

AGENDA
Charter Township of Shelby
Board of Trustees Regular Meeting
Shelby Township Municipal Building
52700 Van Dyke, Shelby Township, Michigan
Tuesday, July 5, 2011 7:00 P.M.

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

AWARDS & PRESENTATIONS

ROLL CALL

PUBLIC HEARING

APPROVAL OF CONSENT AGENDA (Subject to Amendment)

- A. Minutes: June 15, 2011 Work Session** – Discussion of DPW Capital Plans and discussion of Police Computer System with the New World System
- June 21, 2011 Regular Meeting**

- B. Bill Run** in the amount of **\$554,210.96**.

APPROVAL OF AGENDA (Subject to Amendment)

CORRESPONDENCE

PLANNING COMMISSION

1. **SHIRE OF SHELBY** (Senior Housing project) requests approval of **Special Land Use Application #08-17 (SLU-5)** and **Tree Permit**; located on **south side of 24 Mile Road, west of Van Dyke**.

DEPARTMENTAL & COMMITTEE

2. **FINANCIAL MANAGEMENT DIRECTOR** requests approval for an **updated actuary OPEB valuation**.
3. **HUMAN RESOURCE DIRECTOR** requests approval of:
- a. **41A District Court Judge Supplemental Agreement.**
 - b. **41A District Court Non-Union Management Employee contracts.**

4. **DPW Director** requests approval to:
 - a. begin the process for **sanitary sewer repairs and municipal water main capital improvements projects.**
 - b. **prepay the Township's portion of Oakland-Macomb Interceptor Drainage District bond issue for Contract 2-Segment 3 sewer rehabilitation.**

APPOINTMENTS TO COMMITTEES & COMMISSIONS

TOWNSHIP ANNOUNCEMENTS

BUSINESS FROM THE FLOOR – 5 minute time limit per individual

CLOSED SESSION

5. **Discuss litigation entitled DeGrace, et al v. Charter Township of Shelby with the Township Labor Attorney.**

MOTION TO ADJOURN

A group spokesperson is encouraged on agenda items.
Individuals with disabilities requiring auxiliary aids or services at the meeting should contact the Shelby Township Clerk's Office at 586-731-5102,
TDD 586-726-2731, 7 days prior to the meeting.

MINUTES OF THE WORK SESSION OF THE CHARTER TOWNSHIP OF SHELBY BOARD OF TRUSTEES HELD ON WEDNESDAY, JUNE 15, 2011 IN THE BOARD ROOM OF THE MUNICIPAL BUILDING, 52700 VAN DYKE, SHELBY TOWNSHIP, MICHIGAN.

The work session was called to order at 5:06 p.m. by Supervisor Richard Stathakis.

Members Present: Richard Stathakis, Terri Kowal, Paul Viar,
Michael Flynn, Lisa Manzella, Douglas Wozniak

Member Absent: Paula Filar

Also Present: Ted Schoenherr, DPW Director
Dave Miller, Assistant DPW Director
Carol Thurber, Township Engineer
Robert Leman, Police Chief
Representatives from New World

MOTION by Kowal, supported by Wozniak, to reverse the order of the items on tonight's agenda.
Motion carried.

1. Discussion of Department of Public Works Capital Plans

Mr. Schoenherr informed the Board that they have several capital improvement projects that they would like to complete along with an extensive sanitary sewer repair. Dave Miller and Carol Thurber have prepared a power point presentation which will be displayed this evening.

A video was taken of the sewer line which was reviewed at length. Subsequent to that time, several sewers have been cleaned and some have been repaired. However, there are additional lines that need to be repaired. They also have three water main projects which they would like to get up and running at this time. Mr. Schoenherr is looking for the Board's consensus to allow DPW to design these projects. The cost will be quite expensive before they will reach a point where they can say we have a contractor to perform these sanitary sewer repairs and construct the water mains. Hopefully the Board's questions will be answered in the power point presentation. Mr. Schoenherr would like to approach the Board at the first meeting in July and ask for their authorization to design the projects and do some project management including the bid process. The total cost of these projects will be approximately \$2.5 million to complete. The TV inspection and the cleaning of the sewers were completed through a grant in the amount of nearly \$800,000. The remainder of the work will be the Township's responsibility since the repairs don't qualify for the grant.

Mrs. Thurber addressed the criteria required to be eligible for the grant.

Presentation of the video by Mrs. Thurber followed with a brief explanation of each slide. She advised the repairs being referenced are aimed at areas where the greatest amount of inflow and infiltration occur. Inflow is what happens during a storm event. Water is getting into the sanitary sewer system by potentially a faulty manhole cover or a faulty manhole. Infiltration is water coming in from the ground through cracks in the pipe or cracks in the manhole.

Mr. Schoenherr addressed the area at 23 Mile and Hayes. There are barricades and what appears to be a failure of the sewer lines. When the contractors were installing the traffic control poles which went 20 feet into the ground, they may have caused our sewer line to collapse. We currently have an emergency bypass pump on the site. DPW will start digging next week. It is under control and a plan is in place.

The 2008 report for both the sanitary sewer and the manholes was analyzed and prioritized with a spreadsheet provided. They are targeting sections with significant infiltration and the manholes with the most critical problems.

The 2011 repairs that are recommended are in the northwest quadrant of the township and the southeast quadrant. The reason for these repairs is to reduce infiltration in the system and the amount of flow that is going into the meter and thus reduce our costs.

