

**AGENDA**  
**Charter Township of Shelby**  
**Board of Trustees Regular Meeting**  
**Shelby Township Municipal Building**  
**52700 Van Dyke, Shelby Township, Michigan**  
**Tuesday, April 5, 2011 7:00 P.M.**

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**CALL MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**AWARDS & PRESENTATIONS**

**TURNING POINT COMMUNITY ADVOCACY PROGRAM – Sexual Assault Awareness Month**

**ROLL CALL**

**PUBLIC HEARING**

**APPROVAL OF CONSENT AGENDA** (Subject to Amendment)

- A. Minutes:** March 15, 2011 Regular Meeting
- B. Tree Removal Permit** for Tony Capussi (**Mobile One Lube Express**) for property located on **north side of Auburn Road between Dequindre and Ryan Roads (2121 Auburn Road)**
- C. Shelby Township Lions Club** requests permission to **solicit donations for its Annual White Cane Event on April 16<sup>th</sup> and April 17<sup>th</sup> and May 14<sup>th</sup> and May 15, 2011.**
- D. Bill Run** in the amount of **\$475,763.47.**

**APPROVAL OF AGENDA** (Subject to Amendment)

**CORRESPONDENCE**

- 1. DISCUSS Quote for Verizon Wireless Services proposal** for township cell phones.
- 2. DISCUSS a one-year agreement with Nixle for its premium messaging system.**

## **PLANNING COMMISSION**

### **DEPARTMENTAL & COMMITTEE**

3. **SUPERVISOR** requests adoption of **Resolution of Support for Macomb Area Communities for Regional Opportunities Task Force (MACRO)**.
4. **CLERK** requests to **reschedule or cancel the May 3, 2011 Board of Trustees meeting** due to **conflict with the May 3, 2011 election**.
5. **PLANNING & ZONING DIRECTOR** requests approval to **participate in proposed road improvements to Dequindre Road between South Boulevard and Auburn Road**.
6. **PLANNING & ZONING DIRECTOR AND DPW DIRECTOR** request authorization to **pay \$9,450.00 from CDBG funds for a permanent storm easement and temporary construction easement** to complete the **Section 30 drainage project**.
7. **HUMAN RESOURCE DIRECTOR** requests to:
  - a. **hire replacement Utility Worker** in the Parks, Recreation and Maintenance Department **to fill vacancy caused by resignation**.
  - b. **approve the Collective Bargaining Agreement with the 41-A Judicial Court Employees**.
  - c. **adopt proposed Personal Vehicle Use Policy**.
  - d. **adopt the Information Technology Usage and Confidentiality Policy**.
8. **FINANCE DIRECTOR** requests the **purchase of main system server**.
9. **LIBRARY DIRECTOR** requests the **purchase of Early Literacy Station**.

### **APPOINTMENTS TO COMMITTEES & COMMISSIONS**

### **TOWNSHIP ANNOUNCEMENTS**

**BUSINESS FROM THE FLOOR** – 5 minute time limit per individual

### **CLOSED SESSION**

### **MOTION TO ADJOURN**

A group spokesperson is encouraged on agenda items.  
Individuals with disabilities requiring auxiliary aids or services at the meeting should contact the Shelby Township Clerk's Office at 586-731-5102, TDD 586-726-2731, 7 days prior to the meeting.

**From:** "Dominica Tokarski" <dtokarski@turningpointmacomb.org>  
**Date:** Fri, 28 Jan 2011 16:44:43 -0500  
**To:** <tkowal@shelbytwp.org>  
**Subject:** city council meeting

Terri,

I was wondering if Turning Point could get on the agenda for either March 15th or April 5<sup>th</sup>'s city council meeting?

It is our Sexual Assault Awareness month, we would like to let the public know this.

We have green ribbons to hand out as well.

That would be great if you can let me know a date and time

I will make sure a volunteer that resides in Shelby Twp speaks at that meeting

Thank you for your time I look forward to your response

*Dominica Tokarski*  
*Community Advocacy Program (CAP) Coordinator*  
*Turning Point Inc.*  
*586.463.4430 x 250*  
[www.turningpointmacomb.org](http://www.turningpointmacomb.org)

***Keeping families safe for 30 years***

MINUTES OF THE REGULAR MEETING OF THE CHARTER TOWNSHIP OF SHELBY BOARD OF TRUSTEES HELD ON TUESDAY, MARCH 15, 2011 IN THE BOARD ROOM OF THE MUNICIPAL BUILDING, 52700 VAN DYKE, SHELBY TOWNSHIP, MICHIGAN.

The meeting was called to order at 7:05 p.m. by Supervisor Richard Stathakis.

Captain Roland Woelkers of the Shelby Township Police Department led the invocation followed by the Pledge of Allegiance.

Mr. Stathakis informed the audience that he will be reviewing the progress of the Township's 2011 Top 10 Priorities at the next Board Meeting.

Members Present: Richard Stathakis, Terri Kowal, Paul Viar, Paula Filar, Michael Flynn, Lisa Manzella, Doug Wozniak

Also Present: Robert Huth, Township Attorney  
Carol Thurber, Township Engineer

**APPROVAL OF CONSENT AGENDA**

**A. Minutes:** February 22, 2011 Work Session – Discussion of Police Building & Discussion of Building Department Organizational Chart & Realignment of Job Duties

March 1, 2011 Regular Meeting

Approve the minutes as presented.

**B. PLANNER requests adoption and publication of Charter Township of Shelby Zoning Ordinance No. 212.85 for Rezoning Application #1-11 – Zoning Ordinance Text Amendments.**

Concur with the recommendation of the Planning Commission and approve, adopt and publish an amendment to the text and map of the Charter Township of Shelby Zoning Ordinance (Ordinance No. 212.85) for application #1-11 approving multiple amendments to the Charter Township of Shelby Zoning Ordinance for the following reasons:

1. The proposed changes are part of an on-going effort by the Township to update zoning standards to reflect current development practices.
2. The changes will improve the clarity and understanding of the ordinance.
3. These modifications will reduce the number of variance applications considered by the Zoning Board of Appeals.

**C. HUMAN RESOURCE DIRECTOR requests Appointing Authority for a Fire Department disciplinary matter.**

Grant Appointing Authority to the Township Supervisor for a 30-day period commencing on March 16, 2011 for appointing authority to discipline up to and including termination of employment, of a Lieutenant Medic acting on the recommendation of Fire Chief Gene Shepherd.

**D. Bill Run in the amount of \$1,294,998.04.**

**Approve the Bill Run in the amount of \$1,294,998.04, as presented.**

MOTION by Kowal, supported by Manzella, to approve the Consent Agenda, as presented.

Roll Call Vote: Ayes: Kowal, Manzella, Stathakis, Viar,  
Wozniak, Filar, Flynn  
Nays: none

Motion carried.

### **APPROVAL OF AGENDA**

MOTION by Kowal, supported by Manzella, to approve the agenda, with the addition of Item 1A – Discussion of the Board's Policy regarding use of the Township Meeting Rooms.

Motion carried.

### **CORRESPONDENCE**

#### **1A. Discussion of the Board's Policy regarding use of the Township Meeting Rooms**

MOTION by Filar, supported by Flynn, to approve a policy which follows the long-term practice of Board Room use which states the following:

The Shelby Township Board Room is reserved for use by Township sponsored groups, homeowner associations that reside within the Township and other Township related business. All other Township facilities are available for use by groups, businesses, organizations, and private individuals through the Parks & Recreation Department according to their already established rental fees and guidelines.

The following individuals expressed their comments/concerns regarding this issue:

Pauline HOLETON, 2392 Barclay Avenue  
Clarence Cook, 50067 Chelmsford Court

Mr. Joe Youngblood, Parks & Recreation Director, informed the audience that the community center cafeteria can accommodate 100 people and the Hope Chapel will hold 75 people. Meetings can be held at the Nature Center and smaller rooms are also available at the community center such as card rooms and craft rooms that can accommodate 30 people.

Motion carried.

### **PLANNING COMMISSION**

#### **DEPARTMENTAL & COMMITTEE**

#### **APPOINTMENTS TO COMMITTEES & COMMISSIONS**

##### **1. BEAUTIFICATION COMMITTEE requests three (3) reappointments.**

MOTION by Viar, supported by Manzella, to reappoint Connie Kent, Melanee Roelandt, and Duane R. Stafford to the Beautification Committee for three-year terms expiring April 1, 2014.

Motion carried.

### **TOWNSHIP ANNOUNCEMENTS**

Mr. Flynn briefly addressed what he felt is going on in Shelby Township and stated when the voters elected him and other conservatives to this Board they expected them to restore fiscal discipline to Shelby Township which he will continue to do as long as he has the pleasure of serving.

Mr. Flynn made the following recreational announcements:

Little League Registration is continuing for Shelby and Utica residents. Call now to register.

Applications for the Shelby Township Art Fair are now being accepted through April 1. Interested artists are encouraged to contact the Parks & Recreation Offices or visit their website to download an application.

The Easter Bunny Lunch will be held on Saturday, April 16 at 11:00 a.m. Pre-registration is required. A pizza lunch will be served, and kids can have their pictures taken with the bunny.

The Easter Egg Scramble is a free event that will be held on Saturday, April 16 at 1:00 p.m. for kids ages 3-5 and at 2:00 p.m. for kids ages 6-10 at River Bends Park. Bring your camera and basket.

The Mother & Son Dance will be held at Cherry Creek Banquet Center on Thursday, May 5 from 6:00 p.m. – 8:30 p.m. Pre-registration is required.

For further information or to register for any of these events, call the Parks and Recreation Office at 586-731-0300 or visit their website at [www.shelbyparksandrecreation.org](http://www.shelbyparksandrecreation.org)

Mr. Flynn wished everyone a very happy and safe St. Patrick's Day.

Mrs. Filar announced that the second Electronics Recycling event was held on Saturday, February 26 on Township grounds. We had a 60% increase in the amount of pounds collected. We received 74,386 pounds of electronics with 438 cars coming through. Mrs. Filar thanked everyone on the Solid Waste and Recycling Committee for volunteering their time for this very successful event.

Hazardous Waste Day will be held on Saturday, April 30 in conjunction with Shelby Clean Up Day. Hazardous waste will be collected on Township grounds that day. She reminded the residents that we do not accept latex paint. Latex paint can be dried out and thrown in the trash.

Mr. Viar addressed the ongoing recall campaign and the reasons he felt this recall is taking place.

Mrs. Kowal announced that her office will conduct a Passport Fair on Saturday, April 9 to accept and process passport applications. Additional information will be available at a later date.

Mrs. Manzella announced that the Optimist Clubs of Macomb County and all of the Grosse Pointes will be conducting their 9<sup>th</sup> Annual Junior Golf Tournament for boys and girls ages 10 to 18 at the Cherry Creek Golf Course on May 7. Further information regarding the Optimists International Junior Golf Tournament can be found at [www.optimists.orggolfersmenu.cfm](http://www.optimists.orggolfersmenu.cfm). The application deadline is April 30. The fee is \$40 for golfers age 12-18, which covers 18 holes of golf and lunch and a \$35 fee for golfers 10-11 which covers 9 holes of golf and lunch.

On May 21 and May 22 we will be conducting the 5<sup>th</sup> Annual Relay for Life of Shelby Township at River Bends Park. For information with regard to starting a team, call Lisa Manzella at 586-615-0031.

On May 24 the Shelby Macomb Daybreakers Kiwanis Club is having their 14<sup>th</sup> Annual \$10,000 reverse raffle. Only 199 tickets will be sold for this event and the grand prize is \$10,000. This event will be held at the American Legion Hall in Utica. For further information call past President Nancy Nevers at 586-491-3206, Doug Wozniak or herself. Tickets can also be picked up at club meetings which are held on Wednesday mornings at 7:30 a.m. at Marcus Grill.

Mr. Wozniak announced that April 1 is the deadline to receive scholarship applications from high school seniors who are residents of Shelby Township for any higher education. The Shelby Township Community Foundation is giving away at least ten \$1,000 scholarships this year. Applications are available by calling 586-909-5305 or online at [www.shelbycommunityfoundation.org](http://www.shelbycommunityfoundation.org) or through local high school counselors.

The Shelby Township Area Optimist Club is sponsoring the Annual Optimist Oratorical Contest on March 21 at the Sterling Heights Public Library on Dodge Road at 5:30 p.m. The contestants must be under 19 years of age by December 31, 2010. The contestant will write an essay on the topic "If I Were Leader of the Free World, the First Issue that I Would Address Would Be \_\_\_\_\_". The essay must be presented in front of an audience and evaluated by four judges. The speech must be between 4 and 5 minutes long. Contestants are judged on their oratorical presence and contents. First, second and third place winners receive monetary prizes.

St. Kieran's Ushers and the Knights of Columbus charities are presenting a reverse raffle on May 20 at Palazzo Grande. The cost is \$150 and only 199 tickets will be sold. Contact any usher, Knights of Columbus member or himself.

### **BUSINESS FROM THE FLOOR**

The following individuals expressed their comments/concerns regarding various issues:

Ron Churchill, 52811 Mound  
Bob Vavro, 54640 Carrington  
Pauline Holeton, 2392 Barclay Avenue  
Clarence Cook, 50067 Chelmsford Court  
Bruce (addressed recall)  
Thomas Turner, 4524 Maeder  
Lisa Suida, HR Director  
Nicole Nightingale, 5967 Windemere Lane  
Josephine Vicari, 2466 24 Mile Road  
Brent Zoellner, 4850 Park Manor  
Robert Denison, 7026 Grenadier Court  
Nick Nightingale, 5967 Windemere Lane  
Brent Freeman, 5792 Harlowe  
Rob Allhoff, 46100 Vineyard  
Thomas Delise, 49207 West Woods Drive  
Phil Randazzo, 7524 22 Mile Road

Mrs. Manzella addressed fireworks, recall petitions, the DARE Program, crossing guards, campaigns, and intimidation at Board meetings.

Mr. Stathakis spoke briefly on the crossing guard issue and his campaign committee.

### **CLOSED SESSION**

- 2. DISCUSSION with Township Labor Attorney to discuss litigation entitled DeGrace, et al v. Shelby Township**
- 3. DISCUSSION with Human Resource Director of a harassment and discrimination investigation.**

MOTION by Kowal, supported by Filar, to recess to Closed Session to discuss litigation entitled DeGrace, et al v. Shelby Township with the Township Labor Attorney, and to discuss a harassment and discrimination investigation with the Human Resource Director.

Roll Call Vote: Ayes: Kowal, Filar, Flynn, Manzella,  
Stathakis, Viar, Wozniak  
Nays: none

Motion carried.

The meeting recessed at 9:00 p.m.

The meeting reconvened at 9:27 p.m.

Roll Call: Richard Stathakis, Terri Kowal, Paul Viar,  
Paula Filar, Michael Flynn, Lisa Manzella,  
Doug Wozniak

MOTION by Flynn, supported by Filar, that we find the complaint of harassment against Employee #40661 to be without merit and no further action is needed.

Tom Champagne of the Shelby Township Fire Department expressed his comments/concerns regarding this issue.

Roll Call Vote: Ayes: Flynn, Filar, Kowal, Manzella,  
Stathakis, Viar, Wozniak  
Nays: none

Motion carried.

MOTION by Viar, supported by Filar, to adjourn.  
Motion carried.

The meeting adjourned at 9:31 p.m.

ds

DRAFT



# Planning & Zoning Department

**TOWNSHIP BOARD AGENDA**

**April 5, 2011**

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**Tree Removal Permit for Tony Capussi (Mobile One Lube Express) for property located on the north side of Auburn Road between Dequindre Road and Ryan Road (2121 Auburn Road)**

The updated Tree and Woodland Preservation Ordinance requires Township Board approval for all tree permits other than single-family homes on individual lots.

The subject property is 80 feet wide by 150 feet deep and undeveloped. The Planning Commission approved a site plan on September 14, 2009 that would permit the property to be developed for an oil change business. The development of the site was delayed due to financing issues. The applicant has applied for engineering approval and building permits. Final permits for the construction of this site are expected to be released shortly.

Existing site vegetation is limited to nine trees all but one of which will need to be removed to accommodate the development of this site. Additional landscaping will be provided along the Auburn Road frontage of the site and along the rear property line abutting the residential neighborhood to the north.

H:\Board\Tony Cappussi Tree Permit.doc



### LANDSCAPING MATERIALS LIST

KEY	SYMBOL	QUANT.	TYPE	MIN. CAL./SIZE	
<b>DECIDUOUS TREES</b>					
A		1	FLOWERING PEAR	2.5" Ø	BB
B		2	ACER RUBRUM (RED MAPLE TREE)	2.5" Ø	BB
<b>EVERGREEN TREES</b>					
D		10	SPRUCE (BLUE SPRUCE)	6' HT.	
F		9	JUNIPERUS SCOPULORUM (SKYROCKET/ROCKY MOUNTAIN JUNIPER)	8" HT.	BB
<b>EVERGREEN SHRUBS</b>					
J		9	JUNIPERUS CHINENSIS 'SEA GREEN' (SEA GREEN JUNIPER)	12" HT.	
COMMON DECIDUOUS TREES: 3		EVERGREEN TREES: 10		EVERGREEN SHRUBS: 18	
ALL LANDSCAPE BEDS SHALL BE EDGED WITH METAL EDGING. ALL LANDSCAPE BEDS ARE TO BE FILLED WITH ORGANIC MULCH.					

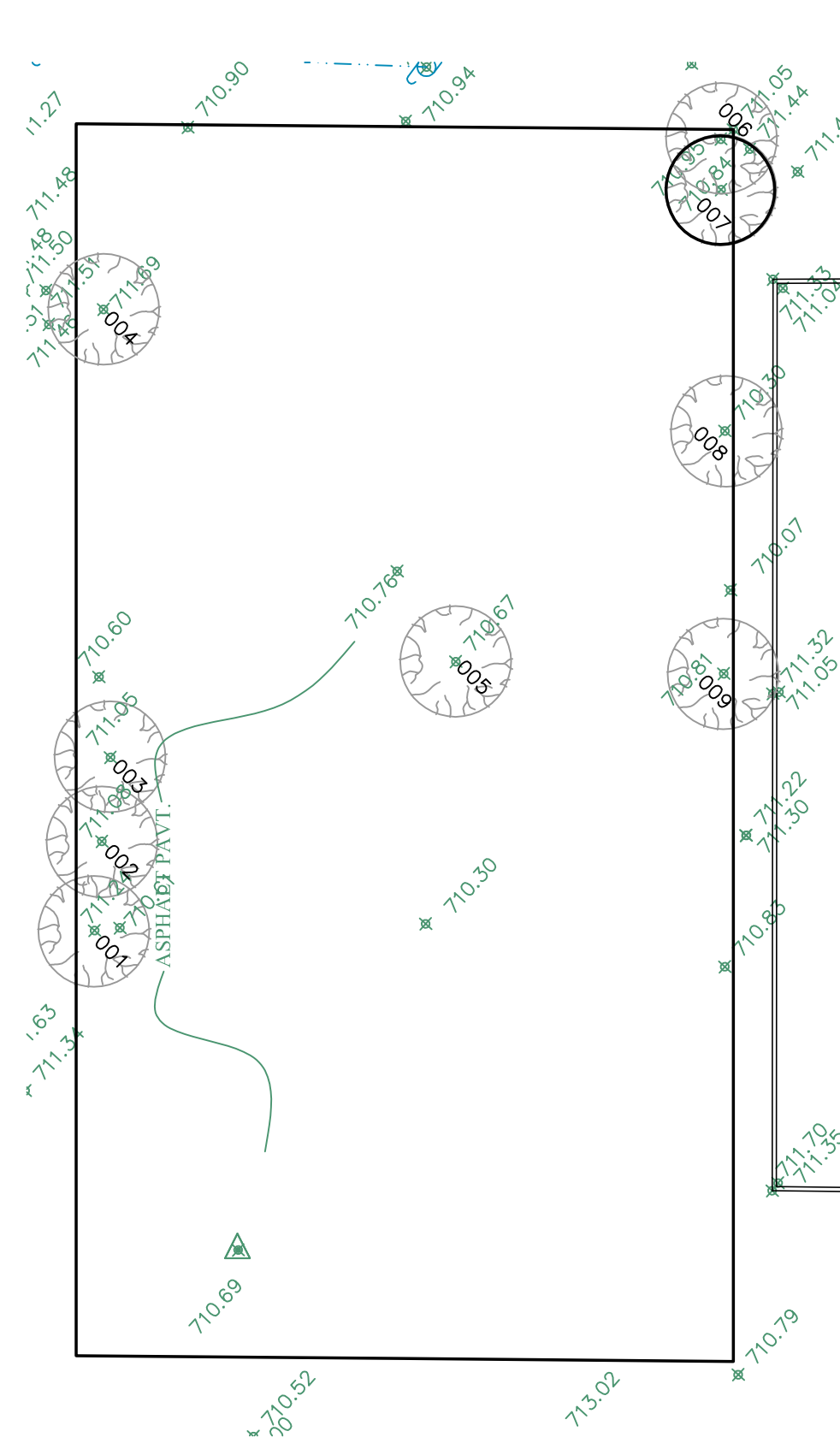
### LANDSCAPE QUANTITIES

1 TREE / 6 PARKING SPACES  
 1 TREE / 30 LF. IN FRONT YARD  
 TOTAL TREES REMOVED = 8  
 EXISTING TREES TO REMAIN = 1

9 PARKING / 6 = 1.5 TREES  
 FRONTAGE = 80' / 30' = 2.6 TREES  
 FRONTAGE PROVIDED = 3

### LANDSCAPE NOTES

- THE WORK SHALL CONSIST OF PROVIDING ALL NECESSARY MATERIAL, LABOR, EQUIPMENT, TOOLS AND SUPERVISION REQUIRED FOR THE COMPLETION AS SHOWN ON THE DRAWING.
- THE PLANT MATERIAL SHALL CONFORM TO TYPE STATED ON THE PLANT LIST. SIZES SHALL BE THE MINIMUM STATED ON THE PLANT LIST OR LARGER. ALL MEASUREMENTS AND PLANT MATERIAL SHALL BE IN ACCORDANCE WITH THE LATEST EDITION OF THE "A.A.N. STANDARDS FOR NURSERY STOCK."
- THE PLANT MATERIAL SHALL BE NURSERY GROWN AND INSPECTED BY THE OWNER'S REPRESENTATIVE. THE OWNER'S REPRESENTATIVE RESERVES THE RIGHT TO REJECT ANY PLANT MATERIAL AT ANY TIME.
- PLANTS DESIGNATED "B&B" SHALL BE BAILED AND BURLAPPED, WITH FIRM BALLS OF EARTH.
- THE CONTRACTOR IS RESPONSIBLE FOR PLANTING THE MATERIALS AT THE CORRECT GRADES AND SPACING. THE PLANTS SHALL BE ORIENTED AS TO GIVE THE BEST APPEARANCE.
- WHEN THE PLANT HAS BEEN PROPERLY SET, THE PIT SHALL BE BACK FILLED WITH A TOPSOIL MIXTURE, GRADUALLY FILLING, PATTING AND SETTLING WITH WATER.
- ALL PLANT MATERIALS SHALL BE PRUNED AND INJURIES REPAIRED. THE AMOUNT OF PRUNING SHALL BE LIMITED TO THE REMOVAL OF DEAD OR INJURED TWIGS AND TO COMPENSATE FOR THE LOSS OF ROOTS FROM TRANSPORTING. CUTS SHOULD BE FLUSH, LEAVING NO STUBS. CUTS OVER 3/4" SHALL BE PAINTED WITH TREE PAINT.
- THE CONTRACTOR AGREES TO GUARANTEE ALL PLANT MATERIALS FOR THIS PERIOD OF TWO YEARS. AT THAT TIME THE OWNER'S REPRESENTATIVE RESERVES THE RIGHT FOR A FINAL INSPECTION. PLANT MATERIAL WITH 25% DIE BACK, AS DETERMINED BY THE OWNER'S REPRESENTATIVE, SHALL BE REPLACED. THIS GUARANTEE INCLUDES THE FURNISHING OF NEW PLANTS, LABOR AND MATERIALS. THESE NEW PLANTS SHALL ALSO BE GUARANTEED FOR THIS PERIOD OF ONE YEAR.
- TOPSOIL SHALL BE FRIABLE, FERTILE TOPSOIL OF CLAY LOAM CHARACTER CONTAINING AT LEAST 5% BUT NOT MORE THAN 20% BY WEIGHT OF ORGANIC MATTER WITH A PH RANGE FROM 6.0 TO 7.0. SOIL SHALL ALSO BE GUARANTEED FOR THIS PERIOD OF ONE YEAR.
- LAWN AREAS TO RECEIVE MIXTURE KENTUCKY BLUE GRASS "BARON/SHERI/ADELPHI", CHEWING FESCUE, CREEPING RED FESCUE, PERENNIAL RYE GRASS. WEED CONTENT SHALL NOT EXCEED 1% THE MIX SHALL BE APPLIED AT A RATE OF 200 LBS/ACRE.
- SOD SHALL BE TWO YEAR OLD "BARON/SHERI/ADELPHI" KENTUCKY BLUE GRASS GROWN IN SOO NURSERY ON LOAM SOIL.
- ALL PLANTING AREAS SHALL HAVE A DEPTH OF 12" TO 18" OF CLEAN FILL AND SHALL BE CROWNED TO HEIGHT OF 6" ABOVE ADJACENT CURB, WALKS, AND GRADES WITH 4" TO 6" OF TOP SOIL.
- ALL PLANTING BEDS SHALL RECEIVE A MINIMUM 4" OF DOUBLE SHREDDED PINEMULCH.
- ALL PLANTS LISTED ON THE PLANT SCHEDULE ARE "HYBRIDS" OF SPECIES THAT ARE FOUND IN MICHIGAN.
- ALL PLANTING BEDS NOT BORDERED BY WALKS, WALLS, OR PAVING SHALL BE EDGED WITH BLACK HEAVY DUTY PLASTIC BORDER TRIMMING.
- ALL PLANTING BEDS AND LAWN AREAS TO BE IRRIGATED WITH AN UNDERGROUND GROUND SPRINKLE SYSTEM PER CITY REQUIREMENTS.
- TREES MUST BE PLANTED NO CLOSER THAN FIFTEEN FEET (15') TO PUBLIC UTILITIES.
- ALL REQUIRED LANDSCAPE MATERIAL INDICATED ON APPROVAL PLANES WILL BE GUARANTEED BY THE CONTRACTOR FOR A PERIOD OF 2 YEARS, AND MUST BE REPLACED IF REMOVED OR DEAD.
- ALL TREES SHALL HAVE STRAIGHT, UNSCARED TRUNKS, WITH WELL DEVELOPED UNIFORM CROWNS.
- ALL PLANTING AREAS (ISLANDS, GREENBELT, BUFFERS, ETC.) ARE TO CONTAIN ONLY LIVING PLANT MATERIAL.

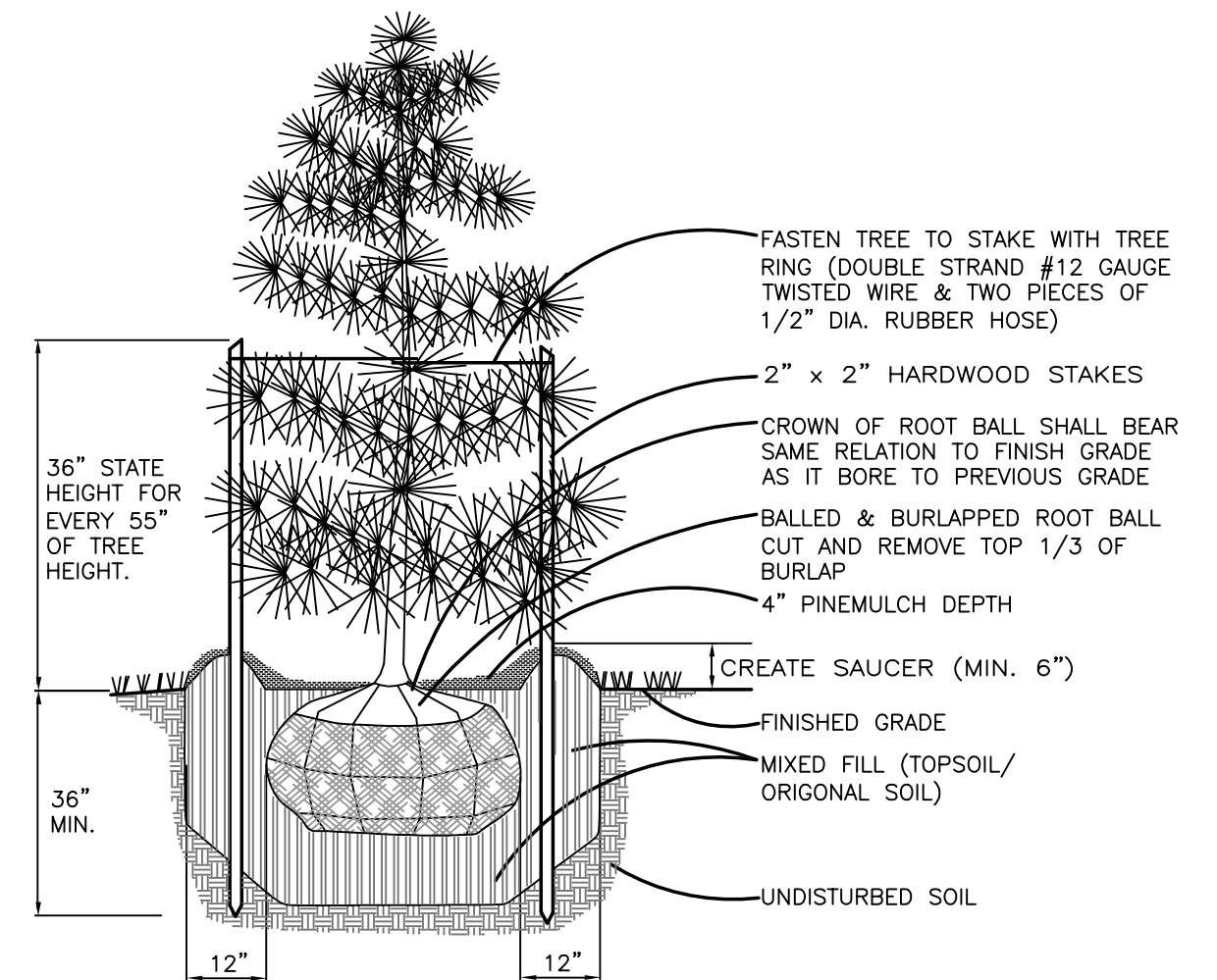


TREE SURVEY PLAN

SCALE: 1"=20'

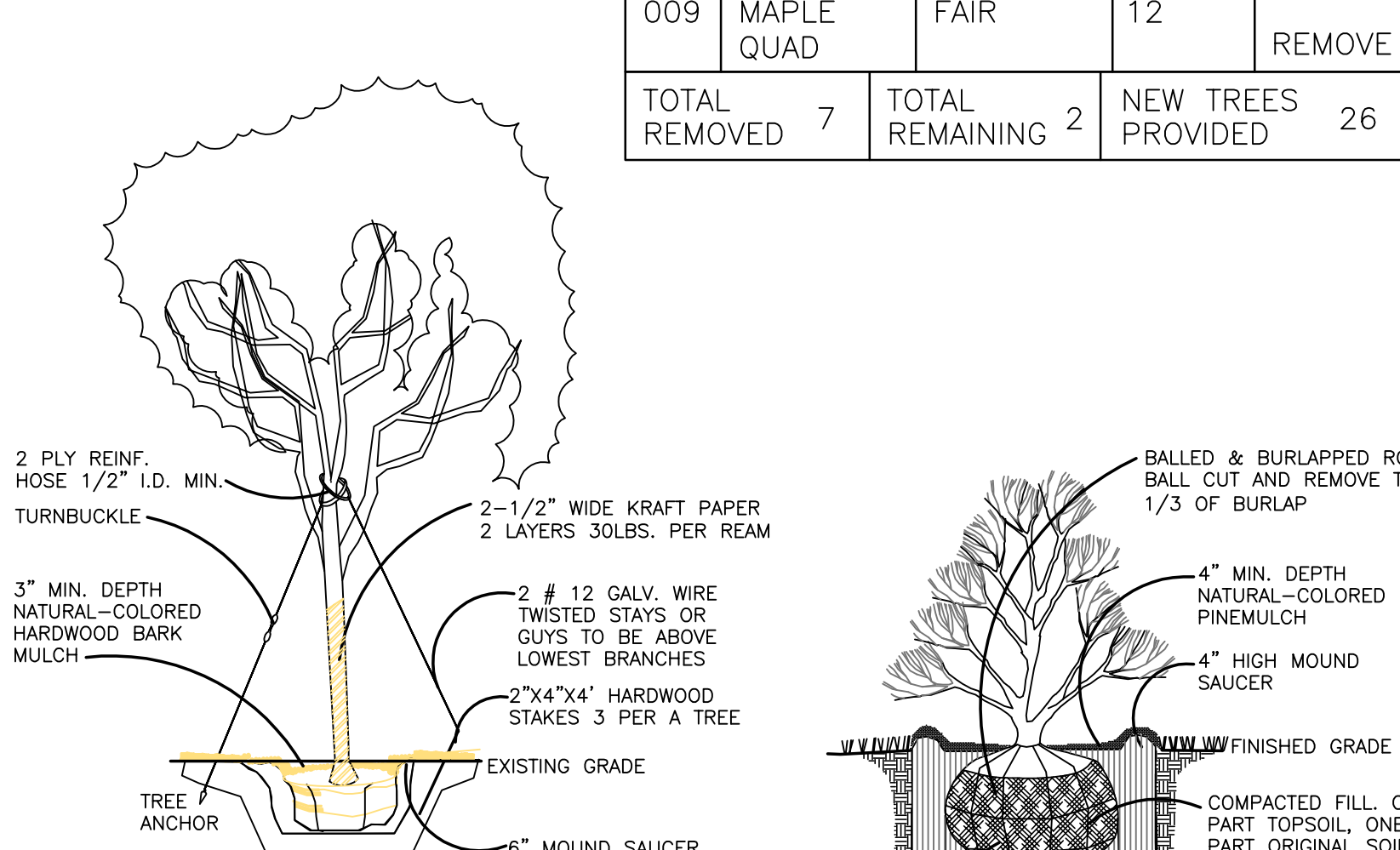
### EXISTING TREE INVENTORY

TAG	SPECIES (COMMON)	CONDITION (HEALTH)	CALIPER (INCHES)	REMOVE	REMAIN
001	ELM	GOOD	11	REMOVE	
002	ELM	GOOD	18	REMOVE	
003	ELM	GOOD	24	REMOVE	
004	ELM	FAIR	24	REMOVE	
005	SPRUCE	GOOD	20	REMOVE	
006	ELM	GOOD	6	REMOVE	
007	ELM	GOOD	8	REMAIN	
008	ELM	GOOD	14	REMOVE	
009	MAPLE QUAD	FAIR	12	REMOVE	
TOTAL REMOVED	7	TOTAL REMAINING	2	NEW TREES PROVIDED	26



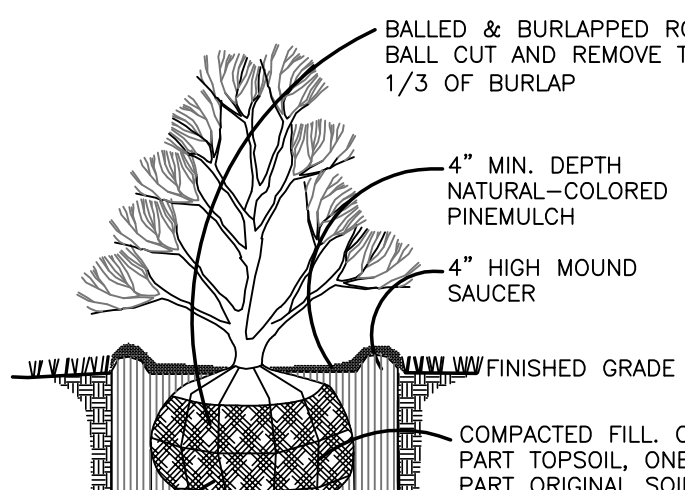
EVERGREEN TREE PLANTING DETAIL

- N.T.S.
- DO NOT ALLOW AIR POCKETS TO FORM WHEN BACKFILLING.
  - DO NOT DAMAGE MAIN ROOTS OR DESTROY ROOT BALL WHEN INSTALLING TREE STAKE.
  - REMOVE TREE RINGS AND STAKES TWO YEARS AFTER INSTALLATION.
  - WATER TREE THOROUGHLY SUBSEQUENT TO INSTALLATION.



