



## Amenities

10 foot gazebo situated in a gated formal garden area adjacent to the lake (has one 2-outlet outdoor electrical box)

Up to 10 white chairs, available to rent for \$5 each at the time the Garden is reserved

Brick walkway leading to the gazebo

Restrooms are located on the lower level of the Municipal Building

Garden, trees, and the surrounding areas are maintained by the Shelby Gardener's Club and by the Shelby Township Parks, Recreation & Maintenance Staff

Please note that plantings are seasonal and the fountain may not be operational from October through April



## Reservation Information

Beginning February 1, 2018 bookings for weddings and rehearsals will be accepted on a first-come, first-served basis with no restriction on date. Reservations must be made at least 2 business days prior to reservation in person at the Parks and Recreation Department or over the phone by calling 586-731-0300.

The Office staff is not authorized to hold reservations without payment. Each party is responsible for scheduling their own officiant, photographer, and/or other professional services.

Only one party will be contracted the use of the Garden at any given time. Please keep your contract with you as proof of your reservation. A Garden Attendant will be on the premises during reserved times.



## Fees

\$35 per hour Shelby Township or Utica residents  
\$110 per hour Nonresidents

Reservation must be contracted by a resident to receive the resident rate. The **non-refundable** payment may be by cash, check, VISA, or MASTERCARD and is due at time of booking.





## Reservation Information

Heritage Garden is scheduled in 1 hour increments on the hour or half hour for photos and ceremonies, for a maximum of 4 hours. To allow time for decorations, guests, and photos, wedding ceremonies must be booked for a minimum of 2 hours. A one hour rehearsal on a weekday before the wedding may be reserved at no extra charge for those booking 2 hours for their ceremony in the Garden. The Garden may be unavailable during Shelby Township hosted events and regular maintenance.

Requests for date and/or time changes must be made in writing by the contractor to assure accountability. This may be done in person, by mail, or by email. If a change is made more than once, a fee may be assessed.

**No full or partial refunds can be issued for any reason.** In the event of inclement weather, no indoor facilities are available. It is the responsibility of the bridal party to make alternate arrangements. Transfer of the contract into another contractor name is prohibited. These rules are strictly adhered to.

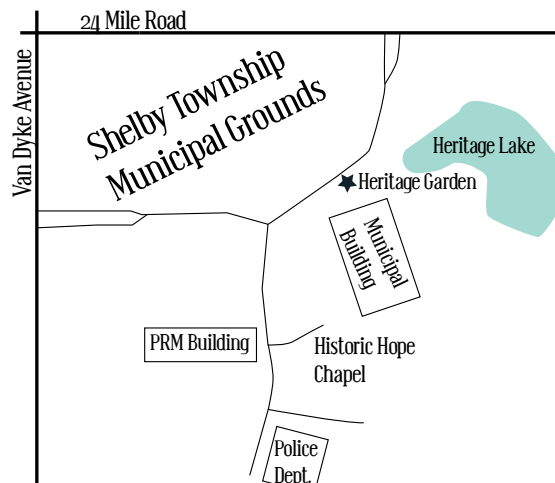
## A Note to Photographers

Photographers and professionals that use the Garden for paid services are encouraged to make a reservation. Fees collected offset the operating and maintenance costs. Reservations also allow for exclusive use of the area and assure admittance during the time reserved.

## Decorations

In order to keep Heritage Garden beautiful, decorating with staples, nails, or other damaging materials is strictly prohibited. Flowers or other decorations should be tied using wire or string. All decorations and rubbish must be removed immediately after use. No birdseed, paper confetti, or animals are allowed in the gardens. Acceptable alternatives are bubbles or flower petals. Please use designated walkways and avoid walking on the grass or other foliage. Please refrain from picking any of the flowers or standing in the flower beds. The individual that reserves the Garden (contractor) is responsible for any damages incurred.

## Contact INFORMATION & LOCATION



Shelby Township Parks, Recreation, & Maintenance Department  
52700 Van Dyke Avenue  
Shelby Township, MI 48316  
(586) 731-0300  
shelbyprm@shelbytwp.org



## Rental Information

