04/04/2012	04/04/2012			39.23	
Account 921.000 - Mun bldg - Utilities Totals										Invoice Transactions 1	\$39.23
Account 929.000 - River Bends Utilities											
24351 - A T & T	586 7262717 0312	RBP	Edit		03/16/2012	04/04/2012	04/04/2012			44.73	
Account 929.000 - River Bends Utilities Totals										Invoice Transactions 1	\$44.73



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 12/22/11 - 04/04/12

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 101 - General Fund											
Department 789 - Parks Recreation Maintenance Totals										Invoice Transactions 38	\$3,324.87
Department 800 - Planning											
Account 900.000 - Printing & Publishing											
3245 - FAZAL KHAN & ASSOCIATES INC	2012 196	Street Maps 24X36	Edit		03/06/2012	04/04/2012	04/04/2012			62.50	
		Color Copes (Qty = 25)									
3245 - FAZAL KHAN & ASSOCIATES INC	2012 233	Revisions to Sect 30 and Section 36	Edit		03/21/2012	04/04/2012	04/04/2012			155.00	
Account 900.000 - Printing & Publishing Totals										Invoice Transactions 2	\$217.50
Department 800 - Planning Totals										Invoice Transactions 2	\$217.50
Department 900 - Other Functions											
Account 730.000 - Equipment Svc & Maint											
11689 - DSS CORPORATION	12353	Annual Maint Agreement -- Scanners (Bldg & Imaging) 4/5/12-4/6/13	Edit		03/14/2012	04/04/2012	04/04/2012			1,550.00	
14373 - ELECTION SYSTEMS & SOFTWARE INC	800410	Hardware/Software Maint Agreement -- 2011/2012 -- Tabulators	Edit		03/12/2012	04/04/2012	04/04/2012			3,288.50	
13966 - IKON OFFICE SOLUTIONS	5022396673	work room copier maintenance 3/5/12-6/4/12	Edit		03/05/2012	04/04/2012	04/04/2012			552.00	
Account 730.000 - Equipment Svc & Maint Totals										Invoice Transactions 3	\$5,390.50
Account 802.500 - Auditor/Consulting Fees											
3467 - NYHART	84574	February Professional Fees - 41A District Court	Edit		02/29/2012	04/04/2012	04/04/2012			1,200.00	
Account 802.500 - Auditor/Consulting Fees Totals										Invoice Transactions 1	\$1,200.00
Account 863.000 - Gasoline											
1204 - SPENCER OIL COMPANY	384488	diesel 550 gal	Edit		03/08/2012	04/04/2012	04/04/2012			1,966.72	
1204 - SPENCER OIL COMPANY	384684	diesel 552.1 gal	Edit		03/14/2012	04/04/2012	04/04/2012			1,997.80	
Account 863.000 - Gasoline Totals										Invoice Transactions 2	\$3,964.52
Account 881.000 - Publicity/Newsletter											
19767 - METCOM INC	81619	Twp Newstr	Edit		03/14/2012	04/04/2012	04/04/2012			12,971.77	
19985 - RENT-A-TRUCK INC	RT211165	Truck rental for Twp Newsletter	Edit		03/14/2012	04/04/2012	04/04/2012			134.21	
Account 881.000 - Publicity/Newsletter Totals										Invoice Transactions 2	\$13,105.98
Department 900 - Other Functions Totals										Invoice Transactions 8	\$23,661.00



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 12/22/11 - 04/04/12

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 101 - General Fund										
Department 902 - Capital Outlay										
Account 984.800 - Equip Purchase - Planning										
12977 - GRAINGER	9773681466	High Deck Portable Table	Edit		03/08/2012	04/04/2012	04/04/2012			162.45
							Account 984.800 - Equip Purchase - Planning Totals		Invoice Transactions 1	<u>\$162.45</u>
							Department 902 - Capital Outlay Totals		Invoice Transactions 1	<u>\$162.45</u>
							Fund 101 - General Fund Totals		Invoice Transactions 154	<u>\$117,256.09</u>
Fund 206 - Fire Fund										
Department 340 - Fire Department										
Account 709.000 - Education & Training										
5718 - DENNIS K BRANTLEY	30412	MILEAGE REIMBURSE SMEMSIC CONFERENCE MARCH 1-4, 2012	Edit		03/04/2012	04/04/2012	04/04/2012			263.69
3101 - DIVE RESCUE INTERNATIONAL INC	162475	TUITION FOR SWIFTWATER RESCUE CLASS MAR 23-25, 2012 (JB, JV)	Edit		03/12/2012	04/04/2012	04/04/2012			800.00
21433 - JOSHUA D FOUCHIA	30412	MILEAGE REIMBURSE SMEMSIC CONFERENCE MARCH 1-4, 2012	Edit		03/04/2012	04/04/2012	04/04/2012			263.69
22301 - WARREN W HAPPELL	30412	MILEAGE REIMBURSE SMEMSIC CONFERENCE MARCH 1-4, 2012	Edit		03/04/2012	04/04/2012	04/04/2012			263.69
3719 - HARRISON TOWNSHIP FIRE DEPARTMENT	31312	NFPA FIRE INSPECTOR I COURSE MAY 7-18, 2012 (VR)	Edit		03/13/2012	04/04/2012	04/04/2012			700.00
13215 - STEVEN L HENION	32112	MEAL REIMBURSEMENT FOR TORNADO SHELTER WORKSHOP MAR 21, 2012	Edit		03/21/2012	04/04/2012	04/04/2012			8.79
14170 - MICHIGAN ARSON PREVENTION COMMITTEE	31312	REG FEE - MOBILE PROPERTY LIVE BURN SEMINAR JUN 8, 2012 (VR)	Edit		03/13/2012	04/04/2012	04/04/2012			85.00
8113 - MICHIGAN CHAPTER IAAI	31512	2012 MICHIGAN ARSON SCHOOL MAY 22-25, 2012 (VR)	Edit		03/15/2012	04/04/2012	04/04/2012			200.00
11682 - RODNEY K SCRUTCHEN	30412	MILEAGE REIMBURSE SMEMSIC CONFERENCE MARCH 1-4, 2012	Edit		03/04/2012	04/04/2012	04/04/2012			263.69



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 12/22/11 - 04/04/12

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 206 - Fire Fund											
Department 340 - Fire Department											
Account 709.000 - Education & Training											
7256 - EDWARD R VOJTUSH	32112	MEAL REIMBURSEMENT FOR TORNADO SHELTER WORKSHOP MAR 21, 2012	Edit		03/21/2012	04/04/2012	04/04/2012			8.79	
Account 709.000 - Education & Training Totals										Invoice Transactions 10	\$2,857.34
Account 726.000 - Operating Supplies											
19772 - FIRE SERVICE MANAGEMENT INC	11578	REPAIR AND CLEANING OF GEAR	Edit		03/08/2012	04/04/2012	04/04/2012			1,204.21	
21079 - HOME DEPOT CREDIT SERVICES	1115493	STATION 1 SUPPLIES	Edit		03/09/2012	04/04/2012	04/04/2012			32.94	
10124 - LORI'S HELPING HANDS	2905	OFFICE CLEANING STATION 1 - MARCH 2012	Edit		03/16/2012	04/04/2012	04/04/2012			350.00	
684 - MACOMB COUNTY DEPARTMENT OF ROADS	25765	TRAFFIC SIGNAL MAINTENANCE	Edit		03/09/2012	04/04/2012	04/04/2012			44.38	
3447 - PRIORITY OFFICE SOLUTIONS	4799	COPIER MAINTENANCE AGREEMENT	Edit		03/12/2012	04/04/2012	04/04/2012			35.75	
7857 - STONE'S ACE HARDWARE	46423	LIGHT BULBS AND STATION SUPPLIES - STATION 1	Edit		03/21/2012	04/04/2012	04/04/2012			6.49	
22612 - VALLEY CITY LINEN	27140911	STATION 2 LINENS	Edit		03/12/2012	04/04/2012	04/04/2012			21.93	
22612 - VALLEY CITY LINEN	27140907	STATION 3 LINENS	Edit		03/12/2012	04/04/2012	04/04/2012			21.11	
22612 - VALLEY CITY LINEN	27140905	40 HOUR LINENS	Edit		03/12/2012	04/04/2012	04/04/2012			8.80	
22612 - VALLEY CITY LINEN	27135711	STATION 3 LINENS	Edit		03/05/2012	04/04/2012	04/04/2012			21.75	
22612 - VALLEY CITY LINEN	27140904	STATION 1 LINENS	Edit		03/12/2012	04/04/2012	04/04/2012			39.73	
22612 - VALLEY CITY LINEN	27145119	STATION 1 LINENS	Edit		03/19/2012	04/04/2012	04/04/2012			40.65	
22612 - VALLEY CITY LINEN	27145126	STATION 2 LINENS	Edit		03/19/2012	04/04/2012	04/04/2012			12.95	
22612 - VALLEY CITY LINEN	27145120	40 HOUR LINENS	Edit		03/19/2012	04/04/2012	04/04/2012			8.80	
22612 - VALLEY CITY LINEN	27135707	STATION 4 LINENS	Edit		03/05/2012	04/04/2012	04/04/2012			27.83	
22612 - VALLEY CITY LINEN	27140903	STATION 4 LINENS	Edit		03/12/2012	04/04/2012	04/04/2012			39.73	
22612 - VALLEY CITY LINEN	27145118	STATION 4 LINENS	Edit		03/19/2012	04/04/2012	04/04/2012			21.83	
23305 - WAL-MART PAYMENT CENTER	7402	STATION 1 SUPPLIES	Edit		03/09/2012	04/04/2012	04/04/2012			38.62	
Account 726.000 - Operating Supplies Totals										Invoice Transactions 18	\$1,977.50
Account 726.550 - Medical Supplies											
1446 - J & B MEDICAL SUPPLY INC	368787	MEDICAL SUPPLIES	Edit		02/29/2012	04/04/2012	04/04/2012			829.67	
1446 - J & B MEDICAL SUPPLY INC	359982	MEDICAL SUPPLIES	Edit		02/22/2012	04/04/2012	04/04/2012			90.75	
1446 - J & B MEDICAL SUPPLY INC	377068	MEDICAL SUPPLIES	Edit		03/06/2012	04/04/2012	04/04/2012			43.80	
1446 - J & B MEDICAL SUPPLY INC	371938	MEDICAL SUPPLIES	Edit		03/02/2012	04/04/2012	04/04/2012			97.75	
24749 - PHILIPS HEALTH CARE	923913115	MEDICAL SUPPLIES	Edit		02/29/2012	04/04/2012	04/04/2012			452.00	
22612 - VALLEY CITY LINEN	27140906	MEDICAL SUPPLIES	Edit		03/12/2012	04/04/2012	04/04/2012			6.35	



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 12/22/11 - 04/04/12

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 206 - Fire Fund											
Department 340 - Fire Department											
Account 726.550 - Medical Supplies											
22612 - VALLEY CITY LINEN	27145121	BLANKETS	Edit		03/19/2012	04/04/2012	04/04/2012			5.95	
									Account 726.550 - Medical Supplies Totals	Invoice Transactions 7	\$1,526.27
Account 770.000 - Emergency Preparedness Exp											
24351 - A T & T	616 T495729 0312	DIRECTORY - EMERGENCY MANAGEMENT	Edit		03/13/2012	04/04/2012	04/04/2012			6.25	
									Account 770.000 - Emergency Preparedness Exp Totals	Invoice Transactions 1	\$6.25
Account 851.000 - Communications Radio											
677 - COUNTY OF MACOMB MICHIGAN	AR120188	RADIO CHARGES FEBRUARY 2012	Edit		03/16/2012	04/04/2012	04/04/2012			122.57	
									Account 851.000 - Communications Radio Totals	Invoice Transactions 1	\$122.57
Account 860.200 - Auto Repair - Maint Exp											
10950 - APOLLO FIRE APPARATUS REPAIR INC	34957	REBUILT DRAIN VALVE ASSY ON E-4 (TRUCK #38)	Edit		02/23/2012	04/04/2012	04/04/2012			758.89	
10950 - APOLLO FIRE APPARATUS REPAIR INC	35065	REPAIRED REAR DOOR & WARNING LIGHT ON A-3 (TRUCK #39)	Edit		03/09/2012	04/04/2012	04/04/2012			1,202.86	
10950 - APOLLO FIRE APPARATUS REPAIR INC	35049	REPAIRED DRAIN HANDLE FACE COVER ON E-4 (TRUCK #38)	Edit		03/09/2012	04/04/2012	04/04/2012			194.50	
10950 - APOLLO FIRE APPARATUS REPAIR INC	35057	REPAIRED FLOOD LIGHT ON E-4 (TRUCK #38)	Edit		03/09/2012	04/04/2012	04/04/2012			306.00	
10950 - APOLLO FIRE APPARATUS REPAIR INC	35033	REPAIRS TO E-3 (TRUCK #34)	Edit		03/06/2012	04/04/2012	04/04/2012			716.85	
10950 - APOLLO FIRE APPARATUS REPAIR INC	35053	REPAIRED Q-SIREN ON E-3 (TRUCK #34)	Edit		03/09/2012	04/04/2012	04/04/2012			648.00	
10950 - APOLLO FIRE APPARATUS REPAIR INC	35043	FLOOD LIGHT BRACKET FOR Q-1 (TRK #26) & PLUG ENDS FOR DROP CORDS	Edit		03/12/2012	04/04/2012	04/04/2012			239.00	
10950 - APOLLO FIRE APPARATUS REPAIR INC	35097	REPAIRED BACK UP ALARM ON U-2 (TRUCK #40)	Edit		03/16/2012	04/04/2012	04/04/2012			136.00	
326 - DECKER AUTO PARTS INC	4120	BULBS FOR VEHICLES	Edit		03/20/2012	04/04/2012	04/04/2012			2.94	
5721 - DUO SAFETY LADDER CORPORATION	43680200	HEAT SENSOR LABELS FOR E-5 (TRK #24) & Q-1 (TRK #26)	Edit		03/07/2012	04/04/2012	04/04/2012			28.27	
									Account 860.200 - Auto Repair - Maint Exp Totals	Invoice Transactions 10	\$4,233.31



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 12/22/11 - 04/04/12

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 206 - Fire Fund											
Department 340 - Fire Department											
Account 930.100 - Building Maintenance											
5697 - FIELD'S FIRE PROTECTION INC	226623	FIRE ALARM REPAIR - STATION 1	Edit		02/28/2012	04/04/2012	04/04/2012			165.00	
2438 - RAYMOND DE STEIGER INC	603816200	OUTSIDE LIGHTS - STATION 4	Edit		03/12/2012	04/04/2012	04/04/2012			251.56	
7857 - STONE'S ACE HARDWARE	46423	LIGHT BULBS AND STATION SUPPLIES - STATION 1	Edit		03/21/2012	04/04/2012	04/04/2012			90.42	
									Account 930.100 - Building Maintenance Totals	Invoice Transactions 3	<u>\$506.98</u>
Account 950.000 - Hydrant Map Update											
3245 - FAZAL KHAN & ASSOCIATES INC	2012 188	ISO MAPPING FOR FIRE DEPT	Edit		03/06/2012	04/04/2012	04/04/2012			1,470.00	
3245 - FAZAL KHAN & ASSOCIATES INC	2012 228	ISO MAPPING FOR FIRE DEPARTMENT	Edit		03/21/2012	04/04/2012	04/04/2012			1,490.00	
									Account 950.000 - Hydrant Map Update Totals	Invoice Transactions 2	<u>\$2,960.00</u>
Account 981.500 - Capital Outlay -Equip (Fire)											
3320 - ACCUMEDWEB LLC	1284	MONTHLY SERVICE & SUPPORT	Edit		03/01/2012	04/04/2012	04/04/2012			448.00	
72 - APOLLO FIRE EQUIPMENT CO	80874	CAP & BUNKER BOOTS (JM)	Edit		03/12/2012	04/04/2012	04/04/2012			380.00	
16653 - MICHIGAN RESCUE CONCEPTS	8381	PRO TEC HELMET FOR DIVE TEAM	Edit		03/20/2012	04/04/2012	04/04/2012			79.90	
									Account 981.500 - Capital Outlay -Equip (Fire) Totals	Invoice Transactions 3	<u>\$907.90</u>
									Department 340 - Fire Department Totals	Invoice Transactions 55	<u>\$15,098.12</u>
									Fund 206 - Fire Fund Totals	Invoice Transactions 55	<u>\$15,098.12</u>
Fund 207 - Police Fund											
Department 305 - Police Department											
Account 709.000 - Education & Training											
2825 - CENTER MASS INC	22966	ADVANCED POLICE TRAINING	Edit		03/14/2012	04/04/2012	04/04/2012			200.00	
									Account 709.000 - Education & Training Totals	Invoice Transactions 1	<u>\$200.00</u>
Account 709.300 - Education Reimbrsment											
20962 - JULIE MISICH	32212JM	TUITION REIMBURSEMENT	Edit		03/19/2012	04/04/2012	04/04/2012			2,277.69	
									Account 709.300 - Education Reimbrsment Totals	Invoice Transactions 1	<u>\$2,277.69</u>
Account 726.000 - Operating Supplies											
1415 - FASTENAL COMPANY	MICLN46121	WIPES	Edit		02/28/2012	04/04/2012	04/04/2012			233.78	
3957 - MMS MIDWEST MEDICAL SUPPLY CO LLC	3766691	PRISONER BLANKETS	Edit		03/09/2012	04/04/2012	04/04/2012			89.68	
3957 - MMS MIDWEST MEDICAL SUPPLY CO LLC	3769452	PRISONER BLANKETS	Edit		03/05/2012	04/04/2012	04/04/2012			269.04	
5745 - NETGATE	35335	PLASTIC ENCLOSURES FOR WIRELESS PORTS	Edit		03/07/2012	04/04/2012	04/04/2012			44.85	



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 12/22/11 - 04/04/12

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 207 - Police Fund											
Department 305 - Police Department											
Account 726.000 - Operating Supplies											
26159 - PURIFIED WATER TO GO	9099	WATER	Edit		03/12/2012	04/04/2012	04/04/2012			34.65	
26159 - PURIFIED WATER TO GO	9147	WATER	Edit		03/20/2012	04/04/2012	04/04/2012			34.65	
7857 - STONE'S ACE HARDWARE	46427	BUG SPRAY	Edit		03/21/2012	04/04/2012	04/04/2012			17.99	
									Account 726.000 - Operating Supplies Totals	Invoice Transactions 7	<u>724.64</u>
Account 726.100 - Range Supplies											
10811 - C M P DISTRIBUTORS INC	31663	TRAINING AMMO	Edit		03/07/2012	04/04/2012	04/04/2012			1,925.00	
10811 - C M P DISTRIBUTORS INC	31664	TRAINING AMMO	Edit		03/07/2012	04/04/2012	04/04/2012			658.00	
									Account 726.100 - Range Supplies Totals	Invoice Transactions 2	<u>2,583.00</u>
Account 730.100 - Repairs & Maint											
11825 - COMSOURCE INC	70628	RADIO REPAIR	Edit		02/23/2012	04/04/2012	04/04/2012			135.00	
13966 - IKON OFFICE SOLUTIONS	5022473310	COPY MACHINE MAINTENANCE -PD RECORDS	Edit		03/15/2012	04/04/2012	04/04/2012			480.00	
6888 - MICHIGAN DEPT OF AGRICULTURE	37152	MOTOR CARRIER SCALE CALIBRATION	Edit		02/27/2012	04/04/2012	04/04/2012			145.00	
									Account 730.100 - Repairs & Maint Totals	Invoice Transactions 3	<u>760.00</u>
Account 811.000 - Legal Fees											
5539 - KIRK HUTH LANGE & BADALAMENTI PLC	65498	PROFESSIONAL SERVICES	Edit		03/21/2012	04/04/2012	04/04/2012			125.00	
5539 - KIRK HUTH LANGE & BADALAMENTI PLC	65520	PROFESSIONAL SERVICES	Edit		03/21/2012	04/04/2012	04/04/2012			325.00	
									Account 811.000 - Legal Fees Totals	Invoice Transactions 2	<u>450.00</u>
Account 850.500 - Postage & Handling											
1415 - FASTENAL COMPANY	MICLN46121	WIPES	Edit		02/28/2012	04/04/2012	04/04/2012			21.88	
5745 - NETGATE	35335	PLASTIC ENCLOSURES FOR WIRELESS PORTS	Edit		03/07/2012	04/04/2012	04/04/2012			22.83	
22327 - UPS	3894WX102	SHIPPING	Edit		03/10/2012	04/04/2012	04/04/2012			24.70	
									Account 850.500 - Postage & Handling Totals	Invoice Transactions 3	<u>69.41</u>
Account 852.000 - Communications Phone											
3760 - CLEAR RATE COMMUNICATIONS INC	1950366	PHONES 2/11-3/10/12	Edit		03/10/2012	04/04/2012	04/04/2012			1,169.79	
									Account 852.000 - Communications Phone Totals	Invoice Transactions 1	<u>\$1,169.79</u>
Account 860.200 - Auto Repair - Maint Exp											
23838 - HEIDEBREICHT CHEVROLET	48452	VEH 31 - VEHICLE REPAIRS	Edit		03/22/2012	04/04/2012	04/04/2012			60.00	
5467 - MGN WASHES LLC	105	VEHICLE WASHES 2/15 - 3/14/12	Edit		03/01/2012	04/04/2012	04/04/2012			162.00	
18462 - SHELBY TIRE & AUTO SERVICE	31221	VEH S1 - MAINTENANCE AND REPAIR WORK	Edit		03/05/2012	04/04/2012	04/04/2012			165.84	



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 12/22/11 - 04/04/12

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 207 - Police Fund											
Department 305 - Police Department											
Account 860.200 - Auto Repair - Maint Exp											
18462 - SHELBY TIRE & AUTO SERVICE	31228	VEH S2 - MAINTENANCE	Edit		03/05/2012	04/04/2012	04/04/2012			53.41	
18462 - SHELBY TIRE & AUTO SERVICE	31310	VEH 41 - MAINTENANCE	Edit		03/12/2012	04/04/2012	04/04/2012			43.24	
18462 - SHELBY TIRE & AUTO SERVICE	31323	VEH 4 - MAINTENANCE WORK	Edit		03/13/2012	04/04/2012	04/04/2012			29.15	
18462 - SHELBY TIRE & AUTO SERVICE	31334	VEH S2 - MAINTENANCE	Edit		03/15/2012	04/04/2012	04/04/2012			332.90	
18462 - SHELBY TIRE & AUTO SERVICE	31342	VEH 25 - MAINTENANCE WORK	Edit		03/15/2012	04/04/2012	04/04/2012			300.89	
18462 - SHELBY TIRE & AUTO SERVICE	31378	VEH 14 - MAINTENANCE WORK	Edit		03/19/2012	04/04/2012	04/04/2012			38.31	
18462 - SHELBY TIRE & AUTO SERVICE	31379	VEH 45 - MAINTENANCE	Edit		03/16/2012	04/04/2012	04/04/2012			112.74	
18462 - SHELBY TIRE & AUTO SERVICE	31389	VEH 1 - MAINTENANCE WORK	Edit		03/19/2012	04/04/2012	04/04/2012			15.00	
18462 - SHELBY TIRE & AUTO SERVICE	31396	VEH 7 - MAINTENANCE AND REPAIR WORK	Edit		03/19/2012	04/04/2012	04/04/2012			321.92	
18462 - SHELBY TIRE & AUTO SERVICE	31408	VEH 31 - MAINTENANCE WORK	Edit		03/20/2012	04/04/2012	04/04/2012			30.00	
18462 - SHELBY TIRE & AUTO SERVICE	31424	VEH 3 - MAINTENANCE AND REPAIR WORK	Edit		03/21/2012	04/04/2012	04/04/2012			389.36	
7857 - STONE'S ACE HARDWARE	46345	MISC FLEET SUPPLIES	Edit		03/16/2012	04/04/2012	04/04/2012			33.92	
7857 - STONE'S ACE HARDWARE	46444	MISC FLEET SUPPLIES	Edit		03/21/2012	04/04/2012	04/04/2012			10.97	
1259 - SUBURBAN AUTOMATIC TRANSMISSION COMPANY	11405	VEH 9 - MAINTENANCE	Edit		03/12/2012	04/04/2012	04/04/2012			330.20	
Account 860.200 - Auto Repair - Maint Exp Totals										Invoice Transactions 17	\$2,429.85
Account 863.000 - Gasoline											
1204 - SPENCER OIL COMPANY	384481	GASOLINE	Edit		03/08/2012	04/04/2012	04/04/2012			6,195.06	
1204 - SPENCER OIL COMPANY	384677	GASOLINE	Edit		03/14/2012	04/04/2012	04/04/2012			8,020.46	
Account 863.000 - Gasoline Totals										Invoice Transactions 2	\$14,215.52
Account 865.500 - Deductible expense											
5539 - KIRK HUTH LANGE & BADALAMENTI PLC	65499	PD Baum	Edit		03/21/2012	04/04/2012	04/04/2012			2,666.52	
Account 865.500 - Deductible expense Totals										Invoice Transactions 1	\$2,666.52
Department 305 - Police Department Totals										Invoice Transactions 40	\$27,546.42
Fund 207 - Police Fund Totals										Invoice Transactions 40	\$27,546.42
Fund 230 - Michigan Justice Training Fund											
Department 230 - Michigan Justice Training Grant											
Account 709.000 - Education & Training											
2825 - CENTER MASS INC	22966	ADVANCED POLICE TRAINING	Edit		03/14/2012	04/04/2012	04/04/2012			748.00	