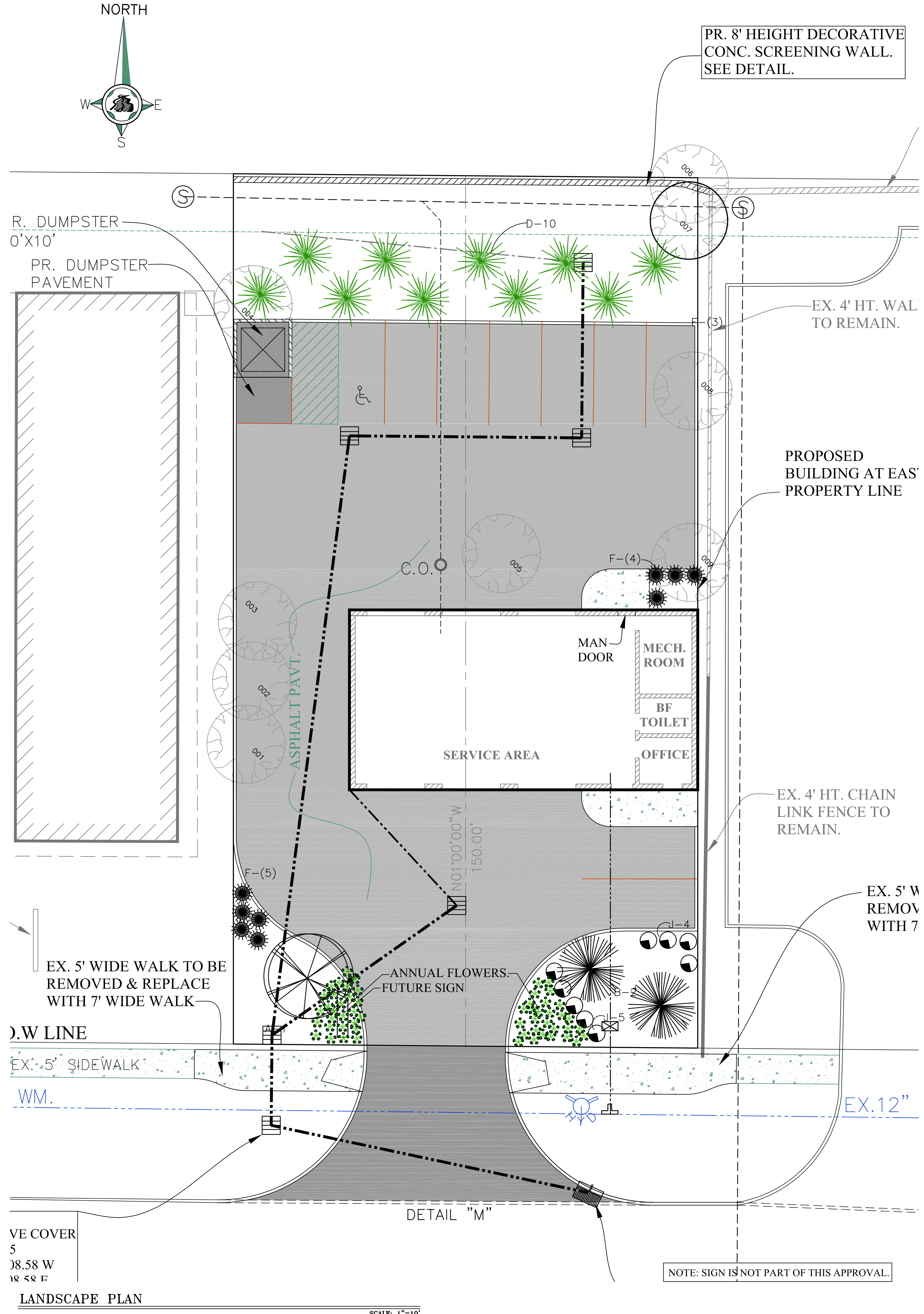
DECIDUOUS TREE PLANTING DETAIL

- N.T.S.
- STAKE ALL TREES UNDER 3-1/2" CALP.
  - GUY ALL TREES OVER 3-1/2" CALP.
  - PLANT TREE AT THE SAME GRADE AS IT W/ GROWN.
  - NEVER CUT CENTRAL LEADER.
  - PRUNE TO THIN & SHAPE TREE CANOPY.
  - DISPOSE OF ALL NON BIODEGRADABLE MATERIAL.
  - MAKE PLANTING PITS 24" GREATER THAN SOIL BALL DIA.



DECIDUOUS SHRUB PLANTING DETAIL

N.T.S.



LANDSCAPE PLAN

SCALE: 1"=10'

**GEE**  
 Gateway Engineering & Surveying, Inc.  
 Professional Engineering & Surveying  
 8155 ANNSBURY DRIVE, SUITE # 109  
 SHELBY TWP., MI 48316  
 OFFICE # (586) 786-5333 FAX # (586) 786-5575

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ISSUED FOR	DATE
PRELIM. SP.	04/27/2008
REVISION	05/22/2008
REVISION	06/23/2008
REVISION	08/06/2008

**MOBILE ONE LUBE EXPRESS**  
 LANDSCAPE PLAN  
 COMMERCIAL DEVELOPMENT  
 GEE PROJECT # 08-0402

**PROJECT ADDRESS:**  
 BROOKLANDS PARK NO. 6  
 10000 BROOKLANDS PARK DR.  
 SHELBY TWP., MI 48317

**CLIENT INFORMATION:**  
 CMA DESIGN/BUILD INC.  
 10000 BROOKLANDS PARK DR.  
 SHELBY TWP., MI 48317  
 PHONE # (586) 786-1048  
 FAX # (586) 786-0660

**PROJECT LEAD:** J.V.  
**DESIGNED BY:** M.G.  
**DRAWN BY:** M.G.

**PROFESSIONAL SEAL AS REQUIRED**

**DRAWING SCALE:**  
 VARIES

**TREE SURVEY AND LANDSCAPE**

# Shelby Township Lions Club

(Model Club)

P.O. Box 182075 • Shelby Township, Michigan 48318-2075



Mr. Richard Stathakis  
Shelby Township Supervisor and Board of Trustees  
52700 Van Dyke Rd  
Shelby Township, MI. 48316

March 10, 2011

Mr. Supervisor and Township Board Members,

I am writing this request on behalf of Shelby Township Lions Club. I am the Chairperson for the Annual White Cane Event and this year's fundraiser is scheduled to be held on two weekends, Saturday, April 16<sup>th</sup> & Sunday, April 17<sup>th</sup> and Saturday, May 14<sup>th</sup> & Sunday May 15<sup>th</sup>, 2011. We are requesting the opportunity to solicit donations each of the noted dates above, from approximately 9:00 AM until 6:00 PM. Furthermore, we are respectfully requesting that the Board of Trustees wave all fees required for this event.

This high profile fundraiser is one of our largest events that support the visually impaired and one hundred percent of the funds collected go toward our charities. If you have questions or concerns please feel free to contact me at the number listed below. Thank you for your consideration.

Regards

William P. Von Eye

A handwritten signature in black ink that reads 'William P. Von Eye'.

Shelby Township Lions Club

White Cane Chairperson

248-830-8072

11 MAR 22 AM 9:37

Shelby Township - Live  
**Accounts Payable by G/L Distribution Report**

From Date: 04/06/2011 - To Date: 04/06/2011

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	Payment Date	G/L Date	Invoice Amount
<u>Fund: 101 - General Fund</u>									
<u>Account: 299.801 - Addressing Fee-Pass Thru</u>									
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1090	ADDRESS CHARGE - 13675 23 MILE	Edit		03/03/2011	04/06/2011		04/06/2011	40.00
Account Total: Addressing Fee-Pass Thru			1 Invoice Transaction(s)						\$40.00
<u>Account: 451.004 - Plumbing Permits</u>									
4733 - EXPRESS PLBG HTG MECHANICAL	PP11 0038	13935 HALL - PLBG OVER CHG	Edit		03/08/2011	04/06/2011		04/06/2011	45.00
Account Total: Plumbing Permits			1 Invoice Transaction(s)						\$45.00
<u>Account: 451.006 - Fence Permits</u>									
17936 - RELIABLE FENCE	PF10 0094	56385 ASHBROOKE - BLDG PERMIT TERMINATION	Edit		11/02/2010	04/06/2011		04/06/2011	20.00
Account Total: Fence Permits			1 Invoice Transaction(s)						\$20.00
<u>Department: 208 - Nature Center</u>									
<u>Account: 726.000 - Operating Supplies</u>									
1082 - KEE'S AQUARIUM & PETS	2634	goldfish for NC food	Edit		03/04/2011	04/06/2011		04/06/2011	3.50
15228 - HOME DEPOT CREDIT SERVICES	241006	NC handcart	Edit		03/16/2011	04/06/2011		04/06/2011	54.97
1082 - KEE'S AQUARIUM & PETS	2648	50-goldfish	Edit		03/11/2011	04/06/2011		04/06/2011	3.50
24947 - PETS & THINGS INC	844464	NC animals supplies: bulbs, rats, cricket, heat pads, mice, etc	Edit		03/10/2011	04/06/2011		04/06/2011	425.00
6555 - GRAINGER INC	9482443794	Mun Bd HVAC Compressor filter; NC pipe	Edit		03/10/2011	04/06/2011		04/06/2011	51.30
6555 - GRAINGER INC	9489861246	Credit - NC	Edit		03/18/2011	04/06/2011		04/06/2011	(51.30)
17748 - PETTY CASH - NATURE CENTER	PC NC 32502	Animal Food	Edit		03/24/2011	04/06/2011		04/06/2011	29.08
17748 - PETTY CASH - NATURE CENTER	PC NC 32501	Nature Center Animal Food	Edit		03/24/2011	04/06/2011		04/06/2011	6.83
17748 - PETTY CASH - NATURE CENTER	PC NC 32503	Nature Center Bird Feeder Food	Edit		03/24/2011	04/06/2011		04/06/2011	3.99
17748 - PETTY CASH - NATURE CENTER	PC NC 32504	Animal Care	Edit		03/24/2011	04/06/2011		04/06/2011	5.99
17748 - PETTY CASH - NATURE CENTER	PC NC 32506	Animal Supplies	Edit		03/24/2011	04/06/2011		04/06/2011	4.47
17748 - PETTY CASH - NATURE CENTER	PC NC 32508	Animal Food	Edit		03/24/2011	04/06/2011		04/06/2011	1.50
Account Total: Operating Supplies			12 Invoice Transaction(s)						\$538.83
<u>Account: 727.000 - Office Supply &amp; Printing</u>									
16214 - OFFICE EXPRESS	278749	business card s- KC	Edit		03/15/2011	04/06/2011		04/06/2011	18.00
Account Total: Office Supply & Printing			1 Invoice Transaction(s)						\$18.00

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	Payment Date	G/L Date	Invoice Amount
<u>Account: 733.000 - Custodial Supplies</u>									
7857 - STONE'S ACE HARDWARE	38831	NC Mr. Clean Eraser	Edit		03/03/2011	04/06/2011		04/06/2011	4.98
7857 - STONE'S ACE HARDWARE	38822	NC Mr. Clean Eraser	Edit		03/03/2011	04/06/2011		04/06/2011	2.49
Account Total: Custodial Supplies			2 Invoice Transaction(s)						\$7.47
<u>Account: 807.208 - Program/Speakers</u>									
15293 - GORDON FOOD SERVICE INC	239605	credit - NC Maple Syrup program	Edit		03/17/2011	04/06/2011		04/06/2011	(6.29)
15293 - GORDON FOOD SERVICE INC	852076785	NC maple syrup program supplies	Edit		03/17/2011	04/06/2011		04/06/2011	59.98
17748 - PETTY CASH - NATURE CENTER	PC NC 32505	Maple Syrup Event Supplies	Edit		03/24/2011	04/06/2011		04/06/2011	15.11
17748 - PETTY CASH - NATURE CENTER	PC NC 32507	Maple Syrup Event Supplies	Edit		03/24/2011	04/06/2011		04/06/2011	43.68
Account Total: Program/Speakers			4 Invoice Transaction(s)						\$112.48
<u>Account: 808.208 - Cust/Maint Cont Svc Nature Ctr</u>									
14486 - H L CLAEYS & CO	639165	Nature Center	Edit		03/18/2011	04/06/2011		04/06/2011	12.98
Account Total: Cust/Maint Cont Svc Nature Ctr			1 Invoice Transaction(s)						\$12.98
<u>Account: 920.000 - Utilities</u>									
24351 - A T & T	586 3232478 0311	2/14-3/13/11	Edit		03/13/2011	04/06/2011		04/06/2011	106.07
Account Total: Utilities			1 Invoice Transaction(s)						\$106.07
Department Total: Nature Center			21 Invoice Transaction(s)						\$795.83
<u>Department: 209 - Assessing</u>									
<u>Account: 726.600 - Uniform Exp</u>									
19449 - CONTRACTORS CLOTHING CO	7229168	Uniform Purchase Ee #11449	Edit		03/09/2011	04/06/2011		04/06/2011	57.26
Account Total: Uniform Exp			1 Invoice Transaction(s)						\$57.26
<u>Account: 900.000 - Printing &amp; Publishing</u>									
3555 - KENT COMMUNICATIONS INC	201546	Personal Property Statements	Edit		12/23/2010	04/06/2011		12/31/2010	640.81
Account Total: Printing & Publishing			1 Invoice Transaction(s)						\$640.81
Department Total: Assessing			2 Invoice Transaction(s)						\$698.07
<u>Department: 210 - Legal</u>									
<u>Account: 806.000 - Legal Contractual Retainer</u>									
16568 - KIRK & HUTH PC	62312	APRIL 2011 LEGAL RETAINER	Edit		03/01/2011	04/06/2011		04/06/2011	15,833.33
Account Total: Legal Contractual Retainer			1 Invoice Transaction(s)						\$15,833.33
<u>Account: 811.000 - Legal Fees</u>									

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16568 - KIRK & HUTH PC	62304	Bendena Hudson Bay Crt	Edit		03/01/2011	04/06/2011		04/06/2011	25.00
16568 - KIRK & HUTH PC	62306	District Court move	Edit		03/01/2011	04/06/2011		04/06/2011	975.00
16568 - KIRK & HUTH PC	62309	ITC Condemnation	Edit		03/01/2011	04/06/2011		04/06/2011	275.00
16568 - KIRK & HUTH PC	62310	Supervisor Ofc RE Planning	Edit		03/01/2011	04/06/2011		04/06/2011	975.00
16568 - KIRK & HUTH PC	62314	Supervisor General	Edit		03/01/2011	04/06/2011		04/06/2011	2,025.00
16568 - KIRK & HUTH PC	62315	Shelby Town Center	Edit		03/01/2011	04/06/2011		04/06/2011	525.00
16568 - KIRK & HUTH PC	62316	University Builders	Edit		03/01/2011	04/06/2011		04/06/2011	800.00
16568 - KIRK & HUTH PC	62302	February Legal Services	Edit		03/01/2011	04/06/2011		04/06/2011	3,975.00
25540 - GIARMARCO MULLINS & HORTON PC	83233007B63	Oak Hill Apts	Edit		03/22/2011	04/06/2011		04/06/2011	80.80
25540 - GIARMARCO MULLINS & HORTON PC	83233041B26	Sprint Spectrum	Edit		03/22/2011	04/06/2011		04/06/2011	32.00
25540 - GIARMARCO MULLINS & HORTON PC	83233044B25	ISO Sorting & Packaging	Edit		03/22/2011	04/06/2011		04/06/2011	48.00
25540 - GIARMARCO MULLINS & HORTON PC	83233051B35	FDC Investments	Edit		03/22/2011	04/06/2011		04/06/2011	80.00
25540 - GIARMARCO MULLINS & HORTON PC	83233058B23	ESS Prisa LLC	Edit		03/22/2011	04/06/2011		04/06/2011	48.00
25540 - GIARMARCO MULLINS & HORTON PC	83233059B20	Giant Investment Co	Edit		03/22/2011	04/06/2011		04/06/2011	32.00
25540 - GIARMARCO MULLINS & HORTON PC	83233062B18	Antonia Management	Edit		03/22/2011	04/06/2011		04/06/2011	48.00
25540 - GIARMARCO MULLINS & HORTON PC	83233066B22	Super Intermediateco LLC	Edit		03/22/2011	04/06/2011		04/06/2011	48.00
25540 - GIARMARCO MULLINS & HORTON PC	83233068B30	Lauderdale Development	Edit		03/22/2011	04/06/2011		04/06/2011	80.20
25540 - GIARMARCO MULLINS & HORTON PC	83233073B5	Nottingham Village	Edit		03/22/2011	04/06/2011		04/06/2011	48.00
Account Total: Legal Fees			18 Invoice Transaction(s)						\$10,120.00
Department Total: Legal			19 Invoice Transaction(s)						\$25,953.33
Department: 226 - Human Resource									
Account: 719.000 - Employment Exam									
23984 - PEAR TREE MEDICAL CLINIC PC	91582011	New Hire Physical & Drug Screen Ee #10407	Edit		03/02/2011	04/06/2011		04/06/2011	63.20
23984 - PEAR TREE MEDICAL CLINIC PC	110492011	New Hire Physical & Drug Screen Ee #10460	Edit		03/14/2011	04/06/2011		04/06/2011	64.80
Account Total: Employment Exam			2 Invoice Transaction(s)						\$128.00
Department Total: Human Resource			2 Invoice Transaction(s)						\$128.00
Department: 371 - Protective Inspection									
Account: 728.000 - Membership Dues & Conference									

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	Payment Date	G/L Date	Invoice Amount
1052 - RECIPROCAL ELECTRIC COUNCIL INC	RECI040611MTGLC	R.E.C.I. MEETING 4-6-11 LC	Edit		03/21/2011	04/06/2011		04/06/2011	25.00
22102 - COCM	COCMCONFGB	COCM SPRING CONFERENCE 4/5/11-4/7/11 GB	Edit		03/21/2011	04/06/2011		04/06/2011	150.00
Account Total: Membership Dues & Conference			2 Invoice Transaction(s)						\$175.00
<u>Account: 805.296 - Lot Checks</u>									
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1093	ENGINEERING FEE - 4040 24 MILE	Edit		03/03/2011	04/06/2011		04/06/2011	40.00
Account Total: Lot Checks			1 Invoice Transaction(s)						\$40.00
Department Total: Protective Inspection			3 Invoice Transaction(s)						\$215.00
<u>Department: 442 - Highway Streets Bridges</u>									
<u>Account: 967.150 - Street Maint Exp</u>									
684 - ROAD COMMISSION OF MACOMB COUNTY	24929	SALT 2010/2011 SEASON (FEBRUARY 2011)	Edit		03/10/2011	04/06/2011		04/06/2011	3,386.86
684 - ROAD COMMISSION OF MACOMB COUNTY	24907	TRAFFIC SIGNAL MAINTENANCE	Edit		03/10/2011	04/06/2011		04/06/2011	52.91
Account Total: Street Maint Exp			2 Invoice Transaction(s)						\$3,439.77
<u>Account: 967.200 - Local Rd. Paving</u>									
684 - ROAD COMMISSION OF MACOMB COUNTY	912509	Hayes Road 21 to 23 Mile	Edit		03/14/2011	04/06/2011		04/06/2011	11.22
684 - ROAD COMMISSION OF MACOMB COUNTY	912508	Van Dyke Widen 24 to 25 Mile ROW	Edit		03/14/2011	04/06/2011		04/06/2011	2,898.28
684 - ROAD COMMISSION OF MACOMB COUNTY	912507	Van Dyke Widen 24 to 25 Mile Survey & Design	Edit		03/14/2011	04/06/2011		04/06/2011	6,880.49
Account Total: Local Rd. Paving			3 Invoice Transaction(s)						\$9,789.99
<u>Account: 967.500 - Sidewalks</u>									
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1138	14881 21 MILE SIDEWALK GAP	Edit		03/14/2011	04/06/2011		04/06/2011	885.00
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1139	11320 21 MILE SIDEWALK GAP	Edit		03/14/2011	04/06/2011		04/06/2011	1,055.00
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1140	4544 WEST UTICA SIDEWALK GAP	Edit		03/14/2011	04/06/2011		04/06/2011	1,055.00
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1035	PEAK HOUR STUDY, SIDEWALK PRIORITY LIST	Edit		02/17/2011	04/06/2011		04/06/2011	735.00
Account Total: Sidewalks			4 Invoice Transaction(s)						\$3,730.00
Department Total: Highway Streets Bridges			9 Invoice Transaction(s)						\$16,959.76
<u>Department: 738 - Library</u>									
<u>Account: 726.500 - Departmental Supplies</u>									



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	Payment Date	G/L Date	Invoice Amount
3063 - RECORDED BOOKS LLC	74135725	Books on Tape (Adult)	Edit		03/08/2011	04/06/2011		04/06/2011	376.40
16542 - MIDWEST TAPE	2452652	Books on Tape (Adult)	Edit		03/03/2011	04/06/2011		04/06/2011	67.99
6685 - INGRAM LIBRARY SERVICES	57597308	Books (adult)	Edit		03/03/2011	04/06/2011		04/06/2011	54.50
13279 - GALE	17102679	Books (adult)	Edit		03/01/2011	04/06/2011		04/06/2011	119.98
13279 - GALE	17101251	Books (adult)	Edit		03/01/2011	04/06/2011		04/06/2011	153.72
13279 - GALE	17102003	Books (adult)	Edit		03/01/2011	04/06/2011		04/06/2011	149.22
4279 - BAKER & TAYLOR INC	2025620300	Books (adult)	Edit		02/28/2011	04/06/2011		04/06/2011	19.95
21616 - INTERNATIONAL CODE COUNCIL INC	INV0000125	Books (adult)	Edit		03/05/2011	04/06/2011		04/06/2011	165.50
4739 - NORTH COUNTRY PUBLISHING	PN11172	Books (adult)	Edit		03/01/2011	04/06/2011		04/06/2011	21.95
16542 - MIDWEST TAPE	2465825	CD's - Audio, Pre-recorded	Edit		03/17/2011	04/06/2011		04/06/2011	240.44
3063 - RECORDED BOOKS LLC	74135327	Books on Tape (Adult)	Edit		03/14/2011	04/06/2011		04/06/2011	260.20
21616 - INTERNATIONAL CODE COUNCIL INC	INV0001959	Books (adult)	Edit		03/09/2011	04/06/2011		04/06/2011	81.50
Account Total: Departmental Supplies			12 Invoice Transaction(s)						\$1,711.35
<u>Account: 727.000 - Office Supply &amp; Printing</u>									
330 - DEMCO INC	4128620	Office Supplies	Edit		03/10/2011	04/06/2011		04/06/2011	393.99
25824 - FINDAWAY WORLD, LLC	47217	Office Supplies	Edit		03/11/2011	04/06/2011		04/06/2011	24.44
Account Total: Office Supply & Printing			2 Invoice Transaction(s)						\$418.43
<u>Account: 728.000 - Membership Dues &amp; Conference</u>									
8948 - MIDWEST COLLABORATIVE FOR LIBRARY SERVICES	307083	MEMBERSHIP DUES	Edit		03/16/2011	04/06/2011		04/06/2011	250.00
Account Total: Membership Dues & Conference			1 Invoice Transaction(s)						\$250.00
<u>Account: 804.738 - Collection SVC Exp</u>									
16243 - UNIQUE MANAGEMENT SERVICES INC	206911	collection services	Edit		03/01/2011	04/06/2011		04/06/2011	161.74
Account Total: Collection SVC Exp			1 Invoice Transaction(s)						\$161.74
<u>Account: 809.500 - Automated Sys Svc</u>									
17457 - SUBURBAN LIBRARY COOPERATIVE	200299	Automated System Services	Edit		03/16/2011	04/06/2011		04/06/2011	9,737.00
Account Total: Automated Sys Svc			1 Invoice Transaction(s)						\$9,737.00
<u>Account: 850.000 - Communications</u>									
25415 - A T & T LONG DISTANCE	854126202 0211	Telephone	Edit		02/26/2011	04/06/2011		04/06/2011	10.76
24351 - A T & T	586 7260535 0311	Phone use 2/17-3/16/11	Edit		03/16/2011	04/06/2011		04/06/2011	39.12
Account Total: Communications			2 Invoice Transaction(s)						\$49.88
<u>Account: 950.500 - Equip Rental</u>									
4778 - TBS	5000137992000	Equipment Rental	Edit		03/21/2011	04/06/2011		04/06/2011	309.51

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Account Total: Equip Rental			1 Invoice Transaction(s)						\$309.51
Department Total: Library			20 Invoice Transaction(s)						\$12,637.91
<u>Department: 774 - Senior Citizen Operations</u>									
<u>Account: 790.000 - Senior Citiz Op</u>									
25801 - COMCAST	346173013 0411	Senior Center Cable 4-11	Edit		03/14/2011	04/06/2011		04/06/2011	95.46
Account Total: Senior Citiz Op			1 Invoice Transaction(s)						\$95.46
<u>Account: 790.770 - Art Classes - SC</u>									
25725 - PETE SNODGRASS	32111	Watercolor March 2011	Edit		03/21/2011	04/06/2011		04/06/2011	403.20
Account Total: Art Classes - SC			1 Invoice Transaction(s)						\$403.20
<u>Account: 790.771 - Trips - SC</u>									
178 - BIG DADDY ENTERTAINMENT & TRAVEL LLC	31611	Soaring Eagle 3-17-11	Edit		03/16/2011	04/06/2011		04/06/2011	227.00
178 - BIG DADDY ENTERTAINMENT & TRAVEL LLC	31711	Four Winds Casino 3-22-11	Edit		03/18/2011	04/06/2011		04/06/2011	208.00
178 - BIG DADDY ENTERTAINMENT & TRAVEL LLC	317112	Kewadin Casino Tours 4-2-11	Edit		03/17/2011	04/06/2011		04/06/2011	225.00
4182 - BIANCO TOURS INC	122126	Soaring Eagle 1-26-11	Edit		03/07/2011	04/06/2011		04/06/2011	456.00
3066 - PETTY CASH - SENIOR CENTER	srctpc32413	Park Rite - Lunch Bunch Parking	Edit		03/11/2011	04/06/2011		04/06/2011	8.00
Account Total: Trips - SC			5 Invoice Transaction(s)						\$1,124.00
<u>Account: 790.772 - Manicures - SC</u>									
2947 - RHONDA M LAKIP-OCHOA	32111	Therapeutic Massage weeks 10-12	Edit		03/21/2011	04/06/2011		04/06/2011	440.00
Account Total: Manicures - SC			1 Invoice Transaction(s)						\$440.00
<u>Account: 790.774 - Seniors Op Exp</u>									
15293 - GORDON FOOD SERVICE INC	852076490	Sr Ctr Supplies	Edit		03/09/2011	04/06/2011		04/06/2011	286.90
1723 - SUPPLY DEN INC	157750	Senior Center Supplies	Edit		02/22/2011	04/06/2011		04/06/2011	287.62
3066 - PETTY CASH - SENIOR CENTER	srctpc32410	Ace - Valet Key 29147	Edit		03/10/2011	04/06/2011		04/06/2011	2.99
Account Total: Seniors Op Exp			3 Invoice Transaction(s)						\$577.51
<u>Account: 790.775 - Parties / Dance-Seniors</u>									
4780 - DOMINIC BAGIANO	31711	Entertainment St Pats Party	Edit		03/17/2011	04/06/2011		04/06/2011	125.00
3792 - MEALS ON WHEELS	31811	Meals for St Pats Party 3-17-11	Edit		03/18/2011	04/06/2011		04/06/2011	195.00
26238 - CHEF DE CUISINE LLC	31811	Catering for Leprechaun Limbo 3-18-11	Edit		03/18/2011	04/06/2011		04/06/2011	572.00
1089 - MICHAEL A. ZELENAK	32111	Entertainment for April Dance 4-15-11	Edit		03/21/2011	04/06/2011		04/06/2011	290.00
1341 - HEART OF THE HILLS	31811	Seniors Got Talent Payment	Edit		03/18/2011	04/06/2011		04/06/2011	1,159.60

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PLAYERS									
3066 - PETTY CASH - SENIOR CENTER	srctrpc3241	Walmart - party prizes	Edit		03/16/2011	04/06/2011		04/06/2011	41.20
3066 - PETTY CASH - SENIOR CENTER	srctrpc3242	Kroger - Ice for parties	Edit		03/18/2011	04/06/2011		04/06/2011	3.98
3066 - PETTY CASH - SENIOR CENTER	srctrpc3243	Kroger - Leprechaun Limbo Supplies	Edit		03/18/2011	04/06/2011		04/06/2011	22.76
3066 - PETTY CASH - SENIOR CENTER	srctrpc3244	Sam's Club - Seniors Got Talent	Edit		02/16/2011	04/06/2011		04/06/2011	37.71
3066 - PETTY CASH - SENIOR CENTER	srctrpc3245	Debby's Dollar - tablecloths for spring events	Edit		02/16/2011	04/06/2011		04/06/2011	35.00
3066 - PETTY CASH - SENIOR CENTER	srctrpc3246	Hobby Lobby - Valentine Party	Edit		02/16/2011	04/06/2011		04/06/2011	22.18
3066 - PETTY CASH - SENIOR CENTER	srctrpc3247	Vince and Joe's - Valentine Dinner	Edit		02/18/2011	04/06/2011		04/06/2011	8.47
3066 - PETTY CASH - SENIOR CENTER	srctrpc3248	Kroger - Valentine Party	Edit		02/18/2011	04/06/2011		04/06/2011	21.51
3066 - PETTY CASH - SENIOR CENTER	srctrpc3249	Kmart - Potting Soil	Edit		03/09/2011	04/06/2011		04/06/2011	3.98
3066 - PETTY CASH - SENIOR CENTER	srctrpc32411	Sam's Club - Seniors Got Talent	Edit		02/18/2011	04/06/2011		04/06/2011	11.96
3066 - PETTY CASH - SENIOR CENTER	srctrpc32412	Walmart-Subway - Popcorn	Edit		03/01/2011	04/06/2011		04/06/2011	3.98
Account Total: Parties / Dance-Seniors			16 Invoice Transaction(s)						\$2,554.33
<u>Account: 790.776 - Exercise-Seniors</u>									
4657 - KRISTIN BACHMANN	32311	Zumba Gold 2-20-11 to 3-23-11	Edit		03/23/2011	04/06/2011		04/06/2011	50.00
Account Total: Exercise-Seniors			1 Invoice Transaction(s)						\$50.00
<u>Account: 790.801 - Computer Classes - SC</u>									
2602 - LUCILLE JASINSKI	32111	Computer March 2011	Edit		03/21/2011	04/06/2011		04/06/2011	150.00
Account Total: Computer Classes - SC			1 Invoice Transaction(s)						\$150.00
<u>Account: 790.803 - Sr Ctr Newsletter - SC</u>									
8812 - MATRIX PRINTING SYSTEMS INC	61590	Sr Newsletter March April 2011	Edit		03/01/2011	04/06/2011		04/06/2011	1,048.39
Account Total: Sr Ctr Newsletter - SC			1 Invoice Transaction(s)						\$1,048.39
<u>Account: 860.200 - Auto Repair - Maint Exp</u>									
326 - DECKER AUTO PARTS INC	443527	SMART oil, steering fluid, washer solvent	Edit		03/03/2011	04/06/2011		04/06/2011	117.54
15312 - JOE BALLOR TOWING INC	381340	SMART bus #99002 towing	Edit		03/01/2011	04/06/2011		04/06/2011	129.00
Account Total: Auto Repair - Maint Exp			2 Invoice Transaction(s)						\$246.54
<u>Account: 920.000 - Utilities</u>									

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	Payment Date	G/L Date	Invoice Amount
24351 - A T & T	586 7317630 0311	2/11-3/10/11	Edit		03/10/2011	04/06/2011		04/06/2011	82.13
Account Total: Utilities			1 Invoice Transaction(s)						\$82.13
Department Total: Senior Citizen Operations			33 Invoice Transaction(s)						\$6,771.56
<u>Department: 788 - Rec Programs -</u>									
<u>Account: 630.701 - SBC -rev</u>									
4787 - BEVERLY PRASILOSKI	3222011	Basketball Refund - Ryan	Edit		03/25/2011	04/06/2011		04/06/2011	70.00
4788 - KATHY RIZZI	3222011	Basketball Refund - Matthew	Edit		03/25/2011	04/06/2011		04/06/2011	70.00
Account Total: SBC -rev			2 Invoice Transaction(s)						\$140.00
<u>Account: 630.702 - SBSC revenue</u>									
1118 - PAUL THOMPSON	3172011	Baseball Refund - Alivia	Edit		03/25/2011	04/06/2011		04/06/2011	65.00
Account Total: SBSC revenue			1 Invoice Transaction(s)						\$65.00
<u>Account: 840.025 - Easter Scramble/Brunch</u>									
584 - K-MART	469940177	Easter Scramble candy	Edit		03/09/2011	04/06/2011		04/06/2011	95.04
15293 - GORDON FOOD SERVICE INC	852076489	Easter Scramble candy	Edit		03/09/2011	04/06/2011		04/06/2011	139.82
15293 - GORDON FOOD SERVICE INC	852076492	Easter Scramble candy	Edit		03/09/2011	04/06/2011		04/06/2011	181.83
Account Total: Easter Scramble/Brunch			3 Invoice Transaction(s)						\$416.69
<u>Account: 840.103 - Special Recreation</u>									
1459 - BEAN BROS TROPHY & AWARD CO	2180211	13-Basketbl trophies for Special Rec	Edit		03/07/2011	04/06/2011		04/06/2011	117.00
584 - K-MART	605180037	Special Rec Basketball dinner	Edit		03/22/2011	04/06/2011		04/06/2011	23.24
8802 - PETTY CASH - PARKS-REC-MAINT	PC PRM 32503	Special Rec Movie Outing	Edit		03/24/2011	04/06/2011		04/06/2011	15.00
8802 - PETTY CASH - PARKS-REC-MAINT	PC PRM 32505	Special Recreation Outing	Edit		03/24/2011	04/06/2011		04/06/2011	16.85
Account Total: Special Recreation			4 Invoice Transaction(s)						\$172.09
<u>Account: 840.702 - SBSC baseball expense</u>									
24261 - BURKE'S SPORT HAVEN INC	72635	LL 320 coach shirts	Edit		03/22/2011	04/06/2011		04/06/2011	2,197.00
Account Total: SBSC baseball expense			1 Invoice Transaction(s)						\$2,197.00
Department Total: Rec Programs -			11 Invoice Transaction(s)						\$2,990.78
<u>Department: 789 - Parks Recreation Maintenance</u>									
<u>Account: 709.000 - Education &amp; Training</u>									
4736 - ALTERNATIVE SAFETY & TESTING SOLUTIONS	39893	Random CDL Drug Screen Ee #80504	Edit		02/28/2011	04/06/2011		04/06/2011	55.00
8802 - PETTY CASH - PARKS-REC-MAINT	PC PRM 32502	Pesticide Class MM/EO	Edit		03/24/2011	04/06/2011		04/06/2011	50.00

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	Payment Date	G/L Date	Invoice Amount
Account Total: Education & Training			2 Invoice Transaction(s)						\$105.00
<u>Account: 726.000 - Operating Supplies</u>									
9663 - LAB SAFETY SUPPLY INC	1017022595	sfty eywr, glv, eye wash, bandages	Edit		03/16/2011	04/06/2011		04/06/2011	384.09
326 - DECKER AUTO PARTS INC	446531	blo gun	Edit		03/21/2011	04/06/2011		04/06/2011	12.66
Account Total: Operating Supplies			2 Invoice Transaction(s)						\$396.75
<u>Account: 726.600 - Uniform Exp</u>									
19449 - CONTRACTORS CLOTHING CO	7232213	Uniform Purchase Ee #20915	Edit		03/15/2011	04/06/2011		04/06/2011	325.29
21430 - UTICA SHOE	1037	Uniform Boot Purchase Ee #11083	Edit		03/12/2011	04/06/2011		04/06/2011	100.00
19449 - CONTRACTORS CLOTHING CO	7233569	Uniform Purchase Ee #60853	Edit		03/21/2011	04/06/2011		04/06/2011	69.00
Account Total: Uniform Exp			3 Invoice Transaction(s)						\$494.29
<u>Account: 741.000 - Mun Bldg Maintenance</u>									
15228 - HOME DEPOT CREDIT SERVICES	9033819	Human Resources wall job supplies	Edit		03/07/2011	04/06/2011		04/06/2011	17.09
23368 - ALLIED WASTE SERVICES #253	253012676884	Mun & Cmty Bdgs recycle	Edit		02/25/2011	04/06/2011		04/06/2011	15.43
15228 - HOME DEPOT CREDIT SERVICES	3041103	Human Resource wall adhesive	Edit		03/13/2011	04/06/2011		04/06/2011	9.16
7857 - STONE'S ACE HARDWARE	39075	Assessing utility rm slop sink gasket rpr	Edit		03/15/2011	04/06/2011		04/06/2011	4.99
16667 - OTIS ELEVATOR COMPANY	CVD21603001	Mun Bd 3 yr relief test on elevator D20009	Edit		03/09/2011	04/06/2011		04/06/2011	1,400.00
15228 - HOME DEPOT CREDIT SERVICES	6042405	HR wall job gypsum	Edit		03/20/2011	04/06/2011		04/06/2011	16.94
13421 - UTICA DRYWALL PRODUCTS INC	45466	Human Resource wall job drywall corners	Edit		03/15/2011	04/06/2011		04/06/2011	42.00
21513 - CGL CORPORATION	4113633	Mun Bd Assessing furnace part	Edit		03/18/2011	04/06/2011		04/06/2011	20.60
15062 - CLASSIC FLOOR COVERING	25016	Human Resource carpet	Edit		03/23/2011	04/06/2011		04/06/2011	78.00
7857 - STONE'S ACE HARDWARE	39244	Human Resource wall joint cement; Library tissue padlock	Edit		03/23/2011	04/06/2011		04/06/2011	7.49
6555 - GRAINGER INC	9482443794	Mun Bd HVAC Compressor filter; NC pipe	Edit		03/10/2011	04/06/2011		04/06/2011	95.76
Account Total: Mun Bldg Maintenance			11 Invoice Transaction(s)						\$1,707.46
<u>Account: 742.000 - Park Pav Maint</u>									
5503 - CONTRACTORS CONNECTION INC	7043761	Grinding wheel for MSP floor	Edit		03/11/2011	04/06/2011		04/06/2011	85.10
15228 - HOME DEPOT CREDIT SERVICES	1590082	MSP plumbing supplies	Edit		03/15/2011	04/06/2011		04/06/2011	18.74
15228 - HOME DEPOT CREDIT SERVICES	560711	MSP toilet rpr	Edit		03/16/2011	04/06/2011		04/06/2011	13.94