The sanitary sewer repair costs for the northwest section (priority #1) is \$91,000 and for the southeast section - priority #1 is \$380,000 and priority #2 is \$250,000 which includes both sewer pipe fixes and the manhole fixes. This was intended to encompass everything from start to finish with the project, i.e. engineering, construction, administration, etc. A fairly decent contingency number was included because these were taped in 2007, nearly four years ago. Before the work is complete, there could be significantly more work that needs to be done.

The water projects are based on the 2007 water reliability study. That is the document required by the DEQ which is done every 5 years. There are 11 or 12 recommended improvements to the system. Through the completion of these installations, the gaps will be connected to maintain the flow and provide a more reliable system.

The first improvement is on Schoenherr Road between 23 Mile and 22 ½ Mile Road in the area of the Shelby Medical Mall and Central Park Square. The water main was completed at Shelby Medical mall and then there is a gap. This will provide a distribution loop and increase the available flows that are north and south of 23 Mile Road. The second improvement is much smaller, approximately 230 feet. It will provide a distribution loop that will improve the flow north and south of 24 Mile Road on Hayes Road. The third improvement is along Ryan Road from Hamlin Road to a dead end that is north of the river. This will provide a crossing of the river and will benefit the southwest portion of the system.

The estimated cost of these repairs is Schoenherr - \$200,000, Hayes Road - \$32,000 – and Ryan - \$339,000 for a total of \$571,000.

This is not the end of the improvements. The Township needs to continue to repair and maintain the system. Looking into the future for sanitary sewer, after the improvements of 2011 are complete, we need to analyze the improved flow at the meters. Mr. Miller has been tracking the meters to determine the effectiveness of the improvements.

Mrs. Thurber said in 2012 they would like to complete the Priority 2 repairs in the northwest quadrant. This will include video taping, cleaning, and performing manhole inspections in that area.

Mrs. Thurber pointed out different projects that will be completed in the next phase and highlighted those which were the responsibility of the developers rather than the Township.

Testing the water main is not quite as easy as testing the sewer line. The water main deteriorates over time. She showed a progression from 10 to 30 years.

Questions of the Board were answered by Ted Schoenherr, Dave Miller and Carol Thurber.

Handouts were provided for the Board's review highlighting some of the items discussed this evening.

Mr. Miller pointed out that replacement and new construction has a different payment process. As far as the water main, that is all new construction as

recommended by the reliability study. Basically it is a swap asset for asset. We are taking out cash and installing a water main. We can take the cash out of our reserve. The water main goes in the ground and there is no impact to the rate. This will amount to about \$571,000 and be depreciated over 60 years, which is about \$10,000 per year. As part of the ordinance, when we install a water main, it becomes a revenue line. The Board approved a front footage cost as part of the rate schedule which is \$65 per foot. This is how we recover the cost of installing the water main. When a developer or homeowner comes in and purchases that piece of property, they pay for the front footage

When it comes to sewer main repair, it becomes a little more difficult. When there is a leak in the sewer line, we pay for the water coming in. We are losing money. It affects the calculations and causes the rate payers to pay for that in the long run because we base our rates on what Detroit charges us. Because this is a repair, it is not capitalized, and it has to be expensed. There is \$350,000 that has been budgeted for sewer repair for 2011 and the total repairs are \$721,000. There are 3 different options. 1. We can amend the sewer rates which would increase the sewer rates to generate more revenue to make up for the \$371,000 shortfall. 2. We can perform \$350,000 worth of repairs and ignore the other leaks until next year. As long as we ignore the leak, it is costing us more money. 3. If we approve this and amend the budget, then we will expense \$721,000. Since we have \$350,000 in the budget, this will show up as an operating loss of \$371,000. The operating loss is covered by the reserves. This is not a capitalized expense and it is not an increase to our assets. If these were new sewers, there wouldn't be any issues at all. DPW is proposing Option #3.

Mrs. Kowal wanted these options verified by Plante and Moran. Mr. Miller said he would get an opinion from Plante and Moran by the first meeting in July.

2. Discussion of Police Computer System with Demo of New World System

Police Chief Robert Leman advised that representatives from New World are in attendance to provide a snapshot of the new CAD Records Management System for the Police Department. The benefits and cost savings of the new system will be highlighted in comparison to our current system which is CLEMIS.

Representatives from New World began their presentation by providing key information relative to this new system. They demonstrated how data inputted as a result of a 911 call can be transmitted by the dispatcher to a police officer in the field and how the officer's report can be merged from CAD into records management for distribution to appropriate departments and files. The CAD system is multi-jurisdictional so from a dispatcher's standpoint they will be using fire, police and potentially EMS. They briefly provided a comparison between the benefits of the new system vs. what the Police Department is currently using. Cost comparisons were also submitted for the Board's review.

A question and answer period followed between New World, the Board and Chief Leman.

Discussion followed regarding how the needs of the Fire Department would be serviced through this program and the possibility of cost-sharing between the Fire and Police Departments. Mr. Stathakis said the Board will have another work session with the Fire Department similar to this one to receive their input. He feels both departments need to be comfortable with the system.

Chief Leman said they are looking at shared services and several agencies in Macomb County were looking into this system. Sterling Heights already has New World for police and fire. The fire chiefs and police chiefs have met recently and suggested that one system for this entire consortium would be the way to go.