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 12/22/11 - 04/04/12

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 230 - Michigan Justice Training Fund											
Department 230 - Michigan Justice Training Grant											
Account 709.000 - Education & Training											
25021 - COLT DEFENSE LLC	20111101	ADVANCED POLICE TRAINING	Edit		03/09/2012	04/04/2012	04/04/2012			450.00	
									Account 709.000 - Education & Training Totals	Invoice Transactions 2	<u>\$1,198.00</u>
									Department 230 - Michigan Justice Training Grant Totals	Invoice Transactions 2	<u>\$1,198.00</u>
									Fund 230 - Michigan Justice Training Fund Totals	Invoice Transactions 2	<u>\$1,198.00</u>
Fund 265 - Drug Forfeiture Fund											
Department 266 - Drug Forfeiture											
Account 799.207 - Operating Expense											
3574 - COUNTY OF MACOMB ENFORCEMENT TEAM COMET	2292012	MEMBERSHIP DUES	Edit		02/29/2012	04/04/2012	04/04/2012			800.00	
868 - MOTOROLA SOLUTIONS INC	13885787	RADIO BATTERIES	Edit		03/05/2012	04/04/2012	04/04/2012			420.00	
									Account 799.207 - Operating Expense Totals	Invoice Transactions 2	<u>\$1,220.00</u>
									Department 266 - Drug Forfeiture Totals	Invoice Transactions 2	<u>\$1,220.00</u>
									Fund 265 - Drug Forfeiture Fund Totals	Invoice Transactions 2	<u>\$1,220.00</u>
Fund 275 - Senior Housing Operation											
Department 275 - Shelby Manor											
Account 975.275 - Capital Outlay - Sen Housing											
3245 - FAZAL KHAN & ASSOCIATES INC	2012 238	Shelby Manor-Roof	Edit		03/21/2012	04/04/2012	04/04/2012			1,105.00	
									Account 975.275 - Capital Outlay - Sen Housing Totals	Invoice Transactions 1	<u>\$1,105.00</u>
									Department 275 - Shelby Manor Totals	Invoice Transactions 1	<u>\$1,105.00</u>
									Fund 275 - Senior Housing Operation Totals	Invoice Transactions 1	<u>\$1,105.00</u>
Fund 290 - 41 A District Court											
Department 136 - 41 A District Court											
Account 709.000 - Education & Training											
17944 - COOK'S SIGNS PLUS	30912	Posters	Edit		03/09/2012	04/04/2012	04/04/2012			300.00	
									Account 709.000 - Education & Training Totals	Invoice Transactions 1	<u>\$300.00</u>
Account 725.502 - Atty Fees											
21735 - FISCHER GARON HOYUMPA AND RANCILIO	31412	Public Defender	Edit		03/15/2012	04/04/2012	04/04/2012			350.00	
4663 - MOORE PENNA & ASSOCIATES PLLC	31212	Public Defender	Edit		03/14/2012	04/04/2012	04/04/2012			350.00	
18243 - JENNIFER L SCHMIDT	31912	Public Defender	Edit		03/19/2012	04/04/2012	04/04/2012			350.00	
									Account 725.502 - Atty Fees Totals	Invoice Transactions 3	<u>\$1,050.00</u>
Account 727.000 - Office Supply & Printing											
22871 - STAPLES ADVANTAGE	8021279630	Office Supplies & Printing	Edit		03/10/2012	04/04/2012	04/04/2012			160.97	
									Account 727.000 - Office Supply & Printing Totals	Invoice Transactions 1	<u>\$160.97</u>



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 12/22/11 - 04/04/12

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 290 - 41 A District Court											
Department 136 - 41 A District Court											
Account 730.000 - Equipment Svc & Maint											
6346 - ACCURATE TIME CLOCK	10495	Equipment Serv & Maint (Ribbons)	Edit		03/07/2012	04/04/2012	04/04/2012			80.50	
15916 - INTERSTATE SECURITY INC	8620400	Equipment Maint	Edit		03/16/2012	04/04/2012	04/04/2012			85.00	
									Account 730.000 - Equipment Svc & Maint Totals	Invoice Transactions 2	<u>\$165.50</u>
Account 801.290 - Interpreter Fee											
5194 - GLOBAL LANGUAGE LINKS LLC	8577	Interpreter Fees (12-109-SM)	Edit		03/20/2012	04/04/2012	04/04/2012			105.55	
									Account 801.290 - Interpreter Fee Totals	Invoice Transactions 1	<u>\$105.55</u>
Account 850.000 - Communications											
24351 - A T & T	586 6770665 0312	Telephone	Edit		03/19/2012	04/04/2012	04/04/2012			33.53	
									Account 850.000 - Communications Totals	Invoice Transactions 1	<u>\$33.53</u>
Account 911.000 - Books & Publications											
6566 - THOMSON WEST	824607898	Books & Publications	Edit		03/04/2012	04/04/2012	04/04/2012			104.76	
									Account 911.000 - Books & Publications Totals	Invoice Transactions 1	<u>\$104.76</u>
Account 950.500 - Equip Rental											
25140 - MAILFINANCE	N3167016	Equipment Rental	Edit		03/18/2012	04/04/2012	04/04/2012			161.00	
									Account 950.500 - Equip Rental Totals	Invoice Transactions 1	<u>\$161.00</u>
Account 985.136 - Equip Replace - District Court											
26031 - CDW GOVERNMENT INC	G562987	PC & Hardware	Edit		03/01/2012	04/04/2012	04/04/2012			784.64	
26031 - CDW GOVERNMENT INC	G846388	Software	Edit		03/08/2012	04/04/2012	04/04/2012			344.87	
									Account 985.136 - Equip Replace - District Court Totals	Invoice Transactions 2	<u>\$1,129.51</u>
									Department 136 - 41 A District Court Totals	Invoice Transactions 13	<u>\$3,210.82</u>
									Fund 290 - 41 A District Court Totals	Invoice Transactions 13	<u>\$3,210.82</u>
Fund 480 - BikePath											
Department 480 - Bikepath Project											
Account 971.480 - Bikepath Project											
684 - MACOMB COUNTY DEPARTMENT OF ROADS	912792	1% Admin Fee-Hike/Bike Path Grant	Edit		02/14/2012	04/04/2012	04/04/2012			41.10	
684 - MACOMB COUNTY DEPARTMENT OF ROADS	912813	1% Admin Fee-Bike/Hike Path Grant	Edit		03/08/2012	04/04/2012	04/04/2012			7.43	
									Account 971.480 - Bikepath Project Totals	Invoice Transactions 2	<u>\$48.53</u>
									Department 480 - Bikepath Project Totals	Invoice Transactions 2	<u>\$48.53</u>
									Fund 480 - BikePath Totals	Invoice Transactions 2	<u>\$48.53</u>
Fund 497 - Shelby Soccer City											
Department 497 - Soccer City											
Account 807.000 - Engineering Consulting Fees											
3245 - FAZAL KHAN & ASSOCIATES INC	2012 191	Soccer City	Edit		03/06/2012	04/04/2012	04/04/2012			292.50	



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 12/22/11 - 04/04/12

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 497 - Shelby Soccer City										
Department 497 - Soccer City										
Account 807.000 - Engineering Consulting Fees										
3245 - FAZAL KHAN & ASSOCIATES INC	2012 235	Soccer City	Edit		03/21/2012	04/04/2012	04/04/2012			160.00
							Account 807.000 - Engineering Consulting Fees Totals		Invoice Transactions 2	<u>\$452.50</u>
							Department 497 - Soccer City Totals		Invoice Transactions 2	<u>\$452.50</u>
							Fund 497 - Shelby Soccer City Totals		Invoice Transactions 2	<u>\$452.50</u>
Fund 592 - Water and Sewer Fund										
Account 158.245 - Legacy Village San Sewer										
20895 - SEIBERT & DLOSKI PLLC	27002	SERVICES RE. LEGACY VILLAGE SANITARY	Edit		03/06/2012	04/04/2012	04/04/2012			950.00
							Account 158.245 - Legacy Village San Sewer Totals		Invoice Transactions 1	<u>\$950.00</u>
Account 255.592 - Engineering Costs from Developer										
3245 - FAZAL KHAN & ASSOCIATES INC	2012 231	MCDONALD'S 23 MILE	Edit		03/21/2012	04/04/2012	04/04/2012			360.00
3245 - FAZAL KHAN & ASSOCIATES INC	2012 227	OAKWOOD EAST CONDOMINIUMS	Edit		03/21/2012	04/04/2012	04/04/2012			105.00
3245 - FAZAL KHAN & ASSOCIATES INC	2012 224	VILLAS OF GRANDEUR	Edit		03/21/2012	04/04/2012	04/04/2012			105.00
3245 - FAZAL KHAN & ASSOCIATES INC	2012 222	TRILOGY HEALTH CARE	Edit		03/21/2012	04/04/2012	04/04/2012			315.00
3245 - FAZAL KHAN & ASSOCIATES INC	2012 221	PRESERVES AT BRIARWOOD	Edit		03/21/2012	04/04/2012	04/04/2012			1,726.00
3245 - FAZAL KHAN & ASSOCIATES INC	2012 220	PRESERVES AT BRIARWOOD	Edit		03/21/2012	04/04/2012	04/04/2012			855.00
							Account 255.592 - Engineering Costs from Developer Totals		Invoice Transactions 6	<u>\$3,466.00</u>
Account 669.300 - Hydrant Rentals										
5743 - KALTZ EXCAVATING	13216	REFUND - HYDRANT DEPOSIT	Edit		03/13/2012	04/04/2012	04/04/2012			490.00
							Account 669.300 - Hydrant Rentals Totals		Invoice Transactions 1	<u>\$490.00</u>
Department 591 - Supply and Transmission										
Account 730.100 - Repairs & Maint										
5742 - EJ USA INC	3467340	PARTS FOR RAISING SANITARY STRUCTURES	Edit		03/21/2012	04/04/2012	04/04/2012			784.80
25049 - HD SUPPLY WATERWORKS LTD	4504454	PARTS FOR KARAM SANITARY REPAIR	Edit		03/12/2012	04/04/2012	04/04/2012			99.76
25049 - HD SUPPLY WATERWORKS LTD	4510738	PARTS FOR AZURE SANITARY REPAIR	Edit		03/13/2012	04/04/2012	04/04/2012			57.82
25049 - HD SUPPLY WATERWORKS LTD	4517047	PARTS FOR SANDRA SANITARY REPAIR	Edit		03/15/2012	04/04/2012	04/04/2012			50.77
25049 - HD SUPPLY WATERWORKS LTD	4523935	PART FOR VAN PAMEL SANITARY REPAIR	Edit		03/15/2012	04/04/2012	04/04/2012			68.31



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 12/22/11 - 04/04/12

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 592 - Water and Sewer Fund											
Department 591 - Supply and Transmission											
Account 730.100 - Repairs & Maint											
25049 - HD SUPPLY WATERWORKS LTD	4528772	PARTS FOR FORESTVIEW SANITARY REPAIR	Edit		03/16/2012	04/04/2012	04/04/2012			79.46	
25049 - HD SUPPLY WATERWORKS LTD	4494356	PARTS FOR EASTPOINT SANITARY REPAIR	Edit		03/08/2012	04/04/2012	04/04/2012			79.46	
25049 - HD SUPPLY WATERWORKS LTD	4486912	PARTS FOR BARCLAY SANITARY REPAIR	Edit		03/07/2012	04/04/2012	04/04/2012			57.82	
25049 - HD SUPPLY WATERWORKS LTD	4479955	PARTS FOR DUKE SANITARY REPAIR	Edit		03/06/2012	04/04/2012	04/04/2012			131.19	
25049 - HD SUPPLY WATERWORKS LTD	4498423	PARTS FOR BENTLEY SANITARY REPAIR	Edit		03/09/2012	04/04/2012	04/04/2012			79.46	
25049 - HD SUPPLY WATERWORKS LTD	4533469	PART FOR LAKEBRIDGE SANITARY REPAIR	Edit		03/19/2012	04/04/2012	04/04/2012			94.24	
3273 - STANDARD ELECTRIC COMPANY	2325601 00	PLUG FOR CLEANOUT CAP REPAIR - SEWER	Edit		03/01/2012	04/04/2012	04/04/2012			2.10	
									Account 730.100 - Repairs & Maint Totals	Invoice Transactions 12	<u>\$1,585.19</u>
Account 730.200 - Repair & Maint - Water											
4818 - POLAR ICE LLC	32005	DRY ICE - KNIGHTSBRIDGE REPAIR	Edit		03/22/2012	04/04/2012	04/04/2012			20.00	
									Account 730.200 - Repair & Maint - Water Totals	Invoice Transactions 1	<u>\$20.00</u>
Account 732.000 - Repair Parts - Meters											
1179 - SLC METER SERVICE INC	242060	PRV'S, FLANGE KITS	Edit		03/12/2012	04/04/2012	04/04/2012			372.00	
									Account 732.000 - Repair Parts - Meters Totals	Invoice Transactions 1	<u>\$372.00</u>
Account 736.000 - Maint Material & Supplies											
1415 - FASTENAL COMPANY	MICLN46161	CABLE TIES, SOCKET ADAPTER	Edit		02/29/2012	04/04/2012	04/04/2012			38.95	
11832 - HOME DEPOT	6047494	BLUE ANCHORS	Edit		03/14/2012	04/04/2012	04/04/2012			16.38	
7857 - STONE'S ACE HARDWARE	46214	HANDLE HAMMER	Edit		03/09/2012	04/04/2012	04/04/2012			6.49	
									Account 736.000 - Maint Material & Supplies Totals	Invoice Transactions 3	<u>\$61.82</u>
Account 828.000 - Sewage Processing Fee											
1517 - MACOMB COUNTY TREASURER-SEWER	4702 2012	services rendered 1/31/12-2/29/12	Edit		03/20/2012	04/04/2012	04/04/2012			298,721.49	
									Account 828.000 - Sewage Processing Fee Totals	Invoice Transactions 1	<u>\$298,721.49</u>
Account 828.001 - Sewer Processing - IWC											
1517 - MACOMB COUNTY TREASURER-SEWER	4681 2012	IWC CHARGES FEBRUARY 2012	Edit		03/12/2012	04/04/2012	04/04/2012			23,580.71	
									Account 828.001 - Sewer Processing - IWC Totals	Invoice Transactions 1	<u>\$23,580.71</u>



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 12/22/11 - 04/04/12

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 592 - Water and Sewer Fund											
Department 591 - Supply and Transmission											
Account 935.600 - Sewer Main Repair											
5706 - SUSAN J SULLIVAN	723276001	Sewer Easement	Edit		03/08/2012	04/04/2012	04/04/2012			8,864.48	
									Account 935.600 - Sewer Main Repair Totals	Invoice Transactions 1	\$8,864.48
Account 972.950 - Water Meter Expense											
2729 - MICHIGAN METER TECHNOLOGY GRP INC	86289	WATER METERS	Edit		03/19/2012	04/04/2012	04/04/2012			9,524.00	
1179 - SLC METER SERVICE INC	242060	PRV'S, FLANGE KITS	Edit		03/12/2012	04/04/2012	04/04/2012			8,236.80	
									Account 972.950 - Water Meter Expense Totals	Invoice Transactions 2	\$17,760.80
									Department 591 - Supply and Transmission Totals	Invoice Transactions 22	\$350,966.49
Department 595 - Cap Exp, bond prin-cash budget											
Account 980.000 - Equipment											
26031 - CDW GOVERNMENT INC	G866127	Computer, Software & Hardware	Edit		03/08/2012	04/04/2012	04/04/2012			1,925.81	
									Account 980.000 - Equipment Totals	Invoice Transactions 1	\$1,925.81
									Department 595 - Cap Exp, bond prin-cash budget Totals	Invoice Transactions 1	\$1,925.81
Department 596 - Administrative and General											
Account 726.700 - Safety Medical Supplies											
26168 - MFASCO	IN547139	MEDICAL SUPPLIES	Edit		03/07/2012	04/04/2012	04/04/2012			67.12	
									Account 726.700 - Safety Medical Supplies Totals	Invoice Transactions 1	\$67.12
Account 728.000 - Membership Dues & Conference											
12142 - APWA	157649 TS12	2012-13 MEMBERSHIP TS	Edit		03/12/2012	04/04/2012	04/04/2012			149.00	
1700 - SMW & SUA	2012 TS	2012 MEMBERSHIP DUES	Edit		03/22/2012	04/04/2012	04/04/2012			35.00	
1700 - SMW & SUA	2012 DM	2012 MEMBERSHIP DUES	Edit		03/22/2012	04/04/2012	04/04/2012			35.00	
									Account 728.000 - Membership Dues & Conference Totals	Invoice Transactions 3	\$219.00
Account 729.000 - Janitorial SVC & Supplies											
4137 - ABM JANITORIAL SERVICES MIDWEST LLC	3641387 312	JANITORIAL SERVICES MARCH 2012	Edit		03/12/2012	04/04/2012	04/04/2012			706.34	
3569 - ORKIN PEST CONTROL	72974013	PEST CONTROL MARCH 2012 DPW	Edit		03/21/2012	04/04/2012	04/04/2012			41.80	
									Account 729.000 - Janitorial SVC & Supplies Totals	Invoice Transactions 2	\$748.14
Account 730.592 - Property Maint											
15916 - INTERSTATE SECURITY INC	8620399	REPAIRS TO ALARM SYSTEM	Edit		03/16/2012	04/04/2012	04/04/2012			245.00	
15916 - INTERSTATE SECURITY INC	8620356	REPAIRS TO ALARM SYSTEM	Edit		03/12/2012	04/04/2012	04/04/2012			160.00	
19792 - TRANE U S INC	6236421R1	PARTS FOR ROOF UNIT - DPW GARAGE	Edit		03/08/2012	04/04/2012	04/04/2012			309.00	
									Account 730.592 - Property Maint Totals	Invoice Transactions 3	\$714.00



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 12/22/11 - 04/04/12

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 592 - Water and Sewer Fund											
Department 596 - Administrative and General											
Account 807.000 - Engineering Consulting Fees											
3245 - FAZAL KHAN & ASSOCIATES INC	2012 176	SANITARY SEWER MASTER PLAN REVISION	Edit		03/06/2012	04/04/2012	04/04/2012			2,600.00	
3245 - FAZAL KHAN & ASSOCIATES INC	2012 219	RYAN WATERMAIN	Edit		03/20/2012	04/04/2012	04/04/2012			4,545.00	
3245 - FAZAL KHAN & ASSOCIATES INC	2012 218	RYAN WATERMAIN	Edit		03/20/2012	04/04/2012	04/04/2012			1,130.00	
									Account 807.000 - Engineering Consulting Fees Totals	Invoice Transactions 3	<u>\$8,275.00</u>
Account 811.000 - Legal Fees											
5539 - KIRK HUTH LANGE & BADALAMENTI PLC	65502	SERVICES RE. DPW ISSUES	Edit		03/21/2012	04/04/2012	04/04/2012			575.00	
									Account 811.000 - Legal Fees Totals	Invoice Transactions 1	<u>\$575.00</u>
Account 851.000 - Communications Radio											
23852 - AMERICAN MESSAGING	Z1417718MC 312	PAGER SERVICE	Edit		03/15/2012	04/04/2012	04/04/2012			79.74	
25346 - SPRINT	700128176 0312	RADIO CHARGE	Edit		03/15/2012	04/04/2012	04/04/2012			37.31	
									Account 851.000 - Communications Radio Totals	Invoice Transactions 2	<u>\$117.05</u>
Account 865.500 - Deductible expense											
4929 - TRIDENT INSURANCE SERVICES	53225	DEDUCTIBLE EXPENSES - JUNIPER CLAIM	Edit		03/15/2012	04/04/2012	04/04/2012			3,483.84	
4929 - TRIDENT INSURANCE SERVICES	53224	DEDUCTIBLE EXPENSES - JUNIPER CLAIM	Edit		03/15/2012	04/04/2012	04/04/2012			532.99	
									Account 865.500 - Deductible expense Totals	Invoice Transactions 2	<u>\$4,016.83</u>
Account 920.000 - Utilities											
25415 - A T & T LONG DISTANCE	854126176 0312	LONG DISTANCE DPW 312	Edit		02/26/2012	04/04/2012	04/04/2012			15.58	
									Account 920.000 - Utilities Totals	Invoice Transactions 1	<u>\$15.58</u>
									Department 596 - Administrative and General Totals	Invoice Transactions 18	<u>\$14,747.72</u>
Department 661 - Motor Pool											
Account 726.000 - Operating Supplies											
20071 - AIRGAS USA LLC	9901508781	CYLINDER RENTAL	Edit		02/29/2012	04/04/2012	04/04/2012			48.68	
									Account 726.000 - Operating Supplies Totals	Invoice Transactions 1	<u>\$48.68</u>
Account 781.000 - Parts											
127 - BEEBE OIL CO	727374	LUBE LINER FILTERS	Edit		03/12/2012	04/04/2012	04/04/2012			34.80	
127 - BEEBE OIL CO	727241	CITCO 15W40, LUBE LINER FILTERS	Edit		03/09/2012	04/04/2012	04/04/2012			359.87	
170 - BUFF WHELAN CHEVROLET INC	299145	CAP W14	Edit		03/15/2012	04/04/2012	04/04/2012			11.20	
326 - DECKER AUTO PARTS INC	3442	STARTER W24	Edit		03/16/2012	04/04/2012	04/04/2012			67.95	
326 - DECKER AUTO PARTS INC	3129	WHEEL NUTS	Edit		03/14/2012	04/04/2012	04/04/2012			18.80	
326 - DECKER AUTO PARTS INC	3137	WHEEL STUDS	Edit		03/14/2012	04/04/2012	04/04/2012			26.88	