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7857 - STONE'S ACE HARDWARE	39070	MSP faucet rpr & latex gloves	Edit		03/15/2011	04/06/2011		04/06/2011	11.35
1444 - UNITED RENTALS (NORTH AMERICA) INC	92394040001	MSP pavilion floor rpr rental	Edit		03/11/2011	04/06/2011		04/06/2011	150.72
1444 - UNITED RENTALS (NORTH AMERICA) INC	92394040002	MSP pavilion floor rpr - rental equipment	Edit		03/11/2011	04/06/2011		04/06/2011	677.16
15228 - HOME DEPOT CREDIT SERVICES	3106175	2-brooms, 2-rakes, tape, MSP 2-stains	Edit		03/23/2011	04/06/2011		04/06/2011	61.05
Account Total: Park Pav Maint			7 Invoice Transaction(s)						\$1,018.06
<u>Account: 747.000 - Bldg Maint - Maint Bldg</u>									
15228 - HOME DEPOT CREDIT SERVICES	6111648	PRM garage sump pump and drain line & fitting	Edit		02/28/2011	04/06/2011		04/06/2011	325.71
15228 - HOME DEPOT CREDIT SERVICES	2576686	PRM garage sump pump and drain line & fitting	Edit		03/04/2011	04/06/2011		04/06/2011	17.29
15228 - HOME DEPOT CREDIT SERVICES	2332683	credit	Edit		03/14/2011	04/06/2011		04/06/2011	(11.32)
Account Total: Bldg Maint - Maint Bldg			3 Invoice Transaction(s)						\$331.68
<u>Account: 748.000 - Comm Center Maint - Disco</u>									
7857 - STONE'S ACE HARDWARE	38895	Hardware for Sr Ctr doors	Edit		03/07/2011	04/06/2011		04/06/2011	9.98
1148 - SHELBY PAINT & DECORATING	100467481	Cmty Ctr game rm paint	Edit		03/02/2011	04/06/2011		04/06/2011	41.36
23368 - ALLIED WASTE SERVICES #253	253012676884	Mun & Cmty Bdgs recycle	Edit		02/25/2011	04/06/2011		04/06/2011	15.43
7857 - STONE'S ACE HARDWARE	39244	Human Resource wall joint cement; Library tissue padlock	Edit		03/23/2011	04/06/2011		04/06/2011	22.98
3569 - ORKIN PEST CONTROL	62595201	Sr Ctr qtrly insect treatment	Edit		02/11/2011	04/06/2011		04/06/2011	155.00
8802 - PETTY CASH - PARKS-REC-MAINT	PC PRM 32504	Senior Center Carpet Cleaning Supplies	Edit		03/24/2011	04/06/2011		04/06/2011	17.47
Account Total: Comm Center Maint - Disco			6 Invoice Transaction(s)						\$262.22
<u>Account: 749.756 - River Bends Parks Maint</u>									
1180 - SMEDE-SON STEEL & SUPPLY INC	20013569	RBP sonotube for tot lot	Edit		03/23/2011	04/06/2011		04/06/2011	98.16
Account Total: River Bends Parks Maint			1 Invoice Transaction(s)						\$98.16
<u>Account: 750.000 - Equip Maint Cost</u>									
1397 - WEINGARTZ SUPPLY CO INC	1577561	snow plow snap ring	Edit		03/07/2011	04/06/2011		04/06/2011	4.69
21355 - SOUTH PARK WELDING SUPPLIES INC	237986	hilo propane	Edit		02/28/2011	04/06/2011		04/06/2011	26.39
9159 - MIKE'S PUMP SERVICE INC	65946	Powerwasher rpr	Edit		03/07/2011	04/06/2011		04/06/2011	41.50
1397 - WEINGARTZ SUPPLY CO INC	1577629	ball joint for tie rod end	Edit		03/08/2011	04/06/2011		04/06/2011	55.98
1397 - WEINGARTZ SUPPLY CO INC	157756101	snow plow snap ring	Edit		03/11/2011	04/06/2011		04/06/2011	23.45
326 - DECKER AUTO PARTS INC	445574	trailer rpr lite mate assembly	Edit		03/15/2011	04/06/2011		04/06/2011	8.99

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21519 - TRACTOR SUPPLY COMPANY	49949	Trailer ball & snap, jrsv gloves	Edit		03/17/2011	04/06/2011		04/06/2011	46.76	
Account Total: Equip Maint Cost			7 Invoice Transaction(s)							\$207.76
<u>Account: 751.000 - Grounds Maint</u>										
15228 - HOME DEPOT CREDIT SERVICES	9033817	hose mender, adj nozzle	Edit		03/07/2011	04/06/2011		04/06/2011	7.44	
7857 - STONE'S ACE HARDWARE	38774	2-shovels	Edit		03/01/2011	04/06/2011		04/06/2011	47.98	
7857 - STONE'S ACE HARDWARE	38859	credit - 2-shovels	Edit		03/04/2011	04/06/2011		04/06/2011	(47.98)	
1383 - WASHINGTON ELEVATOR CO INC	654398	49-50# rock salt	Edit		03/08/2011	04/06/2011		04/06/2011	208.25	
1383 - WASHINGTON ELEVATOR CO INC	654483	Ice Byter 1-pallet	Edit		03/11/2011	04/06/2011		04/06/2011	337.50	
326 - DECKER AUTO PARTS INC	445733	Floor Dry for parks	Edit		03/16/2011	04/06/2011		04/06/2011	28.50	
15228 - HOME DEPOT CREDIT SERVICES	3106175	2-brooms, 2-rakes, tape, MSP 2-stains	Edit		03/23/2011	04/06/2011		04/06/2011	83.90	
8802 - PETTY CASH - PARKS-REC-MAINT	PC PRM 32501	Concrete Drop-off Charge	Edit		03/24/2011	04/06/2011		04/06/2011	5.00	
Account Total: Grounds Maint			8 Invoice Transaction(s)							\$670.59
<u>Account: 860.200 - Auto Repair - Maint Exp</u>										
326 - DECKER AUTO PARTS INC	444748	Trailer: jack A-frame, 7 way junction box, hitch	Edit		03/10/2011	04/06/2011		04/06/2011	98.80	
4612 - KELLER'S AUTOMOTIVE	17708	PRM 61 rpr ABS brake	Edit		03/11/2011	04/06/2011		04/06/2011	611.95	
326 - DECKER AUTO PARTS INC	444481	dump beacon	Edit		03/09/2011	04/06/2011		04/06/2011	125.95	
4612 - KELLER'S AUTOMOTIVE	17755	PRM 6 OLF and rt tie rod rpr	Edit		03/16/2011	04/06/2011		04/06/2011	173.95	
4612 - KELLER'S AUTOMOTIVE	17744	PRM 62 water pump	Edit		03/14/2011	04/06/2011		04/06/2011	463.35	
19960 - ORCHARD CHRYSLER DODGE JEEP	116911	PRM 95 rpr	Edit		03/17/2011	04/06/2011		04/06/2011	16.91	
Account Total: Auto Repair - Maint Exp			6 Invoice Transaction(s)							\$1,490.91
<u>Account: 863.000 - Gasoline</u>										
1204 - SPENCER OIL COMPANY	361370	diesel 500 gal	Edit		03/02/2011	04/06/2011		04/06/2011	1,653.33	
1204 - SPENCER OIL COMPANY	361618	diesel 805.7 gal	Edit		03/10/2011	04/06/2011		04/06/2011	2,732.66	
1204 - SPENCER OIL COMPANY	361852	diesel 513 gal	Edit		03/17/2011	04/06/2011		04/06/2011	1,716.83	
Account Total: Gasoline			3 Invoice Transaction(s)							\$6,102.82
<u>Account: 924.000 - Main Bldg Utilities</u>										
24351 - A T & T	586 7317630 0311	2/11-3/10/11	Edit		03/10/2011	04/06/2011		04/06/2011	260.08	
Account Total: Main Bldg Utilities			1 Invoice Transaction(s)							\$260.08
<u>Account: 926.000 - Park Pav Utilities</u>										
278 - CONSUMERS ENERGY	1000255965270211	MSP 2/11-3/9/11	Edit		03/09/2011	04/06/2011		04/06/2011	84.00	
24351 - A T & T	586 7312521 0311	2/11-3/10/11	Edit		03/10/2011	04/06/2011		04/06/2011	55.65	

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Account Total: Park Pav Utilities			2 Invoice Transaction(s)						\$139.65
Department Total: Parks Recreation Maintenance			62 Invoice Transaction(s)						\$13,285.43
<u>Department: 900 - Other Functions</u>									
<u>Account: 730.000 - Equipment Svc &amp; Maint</u>									
13966 - IKON OFFICE SOLUTIONS	5017128631	copier use/maint. 3/5/11-6/4/11	Edit		03/06/2011	04/06/2011		04/06/2011	480.00
Account Total: Equipment Svc & Maint			1 Invoice Transaction(s)						\$480.00
<u>Account: 802.500 - Auditor/Consulting Fees</u>									
4790 - EMERGE RX INC	30311	2009-10 Retiree Drug Subsidy Reports Annual Fee	Edit		03/03/2011	04/06/2011		04/06/2011	3,000.00
4785 - RDS SERVICES LLC	32117	ERRP Service Agreement 20% + Set-up BC Feed	Edit		01/28/2011	04/06/2011		04/06/2011	12,886.29
Account Total: Auditor/Consulting Fees			2 Invoice Transaction(s)						\$15,886.29
<u>Account: 830.002 - Beautification Committee</u>									
4735 - BG PIZZA II	3092011 PIZZA	DEPOSIT ON 30 PARTY TRAYS OF PIZZA FOR CUD 2011	Edit		03/09/2011	04/06/2011		04/06/2011	270.00
Account Total: Beautification Committee			1 Invoice Transaction(s)						\$270.00
<u>Account: 830.003 - Historical Committee</u>									
12983 - PETTY CASH - HISTORICAL COMMITTEE	3102011	Petty Cash Reimbursement	Edit		03/10/2011	04/06/2011		04/06/2011	86.21
4779 - CHESTERFIELD HISTORICAL SOCIETY	3102011	Macomb County Heritage Alliance Meeting	Edit		03/10/2011	04/06/2011		04/06/2011	40.00
Account Total: Historical Committee			2 Invoice Transaction(s)						\$126.21
<u>Account: 850.000 - Communications</u>									
24351 - A T & T	586 7317715 0311	Municipal Bldg Fax lines - Feb/Mar 2011	Edit		03/10/2011	04/06/2011		04/06/2011	33.69
Account Total: Communications			1 Invoice Transaction(s)						\$33.69
<u>Account: 950.500 - Equip Rental</u>									
1007 - PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	1501529 MR11	mailing machine lease 3/30/11 - 6/30/11	Edit		03/13/2011	04/06/2011		04/06/2011	685.98
Account Total: Equip Rental			1 Invoice Transaction(s)						\$685.98
<u>Account: 955.000 - Other Expenses</u>									
24246 - CONTEMPORARY SIGN & DESIGN	10433	Disposal Vehicle Stickers	Edit		03/23/2011	04/06/2011		04/06/2011	236.00
Account Total: Other Expenses			1 Invoice Transaction(s)						\$236.00
<u>Account: 955.226 - first aid supplies-TWP Hall</u>									
3179 - CINTAS FIRST AID & SAFETY	325536775	First Aid Supplies	Edit		03/14/2011	04/06/2011		04/06/2011	59.53



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Account Total: first aid supplies-TWP Hall			1 Invoice Transaction(s)						\$59.53
Department Total: Other Functions			10 Invoice Transaction(s)						\$17,777.70
Fund Total: General Fund			195 Invoice Transaction(s)						\$98,318.37
<u>Fund: 206 - Fire Fund</u>									
<u>Department: 340 - Fire Department</u>									
<u>Account: 709.000 - Education &amp; Training</u>									
13215 - STEVEN L HENION	30811	REIMBURSE REGISTRATION FEE FOR MCFPA MARCH 2011 MEETING	Edit		03/08/2011	04/06/2011		04/06/2011	13.00
7255 - HERMAN DEAN KUEPPERS	30811	REIMBURSE REGISTRATION FEE FOR MCFPA MARCH 2011 MEETING	Edit		03/08/2011	04/06/2011		04/06/2011	13.00
7256 - EDWARD R VOJTUSH	30811	REIMBURSE REGISTRATION FEE FOR MCFPA MARCH 2011 MEETING	Edit		03/08/2011	04/06/2011		04/06/2011	13.00
2679 - CHRISTINA A CHAMPAGNE	ENGL1190BOOKS	TEXTBOOK REIMBURSEMENT WINTER 2011	Edit		01/07/2011	04/06/2011		04/06/2011	80.82
2679 - CHRISTINA A CHAMPAGNE	ENGL1190	TUITION REIMBURSEMENT WINTER 2011	Edit		03/08/2011	04/06/2011		04/06/2011	408.00
7986 - JAMES SWINKOWSKI	30611	MEAL REIMBURSEMENT FOR SMEMSIC CONFERENCE MARCH 3-6, 2011	Edit		03/06/2011	04/06/2011		04/06/2011	89.08
7986 - JAMES SWINKOWSKI	30711	FUEL REIMBURSEMENT FOR VEHICLE #F37 (SMEMSIC CONF MAR 3-6, 2011)	Edit		03/06/2011	04/06/2011		04/06/2011	33.00
22984 - NFPA CERTIFICATION DEPT	31511	NFPA FIRE INSPECTOR I RECERTIFICATION FEE (SH)	Edit		03/15/2011	04/06/2011		04/06/2011	130.00
22984 - NFPA CERTIFICATION DEPT	31611	NFPA FIRE INSPECTOR I RECERTIFICATION FEE (EV)	Edit		03/16/2011	04/06/2011		04/06/2011	130.00
22984 - NFPA CERTIFICATION DEPT	31711	NFPA FIRE INSPECTOR I RECERTIFICATION FEE (DK)	Edit		03/17/2011	04/06/2011		04/06/2011	130.00
6896 - OAKLAND COMMUNITY COLLEGE	83596	ADVANCED FIRE TRAINING SEMINAR - ISO-MARCH 12-13, 2011 (MR)	Edit		03/16/2011	04/06/2011		04/06/2011	115.00
6896 - OAKLAND COMMUNITY COLLEGE	83581	ADVANCED FIRE TRAINING SEMINAR - NIMS-MARCH 5-6, 2011 (MR)	Edit		03/16/2011	04/06/2011		04/06/2011	115.00
Account Total: Education & Training			12 Invoice Transaction(s)						\$1,269.90
<u>Account: 719.000 - Employment Exam</u>									
18850 - ROGER C BRINEY	12	PRE-HIRE BACKGROUND INVESTIGATIONS FOR FF MEDIC CANDIDATES	Edit		03/21/2011	04/06/2011		04/06/2011	2,348.60

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Account Total: Employment Exam			1 Invoice Transaction(s)						\$2,348.60
<u>Account: 726.000 - Operating Supplies</u>									
3318 - STATE INDUSTRIAL PRODUCTS	94973321	STATION SUPPLIES CUSTOMER #3661	Edit		02/18/2011	04/06/2011		04/06/2011	945.29
22612 - VALLEY CITY LINEN	26893165	STATION 1 LINENS	Edit		03/07/2011	04/06/2011		04/06/2011	28.97
22612 - VALLEY CITY LINEN	26893169	STATION 2 LINENS	Edit		03/07/2011	04/06/2011		04/06/2011	20.18
22612 - VALLEY CITY LINEN	26893162	STATION 4 LINENS	Edit		03/07/2011	04/06/2011		04/06/2011	31.13
22612 - VALLEY CITY LINEN	26893166	STATION 3 LINENS	Edit		03/07/2011	04/06/2011		04/06/2011	19.92
10124 - LORI'S HELPING HANDS	2893	OFFICE CLEANING STATION 1 - MARCH 2011	Edit		03/14/2011	04/06/2011		04/06/2011	350.00
3423 - BLUE WATER INDUSTRIAL PRODUCTS INC	460880	OXYGEN	Edit		02/28/2011	04/06/2011		04/06/2011	10.50
684 - ROAD COMMISSION OF MACOMB COUNTY	24914	TRAFFIC SIGNAL MAINTENANCE - JAN 2011	Edit		03/10/2011	04/06/2011		04/06/2011	33.78
22612 - VALLEY CITY LINEN	26897294	STATION 3 LINENS	Edit		03/14/2011	04/06/2011		04/06/2011	27.43
22612 - VALLEY CITY LINEN	26897293	STATION 1 LINENS	Edit		03/14/2011	04/06/2011		04/06/2011	48.64
22612 - VALLEY CITY LINEN	26897279	40 HOUR LINENS	Edit		03/14/2011	04/06/2011		04/06/2011	9.13
22612 - VALLEY CITY LINEN	26897290	STATION 4 LINENS	Edit		03/14/2011	04/06/2011		04/06/2011	46.53
22612 - VALLEY CITY LINEN	26897297	STATION 2 LINENS	Edit		03/14/2011	04/06/2011		04/06/2011	17.89
23849 - FABRITEC CLEANERS INC	21070	DRY CLEANING	Edit		03/10/2011	04/06/2011		04/06/2011	6.05
3447 - PRIORITY OFFICE SOLUTIONS	4028	COPIER MAINTENANCE AGREEMENT 2/13-3/13/11	Edit		03/14/2011	04/06/2011		04/06/2011	39.18
21079 - HOME DEPOT CREDIT SERVICES	253112	SUPPLIES FOR SPECIAL OPS TRAILER	Edit		03/16/2011	04/06/2011		04/06/2011	21.86
4283 - MACOMB ACE HARDWARE	5313	STATION 4 SUPPLIES	Edit		03/18/2011	04/06/2011		04/06/2011	32.98
3423 - BLUE WATER INDUSTRIAL PRODUCTS INC	460959	OXYGEN - STATION 4	Edit		02/28/2011	04/06/2011		04/06/2011	5.25
22612 - VALLEY CITY LINEN	26901393	40 HOUR LINENS	Edit		03/21/2011	04/06/2011		04/06/2011	14.65
22612 - VALLEY CITY LINEN	26901412	STATION 2 LINENS	Edit		03/21/2011	04/06/2011		04/06/2011	15.76
22612 - VALLEY CITY LINEN	26901408	STATION 1 LINENS	Edit		03/21/2011	04/06/2011		04/06/2011	42.32
22612 - VALLEY CITY LINEN	26901405	STATION 4 LINENS	Edit		03/21/2011	04/06/2011		04/06/2011	38.56
22612 - VALLEY CITY LINEN	26901409	STATION 3 LINENS	Edit		03/21/2011	04/06/2011		04/06/2011	17.41
21245 - JCR SUPPLY CO	47705	STATION SUPPLIES	Edit		03/21/2011	04/06/2011		04/06/2011	487.70
Account Total: Operating Supplies			24 Invoice Transaction(s)						\$2,311.11
<u>Account: 726.550 - Medical Supplies</u>									
1569 - SUNSHINE MEDICAL	96986	MEDICAL SUPPLIES	Edit		03/03/2011	04/06/2011		04/06/2011	579.00
1446 - J & B MEDICAL SUPPLY INC	1221240	MEDICAL SUPPLIES	Edit		03/10/2011	04/06/2011		04/06/2011	1,596.61
2689 - ELITE TRAUMA CLEAN-UP INC	MW1060311	MEDICAL WASTE REMOVAL - STATION 1	Edit		03/21/2011	04/06/2011		04/06/2011	65.00
Account Total: Medical Supplies			3 Invoice Transaction(s)						\$2,240.61

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	Payment Date	G/L Date	Invoice Amount
<u>Account: 726.560 - Misc Gear</u>									
4485 - GREAT LAKES MP	9705	STREAMLIGHT SURVIVOR LED FLASHLIGHTS	Edit		02/17/2011	04/06/2011		04/06/2011	304.56
Account Total: Misc Gear			1 Invoice Transaction(s)						\$304.56
<u>Account: 728.000 - Membership Dues &amp; Conference</u>									
7152 - MACOMB COUNTY FIRE CHIEFS ASSOCIATION	32111	2011 MEMBERSHIP DUES (GS)	Edit		03/21/2011	04/06/2011		04/06/2011	50.00
7152 - MACOMB COUNTY FIRE CHIEFS ASSOCIATION	32211	2011 MEMBERSHIP DUES (JS)	Edit		03/21/2011	04/06/2011		04/06/2011	30.00
Account Total: Membership Dues & Conference			2 Invoice Transaction(s)						\$80.00
<u>Account: 770.000 - Emergency Preparedness Exp</u>									
24351 - A T & T	616 T495729 0311	DIRECTORY - EMERGENCY MANAGEMENT	Edit		03/13/2011	04/06/2011		04/06/2011	6.25
Account Total: Emergency Preparedness Exp			1 Invoice Transaction(s)						\$6.25
<u>Account: 804.227 - Ann Arbor Svc &amp; Crt exp</u>									
16633 - ANN ARBOR CREDIT BUREAU INC	ANNARBOR 0211	EMS DELINQUENT BILLING FEES, FEBRUARY 2011	Edit		03/03/2011	04/06/2011		04/06/2011	61.69
Account Total: Ann Arbor Svc & Crt exp			1 Invoice Transaction(s)						\$61.69
<u>Account: 811.000 - Legal Fees</u>									
16568 - KIRK & HUTH PC	62308	FIRE DEPARTMENT MATTERS	Edit		03/01/2011	04/06/2011		04/06/2011	350.00
Account Total: Legal Fees			1 Invoice Transaction(s)						\$350.00
<u>Account: 850.000 - Communications</u>									
25658 - WOW! INTERNET-CABLE-PHONE	3104401690860311	STATION 4 CABLE/INTERNET	Edit		03/09/2011	04/06/2011		04/06/2011	91.99
Account Total: Communications			1 Invoice Transaction(s)						\$91.99
<u>Account: 851.000 - Communications Radio</u>									
677 - COUNTY OF MACOMB MICHIGAN	AR110230	RADIO CHARGES JAN 2011	Edit		02/17/2011	04/06/2011		04/06/2011	922.26
Account Total: Communications Radio			1 Invoice Transaction(s)						\$922.26
<u>Account: 852.000 - Communications Phone</u>									
24351 - A T & T	586 7313474 0311	STATION 1	Edit		03/10/2011	04/06/2011		04/06/2011	784.08
Account Total: Communications Phone			1 Invoice Transaction(s)						\$784.08
<u>Account: 860.200 - Auto Repair - Maint Exp</u>									
4651 - LESLIE TIRE SERVICE INC	219155	4 TIRES FOR A-2 (TRUCK # 36)	Edit		03/03/2011	04/06/2011		04/06/2011	1,377.00
24877 - BOSTICK GMC	1003091	CHECK OIL IN BOOST TUBES - A-2 (TRUCK #36)	Edit		02/28/2011	04/06/2011		04/06/2011	90.00
326 - DECKER AUTO PARTS INC	444275	OIL FOR U-1	Edit		03/08/2011	04/06/2011		04/06/2011	11.40

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10950 - APOLLO FIRE APPARATUS REPAIR INC	32630	REPAIR AIR LINE FOR AIRBAGS - A-4 (TRUCK #41)	Edit		02/23/2011	04/06/2011		04/06/2011	170.75
3046 - O'REILLY AUTO PARTS	3365212606	ANTIFREEZE	Edit		03/11/2011	04/06/2011		04/06/2011	23.98
10950 - APOLLO FIRE APPARATUS REPAIR INC	32580	REPLACE AIR COMPRESSOR; LEVEL VALVE; VALVE SOLENOID-A2 (TRK #36)	Edit		02/16/2011	04/06/2011		04/06/2011	2,181.09
10950 - APOLLO FIRE APPARATUS REPAIR INC	32581	VEHICLE INSPECTION - OLD A-6 (TRUCK #29)	Edit		02/16/2011	04/06/2011		04/06/2011	195.00
10950 - APOLLO FIRE APPARATUS REPAIR INC	32671	CHECKED SIDE STEP ON A-1 (TRUCK #37)	Edit		02/28/2011	04/06/2011		04/06/2011	65.00
10950 - APOLLO FIRE APPARATUS REPAIR INC	31461	TROUBLESHOOT ELECTRICAL DRAW A-2 (TRK #36) SEE CREDIT INV #32705	Edit		09/09/2010	04/06/2011		04/06/2011	727.40
10950 - APOLLO FIRE APPARATUS REPAIR INC	32705	CREDIT ADJUSTMENT FOR INVOICE #31461	Edit		03/09/2011	04/06/2011		04/06/2011	(585.00)
1025 - DON'S TIRE SERVICE INC	57695	ONE TIRE FOR A-3 (TRUCK #39)	Edit		03/11/2011	04/06/2011		04/06/2011	240.00
17757 - BELLE TIRE DISTRIBUTORS	19104319	OIL CHANGE F-36	Edit		03/17/2011	04/06/2011		04/06/2011	31.99
10950 - APOLLO FIRE APPARATUS REPAIR INC	32719	REPLACED ALTERNATOR - A-2 (TRUCK #36)	Edit		03/11/2011	04/06/2011		04/06/2011	1,275.00
10950 - APOLLO FIRE APPARATUS REPAIR INC	32720	REPAIRS TO A-1 (TRUCK #37)	Edit		03/11/2011	04/06/2011		04/06/2011	97.75
4397 - ED RINKE CHEVROLET BUICK GMC	CTCS388915	MAINTENANCE ON FRONT END AND LOF FOR A-4 (TRUCK #41)	Edit		03/17/2011	04/06/2011		04/06/2011	163.23
10950 - APOLLO FIRE APPARATUS REPAIR INC	32824	MOVED SPEAKER - A-4 (TRUCK #41)	Edit		03/23/2011	04/06/2011		04/06/2011	113.02
Account Total: Auto Repair - Maint Exp			16 Invoice Transaction(s)						\$6,177.61
Account: 920.000 - Utilities									
278 - CONSUMERS ENERGY	1000256202100211	STATION 4	Edit		03/09/2011	04/06/2011		04/06/2011	991.61
Account Total: Utilities			1 Invoice Transaction(s)						\$991.61
Account: 930.100 - Building Maintenance									
4738 - ENGINEERED CLIMATE LLC	2744	SERVICE CALL FOR RADIANT HEATERS AT STATION 1	Edit		12/08/2010	04/06/2011		04/06/2011	592.00
12691 - HASTINGS AIR-ENERGY CONTROL INC	37637	REPAIR TO PLYMOVENT SYSTEM - STATION 1	Edit		02/28/2011	04/06/2011		04/06/2011	129.95
Account Total: Building Maintenance			2 Invoice Transaction(s)						\$721.95
Account: 981.500 - Capital Outlay -Equip (Fire)									
26031 - CDW GOVERNMENT INC	WPZ1783	PANASONIC TOUGHBOOK CF-31 FOR A-4 (TRUCK #41)	Edit		03/02/2011	04/06/2011		04/06/2011	3,586.77
Account Total: Capital Outlay -Equip (Fire)			1 Invoice Transaction(s)						\$3,586.77
Account: 985.000 - Equipment Replacement									
16653 - MICHIGAN RESCUE	8014	WHEEL CART FOR SEAWOLF	Edit		10/26/2010	04/06/2011		04/06/2011	449.00

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CONCEPTS		RESCUE BOAT							
	Account Total: Equipment Replacement		1 Invoice Transaction(s)						\$449.00
	Department Total: Fire Department		70 Invoice Transaction(s)						\$22,697.99
	Fund Total: Fire Fund		70 Invoice Transaction(s)						\$22,697.99
<u>Fund: 207 - Police Fund</u>									
<u>Department: 305 - Police Department</u>									
<u>Account: 709.000 - Education &amp; Training</u>									
2608 - MACOMB COMMUNITY COLLEGE	2866730	TRAINING COURSE	Edit		03/07/2011	04/06/2011		04/06/2011	150.00
	Account Total: Education & Training		1 Invoice Transaction(s)						\$150.00
<u>Account: 709.300 - Education Reimbrsment</u>									
8367 - THOMAS KOHL	3122011TK	TUITION REIMBURSEMENT	Edit		03/12/2011	04/06/2011		04/06/2011	918.00
	Account Total: Education Reimbrsment		1 Invoice Transaction(s)						\$918.00
<u>Account: 719.000 - Employment Exam</u>									
18055 - CPS HUMAN RESOURCE SERVICES	SOP30098	Lt. Promotional Exam	Edit		03/01/2011	04/06/2011		04/06/2011	440.00
	Account Total: Employment Exam		1 Invoice Transaction(s)						\$440.00
<u>Account: 726.000 - Operating Supplies</u>									
26031 - CDW GOVERNMENT INC	WKS4472	PRINTER	Edit		02/10/2011	04/06/2011		04/06/2011	86.20
2221 - EXCELLENT POLICE EQUIP	3112011EPE	CHAPLAIN BADGE	Edit		03/11/2011	04/06/2011		04/06/2011	45.00
584 - K-MART	802235	POLICE ACADEMY SUPPLIES	Edit		03/11/2011	04/06/2011		04/06/2011	28.54
584 - K-MART	201880013	ET TOOLBOX	Edit		03/02/2011	04/06/2011		04/06/2011	19.99
26159 - PURIFIED WATER TO GO	7065	WATER	Edit		03/11/2011	04/06/2011		04/06/2011	34.65
26159 - PURIFIED WATER TO GO	7108	WATER, CUPS AND RENTAL	Edit		03/21/2011	04/06/2011		04/06/2011	67.59
7857 - STONE'S ACE HARDWARE	38942	MOTOR CARRIER SUPPLIES	Edit		03/09/2011	04/06/2011		04/06/2011	16.05
4786 - SECURE SOLUTIONS INC	3860	METAL PEGS (CHEETOHS)	Edit		01/10/2011	04/06/2011		04/06/2011	69.75
1415 - FASTENAL COMPANY	MICLN38567	WIPES -LIVESCAN	Edit		03/18/2011	04/06/2011		04/06/2011	107.34
13191 - MOORE MEDICAL LLC	99681357RI	ANTIBACTERIAL SOAP	Edit		03/18/2011	04/06/2011		04/06/2011	140.91
	Account Total: Operating Supplies		10 Invoice Transaction(s)						\$616.02
<u>Account: 726.100 - Range Supplies</u>									
10811 - C M P DISTRIBUTORS INC	25607	TRAINING AMMO AND CLEANING SUPPLIES	Edit		03/09/2011	04/06/2011		04/06/2011	804.00
	Account Total: Range Supplies		1 Invoice Transaction(s)						\$804.00
<u>Account: 727.000 - Office Supply &amp; Printing</u>									
2881 - ADVANCED PUBLIC SAFETY	9380	THERMAL PAPER	Edit		03/16/2011	04/06/2011		04/06/2011	657.40
2677 - TECH DEPOT	B11036418V1	TONER CARTRIDGES	Edit		03/11/2011	04/06/2011		04/06/2011	378.54

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Account Total: Office Supply & Printing			2 Invoice Transaction(s)						\$1,035.94
<u>Account: 727.950 - Test Kit Cost</u>									
6689 - SIRCHIE FINGER PRINT LABORATORIES	29935IN	TEST KITS	Edit		03/11/2011	04/06/2011		04/06/2011	120.00
21057 - T D S INCORPORATED	10853	TEST KITS	Edit		03/14/2011	04/06/2011		04/06/2011	248.00
Account Total: Test Kit Cost			2 Invoice Transaction(s)						\$368.00
<u>Account: 728.000 - Membership Dues &amp; Conference</u>									
12076 - ANDREW GAMMICCHIA	3162011AG	MEMBERSHIP DUES	Edit		03/16/2011	04/06/2011		04/06/2011	15.00
12415 - JEFFREY DANIEL	3162011JD	MEMBERSHIP DUES	Edit		03/16/2011	04/06/2011		04/06/2011	15.00
22923 - LEXIS NEXIS	1102193086	MEMBERSHIP DUES - FEB	Edit		02/28/2011	04/06/2011		04/06/2011	365.00
Account Total: Membership Dues & Conference			3 Invoice Transaction(s)						\$395.00
<u>Account: 730.100 - Repairs &amp; Maint</u>									
20497 - BSB COMMUNICATIONS INC	92126	MAINTENANCE CONTRACT	Edit		03/18/2011	04/06/2011		04/06/2011	2,858.00
13966 - IKON OFFICE SOLUTIONS	5017329493	COPIER MAINTENANCE 3/17/11-6/16/11	Edit		03/16/2011	04/06/2011		04/06/2011	480.00
868 - MOTOROLA SOLUTIONS INC	76427146	RADIO REPAIR	Edit		02/25/2011	04/06/2011		04/06/2011	465.00
868 - MOTOROLA SOLUTIONS INC	76427144	RADIO REPAIR	Edit		02/25/2011	04/06/2011		04/06/2011	465.00
1230 - STATE OF MICHIGAN	551351147	TOKEN FEES 1/1/11-3/31/11	Edit		03/01/2011	04/06/2011		04/06/2011	132.00
Account Total: Repairs & Maint			5 Invoice Transaction(s)						\$4,400.00
<u>Account: 732.500 - Replacement Vests</u>									
10811 - C M P DISTRIBUTORS INC	25766	VEST - STACHOWICZ	Edit		03/16/2011	04/06/2011		04/06/2011	549.00
Account Total: Replacement Vests			1 Invoice Transaction(s)						\$549.00
<u>Account: 789.000 - k-9 expense</u>									
15647 - CAMERON MEDICAL CENTER FOR ANIMALS	38370	K9 EXPENSE	Edit		02/19/2011	04/06/2011		04/06/2011	66.00
Account Total: k-9 expense			1 Invoice Transaction(s)						\$66.00
<u>Account: 811.000 - Legal Fees</u>									
16568 - KIRK & HUTH PC	62303	PROFESSIONAL SERVICES-PD	Edit		03/01/2011	04/06/2011		04/06/2011	575.00
16568 - KIRK & HUTH PC	62311	PROFESSIONAL SERVICES-PD	Edit		03/01/2011	04/06/2011		04/06/2011	750.00
Account Total: Legal Fees			2 Invoice Transaction(s)						\$1,325.00
<u>Account: 850.207 - EM Response Recovery Ex</u>									
8675 - DOUGLAS JULIEN	US1026840SC	SMALL CLAIMS SERVICE	Edit		01/09/2011	04/06/2011		04/06/2011	27.00
8675 - DOUGLAS JULIEN	US1028589SC	SMALL CLAIMS SERVICE	Edit		01/18/2011	04/06/2011		04/06/2011	27.00
8675 - DOUGLAS JULIEN	US1028590SC	SMALL CLAIMS SERVICE	Edit		03/10/2011	04/06/2011		04/06/2011	34.00
8675 - DOUGLAS JULIEN	US1023924SC	SMALL CLAIMS SERVICE	Edit		03/10/2011	04/06/2011		04/06/2011	34.00
8675 - DOUGLAS JULIEN	US1028710SC	SMALL CLAIMS SERVICE	Edit		03/15/2011	04/06/2011		04/06/2011	27.00

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Account Total: EM Response Recovery Ex			5 Invoice Transaction(s)						\$149.00
<u>Account: 850.500 - Postage &amp; Handling</u>									
2881 - ADVANCED PUBLIC SAFETY	9380	THERMAL PAPER	Edit		03/16/2011	04/06/2011		04/06/2011	112.20
4786 - SECURE SOLUTIONS INC	3860	METAL PEGS (CHEETOHS)	Edit		01/10/2011	04/06/2011		04/06/2011	10.20
22327 - UPS	3894WX111	SHIPPING	Edit		03/12/2011	04/06/2011		04/06/2011	35.94
22327 - UPS	3894WX121	SHIPPING	Edit		03/19/2011	04/06/2011		04/06/2011	74.32
1415 - FASTENAL COMPANY	MICLN38567	WIPES -LIVESCAN	Edit		03/18/2011	04/06/2011		04/06/2011	12.70
Account Total: Postage & Handling			5 Invoice Transaction(s)						\$245.36
<u>Account: 852.000 - Communications Phone</u>									
24351 - A T & T	586 7312129 0311	PHONE 2/11-3/10/11	Edit		03/10/2011	04/06/2011		04/06/2011	96.07
24351 - A T & T	586 7392695 0311	Phone Use 2/23-3/22/11	Edit		03/22/2011	04/06/2011		04/06/2011	15.23
Account Total: Communications Phone			2 Invoice Transaction(s)						\$111.30
<u>Account: 860.200 - Auto Repair - Maint Exp</u>									
18462 - SHELBY TIRE & AUTO SERVICE	26434	VEH 15 - MAINTENANCE	Edit		03/07/2011	04/06/2011		04/06/2011	118.99
18462 - SHELBY TIRE & AUTO SERVICE	26712	VEH 7 - MAINTENANCE	Edit		03/07/2011	04/06/2011		04/06/2011	15.00
18462 - SHELBY TIRE & AUTO SERVICE	27323	VEH 26 - MAINTENANCE	Edit		03/07/2011	04/06/2011		04/06/2011	15.00
18462 - SHELBY TIRE & AUTO SERVICE	27324	VEH 53 - MAINTENANCE	Edit		03/04/2011	04/06/2011		04/06/2011	101.39
18462 - SHELBY TIRE & AUTO SERVICE	27331	VEH 31 - VEHICLE PARTS	Edit		03/07/2011	04/06/2011		04/06/2011	19.43
18462 - SHELBY TIRE & AUTO SERVICE	27335	VEH 53 - REPAIR WORK	Edit		03/08/2011	04/06/2011		04/06/2011	777.25
18462 - SHELBY TIRE & AUTO SERVICE	27339	VEH 7 - MAINTENANCE	Edit		03/07/2011	04/06/2011		04/06/2011	187.60
18462 - SHELBY TIRE & AUTO SERVICE	27340	VEH 8 - MAINTENANCE WORK	Edit		03/07/2011	04/06/2011		04/06/2011	45.00
18462 - SHELBY TIRE & AUTO SERVICE	27346	VEH 32 - MAINTENANCE WORK	Edit		03/08/2011	04/06/2011		04/06/2011	15.00
18462 - SHELBY TIRE & AUTO SERVICE	27354	VEH 21 - MAINTENANCE WORK	Edit		03/08/2011	04/06/2011		04/06/2011	157.19
18462 - SHELBY TIRE & AUTO SERVICE	27356	VEH S2 - REPAIRS & MAINTENANCE WORK	Edit		03/09/2011	04/06/2011		04/06/2011	939.66
18462 - SHELBY TIRE & AUTO SERVICE	27365	VEH 43 - ENGINE REPAIRS	Edit		03/09/2011	04/06/2011		04/06/2011	199.09
18462 - SHELBY TIRE & AUTO SERVICE	27380	VEH 43 - MAINTENANCE WORK	Edit		03/11/2011	04/06/2011		04/06/2011	314.22
18462 - SHELBY TIRE & AUTO SERVICE	27391	VEH 3 - MAINTENANCE WORK	Edit		03/11/2011	04/06/2011		04/06/2011	113.01
18462 - SHELBY TIRE & AUTO	27392	VEH 15 - MAINTENANCE	Edit		03/11/2011	04/06/2011		04/06/2011	59.15