Representatives from New World stated there are some risks involved with the CLEMIS system. The costs are unpredictable. They are going up year after year and we don't know what it will be 10 years down the road. Also, there has been some issue with support. There is also a lack of administration and control. You have to use the system the way it is set up and have no way to make changes based on your individual agency as you would with New World. There is unreliable and outdated software. New World spent close to \$100 million on the program they showed today. They are enhancing that product every year. New World is looking at a shared approach to pro-rate the costs with a fixed price for ten years. New World is the leader in public safety. They have 1,000 customers throughout 48 states with quite a few customers in Michigan. This product has been out for 8 years so it is a very stable and mature product with reliable software offered by a reliable local company responsive to the customer's individual needs.

Mr. Viar asked if there were opt-out provisions. New World informed him the Township can opt out at anytime. There will be provisions in the contract if the township opts out early. The terms will be negotiated.

Past service and experience with New World was discussed briefly.

MOTION by Viar, supported by Flynn, to adjourn.
Motion carried.

The work session adjourned at 6:47 p.m.

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MINUTES OF THE REGULAR MEETING OF THE CHARTER TOWNSHIP OF SHELBY BOARD OF TRUSTEES HELD ON TUESDAY, JUNE 21, 2011 IN THE BOARD ROOM OF THE MUNICIPAL BUILDING, 52700 VAN DYKE, SHELBY TOWNSHIP, MICHIGAN.

The meeting was called to order at 7:02 p.m. by Supervisor Richard Stathakis.

A brief invocation was led by Supervisor Stathakis led by the Pledge of Allegiance.

AWARDS & PRESENTATIONS

A plaque was presented to Mr. Edward Young in recognition of his 15 years of volunteer service as part of the Radio Amateur Civil Emergency Service. Mr. Young thanked the Board and briefly highlighted the services provided by this group. They are trained to get notice of civil emergencies to the township, county and state. They provide backup communication for the local authorities. They had two instances – the 2000 Y2K and the blackout of 2003 where they were instrumental in transmitting messages. This group uses their own equipment and there is no charge to the Township.

Mr. Stathakis spoke at length regarding the failed recall attempt against him.

Mr. Glenn Wynn, Planning Director, provided an update on the road construction along Dequindre between Auburn and South Boulevard. He advised that the Board of Trustees approved a Resolution several months ago regarding contributing toward the repaving of this section of road. Our share of the cost at that time was approximately \$41,850. The Board approved this cost sharing agreement and it was presented to Mr. Stathakis for signature last week. It was subsequently forwarded to the Road Commission of Oakland County. We have been informed that the project will begin this summer and our share had been reduced to \$38,000.

Mr. Phil Randazzo, our Veteran's Events Coordinator, thanked everyone who supported the veterans through their participation in the Memorial Day Ceremony, including the choir from Lakeside Assembly of God.

He informed the audience that Lakeside Assembly of God on Schoenherr will sponsor a musical on June 26 at 10:00 a.m. called "The Spirit of America" honoring the veterans.

He encouraged everyone to display flags on the 4th of July to honor those who served our country.

Members Present: Richard Stathakis, Terri Kowal, Paul Viar,
Paula Filar, Michael Flynn, Lisa Manzella,
Douglas Wozniak

Also Present: Robert Huth, Township Attorney
Carol Thurber, Township Engineer

APPROVAL OF CONSENT AGENDA

A. Minutes: June 1, 2011 Work Session – Discussion of CALEA (Commission on Accreditation for Law Enforcement Agencies, Inc.) and discussion of Worker's Comp Insurance proposals

June 7, 2011 Regular Meeting

Approve the minutes as presented.

B. Treasurer requests approval of Shelby Township Investment Policy.

Accept the Charter Township of Shelby Investment Policy as reviewed and submitted.

C. Fidelity Bank requests to transfer all rights to renewal of escrowed 2011 Class C Licensed Business with Dance-Entertainment Permit, located at 45841 Hayes.

Grant the request to transfer all rights to renewal of escrowed 2011 Class C Licensed Business with Dance-Entertainment Permit, located at 45841 Hayes, Shelby Township, MI 48315, Shelby Township, Macomb County, from Cloud Nine Ventures, LLC to Fidelity Bank; with license to be held in escrow.

**STATE OF MICHIGAN
DEPARTMENT OF CONSUMER & INDUSTRY SERVICES
LIQUOR CONTROL COMMISSION**

RESOLUTION

At a Regular meeting of the Charter Township of Shelby Board of Trustees
(Regular or Special)

called to order by Richard Stathakis, Supervisor on June 21, 2011 at 7:00 P.M.

The following resolution was offered:

Moved by Kowal and supported by Viar

That the request to transfer all rights to renewal of escrowed 2011 Class C Licensed Business with Dance-Entertainment Permit, located at 45841 Hayes, Shelby Township, MI 48315, Shelby Township, Macomb County, from Cloud Nine Ventures, LLC to Fidelity Bank; with license to be held in escrow

be considered for Approval
(Approval or Disapproval)

APPROVAL

DISAPPROVAL

Yeas: Kowal, Viar, Wozniak, Filar, Flynn, Manzella, Stathakis

Yeas: _____

Nays: None

Nays: _____

Absent: None

Absent: _____

It is the consensus of this legislative body that the application be:

Recommended for issuance
(Recommended or not Recommended)

D. Bill Run in the amount of \$1,219,481.72

Approve the Bill Run in the amount of \$1,219,481.72, as presented.

MOTION by Kowal, supported by Viar, to approve the Consent Agenda, as presented.