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 12/22/11 - 04/04/12

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 592 - Water and Sewer Fund										
Department 661 - Motor Pool										
Account 781.000 - Parts										
326 - DECKER AUTO PARTS INC	2386	HYDRL FILTER SW1	Edit		03/09/2012	04/04/2012	04/04/2012			7.42
1025 - DON'S TIRE SERVICE INC	64650	METAL STEM, INSTALLATION D5	Edit		03/12/2012	04/04/2012	04/04/2012			36.00
1239 - STERLING HEIGHTS DODGE INC	142026	AB LATCH W8	Edit		03/21/2012	04/04/2012	04/04/2012			124.80
1239 - STERLING HEIGHTS DODGE INC	142028	AC HINGE W8	Edit		03/21/2012	04/04/2012	04/04/2012			72.28
							Account 781.000 - Parts Totals	Invoice Transactions	10	<u>\$760.00</u>
							Department 661 - Motor Pool Totals	Invoice Transactions	11	<u>\$808.68</u>
							Fund 592 - Water and Sewer Fund Totals	Invoice Transactions	60	<u>\$373,354.70</u>
Fund 598 - Cable TV										
Department 598 - Cable TV										
Account 785.500 - Govt AC Op Exp & Sup										
3749 - DETROIT MEDIA PARTNERSHIP LP	DN6776004031 2	Newspaper Subscription	Edit		03/25/2012	04/04/2012	04/04/2012			160.58
6986 - MACOMB DAILY	441496170	Newspaper Subscription	Edit		03/11/2012	04/04/2012	04/04/2012			247.00
21693 - VSA INC	122703	DVD Cases	Edit		03/21/2012	04/04/2012	04/04/2012			69.22
							Account 785.500 - Govt AC Op Exp & Sup Totals	Invoice Transactions	3	<u>\$476.80</u>
Account 801.000 - Contract Labor										
4588 - JAYME ARTER	110312425	Contract Labor	Edit		03/22/2012	04/04/2012	04/04/2012			75.00
4661 - KYLE HOFFMAN	3031126	Contract Labor	Edit		03/22/2012	04/04/2012	04/04/2012			765.00
3589 - MEGAN O'BRIEN	1051201B1	Contract Labor	Edit		03/09/2012	04/04/2012	04/04/2012			390.00
2802 - ERIC PERRY	101216	Contract Labor	Edit		03/22/2012	04/04/2012	04/04/2012			390.00
5740 - JACQUE TIEGS	3191201	Contract Labor	Edit		03/19/2012	04/04/2012	12/31/2011			90.00
							Account 801.000 - Contract Labor Totals	Invoice Transactions	5	<u>\$1,710.00</u>
Account 930.100 - Building Maintenance										
25801 - COMCAST	749683015 0312	Internet	Edit		03/14/2012	04/04/2012	04/04/2012			104.95
25801 - COMCAST	346175019 0312	Cable TV Service	Edit		03/07/2012	04/04/2012	04/04/2012			313.37
							Account 930.100 - Building Maintenance Totals	Invoice Transactions	2	<u>\$418.32</u>
Account 980.600 - Govt Acc Equip & Const.										
26031 - CDW GOVERNMENT INC	G605838	Apple Computer	Edit		03/02/2012	04/04/2012	04/04/2012			997.47
3746 - ADVANCED LIGHTING & SOUND	45655	Studio Lighting	Edit		03/09/2012	04/04/2012	04/04/2012			980.00
							Account 980.600 - Govt Acc Equip & Const. Totals	Invoice Transactions	2	<u>\$1,977.47</u>
							Department 598 - Cable TV Totals	Invoice Transactions	12	<u>\$4,582.59</u>
							Fund 598 - Cable TV Totals	Invoice Transactions	12	<u>\$4,582.59</u>



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 12/22/11 - 04/04/12

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 692 - Equipment Replacement Fund											
Department 191 - Elections											
Account 985.000 - Equipment Replacement											
2677 - TECH DEPOT 4SURE	B12034963V1	purchase 3 laptops -- precincts	Edit		03/13/2012	04/04/2012	04/04/2012			1,245.30	
									Account 985.000 - Equipment Replacement Totals	Invoice Transactions 1	<u>\$1,245.30</u>
									Department 191 - Elections Totals	Invoice Transactions 1	<u>\$1,245.30</u>
Department 211 - Imaging											
Account 985.000 - Equipment Replacement											
11689 - DSS CORPORATION	13350	Contex HD Ultra 36" Color Scanner & Software	Edit		03/12/2012	04/04/2012	04/04/2012			5,830.00	
									Account 985.000 - Equipment Replacement Totals	Invoice Transactions 1	<u>\$5,830.00</u>
									Department 211 - Imaging Totals	Invoice Transactions 1	<u>\$5,830.00</u>
Department 212 - Network											
Account 985.000 - Equipment Replacement											
26031 - CDW GOVERNMENT INC	H345745	Computer Hardware & Battery	Edit		03/20/2012	04/04/2012	04/04/2012			354.89	
4401 - LOGICALIS	I045100	Virtualization	Edit		01/01/2012	04/04/2012	04/04/2012			11,304.60	
									Account 985.000 - Equipment Replacement Totals	Invoice Transactions 2	<u>\$11,659.49</u>
									Department 212 - Network Totals	Invoice Transactions 2	<u>\$11,659.49</u>
Department 305 - Police Department											
Account 975.207 - Capital Project - PD Building											
4545 - CPR CONNECTION OF NORTH AMERICA INC	812	Defibrillator & Accessories	Edit		03/16/2012	04/04/2012	04/04/2012			1,589.23	
5739 - FARNELL EQUIPMENT COMPANY	12478	1 FUME HOOD - POLICE BUILDING	Edit		03/07/2012	04/04/2012	04/04/2012			8,216.00	
									Account 975.207 - Capital Project - PD Building Totals	Invoice Transactions 2	<u>\$9,805.23</u>
									Department 305 - Police Department Totals	Invoice Transactions 2	<u>\$9,805.23</u>
Department 774 - Senior Citizen Operations											
Account 985.000 - Equipment Replacement											
26031 - CDW GOVERNMENT INC	H471856	Computer Software & Monitor	Edit		03/22/2012	04/04/2012	04/04/2012			1,078.27	
26031 - CDW GOVERNMENT INC	G563816	Monitor	Edit		03/01/2012	04/04/2012	04/04/2012			97.18	
									Account 985.000 - Equipment Replacement Totals	Invoice Transactions 2	<u>\$1,175.45</u>
									Department 774 - Senior Citizen Operations Totals	Invoice Transactions 2	<u>\$1,175.45</u>
									Fund 692 - Equipment Replacement Fund Totals	Invoice Transactions 8	<u>\$29,715.47</u>
Fund 701 - Trust & Agency											
Account 255.371 - Bldg Performance Bonds											
24247 - DOMENICA EVOLA	11 50575	10474 PALACE - BLDG BOND	Edit		06/09/2011	04/04/2012	04/04/2012			1,010.00	
16219 - OLYMPIA HOMES INC	11 17384	BUILDING BOND RETURN - 55800 GLENBROOKE	Edit		02/24/2011	04/04/2012	04/04/2012			1,160.00	



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 12/22/11 - 04/04/12

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 701 - Trust & Agency											
Account 255.371 - Bldg Performance Bonds											
24761 - PERFECTION BUILDING LLC	12 15198	49260 VILLAGE	Edit		02/15/2012	04/04/2012	04/04/2012			25.00	
5738 - RIDGECON CONSTRUCTION	12 24302	POINTE - BLDG BOND 8506 CARRIAGE HILL - BLDG BOND	Edit		03/05/2012	04/04/2012	04/04/2012			50.00	
4248 - TOTAL WINDOW REPAIR INC	10 72447	13036 23 MILE - BLDG BOND	Edit		08/24/2010	04/04/2012	04/04/2012			200.00	
									Account 255.371 - Bldg Performance Bonds Totals	Invoice Transactions 5	\$2,445.00
									Fund 701 - Trust & Agency Totals	Invoice Transactions 5	\$2,445.00
Fund 899801 - Street Lighting 1											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			154.12	
									Account 925.000 - Street Lighting Totals	Invoice Transactions 1	\$154.12
									Fund 899801 - Street Lighting 1 Totals	Invoice Transactions 1	\$154.12
Fund 899802 - Street Lighting 2											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			22.73	
									Account 925.000 - Street Lighting Totals	Invoice Transactions 1	\$22.73
									Fund 899802 - Street Lighting 2 Totals	Invoice Transactions 1	\$22.73
Fund 899804 - Street Lighting 4											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			124.43	
									Account 925.000 - Street Lighting Totals	Invoice Transactions 1	\$124.43
									Fund 899804 - Street Lighting 4 Totals	Invoice Transactions 1	\$124.43
Fund 899805 - Street Lighting 5											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			159.98	
									Account 925.000 - Street Lighting Totals	Invoice Transactions 1	\$159.98
									Fund 899805 - Street Lighting 5 Totals	Invoice Transactions 1	\$159.98
Fund 899807 - Heatherwood Street Lighting											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			345.75	
									Account 925.000 - Street Lighting Totals	Invoice Transactions 1	\$345.75
									Fund 899807 - Heatherwood Street Lighting Totals	Invoice Transactions 1	\$345.75



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 12/22/11 - 04/04/12

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 899810 - Sherwood Forest Street Lighting											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			388.74	
								Account 925.000 - Street Lighting Totals		Invoice Transactions 1	<u>388.74</u>
								Fund 899810 - Sherwood Forest Street Lighting Totals		Invoice Transactions 1	<u>388.74</u>
Fund 899813 - Lake in the Woods Str Lighting											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			760.95	
								Account 925.000 - Street Lighting Totals		Invoice Transactions 1	<u>760.95</u>
								Fund 899813 - Lake in the Woods Str Lighting Totals		Invoice Transactions 1	<u>760.95</u>
Fund 899814 - Wellington Street Lighting											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			516.95	
								Account 925.000 - Street Lighting Totals		Invoice Transactions 1	<u>516.95</u>
								Fund 899814 - Wellington Street Lighting Totals		Invoice Transactions 1	<u>516.95</u>
Fund 899815 - View of the Park Street Lighting											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			294.44	
								Account 925.000 - Street Lighting Totals		Invoice Transactions 1	<u>294.44</u>
								Fund 899815 - View of the Park Street Lighting Totals		Invoice Transactions 1	<u>294.44</u>
Fund 899816 - Street Lighting 816											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			100.88	
								Account 925.000 - Street Lighting Totals		Invoice Transactions 1	<u>100.88</u>
								Fund 899816 - Street Lighting 816 Totals		Invoice Transactions 1	<u>100.88</u>
Fund 899817 - Street Lighting 817											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			157.16	
								Account 925.000 - Street Lighting Totals		Invoice Transactions 1	<u>157.16</u>
								Fund 899817 - Street Lighting 817 Totals		Invoice Transactions 1	<u>157.16</u>
Fund 899818 - Seven Oaks Street Lighting											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			530.98	
								Account 925.000 - Street Lighting Totals		Invoice Transactions 1	<u>530.98</u>
								Fund 899818 - Seven Oaks Street Lighting Totals		Invoice Transactions 1	<u>530.98</u>



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 12/22/11 - 04/04/12

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 899819 - Wayford Manor Street Lighting											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			467.24	
Account 925.000 - Street Lighting Totals										Invoice Transactions 1	<u>467.24</u>
Fund 899819 - Wayford Manor Street Lighting Totals										Invoice Transactions 1	<u>467.24</u>
Fund 899820 - Street Lighting 820											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			1,389.59	
Account 925.000 - Street Lighting Totals										Invoice Transactions 1	<u>\$1,389.59</u>
Fund 899820 - Street Lighting 820 Totals										Invoice Transactions 1	<u>\$1,389.59</u>
Fund 899822 - Carrington Mnr 1,2,3 Str Ltg											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			963.58	
Account 925.000 - Street Lighting Totals										Invoice Transactions 1	<u>\$963.58</u>
Fund 899822 - Carrington Mnr 1,2,3 Str Ltg Totals										Invoice Transactions 1	<u>\$963.58</u>
Fund 899823 - Carrington Manor 4 St. Lighting											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			420.17	
Account 925.000 - Street Lighting Totals										Invoice Transactions 1	<u>\$420.17</u>
Fund 899823 - Carrington Manor 4 St. Lighting Totals										Invoice Transactions 1	<u>\$420.17</u>
Fund 899824 - Wildwood Point Street Lighting											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			485.52	
Account 925.000 - Street Lighting Totals										Invoice Transactions 1	<u>\$485.52</u>
Fund 899824 - Wildwood Point Street Lighting Totals										Invoice Transactions 1	<u>\$485.52</u>
Fund 899825 - Shelby Orchards Street Lighting											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			957.73	
Account 925.000 - Street Lighting Totals										Invoice Transactions 1	<u>\$957.73</u>
Fund 899825 - Shelby Orchards Street Lighting Totals										Invoice Transactions 1	<u>\$957.73</u>
Fund 899826 - Pinewood Estates Street Lighting											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			1,343.98	
Account 925.000 - Street Lighting Totals										Invoice Transactions 1	<u>\$1,343.98</u>
Fund 899826 - Pinewood Estates Street Lighting Totals										Invoice Transactions 1	<u>\$1,343.98</u>



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 12/22/11 - 04/04/12

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 899827 - Diegel Farms Street Lighting											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			1,339.01	
									Account 925.000 - Street Lighting Totals	Invoice Transactions 1	\$1,339.01
									Fund 899827 - Diegel Farms Street Lighting Totals	Invoice Transactions 1	\$1,339.01
Fund 899829 - Villa Dioro Street Lighting											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			742.68	
									Account 925.000 - Street Lighting Totals	Invoice Transactions 1	\$742.68
									Fund 899829 - Villa Dioro Street Lighting Totals	Invoice Transactions 1	\$742.68
Fund 899830 - Wildwood Pointe Street Lighting											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			811.39	
									Account 925.000 - Street Lighting Totals	Invoice Transactions 1	\$811.39
									Fund 899830 - Wildwood Pointe Street Lighting Totals	Invoice Transactions 1	\$811.39
Fund 899832 - Spring Arbor Street Lighting											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			973.37	
									Account 925.000 - Street Lighting Totals	Invoice Transactions 1	\$973.37
									Fund 899832 - Spring Arbor Street Lighting Totals	Invoice Transactions 1	\$973.37
Fund 899833 - Woodside Village Street Lighting											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			856.85	
									Account 925.000 - Street Lighting Totals	Invoice Transactions 1	\$856.85
									Fund 899833 - Woodside Village Street Lighting Totals	Invoice Transactions 1	\$856.85
Fund 899835 - CreeksideVillage Street Lighting											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			832.88	
									Account 925.000 - Street Lighting Totals	Invoice Transactions 1	\$832.88
									Fund 899835 - CreeksideVillage Street Lighting Totals	Invoice Transactions 1	\$832.88
Fund 899836 - Forest Park Street Lighting											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			637.71	
									Account 925.000 - Street Lighting Totals	Invoice Transactions 1	\$637.71
									Fund 899836 - Forest Park Street Lighting Totals	Invoice Transactions 1	\$637.71



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 12/22/11 - 04/04/12

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 899837 - Shelby Hills Street Lighting											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			1,226.59	
									Account 925.000 - Street Lighting Totals	Invoice Transactions 1	\$1,226.59
									Fund 899837 - Shelby Hills Street Lighting Totals	Invoice Transactions 1	\$1,226.59
Fund 899838 - Preston Pines Street Lighting											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			1,305.09	
									Account 925.000 - Street Lighting Totals	Invoice Transactions 1	\$1,305.09
									Fund 899838 - Preston Pines Street Lighting Totals	Invoice Transactions 1	\$1,305.09
Fund 899839 - Pinewood Est #2 Street Lighting											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			241.56	
									Account 925.000 - Street Lighting Totals	Invoice Transactions 1	\$241.56
									Fund 899839 - Pinewood Est #2 Street Lighting Totals	Invoice Transactions 1	\$241.56
Fund 899840 - Birchfield Street Lighting											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			829.52	
									Account 925.000 - Street Lighting Totals	Invoice Transactions 1	\$829.52
									Fund 899840 - Birchfield Street Lighting Totals	Invoice Transactions 1	\$829.52
Fund 899841 - Pinewood Est #3 Street Lighting											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			89.33	
									Account 925.000 - Street Lighting Totals	Invoice Transactions 1	\$89.33
									Fund 899841 - Pinewood Est #3 Street Lighting Totals	Invoice Transactions 1	\$89.33
Fund 899842 - Creekside Village #3 St Lighting											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			286.98	
									Account 925.000 - Street Lighting Totals	Invoice Transactions 1	\$286.98
									Fund 899842 - Creekside Village #3 St Lighting Totals	Invoice Transactions 1	\$286.98
Fund 899843 - Royal Forest Street Lighting											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			739.33	
									Account 925.000 - Street Lighting Totals	Invoice Transactions 1	\$739.33
									Fund 899843 - Royal Forest Street Lighting Totals	Invoice Transactions 1	\$739.33



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 12/22/11 - 04/04/12

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 899844 - Creekside Village #4 St Lighting											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			598.82	
								Account 925.000 - Street Lighting Totals		Invoice Transactions 1	<u>\$598.82</u>
								Fund 899844 - Creekside Village #4 St Lighting Totals		Invoice Transactions 1	<u>\$598.82</u>
Fund 899845 - Whispering Hills Street Lighting											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			215.05	
								Account 925.000 - Street Lighting Totals		Invoice Transactions 1	<u>\$215.05</u>
								Fund 899845 - Whispering Hills Street Lighting Totals		Invoice Transactions 1	<u>\$215.05</u>
Fund 899846 - Westminster Est. Street Lighting											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			202.63	
								Account 925.000 - Street Lighting Totals		Invoice Transactions 1	<u>\$202.63</u>
								Fund 899846 - Westminster Est. Street Lighting Totals		Invoice Transactions 1	<u>\$202.63</u>
Fund 899847 - Glen Oaks Street Lighting											
Account 925.000 - Street Lighting											
21443 - DTE ENERGY-STREET LIGHTING	76666 1 0212	February Street Lighting	Edit		03/20/2012	04/04/2012	04/04/2012			593.78	
								Account 925.000 - Street Lighting Totals		Invoice Transactions 1	<u>\$593.78</u>
								Fund 899847 - Glen Oaks Street Lighting Totals		Invoice Transactions 1	<u>\$593.78</u>
								Grand Totals		Invoice Transactions 393	<u>\$599,340.73</u>

* = Prior Fiscal Year Activity

Brian,

Please note that when this request was made, the case in question was under investigation and the PD was awaiting laboratory results. At the time of our response, it was still unclear as to whether the matter would result in prosecution and if prosecuted whether it would be under the jurisdiction of Shelby Township or Macomb County. Mr. Stechschulte was informed in my letter that once the investigation was completed, he would be referred to the proper prosecuting agency for Discovery.

Additionally, I spoke to Mr. Stechschulte on Friday, March 16, 2012 to inform him that this case was referred to the offices of Kirk, Huth, Lange and Badalamenti for prosecution. I provided him with contact information to obtain information regarding the case. Attached is a copy of the response letter, the F.O.I.A. Request and response from the Police Department as to the availability of records.

Lisa Suida

To Lisa
Board of Trustees

George Stechschulte
Attorney at Law
148 South Main, Suite 100A
Mount Clemens, Michigan 48043
(586) 468-5151
Fax: (586) 493-0527
March 19, 2012

APPEAL

Stanley T. Grot
Shelby Township Clerk
52700 Van Dyke Ave.
Shelby Township, MI 48316

Re: Freedom of Information Act (F.O.I.A.) denial
Ticket No. 12ST00827
Client, Daniel James Ramirez

Dear Mr. Grot:

This letter is to request a hearing before the Shelby Township Board of Trustees on April 3, 2012 at 7:00 p.m.

This is an appeal from a denial of a FOIA request for discovery of audio and/or video recordings from the Shelby Township Police Department squad car, incident to the arrest of Mr. Ramirez on or about 02-19-12 at approximately 2:03 a.m.

Attached are copies of:

1. Ticket No. 12ST00827, charging O.W.I.
2. Appearance of 02-23-12 to 41A District Court, with copy to Kirk & Huth, P.C., Shelby Township Attorney, requesting discovery.
3. FOIA discovery request to Shelby Township Police Department, dated 02-23-12.
4. FAX denial by Lisa Suida, FOIA Coordinator.

The reasons for the FOIA request are somewhat apparent. How did Mr. Ramirez perform on field sobriety tests; was his speech slurred; how did he ambulate; what was stated to him regarding any chemical test(s), and so on. Mr. Ramirez should have access to this information so that he may defend himself concerning the charge against him. Please reply, thank you.

GS/gs
cc: Mr. Ramirez
Kirk & Huth, P.C.

Very truly yours,

George Stechschulte
George Stechschulte

Approved, SCAO

Original - Court
Additional copies to all attorneys of record
and unrepresented parties.
PROBATE OSM CODE: ATT

STATE OF MICHIGAN 41-A JUDICIAL DISTRICT JUDICIAL CIRCUIT COUNTY PROBATE	APPEARANCE	CASE NO. Ticket No. 12ST00827 Charge: Operated While Intoxicated
---	------------	---

Court address: 51660 Van Dyke Ave., Shelby Township, MI 48316
 Court telephone n: 1-586-739-7325

Plaintiff(s)/Petitioner(s) THE PEOPLE OF THE TOWNSHIP OF SHELBY	v	Defendant(s)/Respondent(s) DANIEL JAMES RAMIREZ
---	---	--

2.

Probate In the matter of _____

Juvenile In the matter of _____

TO: Clerk of the Court/Register, all attorneys of record, and unrepresented parties: Specify names and addresses
KIRK & HUTH, P.C.
SHELBY TOWNSHIP ATTORNEY
19500 HALL ROAD, STE. 100
CLINTON TOWNSHIP, MI 48038

PROOF OF SERVICE

The undersigned certifies that a copy of the foregoing instrument was served upon the attorneys of record of all parties to the above cause by mailing the same to them at their respective business addresses as disclosed by the pleadings of record herein, with postage fully prepaid thereon on the 23rd day of FEBRUARY, 2012

George Stechschulte

I appear on behalf of DANIEL JAMES RAMIREZ, DEFENDANT

Attorney guardian ad litem and request copies of all papers filed in this case.

Court appointed Retained by DANIEL JAMES RAMIREZ, DEFENDANT

I certify that I represent no other interest whatsoever of any party to this cause, except as follows:

02-23-12
Date

George Stechschulte

Signature **GEORGE STECHSCHULTE P-23044**
148 S. MAIN ST., SUITE 100A
MT? CLEMENS, MICHIGAN 48043
 Address **1-586-468-5151**

Name (type or print) _____ Bar no. _____

Firm name _____

City, state, zip _____ Telephone _____

CHARTER TOWNSHIP OF SHELBY
OFFICE OF THE F.O.I.A. COORDINATOR

4.

FACSIMILE TRANSMITTAL SHEET

TO:	FROM:
George Stechschulte	Lisa Suida, FOIA Coordinator
COMPANY:	DATE:
	3/6/2012
FAX NUMBER:	TOTAL NO. OF PAGES, INCLUDING COVER:
586 493-0527	2
RE:	YOUR REFERENCE NUMBER:
F.O.I.A. Request	(586) 726-7241

URGENT FOR REVIEW PLEASE COMMENT PLEASE REPLY PLEASE RECYCLE

NOTES/COMMENTS:

Response to information request.

CHARTER TOWNSHIP OF SHELBY
Human Resource Department
F.O.I.A. Coordinator's Office

52700 Van Dyke Avenue
Shelby Township MI 48316

Email: FOIA@ShelbyTwp.Org

Phone (586) 726-7241
Fax (586) 726-9370

March 6, 2012

Mr. George Stechschulte *via facsimile at (586) 493-0527*
Attorney at Law
148 South Main, Suite 100A
Mt. Clemens, MI 48043

Re: Freedom of Information Request Ticket No. 12ST00827 – Daniel J. Ramirez

Dear Mr. Stechschulte:

In response to your F.O.I.A. Request on February 29, 2012, wherein you request information in connection with the above-referenced incident, please be advised that the Shelby Township Police Department has informed us that this incident is currently undergoing investigation. Once laboratory reports have been received, your request for Discovery will be referred to the correct prosecuting agency. You may also refer to www.shelbytwp.org/departments/police_department/records.jsp for more information.

If you dispute this decision, you have the right to do either of the following:

- A. Submit to the Board of Trustees a written appeal that specifically states the word "appeal" and identifies the reason or reasons for supporting a reversal of the disclosure denial; or
- B. Commence an action in the circuit court, within 180 days from the date of this letter, to compel Shelby Township's disclosure of the requested records.

You also have the right to an award of attorney fees and damages if, after judicial review, the circuit court determines that there has been a violation of the Freedom of Information Act and orders disclosure of all or a portion of a public record.