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SERVICE										
18462 - SHELBY TIRE & AUTO SERVICE	27410	VEH 7 - MAINTENANCE	Edit		03/14/2011	04/06/2011		04/06/2011	128.04	
18462 - SHELBY TIRE & AUTO SERVICE	27414	VEH 10 - MAINTENANCE WORK	Edit		03/14/2011	04/06/2011		04/06/2011	128.04	
18462 - SHELBY TIRE & AUTO SERVICE	27430	VEH 48 - MAINTENANCE PARTS & WORK	Edit		03/16/2011	04/06/2011		04/06/2011	65.96	
18462 - SHELBY TIRE & AUTO SERVICE	27441	VEH 13 - MAINTENANCE PARTS & WORK	Edit		03/16/2011	04/06/2011		04/06/2011	149.59	
18462 - SHELBY TIRE & AUTO SERVICE	27452	VEH 41 - ENGINE REPAIRS	Edit		03/17/2011	04/06/2011		04/06/2011	168.36	
18462 - SHELBY TIRE & AUTO SERVICE	27467	VEH 15 - AUTO PARTS	Edit		03/18/2011	04/06/2011		04/06/2011	4.85	
18462 - SHELBY TIRE & AUTO SERVICE	27487	VEH 51 - MAINTENANCE WORK	Edit		03/21/2011	04/06/2011		04/06/2011	172.80	
18462 - SHELBY TIRE & AUTO SERVICE	27489	VEH 32 - REPAIRS	Edit		03/21/2011	04/06/2011		04/06/2011	146.51	
25451 - ELDER FORD	333602	VEH 21 - VEHICLE REPAIRS DEDUCTIBLE	Edit		03/10/2011	04/06/2011		04/06/2011	100.00	
19212 - GOODYEAR WHOLESALE TIRE CENTERS	181600	TIRES FOR FLEET	Edit		03/14/2011	04/06/2011		04/06/2011	1,256.88	
23838 - HEIDEBREICHT CHEVROLET	26644	VEH 32 - REPAIRS - WARRANTY DEDUCTIBLE	Edit		02/18/2011	04/06/2011		04/06/2011	100.00	
3046 - O'REILLY AUTO PARTS	3365213530	FLEET SUPPLIES	Edit		03/17/2011	04/06/2011		04/06/2011	24.99	
2945 - RENAISSANCE AUTO WASH	3092011	VEHICLE WASHES - FEBRUARY 2011	Edit		03/09/2011	04/06/2011		04/06/2011	87.50	
23084 - RING & PINION SHOP INC	36827	VEH 3 - MAINTENANCE WORK	Edit		03/14/2011	04/06/2011		04/06/2011	258.20	
23084 - RING & PINION SHOP INC	36833	VEH 12 - MAINTENANCE WORK	Edit		03/15/2011	04/06/2011		04/06/2011	287.95	
4138 - SIMBOL AUTO GLASS	15368	VEH 49 - VEHICLE REPAIRS	Edit		03/04/2011	04/06/2011		04/06/2011	130.00	
4138 - SIMBOL AUTO GLASS	15525	VEH 48 - REPAIRS	Edit		03/17/2011	04/06/2011		04/06/2011	86.46	
5069 - STATE OF MICHIGAN	3252011	LICENSE PLATE RENEWALS	Edit		03/25/2011	04/06/2011		04/06/2011	169.00	
18462 - SHELBY TIRE & AUTO SERVICE	27468	VEH 8 - MAINTENANCE AND REPAIR WORK	Edit		03/18/2011	04/06/2011		04/06/2011	374.96	
18462 - SHELBY TIRE & AUTO SERVICE	27477	VEH 32 - MAINTENANCE WORK	Edit		03/18/2011	04/06/2011		04/06/2011	15.00	
18462 - SHELBY TIRE & AUTO SERVICE	27508	VEH 42 - VEHICLE REPAIRS	Edit		03/22/2011	04/06/2011		04/06/2011	334.71	
7857 - STONE'S ACE HARDWARE	39222	MISC FLEET SUPPLIES	Edit		03/23/2011	04/06/2011		04/06/2011	12.48	
3448 - PIRELLI TIRE LLC	7071133422	TIRES FOR FLEET	Edit		03/19/2011	04/06/2011		04/06/2011	178.00	
Account Total: Auto Repair - Maint Exp			38 Invoice Transaction(s)							\$7,457.26
<u>Account: 863.000 - Gasoline</u>										
1204 - SPENCER OIL COMPANY	361362	GASOLINE	Edit		03/02/2011	04/06/2011		04/06/2011	8,851.95	
1204 - SPENCER OIL COMPANY	361614	GASOLINE	Edit		03/10/2011	04/06/2011		04/06/2011	7,016.57	



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	Payment Date	G/L Date	Invoice Amount
1204 - SPENCER OIL COMPANY	361845	GASOLINE	Edit		03/17/2011	04/06/2011		04/06/2011	6,679.56
Account Total: Gasoline			3 Invoice Transaction(s)						\$22,548.08
Account: 880.600 - Sex Offender Reg Fee to State									
1230 - STATE OF MICHIGAN	551349708	SOR REGISTRATIONS	Edit		01/03/2011	04/06/2011		04/06/2011	25.00
Account Total: Sex Offender Reg Fee to State			1 Invoice Transaction(s)						\$25.00
Department Total: Police Department			84 Invoice Transaction(s)						\$41,602.96
Department: 307 - Grants - PD									
Account: 967.960 - HOMeland Security Grant 2008									
3897 - STATE OF MICHIGAN (MICHIGAN STATE POLICE)	31776544	HOMELAND SECURITY TRAINING	Edit		03/21/2011	04/06/2011		04/06/2011	350.00
Account Total: HOMeland Security Grant 2008			1 Invoice Transaction(s)						\$350.00
Department Total: Grants - PD			1 Invoice Transaction(s)						\$350.00
Fund Total: Police Fund			85 Invoice Transaction(s)						\$41,952.96
Fund: 230 - Michigan Justice Training Fund									
Department: 230 - Michigan Justice Training Grant									
Account: 709.000 - Education & Training									
6896 - OAKLAND COMMUNITY COLLEGE	83729	ADVANCED POLICE TRAINING	Edit		03/17/2011	04/06/2011		04/06/2011	700.00
14096 - SAWABINI & ASSOCIATES	20110301	ADVANCED POLICE TRAINING	Edit		03/17/2011	04/06/2011		04/06/2011	640.00
25633 - USPCA REGION 19	20110214	ADVANCED POLICE TRAINING	Edit		02/14/2011	04/06/2011		04/06/2011	85.00
Account Total: Education & Training			3 Invoice Transaction(s)						\$1,425.00
Department Total: Michigan Justice Training Grant			3 Invoice Transaction(s)						\$1,425.00
Fund Total: Michigan Justice Training Fund			3 Invoice Transaction(s)						\$1,425.00
Fund: 267 - 911 / Emergency Response									
Department: 306 - 911 Funds									
Account: 857.000 - 911 Comm-Equip/Personnel									
8096 - APCO INTERNATIONAL INC	20110324MP	MEMBERSHIP DUES - 2011	Edit		03/24/2011	04/06/2011		04/06/2011	69.00
26031 - CDW GOVERNMENT INC	WSQ7642	911 PRINTER	Edit		03/15/2011	04/06/2011		04/06/2011	292.00
Account Total: 911 Comm-Equip/Personnel			2 Invoice Transaction(s)						\$361.00
Department Total: 911 Funds			2 Invoice Transaction(s)						\$361.00
Fund Total: 911 / Emergency Response			2 Invoice Transaction(s)						\$361.00
Fund: 275 - Senior Housing Operation									
Department: 275 - Shelby Manor									

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	Payment Date	G/L Date	Invoice Amount
<u>Account: 975.275 - Capital Outlay - Sen Housing</u>									
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1143	Shelby Manor	Edit		03/15/2011	04/06/2011		04/06/2011	840.00
Account Total: Capital Outlay - Sen Housing			1 Invoice Transaction(s)						\$840.00
<u>Account: 975.283 - Capital - Land Improvements</u>									
4700 - DIHYDRO SERVICES INC	19728	Shelby Manor Sprinkler Inspection	Edit		02/22/2011	04/06/2011		04/06/2011	3,200.00
Account Total: Capital - Land Improvements			1 Invoice Transaction(s)						\$3,200.00
Department Total: Shelby Manor			2 Invoice Transaction(s)						\$4,040.00
Fund Total: Senior Housing Operation			2 Invoice Transaction(s)						\$4,040.00
<u>Fund: 290 - 41 A District Court</u>									
<u>Department: 136 - 41 A District Court</u>									
<u>Account: 725.502 - Atty Fees</u>									
4486 - MATTHEW S ABDO	30711	Public Defender	Edit		03/07/2011	04/06/2011		04/06/2011	150.00
26190 - LAW OFFICES OF KAREN TRICKEY PAPPAS PLLC	22211	Public Defender 02/22/11	Edit		03/01/2011	04/06/2011		04/06/2011	350.00
18243 - JENNIFER L SCHMIDT	30911	Public Defender 3/9/11	Edit		03/09/2011	04/06/2011		04/06/2011	350.00
4658 - MALKIEWICZ & ASSOCIATES	30311	Public Defender 11-16-SM	Edit		03/09/2011	04/06/2011		04/06/2011	150.00
18359 - JOSEPH TOIA PC	30711	Public Defender 3/7/11	Edit		03/09/2011	04/06/2011		04/06/2011	350.00
4441 - PATRICK A. STALLWORTH - ATTORNEY AT LAW	2	Public Defender 3/14/11	Edit		03/14/2011	04/06/2011		04/06/2011	150.00
4663 - MOORE PENNA & ASSOCIATES PLLC	22811	Public Defender 2/28/11	Edit		03/10/2011	04/06/2011		04/06/2011	350.00
Account Total: Atty Fees			7 Invoice Transaction(s)						\$1,850.00
<u>Account: 727.000 - Office Supply &amp; Printing</u>									
12238 - AMERICAN SPEEDY PRINTING	10185	Office Supplies	Edit		03/04/2011	04/06/2011		04/06/2011	194.11
25412 - THE EBCO COMPANY LLC	11040	File Folders & Traffic Envelopes	Edit		03/09/2011	04/06/2011		04/06/2011	340.00
Account Total: Office Supply & Printing			2 Invoice Transaction(s)						\$534.11
<u>Account: 730.000 - Equipment Svc &amp; Maint</u>									
3070 - NETARX LLC	I038213	Copier Repair-Labor & Fuser for #CNF879F08D	Edit		03/02/2011	04/06/2011		04/06/2011	277.46
Account Total: Equipment Svc & Maint			1 Invoice Transaction(s)						\$277.46
<u>Account: 801.290 - Interpreter Fee</u>									
22072 - MARIA GIALDI	3580	Interpreter Fees for 10-2461-SD	Edit		03/02/2011	04/06/2011		04/06/2011	100.00
Account Total: Interpreter Fee			1 Invoice Transaction(s)						\$100.00
<u>Account: 804.000 - Computer Prog/Maint/Support</u>									
7954 - STATE OF MICHIGAN	1530 07	Computer Prog/Main/Support	Edit		01/31/2011	04/06/2011		04/06/2011	9,261.64

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Account Total: Computer Prog/Maint/Support			1 Invoice Transaction(s)						\$9,261.64
<u>Account: 850.000 - Communications</u>									
24351 - A T & T	586 6770665 0311	Phone Use 2/20-3/19/11	Edit		03/19/2011	04/06/2011		04/06/2011	29.77
Account Total: Communications			1 Invoice Transaction(s)						\$29.77
<u>Account: 911.000 - Books &amp; Publications</u>									
6566 - THOMSON WEST	822446321	Books & Publications	Edit		03/04/2011	04/06/2011		04/06/2011	1,144.50
Account Total: Books & Publications			1 Invoice Transaction(s)						\$1,144.50
Department Total: 41 A District Court			14 Invoice Transaction(s)						\$13,197.48
<u>Department: 762 - State of Michigan</u>									
<u>Account: 965.010 - FAC / FCJ</u>									
782 - STATE OF MICHIGAN	633634	FAC/FCJ - February 2011	Edit		03/03/2011	04/06/2011		04/06/2011	2,175.00
Account Total: FAC / FCJ			1 Invoice Transaction(s)						\$2,175.00
Department Total: State of Michigan			1 Invoice Transaction(s)						\$2,175.00
Fund Total: 41 A District Court			15 Invoice Transaction(s)						\$15,372.48
<u>Fund: 450 - NPDES - CAP Proj Waterways</u>									
<u>Department: 450 - NPDES Cap Proj Waterways</u>									
<u>Account: 985.850 - Waterways Clean Up</u>									
4781 - ALMETEK INDUSTRIES INC	181794	APPLIQUES FOR STORM DRAINS	Edit		03/08/2011	04/06/2011		04/06/2011	312.00
Account Total: Waterways Clean Up			1 Invoice Transaction(s)						\$312.00
Department Total: NPDES Cap Proj Waterways			1 Invoice Transaction(s)						\$312.00
Fund Total: NPDES - CAP Proj Waterways			1 Invoice Transaction(s)						\$312.00
<u>Fund: 494 - Downtown Development Fund</u>									
<u>Department: 904 - Downtown Dev Authority</u>									
<u>Account: 972.494 - SAD-Van Dyke Sewer preliminary</u>									
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1145	DDA Van Dyke Sanitary Sewer	Edit		03/15/2011	04/06/2011		04/06/2011	630.00
Account Total: SAD-Van Dyke Sewer preliminary			1 Invoice Transaction(s)						\$630.00
Department Total: Downtown Dev Authority			1 Invoice Transaction(s)						\$630.00
Fund Total: Downtown Development Fund			1 Invoice Transaction(s)						\$630.00
<u>Fund: 496 - Capital Project - Sidewalk Repair</u>									
<u>Department: 496 - Sidewalk Repair</u>									
<u>Account: 935.496 - Sidewalk Repair</u>									

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3245 - FAZAL KHAN & ASSOCIATES INC	2011 1144	Bridges	Edit		03/15/2011	04/06/2011		04/06/2011	290.00
Account Total: Sidewalk Repair			1 Invoice Transaction(s)						\$290.00
Department Total: Sidewalk Repair			1 Invoice Transaction(s)						\$290.00
Fund Total: Capital Project - Sidewalk Repai			1 Invoice Transaction(s)						\$290.00
<u>Fund: 497 - Shelby Soccer City</u>									
<u>Department: 497 - Soccer City</u>									
<u>Account: 807.000 - Engineering Consulting Fees</u>									
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1142	Soccer City NPDES	Edit		03/14/2011	04/06/2011		04/06/2011	240.00
Account Total: Engineering Consulting Fees			1 Invoice Transaction(s)						\$240.00
<u>Account: 811.000 - Legal Fees</u>									
16568 - KIRK & HUTH PC	62313	Soccer City	Edit		03/01/2011	04/06/2011		04/06/2011	1,525.00
Account Total: Legal Fees			1 Invoice Transaction(s)						\$1,525.00
Department Total: Soccer City			2 Invoice Transaction(s)						\$1,765.00
Fund Total: Shelby Soccer City			2 Invoice Transaction(s)						\$1,765.00
<u>Fund: 592 - Water and Sewer Fund</u>									
<u>Account: 255.592 - Engineering Costs from Developer</u>									
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1137	LANCASTER AT CENTRAL PARK	Edit		03/14/2011	04/06/2011		04/06/2011	2,545.75
Account Total: Engineering Costs from Developer			1 Invoice Transaction(s)						\$2,545.75
<u>Account: 277.000 - Payable for Customer Overpmts</u>									
4783 - GRACE MEDIATI	3251294 311	REFUND - OVERPAYMENT	Edit		03/09/2011	04/06/2011		04/06/2011	32.10
Account Total: Payable for Customer Overpmts			1 Invoice Transaction(s)						\$32.10
<u>Department: 296 - Subsurface Drain</u>									
<u>Account: 967.000 - Master Storm Drain</u>									
21528 - RYAN HOLDINGS LLC	730426011	EASEMENT CONSIDERATION	Edit		03/10/2011	04/06/2011		04/06/2011	9,450.00
Account Total: Master Storm Drain			1 Invoice Transaction(s)						\$9,450.00
Department Total: Subsurface Drain			1 Invoice Transaction(s)						\$9,450.00
<u>Department: 591 - Supply and Transmission</u>									
<u>Account: 726.600 - Uniform Exp</u>									
19449 - CONTRACTORS CLOTHING CO	7233261	Uniform Purchase Ee #80478	Edit		03/18/2011	04/06/2011		04/06/2011	116.68
19449 - CONTRACTORS CLOTHING	7232216	Uniform Purchase Ee #70131	Edit		03/18/2011	04/06/2011		04/06/2011	137.39

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CO									
19449 - CONTRACTORS CLOTHING	7232490	Uniform Purchase Ee #11046	Edit		03/21/2011	04/06/2011		04/06/2011	93.60
CO									
		Account Total: Uniform Exp							
			3 Invoice Transaction(s)						\$347.67
		<u>Account: 730.200 - Repair &amp; Maint - Water</u>							
11832 - HOME DEPOT	5105739	CLAMPS, COUPLINGS FOR SERVICE REPAIR	Edit		03/21/2011	04/06/2011		04/06/2011	20.00
993 - PETTY CASH - WATER FUND	32311 PC	PETTY CASH WATER FUND	Edit		03/23/2011	04/06/2011		04/06/2011	85.00
		Account Total: Repair & Maint - Water							
			2 Invoice Transaction(s)						\$105.00
		<u>Account: 730.900 - Equip Veh O&amp;M</u>							
5503 - CONTRACTORS CONNECTION INC	7043973	BLADE, OIL FOR CEMENT CUTTING SAW	Edit		03/23/2011	04/06/2011		04/06/2011	231.67
		Account Total: Equip Veh O&M							
			1 Invoice Transaction(s)						\$231.67
		<u>Account: 736.000 - Maint Material &amp; Supplies</u>							
5503 - CONTRACTORS CONNECTION INC	7043918	SNOWFENCE, SHOVEL	Edit		03/21/2011	04/06/2011		04/06/2011	153.00
11476 - J&J ACE HARDWARE 1	13548	KRAZY GLUE	Edit		03/10/2011	04/06/2011		04/06/2011	3.60
		Account Total: Maint Material & Supplies							
			2 Invoice Transaction(s)						\$156.60
		<u>Account: 828.000 - Sewage Processing Fee</u>							
1517 - MACOMB COUNTY TREASURER-SEWER	4165 2011	services rendered 1/31/11-2/28/11	Edit		03/21/2011	04/06/2011		04/06/2011	237,925.16
		Account Total: Sewage Processing Fee							
			1 Invoice Transaction(s)						\$237,925.16
		<u>Account: 828.001 - Sewer Processing - IWC</u>							
1517 - MACOMB COUNTY TREASURER-SEWER	4152 2011	IWC CHARGES FEBRUARY 2011	Edit		03/16/2011	04/06/2011		04/06/2011	20,450.43
		Account Total: Sewer Processing - IWC							
			1 Invoice Transaction(s)						\$20,450.43
		Department Total: Supply and Transmission							
			10 Invoice Transaction(s)						\$259,216.53
		<u>Department: 596 - Administrative and General</u>							
		<u>Account: 726.700 - Safety Medical Supplies</u>							
10979 - MIDWEST GAS INSTRUMENT SERVICES INC	22110	CALIBRATE GAS DETECTORS	Edit		02/17/2011	04/06/2011		04/06/2011	110.00
		Account Total: Safety Medical Supplies							
			1 Invoice Transaction(s)						\$110.00
		<u>Account: 728.000 - Membership Dues &amp; Conference</u>							
12142 - APWA	157649 TS	MEMBERSHIP DUES	Edit		03/11/2011	04/06/2011		04/06/2011	145.00
993 - PETTY CASH - WATER FUND	32311 PC	PETTY CASH WATER FUND	Edit		03/23/2011	04/06/2011		04/06/2011	10.00
25421 - NORTHEAST SUPERINTENDENTS' ASSOCIATION	2011 DM	MEMBERSHIP DUES 2011	Edit		03/24/2011	04/06/2011		04/06/2011	60.00

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25421 - NORTHEAST SUPERINTENDENTS' ASSOCIATION	2011 TS	MEMBERSHIP DUES 2011	Edit		03/24/2011	04/06/2011		04/06/2011	60.00
Account Total: Membership Dues & Conference			4 Invoice Transaction(s)						\$275.00
<u>Account: 729.000 - Janitorial SVC &amp; Supplies</u>									
3569 - ORKIN PEST CONTROL	63316404	PEST CONTROL MARCH 2011 DPW	Edit		03/16/2011	04/06/2011		04/06/2011	38.00
4137 - ABM JANITORIAL SERVICES MIDWEST LLC	2256640	JANITORIAL SERVICES MARCH 2011	Edit		03/09/2011	04/06/2011		04/06/2011	706.34
Account Total: Janitorial SVC & Supplies			2 Invoice Transaction(s)						\$744.34
<u>Account: 730.592 - Property Maint</u>									
17063 - ULTRACOM INTELESYS	34488	REPAIRS TO TELEPHONES - DPW	Edit		03/11/2011	04/06/2011		04/06/2011	190.75
18700 - NATIONAL TIME & SIGNAL CORP	30259	ANNUAL FIRE ALARM INSPECTION	Edit		03/14/2011	04/06/2011		04/06/2011	559.00
7857 - STONE'S ACE HARDWARE	38975	SOCKET PUSHBUTTON FOR SHOP LITE	Edit		03/11/2011	04/06/2011		04/06/2011	2.79
24215 - OVERHEAD DOOR CORPORATE OFFICE	CS10 1946	REPAIRS TO OVERHEAD DOOR	Edit		02/28/2011	04/06/2011		04/06/2011	292.00
12637 - HONEYWELL INTERNATIONAL INC	3522419	AUTOMATION CHARGES DPW	Edit		02/25/2011	04/06/2011		04/06/2011	4,462.50
Account Total: Property Maint			5 Invoice Transaction(s)						\$5,507.04
<u>Account: 755.000 - Customer Records &amp; Billing</u>									
2729 - MICHIGAN METER INC	83930	BATTERY CHARGER FOR READING EQUIPMENT	Edit		03/09/2011	04/06/2011		04/06/2011	137.72
15540 - ALL BUSINESS INC	73130	SHIPPING - READING EQUIPMENT	Edit		03/24/2011	04/06/2011		04/06/2011	15.36
Account Total: Customer Records & Billing			2 Invoice Transaction(s)						\$153.08
<u>Account: 807.000 - Engineering Consulting Fees</u>									
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1035	PEAK HOUR STUDY, SIDEWALK PRIORITY LIST	Edit		02/17/2011	04/06/2011		04/06/2011	630.00
3245 - FAZAL KHAN & ASSOCIATES INC	2010 919	PEAK HOUR STUDY	Edit		10/21/2010	04/06/2011		04/06/2011	1,200.00
Account Total: Engineering Consulting Fees			2 Invoice Transaction(s)						\$1,830.00
<u>Account: 811.000 - Legal Fees</u>									
16568 - KIRK & HUTH PC	62307	services re. DPW issues	Edit		03/01/2011	04/06/2011		04/06/2011	75.00
Account Total: Legal Fees			1 Invoice Transaction(s)						\$75.00
<u>Account: 851.000 - Communications Radio</u>									
23852 - AMERICAN MESSAGING	Z1417718LC	PAGER SERVICE	Edit		03/15/2011	04/06/2011		04/06/2011	79.55
Account Total: Communications Radio			1 Invoice Transaction(s)						\$79.55
<u>Account: 920.000 - Utilities</u>									

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1158 - SHELBY TWP DPW	216972500 411	WATER BILL - DPW	Edit		02/08/2011	04/06/2011		04/06/2011	66.10
24351 - A T & T	586 7314951 0311	TELEPHONE DPW 3/11	Edit		03/10/2011	04/06/2011		04/06/2011	688.24
Account Total: Utilities			2 Invoice Transaction(s)						\$754.34
<u>Account: 955.000 - Other Expenses</u>									
14517 - NORLAB INC	67987	TOILET DYE PACKETS	Edit		03/10/2011	04/06/2011		04/06/2011	260.00
Account Total: Other Expenses			1 Invoice Transaction(s)						\$260.00
Department Total: Administrative and General			21 Invoice Transaction(s)						\$9,788.35
<u>Department: 661 - Motor Pool</u>									
<u>Account: 726.000 - Operating Supplies</u>									
20071 - AIRGAS GREAT LAKES	112881936	CYLINDER RENTAL	Edit		02/28/2011	04/06/2011		04/06/2011	35.06
Account Total: Operating Supplies			1 Invoice Transaction(s)						\$35.06
<u>Account: 781.000 - Parts</u>									
326 - DECKER AUTO PARTS INC	445917	POWER STEERING FLUID (SW-1)	Edit		03/17/2011	04/06/2011		04/06/2011	7.90
326 - DECKER AUTO PARTS INC	446640	FUEL FILTERS (W16)	Edit		03/21/2011	04/06/2011		04/06/2011	11.45
326 - DECKER AUTO PARTS INC	445340	FUEL FILTER (W13)	Edit		03/14/2011	04/06/2011		04/06/2011	3.98
26044 - UTICA SHELBY AUTOMOTIVE INC	24915	REAR TIRES (W16)	Edit		03/23/2011	04/06/2011		04/06/2011	280.00
326 - DECKER AUTO PARTS INC	446847	BLOWER MOTOR RESISTOR D-7	Edit		03/22/2011	04/06/2011		04/06/2011	17.73
Account Total: Parts			5 Invoice Transaction(s)						\$321.06
Department Total: Motor Pool			6 Invoice Transaction(s)						\$356.12
Fund Total: Water and Sewer Fund			40 Invoice Transaction(s)						\$281,388.85
<u>Fund: 598 - Cable TV</u>									
<u>Department: 598 - Cable TV</u>									
<u>Account: 730.000 - Equipment Svc &amp; Maint</u>									
24590 - VIDEO SYSTEMS SERVICE	34927	Deck Repairs	Edit		03/02/2011	04/06/2011		04/06/2011	174.00
Account Total: Equipment Svc & Maint			1 Invoice Transaction(s)						\$174.00
<u>Account: 785.500 - Govt AC Op Exp &amp; Sup</u>									
3246 - EVS HD SALES & RENTALS	190029	Video Storage Drive	Edit		03/09/2011	04/06/2011		04/06/2011	306.53
21693 - VSA INC	119599	Printer Ink and DVDs	Edit		03/18/2011	04/06/2011		04/06/2011	201.79
Account Total: Govt AC Op Exp & Sup			2 Invoice Transaction(s)						\$508.32
<u>Account: 801.000 - Contract Labor</u>									
4384 - JAMES EARL MAY	M109	Contract Labor	Edit		03/13/2011	04/06/2011		04/06/2011	78.75
4588 - JAYME ARTER	20411012c	Contract Labor	Edit		03/24/2011	04/06/2011		04/06/2011	435.00
3321 - SHAWN M PALMER	32420112	Contract Labor	Edit		03/24/2011	04/06/2011		04/06/2011	90.00
3589 - MEGAN O'BRIEN	10201104	Contract Labor	Edit		03/24/2011	04/06/2011		04/06/2011	202.50

Shelby Township - Live  
**Accounts Payable by G/L Distribution Report**

From Date: 04/06/2011 - To Date: 04/06/2011

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	Payment Date	G/L Date	Invoice Amount
4661 - KYLE HOFFMAN	3031103	Contract Labor	Edit		03/24/2011	04/06/2011		04/06/2011	623.00
16344 - JANICE BARTNECK	B68011	Contract Labor	Edit		02/16/2011	04/06/2011		04/06/2011	125.00
4239 - SYDNEY MACHESKY	324201103	Contract Labor	Edit		03/24/2011	04/06/2011		04/06/2011	67.50
Account Total: Contract Labor			7 Invoice Transaction(s)						\$1,621.75
<u>Account: 850.000 - Communications</u>									
25415 - A T & T LONG DISTANCE	854126190 0311	Phone Bill	Edit		02/26/2011	04/06/2011		04/06/2011	0.21
Account Total: Communications			1 Invoice Transaction(s)						\$0.21
<u>Account: 930.100 - Building Maintenance</u>									
25801 - COMCAST	346175019 311	Cable TV Service	Edit		03/07/2011	04/06/2011		04/06/2011	306.37
Account Total: Building Maintenance			1 Invoice Transaction(s)						\$306.37
<u>Account: 980.600 - Govt Acc Equip &amp; Const.</u>									
23481 - INTERIOR ENVIRONMENTS	30698	Receive Deliver and Install Office Dividers	Edit		03/15/2011	04/06/2011		04/06/2011	700.00
15228 - HOME DEPOT CREDIT SERVICES	573081	Electrical for Audio Booth	Edit		03/16/2011	04/06/2011		04/06/2011	29.22
26031 - CDW GOVERNMENT INC	WSF0448	4-Dell Inspiron BIZ Ext Batteries & HP OJ 6000 Wireless	Edit		03/11/2011	04/06/2011		04/06/2011	573.50
26031 - CDW GOVERNMENT INC	WSP8295	5-Dell Inspiron Biz Ext Batteries	Edit		03/15/2011	04/06/2011		04/06/2011	623.45
Account Total: Govt Acc Equip & Const.			4 Invoice Transaction(s)						\$1,926.17
Department Total: Cable TV			16 Invoice Transaction(s)						\$4,536.82
Fund Total: Cable TV			16 Invoice Transaction(s)						\$4,536.82
<u>Fund: 692 - Equipment Replacement Fund</u>									
<u>Department: 738 - Library</u>									
<u>Account: 985.000 - Equipment Replacement</u>									
4776 - BIRCHARD COMPANY	829	Equipment Repair & Maintenance	Edit		03/14/2011	04/06/2011		04/06/2011	1,548.00
Account Total: Equipment Replacement			1 Invoice Transaction(s)						\$1,548.00
Department Total: Library			1 Invoice Transaction(s)						\$1,548.00
<u>Department: 981 - GIS System</u>									
<u>Account: 985.000 - Equipment Replacement</u>									
26031 - CDW GOVERNMENT INC	WSB8301	RJ45 MOD PLUG RND STRANDED 50 PK	Edit		03/11/2011	04/06/2011		04/06/2011	15.00
Account Total: Equipment Replacement			1 Invoice Transaction(s)						\$15.00
Department Total: GIS System			1 Invoice Transaction(s)						\$15.00
Fund Total: Equipment Replacement Fund			2 Invoice Transaction(s)						\$1,563.00



Shelby Township - Live  
**Accounts Payable by G/L Distribution Report**

From Date: 04/06/2011 - To Date: 04/06/2011

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	Payment Date	G/L Date	Invoice Amount
<b>Fund: 701 - Trust &amp; Agency</b>									
Account: 255.371 - Bldg Performance Bonds									
6152 - D'AGOSTINI LAND CO	10 59866	BOND RETURN - 51080 FILOMENA	Edit		07/08/2010	04/06/2011		04/06/2011	200.00
3073 - LEXINGTON OFFICE PLACE LLC	11 02407	BUILDING BOND RETURN-6300 22 MILE STE 5	Edit		01/07/2011	04/06/2011		04/06/2011	210.00
3471 - ENLOE ALUMINUM INC	09 27764	BUILDING BOND RETURN - 45440 DEQUINDRE	Edit		11/23/2009	04/06/2011		04/06/2011	200.00
4654 - 2G COMPANIES LLC	11 6696	BUILDING BOND RETURN - 47123 RYAN	Edit		01/27/2011	04/06/2011		04/06/2011	100.00
4478 - SKOLAS CONSTRUCTION COMPANY INC	10 105127	50114 VAN DYKE - BLDG BOND	Edit		11/30/2010	04/06/2011		04/06/2011	200.00
4695 - JUDITH & MICHAEL NORTON	11 14728	53201 HAYES- BLDG BOND	Edit		02/17/2011	04/06/2011		04/06/2011	25.00
4505 - SIT AND SLEEP	10 106671	47979 VAN DYKE - BLDG BOND	Edit		12/02/2010	04/06/2011		04/06/2011	50.00
17936 - RELIABLE FENCE	10 99123	56385 ASHBROOKE - BLDG BOND	Edit		11/02/2010	04/06/2011		04/06/2011	50.00
2172 - LAURA GRILLO	10 42261	8959 MILLIS - BLDG BOND	Edit		05/07/2010	04/06/2011		04/06/2011	25.00
4446 - I SIGN LLC	11 21799	55150 SHELBY - BLDG BOND	Edit		03/03/2011	04/06/2011		04/06/2011	50.00
Account Total: Bldg Performance Bonds			10 Invoice Transaction(s)						\$1,110.00
Fund Total: Trust & Agency			10 Invoice Transaction(s)						\$1,110.00
Grand Total:			445 Invoice Transaction(s)						\$475,763.47

TO: Board of Trustees  
FROM: Terri Kowal, Clerk  
RE: Cell Phone Vendor  
DATE: March 29, 2011

Dear Board Members:

Currently the Township uses 2 different vendors for our cell phone usage. The Police and Fire Departments use Verizon, along with some of the Board members, and the rest of the township uses Nextel/Sprint.

There are several problems with using Sprint, the biggest of which is several drop zones in the township. That is the reason the Police and Fire Departments had to switch in the first place. The issue of the dropped calls is still a problem for the other departments.

The DPW, PRM and Building departments would have switched sooner to another company to get around the dropped call issue, but no other company until now had a comparable push-to-talk phone that is necessary for the workers, especially when climbing down into an underground sewer or water pit.

The Police and Fire Departments have had excellent service with Verizon; as has the Board members who use them. You will note that the Verizon contract, which is the same price or slightly lower than the Sprint plan, allows for no-charge replacement phones for each phone every 9 months, which will produce an even greater savings since we currently pay for replacement phones if one is worn out, etc...

The Verizon plan also allows for individual billing for each department. Currently, the entire bill goes to the DPW who approves their share, and then it comes to the Clerks office for approval for financial management. With Verizon, we can have each department receive their portion of the bill either electronically or hard copy. Each department would approve their bill and forward to FM. This would allow for more thorough review by each department.

The prices offered to us are from the Federal plan, which is the lowest cost offered by Verizon. It is the same costs as the Police and Fire departments. The initial phones will be issued at no cost. The training will be at no charge. The phone numbers will remain the same and Verizon will assist with transferring the data from phone to phone at no charge. The cost is from the Federal bid list.

The costs included in the attached proposal are not 100% accurate at this time. Each department will review how many phones they need of which type prior to the order being placed. The Board members will also need to determine which type of phone they would like to use.

This plan calls for share minutes, and it is important to note that Verizon to Verizon calls are at no-charge, which will lower our phone calling costs.

Please note: we do not currently have a contract with Nextel/Sprint. Being a government agency, they do not require a contract.

If you have any questions or concerns, please call Dave Miller, Joe Youngblood, or myself. Tim Wood is agreeable to this plan but has not participated only due to his schedule.

# Quote for Verizon Wireless Services

## Shelby Township



**Call More People. Use Zero Minutes.**

**With Verizon Wireless.**

**America's Largest Mobile to Mobile Calling Family.**

**Now over 80 Million Strong**

Submitted by: Amy Cupp  
Government Account Executive-Business Sales  
Verizon Wireless  
26935 Northwestern Hwy  
Southfield, MI 48033  
Phone: 248-756-8110  
Email: [Amy.cupp@VerizonWireless.com](mailto:Amy.cupp@VerizonWireless.com)

## Service and Equipment Quote

Service pricing provided is for Government Liability Accounts Only and is subject to the terms, provisions and conditions of the State of Michigan Contract (MI Deal) CONTRACT NO. 071B8200195 and General Services Agreement (GSA) Federal Supply Schedule Contract No. GS-35F-0119P. Coverage, service and offers not available in all areas. Full terms and conditions, along with additional pricing plans offered by Verizon Wireless can be found on the GSAAAdvantage.gov and michigan.gov/localgov Internet websites. Prices quoted do not reflect Federal Universal Service and Regulatory Fees, charges, or pass-through assessments. Please see information on Regulatory Surcharges and Fees below for additional details.