Roll Call Vote: Ayes: Kowal, Viar, Wozniak, Filar, Flynn, Manzella, Stathakis

Nays: none

Motion carried.

APPROVAL OF AGENDA

MOTION by Kowal, supported by Manzella, to approve the agenda, with the deletion of Item 6 under Closed Session – Litigation entitled Stathakis v. Kowal, et al with Township Attorney at the request of Mr. Stathakis.

Motion carried.

CORRESPONDENCE**1. 2010 AUDIT PRESENTATION** by Plante Moran.

Mr. Dave Herrington and Mrs. Lisa Manetta from Plante Moran were in attendance to make a brief presentation regarding the 2010 audit.

Mr. Herrington advised the most important part of the audit from an auditor's perspective is an unqualified opinion. This is the best opinion a Township can receive from its auditors, which is a testament to its finance and other departments that worked diligently to insure the financial accuracy of the Township's records. He congratulated the Township on an unqualified opinion.

Mrs. Manetta submitted a few financial highlights for the year ending December 31, 2010. She presented an overhead slide showing revenue for all of the governmental funds, which include the general fund, police fund, and fire fund. This does not include the water and sewer fund and the pension funds. Mrs. Manetta showed a three-year comparison of revenue from the major sources. Property taxes are the largest revenue source for the Township, comprising about 70% of the Township's revenue. The remaining sources of revenue are state-shared revenue and charges for services (which experienced a slight increase in 2010 mainly relating to ambulance billings in the fire fund). The next source of revenue is fines and permits at about \$3.2 million that includes building permits which also had a slight increase this year. About \$2.5 million of that amount represents district court fines. Investment shows a very dramatic decrease over the last several years. The last category - net transfers (transfers between the funds) totaled about \$3.5 million in 2010. In summary, total revenues were about \$46.8 million compared to \$47.2 million in the previous year. This represents a decrease of about \$1 million.

Lisa Manetta demonstrated the delay in timing from when the property tax values decline and when that becomes revenue to the Township. When you look at the property tax revenue that we are recognizing in December, 2010, it is based on assessments as of December 31, 2008, which is the first year that we would have started to see the impact of the economic down turn. Those assessments are based on sales information from the preceding 12 to 24 months. These numbers don't fully encapsulate the total decrease that happened as of the end of 2008. For 2010 the taxable value was down about 1% from the previous year. In 2011 that figure will be 10%. This is the first year that we will feel the big impact of housing values declining. In 2012 the Assessing Department is projecting a 7% decrease in property tax values.

Mr. Viar addressed tax tribunal refunds. Mrs. Manetta indicated there is an estimated liability that has been recorded for tax years in the past.

Mrs. Manetta briefly explained what this cumulative decrease in property tax values means in the long term to the Township. Looking at the slide displayed, it may take up 2022 until we are back to the level we were at in 2008. This is a long-term issue that the Township is facing.

Mrs. Manetta pointed out the revenue sharing payment history. In 2001, the revenue was over \$6.5 million and in 2010 that amount has decreased to \$4.2 million. On the positive side, the Township did have an increase in population as a result of the last census and part of this revenue sharing is tied to the Township's population. This should provide some amount of increase.

Mrs. Manetta addressed the expenditures of the Township for all of the funds combined with a breakdown into the different categories using a three-year trend. General Government expenditures decreased slightly from the previous year which reflected in some significant cost-cutting measures. The largest category of expenditures for the Township is for public safety which reflected at just under \$27 million. The main reason for the increase from 2009 to 2010 is an increase in the required contribution to the pension which increased by about \$1 million in 2009 and also recognizing the liability for those property tax refunds that are pending. Public Works came in at approximately \$1 million, recreation and culture at about \$3.8 million, district court is about \$2.3 million, and capital outlay which varies significantly from year to year is about \$3.7 million in 2010. The total expenditures are \$44.6 million, relatively flat compared to last year.

Mrs. Manetta briefly highlighted the fund balance of the general fund, fire fund and police fund. In total the fund balance of the general fund increased from \$8.7 million to \$9.1 million in 2010. In the fire fund, the fund balance decreased slightly from 2009 at \$14.6 million to \$14.4 million in 2010. The police fund was relatively flat at \$11.3 million in 2010.

While the Township has some serious financial challenges ahead with the future of property taxes, the Township is in a good position relative to other communities.

The last fund discussed was the water and sewer fund. A three-year comparison was shown. In 2010 operating revenue increased to \$18.4 million from \$16 million in 2009. Operating expenses were slightly in excess of revenue at \$19.8 million. Overall, this fund is in good condition.

Mr. Stathakis believes our biggest challenge in 2011 will be the Police Department as they face a large deficit. Chief Leman is working with Mr. Nottley to see how they can operate more efficiently.

Mr. Viar asked Mr. Herrington and Mrs. Manetta if they are familiar with the notice that he received from the Drain Commission of Oakland County indicating that we would be assessed a little over \$2 million for the Garfield Interceptor. This payment is mandatory and the Board will have to make a decision if it will be paid in increments or cash. He turned the notice over to Mr. Huth for review.

Mrs. Manetta indicated this will affect next year's audit.

The following individuals expressed their comments/concerns regarding this issue:

Dub Hearon, 50655 Parsons
Bob Vavro, 54640 Carrington

MOTION by Flynn, supported by Kowal, to accept the 2010 Audit and the 2010 Federal Awards Single Audit prepared by Plante Moran, as presented.
Motion carried.