If the circuit court determines, in an action commenced under the Freedom of Information Act, that Shelby Township has arbitrarily and capriciously violated the Act by refusal or delay in disclosing or providing copies of a public record, the court shall award, in addition to any actual or compensatory damages, punitive damages in the amount of \$500.00

Please contact our office directly if you require further assistance.

Sincerely,

F.O.I.A. Coordinator's Office
Charter Township of Shelby

CHARTER TOWNSHIP OF SHELBY
Human Resource Department
F.O.I.A. Coordinator's Office

52700 Van Dyke Avenue
Shelby Township MI 48316

Email: FOIA@ShelbyTwp.Org

Phone (586) 726-7241
Fax (586) 726-9370

March 6, 2012

Mr. George Stechschulte *via facsimile at (586) 493-0527*
Attorney at Law
148 South Main, Suite 100A
Mt. Clemens, MI 48043

Re: Freedom of Information Request Ticket No. 12ST00827 – Daniel J. Ramirez

Dear Mr. Stechschulte:

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- A. Submit to the Board of Trustees a written appeal that specifically states the word "appeal" and identifies the reason or reasons for supporting a reversal of the disclosure denial; or
- B. Commence an action in the circuit court, within 180 days from the date of this letter, to compel Shelby Township's disclosure of the requested records.

You also have the right to an award of attorney fees and damages if, after judicial review, the circuit court determines that there has been a violation of the Freedom of Information Act and orders disclosure of all or a portion of a public record.

If the circuit court determines, in an action commenced under the Freedom of Information Act, that Shelby Township has arbitrarily and capriciously violated the Act by refusal or delay in disclosing or providing copies of a public record, the court shall award, in addition to any actual or compensatory damages, punitive damages in the amount of \$500.00

Please contact our office directly if you require further assistance.

Sincerely,

F.O.I.A. Coordinator's Office
Charter Township of Shelby

Charter Township of Shelby Freedom of Information Act – Request Form

ID# 29 Feb 78

Requester – Last Name Stechschulte First George

Address _____ City / State / Zip _____

Daytime Phone _____ Email _____

Signature via attached letter Today's Date 2-29-12

PLEASE NOTE: The Freedom of Information Act ("FOIA") may require a public body to produce copies of documents to a requester. Therefore, please provide a detailed description below of the documents you are seeking so that we may determine if we have the documents and if the FOIA allows us to give those items to you.

People vs. Daniel James Ramirez

FOIA Requester Options – Please Indicate Below

Copy Only View Only View prior to copying Mail to above (U.S. Postal Rates Apply)
 Fax to _____ Call Number Above to Pick-Up Email to above

Payment Information – Please Read & Select One

I, the Requester, understand that the Public Body will charge me a fee for copying, materials, searching, reviewing, mailing, separating and deleting exempt material.

I, the Requester, attach an "Affidavit of Indigence" and ask the Public Body to furnish the material(s) without charge for the first \$20 of the required fees.

FOIA Requests – Fee Schedule

CD's \$ 0.12 each CD Case \$ 0.16 each CD Paper Sleeve \$ 0.05 each DVD's \$ 0.32 each
Copies 8½ x 11 \$ 0.10 each Photo Paper \$ 1.81 sheet Photo Ribbons \$ 1.22 per photo Labor \$ 17.64 per hour (pro-rated)

Aperture Cards may be viewed at the Building Department. Copies are available for the following fees – paid in advance:
Cards (24" x 36") \$ 5.00 per card *Labor \$17.64 per request (time over 1 hour pro-rated billing) Mileage \$ 7.26 round trip

Blueprint copies available for the following fees: Large (KIP) print \$ 2.00 per sheet - 8 ½ x 11 \$ 0.10 each

FOIA - OFFICE USE ONLY

Date Received 2-29-12 Date Due 3-7-12 Extension Date _____

Received By IS/P.D. RE: (Twp Dept) P.D.

Ready Date 3-2-12 Notified Date 3-6-12 Finalized Date 3-10-12

Status Notes TO P.D. 2/29/12

(R)

NR

George Stechschulte
Attorney at Law
148 South Main, Suite 100A
Mount Clemens, Michigan 48043
(586) 468-5151
Fax: (586) 493-0527

February 23, 2012

Records Department
Shelby Township Police Department
52700 Van Dyke
Shelby Township, MI 48316-3572

Re: The People of the Township of Shelby -vs-
Daniel James Ramirez
41A District Court Case No. (Ticket No. 12ST00827)

Dear Sir/Madam:

THIS IS A FREEDOM OF INFORMATION ACT (FOIA) REQUEST.

Attached is a completed Discovery Requests form regarding the above referenced matter. Please advise of the charges for sending the information, plus materials requested. Thank you.

Very truly yours,



George Stechschulte

GS/gs
Enc.
cc: Mr. Ramirez

02-29-12A11:57 RCVD

Charter Township of Shelby Police Department

ROBERT L. LEMAN
CHIEF OF POLICE

52700 VAN DYKE - SHELBY TWP, MICHIGAN 48016-3672 - (586) 731-2121 - FAX (586) 726-7218

DISCOVERY REQUESTS

DATE: February 23, 2012

REQUESTED BY: George Stechschulte, Attorney at Law

LAW FIRM INFORMATION (PHONE NUMBER, ADDRESS, ETC.):
148 S. Main St., Suite 100A
Mt. Clemens, Michigan 48043
1-586-468-5151

DEFENDANT: Daniel James Ramirez

DATE OF OFFENSE: 02-19-12

POLICE REPORT NUMBER: Complaint No. 12-6142
ORI Number 5074000

INFORMATION REQUESTED:

POLICE REPORT

PATROL CAR CD*

BOOKING ROOM CD*

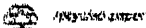
TELEPHONE AUDIO CD*

OTHER (PLEASE SPECIFY): Video and Audio recordings from first contact, traffic stop, conversation and field sobriety test(s), and arrest of defendant, including but not limited to request to take chemical test(s), advising of rights to take chemical test(s), and alleged refusal to take chemical test(s) by defendant.

*IF AVAILABLE

FOR RECORDS DEPARTMENT USE:

RECEIVED BY: _____



REQUESTOR: G Stechschulte Atty

SHELBY TOWNSHIP POLICE DEPARTMENT FREEDOM OF INFORMATION RETRIEVAL FORM

INFORMATION REQUESTED: Information on case involving Daniel James Ramirez,
TK#12ST00827

DATE RECEIVED: 2/29/2012

REQUIRED RETURN DATE TO FOIA PROCESSOR: 3/2/2012

TIME EXPENDED ON RETRIEVAL: 5 Minutes

RETRIEVED BY: Colleen - Records

CASE OPEN: 2/19/2012

CASE CLOSED: Still Open

ADDITIONAL CHARGES: (PHOTOS COPIED, MAILING CHARGES, ETC.):

- PLEASE REDIRECT YOUR INQUIRY UNDER DISCOVERY TO THE
MACOMB COUNTY PROSECUTOR'S OFFICE, (586) 469-5350.
- PLEASE REDIRECT YOUR INQUIRY UNDER DISCOVERY TO OUR
TOWNSHIP ATTORNEY'S OFFICE, KIRK & HUTH, (586) 412-4900.
- ARRANGEMENTS HAVE BEEN MADE TO TRY TO PRESERVE ANY
AUDIO AND/OR VIDEO MEDIA THAT MAY EXIST.

OTHER INFORMATION: Once the laboratory report has been received, we will refer your
request to the correct prosecuting agency for you (for Discovery).

For Future Discovery Requests: Please also refer to our website at:
www.shelbytpw.org/departments/police_department/records.jsp

Charter Township of Shelby Fire Department

Memo

Date: March 22, 2012

To: Board of Trustees
Charter Township of Shelby

From: Gene Shepherd, Fire Chief

Re: Agenda / Board of Trustees Meeting / April 3, 2012
Approval to install fiber optic cable

The fire department is requesting approval to install fiber optic cable to connect Fire Stations #2, #3, and #4 to Fire Station #1.

In November 2011, we issued a Request for Quote (RFQ) for this project, which was followed up with a Work Session. In February 2012, we published a Request for Proposal (RFP). Of the six (6) vendors submitting a proposal, we chose the lowest bidder, AMcomm Telecommunications Inc., 10431 Highland Road, White Lake Township, MI, 48386.

The cost breakdown for this project is as follows:

1. AMcomm Telecommunications Inc. to install fiber optic cable: **\$128,718.85**
(does not include Option 1)
2. Utility Pole Make-Ready/Permit Fee costs not to exceed **\$42,000.00**
3. Purchase hardware to be installed in each of the four (4) fire stations, with costs not to exceed **\$43,268.69**

I am available if you have additional questions regarding this matter. Thank you for your consideration.

GS/jma

Attachment

BID OPENING

FIRE DEPARTMENT – STATIONS #2, #3, AND #4 TO STATION #1

FIBER OPTIC PROJECT

March 16, 2012 – 4:05 p.m.

Present: Clerk Stanley Grot; Jim Swinkowski, Chief of Training; and Diane Seliwoniuk, Recording Secretary

Stanley Grot opened and read the bids submitted by the following companies:

<u>COMPANY</u>	<u>BASE BID</u>
AMCOMM Telecommunications, Inc. 10431 Highland Road White Lake, MI 48386	\$128,718.85
J. RANCK ELECTRIC, INC. 1993 Gover Parkway Mt. Pleasant, MI 48858	\$155,749.80
TURNKEY NETWORK SOLUTIONS 7020 Southbelt Drive, SE Caledonia, MI 49316	\$214,354.84
WIRELESS RESOURCES, INC. 1454 E. Lincoln Avenue Madison Heights, MI 48071	\$243,900.00
KEN-KY INC., UNDERGROUND SPECIALISTS P.O. Box #4 Clio, MI 48420	\$152,629.89
WESTERN TEL-COM, INC. 11751 Levan Livonia, MI 48150	\$136,477.92

**CHARTER TOWNSHIP OF SHELBY
REQUEST FOR PROPOSAL**

**Fiber Optic Project – Charter Township of Shelby
Fire Stations #2 - #3 & #4 to Fire Station #1**

The Charter Township of Shelby is soliciting proposals to install fiber optic cable to connect Fire Stations #2, #3, and #4 to Fire Station #1.

- PROJECT:** Fiber Optic Cabling Project – Shelby Township Fire Departments
- PROJECT ADDRESSES:** Station #1 6345 23 Mile Rd, Shelby Twp., MI 48316
Station #2 48050 Ryan Road, Shelby Twp., MI 48317
Station #3 54131 Shelby Rd, Shelby Twp., MI 48316
Station #4 51599 Schoenherr Rd, Shelby Twp.,MI 48315
- OWNER:** Charter Township of Shelby Fire Department – Station #1
6345 23 Mile Road, Shelby Township, MI 48316
- OWNER CONTACT:** Jim Swinkowski, Chief of Training, Shelby Twp. Fire Dept.
Phone: (586) 726-2708 Email: jswinkow@shelbytwpfd.com
- SCOPE OF WORK:** The scope of work is defined in Attachment A - Scope of Work
- REFERENCE PLANS:** None
- PROJECT TIMING:** Spring 2012.
- DUE DATE:** Sealed proposals are due on or before **Friday, March 16, 2012, 3 p.m. local time** to the owner, at the **Charter Township of Shelby Municipal Offices – Clerks Office , 52700 Van Dyke, Shelby Township, Michigan, 48316**. Proposals received after this date and time will not be accepted. No oral, facsimile, or electronic proposals will be considered. Proposals must be submitted in a sealed envelope clearly labeled **“Fiber Optic Cabling Project Proposal – Shelby Township Fire Department – attention “Township Clerk”**. **Submit three (3) complete copies of the proposal. Proposals received will be publicly opened and read aloud starting at 3:05 p.m. on Friday, March 16, 2012.**
- QUESTIONS:** Any questions regarding this project shall be directed to the Owner Contact, Jim Swinkowski at (586) 726-2708 or via email to jswinkow@shelbytwpfd.com
- Any requests for information or clarifications shall be made in writing via email so that all prospective respondents may be notified.
- MANDATORY MEETING:** A mandatory meeting to review the proposed work areas will be held on **Monday, March 5, 2012 at 10 am. Local time** at Shelby Township Fire Station # 1– 6345 Twenty Three Mile Road, west entrance, Shelby Township, Michigan, 48316.

PROPOSAL:

At a minimum, proposals shall include the following:

Qualifications: A brief description of your firm, qualifications and direct experience with relevant projects.

Technical: Describe in detail the specific services, materials and equipment your firm proposes that demonstrates your firm understands the scope of work. Describe in detail your firm's ability to complete the project. Provide a timeline for completion.

Cable Routing: The Bidder may choose the route that they feel is best from Fire Station #1 to the other Fire Stations.

Bid Price: The bid price for this project SHALL NOT include any make-ready fees.

Make-Ready Fees: Based on the Bidders experience with working with the Utility companies, the bidder should include, based on the scope of work, a Make-Ready allowance as a separate cost estimate.

Permit Fees: The bidder shall identify any necessary agencies that permits may be needed from as outlined in the scope of work attachment

Warranty: Provide detailed information on warranties offered for services, materials and equipment.

Project References: Give name, address, phone number and e-mail address of client representatives for at-least three (3) projects you have completed which are similar to this project. Briefly describe the scope and budget of each referenced project.

Sub-consultants or sub-contractors: Identify proposed sub-consultants and/or sub-contractors who will be involved in the project, if any. Include the information described above for each sub-consultant and sub-contractor.

Cost Proposal: The bidder should include a cost breakdown of their bid price.

Miscellaneous: Provide evidence of insurance coverage, statement of current claims/judgments and disclosure of conflicts of interest as outlined elsewhere in this request for proposal.

**RIGHTS RESERVED
BY THE OWNER:**

The Owner reserves the right to waive any informalities in bidding, reject any or all bids, accept any bid when, in the opinion of the Owner such action will serve the best interests of the Charter Township of Shelby, consistent with competitive bidding requirements.

No bid may be withdrawn after the above date and time for receiving bids for a period of ninety (90) days.

The Charter Township of Shelby prefers that interested contractors have a business located in the State of Michigan, in Macomb, Oakland or Wayne Counties.

CONFLICTS OF INTERESTS:

All respondents agree to disclose any, direct or indirect, current or future, conflict of interest between themselves and the Charter Township of Shelby, and the employees of said entity. If questions arise about potential conflicts of interest, please contact Robert Huth, Township Attorney, (586) 412-4900, rhuth@khlplc.com , prior to submitting proposal.

ERRORS AND OMISSIONS IN PROPOSAL:

The Charter Township of Shelby shall not be liable for any errors or omissions in proposals. The Charter Township of Shelby has the right to request clarification or additional information from the respondents.

CURRENT CLAIMS/ JUDGMENTS:

A statement shall be provided in the proposal regarding any claims, judgments, arbitration proceedings, or suits pending or outstanding against your firm or its officers, principals, employees, and/or sub-contractors under your firm's supervision.

CONTRACTURAL REQUIREMENTS:

The selected firm shall be required to enter into a formal contract with the Charter Township of Shelby. The Charter Township of Shelby reserves the right to terminate the contract should the contractor fail to perform to the satisfaction of the Township.

INSURANCE REQUIREMENT:

The selected firm shall provide professional liability insurance coverage prior to the beginning of any work, with the Charter Township of Shelby named as additional insured. Such insurance shall be maintained throughout the life of the contract. The selected firm shall carry no less than \$1,000,000 general liability; \$1,000,000 professional liability; and statutory workers compensation insurance.

Attachment A
Fiber Optic Cabling Project-Shelby Township Fire Department
Scope of Work

General Description:

The Project includes the installation of fiber optic cable from Fire stations to station #2, #3, and #4 to Fire Station #1. The fiber optic cable shall terminate in a telecommunications cabinet within each of the fire stations.

Details:

1. Furnish and install 6 strands of single mode OSP rated fiber optic cable from Fire Station #1 to Fire Station #2 (48050 Ryan Road). The fiber optic cable shall be terminated in a location predetermined by the fire department at each station.
2. Furnish and install 6 strands of single mode OSP rated fiber optic cable from Fire Station #1 to Fire Station #3 (54131 Shelby road). The fiber optic cable shall be terminated in a location predetermined by the fire department at each station
 - a. It is assumed the best route from Fire Station #1 to Fire Stations #2 and #3 will be west from Fire Station #1. The bidder should consider using a 12 strand fiber and then splitting it with 6 strands running to Fire Station #3 and 6 strands running to Fire Station #2.
3. Furnish and install 6 strands of single mode OSP rated fiber optic cable from Fire Station #1 to Fire Station #4 (51599 Schoenherr). The fiber optic cable shall be terminated in a location predetermined by the fire department at each station.
 - a. We are requiring the Bidder to install a 12 strand fiber east from Fire Station #1 to the intersection of 23 Mile and Schoenherr. At a location near this intersection the 12 strand fiber will be split. 6 strands will continue north to Fire Station #4 and the remaining 6 strands will be capped for the potential future use for a Fire Station #5.
4. Furnish and install (3) standard 12U or similar rack-mount cabinets at stations 2, 3 and 4. Contractor shall ensure each new rack is grounded and bonded. An existing rack at station 1 will be utilized for this project.
5. Provide and install interior, exterior or underground conduit and mounting materials, as needed, to route the fiber optic cable to the telecommunications cabinet in each building.
6. Furnish and install fiber enclosures at each end of the fiber optic cable. The enclosure shall be rack mounted.
7. Furnish and install fiber adaptor panels within the fiber enclosures. Project related strands are to be terminated with SC style connectors into the adaptor panels. The optical attenuation for each mated field-installed pair shall not exceed 0.75dB per ANSI/TIA/EIA 568B standards.

8. Contractor is responsible to work with DTE for right-of-way approval for each telephone pole utilized.
9. Contractor is responsible for all right-of-way approvals, permits, or other fees associated with this project.
10. For any permits that the contractor deems the Charter Township of Shelby must submit, it is the contractors responsibility to notify the Charter Township of Shelby and ensure the paperwork is completed and submitted on time.
11. At the conclusion of the work, the fiber optic cable shall be tested to industry standards and the owner shall be provided with the digital test results.
12. It is understood that DTE may have a make-ready fee for attaching the fiber to their poles. The contractor, based on their experience, should make an assessment of the routes and include a make-ready allowance in the proposal. This price estimate shall NOT be included in bid price, but listed as a separate cost.
13. The contractor shall list any other utility owned poles other than DTE that will need to be utilized for any portion of this project.

Option #1 (CHOOSE NOT TO INCLUDE THIS OPTION)

This option shall be listed in your proposal as option #1 with a separate total cost for this leg of the project. The Owner reserves the right to cancel this option if it deems it not necessary.

1. Furnish and install 6 strands of single mode OSP rated fiber optic cable from Burgess-Shadbush Nature Center at 4010 River Bends Drive to Fire Station #2. The Nature Center sits on the adjacent property just to the north of Fire Station #2.
2. Provide and install interior, exterior or underground conduit and mounting materials, as needed, to route the fiber optic cable to the telecommunications cabinet in each building.
3. Furnish and install fiber enclosures at each end of the fiber optic cable. The enclosure shall be rack mounted.
4. Furnish and install fiber adaptor panels within the fiber enclosures. Project related strands are to be terminated with SC style connectors into the adaptor panels. The optical attenuation for each mated field-installed pair shall not exceed 0.75dB per ANSI/TIA/EIA 568B standards
5. At the conclusion of the work, the fiber optic cable shall be tested to industry standards and the owner shall be provided with the digital test results.



Amcomm Telecommunications Inc.

10431 Highland Road. White Lake, Mi 48386
Office 248-698-8868 Fax 248-698-8869

EXECUTIVE SUMMARY

Shelby Township Clerk
52700 Van Dyke Rd
Shelby Township, MI 48316

March 16, 2012

RE: Fiber Optic Project
Charter Township of Shelby
Fire Stations #2, #3, and #4 to Station #1

AMcomm Telecommunications, Inc. has carefully reviewed the plans and specifications, as well as having conducted site surveys and preliminary route planning for the above named project and is pleased to provide a Bid Response in the amount of:

\$ 128,718.85

(One Hundred Twenty Eight Thousand Seven Hundred Eighteen and 85/100 Dollars)

In addition, a Bid Response for Option # 1, Nature Center to Ryan Rd. Station # 2, is also being provided in the amount of:

NO — ~~\$16,712.17~~

(Sixteen Thousand Seven Hundred Twelve and 17/100 Dollars)

Scope of Work:

The following is an outline of what AMcomm Telecommunications, Inc. understands the Scope of Work to entail for the above mentioned project.

Overview-

Base Bid- Connect Firestations #2, #3, and #4 to Firestation #1 with 6 strands of single mode, all dielectric, OSP rated fiber. The network shall be an aerial network, with underground pathway at each of the 4 stations to facilitate the station connections. The fibers shall be terminated in 1 RU termination shelves with SC connectors. All terminations and field splices shall be fusion spliced-no mechanical or anaerobic connectors shall be used.

Aerial Specifications-

A ¼" EHS galvanized support strand shall be attached to DTE/or other poles along the approved route in accordance with pole owner and NEC requirements. AMcomm Telecommunications, Inc. shall assist in the submittal of pole permits and surveys, however, costs for actual make-ready costs shall be the responsibility of the Owner. (Note: the cost for permit applications to utility pole owners HAS been included in the Bid, and has been identified as a line item on the Cost Analysis Sheets).

A 6 (and/or 12 count) OSP rated SM fiber shall be dual lashed to the strand, with maintenance/future fiber being placed at the rate of 150' of slack per 1500' of aerial construction, and will be placed in "snowshoe" type aerial storage brackets. This will allow adequate fiber for moves, add, or changes, or maintenance/repairs.

From Station #1, a 12 count SM OSP fiber optic cable shall be placed from the riser pole in front of the Station and route West to the splice case pole at Mound and 23 Mile Rd. At that point, the 12 count OSP Cable fiber counts shall be spliced to 2- 6 count fiber cables-one shall continue West to facilitate the Station # 2 connection on Ryan Road, and the other shall route to the North and West to facilitate the Station # 3 connection on Shelby Road.

Likewise, from Station #1, a second 12 count SM OSP fiber optic cable shall be dual lashed from the riser pole in front of Station #1 East to the splice case pole located in the vicinity of Schoenherr Rd and 23 Mile Rd. At this point, 6 of the 12 fibers shall continue North to Station #4 utilizing a 6 count OSP fiber cable. The remaining 6 fibers shall be left dark at the splice case location to allow for routing to future locations(s).

Underground and Interior Specifications-

Station #1- A 2" SDR 13.5 HDPE duct shall be directionally bored from the riser pole to a location on the Southern face of the building to the East of the building entrance vestibule. From there, a galvanized Schedule 40 RMC riser and entrance LB shall be installed to facilitate an above-ceiling penetration. On the interior side of the wall penetration, a workbox shall be installed to facilitate a transition to EMT conduit pathway to the MDF. EMT and fiber shall enter the MDF above the drop ceiling, and the fiber shall be routed to the owner provided rack.

Station # 2, Station #3- A 2" SDR 13.5 HDPE duct shall be directionally bored from the riser pole to a location near the side/rear of the building where the existing cables enter the utility room near the air vent. The entrance shall consist of a 2" galvanized Schedule 40 RMC riser and entrance LB to make the wall penetration. Fibers shall be routed to contractor provided wall mount racks.

Station #4- A 2" SDR 13.5 HDPE duct shall be directionally bored from the riser pole on the East side of Schoenerr Rd, under Schoeneer Rd, to a location at the rear of the building left of the entrance into the utility room. The entrance shall consist of a 2" galvanized Schedule 40 RMC riser and entrance LB to make the wall penetration. Fibers shall be routed to a contractor provided wall mount rack.

Splicing, Terminations and Testing-

All field splicing shall be in aerial splice enclosures and consist of fusion-type splicing. All ISP shelf terminations shall terminate into factory-spliced SC/UPC pigtails and shall be fusion spliced into contractor provided termination shelves at all 4 locations. All terminated strands shall be bi-directionally tested, dark strands shall be OTDR'd. All test results and plant documentation shall be provided to Owner upon project acceptance.