## Service Plans

Calling Plan	Number of Lines	Number of Minutes	Monthly Charge Per User (ea.)	Total Base Monthly Charge*	Total Base Charge for One Year*
America's Choice for the Federal Government Plan 400 with Share Option and Push to Talk feature	24	400 Anytime Minutes with Unlimited Nights and Weekends and Unlimited Mobile to Mobile Minutes with Share Option	\$34.99	\$ 839.76	\$10,077.12
Zero rate lines of service with Unlimited Push To Talk**	66	Variable Minutes with Unlimited Push To Talk Option	\$10.00	\$ 660.00	\$7,920.00
Variable per minute usage	66 lines	6,000 minutes		\$360.00	\$4,320.00
Total Plan Cost	90	15,600 minutes		\$1,859.76	\$22,317.12

\*\* Optional Additional Features - \$5.00 for 1,000 Verizon to Verizon minutes and \$5.00 for 1,000 Nights and Weekend Minutes.

## Verizon Wireless Calling Plan Features

Call Waiting <sup>1,6</sup>	Three Way Calling <sup>1,6</sup>
Call Forwarding <sup>6</sup>	No Answer/ Busy Transfer <sup>6</sup>
Caller ID <sup>2, 6</sup>	Basic Voice Mail <sup>3,6</sup>
411 Connect <sup>SM</sup> 4,6	Basic TXT Messaging <sup>5</sup>

<sup>1</sup>Airtime charges apply to all calls simultaneously.

<sup>2</sup>When making a call, Subscriber's MTN may be displayed to the receiving party with Caller ID capable Equipment. Caller ID service may not be available outside home airtime rate and coverage areas, and may not be compatible with certain enhanced features. Caller ID can be blocked for most calls by dialing \*67 before each call, or by ordering per-line call blocking where available. Calls to some numbers, such as toll-free numbers, cannot be blocked.

<sup>3</sup>Airtime charges apply to message retrieval.

<sup>4</sup>411 Connect, directory assistance with automatic call completion is subject to a per call fee plus airtime charges. Directory assistance rates are subject to change.

<sup>5</sup>TXT Messaging offered at the prevailing rate, currently \$0.02 per inbound and \$0.10 per outbound message per address. TXT message charges are subject to change.

<sup>6</sup>Feature not included on NationalAccess and BroadbandAccess Unlimited or Megabyte (MB) calling plans at no charge, but are available at the prevailing Verizon Wireless rates.

### **Push to Talk Services**

Push to Talk capable Equipment required. Push to Talk capable Equipment can only be used with a Push to Talk calling plan. **Subscribers switching from a Push to Talk Calling Plan to another calling plan will not be able to use Push to Talk capable Equipment with the new plan.** Push to Talk calls may only be made with other Verizon Wireless Push to Talk subscribers. Push to Talk Subscribers may initiate or participate on a call, simultaneously, with as many as 20 total participants (19 members per group plus the originator). Push to Talk groups must be established via the Push to Talk website prior to initiating a group call. Subscribers may establish as many as 50 group lists of up to 20 participants (19 members per group plus the originator). Existing Push to Talk Subscriber Equipment may require a software upgrade. Push to Talk is only available within the National Enhanced Services Rate and Coverage Area. There will be a delay from the time a Push to Talk call is initiated until the Push to Talk call is first received by the called party. A Push to Talk call will automatically time out after twenty (20) seconds of inactivity. While on a Push to Talk call, incoming voice calls will go directly to voice mail. When on a voice call, a Push to Talk call cannot be received. Network registration information will be sent to the Equipment each time it is powered on in the National Enhanced Services Rate and Coverage Area, each time the Subscriber travels into the National Enhanced Services Rate and Coverage Area, and every 12 hours if the Subscriber stays within the National Enhanced Services Rate and Coverage Area. While the updated network registration information is being sent to the Equipment, incoming voice calls will go directly to voice mail. Contact list cannot be modified from certain Equipment. Subscriber cannot prevent others who have the Subscriber's MTN from entering the MTN into their Push to Talk contact list. Only one person can speak at a time during a Push to Talk call. Push to Talk services cannot be used for (i) access to the Internet, intranets or other data networks, except as the device's native applications & capabilities permit, (ii) any applications that tether Equipment to laptops, personal computers or other devices for any purpose. Please visit our website [www.verizonwireless.com](http://www.verizonwireless.com) for additional Push to Talk information.

### **Mobile to Mobile**

Mobile to Mobile minutes apply when making calls directly to or receiving calls directly from another Verizon Wireless Subscriber while in the America's Choice Home Rate and Coverage area. Mobile to Mobile does not apply to fixed wireless devices with usage substantially from a single cell site, for Push to Talk calls, if Call Forwarding or No Answer/Busy Transfer features are activated, or to data usage. Mobile to Mobile is not available to Subscribers whose current wireless exchanges restrict the delivery of Caller ID. Mobile to Mobile minutes will be applied before home airtime minutes.\*

### **Night and Weekends**

Applies to calls made in a calling plan's home rate and coverage area only during the following hours: 9:01pm Friday through 5:59am Monday and 9:01pm to 5:59am Monday through Friday.\*

\***NOTE:** If both Night and Weekend and Mobile to Mobile minute allowances apply to a given call, Mobile to Mobile minutes will apply before Night and Weekend minutes. However, if either allowance is unlimited, the unlimited allowance will always apply first.

### **TXT Messaging**

TXT Messaging includes Short Message Service (SMS up to 160 characters) and Enhanced Messaging Service (EMS up to 1120 characters). Enhanced TXT Messages sent to most SMS handsets will be delivered as multiple TXT messages of up to 160 characters each. Subscribers have the option to have text messages disabled entirely without affecting voicemail or other related services. TXT Messaging plans do not include Operator Assisted Messaging or International Messaging, which is available for 25¢ per message sent and 10¢ per message received; see [www.vtext.com](http://www.vtext.com) for details and countries. Verizon Wireless is not responsible for information sent using TXT Messaging or Enhanced TXT Messaging. Verizon Wireless cannot guarantee that messages will be received and is not responsible for messages that are lost or misdirected. Messages not delivered after 5 days are automatically deleted. Airtime charges do not apply to the sending or receiving of text messages. When sending messages from Equipment, the sender's MTN will always be sent to the destination, even if Caller ID is used to block voice calls

### **Mobile to Mobile Messaging**

Cannot be combined with any other package that includes a TXT or PIX&FLIX allowance. Mobile to Mobile Messaging applies only to TXT/ PIX/ FLIX messages sent to and received from other Verizon Wireless Subscribers' phones, while both wireless Subscribers are within the National Enhanced Services Rate and Coverage Area. Additional messages apply to PIX Place, VTEXT/ TXT Alerts/ getAlerts, Instant Messaging (IM), Email, Premium Text Services, TXT/PIX/FLIX sent to non-Verizon Wireless customers, these messages will be decremented from the Subscriber's Additional Message allowance, or billed as overage. Additional Messages may not be applied toward International TXT Messaging, which cost 25¢ per message sent and 10¢ per message received; see [www.vtext.com](http://www.vtext.com) for details and countries.

### **Multi-Media Messaging (MMS)**

Multi-Media Messaging (MMS) includes Picture (PIX) and Video (FLIX) messaging and is only available within the National Enhanced Services Rate and Coverage Area. In addition to MMS charges, MMS uses calling plan home airtime minutes or kilobytes. Canceling an MMS after pressing SEND may result in sent messages that contain only partial content. Subscriber will be charged for outgoing MMS, even if not received by the intended recipient, or even if only partial content is delivered. Subscriber will not be charged for incoming MMS unless received. MMS that cannot be delivered within 5 days will be deleted. MMS is not available for use with a Mobile Office Kit. Camera phones are prohibited in some places. Subscribers are solely responsible for complying with all applicable laws, rules, regulations and policies regarding camera phone use.

### **V Cast VPak**

Subscription to V Cast VPak and V Cast capable Equipment required. Subscriber may download or stream video clips in the BroadbandAccess service area and download 3D games in the NationalAccess and BroadbandAccess service areas. Not all video clips are available for download. The V Cast VPak includes unlimited basic video clips, monthly access to Mobile Web 2.0, and unlimited airtime for Get It Now. Premium video clips are available for an extra charge. V Cast Alerts are sent as TXT Messages and are subject to TXT Messaging pricing and terms and conditions. V Cast cannot be used for (i) access to the Internet, intranet or other data networks or; (ii) any applications that tether Equipment to laptops, personal computers, or other devices for any purpose. Get It Now and Mobile Web 2.0 terms and conditions apply and can be found at [www.verizonwireless.com](http://www.verizonwireless.com)

## **Mobile Web**

Airtime charges apply when using Mobile Web. Mobile Web Alerts are sent as TXT Messages and are subject to TXT Messaging pricing, terms and conditions. Complete terms and conditions for Mobile Web may be found at [www.verizonwireless.com](http://www.verizonwireless.com)

## **International Long Distance**

International Long Distance is available but may be subject to a 90-day payment history with Verizon Wireless. International long distance rates will vary and do not apply to calls to Canada, Puerto Rico, the U.S. Virgin Islands and some U.S. Protectorates, or to credit card or operator assisted calls.

## **Verizon Wireless International Long Distance Value Plan**

Requires subscription to a qualifying calling plan and international dialing capability (I-DIAL). The ability to make international calls is not guaranteed and may be restricted without notice. Rates apply only on calls to Value Plan countries made from calling plan home airtime rate and coverage areas. If a calling plan includes calls to any Value Plan country, those calls will be billed per the terms of the calling plan except when roaming on another carrier's network, in which case that carrier's rates will apply. Current international calling rates may be found at [www.verizonwireless.com](http://www.verizonwireless.com).

## **International Roaming (Global Phone)**

Availability of calling features and TXT messaging varies by country and network. Existing Subscribers who purchase a Global Phone may have to set up a new voice mailbox and, if so, will lose access to previously stored messages upon activation of Global Phone. Voice mail messages will be time-stamped Eastern Time. Calls to voice mail will appear on the bill as calls to the Subscriber's MTN. Actual availability of service in foreign countries may vary and is subject to change. Taxes and other regulatory surcharges may apply and may vary by country. While roaming on another carrier's wireless network, dialing rates and country availability may vary due to the roaming carrier's international dialing policies. Billing for airtime used when roaming may be delayed up to two billing cycles. By using Equipment outside the United States, Subscriber is solely responsible for complying with all applicable foreign laws, rules and regulations ("Foreign Laws"), including Foreign Laws regarding use of wireless phones while driving and use of wireless camera phones. Verizon Wireless is not liable for any damages that result from Subscriber's failure to comply with Foreign Laws.

## **Roaming in CDMA countries outside of the US**

Roaming in CDMA countries is \$0.69 per minute and only in "CDMA" mode where service is available. An update to Equipment software is required to roam in S. Korea.

## **Roaming in GSM countries**

CDMA/GSM Global Phone, activated in the United States with compatible Subscriber Identity Module (SIM) card required. Rates, terms and conditions apply only when roaming on participating GSM networks in published Global Phone countries. Service may be available in additional countries, but airtime rates, availability of calling features, and ability to receive incoming calls (including return calls from emergency services personnel) may be restricted. Where TXT messaging is available, Customer will be charged \$0.50 for each message sent and \$0.05 for each message received. TXT messaging rates are subject to change. TXT messages cannot exceed 140 characters and may be sent only to MTNs of (i) Verizon Wireless customers, and (ii) customers of foreign wireless carriers that participate in international text messaging. Check [www.vtext.com](http://www.vtext.com) for the most current list of participating foreign carriers. TXT messages cannot be sent to e-mail addresses.

## **VZAccess and VZEmail Calling Plans and Features**

VZAccess includes NationalAccess (IXRTT) and BroadbandAccess (EVDO) calling plans. VZEmail includes PDA/Smartphone and BlackBerry calling plans. VZAccess and VZEmail usage is subject to VZAccess Acceptable Use Policy, available on [www.verizonwireless.com](http://www.verizonwireless.com). VZEmail optional features may only be purchased in conjunction with eligible voice calling plan with a monthly access fee of \$34.99 or higher. Monthly Megabyte allowances apply only to NationalAccess and BroadbandAccess data transmissions. Other data (Quick 2 NetSM or dial-up) transmissions as well as voice calls will be billed at the per minute overage rate according to the

VZAccess calling plan. For optional data features, "other data" will be billed as anytime minutes or at the per minute overage rate according to the underlying calling plan. When traveling outside the National Enhanced Services Rate and Coverage Area, Subscribers may be charged at the "other data" rate for data usage. NationalAccess data sessions require a NationalAccess capable PC Card, PDA, BlackBerry or handset with its compatible Mobile Office Kit, and must be placed within NationalAccess service area. BroadbandAccess data sessions require BroadbandAccess capable Equipment and must be placed within BroadbandAccess service area. PDA/Smartphone and BlackBerry users that move from a VZEmail plan or feature, or a Voice and Data Choice Bundle to another calling plan will not be able to use their PDA/Smartphone or BlackBerry on the new calling plan and will need to purchase or provide compatible voice Equipment to switch to the new calling plan. For current NationalAccess and BroadbandAccess service areas, please visit [www.verizonwireless.com](http://www.verizonwireless.com). All data sessions automatically terminate after 24 hours of activity and on unlimited calling plans after 2 hours if inactivity. Data session is inactive when no data is being transferred. Data session may seem inactive while data is actively being transferred to Equipment, or may seem active when it is actually cached and not transferring data. Subscriber MUST press or click END or DISCONNECT button to ensure that session disconnects and charges cease. Third-party applications may automatically reinitiate data sessions without the Subscriber pressing or clicking SEND or CONNECT button. Voice calls cannot be received when an e-mail or other data transmission is occurring. Voice calls are possible when NationalAccess data session is inactive; however, charges apply simultaneously to the data session and the voice call in accordance with the applicable calling plan. Voice calls are not available with BroadbandAccess. Customer must maintain virus protection when accessing the service. Customer is responsible for all charges, including all data sent and received and "overhead" whether or not Subscriber or recipients actually receive the data. "Overhead" is all data that is in addition to user-transmitted data, such as control, operational and routing instructions, error-checking characters and retransmissions of user-data messages that are received in error. VZEmail calling plans and optional features not available with PC cards or wireless modems, including wireless Equipment tethered to a PC. In order to use some VZEmail features and applications, Subscriber's PC (or server where applicable) must be powered on, able to receive e-mail, and have Equipment manufacturer software (BlackBerry Desktop, Wireless Sync or GoodLink) installed. If Equipment is turned off or if the Subscriber travels outside the NationalAccess service area, e-mail messages will be automatically stored for up to 7 days and forwarded when the Subscriber returns to the NationalAccess service area. Receiving e-mail attachments and graphics may be limited based on the Equipment model or software. With some Equipment, e-mails received may display only the first 2 kilobytes of information with additional 2 kilobyte increments delivered at the Subscriber's request.

**Unlimited Data Plans and Features (such as NationalAccess, BroadbandAccess, Push to Talk, and certain VZEmail services) may ONLY be used with wireless devices for the following purposes:**

(i) Internet browsing; (ii) email; and (iii) intranet access (including access to corporate intranets, email, and individual productivity applications like customer relationship management, sales force, and field service automation). The Unlimited Data Plans and Features MAY NOT be used for any other purpose. Examples of prohibited uses include, without limitation, the following: (i) continuous uploading, downloading or streaming of audio or video programming or games; (ii) server devices or host computer applications, including, but not limited to, Web camera posts or broadcasts, automatic data feeds, automated machine-to-machine connections or peer-to-peer (P2P) file sharing; or (iii) as a substitute or backup for private lines or dedicated data connections. This means, by way of example only, that checking email, surfing the Internet, downloading legally acquired songs, and/or visiting corporate intranets is permitted, but downloading movies using P2P file sharing services and/or redirecting television signals for viewing on laptops is prohibited.

For individual use only and not for resale. We reserve the right to protect our network from harm, which may impact legitimate data flows. We reserve the right to limit throughput or amount of data transferred, and to deny or terminate service, without notice, to anyone we believe is using an Unlimited Data Plan or Feature in any manner prohibited above or whose usage adversely impacts our network or service levels. Anyone using more than 5 GB per line in a given month is presumed to be using the service in a manner prohibited above, and we reserve the right to immediately terminate the service of any such person without notice. We also reserve the right to terminate service upon expiration of Customer Agreement term.



## **Unlimited VZAccess and VZEmail**

NationalAccess, BroadbandAccess, and GlobalAccess data sessions may be used for the following purposes: (i) Internet browsing, (ii) e-mail, and (iii) intranet access (including access to corporate intranets, e-mail and individual productivity applications like customer relationship management, sales force and field service automation). Unlimited VZAccess, VZEmail and Push to Talk services cannot be used (i) for uploading, downloading or streaming of movies, music or games, (ii) with server devices or with host computer applications, other than

applications required for BlackBerry or Wireless Sync service, including, but not limited to, Web camera posts or broadcasts, automatic data feeds, Voice over IP (VoIP), automated machine-to-machine connections, or peer-to-peer (P2P) file sharing, or (iii) as a substitute or backup for private lines or dedicated data connections. Additionally, Unlimited VZEmail services cannot be used for, (i) access to the Internet, intranets or other data

networks, except as the Equipment's native applications and capabilities permit, or (ii) for any applications that tether Equipment to laptops or personal computers other than for use of the Wireless Sync or BlackBerry Solutions. Unlimited BroadbandAccess and NationalAccess data sessions automatically terminate after 2 hours of inactivity, unless Subscriber has Mobile IP (MIP) capable Equipment.

## **VZEmail Megabyte (MB) Data Plans**

Megabyte allowance and charges for kilobytes over the monthly allowance apply to NationalAccess and BroadbandAccess data sessions and are rounded to next full kilobyte at end of each billing cycle. Only total of kilobytes transmitted above allowance each billing cycle may appear on bill.

## **VZEmail Server Software (Wireless Sync Enterprise Server, GoodLink Server & BlackBerry Enterprise Server (BES))**

Verizon Wireless is not the licensor of the Wireless Sync Enterprise Server, GoodLink Server or BES Server and makes no representations or warranties whatsoever, either express or implied, with respect to such servers and associated software. The Wireless Sync Enterprise Server software is manufactured by Intellisync. The GoodLink Server is manufactured by, and sold separately by Good Technology. The BES software is manufactured by Research in Motion ("RIM"). Any license for such software must be obtained directly from the software manufacturer either upon purchase or installation of the software. Customer support for the Wireless Sync Enterprise Server, GoodLink, or BES software must be obtained from the software manufacturer. If Verizon Wireless in its sole discretion determines that a PDA or BlackBerry related inquiry from a Subscriber is related to the Wireless Sync Enterprise Server, GoodLink or BES software and not one concerning Equipment or desktop software, it may transfer the service request to appropriate representatives of the software manufacturer. When you use Microsoft's Exchange ActiveSync, Notify's NotifyLink, or Intellisync's Intellisync Mobile Suite, every time you receive an email or other update you may be charged for an incoming TXT Message. To avoid TXT Messaging charges, you can set up timed synchronization or manually initiate synchronization.

## **NationalAccess Roaming Feature**

Not for use with Mobile Office Kits. Dynamic IP addresses will be assigned when roaming. Usage rounded up to next full kilobyte. For information on where NationalAccess Roaming is available, see [www.verizonwireless.com](http://www.verizonwireless.com).

## **GlobalAccess**

Global PC Card required for international use. Global PC Cards will not work in the United States or Canada and GlobalAccess Subscribers will need a NationalAccess or BroadbandAccess PC card for domestic use. The domestic and Global PC Cards cannot be used at the same time. GlobalAccess Subscribers must activate and update their Preferred Roaming lists while in the National Enhanced Services Rate and Coverage Area every three months. Verizon Wireless reserves the right to terminate the service of any Subscriber whose total usage is less than half on the Verizon Wireless National Enhanced Services Rate and Coverage Area over three consecutive billing cycles. Verizon Wireless SIM Cards are for use only with the Global PC Card and only for the purpose of this service. Subscriber is responsible for any unauthorized use of its SIM Cards and must safeguard security codes. Upon termination of service, Subscriber must destroy SIM Card. By using your Global PC Card outside the United States, Subscriber is solely responsible for complying with all applicable Foreign Laws. Verizon Wireless will not be liable for any damages that result from Subscriber's failure to comply with Foreign Laws.

## **GlobalEmail**

GlobalEmail capable equipment required. Verizon Wireless reserves the right to terminate the GlobalEmail service of Subscribers that have less than half of their usage on the Verizon Wireless National Enhanced Services Rate and Coverage Area over three consecutive billing cycles. SIM Cards are for use with GlobalEmail Equipment, and only for the purpose of GlobalEmail service. Customer is responsible for any unauthorized use of SIM Cards, and must safeguard security codes. Upon termination of service, please destroy any applicable SIM Cards. Subscribers using GlobalEmail outside the United States, agree that they are solely responsible for complying with all applicable foreign laws, rules and regulations ("foreign laws"). Customer agrees that Verizon Wireless is not liable for any damages that result from Subscriber's failure to comply with foreign laws. GlobalEmail Subscribers must activate and update their Preferred Roaming lists while in the National Enhanced Services Rate and Coverage Area every three months. TXT messaging billed at standard domestic and international TXT Messaging rates. Existing Verizon Wireless Subscribers migrating to GlobalEmail plans may be required to extend their Line Term.

## **Share Option**

Sharing is available only among Government Subscribers on applicable calling plans choosing the Share Option.

## **America's Choice for Business & Voice and Data Choice Bundles for Business**

**Subscribers:** (NOTE: Subscribers to America's Choice for Business and Voice and Data Choice Bundles for Business can share voice minutes across these plans and price points subject to some billing system limitations.). Sharing on these calling plans is for voice home airtime minutes only. Customer must maintain a minimum of five (5) Government Subscriber lines, all choosing a qualifying plan with Share Option. Verizon Wireless reserves the right to remove the Share Option from all Subscribers if the 5 Subscriber minimum is not met at any time. Sharing may only be available among Subscribers activating Wireless Service in the same Verizon Wireless market or group of markets (geographic regions may contain multiple Verizon Wireless markets). Sharing may require all Subscribers to be on the same billing account. Each sharing Subscriber's unused anytime minutes will pass to other sharing Subscribers that have exceeded their anytime minutes during the same monthly billing period (Mobile to Mobile minutes and Night and Weekend minutes do not share). Each sharing Subscriber's Monthly Home Airtime Allowance Minutes apply first to that line. Unused Monthly Home Airtime Minutes are then shared with other sharing Subscribers that have exceeded their Monthly Home Airtime Allowance in order of highest usage. At the termination of the Agreement, Government Subscriber lines on America's Choice for Business with Share Option may be migrated onto applicable retail consumer pricing or Government pricing. Calling plan changes may not take effect until the billing cycle following the change request. Based on the geographic location of Customer's Government Subscribers, some Customers may have to have sharing Subscribers activated in more than one Verizon Wireless billing system. Sharing among Subscribers in multiple Verizon Wireless billing systems requires online invoicing or reporting, and a minimum of one hundred (100) Government Subscribers all choosing the Share Option. Unused minutes for cross billing system sharing will be distributed proportionally as a ratio of the minutes needed by each sharing Subscriber to the total minutes needed by all sharing Subscribers. Accounts that share across Verizon Wireless billing systems require set up that may take thirty (30) to sixty (60) days.

## **Flat Rate Plans**

Zero monthly access and .06 per minute for Michigan market only. Calls made outside of the MI market would incur roaming charges of \$.69 per minute plus long distance charges. There will be no long distance charges if calls are made in the home market.

## **Wireless Priority Service**

WPS (Wireless Priority Service) is a service that provides an eligible customer the ability to improve their probability of call completion during wireless network congestion during periods of National Security and Emergency Preparedness. Through this wireless network solution, Verizon Wireless is able to assign priority levels to certain government and industry subscribers preauthorized by the NCS (National Communication System) division of the Department of Homeland Security.

NCS approved users of Wireless Priority Services procuring services off one the Verizon Wireless Government Contract vehicles receive WPS for \$0 monthly access and \$0.75 per minute:

## Handsets and Accessories - Provided FREE

Equipment (Open Market) Equipment	Quantity	Consumer/Retail Price (ea.)	Discounted Price (ea.)*	Promotional Offer	Discounted Price (ea.) after additional promotional offer	Total Discounted Price
Samsung Convoy SCH-u460	90	\$69.99	\$0.00	N/A	\$0.00	\$0.00
Holsters or Cases	90	\$14.99	\$14.99	\$14.99 off with activation of new line of service	\$0.00	\$0.00
Wired Headsets	90	\$19.99	\$14.99	\$14.99 off with activation of new line of service	\$0.00	\$0.00

***\*All applicable discounts have already been applied.***

***\*\*The new Samsung Convoy handset will be \$0.00 for customers activating the \$10.00 unlimited Push-to-Talk plan and on a qualifying voice rate plans.. Offer cannot be combined with any other promotion.***

***\*\*\* Promotional Equipment pricing is only available for government liable customers that activate Unlimited Blackberry/Unlimited Wireless Sync Plans with a qualifying voice plan. Plans must have a combined monthly access (Voice and Data) of \$49.99 or greater.***

The prices of equipment in the attached Government Equipment Matrix have been discounted and are in effect through 6/30/2010 for new cellular service activations and eligible equipment upgrades. None of the listed equipment are products listed on GSA Federal Supply Schedule Contract No. GS-35F-0119P (and, pursuant to FAR 8.402(f), should be noted applicably on all procurement documents including but not limited to BPAs, or individual task or delivery orders). Equipment purchased without service activation is not eligible for discounted pricing and will be charged full retail price. A wireless device must be in service for a minimum of 10 months to be eligible for an equipment upgrade at the discounted pricing regardless of contract vehicle chosen. If you choose to upgrade or replace equipment due to loss or theft of your device prior to completing 10 months of service, you may be charged full retail price. This offer cannot be combined with any other offer. Other restrictions or charges may apply. Prices are subject to change without notice and quantities may be limited. Please contact your sales representative at the time of purchase for the latest equipment pricing.

## **Cellular Accessories (Open Market)**

Verizon Wireless provides a variety of accessories to compliment and enhance the usefulness of the various cellular telephone models it offers. Accessories, such as cigarette lighter adapters, headsets and leather cases may be available at an additional charge. **Verizon Wireless offers a flat 25% discount off of the retail price for accessories.** Such discount is subject to the terms and conditions of the Verizon Wireless Pricing and Equipment Offer in this response. Equipment pricing is subject to change and availability. For details on additional accessories available, please visit [www.VerizonWireless.com](http://www.VerizonWireless.com).

## **Employee Discounts**

Verizon Wireless will extend a 19% discount to all employees of Shelby Township on employee liable Verizon Wireless accounts. Additionally, a 25% accessory discount will also be available.

## **My Business**

My Business Account helps you save time managing your wireless service costs. View and pay bills, manage accounts, and retrieve reports whenever you need to. It's everything your organization needs to keep its wireless accounts on track.

### ***Manage your Services On-line***

- Change ESNs or wireless telephone numbers: Activate upgraded or existing devices online
- Change wireless user information online
- Reset wireless user voice mail passwords
- Suspend or resume service

### ***Access to On-line Information and Reporting***

- View multiple bills from a single interface with 24/7 availability
- Gain quick access to current statements:
  - Review the most recent statement (within five days of billing cycle close).
  - View unbilled voice and data usage accrued since the most recent statement.
  - View and download call details per wireless user or account
  - View and download usage details, such as voice and data
  - Compare plan allowance minutes vs. actual minutes used
  -
- View and download up to six months of previous statement history through a secure login
- Use standard and customized reporting options
- Determine whether wireless users are on the right calling plan.
  - Customize select reports with filters.
  - View and download all report options
- Download and view account level and wireless number reports:
  - Analyze trends by wireless number, department, or billing account.
  - Review billed and unbilled usage activity.
  - Incorporate activity from multiple Verizon Wireless billing accounts into a single report
- Create organization-specific structures to organize costs by department level:
  - Review costs by call type and usage type, such as peak, off-peak, and National IN Calling
  - Send electronic invoices to wireless users, if applicable

## **Regulatory Surcharges and Fees**

Verizon Wireless' pricing does not include federal, state, local or foreign fees, assessments or other charges (collectively "fees"), which must be billed based on the jurisdiction in which the subscriber's cellular number is set up and located. Fees vary by state and local areas and are subject to change without notice.

Verizon Wireless cannot provide a comprehensive list of all charges and regulatory fees required and assessed when using a wireless device because they vary greatly from one jurisdiction to another.

In addition to taxes, surcharges and fees that we are required to collect, we will also collect charges to recover or help defray costs of taxes and governmental surcharges and fees imposed on us, and costs associated with governmental regulations and mandates on our business. These charges include, among others, a Regulatory Charge and a Federal Universal Service Charge, and are described below in more detail. These charges are Verizon Wireless charges, not taxes, and are subject to change. Because these charges are not taxes, your tax exemptions, if any, will not apply to these charges.

### **Federal Universal Service Charge**

Wireless carriers are assessed by the federal government to fund the delivery of universally-affordable telecommunications and information services under the Federal Universal Service Fund (FUSF) program.

The Federal Universal Service Charge (FUSC) is a percentage of the customer's applicable monthly wireless service charges based upon an assessment rate that changes quarterly. The rate for the quarter beginning – October 1, 2009 is 2.56% of the following items:

- Cellular Access for voice calling plans (only on first 79% of this item)
- Verizon Wireless Toll
- Roaming Charges
- Activation Charges
- Re-connect fees
- Landline Connect Fee
- TXT Messaging monthly service
- TXT Messaging usage
- Airtime usage for voice calls
- Mobile to Mobile feature
- Nights and Weekends feature
- Toll free feature

The FUSC on other separately billed interstate and international long distance charges is 12.30%.

The quarterly percentage rate described above for the FUSC is applied in our billing system.

Verizon Wireless also imposes state universal service charges. These charges vary by jurisdiction and are subject to change depending on changes in the state universal service impositions on Verizon Wireless.

### **Regulatory Charge**

The FCC assesses wireless carriers the costs of enforcement, policy and rulemaking. The Regulatory Fee recovers Verizon Wireless' share of these costs, as well as some of the costs of implementing regulatory mandates, such as number portability. The Regulatory Charge is a flat charge of \$0.07 per Mobile Telephone Number (MTN) per month (excluding BroadbandAccess and NationalAccess Plans) and is \$0.02 per mobile number per month for BroadbandAccess and NationalAccess Plans, but is subject to change over time.

Regulatory fees impacting the wireless industry are constantly evolving and are subject to change without notice. For more information you can visit the FCC's website at [www.fcc.gov](http://www.fcc.gov).

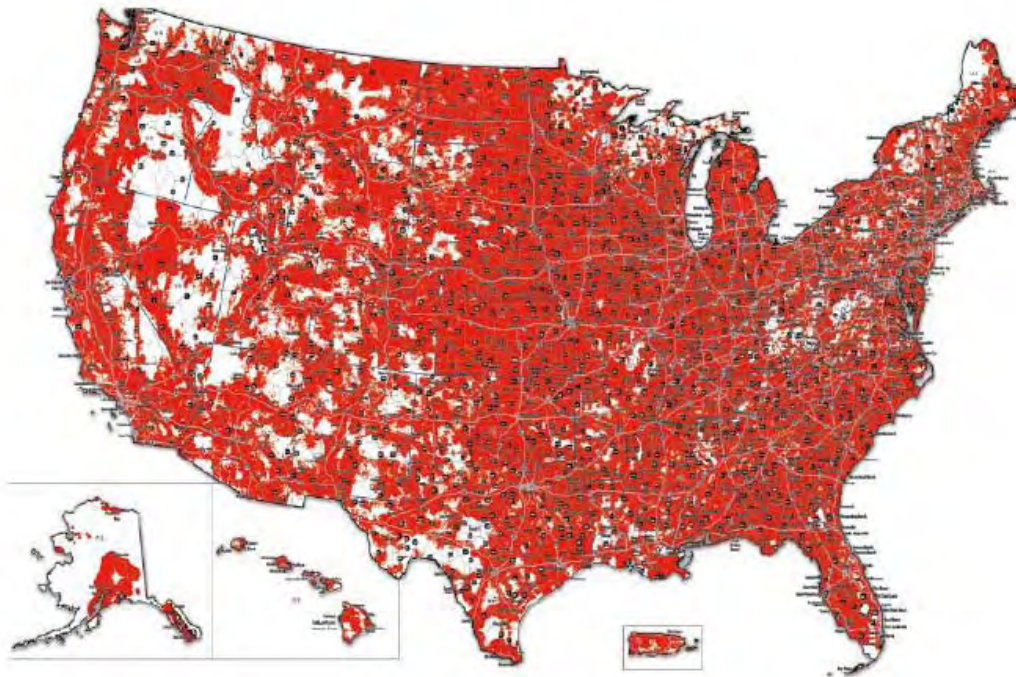
The FUSC and Regulatory Charge are included in the "Verizon Wireless Surcharges" section of the bill.

# Coverage Map

## Nationwide Wireless Service

Verizon Wireless subscribers have access to one of the largest, most reliable networks in the country, providing coverage to 235 million Americans, in 97 of the top 100 markets. Nationwide, your calls go through.

### Nationwide and National Mobile to Mobile Calling



**Important Note:**

This map is not a guarantee of coverage and may contain areas with no service. This map reflects a depiction of predicted and approximate wireless coverage. The coverage areas shown do not guarantee service availability and may include locations with limited or no coverage. Even within a coverage area, there are many factors, including network capacity, your device, terrain, proximity to buildings, foliage and weather, that may impact availability and quality of service. An all-digital device will not operate or be able to make 911 calls when digital service is not available. The Nationwide and Nationwide Plus Mobile Rate and Coverage Areas include networks run by other carriers; some of the coverage depicted is based on other information and public sources and we cannot ensure its accuracy. See [verizonwireless.com/coverage](http://verizonwireless.com/coverage) for additional coverage information.

**Map Key**

- Nationwide Rate and Coverage Area
- No Coverage Area

145241100007

Network details & coverage maps at [vzw.com](http://vzw.com). ©2009 Verizon Wireless. All company names, trademarks, logos, and copyrights not property of Verizon Wireless are property of their respective owners. All rights reserved.

# MEMO

TO: Board of Trustees  
FROM: Terri Kowal, Clerk  
RE: Nixle  
DATE: March 28, 2011

Recently I had sent you some emails we received from Nixle about upgrading to the Premium program, at a reduced cost of \$1495 for a one year contract.

Currently, we send out emergency and community messages on Nixle. For example, if there is a boil water alert, we send out an emergency text message and email; that is considered an emergency message. If the trash pickup will be delayed one day, that is considered a community message.

It is important to note that if we do not enter into the Premium plan, we will still be able to send out emergency text messages. However, that is all we will be able to send. We will not be able to send the emergency messages via email; so if a resident does not have a mobile phone with texting capabilities they will not receive the messages at all. And if we stay with the basic plan, we will no longer be able to send out community messages at all. There are many more updates on the Premium program also, such as allowing the residents to text in for information they are seeking. For example, they can text "water boil" and find out the latest information on the water boil situation. The geographic boundary has been upgraded also, so that we can narrow our distribution to persons within a small area.

In addition, the new edition of Nixle will allow us to see usage of the system, so we would know how many residents are using it. We do get a lot of positive feedback from residents on the Nixle usage.

**From:** The Nixle Team [team@nixle.org]  
**Sent:** Tuesday, March 15, 2011 6:21 PM  
**To:** Terri Kowal  
**Subject:** Reminder: Important Information Regarding Your Nixle Services

[Nixle Maintains Free Service and Expands Product Offering](#)

[Online Version](#) [Mobile Friendly](#)

Having trouble viewing this email? [Download the PDF](#)

[http://www.nixle.com/loyalty\\_program/nixle\\_services\\_update\\_02.pdf](http://www.nixle.com/loyalty_program/nixle_services_update_02.pdf)



**Important information regarding your Nixle services**

**REMINDER: Action Required Before APRIL 29, 2011.**

**Please select the plan that works best for your agency.**

Thank you for your continued support and we look forward to working with you.

## Dear Nixle Client,

On behalf of the Nixle family, we hope you have benefitted from the complimentary use of our advanced notification technologies. We work hard to ensure that Nixle's products lead the marketplace, and with almost 6,000 public safety agencies registered on our platform, Nixle is the most widely adopted citizen notification technology in the world. More importantly, the number of incredible success stories involving Nixle continues to grow (search "Nixle" in Google News for up-to-date examples), and at the end of the day, that is why we are in business.

As the use of Nixle grows in all 50 states, we have to expand our capacity and product offerings in an effort to continue to deliver excellence. In response to your requests for additional functionality, Nixle will be restructuring its technology into two packages beginning April 29, 2011. The available packages are the [Nixle Wire Basic Edition](#) and the [Nixle Wire](#)

[Premium Edition](#) - [Download PDF](#) or copy and paste this link into your browser to learn more:















[http://www.nixle.com/loyalty\\_program/nixle\\_wire.pdf](http://www.nixle.com/loyalty_program/nixle_wire.pdf)



Please be aware that on April 29, 2011, many of the features that are currently available to your agency will no longer be available in the Basic Edition. However, the Premium Edition includes highly-valued, new features, including Keyword Registration, which allows citizens to easily subscribe by sending a text message — “Text FLOOD to 888777 for up-to-date info.”

In recognition of your support as an early adopter, we are offering the Nixle Wire Premium Edition at the special one-time price of \$1,495 for a 1-year license. This is a significant discount off of our standard pricing, which is based on population size and starts at \$3,000 per year.

To redeem this offer, please call 1-855-649-5399 from 9am-5pm EDT or email [loyalty.program@nixle.com](mailto:loyalty.program@nixle.com). **This offer will expire on April 29, 2011**, so please act quickly to take advantage of this offer before it is too late.