2. TRUSTEES FLYNN AND WOZNIAK request discussion of optional Car Ports and Fencing regarding the new Shelby Township Police Station.

Mr. Flynn advised this is a passionate issue for the Board since it deals with saving money. It has been discussed at length in the past. During the last few weeks he has been talking extensively with the Township Engineer, our Building Department, and the general contractor for the police station. There is sufficient infrastructure underneath for the carports and the fencing so we can choose to add them at any time. He decided to bring this matter back to the Board because it is a situation where we can save \$50,000 and we may need these funds later for other things for the Police Department. He is proposing this to the Board to receive their input.

MOTION by Flynn, supported by Wozniak, to exclude the optional fencing and carports for the new police station.

The following individuals expressed their comments/concerns regarding this issue:

Lewis Kramer, 13210 24 Mile Road
Ron Churchill, 52811 Mound
Bob Vavro, 54640 Carrington
Clarence Cook, 50067 Chelmsford Court
Dub Hearon, 50655 Parsons
Thomas Turner, 4524 Maeder
Robert Allhoff, 46100 Vineyard

Mrs. Filar stated what has changed for her is that the footings are in. There was discussion in the past of leaving these items in or removing them. It was a matter of having the footings in place. This was a key element because once that project was done without footings there was no opportunity to install the fence and the carports without incurring an additional cost.

Mrs. Kowal is aware that we would be getting a \$50,000 credit but we are also leaving about \$26,000 on the table because the fence was \$40,600 and the carport was another \$35,200 which is \$75,800. We would only be receiving a credit of \$50,021. If we go back and install the fence and carports a few years from now, not only will we have the additional cost but we have already spent the \$26,000.

Mr. Flynn indicated that he originally had the same question. There are two ways to handle this project. It is either through a general contractor or a project manager, i.e. in-house through Tim Wood. We chose to go with a general contractor. They had to get an estimate for the fencing. The number they originally received was \$40,000 but when they actually went out to bid the project it turned out to be \$20,000. We are only getting a credit for \$20,000 because they are only spending \$20,000. As far as the taxpayer is concerned, Mr. Flynn still feels that \$50,000 is still a significant amount of money.

Mrs. Kowal disagreed with this explanation. She doesn't doubt Mr. Flynn but would like some reassurance. We do have Steve Lodge, the architect, and other gentlemen present this evening and perhaps they can address her questions.

Mr. John Miller, representing the Garrison Company, the general contractor for the new police station, addressed Mrs. Kowal's concerns. He indicated that Mr. Flynn's comments were accurate. He provided a complete explanation. Mr. Miller advised this is a market bid process. On bid day they included a value for the bid received for the full amount of the fence. Early on in this process, with all of the alternates on this job, they established the "deduct" ½ hour before bid time based on the bids they had for \$40,000, which is the true cost. Very late in the bid process, 5 to 8 minutes before the bid was submitted, they received a lower fencing bid by about \$20,000. They lowered their base bid by that \$20,000 but they didn't have time to go back and change their fencing alternate. They made the decision that they didn't have time to make the change. It is what it is. It would have been to the Board's advantage if they accepted the alternate. The Garrison Company was contractually obligated. If the Board did accept the alternate, the Garrison Company would have been out the \$20,000. That is part of the general contracting process.

Mrs. Kowal said the bid for the entire project was based on \$40,000 for the fencing. Mr. Miller responded no, it was \$75,000 for all of the fencing. When they originally calculated the alternate, they had a bid of \$90,000 for all of the fencing with a deduct of \$40,000 for the specified alternate. As soon as they plug in \$75,000 rather than \$95,000, there's that \$20,000 gap. For the company that they contracted with for \$75,000, their credit for the fence is only \$20,000.

Mr. Stathakis asked for the amount of the credit we will recognize when this is all said and done if we decided not to install the fence. He was told the credit would be \$50,000.

Mr. Tim Wood, Building Director, asked the Board to consider a number of other factors. When the original alternate was considered for fencing, there is a gate assembly that remains at the approach that services the parking lot. At this juncture, the credit pricing we have for the fence is solely for the fence and not the gate. Mr. Stathakis asked if we pass this tonight and the fence doesn't get installed, the gate still remains. Mr. Wood responded that is correct. The second item that Mr. Wood pointed out is lighting and download ports for police vehicles. If it is the Board's pleasure to deduct the carports, there is a small alternate that would need to be applied to the project to provide alternative provisions for lighting of the parking lot. Mr. Flynn stated that is the light poles and he has a figure of a few hundred dollars for that. This is why he said \$50,000 give or take a few hundred dollars for the light poles.

Mrs. Manzella said this is the third time we are addressing this issue. We approved the fence with the original plans. We denied the request to eliminate the fence in March. Now this issue is back again. Mrs. Manzella has always been in favor of the fence. In the beginning, she would have preferred to separate the fence and allow the Township to go out for bids on that separately to see if we can save any money. That is not how we proceeded. It was in the package and included in the price we agreed upon for this building. The fence was important for safety purposes. We are now going to have a gate with no fence. She understands that is to let cars go in and out but it's going to be unusual to have a gate and no fence around the parking area. It's for security as well as buffering the view from not only the municipal building but Hope Chapel. They will have a view of cars from the Chapel. We were looking at a decorative fence on this side and a utility fence on the other side. The last few police and court buildings that were constructed in Waterford, the City of Wayne, Troy, Clinton Township, Grand Blanc, Warren, Northville, Marysville, the Oakland County substation and four court buildings all have fences constructed around their secured area. The carports were added not only to keep police officers from entering hot cars that have been in the sun but to keep the expensive electrical equipment in those cars from experiencing direct sunlight. That was the goal of the carports. Mrs. Manzella understands that we have a price of just under \$8,400 for the installation and alterations to the light poles and the download ports. This is a little more than a couple hundred dollars. She remains in favor of the fence. She also imagines that we are going to landscape the site. If we go without the fence for now and construct the fence in the future, we are going to have to tear up the landscaping that we paid for. We will incur more costs by doing it in the future. She would rather have this done correctly the first time instead of having future decisions made trying to finish what we originally didn't do.