Option #1- Nature Center to Station #2-

no
From the Nature Center to the intersection of Ryan Rd and River Bends (22 Mile) Rd., the aerial portion of this leg shall be new strand and fiber construction. At Ryan and Rivers Bend, the fiber shall be lashed to the existing strand placed in Base Bid to Station #4. From the riser pole at the Nature Center location on River Bends, a 2" SDR 13.5 HDPE duct shall be directionally bored from the riser pole to the determined location at Nature Center building. The entrance shall consist of a 2" galvanized Schedule 40 RMC riser and entrance LB to make the wall penetration. Fibers shall be routed to a contractor provided wall mount rack. Cost provided assumes this option to be built in conjunction with base bid and not a stand-alone future project.

All construction shall adhere to "Best Industry" practices under the following guidelines:

- OSHA / MIOSHA
- NEC
- NFPA
- NEMA
- TIA / EIA
- BICSI
- LOCAL, STATE, AND FEDERAL GUIDELINES
- AHJ

Materials-

This Bid is a turnkey proposal- all Materials and Labor shall be included in the Bid Price. This bid is based on using the following (main) materials-

- Draka/Prysmium Fiber Optic Cable
- Connectivity- Multilink
- OSP Splice Capsules- Multilink
- Strand-Senior Products
- Pole Hardware-Joslyn
- 2" HDPE- OSSI

DTE/ Other Pole Owner Makeready Costs-

Per the Bid Specification, DTE/ Other Pole Owner make-ready costs have NOT been included in the Bid Amount. The Owner has requested that an estimated amount be provided to assess the possible make-ready costs, and that amount be indicated as a separate line item, not to be included in the bid cost. Based on past experience, and an actual physical ride-out of the proposed route, AMcomm Telecommunications, Inc., estimates the make-ready costs to be approximately:

\$36,748.00-Base Bid

~~\$2272.73~~ Option #1 no

Of course, actual make-ready costs cannot be determined until pole permits are submitted and DTE/Other Owners perform a field survey of the proposed route. At that time, pole make-ready costs will be determined by DTE/ Other Owners.

Pole Rental-

Based on prior experience and historical DTE/Other pole rental charges, AMcomm Telecommunications, Inc. estimates the annual pole rental fees to be approximately:

Base Bid-\$928.58

~~Option #1-\$57.43~~ no

Actual charges will be determined upon final contract agreement between DTE/Others and Shelby Township Fire Department

Other Unknown Costs-

Two abandoned railroad beds have been identified in the proposed routes, According to available information, any costs associated with right of ways are unknown at this time, and would require a Utica Departmental Meeting to determine any costs. Therefore, any associated costs regarding these railroad beds is not included in this bid, and would be the responsibility of the Owner.

Timeline-

DTE is currently 24-36 weeks out on pole assessment surveys and make ready work. There is also a fiber shortage industry-wide, with delivery taking as long as 36-40 weeks.

Once the fiber is received and DTE has completed their work, 4 to 6 weeks to hang the fiber, splice, and test would be a realistic expectation.

Permits-

Costs for permits have been included in this bid to cover presumed County permits, and the Metro Act Permit. It is assumed that no permits from the Township of Shelby will be required. If so, those costs would be the Owners Responsibility.

Not included in this proposal:

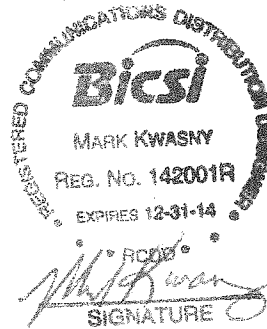
- Network electronics
- Detroit Edison/ Other Pole Owner make ready costs, annual pole rental fees, or future add, moves, or changes on utility poles
- Hand holes
- Marker posts
- Miss Dig Services
- Fiber Patch Cables
- Any other materials or labor not specified in the above Scope of Work or published plans and specifications.

AMcomm Telecommunications, Inc would like to thank you for the opportunity to bid on your project. If you have any questions, feel free to contact me at 248-698-8868 ext 27 or e-mail at mkwasny@amcomminc.com

Sincerely,



Mark Kwasny, RCDD
Chief Estimator- OSP Division
AMcomm Telecommunications, Inc.



SHELBY TOWNSHIP FIRE DEPARTMENT FIBER PROJECT-STATIONS #2, #3, AND # 4 TO STATION #1

BASE BID O.S.P MATERIALS

BASE BID O.S.P LABOR

Fiber	Quantity	EX. Total
72 CT SASJ		\$ -
48 CT SASJ		\$ -
12 CT ALL DIELECTRIC	20500	\$ 5,658.00
6 CT ALL DIELECTRIC	40000	\$ 9,280.00
Oct	0	\$ -
Oct	0	\$ -
Oct	0	\$ -
Oct	0	\$ -
Oct	0	\$ -
Oct	0	\$ -
Oct	0	\$ -
I.D TAGS	277.1885714	\$ 643.08
Strand (6.6mm)	48508	\$ 8,440.39
pole hardware	277.1885714	\$ 3,536.93
anchors	82.68409091	\$ 1,884.70
preforms	415.4875568	\$ 602.46
J-ball	82.68409091	\$ 191.83
guy guard	82.68409091	\$ 326.11
lash-wire	97.016	\$ 2,250.77
bug nuts	554.3771429	\$ 257.23
weavers	277.1885714	\$ 488.74
split bolts	277.1885714	\$ 466.23
10" straps	554.3771429	\$ 167.20
1/4" spacers	554.3771429	\$ 64.31
guy strap	82.68409091	\$ 187.03
storage shoes	64	\$ 3,340.80
SPLICE CASE	2	\$ 580.00
SPLICE CASE LG	0	\$ -
SPLICE TRAYS -OSP	3	\$ 100.92
new pole 30'	0	\$ -
SUPPLY 1.25" PIPE	0	\$ -
SUPPLY 2" PIPE	1282.6	\$ 1,443.18
TRACER WIRE/FT	1200	\$ 264.48
RISER GUARD	4	\$ 208.80
HANDHOLE 24 x 36 20 K	0	\$ -
HANDHOLE 17 X 30 20 K		\$ -
HANDHOLE-OTHER		\$ -
WALL CORE	5	\$ 319.00
BLDG HIT-GENERAL	4	\$ 301.60
BLDG HIT MATERIALS-2" RIGID	4	\$ 580.00
BLDG HIT MATERIALS-4" RIGID		\$ -
WORKBOXES	1	\$ 51.04
ISP EMT 2"- INC COUPLERS AND 90 DEG/ FT	50	\$ 316.10
ISP 1.25" INNERDUCT/FT	0	\$ -
J-HOOKS W/CLAMPS	15	\$ 68.73
RIGID-SPECIAL-3" SERVICE ENTRANCE MAST-AERIAL W/ BOX & WEATHERHEAD	0	\$ -
RIGID-SPECIAL		\$ -
RIGID-SPECIAL		\$ -
RIGID-SPECIAL		\$ -
RIGID-SPECIAL		\$ -
RIGID-SPECIAL		\$ -
WALL/ RACK MOUNT SPLICE ENCLOSURE	3	\$ 1,078.80
TERMINATION SHELF- 1RU OR WALL MT W/ADAPTER PANELS (STATIONS#2, #3, #4)	4	\$ 1,508.00
TERMINATION SHELF- 2RU OR WALL MT W/ADAPTER PANELS (STATION#1)	2	\$ 1,125.20
PIGTAILS- SM/UPC	36	\$ 793.44
GROUNDING KIT	6	\$ 194.88
SPLICE TRAY	6	\$ 201.84
SPECIAL		\$ -
SPECIAL		\$ -
PLACE MARKER POST		\$ -
MISC	4	\$ 1,160.00
		\$ 48,081.81

Job Description	Units	Total
Install Strand	48508	\$ 19,403.20
Install Fiber Optic Cable (Double Lash)	55733.4	\$ 25,080.03
Install Additional Fiber Optic Cable (each cable)	0	\$ -
Overlash Fiber Optic Cable	0	\$ -
Pull Fiber (Clean Duct)	1591	\$ 1,113.70
Delash Relash	0	\$ -
Pull Tracer Wire (Clean Duct)	0	\$ -
Install Overhead Guy	0	\$ -
Tree Trimming	0	\$ -
Install Snowshoe	64	\$ 640.00
Install Fiberglass EXT. Arm	0	\$ -
Install Anchor and Downguy	82.68409091	\$ 826.84
Install Sidewalk Anchor and Downguy	0	\$ -
Install Power Bond	277.1885714	\$ 831.57
Install Riser Guard	4	\$ 160.00
Install Vertical Ground	0	\$ -
Install Tree Guard Including Material	0	\$ -
Place New Pole	0	\$ -
Make Ready First Contact	0	\$ -
Make Ready Second Contact	0	\$ -
Make Ready Third Contact	0	\$ -
Make Ready Fourth Contact	0	\$ -
Make Ready All Additional Contacts	0	\$ -
Per Pole Will Remain 20.00ea.	0	\$ -
Splice 1-12 Fibers	60	\$ 1,740.00
Splice 13-24 Fibers	0	\$ -
Splice 25-48 Fibers	0	\$ -
Splice 49-96 Fibers	0	\$ -
Splice 97-144 Fibers	0	\$ -
Splice 144+ Fibers	0	\$ -
Cable Prep:	10	\$ 650.00
Install new osp splice capsule	2	\$ 250.00
ENTER EXISTING ENCLOSURE	0	\$ -
Mid-Sheath Splice (Loop Splice)	0	\$ -
OTDR Testing / Power Meter Test:	24	\$ 600.00
Down Time - Splice Crew:	0	\$ -
BUILDING HIT	4	\$ 800.00
WALL/FLOOR CORE- 2"	5	\$ 675.00
PLACE ISP EMT-2.0" inc j-hooks	50	\$ 700.00
PLACE INNERDUCT 1.25" inc j-hooks	0	\$ -
PLACE FIBER IN J-HOOKS OPEN/SUSP CEILING	15	\$ 52.50
INSTALL FIBER SHELF/SPLICE ENC ISP	4	\$ 130.00
BORE 1.25"-2" HDPE	1166	\$ 7,579.00
Bore 1- 4" steel pipe under Hwy and RR track	0	\$ -
HAND DIG		\$ -
CONCRETE REMOVE AND RESTORE		\$ -
ASPHALT REMOVE AND RESTORE		\$ -
PLACE HANDHOLE	0	\$ -
PLACE MARKER POST		\$ -
Permits- pole submittals (1st 6 poles)	6	\$ 480.00
Permits- pole submittals (ea.additional pole)	271	\$ 3,523.00
Municipal Permits	0	\$ -
Metro Act Permit	1	\$ 500.00
engineering	49674	\$ 14,902.20
PermitApp-CSX OVERHEAD-inc insurance	0	\$ -
csx encroachment fee	0	\$ -
Miss Dig Setup	0	\$ -
		\$ 80,637.04

TOTAL	\$ 128,718.85
BOND- NOT REQUIRED FOR THIS JOB	\$ -
GRAND TOTAL	\$ 128,718.85

MILEAGE	9.19
MAKEREADY ESTIMATE @ \$4000.00 MILE	\$ 36,748.48
POLE RENTAL ESTMATE BASED ON \$3.35/ POLE	\$ 928.58

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Contractor's Qualification Statement

The Undersigned certifies under oath that the information provided herein is true and sufficiently complete so as not to be misleading.

SUBMITTED TO: Shelby Township Fire Department c/o Township Clerk Office

ADDRESS: 6345 23 Mile Rd. Shelby Township, MI 48316

SUBMITTED BY: AMcomm Telecommunications, Inc.

NAME: Mark Kwasny

ADDRESS: 10431 Highland Rd. White Lake, MI 48386

PRINCIPAL OFFICE: Same as Above

- Corporation
- Partnership
- Individual
- Joint Venture
- Other

NAME OF PROJECT: *(If applicable)*

Fiber Optic Project-Charter Twp. of Shelby, Firestations #2, #3 and #4 to Firestation #1

TYPE OF WORK: *(File separate form for each Classification of Work)*

- General Construction
- HVAC
- Electrical
- Plumbing
- Other *(Please specify)*

Wide Area Fiber Network

This form is approved and recommended by the American Institute of Architects (AIA) and The Associated General Contractors of America (AGC) for use in evaluating the qualifications of contractors. No endorsement of the submitting party or verification of the information is made by AIA or AGC.

§ 1. ORGANIZATION

§ 1.1 How many years has your organization been in business as a Contractor?

22 years

§ 1.2 How many years has your organization been in business under its present business name?

22 years

§ 1.2.1 Under what other or former names has your organization operated?

§ 1.3 If your organization is a corporation, answer the following:

§ 1.3.1 Date of incorporation:

July 12, 1996

§ 1.3.2 State of incorporation:

Michigan

§ 1.3.3 President's name:

Matthew Schultz

§ 1.3.4 Vice-president's name(s):

Dave Dismuke

Don Weishuhn

John Ramonatis

§ 1.3.5 Secretary's name:

John Ramonaitis

§ 1.3.6 Treasurer's name:

Don Weishuhn

§ 1.4 If your organization is a partnership, answer the following:

§ 1.4.1 Date of organization:

§ 1.4.2 Type of partnership, if applicable:

§ 1.4.3 Name(s) of general partner(s):

§ 1.5 If your organization is individually owned, answer the following:

§ 1.5.1 Date of organization:

§ 1.5.2 Name of owner:

§ 1.6 If the form of your organization is other than those listed above, describe it and name the principals:

§ 2. LICENSING

§ 2.1 List jurisdictions and trade categories in which your organization is legally qualified to do business, and indicate registration or license numbers, if applicable.

ALL JURISDICTIONS- VIDEO, VOICE AND DATA, AERIAL AND UNDERGROUND CONSTRUCTION

FIBER NETWORK CONSTRUCTION

§ 2.2 List jurisdictions in which your organization's partnership or trade name is filed.

MICHIGAN

§ 3. EXPERIENCE

§ 3.1 List the categories of work that your organization normally performs with its own forces.

STRUCTURED CABLING (VIDEO, VOICE AND DATA), LAN/WAN INFRASTRUCTURE

AERIAL AND UNDERGROUND TELECOMMUNICATIONS CONSTRUCTION, FIBER NETWORK CONSTRUCTION

§ 3.2 Claims and Suits. *(If the answer to any of the questions below is yes, please attach details.)*

§ 3.2.1 Has your organization ever failed to complete any work awarded to it?

NO

§ 3.2.2 Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or its officers?

NO

§ 3.2.3 Has your organization filed any law suits or requested arbitration with regard to construction contracts within the last five years?

NO

§ 3.3 Within the last five years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract? *(If the answer is yes, please attach details.)*

NO

§ 6. SIGNATURE

§ 6.1 Dated this

16th day of MARCH 2012

Name of Organization: Amlomm TELECOMMUNICATIONS, INC
10431 HIGHLAND RD
WHITE LAKE, MI 48386

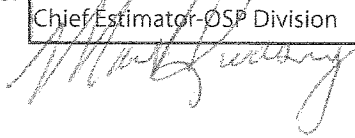
By:

Mark Kwasny, RCDD

Title:

Chief Estimator-OSP Division

§ 6.2



Mr. Mark Kwasny being
duly sworn deposes and says that the information provided herein is true and sufficiently complete so as not to be
misleading.

Subscribed and sworn before me this 16th day of MARCH 2012

Notary Public: Jessica Payton Notary in the county
of Oakland, state
of Michigan.
My Commission Expires: 04/2018

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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Amcomm Telecommunications Inc.

10431 Highland Road. White Lake, Mi 48386

Office 248-698-8868 Fax 248-698-8869

WAFN References

Livingston Educational Service Agency (LESA)

Barton Malow: Paul Twigg 248-436-5000

Approximately 23 miles

Charlevoix Public Schools

Barton Malow: Paul Twigg 248-436-5000

Approximately 6 miles

Fowlerville Public Schools

Technology Director- Grace Damerow 517-223-6236

Approximately 13 miles

Gibraltar Public Schools

Wright & Hunter: Corey Greenfield 248-594-5850

Approximately 12.5 miles

Warren Public Schools

Wright & Hunter: Corey Greenfield 248-594-5850

Approximately 2.5 miles

New Haven Public Schools WAN

Fanning Howey: Dwayne Henderson 248-848-0123

Approximately 9.5 miles

Hartland Consolidated Schools WAN

Barton Malow: Paul Twigg 248-436-5000

Approximately 6 miles

Muskegon ISD WAN

Technology Director: Tim Brown 231-578-8781

Approximately 184 miles

Northville Public Schools WAN

Technology Director: Anne Poulx 248-344-8111

Approximately 21 miles

Dowagiac Union Schools WAN

Fanning Howey: Dwayne Henderson 248-848-0123

Approximately 11 miles

Owosso Public Schools WAN
Convergent Network Services: Dave Killian 810-720-3820
Approximately 10 miles

Saginaw Valley University WAN
Convergent Network Services: Dave Killian 810-720-3820
Approximately 15 miles

Northwood University WAN
Childs Consulting: Chuck Hardin 231-436-4099
Approximately 10 miles

Harper Woods School District WAN
Barton Malow: Rael Blair 313-574-8333
Approximately 4.5 miles

Brandon School District WAN
Barton Malow: Rob Greager 810-343-2042
Approximately 3 miles

Midland WAN
Childs Consulting: Chuck Hardin 231-436-4099
Approximately 64 miles

*All Projects completed with in-house labor. AMcomm uses no sub-contractors.

Memo

To: The Charter Township of Shelby Board of Trustees
From: Lisa Suida, Human Resources Director
Date: March 23, 2012
Re: Request to fill vacancy: Librarian I, Adult Librarian

The Human Resources Director, in concurrence with the Library Director, respectfully requests approval to begin recruiting for, and establish an eligibility list for, a replacement in the position of *Librarian I, Adult Librarian (grade 22, general)* working at the Library. This request is in response to a notice of retirement by employee #10604 effective April 21, 2012. The replacement of this position is required to maintain our State of Michigan certification as a Public Library. Please see the attached organizational chart reflecting no increase in staffing levels will result from this request.

The selection of this individual will be made in full compliance with the General Employee Civil Service Rules and Regulations from an eligibility list yet to be established. This individual will be hired as a full-time Librarian I, Adult Librarian at pay grade 22, general (\$23.68 -\$30.24/hour).

Respectfully,

Lisa Suida
Human Resources Director

CC: Rick Stathakis, Township Supervisor

51680 Van Dyke
Shelby Township MI 48316
(586) 739-7414
Fax: (586) 726-0535
www.libcoop.net/shelby

**Shelby Township
Library**

Memo

To: Lisa Suida, Human Resources Director
Cc: Rick Stathakis, Township Supervisor
From: David Conklin, Library Director
Date: March, 22 2012
Re: Adult Librarian Retirement

On March 8, 2012 [REDACTED] (The Shelby Township Library Adult Librarian) presented me with a written letter of resignation. Her last day will be Saturday April 21, 2012. It is imperative that this position be replaced in order for the Library to remain a certified Public Library with the State of Michigan.

This position performs vital duties within the Library including but not limited to; preparing, and conducting adult programming, performing public reference work, evaluating and updating adult collections, in addition to cataloging and classification of materials for the library.

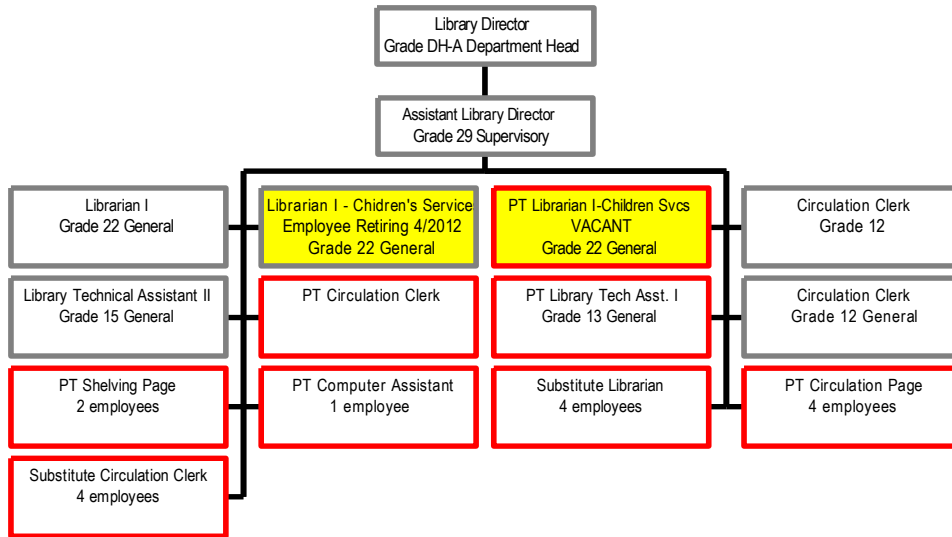
Unfortunately, any amount of time this position runs vacant, it negatively impacts the Library's ability to fulfill its commitment to programs and provide service to the citizens of Shelby Township. Therefore, I'm requesting that immediate steps be taken to minimize the negative impact.

I look forward to working with you soon.

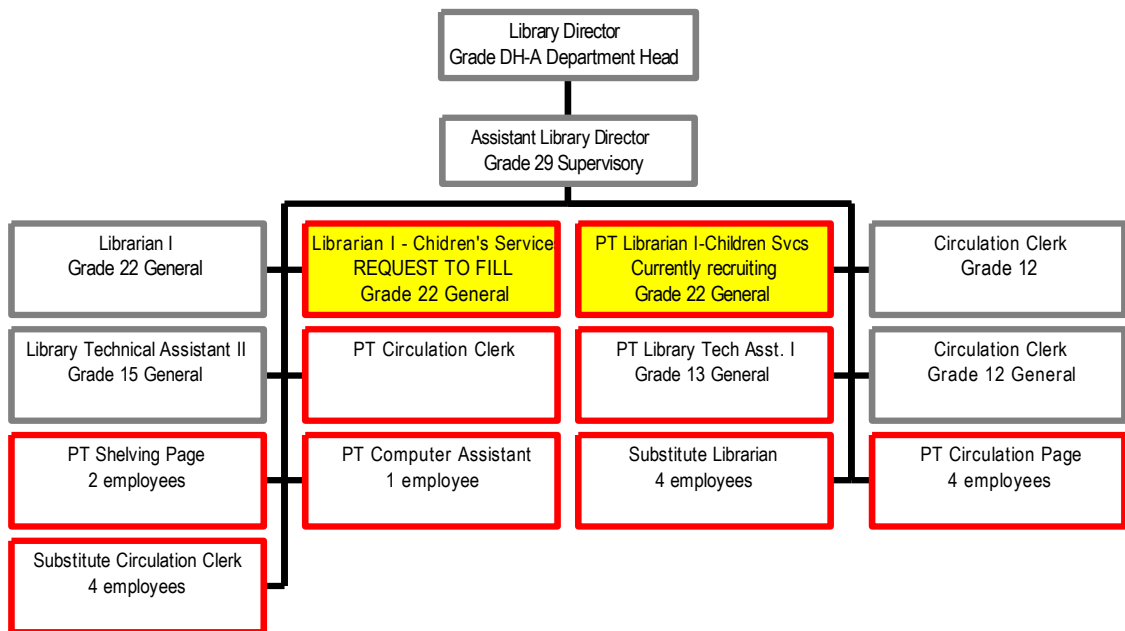
Library

Librarian I, Adult Librarian

Previously Approved Org Chart



Proposed Org Chart



*This chart has been modified to highlight the request of this specific agenda item and does not necessarily reflect the full department organizational chart as approved for budgetary purposes

Charter Township of Shelby

Theodore P. Schoenherr, Director

Department of Public Works, Water and Sewer

6333 23 Mile Road
Shelby Township, MI 48316-4405

Phone: 586 726-7272
Fax: 586 726-7221
Website: shelbytwp.org
Email: dpw@shelbytwp.org

March 23, 2012

Charter Township of Shelby
Board of Trustees
52700 Van Dyke
Shelby Township, MI 48316

RE: Early Retirement of Bond Debt:
Water Supply and Sewage Disposal System Revenue Refunding Bonds, Series 1999
Water and Sewage Disposal System Revenue Bonds, Series 2002
Water Supply and Sewage Disposal System Revenue Bonds, Series 2003

Honorable Board Members:

At a regular Board meeting held on February 21, 2012, the Township Board authorized the retirement of the above-referenced bonds. The first opportunity we have to retire these bonds will be July 1, 2012.