	Nixle Basic Edition	Nixle Premium Edition
<b>High-performance SMS platform</b>		
• <b>Unlimited SMS credits for emergency use</b>		
• <b>Unlimited SMS credits</b>		
<b>High-performance Email platform</b>		
• <b>Unlimited Email credits</b>		
<b>Geographic Targeting</b>		
<b>Rich-media messaging</b>		
<b>Keyword Registration</b>		
<b>Powerful analytics</b>		
<b>Basic Support</b>		
<b>Premium Support</b>		

## Complimentary passes to Nixle conferences



Nixle also offers the following products that are only available to Premium Edition customers.

**Nixle Dial** allows your agency to quickly and reliably reach targeted groups of citizens by phone through voice messages. Nixle Dial is a completely web-based application that leverages comprehensive databases of geographically-located phone numbers that do not require citizen opt-in for emergency usage. For more information on [Nixle Dial](#), please

[Download PDF](#) or copy and paste this url into your browser: [http://www.nixle.com/loyalty\\_program/nixle\\_dial.pdf](http://www.nixle.com/loyalty_program/nixle_dial.pdf).

**Nixle InterConnect** leverages the ubiquity of mobile phones to create an interoperable mobile communications platform. Nixle InterConnect allows you to create a hierarchical communications structure that mirrors your operational structure so that you can easily target relevant recipients. For more information on [Nixle InterConnect](#), please [Download PDF](#) or copy and paste this url into your browser: [http://www.nixle.com/loyalty\\_program/nixle\\_interconnect.pdf](http://www.nixle.com/loyalty_program/nixle_interconnect.pdf).

Three technologies for less than the cost of  
your current mass dialing system.\*  
Call 1-855-649-5399 today for details.

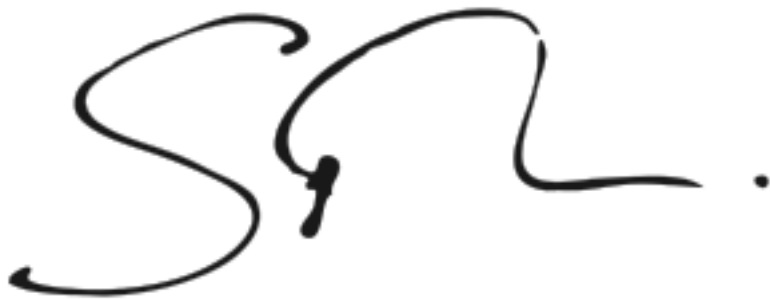
[Click here for details](#)

**1 SOURCE**  
Nixle Wire Premium Edition | Nixle InterConnect | Nixle Dial

Act now and get our 3 for 1 deal - three technologies for less than the cost of your current mass-dialing solution\*. With Nixle One Source, you get the Nixle Wire Premium Edition, Nixle InterConnect, and Nixle Dial. Call us at 1-855-649-5399 today for details. [Download PDF](#) or copy and paste this url into your browser: [http://www.nixle.com/loyalty\\_program/nixle\\_1source.pdf](http://www.nixle.com/loyalty_program/nixle_1source.pdf).

Our entire team strongly believes in the need to make public notification available to all citizens through affordable technology. On behalf of everyone at Nixle, I thank you for allowing us to play a small, but vital, role in your commitment to deliver these important services.

Very truly yours,



**Stuart Williams**

CEO, Nixle

\* In conjunction with this offer, Nixle reserves the right to review the annual costs of your existing mass dial system.

View this email as a pdf: [http://www.nixle.com/loyalty\\_program/nixle\\_services\\_update.pdf](http://www.nixle.com/loyalty_program/nixle_services_update.pdf)

Questions? Contact us: 1-855-649-5399 | [loyalty.program@nixle.com](mailto:loyalty.program@nixle.com)

[www.nixle.com](http://www.nixle.com)

To no longer receive messages from The Nixle Team, please [click here](#).

3000 Atrium Way | Suite 102 | Mount Laurel, NJ 08054



TRUSTED BY THE PEOPLE YOU TRUST

Nixle, LLC  
3000 Atrium Way, Suite 102  
Mount Laurel, NJ 08054  
E-Mail: jim.gatta@nixle.com Web: www.nixle.com

# Purchase Order

Bill To:  
Charter Township of Shelby, MI  
52700 Van Dyke Ave  
Shelby Township, MI 48316

Purchase Order No.: 3039  
Agency: Charter Twp. Of Shelby, MI  
Customer ID: 48316  
Contact Name: Terri Kowal

Date	Nixle Contact
3/28/11	JIM GATTA

Quantity	Item	Description	Unit Price	Total
1	NIXLE WIRE PREMIUM EDITION <b>(LOYALTY OFFER)</b>	A secure communication service that allows local, state, and federal government agencies to connect with the public, in real-time, via text message, email and over the web. Features include: Unrestricted and unlimited text, email, and web messaging, Geographic targeting, Rich media support, Maps, 20,000 characters of text in full message, 5 Keywords allow subscribers to register by text message, Analytics incl. subscriber count, 24/7 phone support	\$1,495.00 Annual License	\$1,495.00

Subtotal:	\$1,495.00
<b>Balance Due:</b>	<b>\$1,495.00</b>

**SIGN TODAY AND WE WILL DEDUCT \$1,495 OFF NIXLE'S ONE SOURCE PLATFORM FOR LESS THAN YOUR CURRENT VOICE MASS DIALING CONTRACT, GUARANTEED FOR 90 DAYS!**

JIM GATTA  
NIXLE, LLC

BY:  
TITLE:

**PLEASE FAX BACK EXECUTED COPY TO: 856-802-0245**

Please make all checks payable to Nixle, LLC  
We also accept all major credit cards

Thank you, we greatly appreciate your business!

# Memo

To: Clerk Terri Kowal-w/attachment

From: Richard H. Stathakis, Supervisor

Date: March 23, 2011

Re: Agenda – Board of Trustees Meeting – April 5, 2011  
Charter Township of Shelby Resolution of Support “MACRO”  
“Macomb Area Communities for Regional Opportunities Task Force”

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Please include on the Agenda the adoption of a Resolution of Support that the Charter Township of Shelby supports the formation and mission of the MACRO as a founding member. As such, the Township Supervisor would therefore be designated as the representative of the Township as stipulated in said Resolution.

RHS/amp

P:AgendaMarch11ResolutionMACRO

**Charter Township of Shelby  
County of Macomb, Michigan**

**Resolution of Support  
MACRO**

**A resolution of the Charter Township of Shelby in support of the *Macomb Area Communities for Regional Opportunities Task Force* (hereinafter MACRO).**

- In the current economic climate, governmental entities at all levels are facing unprecedented financial challenges that are threatening to compromise or eliminate the delivery of core public services;
- To meet these challenges and assure the continued delivery of public services to residents and businesses, governmental agencies must be innovative and efficient;
- One means to achieve both innovation and efficiency is through intergovernmental cooperation, which dissolves artificial boundaries that lead to wasteful duplication of services, and creates an environment conducive to economies of scale;
- Recognizing that only through study and dialogue will the most beneficial innovations and efficiencies be identified and exploited, it is imperative that governmental agencies engage one another at this critical time;
- It is with this purpose in mind that the Charter Township of Shelby lends its support to the formation and mission of MACRO;
- As a founding member of MACRO, the Charter Township of Shelby will be well positioned to meet the potential mandate by the State of Michigan that future distributions of revenue sharing and other forms of state aid be tied to demonstrated efficiencies achieved through intergovernmental cooperation;
- Because the population of the municipalities serving as founding members of the MACRO comprises more than fifty percent of the total population of the County of Macomb, there is great potential to achieve the objective of preserving and delivering core public services in an efficient and cost-effective manner;

**NOW, THEREFORE, BE IT RESOLVED**, that the Charter Township of Shelby supports the formation and mission of the MACRO as a founding member.

**BE IT FURTHER RESOLVED**, that Township Supervisor Richard Stathakis is designated as the representative of the Charter Township of Shelby for purposes of participating in the meetings of the MACRO; provided, however, that the representative does not by reason of his designation have authority to bind the Charter Township of Shelby to any agreement without formal approval by the Board of Trustees of the Charter Township of Shelby.

\_\_\_\_\_  
Richard H. Stathakis, Supervisor

\_\_\_\_\_  
Paula Filar, Trustee

\_\_\_\_\_  
Terri Kowal, Clerk

\_\_\_\_\_  
Michael Flynn, Trustee

\_\_\_\_\_  
Paul Viar, Treasurer

\_\_\_\_\_  
Lisa Manzella, Trustee

**Dated this 5<sup>th</sup> day of April 2011**

\_\_\_\_\_  
Doug Wozniak, Trustee

# Memo

To: Trustees  
From: Terri Kowal, Clerk  
Date: March 24, 2011  
Re: Board Meeting of May 3, 2011

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Fellow Board Members:

There is a Utica Schools election on Tuesday, May 3, 2011, which is also the date of our regular board meeting. We will need to reschedule or cancel the board meeting.

The date for rescheduling the meeting could be Wednesday, May 4, 2011.

Please let me know if you have any questions.

Thanks  
Terri Kowal, MMC

# Planning & Zoning Department

## TOWNSHIP BOARD AGENDA

April 5, 2011

### Dequindre Road Resurfacing Project

The Planning and Zoning Department was contacted last week by a representative from the Road Commission of Oakland County (RCOC) regarding the Township's participation in the proposed road improvements to Dequindre Road between South Boulevard and Auburn Road. The scope of the proposed road improvements includes the following components:

- Resurface the existing road surface with three inches of asphalt.
- Relocate Melville (a private road in Rochester Hills) 50 feet to the south.
- Construction of a bypass lane on the east side of Dequindre at Marlow Street.
- Construction of a bypass lane on the east side of Dequindre at Sibley Street.
- Minor drainage improvements.
- Move the islands at all four legs of the Dequindre and South Boulevard intersection to allow trucks to move more freely.

The estimated project cost is \$1,435,000. The RCOC has secured federal funding for this project in the amount of \$1,100,000 which accounts for 80 percent of the project costs. Oakland County proposes allocating this local match as follows:

Participating Community	Cost Share (\$)	Share Percentage
Road Commission of Oakland Co.	167,500	50
Macomb Co. Dept. of Roads	83,750	25
City of Rochester Hills	41,875	12.5
Shelby Township	41,875	12.5
<b>Total Local Share</b>	<b>335,000</b>	<b>100</b>

I checked with Macomb County to determine if we could use a portion of our CDBG allocation to cover our share of this improvement. Because only a portion of this road improvement abuts a CDBG eligible neighborhood, the project would not qualify for this source of funding.

The Township's approved 2011 budget includes \$1,244,000 for road improvements allocated as follows:

- Van Dyke widening between 24 Mile and 25 Mile \$770,000
- Road Improvements \$150,000
- Major Road Improvements \$200,000
- Emergency Road Repairs \$ 50,000



I discussed this proposal with the Township Engineer and he indicated that this project could be included with the anticipated 2010 road improvements originally proposed when the budget was approved last year. The RCOC also suggested that it may be possible to divide our share of this cost over two budget years (2011 and 2012).

This project has multiple benefits that are worth considering. Foremost among these is the fact that Dequindre Road is the principal road access to Beaumont Hospital. The resurfacing of this road segment will improve access for emergency vehicles. It is also worth noting that Auburn Road between Ryan Road and Dequindre Road is proposed for resurfacing in 2012. Combined, these two road improvements will significantly improve access in the southwest quadrant of the township.

H:\Board\Dequindre Road Improvement Memo.doc





# Planning & Zoning Department Memo

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**TO:** Township Board of Trustees

**FROM:** Glenn Wynn, AICP, Planning Director  
Ted Schoenherr DPW Director

**DATE:** March 18, 2011

**SUBJECT:** Section 30 Easement Acquisition

Completion of the Section 30 drainage project requires the acquisition of an easement to convey storm water from the lakes located in the interior of Section 30 to a suitable outlet on Ryan Road.

The Department of Public Works was able to obtain an easement across parcel number 23-07-30-426-011 (47611 Ryan Road) for this purpose. The total cost of the permanent easement and a temporary construction easement required for this project is \$9,450.00

The cost of the easement will be paid through Community Development Block Grant funds already allocated for this purpose. A copy of the easement, legal description and valuation statement are attached.

H:\CDBG - 2011\Easement Authorization Memo.doc

## EXHIBIT A DESCRIPTION OF EASEMENT

### LEGAL DESCRIPTION (BY OTHERS) OF PARCEL 07-30-426-011

A PARCEL OF LAND IN THE SOUTHEAST ¼ OF SECTION 30, T.3N., R.12E., SHELBY TOWNSHIP, MACOMB COUNTY, MICHIGAN, IS MORE PARTICULARLY DESCRIBED AS: COMMENCING AT THE EAST ¼ CORNER OF SECTION 30; THENCE S00°53'05"W, 400.00 FEET ALONG THE EAST LINE OF SECTION 30 WHICH IS THE CENTERLINE OF RYAN ROAD TO THE POINT OF BEGINNING; THENCE CONTINUING ALONG THE EAST LINE OF SECTION 30, S00°05"W 317.63 FEET; THENCE N89°14'23"W, 1325.13 FEET; THENCE N01°00'28"E, 717.40 FEET; THENCE S89°15'00"E, 291.73 FEET MEASURED (294.20 FEET RECORD); THENCE S00°53'05"W, 400.00 FEET; THENCE S89°15'00"E, 1031.86 FEET TO THE POINT OF BEGINNING, AND CONTAINING 12.339 ACRES.

SUBJECT TO THE RIGHTS OF THE PUBLIC FOR HIGHWAY PURPOSES ALONG RYAN ROAD AND TO ALL OTHER EASEMENTS OF RECORD.

### DESCRIPTION STORM SEWER EASEMENT

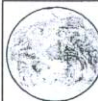
A 30' WIDE STORM SEWER EASEMENT WITH A CENTERLINE DESCRIBED AS FOLLOWS: LOCATED IN THE SOUTHEAST ¼ OF SECTION 30, T.3N., R.12E., SHELBY TOWNSHIP, MACOMB COUNTY, MICHIGAN: COMMENCING AT THE EAST ¼ CORNER OF SECTION 30; THENCE S00°53'05"W, 415.00 FEET ALONG THE EAST LINE OF SECTION 30 WHICH IS THE CENTERLINE OF RYAN ROAD; THENCE N89°15'00"W 33.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING N89°15'00"W 1013.82 FEET; THENCE N00°53'05"E 187.92 FEET TO POINT "A"; THENCE N87°26'30"W, 277.32 FEET TO THE POINT OF ENDING. ALSO A 30' WIDE STORM SEWER EASEMENT WITH A CENTERLINE CONTINUING FROM POINT "A" N00°53'05"E 16.09 FEET; THENCE N12°52'42"W 69.22 FEET TO THE POINT OF ENDING.

### TEMPORARY CONSTRUCTION EASEMENT

THE TEMPORARY CONSTRUCTION EASEMENT WILL PERMIT THE USE OF THE DESCRIBED PROPERTY AT THE DISCRETION OF THE PROPERTY OWNER DURING THE CONSTRUCTION PHASE AND WILL BE TERMINATED UPON COMPLETION OF THE STORM SEWER.

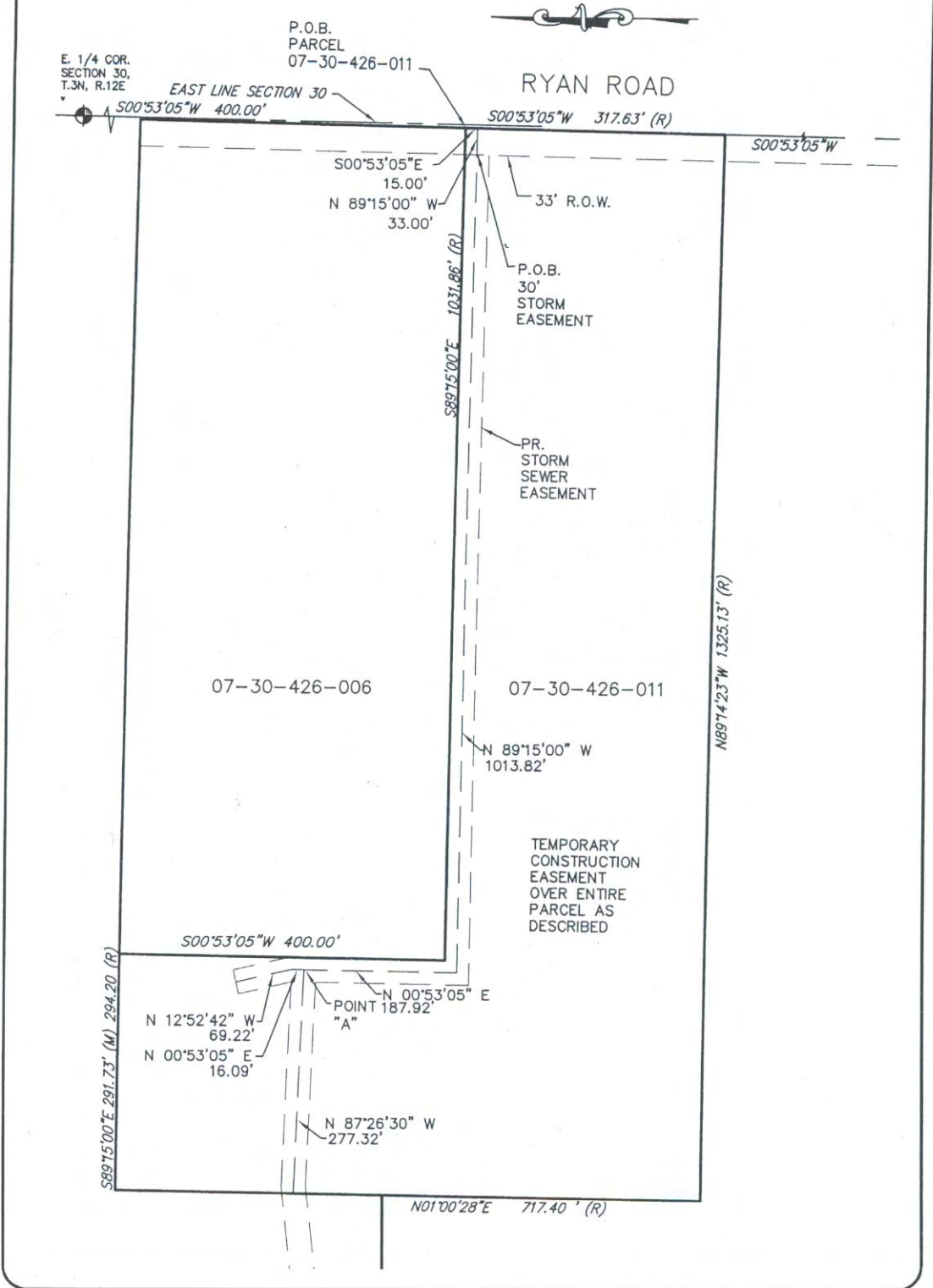
M:\Shelby\_Township\Projects\2011\0051\dwg\ESMT.dwg, 2/25/2011 5:06:06 PM, Carol

CLIENT CHARTER TOWNSHIP OF SHELBY	PROJECT NO. ST-10051	FIELD BOOK 000
SCALE 1" = 150'	DATE 02-25-11	SHEET 2 OF 2
	DRAWN BY C.P.T.	CHECKED BY F.M.K.



**FAZAL KHAN & ASSOCIATES, INC.**  
**CIVIL ENGINEERS & LAND SURVEYORS**  
 43279 SCHOENHERR STERLING HEIGHTS, MI 48313  
 PHONE (586) 739-8007 FAX (586) 739-6994  
**WWW.FAZALKHAN.COM**

# EXHIBIT A SKETCH OF EASEMENT



M:\Shelby Township\Projects\2010\10051\dwg\ESMT.dwg, 2/25/2011 5:05:48 PM, Carol

CLIENT CHARTER TOWNSHIP OF SHELBY	PROJECT NO. ST-10051	FIELD BOOK 000
	DATE 02-25-11	SHEET 1 OF 2
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March 3, 2011

VALUATION STATEMENT  
RYAN HOLDINGS LLC  
47611 RYAN +  
PROPERTY NO. 07-30-426-011

Land area 12.34 Acres = 537,530.4 sq. ft.

Land value \$254,840 divided by 537,530.4 sq. ft. = \$.475/sq. ft.

Permanent Easement 1003' + 290' + 110' + 70 = 1473'  
1473' (l) x 30' (w) = 44,190 sq. ft.

44,190 sq. ft. x \$.475 = \$20,990.25

20,990.25 x 30% = \$6,297.08

Compensation for blanket temporary construction easement:

50% of permanent easement = \$3,148.54

Permanent easement	\$6,297.08
Temporary construction easement	<u>3,148.54</u>
	\$9,445.62

Total compensation for permanent and temporary construction easements  
\$9,450.00

# Memo

To: The Charter Township of Shelby Board of Trustees

From: Lisa Suida, Human Resources Director

Re: Agenda Item – Board Meeting April 5, 2011  
Human Resource Director Requests Filling of PRM Department Vacancy

CC: Joseph Youngblood, Director, Parks, Recreation and Maintenance

Date: March 4, 2011

---

Attached please find a request from the Director of PRM to hire Gary Radulski to fill a vacancy created by the resignation of an employee in October 2010. The selection of Mr. Radulski was made in full compliance with the General Employee Civil Service Rules and Regulations utilizing current Utility Worker eligibility list.

Mr. Radulski will be hired as a Utility Worker Grade 10, Step 1, General Employee Bargaining Unit \$31,252 - \$35,921.

LMS

# MEMO

To: Lisa Suida, Human Resources Director

From: Joe Youngblood, PRM Director

Date: March 8, 2011

Subject: Gary Radulski

---

I am recommending that we hire Gary Radulski for the Grade 10 Utility Worker Position after interviewing the top three candidates. I appreciate your time and effort in this matter. If you need any further information, please do not hesitate to contact me.



# Memo

To: Clerk Terri Kowal

CC: Richard H. Stathakis, Supervisor

From: Lisa Suida, H.R. Director

Date: March 23, 2011

Re: Agenda Item – Board of Trustees – April 5, 2011  
Approval of the 41-A Judicial District Court Employees MAPE  
Collective Bargaining Agreement

---

On March 28, 2011 the 41-A Judicial Court Employees (Michigan Association of Public Employees) ratified a *Tentative Agreement* as negotiated with the Township. The Tentative Agreement is now presented for Board of Trustees approval as the funding unit.

Below is a summary of the significant changes to the Collective Bargaining Agreement, please see the attached document for additional language corrections and revisions.

	<b>41A District Court Employee Tentative Agreement</b>	<b>41A Current Collective Bargaining Agreement</b>
Duration	3 years; expires on 12-31-2012	
Wages	Wage freeze for the length of the contract, 10% wage reduction for employees hired after 10/31/10.	2005 - 2% increase 2006 - 2% increase 2007 - 2% increase 2008 - 2.5% increase 2009 - 2.5% increase
Health Care	Flexible Blue with \$1500/3000 2011 Township contribution, \$750/1500 2012 Township contribution and \$1250/\$2500 thereafter.	
	Optional Community Blue 2 PPO with buy up.	

	Optional Community Blue 4 PPO	
	Medical opt out payment of \$2000	Medical opt out payment of \$1500
	Employer shall have the right to modify insurance carriers for prescription coverage	n/a
Retirement healthcare	Rule of 75 with minimum age of 55 and 15 minimum years of service. (4 current employees are grandfathered)	Minimum age of 55 with 10 years of service or age 50 with 25 years of service.
Holiday Pay	15 recognized holidays, 3 unpaid	15 recognized paid holidays
Short Term Disability	80% of wages from the 21st - 180th day of disability	100% of wages from the 21st - 180th day of disability
Longevity		
Sick Leave Grant	10 days to be reimbursement upon 30 months of employment	20 days to be reimbursement upon 60 months of employment
Tuition Reimbursement	Reimbursement of 50% of course cost with grade "c" of better capped at \$3500.00 annually	Reimbursement of 100% of course cost with grade "a" Reimbursement of 90% of course cost with grade "b" Reimbursement of 80% of course cost with grade "c"

LMS

41 A District Court  
October 21, 2010

**\*Dues checkoff card language revised March 22, 2011**

*Dues Checkoff Card*

I hereby authorize to be deducted from my wages, hereafter earned while in your employ, a labor representation fee of ~~\$20.00~~ to be established by MAPE.

*22.1 – Delete old language*

.....

~~\*Commencing 1/1/07, t~~To be taken during the week of the birthday.

*24.4 (B)-Delete old language*

- B. The Employer will provide a ~~Five~~Seven Thousand Five Hundred (\$~~5,07,500.00~~) Dollar term life insurance policy for persons retiring on or after July 1, 1983. ~~Effective upon ratification of this Agreement, the amount of the insurance policy provided for retirees shall be increased to Seven Thousand Five Hundred (\$7,500.00) Dollars.~~ The retiree may purchase additional life insurance at his/her cost provided that said option is allowed by the insurance carrier.

*25.1 (A) and (C) – Delete old language*

- A. ~~Effective July 1, 1992, s~~Sick leave days will be earned at the rate of one (1) day per month for a total of twelve (12) sick days per calendar year.

\*\*\*

- C. The unused portion of the above total of twelve (12) earned sick days, and the one (1) time only grant may be carried over to subsequent years. At

the first pay period in December, an Employee shall be paid sick days in excess of thirty (30) days at ~~one hundred~~ ninety (~~100~~90%) percent of his daily rate of pay, but not until the initial grant has been reimbursed. ~~Effective 1-1-02, the payment of excess sick days shall be ninety (90%) percent.~~

***27.1 – Delete old language***

27.1 Each ~~employee shall be credited with one (1) personal day on January 1, and one (1) additional day on the 1<sup>st</sup> day of March, May, July, September and November to be used without loss of pay before the end of the year. Effective January 1, 2002, the number of personal days will be decreased, each E~~employee will be credited with one (1) personal day on January 1, and one (1) additional day on the 1<sup>st</sup> day of April, July and October to be used without loss of pay before the end of the year.

***Article 30***

***Delete old language***

***Change contract number to 88714***

30.1

**D. Future Service:**

1. The pension will be that amount which can be purchased by a contribution equal to fifteen (15%) percent of an Employee's annual compensation, as defined by Section 3101 (A) of the Internal Revenue Code, except bonuses, commissions and overtime. The Employer contributes ~~fourteen ten~~ (~~14~~10%) percent of the amount required and the Employee contributes ~~one five~~ (~~15~~10%) percent for all full time Employees ~~hired prior to July 1, 1992.~~

2. ~~Effective October 6, 2002, the Employer contributes thirteen (13%) percent of the amount required and the Employee contributes two (2%) for all full time Employees hired prior to July 1, 1992.~~
3. ~~Effective January 1, 2003, the Employer contributes eleven and one half (11.5%) percent of the amount required and the Employee contributes three and one half (3.5%) percent for all full time Employees hired prior to July 1, 2002.~~
4. ~~Effective January 1, 2004, the Employer contributes ten (10%) percent of the amount required and the Employee contributes five (5%) percent for all full time Employees hired prior to July 1, 1992.~~
5. ~~Full time Employees hired after July 1, 1992 shall pay five (5%) percent pension contribution as required by the Pension Plan and the Employer contributes ten (10%) percent.~~

E. **Benefits in the Event of Withdrawal:**

1. Vesting will be in accordance with the terms of Group Policy Contract #~~GN7601588714~~.

30.3 This pension plan shall be identified as Group Policy Contract #~~GN7601588714~~, which policy is shared with ... [rest of Section remains the same]

***31.1 – Delete old language***

31.1 ~~Effective January 1, 2005, a~~All bargaining unit~~e~~Employees of the 41A District Court shall be assigned to one (1) of the following classifications by the Employer ~~through December 31, 2009:~~

[rest of Section remains the same]

# Memo

To: Township Clerk, Terri Kowal  
From: Lisa Suida, Human Resource Director  
Date: March 24, 2011  
Re: Agenda item – Board of Trustees – April 5, 2011  
Adoption of Personal Vehicle Use Policy

---

The attached *Personal Vehicle Use Policy* is being proposed in response to recommendations made after a Risk Control Survey and physical inspection conducted by the Township's Employment Liability Insurance provider Trident. The Risk Control Consultant determined this topic to be a necessary part of Township Policy and recommended the development and implementation of such policy.

Attachments (1)

LMS



## Personal Vehicles Use Policy

---

### **1. Purpose**

This policy governs the use of personal vehicles in the conduct of Charter Township of Shelby (the "Township") business and identifies the expectations for use of Township and personal vehicles by Township employees. It states expectations regarding conduct and insurance coverage requirements.

### **2. Applicability**

This applies to all employees and volunteers working for the Charter Township of Shelby's departments, divisions, central offices, and field locations.

### **3. Policy**

- 3.1. Employees should make every effort to use a Township provided vehicle while conducting township business. From time to time it may be necessary to use a personal vehicle to conduct Township business. Personal vehicles should not be used unless the following requirements have been met:
  - 3.1.1. All employees who use their personal vehicle for approved business travel must have a valid driver's license number on file in the Human Resource Department and an acceptable Motor Vehicle Record (MVR).
  - 3.1.2. Personal automobile insurance coverage of at least \$300,000 of liability protection and \$50,000 of uninsured/underinsured motorist coverage is required. A certificate of insurance from your agent or insurance company must be provided to the Township upon request.
  - 3.1.3. Personal Automobile Insurance should include "comprehensive" and collision insurance. The township's automobile insurance policy provides no physical damage coverage for your vehicle.
- 3.2. In the event of an accident while you are driving on township business you should notify the local Police Department, your immediate supervisor, and your personal automobile insurance company.
- 3.3. All employees using their personal vehicle for approved business travel will be reimbursed for such use at the current IRS-approved rate. This fee is intended to repay you for your expenses in operating the vehicle including the cost of gas, oil, tires, maintenance and the cost of insurance.

# Memo

To: Township Clerk, Terri Kowal  
From: Lisa Suida, Human Resource Director  
Date: March 24, 2011  
Re: Agenda item – Board of Trustees – April 5, 2011  
Adoption of Information Technology Usage and Confidentiality Policy

---

The attached Information Technology Usage and Confidentiality Policy revision is being proposed in response to a request by the Township's Information Technology Consultants, Netarx.

The current Township policy is from 2005 and the attached update was requested to safeguard the Township, its employees, and those who may receive data through the system from the onslaught of viruses or other unintended consequences of use of the system that is not business related. Both the current and proposed policies are attached for your review.

Department Heads, union representatives, and Netarx staff have had the opportunity to review and comment on the revision.

Attachments (2)

LMS



## Shelby Township Network Acceptable Use Quick Sheet

To assist Township employees with the proper use of our computer system, here are some simple steps to follow:

### Do:

1. Review the Township Network Acceptable Use Policy. If you do not understand a part of it, contact the Network Administrator (email Address listed as "Administrator") for guidance.
2. Use your system for the business of the Township.
3. Use the Township email system to communicate with fellow employees for Township business and, if not business related, for matters that are appropriate. Use discretion and good judgment.
4. Log off if you will be away from your computer long enough for someone else to use it under your open password account.
5. Change your password if you believe it has been compromised.
6. Forward, without opening, any personal emails received to your home (personal and off-site) account.
7. Notify the Network Administrator if you believe you have received a virus, or the confidentiality of your password has been compromised.

### Don'ts:

1. Don't download programs like screensavers and music-sharing files; they tend to come with ad ware or spy ware, they may cause your PC to run poorly and/or crash.
2. Don't visit inappropriate sites. If you accidentally arrive at one exit immediately.
3. Don't give out your password to anyone.
4. Don't surf the WEB for sites not relevant to the Township's business.
5. Don't click on pop-up ad links or links in spam email.
6. Don't fall prey to the "Click here to close this pop-up window" trick, it's much safer to close pop-up windows from the task bar. Otherwise, you may be directed to the ad's site, which could include a spy ware/ad ware installation.
7. Don't send Township information or files to others without a proper business related purpose.

# Memo

To: All Department Heads-w/attachments

CC: Ron Austin, TIGS / Network Administrator  
Board of Trustees w/ attachments

From: Ralph L. Maccarone, Supervisor

Date: August 22, 2005

Re: Shelby Township Network Acceptable Use Quick Sheet & Policy

---

Attached please find a Shelby Township Network Acceptable Use Quick Sheet and Shelby Township Network Acceptable Use Policy.

The Policy is to take effect September 1, 2005. Department Heads are responsible for distributing to all employees a copy of the Network Acceptable Use Quick Sheet and Network Acceptable Use Policy as soon as practical, and without delay.

All employees are to be directed to read both. In the event an employee has any questions, they should contact their respective Department Head or the Network Administrator for guidance in advance of the September 1, 2005 effective date.

RLM/amp

P:DeptHeadNetworkAcceptableUseMemo

## **CHARTER TOWNSHIP OF SHELBY NETWORK ACCEPTABLE USE POLICY**

The mission of Shelby Township government is to serve the interests of our residents by providing and maintaining a secure environment that enhances the quality of life in our community. We are committed to the highest standards of performance. We continually strive to provide the most efficient and effective level of government service for Shelby Township residents and business owners.

### **The Policy**

#### **I. Ownership of Network-Related Systems.**

Network-related systems (including but not limited to: computer equipment; software and operating systems; network accounts providing electronic mail, World Wide Web browsing, File Transfer Protocol, etc.) are the property of Charter Township of Shelby. They are to be used for business purposes in serving the interests of the Township and of our citizens and in the course of normal Township operations.

#### **II. Privacy of Communications.**

Employee communications on these systems are not private.

While the network administration desires to provide a reasonable level of privacy, users should be aware that the data they create on the Township system remains the property of Shelby Township, and usually can be recovered even though deleted by the user.

#### **III. Monitoring.**

The Township reserves the right to monitor all employee usage to ensure proper working order, appropriate use by employees, the security of Township data, and to retrieve the contents of any employee communication in these systems.

Management may access user files, including archived material of present and former employees without the user's consent for any purpose related to maintaining the integrity of the network, or the rights of the Township or other users or for any other reasonable purpose.

All external correspondence (Internet use) must contain a notification that incoming and outgoing correspondence may be monitored for quality assurance and security purposes:

**“This communication is subject to the internal controls of the Charter Township of Shelby and may be monitored for quality assurance and compliance with the Township’s Network Acceptable Use Policy.”**

#### **IV. Personal Use.**

Personal use of the systems within the **Township network** (internal use) is authorized as long as it does not interfere with or conflict with business use. Employees are responsible for exercising good judgment in this regard and, in case of doubt, should consult their Department Head for guidance.

#### **V. Restrictions and Prohibitions on Use and Access**

All communications and especially Internet access should be conducted in a responsible and professional manner reflecting Shelby Township's commitment to honest, ethical and non-discriminatory business practice.

In furtherance of these goals the following restrictions and prohibitions apply:

##### **A. Data security -**

1. Personnel must safeguard their logon ID and password from disclosure to any person except the staff of Network Administration. Users may not access a computer account that belongs to another employee or department (except for an authorized member of the Computer Resources Department). Personnel must use their own logon ID and password only, are responsible for all activity on their logon ID, and must report any known or suspected compromise of their ID to Network Administration.
2. Unauthorized attempts to circumvent data security schemes; identify or exploit security vulnerabilities; or decrypt secure data are prohibited.
3. Attempting to monitor, read, copy, change, delete or tamper with another employee's electronic communications, files or software without the express authorization of the user (except for authorized Network Administration personnel) is prohibited.
4. Knowingly or recklessly running or installing (or causing another to run or install) a program (such as a "worm" or "virus") intended to damage or place an excessive load on a computer system or network is prohibited.
5. Forging the source of electronic communications, altering system data used to identify the source of messages or otherwise obscuring the origination of communications is prohibited.

##### **B. Use of equipment -**

6. Any use that violates federal, state, or local law or regulation is prohibited.
7. Knowing or reckless interfering with the normal operation of computers, peripherals, or networks is prohibited.

8. Connecting unauthorized equipment to the network for any purpose inconsistent with the business purpose of the Township is prohibited.

9. Deliberately wasting computer resources, including bandwidth, disk space, and printer paper or running or installing games or other unauthorized software on Township computers is prohibited.

10. Using the Township network to gain unauthorized access to any computer system is prohibited.

### **C. Netiquette and protocols -**

11. The use of Township Internet-related systems to access, transmit, store, display, or request obscene, pornographic, erotic, profane, racist, sexist or other offensive material (including messages, images, video, or sound) that violates the Township's harassment policy or creates an intimidating or hostile work environment is prohibited.

12. Any use on systems outside the Township network such as on-line banking, on-line shopping, web browsing, and emails sent by an employee over the Internet for other than Township business, is prohibited.

### **VI. System Integrity and Copyright.**

All users should be aware that any information, software, or graphics on the Internet may be protected by federal copyright laws, regardless of whether a copyright notice appears on the work. Licensing agreements may control redistribution of information from the Township's Internet-related systems or from the Internet. Duplication or transmission of such material or downloading shareware may not be undertaken without express authorization from Network Administration. Employees are required to scan freeware, shareware or any downloaded application for viruses using authorized procedures and software. Employees must never open, execute, or run unsolicited binary code e-mail attachments.

### **VII. Education.**

To promote the efficient use and to avoid misuse of Network-related systems, a copy of this policy statement will be distributed to all employees. Employees are required to familiarize themselves with the contents of this statement.

Training can be scheduled upon an employee's request through their Department Head, who shall be responsible to contact the Network Administrator for same.