Mr. Viar said he can see that the advocates for this fence and carports are the same people who advocated spending \$3 million to provide a new entrance to the Township and the same people that voted to waste, in his opinion, \$3 million tearing up the trees and putting in 11 parking spaces. He feels it was an unnecessary expense.

Mrs. Manzella explained this new building is tapped into the utilities that we put in for the \$3 million. The road is also servicing the new building. The \$3 million is not really wasted because we are using it.

Mr. Viar feels most people in this community would rather have this money in the bank that could sustain our Police Department as opposed to the money that has been wasted on the 11 parking places for \$3 million.

Mrs. Manzella said once this building is complete we will have a lot more parking spaces than just the 11. The Police Department employee parking as well as the police cars will be moved to the new site so we will end up with a substantial amount of parking spaces. We have one opportunity to do this right. The money was set aside. She believes they are under budget at this point and they anticipate keeping it that way. We are a service industry and this money will better serve the public with these improvements rather than sitting in the bank. Not having more officers, not having safe buildings and having inefficient operations but having money in the bank will not be helpful to our residents.

Mr. Stathakis disagreed. He said money in the bank is very important to this Township as we face a \$1.5 million deficit. Mr. Stathakis said that doesn't mean we don't need the fence.

Mrs. Manzella said yes it is but not when it has been designated for something else.

Mrs. Manzella advised the original road was designed before 1972, and it was no longer efficient. The landscaping was also done in the early 70's. You can't go 30 or 40 years without updating anything. We brought the utilities to the new street and that was also necessary.

Mr. Flynn said \$50,000 is real money paid for by our taxpayers. The residents deserve better.

Mrs. Manzella asked why was it approved the first time. Wasn't the fence important when we approved the original plans.

Mr. Viar said he was never in favor of this. \$50,000 pays a lot of tax bills. Many residents are suffering.

Mrs. Manzella asked if it was the engineer or architect that said we didn't need the fence.

Mrs. Filar said in the backup Fazal Khan said either way the fence footings would still be installed so fencing can easily be installed in the future if the Board chose to do so.

Mrs. Manzella wanted to clarify that it was the engineer because the architect designed the building with the fence. Now the engineer is saying we don't need the fence.

Mr. Flynn said he didn't say the engineer said we don't need the fence. It is optional item.

Mrs. Filar indicated in the backup the engineer is commenting on whether the fence could be installed at any other point. That is an important factor to her and is probably the most important.

Mr. Steve Lodge of French & Associates wanted it made clear that the footings for the fence are not in. The footings for the building are in. The footings for the fence will be installed when the fence is installed. If you install the fence later, you will install the footings with the fence later.

Mr. Stathakis said the fence is optional. Mr. Lodge said yes the fence is optional; however, it is their recommendation that it be installed.

Mr. Stathakis indicated he will vote in favor of the fence and carport tonight. He will side with the Police Chief, Building Director and Architect because he believes the fence will be a deterrent for anyone trying to break in and will provide safety for the officers and the vehicles will be protected. As far the carports are concerned, it will protect the cars from intense heat build up.

Roll Call Vote: Ayes: Flynn, Wozniak, Filar, Viar
Nays: Kowal, Manzella, Stathakis

Motion carried

PLANNING COMMISSION

3. **PLANNER** requests approval to:

a. **administratively approve the site plan modifications to the Costco fueling station.**

Mr. Glenn Wynn, the Township Planner, is requesting approval to administratively approve the site plan modifications to the Costco fueling station.

Mr. Wynn stated the fueling station addition at Costco's was originally approved in 2004 through a Consent Judgment. Costco is proposing three changes to that portion of the site – the addition of one pump island, the redesign of the parking lot and the access drive leading up to that, and the addition of a new underground tank to store a fuel additive.

The approved Consent Judgment did allow minor changes to be approved administratively. He is reluctant to do that without first introducing it to the Board and allowing the Board an opportunity to discuss the changes. As part of the administrative process, the engineer and all of the appropriate departments would review the plans to insure that the changes meet the ordinance criteria.

MOTION by Kowal, supported by Wozniak, to concur with the conclusion of the Planning Director that the proposed site plan modifications to the Costco fueling station constitutes a minor site plan amendment that can be approved administratively without the necessity of amending the Consent Judgment (Costco Wholesale Corporation v. Shelby Township, et al).

Mr. Viar asked how many pumps will be added. Mr. Wynn responded there will be one additional pump with four dispensing nozzles. The revisions to the parking lot and access drive will improve the traffic flow.

Motion carried.