We have been informed by Peter Ecklund of Axe & Ecklund, Municipal Financial Consultants, Inc. that in order to comply with the notice requirements of registered bond holders, the Township would need signed and certified Resolutions for Redemption at least 45 days prior to July 1, 2012.

Therefore, it is my recommendation that the Township Board adopt the attached Resolutions Approving Redemption. Mr. Ecklund will be in attendance at the April 3, 2012 Township Board meeting.

If you have any questions, please do not hesitate to contact me. Mr. Ecklund may be reached at 313-884-9815.

Very truly yours,

CHARTER TOWNSHIP OF SHELBY



Theodore P. Schoenherr
Director of Public Works

TPS/pac

Attachments

\$4,555,000
COUNTY OF MACOMB, MICHIGAN
CHARTER TOWNSHIP OF SHELBY
WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM
REVENUE REFUNDING BONDS, SERIES 1999

Dated as of March 2, 1999

REDEMPTION

TRANSCRIPT INDEX

1. CHARTER TOWNSHIP OF SHELBY:
Resolution Approving Redemption of All of the Callable
Outstanding Charter Township of Shelby Water Supply and
Sewage Disposal System Revenue Refunding Bonds, Series 1999
2. Statement of Receipts and Expenses

CHARTER TOWNSHIP OF SHELBY

At a regular meeting of the Township Board of the Charter Township of Shelby, Macomb County, Michigan (the "Township"), held in Township Hall on April 3, 2012 at 7:00 p.m., Eastern Daylight Savings Time, there were

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by Board Member _____ and supported by Board Member _____.

**RESOLUTION APPROVING REDEMPTION
WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM
REVENUE REFUNDING BONDS, SERIES 1999
PRIOR TO MATURITY**

WHEREAS, the Township has issued its Charter Township of Shelby Water Supply and Sewage Disposal System Revenue Refunding Bonds, Series 1999, dated March 2, 1999 in the amount of \$4,555,000 (the "Bonds"); and

WHEREAS, the Township Board hereby appropriates monies from the previously un-appropriated fund balance the amounts as follows for the redemption of Bonds on July 1, 2012: the amount of \$460,000 in principal maturing in the year 2013; plus bond counsel fees and costs in the amount of \$1,500.00; and

WHEREAS, the bonds to be called with maturities and interest rates, as of the date hereof, are set forth in *EXHIBIT A* (such bonds referred to as the "Bonds to Be Redeemed"); and

WHEREAS, it is the determination and judgment of the Township Board that the Bonds to be Redeemed should be called to secure for the Township the anticipated interest savings and thereby benefit the residents of the Township served by the water supply and sewage disposal systems;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF SHELBY, MICHIGAN, as follows:

1. The Treasurer of the Township is authorized to fix the date of redemption of the Bonds to be Redeemed as shown on *EXHIBIT A*, and to cause a notice of such

redemption, as set forth in a form of Notice of Redemption attached hereto as *EXHIBIT B*, to be published in the appropriate publications.

2. The Treasurer, the Township Clerk and/or the Director of the Department of Public Works are individually or severally authorized to act on behalf of the Township in carrying out the redemption of the Bonds to Be Redeemed.

3. All ordinances or resolutions and parts of ordinances or resolutions, insofar as the same may be in conflict herewith, are hereby rescinded.

YES: _____

NO: _____

ABSENT: _____

ABSTAIN: _____

The resolution was declared adopted.

Dmh/RD-SHE6(rev)

TOWNSHIP CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Charter Township of Shelby, Macomb County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Township at a regular meeting held on April 2, 2012, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records of the proceedings of the Township Board in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as thereby required.

Stanley T. Grot
Township Clerk

[SEAL]

Dmh/RD-SHE6(rev)

EXHIBIT A

\$4,555,000
CHARTER TOWNSHIP OF SHELBY
WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM
REVENUE REFUNDING BONDS, SERIES 1999
DEBT SERVICE SCHEDULE OF OUTSTANDING BONDS TO BE REDEEMED

Redemption Date: July 1, 2012

<u>YEAR</u>	<u>PRINCIPAL DUE JULY 1</u>	<u>ANNUAL RATE</u>	<u>PREMIUM (00)</u>	<u>TOTAL</u>
2013	\$460,000	4.40%	00	\$460,000
TOTAL	\$460,000		\$00	\$460,000

In addition to the redemption amount of \$460,000 on July 1, 2012 there is also a regularly scheduled principal payment in the amount of \$440,000 and interest payment in the amount of \$19,690.00.

The following redemption provisions apply to the bonds described above:

Bonds or portions of bonds in multiples of \$5,000 maturing in the year 2010 and thereafter may be redeemed at the option of the Issuer, in such order as the Issuer shall determine and within any maturity by lot, on any interest payment date on or after July 1, 2009, at par and accrued interest to the date fixed for redemption.

Bond Registrar and Paying Agent:

The Bank of New York Mellon Trust Company, NA
719 Griswold Street
Suite 930 – Dime Building
Detroit, MI 48226

Dmh/RD-SHE6(rev)

EXHIBIT B

NOTICE OF REDEMPTION

**\$4,555,000
CHARTER TOWNSHIP OF SHELBY
WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM
REVENUE REFUNDING BONDS, SERIES 1999
Dated as of March 2, 1999**

DUE JULY 1, 2013

NOTICE IS HEREBY GIVEN that the Charter Township of Shelby, Macomb County, Michigan has called for redemption, on July 1, 2012, (the "Redemption Date"), all of the callable outstanding Charter Township of Shelby Water Supply and Sewage Disposal System Revenue Refunding Bonds, Series 1999 (the "Bonds"), bearing the original issue date of March 2, 1999, maturing in the principal amounts, on the dates, bearing interest at the rates, with the "CUSIP" numbers, as follows:

<u>Principal</u>	<u>Rate</u>	<u>CUSIPS*</u>	<u>Due</u>
\$460,000	4.40%	82209LBL3	July 1, 2013

Said Bonds will be redeemed at 100% of the par value thereof.

Said Bonds should be surrendered for redemption to U.S. Bank National Association, as paying agent, for payment as of July 1, 2012, after which date all interest on said Bonds shall cease to accrue, whether said Bonds are presented for payment or not.

Bonds may be surrendered for payment as indicated below. The method of delivery is at the option of the holder, but if by mail, registered mail is suggested.

The Bank of New York Mellon Trust Company, NA
719 Griswold Street
Suite 930 – Dime Building
Detroit, MI 48226

Under the provisions of the Interest and Dividend Tax Compliance Act of 1983 and the Comprehensive National Energy Policy Act of 1993, paying agents making payments of principal on municipal securities may be obligated to withhold a 31% tax from remittances to individuals who have failed to furnish the paying agent with a certified and valid Taxpayer Identification Number on a fully completed Form W-9. Holders of the above described Bonds, who wish to avoid the application of these provisions, should submit certified Taxpayer Identification Numbers on I.R.S. Form W-9 when presenting their securities for redemption.

* No representation is made as to the correctness of the CUSIP numbers either as printed on the Bonds or as contained herein.

CHARTER TOWNSHIP OF SHELBY

Paul Viar, Treasurer

STATEMENT OF RECEIPTS AND EXPENSES

**REDEMPTION
OF ALL OF THE CALLABLE OUTSTANDING
\$4,555,000
CHARTER TOWNSHIP OF SHELBY
WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM
REVENUE REFUNDING BONDS, SERIES 1999**

Dated as of March 2, 1999

Due: July 1, 2012

RECEIPTS:

Charter Township of Shelby		
Principal to be Redeemed		\$460,000.00
Premium (0.00%)		00.00
Paying Agent Fees (estimated)		00.00
Legal Fees		<u>1,500.00</u>
 TOTAL		 <u>\$461,500.00</u>

DISBURSEMENTS:

The Bank of New York Mellon Trust Company, NA			
Principal to be Redeemed	\$460,000.00		
Premium (0.00%)	000.00		
Paying Agent Fees (estimated)	<u>000.00</u>	\$460,000.00	
 Axe & Ecklund, P.C.			
Legal Fees	\$ 1,350.00		
Out of Pocket Expenses	<u>150.00</u>		<u>1,500.00.</u>
 TOTAL			 <u>\$461,500.00</u>

Dmh/RD-SHE6(rev)

CHARTER TOWNSHIP OF SHELBY

At a regular meeting of the Township Board of the Charter Township of Shelby, Macomb County, Michigan (the "Township"), held at the Township Municipal Building, 52700 Van Dyke, Shelby Township, Michigan 48316, on April 3, 2012 at 7:00 p.m., Eastern Daylight Savings Time, there were

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by Board Member _____ and supported by Board Member _____.

**RESOLUTION APPROVING REDEMPTION
OF ALL OF THE CALLABLE OUTSTANDING
CHARTER TOWNSHIP OF SHELBY
WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM
REVENUE BONDS, SERIES 2002
PRIOR TO MATURITY**

WHEREAS, the Township has issued its Charter Township of Shelby Water Supply and Sewage Disposal System Revenue Bonds, Series 2002, dated November 1, 2002 in the amount of \$2,500,000 (the "Bonds"); and

WHEREAS, the Township Board hereby appropriates monies from the previously un-appropriated fund balance the amounts as follows for the redemption of Bonds on July 1, 2012: the amount of \$1,800,000 in principal maturing in the years 2013 through 2022; plus bond counsel fees and costs in the amount of \$1,500.00; and

WHEREAS, the bonds to be called with maturities and interest rates, as of the date hereof, are set forth in *EXHIBIT A* (such bonds referred to as the "Bonds to be Redeemed"); and

WHEREAS, it is the determination and judgment of the Township Board that the Bonds to be Redeemed should be called to secure for the Township the anticipated interest savings and thereby benefit the residents of the Township served by the water supply and sewage disposal systems;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF SHELBY, MICHIGAN, as follows:

1. The Treasurer of the Township is authorized to fix the date of redemption of the Bonds to be Redeemed as shown on *EXHIBIT A*, and to cause a notice of such redemption, as set forth in a form of Notice of Redemption attached hereto as *EXHIBIT B*, to be published in the appropriate publications.

2. The Treasurer, the Township Clerk and/or the Director of the Department of Public Works are individually or severally authorized to act on behalf of the Township in carrying out the redemption of the Bonds to Be Redeemed.

3. All ordinances or resolutions and parts of ordinances or resolutions, insofar as the same may be in conflict herewith, are hereby rescinded.

YES: _____

NO: _____

ABSENT: _____

ABSTAIN: _____

THE RESOLUTION WAS DECLARED ADOPTED.

TOWNSHIP CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Charter Township of Shelby, Macomb County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Township at a regular meeting held on April 3, 2012, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records of the proceedings of the Township Board in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as thereby required.

Stanley T. Grot
Township Clerk

[SEAL]

Dmh/RD-SHE6(rev) 2

EXHIBIT A

\$2,500,000
CHARTER TOWNSHIP OF SHELBY
WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM
REVENUE BONDS, SERIES 2002
DEBT SERVICE SCHEDULE OF OUTSTANDING BONDS TO BE REDEEMED

Redemption Date: July 1, 2012

<u>YEAR</u>	<u>PRINCIPAL DUE JULY 1</u>	<u>ANNUAL RATE</u>	<u>PREMIUM (00)</u>	<u>TOTAL</u>
2013	\$125,000	4.00%	00	\$125,000
2014	125,000	4.15%	00	125,000
2015	150,000	4.25%	00	150,000
2016	150,000	4.35%	00	150,000
2017	175,000	4.45%	00	175,000
2018	175,000	4.55%	00	175,000
2019	200,000	4.60%	00	200,000
2020	200,000	4.80%	00	200,000
2021	250,000	4.80%	00	250,000
2022	250,000	4.80%	00	250,000
TOTAL	\$1,800,000		\$00	\$1,800,000

In addition to the redemption amount of \$1,800,000 on July 1, 2012 there is also a regularly scheduled principal payment in the amount of \$125,000 and interest payment in the amount of \$43,225.00.

The following redemption provisions apply to the bonds described above:

Bonds or portions of bonds in multiples of \$5,000 maturing in the years 2013 through 2022, inclusive, shall be subject to redemption, at the option of the Township, in such order as the Township shall determine and within any maturity by lot, on any interest payment date on or after July 1, 2012, at par and accrued interest to the date fixed for redemption.

Bond Registrar and Paying Agent:

The Bank of New York Mellon Trust Company, NA
719 Griswold Street
Suite 930 – Dime Building
Detroit, MI 48226

Dmh/RD-SHE6(rev) 2

EXHIBIT B
NOTICE OF REDEMPTION
\$2,500,000
CHARTER TOWNSHIP OF SHELBY
WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM REVENUE BONDS, SERIES 2002

Dated as of November 1, 2002

DUE JULY 1, 2013 THROUGH JULY 1, 2022

NOTICE IS HEREBY GIVEN that the Charter Township of Shelby, Macomb County, Michigan has called for redemption, on July 1, 2012, (the "Redemption Date"), all of the callable outstanding Charter Township of Shelby Water Supply and Sewage Disposal System Revenue Bonds, Series 2002 (the "Bonds"), bearing the original issue date of November 1, 2002, maturing in the principal amounts, on the dates, bearing interest at the rates, with the "CUSIP" numbers, as follows:

<u>Principal</u>	<u>Rate</u>	<u>CUSIPS*</u>	<u>Due</u>
\$125,000	4.00%	82209LBW9	July 1, 2013
125,000	4.15%	82209LBX7	July 1, 2014
150,000	4.25%	82209LBY5	July 1, 2015
150,000	4.35%	82209LBZ2	July 1, 2016
175,000	4.45%	82209LCA6	July 1, 2017
175,000	4.55%	82209LCB4	July 1, 2018
200,000	4.60%	82209LCC2	July 1, 2019
700,000	4.80%	82209LCF5**	July 1, 2022

** Term Bond

Said Bonds will be redeemed at 100% of the par value thereof.

Said Bonds should be surrendered for redemption to The Bank of New York Mellon Trust Company, NA, as paying agent, for payment as of July 1, 2012, after which date all interest on said Bonds shall cease to accrue, whether said Bonds are presented for payment or not.

Bonds may be surrendered for payment as indicated below. The method of delivery is at the option of the holder, but if by mail, registered mail is suggested.

The Bank of New York Mellon Trust Company, NA
719 Griswold Street
Suite 930 – Dime Building
Detroit, MI 48226

Under the provisions of the Interest and Dividend Tax Compliance Act of 1983 and the Comprehensive National Energy Policy Act of 1993, paying agents making payments of principal on municipal securities may be obligated to withhold a 31% tax from remittances to individuals who have failed to furnish the paying agent with a certified and valid Taxpayer Identification Number on a fully completed Form W-9. Holders of the above described Bonds, who wish to avoid the application of these provisions, should submit certified Taxpayer Identification Numbers on I.R.S. Form W-9 when presenting their securities for redemption.

* No representation is made as to the correctness of the CUSIP numbers either as printed on the Bonds or as contained herein.

CHARTER TOWNSHIP OF SHELBY

Paul Viar, Treasurer

STATEMENT OF RECEIPTS AND EXPENSES

**REDEMPTION
OF ALL OF THE CALLABLE OUTSTANDING
\$2,500,000
CHARTER TOWNSHIP OF SHELBY
WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM
REVENUE BONDS, SERIES 2002**

Dated as of November 1, 2002

Due: July 1, 2012

RECEIPTS:

Charter Township of Shelby	
Principal to be Redeemed	\$1,800,000.00
Premium (0.00%)	00.00
Paying Agent Fees (estimated)	00.00
Legal Fees	<u>1,500.00</u>
 TOTAL	 <u>\$1,801,500.00</u>

DISBURSEMENTS:

The Bank of New York Mellon Trust Company, NA		
Principal to be Redeemed	\$1,800,000.00	
Premium (0.00%)	000.00	
Paying Agent Fees (estimated)	<u>000.00</u>	\$1,800,000.00
 Axe & Ecklund, P.C.		
Legal Fees	\$ 1,350.00	
Out of Pocket Expenses	<u>150.00</u>	<u>1,500.00</u>
 TOTAL		 <u>\$1,801,500.00</u>

CHARTER TOWNSHIP OF SHELBY

At a regular meeting of the Township Board of the Charter Township of Shelby, Macomb County, Michigan (the "Township"), held at the Township Municipal Building, 52700 Van Dyke, Shelby Township, Michigan 48316 on April 3, 2012 at 7:00 p.m., Eastern Daylight Savings Time, there were

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by Board Member _____ and supported by Board Member _____.

**RESOLUTION APPROVING REDEMPTION
OF ALL OF THE CALLABLE OUTSTANDING
CHARTER TOWNSHIP OF SHELBY
WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM
REVENUE BONDS, SERIES 2003
PRIOR TO MATURITY**

WHEREAS, the Township has issued its Charter Township of Shelby Water Supply and Sewage Disposal System Revenue Bonds, Series 2003, dated May 1, 2003 in the amount of \$8,000,000 (the "Bonds"); and

WHEREAS, the Township Board hereby appropriates monies from the previously un-appropriated fund balance the amounts as follows for the redemption of Bonds on July 1, 2012: the amount of \$5,900,000 in principal maturing in the years 2013 through 2022; plus bond counsel fees and costs in the amount of \$1,500.00; and

WHEREAS, the bonds to be called with maturities and interest rates, as of the date hereof, are set forth in *EXHIBIT A* (such bonds referred to as the "Bonds to Be Redeemed"); and

WHEREAS, it is the determination and judgment of the Township Board that the Bonds to be Redeemed should be called to secure for the Township the anticipated interest savings and thereby benefit the residents of the Township served by the water supply and sewage disposal systems;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF SHELBY, MICHIGAN, as follows:

1. The Treasurer of the Township is authorized to fix the date of redemption of the Bonds to be Redeemed as shown on *EXHIBIT A*, and to cause a notice of such redemption, as set forth in a form of Notice of Redemption attached hereto as *EXHIBIT B*, to be published in the appropriate publications.

2. The Treasurer, the Township Clerk and/or the Director of the Department of Public Works are individually or severally authorized to act on behalf of the Township in carrying out the redemption of the Bonds to Be Redeemed.

3. All ordinances or resolutions and parts of ordinances or resolutions, insofar as the same may be in conflict herewith, are hereby rescinded.

YES: _____

NO: _____

ABSENT: _____

ABSTAIN: _____

THE RESOLUTION WAS DECLARED ADOPTED.

TOWNSHIP CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Charter Township of Shelby, Macomb County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Township at a regular meeting held on April 3, 2012, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records of the proceedings of the Township Board in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as thereby required.

Stanley T. Grot
Township Clerk

[SEAL]

Dmh/RD-SHE6(rev) 3

EXHIBIT A

**\$8,000,000
CHARTER TOWNSHIP OF SHELBY
WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM
REVENUE BONDS, SERIES 2003
DEBT SERVICE SCHEDULE OF OUTSTANDING BONDS TO BE REDEEMED**

Redemption Date: July 1, 2012

<u>YEAR</u>	<u>PRINCIPAL DUE JULY 1</u>	<u>ANNUAL RATE</u>	<u>PREMIUM (00)</u>	<u>TOTAL</u>
2013	\$400,000	3.50%	00	\$ 400,000
2014	500,000	3.55%	00	500,000
2015	500,000	3.65%	00	500,000
2016	500,000	3.75%	00	500,000
2017	600,000	3.80%	00	600,000
2018	600,000	4.00%	00	600,000
2019	700,000	4.00%	00	700,000
2020	700,000	4.10%	00	700,000
2021	700,000	4.15%	00	700,000
2022	700,000	4.20%	00	700,000
TOTAL \$5,900,000				\$00 \$5,900,000

In addition to the redemption amount of \$5,900,000 on July 1, 2012 there is also a regularly scheduled principal payment in the amount of \$400,000 and interest payment in the amount of \$122,350.00.

The following redemption provisions apply to the bonds described above:

Bonds or portions of bonds in multiples of \$5,000 maturing in the years 2013 through 2022, inclusive, shall be subject to redemption, at the option of the Township, in such order as the Township shall determine and within any maturity by lot, on any interest payment date on or after July 1, 2012, at par and accrued interest to the date fixed for redemption.

Bond Registrar and Paying Agent:

The Bank of New York Mellon
Trust Company, NA
719 Griswold Street
Suite 930 – Dime Building
Detroit, MI 48226

EXHIBIT B

NOTICE OF REDEMPTION

\$8,000,000

**CHARTER TOWNSHIP OF SHELBY
WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM REVENUE BONDS, SERIES 2003**

Dated as of May 1, 2003

DUE JULY 1, 2013 THROUGH JULY 1, 2022

NOTICE IS HEREBY GIVEN that the Charter Township of Shelby, Macomb County, Michigan has called for redemption, on July 1, 2012, (the "Redemption Date"), all of the callable outstanding Charter Township of Shelby Water Supply and Sewage Disposal System Revenue Bonds, Series 2003 (the "Bonds"), bearing the original issue date of May 1, 2003, maturing in the principal amounts, on the dates, bearing interest at the rates, with the "CUSIP" numbers, as follows:

<u>Principal</u>	<u>Rate</u>	<u>CUSIPS*</u>	<u>Due</u>
\$400,000	3.50%	82209LCR9	July 1, 2013
500,000	3.55%	82209LCS7	July 1, 2014
500,000	3.65%	82209LCT5	July 1, 2015
500,000	3.75%	82209LCU2	July 1, 2016
600,000	3.80%	82209LCV0	July 1, 2017
600,000	4.00%	82209LCW8	July 1, 2018
700,000	4.00%	82209LCX6	July 1, 2019
700,000	4.10%	82209LCY4	July 1, 2020
700,000	4.15%	82209LCZ1	July 1, 2021
700,000	4.20%	82209LDA5	July 1, 2022

Said Bonds will be redeemed at 100% of the par value thereof.

Said Bonds should be surrendered for redemption to U.S. Bank National Association, as paying agent, for payment as of July 1, 2012, after which date all interest on said Bonds shall cease to accrue, whether said Bonds are presented for payment or not.

Bonds may be surrendered for payment as indicated below. The method of delivery is at the option of the holder, but if by mail, registered mail is suggested.

The Bank of New York Mellon Trust Company, NA
719 Griswold Street
Suite 930 – Dime Building
Detroit, MI 48226

Under the provisions of the Interest and Dividend Tax Compliance Act of 1983 and the Comprehensive National Energy Policy Act of 1993, paying agents making payments of principal on municipal securities may be obligated to withhold a 31% tax from remittances to individuals who have failed to furnish the paying agent with a certified and valid Taxpayer Identification Number on a fully completed Form W-9. Holders of the above described Bonds, who wish to avoid the application of these provisions, should submit certified Taxpayer Identification Numbers on I.R.S. Form W-9 when presenting their securities for redemption.

* No representation is made as to the correctness of the CUSIP numbers either as printed on the Bonds or as contained herein.