### **VIII. Enforcement.**

Network Administration is responsible for protecting users and the system from abuses of this policy. Pursuant to this duty, the system administrator(s) may

report any violation of this policy to management which may undertake any of the following actions reasonably appropriate to the nature of the offense:

1. Retraining of the offending parties or parties.
2. Temporary reduction or suspension of computer system privileges.
3. Discipline of the offending party or parties, subject to their CBA and Civil Service protections.
4. For misuse amounting to criminal behavior, referral to appropriate law enforcement agencies and commensurate discipline up to and including termination upon conviction of a criminal offense.

Each violation will be reviewed on a case by case basis.

**IX. Miscellaneous.**

1. Amendment: Shelby Township may amend this Acceptable Use Policy from time to time as necessary. All users will receive prompt notice of any amendments, and their Bargaining Units shall receive 2 weeks notice in advance of its effective date.
2. Distribution: Employees shall be provided with a copy of this Policy and shall as a condition to using the Township Computer System, be required to read and understand this policy. Any questions concerning it should be brought to the attention of their Department Head.
3. Disclaimer: Shelby Township will not be responsible for any misuse of Township Network-related systems.

This Policy has been adopted by the Board of Trustees for the Charter Township of Shelby for immediate distribution to all employees on August 16, 2005.

\_\_\_\_\_/S/\_\_\_\_\_

To take effect September 1, 2005.

By: Terri Kowal

Township Clerk



## Information Technology Usage and Confidentiality Policy

---

### 1. Purpose

This policy documents the use of the Charter Township of Shelby's (the "township") computer facilities and resources. It states expectations regarding information privacy, the handling of confidential or other proprietary information. This policy also documents legal obligations for computer usage, including software usage, requirements and copyright laws.

### 2. Applicability

This applies to all Charter Township of Shelby's departments, divisions, central offices and field locations.

### 3. Scope of Policy

This policy governs the use of central computer and telecommunications facilities as well as individual PCs, both desktop and laptop.

It identifies the expectations for use of electronic mail and any and all software programs licensed by the township.

The policy also covers the expectations of privacy that coworkers may have regarding information stored on computers under their ID or on their workstation, as well as information transmitted via electronic mail or voice mail. It also identifies the expectations for handling of confidential and proprietary information.

### 4. Policy

The township expects that computer and telecommunications facilities will be used only for the business activities of the township. Personal use of township computer facilities may be used in selected situations as outlined further in this policy.

All information maintained in township computer systems, electronic mail and voice mail messaging is property of the township. The township reserves the right to review such information, at any time, that it, in its sole discretion, believes appropriate. Coworkers should also be aware that the information maintained in the township computer systems consists of information that is confidential and proprietary in nature.

The **Guidelines** section covers computer usage guidelines and suggestions for constructing electronic mail messages.

The **Information Technology Usage and Confidentiality Agreement** section further outlines the expectation and understanding regarding computer resource use and confidential information. In an effort to help ensure that coworkers are fully aware of these expectations, this section is an integral part of this policy.

## **5. Guidelines**

Electronic mail on the Charter Township of Shelby's Network is available to facilitate the professional and business work of persons employed at the township. It provides a way to communicate on a one-to-one basis and to designated groups. The following guidelines are intended to establish reasonable usage of electronic mail.

### **Guidelines for the Use of Electronic Mail on the Charter Township of Shelby's Computer Network**

- Do not use electronic mail for general announcements of any type unless of a strict Charter Township of Shelby business nature.
- Do not post personal messages or requests using electronic mail.
- Announcements of township events should be limited to employees designated with that responsibility.
- Address electronic mail to the appropriate group. Create and use private groups for this purpose.
- Verify a mail message is correct the first time in order to avoid multiple messages on the same topic.
- Use distribution lists to send messages to specific groups rather than blanket the entire staff with a message that is of interest to only a few people. If employee does not know how to create a distribution list, consult a help desk or IT Department member.
- Use descriptive subject headings. This makes it easier for someone to decide if they want to read the message, and ultimately, to catalog and retrieve it.
- Include a summary of the original message in the response message to give some indication of the content of the original message.
- Double space between paragraphs. White space greatly improves clarity.
- Try to keep the message to one screen.
- Use upper case sparingly. Many consider capital letters the electronic equivalent of shouting.
- Cite information. Notice if the material is copyrighted. Copyright laws apply to electronic mail.
- Check electronic mail messages daily and delete unwanted messages immediately since they take up disk space. Mail messages can be downloaded, printed, or saved as files.
- Be careful and avoid the use of humor, innuendo, political comment and anything that is not in proper taste or ethical behavior.



## **6. Information Technology Usage and Confidentiality**

By acknowledging receipt of this policy the employee agrees to the following conditions of access to computer and/or telecommunications facilities and software owned, leased, maintained or operated by the township.

### **6.1 Use of Township Provided Resources**

- A. Employee recognizes that the township provides computing facilities, telecommunications systems and the software thereon to employees and contractors for the purpose of township related work.
- B. Employee agrees that the use of computer and telecommunications equipment such as telephones, personal computers, printers, modems, scanners, fax machines, cellular phones, calling cards and pagers is provided for business purposes only.
- C. Employee understands and agrees that any computer programs, macros, algorithms, designs, systems specifications, documentation, training materials, or software applications developed as part of a work assignment, during business hours, or using the township computers are the exclusive property of the township and may not be provided to any outside party without written approval of the Township Supervisor.
- D. Following the termination of employment or services at the township, employee agrees to return all computer and telecommunications equipment and associated software and materials.

### **6.2 Confidentiality**

- A. As a result of access, employee may come into contact with confidential information regarding the township.
- B. Employee understands and agrees that information specified in paragraph five is confidential, proprietary. Employee agrees that such information may not be disclosed to any person outside the course of their regular duties. Employee agrees that both during his employment and after the termination of his employment for any reason, employee will not disclose or use for his benefit or the benefit of any third party any of the Township's confidential and proprietary information.
- C. If it is necessary for employees in the course of their duties to download or transfer confidential information to another storage medium (such as tapes, diskettes and hard drives or to a printer, fax machine, display monitor or to another computer, network or telecommunications system), employee agrees to take reasonable steps to prevent this information from becoming known to unauthorized persons. If employee becomes aware that unauthorized persons are involved in handling or observing confidential information, employee agrees to report this fact to their supervisor immediately.
- D. Employee understands and agrees that all information stored on the township's computer systems, network, E-mail, fax and voice mail systems is accessible by selected coworkers in the IT Department, selected outside contractors and their supervisors within the township. Access to the information by technical personnel is permitted to enable the technical personnel to diagnose and correct problems, monitor performance utilization and to do research and development. Employee supervisors may be given access to information stored under employee user ID, password or login name upon request.

- E. Employee understands and agrees that selected coworkers in the IT Department will be able to establish a remote session with the employee's PC and/or laptop if said employee places a support call or opens up a work order with the help desk.
- F. The township is incurring ongoing charges in addition to a substantial initial investment to make Internet connectivity available to employees and expects employees not to abuse this privilege. Employee agrees not to send confidential township E-mail messages over the Internet. Employee understands that the Internet is public domain and someone other than the intended recipient could intentionally or unintentionally read non-encrypted electronic mail. Employee also understands that any communication or statement in the public domain may be interpreted as opinions, positions and/or the philosophy of the township.

### **6.3 Software Use and Legal Requirements**

- A. Employee understands and agrees that the programs, operating systems, utilities, application software, training materials and documentation contained on or used in conjunction with the centralized computers, telecommunications systems, personal computers and file servers are proprietary and protected by copyright laws, software license agreements and treaty provisions.
- B. Employee agrees to abide by the copyright laws and software license agreements including protecting the software from unauthorized duplication or transfer for any reason.
- C. Employee expressly acknowledges that the software programs are subject to a copyright or patent as defined in License Agreements.
- D. Employee will treat software like any other copyrighted material (e.g., book or musical recording).
- E. Employee understands that they may do one, but not more than one, of the following:
  - a. Make one copy of software solely for backup or archival purposes.
  - or**
  - b. Transfer the software to a single hard disk, provided they keep the original solely for backup or archival purposes.

**NOTE:** Any other reproduction of software is strictly prohibited and offenders may be subject to immediate dismissal and further legal prosecution.

- F. Employee agrees not to copy, disclose or transfer any of the computer software provided by the township. Employee agrees not to use any township equipment or software to violate the terms of any agreement or law, federal, state or local, relating to computer hardware or software.
- G. Employee will not copy any software written materials unless the township has also acquired a license for the reproduction of the written materials.

### **6.4 Employee will not lease, loan or transfer software in any way.**

- A. Employee will only use software personally on computers owned, leased or used by the township or on a portable or home computer as set forth above.
- B. Employee will not modify, reverse engineer, de-compile or disassemble any software.
- C. Employee understands that unauthorized copying exposes them and the township to civil and in some cases criminal penalties.

- D. Employee will not engage in unauthorized copying under any circumstances.
- E. If employee becomes aware of violations of the copyright laws of software license agreements, employee agrees to report this fact to the either the IT Department or to the Help Desk.
- F. Employee agrees not to use entertainment software on township provided computer facilities at any time.
- G. Employee agrees not to install entertainment software or any other unapproved software on township provided computer facilities.
- H. Employee understands and agrees that *all* software is to be installed by the IT Department or other authorized township personnel.

**6.5 Prohibited Conduct**

- A. Employee agrees not to post instructions on the network regarding how to perform illegal acts or to solicit information with respect to performing illegal acts.
- B. Employee recognizes that a posting to the network should be considered the same as a publication and can subject the sender to liability for defamation, libel, slander, breach of privacy, or to other legal theories.
- C. Employee understands that using township computer resources to access the Internet for any purpose other than strict business use needs to be approved by his or her supervisor.

**6.6 Computer Resource Usage Requirements**

- A. Employee agrees to change their password(s) whenever they are prompted to do so by the computer and telecommunications system(s) they use or whenever they have reason to believe that someone else has learned their password.
- B. Except as expressly authorized by their supervisor or security administrator of IT Department, employee agrees that their password(s) may not be shared with any other person and that they will not attempt to use the user ID, password or login name of any other person.
- C. Employee agrees to never give out their computer user ID and/or password or allow any other person to use their computer account or to seek access to any other person's computer account.
- D. **Employee agrees that they will not configure non-township owned PCs to connect to any township network, including any township Local Area Network or Wide Area Network. Employee understands that if they fail to abide by this rule, they will be subject to disciplinary actions.**
- E. Employee agrees to abide by the township regulations that prohibit abusive conduct such as the placing of unlawful information on a system, the use of abusive or otherwise objectionable language in either public or private electronic mail messages, the sending of "chain letters" or "broadcast" messages to list individuals and any other types of use which would cause congestion of the networks or otherwise interfere with the work of others.
- F. Employee understands that the introduction of a computer virus could cause disruption to normal use of township computer facilities, including the potential loss of valuable data and computer equipment.

- G. Employee agrees to take reasonable care and caution to prevent the introduction of computer viruses into the township computer systems. These steps will include scanning all computer diskettes brought in from outside source as well as scanning information downloaded from outside computer systems before use.
- H. Employee further agrees to immediately report any violations to the above policies to the IT Department or to the Help Desk.

**6.7 Employee Further Agrees To:**

- A. Not try to disrupt the normal operation of any township computers or computing facility, telecommunications equipment or any application systems.
- B. Not knowingly alter or access or attempt to alter or access data for which they do not have authorization or a legitimate business need.
- C. If authorized to maintain and alter data, they will do so using only authorized and supported programs and systems.
- D. Comply with the published policies concerning use and operation of the township computer and telecommunications equipment and software.
- E. Employee understands that it is their obligation to secure data files and sign off or turn off their PC when they leave their work area.

# Memo

To: Terri Kowal, Clerk  
From: Kathleen Moore, Finance Director  
CC: Clerk's Agenda  
Shelby Township Board of Trustees  
Date: 3/28/2011  
Re: Upgrade to FMIS Server

---

This is a request to upgrade the main Financial Management Information System server. Attached is a technical analysis prepared by Nils Larson of Netarx including three quotes and a recommendation for the Board's consideration.

We first discussed the need for a larger server in January 2010 after Utility Billing went live and users experienced system slows downs and other performance issues. System adjustments corrected those performance issues and the software vendor suggested we plan for a server upgrade before the end of life of the original main server, February 2012.

I am requesting to upgrade now, as opposed to a year from now, for the following reasons:

E Suites, the last module to go live, requires its own server. We cannot implement E Suites without a dedicated server. E Suites is the commerce side of the FMIS software, providing secure access to relevant data to residents and employees.

A new server would enhance system response time and allow for a more efficient arrangement of resources: E Suites to the old test server, Test to the Live server, and Live to the new server. This rearranging will require a great deal of planning and installation time for our IT department.

This migration will put us in position for implementation of the following proposed timeline:

April 5, 2011 – Obtain Board approval for new server from CDW-G for \$26,591. Funds are available in the FMIS project.

May 23, 2011 – install new server and redesign server configurations.

June 24, 2011 – Go Live on E Suites.

August 26, 2011 – upgrade to Classic Release 7, required for 2011 year end W2 and 1099 processing.

January 2012 – Migrate to Next Gen HR module and Next Gen Release 7. The new HR module offers efficiencies in HR operation and will require about 80 hours of in house training.

Thank you for your consideration.

# Memo

**To:** Board of Trustees  
**From:** Nils Larson  
**Date:** 3/25/2011  
**Re:** New World Systems Logos Database Server

---

## **Technical Analysis**

The Finance Department is planning an upgrade to the main system server and requested IT to develop the specifications and obtain three quotes.

The new server will replace the existing database server that hosts LOGOS, the Township's Financial Software System. The Financial Software includes Financial Reporting, Payroll, Human Resources, Accounts Payable, Cash Collection, Utility Billing, access to Laser Fiche and, eventually, E Suites.

Each department enters their own bi-weekly payroll and bi-monthly accounts payable data. Utility Billing processes, prints and collects approximately 8,000 water and sewer bills monthly. With the addition of the utility billing process in late 2009, the current database server encountered a significant decrease in system performance. Corrections were made to mitigate the performance issues. The new database server will increase the performance of the overall system, decreasing the amount of time required to do the same tasks.

The original system server was purchased in February, 2007. Dell's warranty expires February, 2012. The warranty cannot be extended, meaning this server is one year from "end of life".

In early 2012, the Township will migrate to the Next Generation Software module that requires next generation Release 7. A main server upgrade would be required at this time.

The E Suites module requires its own server. With the migration to a new main database server, E Suites will reside on the current test server, a much more efficient use of system resources. The plan is to "cascade" the servers' uses; E Suites to the current Test server, Test to current Live server and Live to the new server. The timeline for this proposed plan would start with the purchase of the new server and culminate with the upgrade to the next generation Release 7 and migration to the new version of Next Generation software module by early 2012.

It is my professional opinion that we purchase a replacement database server for LOGOS. This server hosts the critical business functions of the Township and the current server is approaching its end of life. Movement to a new server at this time provides an operating environment for E Suites, puts the Township in position for the next major software upgrade release, enhances system performance and eliminates the need to migrate to a new server again in one year.

The bid process resulted in the following:

It is my recommendation to purchase through CDW-G. CDW-G is the least expensive and holds a General Services Administration (GSA) with Microsoft for best possible pricing on software. Attached are the quotes for review.

**Nils Larson**

**From:** justkur@cdwg.com  
**Sent:** Friday, January 28, 2011 4:35 PM  
**To:** Chris Ronse  
**Subject:** CDWG Quote #BTZG172 - PO Ref: BTZG172



CDWG.com | 800.594.4239

OE400SPS

**SALES QUOTATION**

BTZG172      10538560      1/28/2011

**Dear Chris**

Thank you for considering CDW-G for your computing needs.  
 Following are the details of your quote.

**BILL TO:**  
 CHARTER TOWNSHIP OF SHELBY  
 52700 VAN DYKE AVE

**SHIP TO:**  
 CHARTER TOWNSHIP OF SHELBY  
 Attention To: IT DEPT  
 52700 VAN DYKE AVE

Accounts Payable  
 SHELBY TOWNSHIP , MI 48316-3539

SHELBY TOWNSHIP , MI 48316-3539  
 Contact: CHRIS RONSE 586.803.2064

Customer Phone #586.803.2064

Customer P.O. # BTZG172

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
JUSTIN KURPIUS 877.213.7338		FedEx Ground	MasterCard/Visa Govt	GOVT-EXEMPT
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	2090728	HP DL380 G7 X5660 12GB PERF Mfg#: CPR-583970-001 Contract: Standard Pricing <a href="http://www.cdwg.com/shop/search/Results.aspx?key=2090728&amp;sr=1&amp;platform=all">http://www.cdwg.com/shop/search/Results.aspx?key=2090728&amp;sr=1&amp;platform=all</a>	6,800.00	6,800.00
1	1723388	HP DL380 G6 8SFF CAGE KIT Mfg#: CPR-516914-B21 Contract: Standard Pricing <a href="http://www.cdwg.com/shop/search/Results.aspx?key=1723388&amp;sr=1&amp;platform=all">http://www.cdwg.com/shop/search/Results.aspx?key=1723388&amp;sr=1&amp;platform=all</a>	222.43	222.43
12	1297827	HP 146GB 3G PLUG SAS 10K SFF DP HD Mfg#: CPR-418367-B21 Contract: Standard Pricing <a href="http://www.cdwg.com/shop/search/Results.aspx?key=1297827&amp;sr=1&amp;platform=all">http://www.cdwg.com/shop/search/Results.aspx?key=1297827&amp;sr=1&amp;platform=all</a>	256.00	3,072.00
1	702834	HPE 5YR 9X5XNBD DL38X Mfg#: HPE-UA009E Contract: Standard Pricing <a href="http://www.cdwg.com/shop/search/Results.aspx?key=702834&amp;sr=1&amp;platform=all">http://www.cdwg.com/shop/search/Results.aspx?key=702834&amp;sr=1&amp;platform=all</a>	600.00	600.00
1	1680867	Electronic distribution - NO MEDIA HP P410/512 BBWC SMART ARRAY CNTRL Mfg#: CPR-462864-B21 Contract: Standard Pricing <a href="http://www.cdwg.com/shop/search/Results.aspx?key=1680867&amp;sr=1&amp;platform=all">http://www.cdwg.com/shop/search/Results.aspx?key=1680867&amp;sr=1&amp;platform=all</a>	640.00	640.00
2	2077399	MS GSA SQL SRV STD 2008 R2 1CPU Mfg#: MLG-228-09492 Contract: MARKET <a href="http://www.cdwg.com/shop/search/Results.aspx?key=2077399&amp;sr=1&amp;platform=all">http://www.cdwg.com/shop/search/Results.aspx?key=2077399&amp;sr=1&amp;platform=all</a>	4,771.00	9,542.00
4	1844363	Electronic distribution - NO MEDIA MS GSA WIN SRV STD 2008 R2 Mfg#: MLG-P73-05005 Contract: MARKET	482.50	1,930.00

150	1417032	<a href="http://www.cdwg.com/shop/search/Results.aspx?key=1844363&amp;sr=1&amp;platform=all">http://www.cdwg.com/shop/search/Results.aspx?key=1844363&amp;sr=1&amp;platform=all</a> Electronic distribution - NO MEDIA MS GSA WIN SRV DCAL 2008 Mfg#: MLG-R18-02830 Contract: MARKET	19.40	2,910.00
2	2026684	<a href="http://www.cdwg.com/shop/search/Results.aspx?key=1417032&amp;sr=1&amp;platform=all">http://www.cdwg.com/shop/search/Results.aspx?key=1417032&amp;sr=1&amp;platform=all</a> Electronic distribution - NO MEDIA CRUCIAL 12GB 240P DIMM KIT Mfg#: CTN-CT3KIT51272BA1339 Contract: Standard Pricing	180.00	360.00
2	1245973	<a href="http://www.cdwg.com/shop/search/Results.aspx?key=2026684&amp;sr=1&amp;platform=all">http://www.cdwg.com/shop/search/Results.aspx?key=2026684&amp;sr=1&amp;platform=all</a> CRUCIAL 8GB 240PIN DDR2 PC2-5300 Mfg#: CTN-CT2KIT51272AF667 Contract: Standard Pricing <a href="http://www.cdwg.com/shop/search/Results.aspx?key=1245973&amp;sr=1&amp;platform=all">http://www.cdwg.com/shop/search/Results.aspx?key=1245973&amp;sr=1&amp;platform=all</a>	257.48	514.96

SUBTOTAL	26,591.39
FREIGHT	0.00
TAX	0.00

US Currency	
<b>TOTAL</b>	<b>26,591.39</b>

CDW Government  
 230 North Milwaukee Ave.  
 Vernon Hills, IL 60061  
 Phone: 847.371.5000

Fax: 847-968-1521

**Please remit payment to:**  
 CDW Government  
 75 Remittance Drive  
 Suite 1515  
 Chicago, IL 60675-1515





# QUOTATION

**QUOTE #: 579086403**

**Customer #: 32198898**

**Contract #: 70137**

**Customer Agreement #: Dell Std Terms**

**Quote Date: 3/25/11**

**Date: 3/25/11 8:54:32 AM**

**Customer Name: CHARTER TOWNSHIP OF SHELBY**

<b>TOTAL QUOTE AMOUNT:</b>	<b>\$28,171.94</b>		
<b>Product Subtotal:</b>	<b>\$28,171.94</b>		
<b>Tax:</b>	<b>\$0.00</b>		
<b>Shipping &amp; Handling:</b>	<b>\$0.00</b>		
<b>Shipping Method:</b>	<b>Ground</b>	<b>Total Number of System Groups:</b>	<b>2</b>

<b>GROUP: 1</b>	<b>QUANTITY: 1</b>	<b>SYSTEM PRICE: \$7,351.27</b>	<b>GROUP TOTAL: \$7,351.27</b>
<b>Base Unit:</b>	PE R710 with Chassis for Up to 8, 2.5-Inch Hard Drives (224-8461)		
<b>Processor:</b>	PowerEdge R710 Shipping (330-4124)		
<b>Memory:</b>	24GB Memory (6x4GB), 1333MHz Dual Ranked RDIMMs for 2 Processors, Optimized (317-7299)		
<b>Monitor:</b>	Embedded Broadcom, GB Ethernet NICS with TOE and iSCSI Offload Enabled (430-2970)		
<b>Monitor:</b>	Embedded Broadcom, GB Ethernet NICS with TOE (430-1764)		
<b>Video Card:</b>	Intel Xeon X5660, 2.8Ghz, 12M Cache, Turbo, HT, 1333MHz Max Mem (317-4108)		
<b>Video Memory:</b>	Intel Xeon X5660, 2.8Ghz, 12M Cache, Turbo, HT, 1333MHz Max Mem (317-4120)		
<b>Video Memory:</b>	PowerEdge R710 Heat Sinks for 2 Processors (317-1213)		
<b>Hard Drive:</b>	HD Multi-Select (341-4158)		
<b>Hard Drive Controller:</b>	PERC 6/i SAS RAID Controller 2x4 Connectors, Internal, PCIe256MB Cache, x8 Chassis (341-8712)		
<b>Floppy Disk Drive:</b>	Power Saving BIOS Setting (330-3491)		
<b>Operating System:</b>	No Operating System (420-6320)		
<b>Modem:</b>	iDRAC6 Express (467-8649)		
<b>CD-ROM or DVD-ROM Drive:</b>	DVD ROM, SATA, INTERNAL (313-9092)		
<b>Sound Card:</b>	Bezel (313-7517)		
<b>Speakers:</b>	Riser with 2 PCIe x8 + 2 PCIe x4 Slot (320-7886)		
<b>Documentation Diskette:</b>	Dell Management Console (330-5280)		
<b>Documentation Diskette:</b>	Electronic System Documentation and OpenManage DVD Kit (330-3485)		
<b>Controller Option:</b>	PERC H800 RAID Adapter for External JBOD, 512MB NV Cache (342-0998)		
<b>Feature</b>	RAID 1/RAID 10 for H700 or PERC 6/i Controllers (341-8705)		
<b>Feature</b>	ReadyRails Sliding Rails With CableManagement Arm (330-3477)		
<b>Service:</b>	Dell Hardware Limited Warranty Extended Year (993-8458)		
<b>Service:</b>	Dell Hardware Limited Warranty Plus On Site Service Initial Year (993-8447)		
<b>Service:</b>	Pro Support : Next Business Day Onsite Service After Problem Diagnosis, 4 Year Extended (988-5084)		
<b>Service:</b>	Pro Support : Next Business Day Onsite Service After Problem Diagnosis, Initial Year (993-2320)		
<b>Service:</b>	ProSupport : 7x24 HW / SW Tech Support and Assistance , 5 Year (988-5124)		
<b>Service:</b>	Thank you choosing Dell ProSupport. For tech support, visit <a href="http://support.dell.com/ProSupport">http://support.dell.com/ProSupport</a> or call 1-800-9 (989-3439)		
<b>Extended Service:</b>	Dell Proactive Systems Management - visit <a href="http://www.dell.com/Proactive">www.dell.com/Proactive</a> to configure your service		

	(909-0269)
Installation:	On-Site Installation Declined (900-9997)
Misc:	High Output Power Supply Redundant, 870W (330-3475)
Misc:	CFI,Integration Fee,Order Ready,Proent (365-0532)
Misc:	Power Cord, NEMA 5-15P to C13, 15 amp, wall plug, 10 feet / 3 meter (310-8509)
Misc:	Power Cord, NEMA 5-15P to C13, 15 amp, wall plug, 10 feet / 3 meter (310-8509)
	146GB 10K RPM SA SCSI 6Gbps 2.5in Hotplug Hard Drive (342-2014) - Quantity 6

<b>GROUP: 2</b>	<b>QUANTITY: 1</b>	<b>SYSTEM PRICE: \$5,518.81</b>	<b>GROUP TOTAL: \$5,518.81</b>
<b>Base Unit:</b> PowerVault MD1220, Rackmount SAS, 24 Bay,Power Supply (224-7093)			
<b>Hard Drive:</b> HD Multi-Select (341-4158)			
<b>Hard Drive Controller:</b> 2 Encl Mgmt Modules, SAS Only (330-6058)			
<b>Sound Card:</b> Bezel ASSY,MD1220 (313-8747)			
<b>Cable:</b> 6Gb SAS Cable, 1M (330-6062)			
<b>Cable:</b> 6Gb SAS Cable, 1M (330-6062)			
<b>Feature</b> RackRails, RapidRails for Dell Rack (330-6048)			
<b>Service:</b> Dell Hardware Limited Warranty Plus On Site Service Extended Year (907-8248)			
<b>Service:</b> Dell Hardware Limited Warranty Plus On Site Service Initial Year (907-8507)			
<b>Service:</b> Pro Support : Next Business Day Onsite Service After Problem Diagnosis, 4 Year Extended (906-4744)			
<b>Service:</b> Pro Support : Next Business Day Onsite Service After Problem Diagnosis, Initial Year (909-2840)			
<b>Service:</b> ProSupport : 7x24 HW / SW Tech Support and Assistance , 5 Year (906-4784)			
<b>Service:</b> Thank you choosing Dell ProSupport. For tech support, visit <a href="http://support.dell.com/ProSupport">http://support.dell.com/ProSupport</a> or call 1-800-9 (989-3439)			
<b>Installation:</b> On-Site Installation Declined (900-9997)			
<b>Misc:</b> Power Cord, NEMA 5-15P to C14,15 amp, wall plug, 6 feet / 2 meter (310-9965)			
<b>Misc:</b> Power Cord, NEMA 5-15P to C14,15 amp, wall plug, 6 feet / 2 meter (310-9965)			
146G,SAS6GB,10K,2.5 HDD (341-9879) - Quantity 6			
Hard Drive Filler,Single Blank (341-9998) - Quantity 18			

SOFTWARE & ACCESSORIES			
Product	Quantity	Unit Price	Total
GOVT OLP SQLSVRSTD 2008R2 NL LCL 1PROC (A3738047)	2	\$5,072.55	\$10,145.10
GOVT OLP WINSVRSTD 2008R2 NL LCL (A3064353)	4	\$512.94	\$2,051.76
GOVT OLP ENG WIN SVR CAL 2008 NL LOCL DEV CAL (A1533619)	150	\$20.70	\$3,105.00
<b>Number of S &amp; A Items: 3</b>		<b>S&amp;A Total Amount: \$15,301.86</b>	

<b>SALES REP:</b>	<b>ROBERT WELLS</b>	<b>PHONE:</b>	<b>1-800-694-3355</b>
<b>Email Address:</b>	<b>Robert_Wells@Dell.com</b>	<b>Phone Ext:</b>	<b>72-42794</b>

Please review this quote carefully. If complete and accurate, you may place your order online at [www.dell.com/qto](http://www.dell.com/qto) (use quote number above). POs and payments should be made to **Dell Marketing L.P.**

If you do not have a separate agreement with Dell that applies to your order, please refer to

[www.dell.com/terms](http://www.dell.com/terms) as follows:

If purchasing for your internal use, your order will be subject to *Dell's Terms and Conditions of Sale-Direct* including Dell's U.S. Return Policy, at [www.dell.com/returnpolicy#total](http://www.dell.com/returnpolicy#total). If purchasing for resale, your order will be subject to *Dell's Terms and Condition of Sale for Persons or Entities Purchasing to Resell*, and other terms of Dell's PartnerDirect program at [www.dell.com/partner](http://www.dell.com/partner). If your order includes services, visit [www.dell.com/servicecontracts](http://www.dell.com/servicecontracts) for service descriptions and terms.

Quote information is valid for U.S. customers and U.S. addresses only, and is subject to change. Sales tax on products shipped is based on "Ship To" address, and for downloads is based on "Bill To" address. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, with seller listed as *Dell Marketing L.P.*, to Dell's Tax Department at 800-433-9023. Please include your Customer Number.

For certain products shipped to end-users in California, a [State Environmental Fee](#) will be applied. For Asset Recovery/Recycling Services, visit [www.dell.com/assetrecovery](http://www.dell.com/assetrecovery).



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10 items in cart  
Subtotal: **\$35,617.20**  
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Vendor Showcase  
Special Feature  
TechDepot Email  
Business Services  
Clearance  
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Saved Carts  
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Purchasing Options  
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Shipping Policies  
Mail In Rebate Forms  
FAQs  
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Notebook Finder  
PDA Finder  
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### Shopping Cart

QTY	SKU	DESCRIPTION	STOCK	TOTAL
<input type="text" value="1"/>	S7831321	HP ProLiant DL380 G7 Performance - Xeon X5660 2.8 GHz	YES	\$7,031.95
<input type="text" value="1"/>	S7489439	HP Small Form Factor Drive Cage Kit - storage drive cage	YES	\$220.95
<input type="text" value="12"/>	S7748543	146.0GB hot-sw ap dual-port Serial Attached SCSI (SAS) hard drive - 10,000 RPM, 2.5-inch Small Form F	Backorder	\$4,331.40
<input type="text" value="1"/>	S2891599	HP CPE 5YR NEXTDAY HW PROLIANT	Backorder	\$940.95
<input type="text" value="1"/>	S7420266	HP Smart Array P410/512MB with BBWC - storage controller (RAID) - SATA-150 / SAS	YES	\$461.95
<input type="text" value="2"/>	S7717682	Crucial memory - 12 GB : 3 x 4 GB - DIMM 240-pin - DDR3	YES	\$409.90
<input type="text" value="2"/>	S7546386	8GB Kit (4GBx2), 240-pin DIMM, DDR2 PC2-5300 memory module	YES	\$639.90
<input type="text" value="4"/>	S7630162	Microsoft Window s Server 2008 R2 Standard - complete package	YES	\$2,131.80
<input type="text" value="2"/>	S7826066	Microsoft SQL Server 2008 R2 Standard - complete package	YES	\$14,655.90
<input type="text" value="150"/>	S7582032	OEM 1PK WIN SVR CAL 2008 ENG	Backorder	\$4,792.50

**Update Total**

**Subtotal: \$35,617.20**

#### SELECT SHIPPING METHOD

Ground Shipping (3-5 Business Days) \$703.97

Sales tax will be applied to shipping addresses located in applicable states. More Info  
The tax amount represented is based on the most current information available, however the final tax amount charged to your account is not calculated until your order is accepted.  
Shipping addresses located in CA may be assessed an Electronic Waste Fee at final checkout. For more information click here

Lease for as low as **\$1,175.37** a month

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Your email address becomes your unique username and is used for order and shipment confirmation.  
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USB 2-BUTTON OPTICAL SCROLL	\$15.95	<a href="#">Buy!</a>
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USB 2BTN OP MOUSE	\$19.95	<a href="#">Buy!</a>
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HP ProLiant Essentials Insight Control Environment - media	\$28.95	<a href="#">Buy!</a>
HP Standard Keyboard - keyboard	\$35.95	<a href="#">Buy!</a>

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Save time during future visits with our saved shopping cart feature! Once you've logged in to your e-Account, you can bring your personal shopping cart to checkout and click on "Save" to store the information with us. During future visits, your saved shopping carts can be quickly and easily retrieved! Click here to log in.

Business Leasing is offered through and subject to approval by USXL Equipment Finance. Leasing rate is based on 36 months, two advanced payments, and the current Fair Market Value. Leasing option is open to businesses/institutions only. Consumer leases are **not** accepted. Some restrictions may apply depending on the state the equipment will be located.

If you have an offer code for a special discount or promotion, click here to enter it before continuing through checkout.

To receive notification of future offers and promotions, click here to sign up for our newsletter.

Trained customer service representatives are available to help you with your order. Email us anytime at [service@techdepot.com](mailto:service@techdepot.com) or call between Mon-Fri, 8AM-8PM EST and Sat-Sun, Closed at (800) 625-9866 for assistance.

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# Memo

To: Shelby Township Board of Trustees  
From: David Conklin, Library Director  
Date: March 25, 2011  
Re: Capital Outlay Request

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On behalf of the Library Advisory Commission, I respectfully request the Board's approval of the following purchase:

One- Early Literacy Station (ELS) in the amount of \$3,200

## Background Information

The Library currently has one ELS that was purchased by funds donated by the Shelby-Macomb Daybreakers Kiwanis. The Friends of Shelby Township Library purchased the child size computer hutches that the ELS and the old children's PC sit on.

ELS is a multimedia digital learning center for children ages 3-10. It optimizes educational effectiveness while making learning fun. All the content has been evaluated by early childhood specialists, educators and family focus groups.

If approved, the funds for this purchase would come from the newly established Joan Walen Fund. The Joan Walen Fund was established from an inheritance left by resident Joan Walen's passing. The fund currently has a balance of \$127,025.

Thank you for your time and consideration of this request.

**INFORMATIONAL ITEMS – BOARD MEETING – 4/5/2011**

- 1. Minutes – Regular Meeting of the Charter Township of Shelby Parks and Recreation Committee held on Monday, February 28, 2011**
- 2. Minutes – Regular Meeting of the Charter Township of Shelby Beautification Committee held on Tuesday, March 8, 2011**
- 3. Minutes – Regular Meeting of the Charter Township of Shelby Sidewalk Committee held on Tuesday, March 8, 2011**
- 4. Minutes – Regular Meeting of the Solid Waste and Recycling Committee held on Thursday, March 10, 2011**
- 5. Minutes – Regular Meeting of the Charter Township of Shelby Historical Committee held on Thursday, March 10, 2011**
- 6. Minutes – Regular Meeting of the Charter Township of Shelby Fire and Police Pension & Retirement Board held on Monday, March 21, 2011**

# Charter Township of Shelby Parks and Recreation Committee

Proposed minutes for the meeting held on Monday, February 28, 2011  
At the Shelby Township Parks, Recreation and Maintenance Department  
52700 Van Dyke Avenue, Shelby Township, Michigan

**Call to Order:** The meeting was called to order at 7:05 pm

**Members Present:** Jo Ann Burgess, Michael Flynn, Michael Thomas, Don Watchowski, Joe Youngblood, Brian Zilli

**Members Absent:** Stacy Cerget, Blaise Klenow

**Also Present:** Steve Nadolski

**Approval of the Agenda:** A MOTION to accept the agenda was made by Mr. Watchowski, and supported by Mr. Thomas. Motion carried.

**Approval of the Minutes:** A MOTION was made by Miss Burgess to accept the proposed minutes from the regular meeting of January 17, 2011 as written. Supported by Mr. Flynn. Motion carried.

**Dog Park Update:** Mr Youngblood noted that although the concept of a dog park in Shelby Township is not a new one, and that there were unrealized plans for such a park in the past, he has received a number of inquiries about Shelby Township building one and therefore has the department's Park Coordinator doing some research on it. Mr. Youngblood commented that he feels that even if the township had a dog park it would not stop visitors to the other parks from unleashing their dogs.

Mr. Thomas mentioned that Wagner Park Royal Oak has an area in a valley for off leash dogs. Upon further discussion Mr. Youngblood said he would look into how they regulate the area, if permits are required, etc.

Mr. Flynn suggested that Trustee, Doug Wozniak may have some interest in the subject. Mr. Youngblood requested that he be invited to the March meeting.

**Update on Outdoor Escorts:** Mr. Youngblood reported that the business owner has received the support of the Macomb Count Sherriff's Department and he plans to do clean-up on the river. Mr. Youngblood advised that for liability reasons Shelby Township will not allow the canoes or kayaks to be launched from River Bends Park. He told the committee that he would keep them informed on the progress opening of this business.

**Update on RFP Ideas:** Mr. Youngblood advised that he forwarded the ideas that he received to Township Attorney Rob Huth, who will be collecting and reviewing them to create the RFP. Mr. Youngblood will let the committee know when he has heard back from Mr. Huth.