- b. refer to the Planning Commission for reconsideration of the proposed modifications to Consent Judgment (Shelby Tech, Inc. v. Charter Township of Shelby) for property located on north side of 23 Mile Road between Schoenherr and Hayes Roads.**

Mr. Wynn stated this request involves the property located on the north side of 23 Mile Road between Schoenherr and Hayes. It was originally approved for 239 senior housing units under a R-7 (multiple family zoning designation). He was before the Board several months ago. The original developer of this project lost the project to the bank. Another potential property owner was interested in purchasing the parcel and developing outdoor soccer, which was not consistent with the original proposal. The Board approved a motion to go back to the Planning Commission to start over. They have not followed up with that. We have another party interested in this property. Their proposal is a little more in keeping to the original proposal for multiple family. They're interested in coming back with a more conventional non-senior housing complex. Mr. Wynn presented a plan of three housing products. No decision is necessary tonight. He wanted to know if the Board is interested in this concept. If the Board agrees, he will suggest that this item be returned to Planning. An application for site plan approval will be required. Notice will also be provided to property owners within 300 feet. An amendment of the Consent Judgment would occur at the conclusion of the site plan review process if approved by the Township Board.

Mrs. Manzella understands that the Board is only voting on the process at this time. By voting for the process, she believes this should go back to the Planning Commission and start from square one. She doesn't want to imply or encourage anyone to come forward with a plan like this. She doesn't want it to look like she is in favor of this particular plan.

Mr. Wozniak asked Mr. Huth if there is any difference in the Board approving a motion to send this item back to the Planning Commission as opposed to receiving and filing this application. Mr. Huth is afraid this item will not end up at the Planning Commission level if the Board doesn't send it there.

Mr. Wynn provided his input.

MOTION by Flynn, supported by Wozniak, to return to the Planning Commission for reconsideration the application for proposed modifications to the Consent Judgment (Shelby Tech, Inc. v. Charter Township of Shelby) for property located on the north side of 23 Mile Road between Schoenherr and Hayes Roads.

Motion carried.

- c. refer to the Planning Commission for reconsideration of proposed site plan amendments (new building plans); Conditional Rezoning Application #1-06, located on east side of Schoenherr Road between 23 Mile and 24 Mile Road.**

Mr. Wynn said this is a five-acre site on the east side of Schoenherr between 23 Mile and 24 Mile Road. Approximately three years ago, the Board approved a conditional zoning amendment for this parcel rezoning the property from LM Light Manufacturing to R-2 duplexes inclusive of the site plan for the development of 24 duplex units. The conditional zoning rezones the property and approves the development plan simultaneously. The original owner lost that property and now the new owner is interested in purchasing it and they have the same plans. They still want to construct duplexes; however, they have a different building elevation. Mr. Wynn submitted the revised building elevation. He feels this is a much better product than the one we had before and he feels the R-2 is more desirable than LM. He is recommending that this be sent back to the Planning Commission, reevaluate the site, notify the residents, and bring it back to the Board.

MOTION by Filar, supported by Manzella, to return to the Planning Commission for reconsideration Conditional Rezoning Application #1-06 for proposed site plan amendments (new building plans), for property located on east side of Schoenherr Road between 23 Mile and 24 Mile Road.

Motion carried.

DEPARTMENTAL & COMMITTEE

- 4. SUPERVISOR requests approval of Worker's Compensation Insurance contract.**

Mr. Stathakis said the worker's compensation insurance was sent out for bid. He feels the Township can obtain significant savings if it moves in a slightly different direction.

Mrs. Suida, our Human Resource Director, stated currently the Township is insured through a insurance fund which means we are self-insured but part of a group so we partner with other municipalities and we pay an annual premium to be part of an insurance fund. All of the money is pooled and money that is in excess in that fund after a period of years, is refunded to us and we are paid dividends. The current cost of insurance for renewal in a 2011-2012 year is about \$380,000. We went out for quote. We met with our current insurance provider and we also met with representatives of two self insured funds. To self insure, we would pay an administrative cost and then insurance on excess coverage which protects us in the event of an catastrophic loss. The cost of that self insurance is about \$55,000 a year which include both excess insurance and the administrative fee plus the cost of any claims. She met with two self insured companies and she made a recommendation to go with Citizens Management Company as our self-insurance which would be our third party administrator of our insurance. She based her decision on the referrals and references she received.

MOTION by Filar, supported by Manzella, that the Township proceed with the Self Insured Workers' Compensation proposal as offered by Zervos Group, Inc. (Citizens Group) of Southfield Michigan, not to exceed the amount of \$110,608, for the period commencing July 1, 2011 through June 30, 2013.

Motion carried.

5. FIRE CHIEF requests approval to accept the ISO Slayer Proposal for a grading review of the Fire Department.

Mr. Stathakis advised that Chef Shepherd has been working diligently on this project. The insurance rates are based in part on the Township's ISO rating.

MOTION by Kowal, supported by Wozniak, to concur with the recommendation of Fire Chief Gene Shepherd to enter into a contract with David Doudy, of ISO Slayer, to perform a grading review of the Shelby Township Fire Department for a cost not to exceed \$6,860.00, with funds available from Line Item 206.340-802.500 Auditor/Consulting Fees.

The following individuals expressed their comments/concerns regarding this issue:

Thomas Turner, 4524 Maeder
Dub Hearon, 50655 Parsons
Robert Allhoff, 46100 Vineyard

Chief Shepherd indicated that they look at the total operation of the Township to determine our rating, i.e. water supply, fire hydrants, positioning of the fire stations, training, equipment, number of personnel, etc. The original study was done in 1991. Since that time, the Board approved the building of Station #4, which covers the entire east side of the Township. We had a re-evaluation of just the areas with hydrants in the Township in 1994. At that time, Section 30 and Section 1 of the Township did not have hydrants and they do now. Chief Shepherd stated we are currently a 5 and 9. His goal is to possibly drop down to a 3.