CHARTER TOWNSHIP OF SHELBY

Paul Viar, Treasurer

STATEMENT OF RECEIPTS AND EXPENSES

**REDEMPTION
OF ALL OF THE CALLABLE OUTSTANDING
\$8,000,000
CHARTER TOWNSHIP OF SHELBY
WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM
REVENUE BONDS, SERIES 2003**

Dated as of May 1, 2003

Due: July 1, 2012

RECEIPTS:

Charter Township of Shelby		
Principal to be Redeemed		\$5,900,000.00
Premium (0.00%)		00.00
Paying Agent Fees (estimated)		00.00
Legal Fees		<u>1,500.00</u>
 TOTAL		 <u>\$5,901,500.00</u>

DISBURSEMENTS:

The Bank of New York Mellon Trust Company, NA		
Principal to be Redeemed	\$5,900,000.00	
Premium (0.00%)	000.00	
Paying Agent Fees (estimated)	<u>000.00</u>	\$5,900,000.00
 Axe & Ecklund, P.C.		
Legal Fees	\$ 1,350.00	
Out of Pocket Expenses	<u>150.00</u>	<u>1,500.00</u>
 TOTAL		 <u>\$5,901,500.00</u>

Dmh/RD-SHE6(rev) 3

Charter Township of Shelby

Theodore P. Schoenherr, Director
Department of Public Works, Water and Sewer

6333 23 Mile Road
Shelby Township, MI 48316-4405

Phone: 586 726-7272
Fax: 586 726-7221
Website: shelbytwp.org
Email: dpw@shelbytwp.org

February 8, 2012

To: Charter Township of Shelby
Board of Trustees

Re: Retirement of Bond Debt:
Water Supply and Sewage Disposal System Revenue Refunding Bonds, Series 1999
Water and Sewage Disposal System Revenue Bonds, Series 2002
Water Supply and Sewage Disposal System Revenue Bonds, Series 2003

Honorable Board Members:

At the request of the Township Supervisor, Richard Stathakis, and consistent with the Water and Sewer Rate Ordinance, we have reviewed and updated the components for the Water and Sewer Department cash reserve and the appropriate level or balance for each component. (See attached water and sewer reserve calculation worksheet.)

As part of this analysis, a plan was developed for the effective use of a portion of the reserve funds considered surplus. As a result, we are recommending the retirement of the above-referenced bond issues resulting in a total cash outlay of \$9,125,000. This action will retire those bond issues and eliminate all related payments interest payments from 2013 through 2022, resulting in a total interest savings of \$1,955,052.50. The outcome of this action is both short and long term, and would result in a savings to both the Township water and sewer customers, as well as the Water and Sewer Department. The retirement of these debts would also lower the reserve requirement by eliminating the needed \$2.8 million for bond covenants.

In addition, we will be using \$2,849,194 of the cash reserve to pay off the Oakland Macomb Interceptor District (OMID) and the Macomb Interceptor Drain District (MIDD) debt principal payments and approximately \$3,367,750 in equipment and new water main capital expenditures in the next five years. These actions would conceivably draw the water and sanitary sewer reserve down to \$29,086,121, which is still an acceptable amount of reserves to fund such things as the anticipated GIS program, as well as subsidize sanitary sewer rates to keep the annual rate increase below 10% until 2017, when it is expected that the annual rate increase will be below 10%, using the true cost of service rate methodology. (See attached Sewer Rate Projection graph.)

Board of Trustees—Retirement of Bond Debt
Page 2
February 8, 2012

We have discussed this scenario with John Kaczor of Municipal Analytics, and he concurs with this plan. We have also discussed this with Peter Ecklund of Axe & Ecklund, Municipal Financial Consultants, Inc., who recommends that if we wish to retire these bonds at the first opportunity, we do so July 1, 2012. (If we delay, our next opportunity to retire these bonds early will be January 1, 2013.) This would require that we move forward by mid-March as signed and certified resolutions for the redemption of the bonds and all other Township action must be completed at least 45 days prior to July 1, 2012, in order to comply with the notice requirements for registered bond holders.

Therefore, we are requesting the Board's authorization to move forward with the retirement of the above-referenced bond issues and enlist the services of Peter Ecklund of Axe & Ecklund, Municipal Financial Consultants, Inc. to assist us in this process.

Thank you for your consideration of this request. If you have any questions, please do not hesitate to contact me.

Very truly yours,



Theodore P. Schoenherr
Director of Public Works

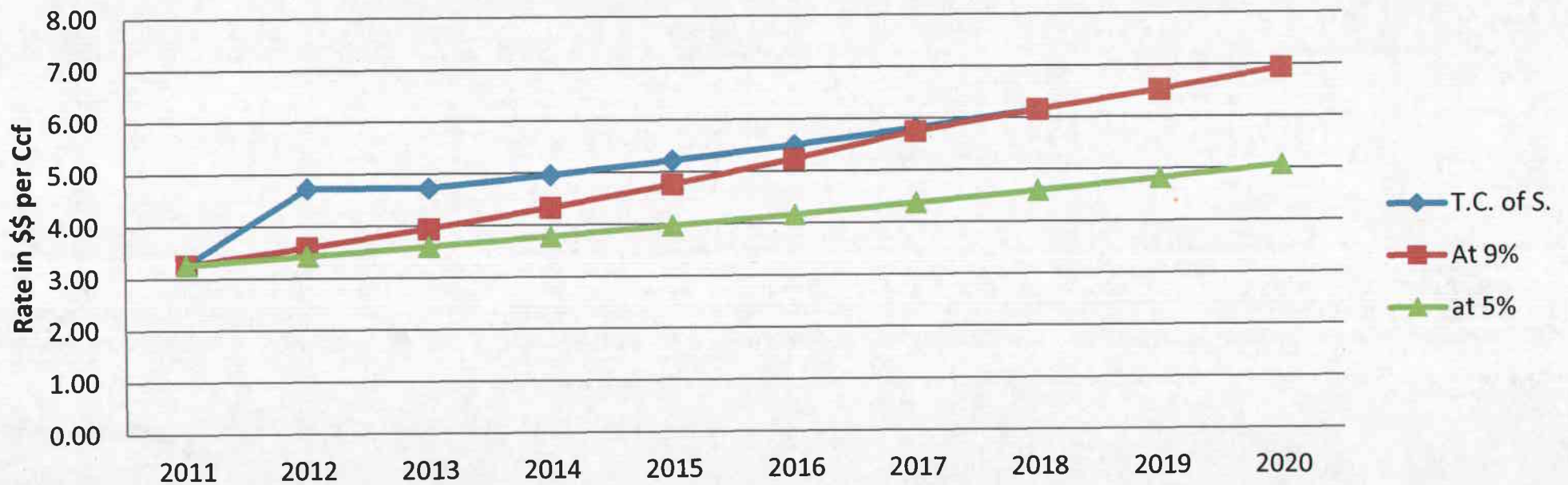
TPS/pac

MOTION by _____, supported by _____ to concur with the recommendation of Ted Schoenherr, Director of Public Works, and authorize the retirement of Water Supply and Sewage Disposal System Revenue Refunding Bonds, Series 1999; Water and Sewage Disposal System Revenue Bonds, Series 2002 and Water Supply and Sewage Disposal System Revenue Bonds, Series 2003 and to enlist the services of Peter Ecklund of Axe & Ecklund, Municipal Financial Consultants, Inc. to assist the Township in this process.

Water and Sewer Reserve Calculation Worksheet

	2009	2012	2012 Mod
Sanitary Sewer Repairs (per S2 Study)	2,500,000	2,500,000	
Asset Replacement (less than 20 years life left)			
Water Main	6,250,000	8,400,000	8,400,000
Sewer Main	1,000,000	2,150,000	2,150,000
Water Meter	4,500,000	4,700,000	4,700,000
Vehicles and Equipment	750,000	770,000	770,000
Bond Covenant Reserve	2,900,000	2,800,000	
Capital Construction Reserve	2,500,000	2,500,000	1,000,000
Legal / Environmental Claim Reserve	500,000	500,000	250,000
Operating Capital Reserve (25% of ann. Oper Rev)	4,250,000	4,925,000	4,925,000
Post Employment Retirement Obligations	667,000	1,650,000	1,650,000
Repair Contingencies (1 year ann. Depreciation)	3,200,000	3,100,000	3,100,000
SAD Debt Service	559,915	-	-
Total Required Reserve	29,576,915	33,995,000	26,945,000
Cash and Equivalancy (W & S)	41,247,000	41,872,423	41,872,423
Cash and Equivalancy (SAD)		2,555,642	2,555,642
Total	41,247,000	44,428,065	44,428,065
Surplus Reserve	11,670,085	10,433,065	17,483,065
Obligatory Expenditures	2009	2012	2012 - 2016 Modified
Bond Payments Partial / Full		5,380,000	9,125,000
OMID Debt Principal Payments (5 year)		2,849,194	2,849,194
Equipment and New Water Mains (5 Year)		3,367,750	3,367,750
Potential OMID Segment 3 Bond Prepayment			2,000,000
Total Expenditures		11,596,944.00	17,341,944.00
Balance		(1,163,879.00)	141,121.00

Sewer Rate Projection (w/o Long Term Debt)



Charter Township of Shelby Police Department


52700 VAN DYKE – SHELBY TWP., MICHIGAN 48316-3572 – (586)-731-2121

March 21, 2012

TO: Shelby Township Board of Trustees
FROM: Roland Woelkers, Chief of Police
RE: Purchase of Radio Consolettes

I am requesting the Township Board, at the regularly scheduled meeting on Tuesday, April 3, 2012 approve the purchase of six (6) radio consolettes from Motorola Solutions Inc. at a total cost of \$31,974 (see attached quote) using funds from line item 207-307-981-950, UASI Federal Grant. Our current consolettes are approximately 10 years old and are no longer supported by Motorola for repairs. These consolettes were approved by the State to use funds from a UASI (Urban Areas Security Initiative) grant obtained by Macomb County. These consolettes will replace our out-dated models and are devices used to allow dispatch to talk with the preps, in-car radios, and the different talk groups (i.e., Shelby Fire, Macomb County Sheriff, ect.)

Roland Woelkers
Chief of Police

 MOTOROLA	
Date	March 21, 2012
Prepared For:	Ron Smith
Entity	Shelby Township Police Dept.
Phone	586-731-2121 x 342

Equipment Details and Pricing

Item	Qty	Model	Description	Unit Price	Total Price
			XTL5000 CONSOLETTTE		
1	6	L20URS9PW1 N	10-35W 762-870MHZ XTL 5000 CONSOLETTTE	\$ 2,540.07	\$ 12,700.35
1A	6	G80	ADD: W7 HW SETUP CONSOLETTTE	\$ 470.47	\$ 2,352.35
1B	6	G806	ENH: SOFTWARE ASTRO DIGITAL CAI OPERATION	\$ 411.36	\$ 2,056.80
1C	6	G51	ENH: SMARTZONE OPERATION	\$ 1,198.15	\$ 5,990.75
1D	6	G114	ENH: ENHANCED DIGITAL ID DISPLAY	\$ 59.91	\$ 299.55
1E	6	G361	ENH: ASTRO PROJECT 25 TRUNKING SOFTWARE	\$ 239.63	\$ 1,198.15
1F	6	G799	ADD: PRINTED TEST RESULTS	\$ -	\$ -
1G	6	L146	Tone Remote Control	\$ 379.41	\$ 1,897.05
Total Equipment				\$ 5,299.00	\$ 31,794.00

1. Quotes are exclusive of installation and programming charges unless expressly stated therein.
2. Prices quoted are exclusive of all applicable Federal Excise Taxes, State Sales and Use Taxes.
3. Freight will be added to final invoice
4. Prices are valid For 30 Days.
5. Standard Equipment Warranty Applies.
6. Standard Terms are: Net 30 Days from date of shipment.
7. A User agreement will need to signed with the MPSCS.
8. Shipment is approximately 6-8 weeks from receipt of order.
9. Prices are based on State of Michigan Contract # 071B2200101
10. The purchase order will need to provide payment terms (Net 30), shipping address and made payable to Motorola Soultuions, Inc., 1301 E. Algonquin Rd., Schaumburg, IL 60196

Ed Horvath
 ComSource Inc
 2130 Austin Dr.
 Rochester Hills, MI 48309
 313-218-3450 Cell
 248-853-0310 Fax

The Beautification Committee wishes to obtain new funds \$14,480 for two new Welcome to Shelby signs to be located at: Mound Road and M59 (in the median) and Dequindre & 24 Mile Road.

Costs for the each sign is outlined below:

*Thoms Bros Landscaping - Stonemakers Pillars w/footwall	\$1,725
*Planet Neon (Harmon Sign, Inc)	3,570
(previously quote at \$3,715 verbally changed installation quote from \$1,020 to \$875)	
*Niedling Electric	1,945
(power and option 1)	

ALL SCHOENHERR WORK WILL BE COMPLETED USING THE 2012 BC BUDGET. NO NEW FUNDS ARE NEEDED FOR THE SCHOENHERR ROAD SIGN.

Notes:

- a. The Thoms Bros total bid is \$3,593 which includes \$1,868 for a NEW flower bed at the Mound Road site. *The Shelby Beautification Committee will fund the bed creation out of its' 2012 budget.*
- b. Harmon Sign written bid is for \$3,715 but a committee member verbally negotiated the installation bid down by \$145.
- c. The Niedling Electric Schoenherr Road bid is for \$1,945 to include two induction flood lights. We do not have bids for either Mound nor Dequindre and 24 Mile Road. The requested \$14,480 includes the same amount \$1,945 for both of the new signs. *The Shelby Beautification Committee will fund the Mound Road lighting from its' 2012 budget.*

The bids were previously transmitted via e mail.

Dub



P.O. Box 65
 Romeo, MI 48065
 (586) 749-9332
 (586) 749-9121 (fax)
www.thomsbros.com

Creator & Keeper of Fine Landscapes

LANDSCAPE INSTALLATION BID

FOR: Shelby Township Beautification Committee
 52700 Van Dyke
 Shelby Township, MI 48316
Location: Mound Road Landscaping
 Shelby Township, MI 48316
BID #: 5588
DATE: 20-Mar-12

#	Plant Name	Size	Price	Amount
Shrubs				
13	Red Double Knockout Rose	2 gal.	22.00 \$	286.00
Perennials				
32	Happy Returns Daylily	1 gal.	7.25 \$	232.00
24	Blue Wonder Nepeta	1 gal.	7.50 \$	180.00

TOTAL FOR PLANT MATERIAL===== \$ 698.00

*(All plant material pricing and sizing subject to availability)
 (All plant material pricing includes installation, delivery, sales tax, and warranty)*

Hard Materials	Quantity	Price	Amount
Double Processed Hardwood Bark	2 yds.	35.00 \$	70.00
Compost	3 yds.	25.00 \$	75.00

TOTAL FOR HARD MATERIALS===== \$ 145.00

(All hard material pricing includes delivery and sales tax)

Labor	Amount
Bed Creation and Plant Material Installation	\$ 1,125.00
StoneMakers Pillars w/footwall	\$ 1,825.00

TOTAL FOR LABOR===== \$ 2,950.00

GRAND TOTAL===== \$ 3,793.00

Planet Neon

248-348-8150

Fax 248-348-4317

DIVISION OF HARMON SIGN, INC.

Signs

Lighting

Maintenance

46593 Grand River Novi, MI 48374

SALES AGREEMENT

This Agreement is made this 23rd January 2012 at Novi, Michigan between Planet Neon, a Division of Harmon Sign, Inc., a Michigan Corporation (hereinafter referred to as "Seller") and Shelby Township Beautification Committee whose principal office and place of business is located at 52700 Van Dyke Ave Shelby Twp MI (hereinafter referred to as "Purchaser").

THE SELLER hereby agrees to construct, install and/or service at the Purchaser's premises located at Hall road and Schoenherr the following product, display or services, subject to the terms of this Agreement, in conformity with the specifications set forth in the "Specifications and Estimates" section which appears below. Said section on "Specifications and Estimates" is hereby approved by the parties hereto and said section is fully incorporated into this contract.

AGREEMENT: The parties agree that Seller reserves the right to change the below "Specifications and Estimates" if they are not accepted by the Purchaser within 30 days. Acceptance of this contract will be signified by the signature of any agent or apparent agent of Purchaser and the payment of the deposit. With said acceptance, Purchaser hereby agrees to purchase and accept delivery of the products or services described.

SPECIFICATIONS AND ESTIMATES

Provide all required materials to produce one double sided

Non- illuminated aluminum sign panel.....\$ 2,695.00

removal of existing and installation of new\$ 1,020.00

- Sales tax is additional

PERMITS: Sign Electrical Structural

Taxes, permits, and separate trips for inspections are additional if applicable

ELECTRICAL SERVICES: Prior to any work being done by Seller, Purchaser agrees to provide at the Purchaser's cost, adequate electric service to the site of the signage and the Purchaser warrants that the electrical services will; (a) be within 5% of 120/277 volts; (b) be within 10 feet of the signage; (c) have a dedicated ground wire to the primary electrical panel; (d) have a dedicated neutral; and (e) have dedicated circuit(s) to the signage. Purchaser will further indemnify and hold Seller harmless from all liability which may occur as a result of inadequate electrical service.

TERMS OF PAYMENT: This Agreement shall not become binding and effective upon the parties hereto until the Seller receives from the Purchaser a deposit on the product or display in an amount of no less than fifty (50) percent of the contract price.

Balance is due as follows: **50% DEPOSIT** upon completion

IN EXECUTING THIS AGREEMENT/CONTRACT, PURCHASER CONSENTS TO ALL TERMS OF THIS WRITTEN AGREEMENT, INCLUDING THE TERMS THAT APPEAR ON PAGE 2 HEREOF.

PURCHASER _____

APPROVED BY THE PLANET NEON,

DIVISION OF HARMON SIGN, INC.

DATE _____

BY _____ Planet Neon/ Jeffrey Johnson)



NIEDLING ELECTRIC INC.

25370 22 MILE RD.
CHESTERFIELD, MI 48051
(586) 949-5549

2/13/12

ESTIMATE

To: Shelby Township
Work: New township welcome sign power/lighting
Location: median of M-59 and Schoenherr rd.
Attn.: Melanie Roelandt

Proposal to supply material and labor to provide meter, disconnect, and power run underground to sign, terminated in weather proof junction box.

Cost: \$800.00

Option #1
Supply and install (2) 70 watt induction flood lights.(see attached spec. sheets)
Lights to be photo-cell controlled

Cost: \$1145.00

Option #2
Supply and install (2) LED flood lights(see attached spec. sheets)
Lights to be photo-cell controlled

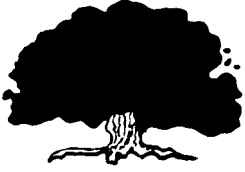
Cost: \$1320.00

I have confirmed that there is secondary power available for this project, but have not confirmed with Edison that they will supply power, but do not think that it will be an issue. I will notify you as soon as I get confirmation from them.

Cost does not include permit fees, but the township usually waives the fees for township work.

Based on the fixture data sheets, I would recommend installing option #1 using the induction lights. The energy efficiency and lamp life is far greater than the LED lighting

Thank you for considering
Niedling Electric Inc.
Tim Niedling
Cell phone: 810-499-7995



Charter Township of Shelby

March 12, 2011

Mr. Stanley T Grot, Clerk
Charter Township of Shelby
52700 Van Dyke Avenue
Shelby Township, MI 48316

Dear Mr. Grot:

Per the original letter dated September 20, 2011 please accept this request for the reappointment of current Parks and Recreation Committee member Mrs. Stacy Cergel to be added to the agenda of the April 3, 2012 meeting of the Board of Trustees.

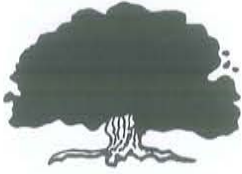
Mrs. Cergel has been an active member of the Parks and Recreation Committee and her participation and input are valued assets. Her current term expired on October 31, 2011, and therefore I respectfully recommend that she be reappointed to a new term of service to expire on October 31, 2014.

Sincerely,

Joe Youngblood, Director
Charter Township of Shelby
Department of Parks, Recreation and Maintenance

JJY/pmr

cc: R Stathakis, Supervisor
file



Charter Township of Shelby

Parks & Recreation Committee

September 12, 2011

Mrs. Stacy Cergel
5551 Douglas Court
Shelby Township, MI 48315

Dear Mrs. Cergel:

Please be advised that your term of office as a member of the Shelby Parks & Recreation Committee is due to expire on November 1, 2011. On behalf of the other members I would like to thank you for your dedication to the community and many contributions to the Committee. We hope that you plan to continue your service as a member of the Parks & Recreation Committee for another term.

Please indicate your intention below and return a copy of this letter along to me by mail, e-mail or fax (586-726-7228) by Monday, September 19. If your intent is to continue to serve please also complete and return the enclosed Application for Committees, Commissions and Boards, and your name will be submitted to the Shelby Township Board of Trustees for reappointment through October 31, 2014.

Again, thank you for your commitment.

Pamela M Reinhardt, Recording Secretary
Shelby Township Parks & Recreation Committee
Parks, Recreation & Maintenance Department

/pmr

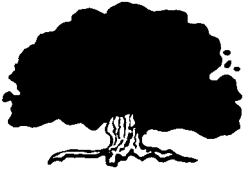
cc: Cheryl Arft, Deputy Clerk
file

Yes, I wish to continue my service as a member of the Shelby Township Parks & Recreation Committee and agree to have my name submitted for a term ending October 31, 2014.

No, I am unable to continue to serve on the Shelby Township Parks & Recreation Committee

Signature of Committee Member

Today's Date



Charter Township of Shelby

March 12, 2011

Mr. Stanley T Grot, Clerk
Charter Township of Shelby
52700 Van Dyke Avenue
Shelby Township, MI 48316

Dear Mr. Grot:

Per the original letter dated September 20, 2011 please accept this request for the reappointment of current Parks and Recreation Committee member Mr. Brian Zilli to be added to the agenda of the April 3, 2012 meeting of the Board of Trustees.

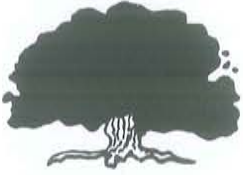
Mr. Zilli has been an active member of the Parks and Recreation Committee and his participation and input are valued assets. His current term expired on October 31, 2011, and therefore I respectfully recommend that he be reappointed to a new term of service to expire on October 31, 2014.

Sincerely,

Joe Youngblood, Director
Charter Township of Shelby
Department of Parks, Recreation and Maintenance

JJY/pmr

cc: R Stathakis, Supervisor
file



Charter Township of Shelby

Parks & Recreation Committee

September 12, 2011

Mr. Brian Zilli
12295 Sierra Drive
Shelby Township, MI 48315

Dear Mr. Zilli:

Please be advised that your term of office as a member of the Shelby Parks & Recreation Committee is due to expire on November 1, 2011. On behalf of the other members I would like to thank you for your dedication to the community and many contributions to the Committee. We hope that you plan to continue your service as a member of the Parks & Recreation Committee for another term.

Please indicate your intention below and return a copy of this letter along to me by mail, e-mail or fax (586-726-7228) by Monday, September 19. If your intent is to continue to serve please also complete and return the enclosed Application for Committees, Commissions and Boards, and your name will be submitted to the Shelby Township Board of Trustees for reappointment through October 31, 2014.

Again, thank you for your commitment.

Pamela M Reinhardt, Recording Secretary
Shelby Township Parks & Recreation Committee
Parks, Recreation & Maintenance Department

/pmr

cc: Cheryl Arft, Deputy Clerk
file

Yes, I wish to continue my service as a member of the Shelby Township Parks & Recreation Committee and agree to have my name submitted for a term ending October 31, 2014.

No, I am unable to continue to serve on the Shelby Township Parks & Recreation Committee

Signature of Committee Member

9/19/2011

Today's Date

Memo

To: Clerk Stanley T. Grot-w/attachments

From: Richard H. Stathakis, Supervisor

Date: March 27, 2012

Re: Agenda – Board of Trustees Meeting – April 3, 2012
Re-Appointment of Members to Beautification Committee

At present, the terms of several members of the Beautification Committee are due to expire. I personally contacted said Members and inquired as to their interest in continuing to serve as a Member of the Beautification Committee.

As a result, the following Members expressed their intent, and affirmed their interest in serving on the Beautification Committee:

RHS/amp

P:AgendaApr2012ReAptBeautyCommittee

Closed Session Items 9 and 10

9. Discuss Township Purchase of Property with Township Attorney.

10. Discuss Charter Township of Shelby Litigation with Cincinnati Insurance Co. with Township Attorney.

No back up is provided for closed session items.

