

# Shelby Township Building Department Building Fee Schedule

(Sections 10-32, 10-319, 30-130, and 58-524 of the Township Code of Ordinances  
and 16.07 of the Zoning Ordinance)

**Effective 1/7/22**

## Registration

Residential Builder or Maintenance and Alteration Contractor .....\$ 20.00  
Registrations shall be valid until the expiration date of the contractor license.

## Building Permit Application Fee

A non-refundable fee shall be submitted at the time of application. Upon permit issuance, the application fee will be credited to the permit fee.

Application fees shall be forfeited 180 days after the date of filing unless such application has been pursued in good faith or a permit has been issued; except that the building official is authorized to grant one or more extensions of time for additional time periods not exceeding 180 days each. The extension shall be requested in writing and justifiable cause demonstrated.

Online Application Fee .....\$ 2.00

Application fees are established as follows:

Residential alterations, additions, swimming pools/hot tubs, accessory buildings, decks/patios, demolitions, signs, trailers, fire repairs and other miscellaneous projects not covered below.....	\$ 75.00
New single family residential.....	\$ 150.00
Additions or alterations to multi-family residential, commercial and industrial.....	\$ 75.00
New multi-family residential, commercial and industrial.....	\$ 250.00

## Building Permit Fees

Except where fees are indicated for specific projects below, fees shall be calculated based on the construction value of the project. The construction value shall be as indicated on the permit application, but not less than a value calculated by the most recently published valuation schedule of the International Code Council at the time of application.

<u>Valuation</u>	<u>Fee</u>
\$ 0 to 1,000.....	\$ 75.00
\$ 1,001 to 10,000.....	\$ 75 plus \$ 8 for every \$1,000 of value over 1,001 to 10,000
\$ 10,001 and over....	\$ 147 plus \$ 6 for each additional \$ 1,000 of value over 10,001

Demolitions	
Single Family Home .....	\$ 150.00
Multi-Family Homes, Commercial, Industrial.....	\$ 300.00
Mobile Home Installation .....	\$100.00
Signs	
Wall mounted .....	\$ 75.00
Ground Signs .....	\$ 150.00
Temporary structures (e.g. batch plant, sales models, tents etc.).....	\$ 75.00

**Building Plan Review**

Single family residential alterations, additions, accessory buildings, pools/hot tubs, decks, temporary uses, fire repairs, signs, etc.....\$ 50.00

New single family residential.....\$ 50.00 plus \$ .02/square foot of gross floor area

New or additions to multi-family residential, commercial, industrial and other non-residential.....\$ 100.00 plus \$ .03/square foot of gross floor area

Alterations (e.g. interior finish) of multi-family residential, commercial, industrial and other non-residential ..... 50 % of review fee calculated for new work

Plans meeting plan review waiver criteria, where a Master Plan Review has been previously approved ..... \$ 50.00

Plan revisions: submittals after permit issued and/or for excessive re-reviews, as determined by the Building Official .....25% of initial plan review fee

Plan reviews conducted by consultants, as determined necessary by the Building Official.....Consultants fee plus 25% administrative fee

Plans reviews for Mechanical, Electrical and/or Plumbing shall be 25% of the Building Plan review fee

**Engineering**

New single family residential grade inspection (each inspection) – inspected by Building Department .....\$ 75.00

New Multiple Family and non-residential. grade inspection (each inspection) inspected by Building Department .....\$ 100 .00

Site Plan Reviews and inspections where referred to township engineer by the Building Department - each review)..... \$Consultant's Fee

**Re-inspection Fees**

Work not ready ..... \$ 75.00  
First re-inspection of violations noted on original inspection.....no charge  
Each additional re-inspection .....\$ 75.00

**Special Inspections**

Change of Use/Occupancy Inspection (each inspection category)..... \$ 75.00  
Hourly rate for inspections not otherwise a part of this schedule..... \$ 75.00  
Overtime rate for inspections (two-hour minimum) ..... \$ 120.00  
Special Inspection  
(Including evaluation of work undertaken without permits).....\$75.00  
Moved structure.....Hourly rate

**Fence Permits** .....\$ 75.00

**Sidewalk Permits**.....\$ 75.00

**Zoning**

Zoning Compliance Permit (e.g. accessory structures 200 sq ft or less)  
.....\$ 50.00  
Certificate of Zoning Compliance (excluding any inspection fees that may be  
required) ..... \$ 75.00

**Addressing**

Address assignment (each)..... \$ 65.00

**Construction Board of Appeals**

Single-family residential (first item)..... \$ 150.00  
Multi-family residential and non-residential (first item)..... \$ 250.00  
Each additional item on same application..... \$ 50.00

**Renewal Fees**

All building permits shall be initially valid for one year. Permits may be renewed for additional one-year periods subject to continuing reasonable progress of work and where such work has not been suspended or abandoned for a period of 180 days. Renewal fees may be waived, as determined by the Building Official, when justifiable cause (e.g. complex or large project) is demonstrated in writing.

Annual Renewal Fee ..... 50 % of original permit fee; maximum \$ 500.00

**Cancellation/Refunds**

Upon written request, prior to the commencement of any work, permits may be cancelled with fees refunded less the application fee, plan review fees and a processing fee of \$ 50.00 dollars. Cancellation fees shall not exceed the original cost of the permit.

Where any work has commenced prior to rough inspection, 50% of the permit fees may be refunded less the application fee, plan review fees and a processing fee of \$ 50.00 dollars.

Where any work has commenced beyond rough inspection, no fees may be refunded.

**Transfers**

Permits and permit fees are non-transferable.