**Update on Local Sports Competitions:** Mr. Youngblood reminded the group that at the January meeting there was discussion about members organizing and researching what sports have affiliations with youth competitions that start at the local level.

Mr. Zilli stated he would look into the Punt, Pass & Kick Competition for football. Mr. Watchowski and Mr. Steve Nadolski (12885 Towering Oaks, Shelby Twp) volunteered to handle a baseball competition. Mr. Nadolski also said he would look into what may be available for basketball. Mr. Thomas said he would follow up with him.



**Update on Member Replacements:** Mr. Youngblood noted that Mr. Nadolski was invited to the meeting to see if he was interested in applying for one of the vacant seats on the committee. Mr. Nadolski confirmed that he was interested. He also mentioned the names of two people he knew that may be interested in filling the other vacant position. Mr. Youngblood asked Mr. Nadolski to invite one of them to the March meeting.

**Business from the Floor:** Mr. Flynn reported that Supervisor Stathakis signed a non-binding letter of intent with GovAd to give the go ahead for the township to consider doing business with them in the future. Mr. Flynn noted that he will keep the committee informed of any progress.

Mr. Thomas inquired as to what kind of mass email capabilities are available to advertise upcoming events and other news. It was explained that the Parks, Recreation and Maintenance Department keeps a database from registrations which is also used to send out emails to specific groups or everyone to inform people of upcoming events and recreation news.

**Meeting Adjournment:** MOTION by Mr. Flynn to adjourn the meeting. Supported by Mr. Watchowski. Meeting adjourned at 7:35 pm.

MINUTES OF THE REGULAR MEETING OF THE CHARTER TOWNSHIP OF  
SHELBY BEAUTIFICATION COMMITTEE HELD TUESDAY, MARCH 8, 2011,  
IN THE EMPLOYEE LOUNGE AT THE SHELBY TOWNSHIP MUNICIPAL  
BUILDING, 52700 VAN DYKE, SHELBY TOWNSHIP, MICHIGAN

Dub Hearon called the meeting to order at 6:40 p.m.

Members Present: Duane Stafford, Melanee Roelandt, Renate Radomski, Carol  
McLaughlin, Lynn Makinen and Dub Hearon

Members Absent: John Baas, Erika Zoller and Connie Kent (excused)

Guests Present: Rev. Kevin McCarthy, Joan Schneemann

Mr. Hearon asked Rev. McCarthy to explain the EACH program and how the volunteers plan to participate in Clean Up Day this year. Rev. McCarthy said that EACH is an acronym for Everyone a Chance to Hear, and it is about saturating the Metro Detroit with good news and good deeds for 40 days during Easter. Churches are encouraged to move into their communities and serve them. He is part of the North Macomb EACH group, and a couple of dates have been established to do that. He approached Supervisor Stathakis and offered assistance to Shelby Township, and was advised by him that Clean Up Day in Shelby Township is April 30<sup>th</sup>. EACH has set aside May 14<sup>th</sup> for its outreach effort. Their intention is not to displace the groups that are already serving, but could perhaps augment, assist and tackle areas that weren't taken care of on April 30<sup>th</sup>. Their goal is to continue on with efforts such as these in communities in the Northern Macomb area. There are about 28 churches in the northern Macomb area that are involved. OneMacomb.org is the group's website.

Mr. Hearon stated that there are always a number of groups who for some reason or another are unable to clean their assigned area, and suggested that EACH may be able to assist with those areas on May 14<sup>th</sup>. Ms. McLaughlin agreed and said that the date fits within the Road Commission's guidelines as it relates to their insurance coverage dates. The safety vests and the bags would be provided to the EACH group, and all volunteers would be required to view the safety video and sign the log sheet that the Road Commission requires. Ms. McLaughlin will notify Rev. McCarthy about the areas that need cleanup and will coordinate that with him.

### **APPROVAL OF MINUTES**

**MOTION** by Duane Stafford, supported by Renate Radomski, that the minutes of February 8, 2011 be approved as submitted.

Motion carried.

Mr. Hearon asked to add West River Bends update and the Tree Advisory Group to tonight's agenda.

## **CORRESPONDENCE & ANNOUNCEMENTS**

Mr. Hearon noted the receipt of the Arbor Day newsletters, and announced that the committee has been a member since 2001.

He stated that he has the two accident reports for the dates that several trees were hit by vehicles. Discussion followed about getting another quote from the landscaping company for the second incident to provide the insurance company for reimbursement. Ms. Roelandt will take care of getting the quote. He noted that Marino's provided us a quote for the first accident.

Ms. McLaughlin announced that Dianne Granthen's daughter has passed away, and brought a card for the members to sign and send to her.

Mr. Hearon said that we received an unsolicited quote from Ram's Lawn & Landscaping, LLC for landscape maintenance services at the Schoenherr Boulevard median. He does not want to break our contract. He would like a motion to receive and file the quote.

**MOTION** by Melanee Roelandt, supported by Duane Stafford, to receive and file the quote from Ram's Lawn & Landscaping, LLC dated March 4, 2011 for landscape maintenance services at the Schoenherr Boulevard median.

Motion carried.

## **BILLS**

Mr. Hearon noted that there are no bills to pay.

## **TREASURER'S REPORT**

Mr. Baas is not present, and there is no Treasurer's Report.

## **WELCOME TO SHELBY SIGNS**

It was noted that the Welcome to Shelby sign on Van Dyke located at Sandstone was repaired after being split down the middle. Mr. Hearon does not know who repaired it. He noted the 24 Mile and Dequindre Road sign is in need of repair, and Ms. Radomski offered to contact Parks, Recreation & Maintenance about repairing it.

Ms. McLaughlin stated that she inquired about the Christmas decorations on the Welcome signs in previous years. Mr. Youngblood was not aware of who may have done that previously, but would ask Mr. Gjeldum about it.

## **CLEAN UP DAY/ADOPT A ROAD SIGNS**

Ms. McLaughlin distributed the Clean Up Day brochure and seed packets to be given to the volunteers. She noted that all of the materials were mailed out to the groups on February 28<sup>th</sup>. The reminder notices will be mailed on March 31<sup>st</sup>.

Ms. Radomski reported that she went to Target to request a donation, and is waiting to hear back from the individual. Ms. Kent went to Meijer, and a gift card will be donated. Ms. Schneemann went to Costco to request a donation, and she will be going back on April 11<sup>th</sup> to pick it up. Sam's Club has expressed an interest in donating as well. The application has been submitted, and Ms. Schneemann will be the contact person. At the April 12<sup>th</sup> meeting, decisions will be made on what to purchase.

Ms. McLaughlin informed the members that the printer used for our CUD brochures approached her about a publication called "What's in your area", and they would like to advertise Clean Up Day at no charge. She noted that PRM advertise its events in these publications. She distributed them to the members to view. Ms. McLaughlin will draft the language and get it to the printer to be included.

## **SHELBY COMMUNITY SERVICES ORGANIZATION**

Mr. Hearon noted that this group is comprised of people from different organizations to coordinate the activities in the township. He sent information to the contact person about Clean Up Day.

## **WEB SITE**

There was nothing new to report.

## **DDA**

There was nothing new to report.

## **HANGING BASKETS**

Ms. Radomski reported we have 32 hanging baskets and they are at Telly's. It was decided to plant them with two shades of pink Supertunias only this year. The flowers should cascade over the sides of the baskets. He is charging \$35 per basket, which is the same as last year. That price includes the flowers and the soil.

Discussion followed about the maintenance, which will be done by PRM, including the fertilization. Ms. Radomski noted that an irrigation system is in place which is activated when the grounds are watered. It was suggested that someone meet with PRM to go over the fertilization schedule. Ms. Radomski

added that the flowers will be ready before Mother's Day, because the flowers can take a little frost. Ms. Radomski and Mr. Hearon will set up a date to meet with PRM after Clean Up Day to go over the details.

### **SCHOENHERR BOULEVARD MAINTENANCE**

The discussion regarding the damaged trees and replacement was discussed earlier.

Mr. Hearon expressed concern about Quality Landscaping's work last year, and he will contact the owner to ask what the plans are for this year's work in order to fulfill his obligations to us. He reminded everyone that we met with him at one of our meetings last year.

### **2011 BEAUTIFICATION AWARDS**

There was nothing new to report.

### **MOUND ROAD IMPROVEMENTS AND MAINTENANCE**

There was nothing new to report.

### **WEST RIVER BENDS GRANT**

Mr. Hearon met with Joe Youngblood, who would like to wait to write the trail grant until we receive authorization from the DNRE (Department of Natural Resources and Environment). He reminded the members that the proposed trail would go right by the Soccer City parking lot which would be a convenience for the trail walkers who visit by vehicle. However, that area is the subject of controversy with DNRE at the present time, and needs to be resolved before beginning any trail plans there.

### **MEMORIAL FOR GEORGE PAYNE**

This discussion will wait for more of the members to return to make a decision.

### **LIBRARY TEA PARTY**

Ms. McLaughlin discussed the plans so far. She has been in touch with the centerpiece designer who is one of the Shelby Gardeners, so that is underway. We are co-sponsoring the table with the Shelby Gardeners, so the cups and saucers and napkins need to be provided by our committee. Discussion followed about tasks for the party.

### **JUNE 2012 BCSEM MEETING**

This will be discussed when Mr. Baas returns.

## **WEST RIVER BENDS REPORT**

Mr. Hearon reported that a scout has signed up to construct steps or a bridge to allow passage in two of the three areas that have ditches that are quite deep. He is holding a fundraiser to raise \$3,000 for the supplies needed, and has volunteers to assist him with the project. PRM is very happy with the plans he has.

## **TREE ADVISORY GROUP**

Mr. Hearon advised that Joe Youngblood liked the idea of such a group to give advice and guidance, and he would like two of the township employees and three from the committee to be in the group to advise about public land only, not private land.

## **BCSEM**

Ms. McLaughlin asked if anyone was going to the BCSEM meeting in Gibraltar next week on the 17<sup>th</sup>. There was no interest, as everyone has other obligations that day.

**MOTION** by Melanee Roelandt, supported by Duane Stafford, to adjourn the meeting.

Motion carried.

The meeting was adjourned at 8:05 p.m.

/ca

MINUTES OF THE REGULAR MEETING OF THE CHARTER TOWNSHIP OF SHELBY  
SIDEWALK COMMITTEE HELD ON TUESDAY, MARCH 8, 2011 IN THE BACK OF  
THE BOARD ROOM, 52700 VAN DYKE, SHELBY TOWNSHIP, MICHIGAN.

The meeting was called to order at 5:05 p.m. by Chairman Richard Batchelder.

Members Present: Richard Batchelder, Mary Lou Weitzel, Ray Breederland,  
Craig Cowper, Paul Viar and Brent Freeman

Member Absent: Mary Beth Zinn

Also Present: Tina Vaglica, Township Engineer

### **APPROVAL OF MINUTES**

**MOTION** by Breederland, supported by Cowper, to approve the minutes of the February 8, 2011 meeting as submitted.

Motion carried.

### **BUSINESS FROM THE FLOOR/VISITOR**

There was no discussion held under this item.

### **ENGINEER'S REPORT**

Ms. Vaglica gave an update on each project of the Sidewalk Priority List outlined in the memo from Glenn Wynn dated February 2, 2011.

1. **North side of 21 Mile Road west of Hayes** –
  - There are three gaps shown on the aerial
    - One has already been designed under last year's budget
    - Hasn't been built yet because Ted Schoenherr is in negotiations regarding a sanitary sewer at this site.
2. **11320 21 Mile Road (south side of 21 Mile Road, west of the M-53 Freeway)** –
  - Topography is complete
  - DPW has stated the homeowner is not in agreement with the easement
  - Mr. Batchelder has placed a call into Mr. Huth regarding this and has not heard back from him
3. **7501 & 7522 22 Mile Road (west of Post Office)** –
  - Topography is complete
  - Ms. Vaglica will submit a drawing to the DPW
4. **55100 Shelby Road** –
  - Needs topography
  - Engineers are on schedule for a survey
5. **14911 24 Mile Road** –
  - Previously designed by AEW
  - Easement is signed
  - Permits need to be obtained

**6. 7271 25 Mile –**

- Two parcels previously designed by AEW
- No response on the easements
- Permits need to be obtained

**7. 45440 Dequindre –**

- Within the road right-of-way so no easement needed
- Permits need to be obtained
- Fence at the south walk over Plum Brook Drain at West Utica Rd.

**8. 52935 & 52871 Mound Road –**

- Topography is complete but drawings need to be done
- Sidewalks would probably be within the road right-of-way and if so, no easements will need to be obtained

**9. Southeast corner of 26 Mile Road and Van Dyke –**

- Needs topography
- Within the road right-of-way so no easement needed
- Permits need to be obtained

**10. 3600 24 Mile Road (south side of 24 Mile Road east of Seven Oaks Drive) –**

- Needs topography
- Sketch needed

**11. 6401 & 6433 25 Mile Road –**

- Needs topography

**TOWNSHIP PLANNER'S REPORT**

Mr. Wynn was absent from the meeting.

**NEW BUSINESS**

**Revision of Sidewalk Ordinance –**

Mr. Batchelder has spoken briefly with Mr. Wynn regarding revising the Sidewalk Ordinance. He is not sure it needs revising as much as enforcement. He believes that surveys have been done in the past by our DPW and possibly past engineering companies flagging problems along the miles of Township sidewalks. To his knowledge, nothing has ever been done. He is suggesting a sub-committee in which Mr. Wynn has agreed to be a member with his knowledge and expertise. This committee would not necessarily revamp the ordinance but possibly reevaluate and recommend to the Township Board enforcement procedures.

Mr. Cowper stated he would agree to participate with Mr. Wynn on the Sidewalk Sub-Committee.

Mr. Viar commented that he wonders how strong of enforcement you can put on people and expect them to spend money during this economy.

Ms. Weitzel questioned if there are parameters showing how to prioritize sidewalk problems and what issues would be flagged and what wouldn't.



Mr. Viar suggested that we let the sub-committee review the ordinance and we can go from there.

Reminder for “Shelby Township Clean Up Day” – April 30, 2011 –

Mr. Batchelder is reminding everyone of Clean Up Day and that the committee’s area is 25 Mile Road from Shelby to Dequindre Road. He is going to approach high school seniors from the parochial school where he has been substitute teaching regarding putting in some community service hours during Clean Up Day.

**OLD BUSINESS**

21 Mile Road Easement -

This was discussed earlier under the engineers report.

Community Grants – Nancy Bates Plan

Ms. Weitzel mentioned she spoke with Nancy Bates regarding the possibility of obtaining grants from the Shelby Community Foundation for the Sidewalk Committee. Ms. Bates had stated that the application deadline was February 22<sup>nd</sup> and it was for a very small amount of money.

**CORRESPONDENCE**

There was no discussion held on this item.

**ADJOURNMENT**

**MOTION** by Weitzel, supported by Freeman, to adjourn.

Motion carried.

The meeting adjourned at 5:39 p.m.

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Richard Batchelder, Chairman

cn



The regularly scheduled meeting of the Solid Waste and Recycling Committee was held on Thursday, March 10, 2011, at 7:05 pm, in the Employee Lounge of the Shelby Township Municipal Building, 52700 Van Dyke Avenue, Shelby Township, MI 48316.

**ROLL CALL**

Members:	Marietta Crabtree	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
	Paula Filar	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
	Gary Kent	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Excused	<input type="checkbox"/> Absent
	Marsha Livermore	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
	Russ Matika	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
DPW Liaison:	Pat Czaiczynski	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Also Present:	Craig Cowper_____	Resident_____		

**APPROVAL OF MINUTES**

**MOTION** by Filar, supported by Livermore to approve the minutes of the February 10, 2011 meeting as submitted.

Motion carried.

**OLD BUSINESS**

**1. REVIEW OF TRASH TONNAGES/RESIDENTS COMMENTS**

- Pat provided an update from Republic Services/Allied Waste showing the weekly Bulk, Trash, Recycle and Compost tonnages for the 2011 calendar year.

**2. MICHIGAN RECYCLING COALITION MEMBERSHIP**

- Marsha has turned in the invoice for our membership dues to the clerk's office.

**3. FREE ELECTRONICS RECYCLING EVENT FEBRUARY 26, 2011 RECAP/TONNAGE**

- Marsha stated that we counted 438 vehicles at the event and Vintage Tech Recyclers stated that they collected 74,386 pounds of electronics. Paula will announce these numbers at the next Board of Trustees meeting. Russ will start adding these numbers to the SWARC webpage.

- It was brought up that people are bringing in the boxes that their electronics came in and dropping them off with the electronics. This is requiring a bigger trash container to handle the boxes which can be recycled (Pat will discuss this with Republic). It was

decided to not accept the boxes as these events are supposed to be for electronics only. The boxes can be put out for curbside recycling.

#### 4. FREE ELECTRONICS RECYCLING EVENT MARCH 26, 2011

- Paula will announce the event at the next Trustee Board Meeting.
- Seth Smith (Vintage Tech Recyclers) will be providing an additional 1,000 postcards for us to hand out at the event.
- Pat stated that Mike Marcath is to be our PRM contact person for all future events. Paula stated that she was told by one of the Vintage Tech Recyclers employees that they would accept household batteries at these events. Marietta will check with corporate to verify.
- Craig Cowper volunteered to work the 9am-11am shift. Gary will be asked to see if he also will volunteer for the 9am-11am shift.
- Marsha and Russ volunteered to work the 11am-1pm shift.

#### 5. NEWSLETTER ARTICLES

- Pat and Marsha gave a short description of the article.
- Marietta stated she will give copies to the C&G Newspapers, Macomb Daily and Source Newspapers.

#### 6. HOUSEHOLD HAZARDOUS WASTE DAY APRIL 30, 2011

- Paula will announce the event at the next Board of Trustee meeting and subsequent meetings in April.
- Pat will try to schedule the setup/configuration meeting with PRM, SQS, Republic and Vintage Tech to determine the best layout and traffic flow to use for the event, prior to our April SWARC meeting. That way we can figure out where signs will need to be placed and make sure we have enough, and the right kind.
- Russ will make sure that the electronic signs and website are updated with the upcoming HHWCD event information.

### **NEW BUSINESS**

#### 1. LEGISLATION/RECYCLING ARTICLES

- Pat read an article about the effect the Recycle Bank program is having on recycling in Rochester Hills. They noted a 250% increase.

#### 2. OTHER BUSINESS

- Marsha will look into the MRC awards program to see about the possibility of nominating the SWARC.
- Reminder: The current waste/recycling contract with Republic expires June 30, 2012

### **OPENINGS ON COMMITTEE**

None

### **ADJOURNMENT**

The meeting adjourned at 8:40 pm.

MINUTES OF THE REGULAR MEETING OF THE CHARTER TOWNSHIP OF SHELBY HISTORICAL COMMITTEE HELD THURSDAY, MARCH 10, 2011 IN THE ANDREWS SCHOOLHOUSE, ON SHELBY TOWNSHIP MUNICIPAL GROUNDS, 52650 VAN DYKE, SHELBY TOWNSHIP, MICHIGAN.

The meeting was called to order at 6:35 p.m. by Chairperson Dick Mason.

Members Present: Hilary Davis, Dick Mason, Rita Hirsch, JoAnn Burgess

Members Absent: Ken Frank, Dan Lehman (excused)

Guests: Craig Cowper, 6435 25 Mile, Apt. 6, Shelby Twp., MI  
Rick Mayer, 49318 Sheridan Ct., Shelby Twp., MI

### **CORRESPONDENCE**

Dick Mason presented miscellaneous advertisements and catalogs for committee members to examine at their leisure. He also provided an update on the request to investigate an old address on Schoenherr and sent the information on to the gentleman who inquired about it.

### **MINUTES**

Minutes of the February 10, 2011 meeting were presented for approval.

**MOTION** by Hilary Davis, supported by JoAnn Burgess, to accept the minutes of the February 10<sup>th</sup> meeting.  
Motion carried.

### **COMMITTEE REPORTS**

#### **Historic Resource Survey (Davis)**

Hilary Davis reported that she has received no demolition requests. There are one or two buildings and a barn remaining from old Disco.

#### **Publicity (Lehman)**

There was no Publicity report.

#### **Cemeteries (Mason)**

Dick Mason stated that he hasn't seen any new damage recently.

#### **Packard Proving Grounds (Davis)**

Hilary Davis announced that the spring Open House is scheduled for the first part of May. In June, the *Cars are Stars* event will take place. Volunteers would be needed for these events. More information will be available at the next meeting.

#### **Webmaster (Lehman)**

There was no Webmaster report.

**Photo Archiving (Hirsch)**

Rita Hirsch stated that there is currently no archiving taking place.

**Autograph Book**

Mr. Mason commented that Rick Mayer did an excellent job photographing the autograph book. He has provided the Clerk with a copy of the record for distribution.

**Lobby Display Case**

Mr. Mason requested assistance in cleaning and taking care of the lobby display case. Several committee members agreed to take care of it after tonight's meeting.

**UNFINISHED BUSINESS**

**Springhill Farm**

JoAnn Burgess stated that there is nothing new regarding the Farm. They are still working on plans for the Civil War Event. Some of the historic presenters are giving her a hard time about completing the paperwork required by the Township, so some of the planning is still incomplete.

Dick Mason stated that he plans to talk to Dan Lehman regarding the tour route and whether he wanted to keep it the same. He commented that Kerry Crosier has agreed to present on Holland Ponds.

**NEW BUSINESS**

Chairman Mason presented information on the Macomb County Heritage Alliance annual meeting, scheduled for Saturday, April 30<sup>th</sup>. Admission is \$10.00 per person, and the event will take place at the Chesterfield Township Senior Center. The Chesterfield, New Baltimore and New Haven/Lenox Historical Societies are this year's sponsors. Discussion took place regarding this event.

**MOTION** by Hilary Davis, supported by Rita Hirsch, to pay the \$10.00 per person fee to attend the Macomb County Heritage Alliance meeting Saturday, April 30<sup>th</sup> with the price not to exceed \$60.00.  
Motion carried.

**BILLS**

Hilary Davis requested petty cash reimbursement in the amount of \$86.21.

**MOTION** by JoAnn Burgess, supported by Hilary Davis, to reimburse Petty Cash in the amount of \$86.21.  
Motion carried.

### **Proposed Soccer Fields**

Hilary Davis presented a newspaper clipping regarding construction of a soccer field at Hayes and 23 Mile Road. She inquired whether that was in addition to the proposed facility at River Bends Park, or a substitution. Mr. Mason replied that he was under the impression that this was a private enterprise. Discussion took place regarding this topic.

### **Video Transfer**

Mr. Mayer commented that he was planning to review the committee videos and perhaps consolidate them on disc. In the future, rather than showing tapes that end, the discs could be set up to loop through several presentations.

### **Art Fair**

Dick Mason stated that due to the expense of traveling, he would like to be excused from volunteer service at the Art Fair this year. Committee members agreed that they would be able to cover the necessary hours.

### **Museum Hours**

Hilary Davis requested consideration of a regular schedule for museum hours, perhaps once weekly for a couple of hours in the evening, similar to what is done in Romeo. Discussion took place regarding this topic. It was agreed to try twice monthly and see how it goes. Rick Mayer suggested that it is important to advertise the event well. When he hosted open hours on Sundays, he found that most of the visitors were there in response to the signs he put up. Ms. Davis suggested using the website as it gets thousands of hits. Dick Mason stated that he will ask the Clerk to announce the hours at the next board meeting. Rick Mayer suggested that some of the work session tasks could be done concurrently. It was agreed to schedule opening on Wednesday, April 13<sup>th</sup> from 7:00 to 9:00 p.m. Rick Mayer volunteered to draft an informational flier to leave at the Senior Center and Library. Ms. Burgess will also place them at the Nature Center. Mr. Mason and Ms. Davis will staff the first night, and other committee members may drop in if they wish to.

**MOTION** by Hilary Davis, supported by Rita Hirsch to adjourn the meeting at 7:00.

Motion carried.

The meeting was adjourned at 7:00 p.m.

/ks



# Charter Township of Shelby

## Fire & Police Pension & Retirement Board

6345 23-MILE ROAD  
SHELBY TOWNSHIP, MI 48316  
(586) 731-5102 • FAX (586) 726-7227



Matt Stachowicz  
President

Mark Semaan  
Secretary

Members:  
David Diegel  
Jerome Moffitt  
Paul Viar

MINUTES OF THE REGULAR MEETING OF THE CHARTER TOWNSHIP OF SHELBY FIRE & POLICE PENSION AND RETIREMENT BOARD HELD ON MONDAY, MARCH 21, 2011 AT FIRE STATION #1, 6345 23 MILE ROAD, SHELBY TOWNSHIP, MICHIGAN.

The meeting was called to order at 5:04 p.m. by Chairman Matt Stachowicz.

Members Present: David Diegel, Jerome Moffitt (5:06 p.m.) Mark Semaan, Matt Stachowicz, Paul Viar

Also Present: Brian Brice, Merrill Lynch, The Brice Group  
Rebecca Wolfe, Merrill Lynch, The Brice Group  
David Kausch, Gabriel, Roeder, Smith  
Steve Barbesh, Alliance Bernstein  
Doug Rentschler, Invesco – AIM  
Chris Wilseck, Shelby Twp. Fire Dept.  
Craig Cowper, resident

### APPROVAL OF MINUTES

**MOTION** by Diegel, supported by Semaan, to approve the minutes of the Regular Meeting of the Charter Township of Shelby Fire & Police Pension and Retirement Board held on Wednesday, February 16, 2011, as submitted, and waive the reading.  
Motion carried.

### PRESENTATIONS

#### ***Gabriel, Roeder, Smith – David Kausch***

Mr. Kausch advised that with regard to the 2011 fiscal year contribution, the amortization period is down to 12 years. In rough ballpark dollar amounts, the total employer contribution for the current year is around \$5 million. Approximately \$2 million of that amount is the normal cost, the value of the

benefits that the members are accruing that is going to be required to be paid in a year. The remaining \$3 million is to pay the unfunded amount.

All of the information that will be provided tonight is based on last year's valuation. Mr. Kausch recently received the data for the current year, and he is still putting those numbers together.

Mr. Viar asked how long before the latest report will be available to the Board. Mr. Kausch responded that typically it is delivered in May.

The question was should we go to a 20-year valuation. Mr. Viar asked how that would affect the current millage that is in place. Mr. Kausch responded he is not familiar with the Township's millages but it is his understanding the millage was set to line up with this twelve year period.

Mr. Viar said reading from the last minutes, Mr. Semaan advised that we receive 1 mill from taxes for the pension fund. There is a ½ mill that is permanent and another ½ mill that expires in 2017.

Mr. Semaan stated he doesn't know if that 2017 figure is correct. He thinks it is 2022. Mr. Stachowicz added that it was Mr. Kaczor who mentioned that number at a previous meeting. Mr. Semaan believes the millage went into effect in 2002 and 20 years would make it 2022.

The members agreed to look into the year the millage will expire.

Mr. Diegel asked what we are currently levying in the Township. He was told 1 mill. Mr. Viar explained that a ½ mill will drop off in 2022 and that is what we are taking into consideration at this time. Mr. Viar asked if this ½ mill can be renewed. Mr. Semaan replied only by a vote of the people because that is how it was originally initiated. The other ½ mill is permanent.

Discussion followed among the members.

Mr. Stachowicz stated Mr. Kaczor had informed the Pension Board that the Township Board at the time of the expiration of the ½ mill can actually hold that ½ mill in place. They can vote to do it. Mr. Semaan clarified that the Board can reinstitute that ½ mill. Mr. Stachowicz said it has to be at the time of the expiration. It cannot be before.

Mr. Diegel stated currently we are restricted to one mill. We are hoping that will fully fund the system by 2022. The question is will it be based on what we know today.

Mr. Kausch stated based on their projection moving forward, unless there is a strong market comeback, it is likely to fall a little short.



Mr. Diegel asked what percentage will we be funded in 2022. Mr. Kausch said it depends on how fast the millage actually grows. The piece that he doesn't have is how much the millage is actually bringing in. He knows that everyone's assessments in Michigan have gone down.

Mr. Viar said based on Gabriel, Roeder, Smith's projection, we would need about 2 ¼ mills to fund what they say would be needed in 2020, 2021 and 2022.

Mr. Kausch provided his input.

Based on the discussion, Mr. Diegel believes the millage is pretty well covering the employer's contribution.

Mr. Viar said due to the decline in revenue, this will change. The mill won't provide as much of a return as it did in the past. It is currently \$3 million or \$3.1 million, as opposed to a high of roughly \$3.3 million.

Mr. Diegel asked if this concern is what brought this issue forward. He was told yes.

Mr. Stachowicz said we were asked for options. The Supervisor asked Gabriel, Roeder, Smith to look at extending this out so that it would be much easier to handle as far as paying the pension out. They are interested in the numbers.

Mr. Viar feels we will have no choice but to re-authorize the half mill. However, we need numbers to review. Is it to everyone's advantage to pay it off now or extend it over a longer period of time.

Mr. Semaan asked if the Pension Board would like to assume the extension of that ½ mill so Mr. Kausch can figure out the amortization to coincide with the extension.

Mr. Kausch asked if the Board has a specific period in mind or do they want him to show several alternatives. The Board agreed on several proposals using a five, ten, and fifteen year extension bringing the dates to 2027, 2032, and 2037.

Mr. Kausch said he can prepare it separately from the actuarial valuation or concurrently with the valuation. He indicated he can add a special page in the actuarial report which would be a little less expensive. The Board agreed to have it made part of the actuarial report.

Mr. Semaan asked if the Township Board by law can assess up to five mills. Mr. Viar said that is correct. Mr. Semaan said to extend that ½ mill shouldn't be a problem. Mr. Moffitt suggested that this be reviewed by Mr. Huth.

Mr. Kausch said he can possibly have these figures available by April 18 at the next Pension Board meeting. Mr. Kausch said he was awaiting data for several of the township employees. For some of the members, there was a one-time retroactive pay increase. The figure he received includes those amounts. However, he needs to know the amount without that retroactive increase. Otherwise, it will make the liability skyrocket. He was told the amount is in excess of \$725,000.

**MOTION** by Semaan, supported by Moffitt, to include the 5, 10, and 15 year study in the actuarial report by Gabriel Roeder.

Mr. Semaan said there will be a charge but it will be less expensive if it is included in the regular report rather than preparing a separate report.

Motion carried.

***Alliance Bernstein***

Steve Barbesh, internal wholesaler for Alliance Bernstein covering Michigan was in attendance.

Kevin Boreen, Senior Portfolio Manager - participated via conference call.

Mr. Barbesh advised that Alliance Bernstein is present this evening to review the Pension Board's portfolio invested in their international value ADR managed accounts.

Mr. Boreen reviewed the performance in the portfolio, opportunities in the market place and how they are positioned moving forward.

Mr. Boreen explained the impact that the disaster in Japan has on the Pension Board's portfolio. He believes the Japanese market is recovering. The Japanese stocks that we hold in our portfolio range across a number of different industries including industrial commodities, telecommunications, electronics, etc. In all cases, these companies are very resilient and they don't see any negative impact for the long term. The Tokyo Electric Power Company, which is very much in the news, is not held in the portfolio so we are not exposed to those pressures.

Mr. Boreen expounded on Alliance Bernstein's philosophy, their investment process overview, portfolio characteristics, sector and country weights, and their commitment of seeking superior results for their clients.

Mr. Boreen stated when they were hired in February of 2008 we were sliding into one of the worst recessions that we have seen in the post World War II era. With the financial crisis in 2008 people panicked and ran away from anything that

had controversy or risk associated with it. He believes our portfolio did very well during that time and it actually beat the market in the following year by a very healthy margin. In the second quarter of 2010, there was a mini panic in the market place. It was a false panic because issues people were concerned about didn't happen. They maintained a value discipline through that mini panic and were able to buy companies at very attractive prices. The portfolio performed well in the third and fourth quarter of 2010 and is continuing to perform well during the first quarter of 2011.

Questions of the Board and Mr. Brice were addressed by Mr. Boreen.

Mr. Brice informed the members that Alliance Bernstein is on watch by formal notice in writing.

***Invesco – Aim – Doug Rentschler***

Mr. Rentschler advised the Board he will be addressing growth style investments.

Mr. Rentschler briefly reviewed the booklet submitted to the Board. Nothing has changed in terms of the portfolio profile. Over the past year there has only been one change in the investment team. The portfolio managers remain the same; however, a senior analyst did leave the team for a better offer. The people who have been managing the Pension Board's money continue to be the same.

Mr. Rentschler addressed Alliance Bernstein's investment philosophy relating to stock selection, active management, and long-term focus. They base their investments on earnings, quality, and valuation. Earnings growth drives stock prices – earnings being profits. This is what will ultimately impact the stock and the price. Quality is the efficient use of capital. It is being a very efficient steward of the capital that the company possesses. Companies with under-appreciated growth prospects provide relatively attractive risk-reward opportunities. The management team is following this process.

Alliance Bernstein's strategy is based on bottom-up, fundamental research; active management; long-term investment horizon; quality, sustainable growth; and not overpaying for growth.

Mr. Rentschler briefly spoke on investment performance through December 31, 2010 based on historical performance and performance consistency. He broke down performance by quarter, 1 year, 3 years, 5 years and 7 years. They have done a very good job in beating their benchmark, which is an EAFE growth benchmark. Year-to-date through Friday, the portfolio is down 6/10 of 1%, -6%, with the benchmark being down -2.2%. They are 1.6% ahead of the benchmark.

Mr. Rentschler addressed the situation with Japan. Alliance Bernstein has 69 holdings. We have a 10.16% investment in Japan going into the turmoil that took place during the last couple of weeks. We have 8 out of roughly 70 holdings in Japan. He would not be surprised if they were adding money to the Pension Board's accounts over the last week, with companies such as Denso and Toyota. He believes they are great companies long-term.

Mr. Rentschler highlighted the section of the portfolio made up of cash investments, which as of December 31, 2010 resulted in a gain of 5.16%. Discussion followed among the members, Mr. Brice and Mr. Rentschler.

Mr. Brice provided his input.

Questions of the Board members were addressed by Mr. Rentschler and Mr. Brice.

### ***Merrill Lynch***

Mrs. Wolfe reviewed the Treasurer's Report for the month ending February 28, 2011. The opening value was \$52,523,173. Positive contributions totaled \$26,903. Interest and dividends credited during the month totaled \$77,966. Positive gains for the month of February were \$1,120,309 with an ending market value of \$53,748,353. The bottom portion of the report for the month of February reflects a regular benefit payment as well as a retro payment paid from Comerica.

Mrs. Wolfe also reviewed the asset allocations as of Friday's close, March 18, 2011. Total equities total 67.5% with an IPS target of 65.0%. There is a 2 ½% overlay in equities. Fixed income is reflected at 31.1% vs. the target of 35.0%. Cash is shown at 1.4% vs. the target of \$-0-. The closing balance for March 18 was \$52,696,049.

Mr. Brice spoke briefly regarding the Treasurer's Report submitted to the members reflecting totals for the month ending December 31, 2010 which dealt with cash flows. He pointed out the pension payments summary reflected in the bottom portion of the report for the members' review.

Mr. Brice submitted the 2011 Investment Meeting Schedule. April is an open month which will provide time for the members to spend with their actuary based on earlier conversation. He asked if the members had any other ideas for this time slot.

Mr. Moffitt informed the members that he recently ran into John Solecki. Approximately 6 to 8 months ago, Mr. Solecki provided an introduction of his firm. He currently has some numbers to share with the Pension Board for their

consideration. If it is agreeable, he asked that Mr. Solecki be invited to attend the April meeting.

Mr. Semaan asked how much of our holdings are invested in World Asset Management. Mr. Brice responded that as reflected in the March 18 report submitted this evening, World Asset Management - listed under the large cap core equity index - totaled approximately \$9.9 million. Fixed for World Asset shows about 16.4%.

Mr. Semaan stated that last year when World Asset Management made their presentation he thought we were highly over-weighted with their holdings. It appears we continue to be over-weighted. If John Solecki has a good product and we decide to pull money from our holdings, he would like to see it come from World Asset Management.

**MOTION** by Semaan, supported by Moffitt, to invite Mr. John Solecki to our April Pension Board Meeting.  
Motion carried.

Mr. Brice indicated he would notify Mr. Solecki of the Pension Board's request to attend the April Meeting.

**MOTION** by Moffitt, supported by Semaan, to accept the Treasurer's Report, as submitted.  
Motion carried.

### **OLD BUSINESS**

Mr. Semaan submitted a signature page from Comerica to be executed by the members. Two original copies are required. Mr. Diegel questioned if it is normal practice that all of the members are signatories. Mr. Semaan responded it is done in this manner because not all members attend all of the meetings. We require three signatures on our checks.

Mr. Semaan stated that Mr. Thumm has some questions with regard to the Custody Agreement with Comerica addressed at the last meeting. Mr. Semaan was not able to contact Mr. Dan Berd.

### **NEW BUSINESS**

There was no "New Business" to report.

**APPROVAL OF BILLS**

\$3,220.00	-	Gabriel, Roeder, Smith	-	Quarterly Actuarial Fee 1-1-2011 – 3-31-2011
\$ 500.00	-	MAPERS Conference	-	Registration Fee for Mark Semaan and Matt Stachowicz (\$250 each)
\$ 646.00	-	Grand Traverse Resort	-	Deposit for lodging for Mark Semaan and Matt Stachowicz

**MOTION** by Diegel, supported by Viar, to pay the bills, as presented.  
Motion carried.

It was agreed that the next Pension Board meeting will be held on April 18 at 5:00 p.m. at Fire Station #1.

**MOTION** by Viar, supported by Semaan, to adjourn.  
Motion carried.

The meeting adjourned at 6:30 p.m.

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Mark Semaan, Secretary

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