INFORMATIONAL ITEMS – BOARD MEETING – 4/3/2012

1. Minutes – Regular Meeting of the Solid Waste & Recycling Committee held on Thursday, February 9, 2012
2. Minutes – Regular Meeting of the Charter Township of Shelby Beautification Committee held on Tuesday, March 13, 2012
3. Minutes – Regular Meeting of the Charter Township of Shelby Sidewalk Committee held on Tuesday, March 13, 2012



The meeting of the Solid Waste and Recycling Committee was held on Thursday, March 15, 2012, at 12:00 pm, in the Conference Room of the Shelby Township DPW Building, 6333 23 Mile Road, Shelby Township, MI 48316.

ROLL CALL

Members:

Marietta Crabtree	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Paula Filar	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Gary Kent	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Excused	<input type="checkbox"/> Absent
Marsha Livermore	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Russ Matika	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent

- Russ left the meeting at 12:50 pm, Paula filled in as Secretary

DPW Liaison: Pat Czaiczynski Present Excused Absent

Also Present: Tom Iocabelli Township Resident

APPROVAL OF MINUTES

The minutes of the February 9, 2012 meeting were not presented for vote.

OLD BUSINESS

1. REVIEW OF TRASH TONNAGES/RESIDENTS COMMENTS

Township Resident, Tom Iocabelli, brought up a concern about paying for trash collection while he is on vacation. There was no review of the trash tonnages.

2. FREE ELECTRONICS RECYCLING EVENT FEBRUARY 25, 2012/REPORT

We had 206 vehicles drop off 16,764 pounds of electronics.

3. FREE ELECTRONICS RECYCLING EVENT MARCH 31, 2012

Marietta and Gary are scheduled to staff the event.

4. TRASH CONTRACT

Committee members held preliminary discussion regarding the bid packets that were submitted by each of the vendors. Each committee member was given a copy of the bids to take home, review and prepare for further discussion at our next work session scheduled for March 19, 2012.

5. HOUSEHOLD HAZARDOUS WASTE COLLECTION DAY – APRIL 28, 2012

This item was held over for our next meeting.

NEW BUSINESS

1. MICHIGAN RECYCLING COALITION AWARD APPLICATION

This item was held over for our next meeting.

2. RECYCLING INFORMATION BROCHURE/UPDATE

Marietta mentioned that the section on medication needs to be updated.

3. RECYCLING ARTICLES/LEGISLATION

There was no update.

4. OTHER BUSINESS

There was no other business.

OPENINGS ON COMMITTEE

None

ADJOURNMENT

The meeting adjourned at 2:47 pm.

NEXT MEETING DATE

April 12, 2012

MINUTES OF THE REGULAR MEETING OF THE CHARTER TOWNSHIP OF SHELBY BEAUTIFICATION COMMITTEE HELD TUESDAY, MARCH 13, 2012, IN THE EMPLOYEE LOUNGE AT THE SHELBY TOWNSHIP MUNICIPAL BUILDING, 52700 VAN DYKE, SHELBY TOWNSHIP, MICHIGAN

Chairman Dub Hearon called the meeting to order at 6:40 p.m.

Members Present: W.C. "Dub" Hearon, Carol McLaughlin, Lynn Makinen, Melanee Roelandt, and Duane Stafford

Members Absent: John Baas, Erika Zoller, Renate Radomski, Connie Kent (excused)

Guest Present: Glenn Wynn

APPROVAL OF MINUTES

MOTION by Duane Stafford, supported by Melanee Roelandt, that the minutes of the February 14, 2012 meeting be approved as submitted.

Motion carried.

CORRESPONDENCE & ANNOUNCEMENTS

Mr. Hearon announced that he received a call from Pat Deck of BCSEM. He advised that no one from the committee would be able to attend the upcoming BCSEM meeting.

BILLS

Ms. McLaughlin noted that she submitted the bill to the Clerk's Office for payment of the brochures for Clean Up Day for \$50 for 150 brochures, as well as the bill for the 1,000 seed packets in the amount of \$245. She advised that both invoices were lower than expected.

TREASURER'S REPORT

There is no report this month.

WELCOME TO SHELBY SIGNS

Mr. Hearon began by stating that Mr. Wynn had spoken with Paula Filar regarding the possibility of changing the logo on the signs, and he invited Mr. Wynn to attend tonight's meeting.

Mr. Wynn advised that last year they were invited by Macomb County to participate in the county brochure and he provided a copy of the Shelby Township page. Mr. Wynn had a conversation with Supervisor Stathakis about this and the possibility that perhaps the township would want to create our own

March 13, 2012

brochure to promote Shelby Township in more depth. He met with the individual from the

marketing company last week to brainstorm. He said that our logo does appear old and tired. The representative indicated that companies like to re-brand themselves and change the image a bit, and Mr. Wynn came tonight to discuss this possibility in relation to the Welcome to Shelby signs being designed currently.

Mr. Wynn will be looking for some suggestions from the committee in the event the township decides to go forward with the brochure and suggested that some members might want to participate in the discussions.

Discussion followed about the proposed design changes to new signs. Ms. Roelandt asked if there is a price break if we order all six signs. There is a set-up and mechanical charge each time a sign is built. She found that if we purchase all six, each sign would be \$2440, instead of \$2695. Installation and removal charge would be \$745 if we have all six installed at the same time, while that cost would be \$875 per sign if we do less than six at a time. The installation and amount was lowered from the previously quoted \$1020 per sign.

Discussion followed about the likelihood of increasing budget allocations and also getting lighting to the signs.

Ms. Roelandt said she received an e-mail quote from the company recommended by Trustee Douglas Wozniak regarding solar lighting for the signs. After taking into consideration all of the requirements for this type of lighting, she said the ballpark amount just for lights, which doesn't include installation and power, would be \$800 per light, and he recommended two lights at each sign for a total cost, without installation, of \$1600. In addition, 18 square feet of solar panel is required at each site. It was agreed that a panel of that size would be unattractive and easily damaged by mowers.

Discussion followed about purchasing six signs at one time, installing each of them using posts, which would then be replaced with the masonry as the budget permits over the next two to three years.

Mr. Hearon said he is committed to go before the Board in April to present the request for additional funds to begin the work on replacing the signs. He suggested presenting them with two options: all six signs at once, or replacing three signs this year, two next year and one in the third year.

Ms. Roelandt was thanked for all of her work on this project.

CLEAN UP DAY/ADOPT A ROAD SIGNS

Ms. McLaughlin reported that a new group has adopted the section of road on Schoenherr between 22 and 23 Mile Roads. She suggested that the committee discuss whether or not to clean a two-mile stretch of Dequindre twice a year in

order to be an official “adopter”. It was suggested that we leave this section to be handled by walk-ins and if after Clean Up Day is over, that section needs to be cleaned up, the committee members will handle the clean up there.

Ms. McLaughlin provided a copy of the Clean Up Day brochure which was set up and printed by Digital Printing & Graphics.

Ms. McLaughlin asked for the committee’s input on the pizza, and all agreed that we continue purchasing the pizza from Louie’s Pizza. She confirmed with Louie’s that they will charge the same price as last year, which is \$18 for a party tray of 30 pieces. It will be delivered as usual on our schedule. She asked if we want to provide the Department of Roads’ employees with pizza as we have in the past, and it was agreed to continue that practice.

Ms. Makinen offered to ask Costco for a donation as they have done the past few years. Ms. Radomski and Ms. Kent were asked to go to Target and Meijer to request donations from each of them.

TEA PARTY

Mr. Hearon said he will have eight sets of cups and saucers. There are still openings available for both seatings on March 24th. Discussion followed on setting up the committee’s table for the party.

SHELBY COMMUNITY SERVICES ORGANIZATION

There is nothing new to report.

WEB SITE

There is nothing new to report.

DDA

There is nothing new to report.

HANGING BASKETS

There is nothing new to report.

MOUND ROAD IMPROVEMENTS AND MAINTENANCE

There was nothing new to report.

MAE STECKER GARDENS

SCHOENHERR BOULEVARD MAINTENANCE

There is nothing new to report.

AMERICA IN BLOOM

Mr. Hearon said after he meets with the Shelby Gardeners about the program offered by American in Bloom, and if he gets a positive response from the Gardeners, he will then meet with the DDA and Shelby Community Services Organization.

Mr. Hearon advised that he had met with Mr. Youngblood of PRM who liked the idea, and thought it might be good for someone to come in and look at the community.

Mr. Hearon reviewed the proposed timeline with the committee members.

BEAUTIFICATION COMMITTEE BROCHURE

Ms. McLaughlin received a quote from the print shop which is \$.35 each for a two-sided color brochure. She was uncertain if that included set-up. This item will be discussed at a later date.

MOTION by Melanee Roelandt, supported by Duane Stafford, to adjourn the meeting.

Motion carried.

The meeting was adjourned at 8:00 p.m.

/ca

MINUTES OF THE REGULAR MEETING OF THE CHARTER TOWNSHIP OF SHELBY
SIDEWALK COMMITTEE HELD ON TUESDAY, MARCH 13, 2012 IN THE LOBBY
CONFERENCE ROOM, 52700 VAN DYKE, SHELBY TOWNSHIP, MICHIGAN.

The meeting was called to order at 5:02 p.m. by Craig Cowper.

Members Present: Craig Cowper, Russ Matika, Paul Viar, Stuart Jason, Ray
Breederland, Mary Lou Weitzel, Mary Beth Zinn

Member Absent: None

Also Present: Tina Vaglica, Township Engineer
Glenn Wynn, Planning Director
Tim Wood, Township Building Director
Richard Batchelder, 4290 24 Mile

APPROVAL OF MINUTES

MOTION by Breederland, supported by Jason, to approve the minutes of the February 14, 2012 meeting as submitted.

Motion carried.

BUSINESS FROM THE FLOOR/VISITOR

Mr. Cowper introduced Mr. Tim Wood, Building Department Director. Mr. Wood will discuss the Ordinance process and how it works in relation to the sidewalk maintenance.

Mr. Wood stated that historically the Township has had a reactive policy to sidewalk maintenance, meaning we receive complaints of hazardous sidewalks and our Ordinance Officer goes out and inspects the complaint. The current criteria for evaluation has been hit and miss; there is not an established criteria. The Township Ordinance does provide for the building director to set guidelines. He has spoken with the Township Engineer and they are in the process of designing criteria. Once a sidewalk has been identified as being out of compliance, a notice is sent with a time limit for the homeowner to correct the problem. In an event that the homeowner does not comply, the township will come through and replace the sidewalk and assess the cost along with administrative expenses by placing a lien against the property.

Mr. Viar questioned if this meant the charges would be put on the tax bills. Mr. Wood stated yes.

Mr. Wood further stated that his department has reacted recently based on a homeowner's association complaint. The association internally polices its own sidewalks within the subdivision and submitted a long list of walks that the association felt was hazardous. He directed the Ordinance Enforcement Officer to personally visit and inspect this list. Numerous violations were a result of this inspection all of which have been identified, marked and notices have been mailed out to the respective homeowners. In the event the homeowners do not comply, the township will follow through.

He would like to advocate and explore with the Sidewalk Committee the idea of taking on a proactive program. We don't have the resources to patrol the entire township in a single year; but would like to take a small substantial portion and have someone possibly work through our engineer's office to walk the area to identify the problems and to follow through with our current enforcement process.

He envisions that in the future, correspondence would notify the homeowner of the repair timeline and offer them the option of using the township sidewalk contractor and voluntarily paying for the invoice with the intent if you did not, it would be placed as a lien.

Mr. Viar questioned what type of timeline would Mr. Wood propose? Mr. Wood stated right now we are giving sixty days.

Regarding letting the homeowner use the township contractor, Mr. Cowper questioned who would become responsible for that? Would they sign an agreement themselves with the contractor? He doesn't want to see the township become responsible because the homeowner chose to use our contractor. Mr. Wood stated that even if they choose not to use our contractor, the township will be using them to correct the problem. It is our responsibility to make sure the contractor is qualified up front. He isn't leery about this; it is a fairly common approach.

Mr. Cowper further stated that he wants to make sure that through the bidding process that this is brought up to the contractors attention, hoping he can give us a particular locked-in rate either for the whole township or just for the residents. Ms. Vaglica stated that we could.

Mr. Breederland questioned about using the word "lien", is that immediate? Does it go to the taxes the next year or is this a lien that is registered and has to be cleared when you sell the property. Mr. Wood stated he could not answer that in detail. He provides the information to the Treasurer's Office and has been told it will be placed on the tax roll.

Mr. Viar stated this is really something that will be handled in the Building Department dealing with compliance and really has nothing to do with the Sidewalk Committee. Mr. Wood stated there will be a couple of steps to make this work. The building department does not have the resources to go through the entire township so some segmentation of the township needs to be discussed with input from the Sidewalk Committee. In the first year we could do a very small manageable section as a trial run to work out inevitable quirks. Second, is to look at major roads in mile segments. Again he lacks the resources; his office can do a bit of proactive but does not have the personnel to walk the streets. That is why he suggests a college intern with very specific criteria using a camera jotting down addresses to submit to his department. His staff then could follow-up with letters, the township engineers and the sidewalk committee contractors.

Mr. Breederland suggested that fairness of the program is a concern of his. He feels public sidewalks on public right-of-way should belong to the township. Sometimes you will see four to five flags on one parcel and not see another for several feet. You give one homeowner the responsibility of two locations and others are not charged. Mr. Wood stated he can only speak of the current standards; abutting property owners at the time have control of the property. Mr. Breederland is in a quandary as how to re-access charges to maintain the walks; in a broader picture, how to maintain the trees and grass which grow over the walks. He feels it shouldn't be the responsibility of one person. Mr. Wood stated in terms of tree removal, his department has a number of times sent a notice to the homeowner to cut back the overgrowth to correct the

obstruction. The premise is that the sidewalk in front of your house is your control and the responsibility carries forward. He feels it would be a huge cost for the township to take this on.

Mr. Cowper asked if anyone else had questions for Mr. Wood. Ms. Weitzel questioned as in a subdivision that has a boulevard in the center; and a homeowner's association is in place, are they the main responsibility financially for that space? Mr. Wood mentioned that the township attorney has not taken a position with the exception of one specific situation in Coventry Place. Mr. Wood suspects that Coventry Place will be the model to use in going forward. Ms. Weitzel further questioned if the sections of sidewalk on either side which are on the east sides of someone's property, who is responsible for those? Mr. Wynn stated that if it is a lot with two frontages on a corner, it would be the homeowner on the corner lot's responsibility. Ms. Weitzel

asked who is responsible for taking care of the landscaping of the boulevard sections. Mr. Wood stated that is the responsibility of the homeowner.

She further asked if they are in charge of the landscaping, why they are not in charge of the responsibility of the sidewalks. Mr. Wood mentioned as in the situation of the area in front of your home and you took a stand stating you wouldn't take care of it the county would eventually take care of it.

Ms. Weitzel questioned Mr. Wood of the sixty-day compliance before the lien is placed. How much of a notice is given to the property owner that the new program is starting? Would a notice be sent to all township residents or just those in violation? Mr. Cowper mentioned the avenues the township has that could notify the residents, as in Shelby TV, the Nixle program and talk of sending out mass letters to a certain regional area.

Ms. Weitzel questioned who is responsible for the Utica Cemetery sidewalk in front of Shelby Road. Mr. Wood stated it would be the responsibility of the cemetery.

Ms. Weitzel questioned who is responsible for the Utica High School's football field sidewalks? Mr. Wood stated Utica Community Schools.

Mr. Wood stated the first places he would recommend being inspected are the township parks and facilities. It would be an embarrassing position to ask others to do something that the township itself hasn't undertaken.

Ms. Weitzel asked about the responsibility of edging when two-thirds of the sidewalk is overgrown. Mr. Wood stated that goes back to setting original criteria that the township can enforce. There are currently no stipulations in place.

Mr. Wood needs to talk to the Township Supervisor regarding all of this and then address the resource issue with his current staff. He has a very active department with limited staff to take on a program. Unless it is a very small portion of the township he would not adequately meet the needs.

Ms. Weitzel questioned if the homeowner chooses to replace the sidewalk themselves. Does the township still have to go and inspect the job? This will increase the cost to the township. Mr. Wood stated in most cases an inspection will not be necessary unless the area exceeds 100'. Most often it is only one or two flags which are 25' to 50'.

ENGINEER'S REPORT

Ms. Vaglica reported on the 3993 25 Mile Road drainage issue.

Mr. Jason questioned if it was determined that we would pay for that drainage issue? Mr. Cowper stated it had not been decided upon yet. If we were to do that tonight, he would need a motion approving \$475 for the removal/replacement and installation of the 4" corrugated pipe. Mr. Jason questioned if we don't do that? Mr. Cowper stated that it would be left as is and the homeowner would have to provide the remedy.

Mr. Cowper stated the sidewalk is owned by the property owner. The township installed the sidewalk last year as an add-on project. Now that the sidewalk is installed new issues have come up with the capture of water. He reminded everyone that he had already emailed the proposal for this project to everyone.

Ms. Vaglica reminded everyone that the problem that exists is not due to the construction or the design but to the existing ground water conditions when they first started.

Mr. Breederland recommended that the Township put in a culvert at the site. Ms. Vaglica stated that a small drain of that type would get blocked with debris, etc. Mr. Breederland suggested a 6" or 8" pipe to alleviate that problem.

MOTION by Breederland, to approve payment in the amount of \$475 for the 3993 25 Mile Road and Dequindre Road drainage problem to remove and replace the 7x7 slot of concrete and install the 4" corrugated pipe with slab; seed and mulch the disturbed area.

Motion failed for lack of support.

Mr. Breederland asked for the record that "3993" number be added to the 25 Mile Road motion for clarification.

Ms. Vaglica stated that the restoration will be starting soon; and they will have another pay estimate for the projects completed from last year.

She further stated that AEW contacted her to see if the Shelby Township would be interested in sharing the cost of a road island installation near the Macomb Orchard Trail where it crosses at Dequindre Road so that when you cross the road there will be a safe crossway. It would be paid with tri-party funds which would include Oakland County, O.C. Road Commission and the City of Rochester. They are asking if we are interested in participating. Mr. Cowper asked if she had a dollar figure for this project. Ms. Vaglica stated the total cost of the project is \$125,000 to \$150,000. She will email the committee the correspondence.

Mr. Breederland would like to see some sort of a barrier there rather than an island from a safety standpoint.

Ms. Vaglica mentioned that Fazal Khan told her that the Shelby Road easement for the sidewalks is to be signed on Friday.

Ms. Vaglica stated that she spoke with the Road Commission about the bridge project and they will not allow a bridge installed with no sidewalk connected to it.

Mr. Breederland asked that for the record, at last month's meeting he mentioned that we build the sidewalk under M-53 on 25 Mile Road because of the immediate hazard to pedestrians and bicyclists. He questioned if anyone has given any thought to his proposal as making this a priority.

TOWNSHIP PLANNER'S REPORT

2012 Priority Master List -

Mr. Cowper mentioned that when projects are completed they will be marked off the 2012 Priority Master List and put on a completed list. Any projects that carry over will remain on the list until they are completed by direction of the committee.

He referred to projects 12 and 14 through 16 which were moved from last year's list on to this list. He will email the committee the completed list and project list from last year.

Mr. Wynn gave a summary of the projects.

Dequindre Road -

Projects #1 and #2 will provide a continuous connection from 23 Mile Road north to the Macomb Orchard Trail. Regarding project #3, we have not received the right-of-way but he feels it might not be necessary. He believes while looking at the aerial there might be sufficient room there to put it in without an easement with prior Road Commission approval.

22 Mile Road -

Projects #4 and #5 were reviewed month. After looking at aerial photographs, he suggests adding Alternate A, B and C for three parcels which don't have sidewalks. If these were completed, it would give continuous connection from the intersection of 22 Mile Road/Schoenherr Road all the way to the Golden Park Condominium Subdivision entrance. He suggests that some consideration be given to these. Projects #6-9 which are between the Sable Pointe Condominiums and the freeway don't make a connection; which may give more value to Projects #4 and #5 with the alternates. Ms. Vaglica stated it appears that we do not have the right-of-way. Mr. Wynn agreed by looking at the aerials.

Mr. Cowper suggested that Alternate A, B and C be left on the Priority List and asked for the cost estimates for these projects. He would like these to remain on the list, as it would be best to complete that full project. He also asked that Projects #6-9, remain on the list. Mr. Wynn suggested that they be taken off the list with the other three added as possibilities.

25 Mile Road -

Projects #10-13 have not changed from last meeting. They are the same projects.

Carry Over Projects -

These are projects that were not completed from last year. The Project #14 gap would help to connect to Hayes Road. Project #15 and Project #16 are on 22 Mile Road west of the Shelby Post Office. This would connect to the nursing home site which is still proposed and approved

but the architect said they are not doing it this year. Maybe the immediacy of this project is not necessary and it can be carried over to next year.

Project #18 on the south side of 24 Mile Road west of Mound has no sidewalks on that side. Mr. Cowper agreed, this was an issue with neighborhood children who were going onto the roadway. Mr. Breederland reminded everyone that this was the property owned by Ms. Burgess who did not want the sidewalk across her parcel. Mr. Cowper stated for the record, that he has not heard from any property owner except one who did not want the sidewalk. He asked this person to submit a letter to the Sidewalk Committee regarding her opinion.

Project #19 is multiple parcels from Ester Road east to Jewell on the north side of 25 Mile Road. Mr. Cowper mentioned that we don't seem to have an estimated cost. Mr. Wynn questioned the value of doing these as there is no immediate connection to anything. Mr. Batchelder stated there is a subdivision east of Esther and would connect to Jewell Road, and that would get the pedestrians to 25 Mile Road with a safe route to the school.

Mr. Breederland questioned if the trail was going to go up Dequindre through Hollands Park. He thought we were going to remove these projects until the width of the trail was determined. Mr. Wynn stated that they were removed, Projects #1 and #2 are south of the trail. Mr. Breederland stated these are the projects we don't want built if they are going to widen it and put the extension from Riverbends up there. Mr. Viar stated he just attended a meeting on that trail and it's predicated on getting grant money. It may be in limbo right now. It will be brought to the Township Board on a future agenda to show that the township is interested in paying 20%. Mr. Cowper suggested that it remains on the list for now but put it on hold.

Mr. Wynn suggested that when the committee is ready to send the Priority List to the Board of Trustees, he will update it beforehand. Mr. Cowper stated the committee is still in discussion whether the list needs to be sent to the Board, being the Board has already approved the budget for these projects.

Ms. Zinn questioned if the current list is actually by priority or just by area assembly. Mr. Wynn stated they are for reference purposes only and not as a priority. Mr. Cowper reminded the committee that this is a master list of projects. As we gain easements for the projects, those will be the projects we begin with first. Property owners will be notified at that point that they have made the list. They will have the opportunity to speak to the committee regarding their proposed projects.

Mr. Breederland stated that at last months meeting he mentioned adding 11 parcels north of 24 Mile Road that connects to Kroger and the whole complex to the north. He thought this was being put on the list. Mr. Cowper mentioned that it will be added. Mr. Wynn will add this to the spreadsheet and get the information to Ms. Vaglica.

OLD BUSINESS

Priority Master Project List 2012 – Complete Project List

This item was discussed earlier under the Engineer's Report.

Update committee on website changes

The changes to the website were approved at last month's meeting. We will not individually send emails. However, we will go through the Clerk's Office and have information emailed to the committee that way. Project lists will be available on the website.

Mr. Breederland commented that the fence over the Clinton River by 24 Mile Road looks great now.

Ms. Weitzel had a question regarding the new fence – the east part looks good, but the height of the fence on the west part looks a little longer than it did previously. She recommends the committee drive by and look at the west part of the fence and let her know what they think.

NEW BUSINESS

Shelby Township Clean Up Day, April 28, 2012

Mr. Cowper reminded everyone of the assigned area from 25 Mile to Dequindre. He asked for any volunteers that might be able to participate. He, however, will not be able to participate as he is assigned another area through K-Mart.

CORRESPONDENCE

John Baas letter to committee

Chris Fuchser email to committee

Mr. Cowper will forward this correspondence to Ms. Vaglica so that she has a notation of residents which have given us lists. He will also forward these to the committee as well.

ADJOURNMENT

MOTION by Viar, supported by Breederland, to adjourn.

Motion carried.

The meeting adjourned at 6:09 p.m.

Craig Cowper, Chairman

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