Motion carried.

APPOINTMENTS TO COMMITTEES & COMMISSIONS

TOWNSHIP ANNOUNCEMENTS

Mr. Flynn made the following recreational announcements:

Kids ages 6 through 12 can participate in the Summer 2011 Baseball/Softball Program. This is not part of Little League and is therefore open to both residents and non-residents. The season starts July 6 with 4 practices and 10 games.

The Kid's Summer Olympics, a free event for boys and girls ages 3 through 12, will be held on Saturday, July 16 at Whispering Woods Kiwanis Park.

There is still space available for the River Bends Park Flea Market. The cost to reserve a spot is \$10. Stop by to shop on Friday, July 22 from 9:00 a.m. to 4:00 p.m.

The Play it Safe Academy is designed for children entering kindergarten in the Fall. Limited openings are available. The Program is Tuesday through Thursday, July 12 through July 14 from either 9:00 a.m. to 11:00 a.m. or 6:00 p.m. to 8:00 p.m.

Our First Family Fun Night starts Wednesday, July 13 at 7:00 p.m. with the Rick Leider Margaritaville Band. Join us on the Shelby Township Municipal Grounds for this free family entertainment. Also, the movie "Megamind" will be shown at dusk.

The Shadbush Nature Center is offering a variety of camps for boys and girls in grades 1 through 6 this summer. Call for further information.

The Forest Stewardship Plan has been added as a link to the Township website under the Parks and Recreation Committee.

For further information, call the Parks and Recreation Office at 731-0300 or visit their website at www.shelbyparksandrecreation.org,

Mrs. Filar reminded the audience that Electronics Recycling will be held this Saturday, June 25 from 9:00 a.m. until 1:00 p.m. on the Township grounds. This event is going well and tonnage has been increasing every month.

Mrs. Manzella stated that the Utica/Shelby Township Rotary Club is having their 36th Annual Golf Outing at Sycamore Country Club on North Avenue in Macomb on July 18. There is a 12:30 p.m. shot gun start and tickets are \$125 per person. All proceeds go to the Utica/Shelby Rotary charities, including the Boys and Girls Club of Shelby Township.

The Beautification Committee is accepting nominations for the 2011 awards through June 30. Nominations may be made by calling the Clerk's Office or sending an e-mail. Include the name and address of the resident and a contact number or e-mail address. Self nominations are always welcome. All nominated residents will receive a letter during the first week of July with the dates that members of the Beautification Committee will view their garden.

Everyone is invited to "Forever Free", a freedom service at Shepherd's Gate Church on June 26 at 10:00 a.m. and also 11:30 a.m. There is a picnic from 11:00 a.m. until 2:00 p.m. This is an inspiring and uplifting worship service to celebrate our freedom in America and to honor active military and veterans. For further information, call 586-731-4544. This is a free event.

Mr. Wozniak reminded everyone that the Shelby Farmer's Market is open every Saturday. On the second Saturday of the month, there is an opportunity for residents to recycle, reuse, etc. You can get a 10x10 space for \$20. For reservations, call Owen at 586-850-0970.

Mr. Stathakis provided information regarding the Macomb Charitable Foundation including services that they provide to the community.

Mr. Viar spoke briefly on written comments made by Mrs. Manzella on the Shelby/Utica Patch – the website that covers news of interest to the Township, regarding statements made by him at the June 7 Board meeting regarding the high costs of pensions relating to the fire and police pension fund.

BUSINESS FROM THE FLOOR

The following individuals expressed their comments/concerns regarding various issues:

Bob Vavro, 54640 Carrington
Lewis Kramer, 13210 24 Mile Road
Clarence Cook, 50067 Chelmsford Court
Ron Churchill, 52811 Mound
Don Smith, Shelby Township/Utica/Macomb County Youth Assistance
(586)549-1991
Thomas Turner, 4524 Maeder
Nicole Nightingale, 5967 Windemere Lane
Dave Krysinski, 2326 Kingscross
Nick Nightingale, 5967 Windemere Lane
Lisa Manzella (addressed attempted recall and DARE Program)
Paul Viar (addressed attempted recall and Township spending)
Paula Filar (addressed DARE Program)

CLOSED SESSION

6. Discussion of litigation entitled Stathakis v. Kowal, et al with Township Attorney.

This item was deleted from the agenda.

MOTION by Flynn, supported by Manzella, to adjourn.
Motion carried.

The meeting adjourned at 9:58 p.m.

ds

DRAFT

Shelby Township - Live
Accounts Payable by G/L Distribution Report

From Date: 07/06/2011 - To Date: 07/06/2011

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	Payment Date	G/L Date	Invoice Amount
<u>Fund: 101 - General Fund</u>									
<u>Account: 299.904 - General Engineering-Pass Thru FK</u>									
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1404	Burger King Site Plan Review	Edit		06/09/2011	07/06/2011		07/06/2011	265.00
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1366	Site Plan Review Shire of Shelby	Edit		05/19/2011	07/06/2011		07/06/2011	250.00
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1403	Site Review Briarwood	Edit		06/09/2011	07/06/2011		07/06/2011	790.00
Account Total: General Engineering-Pass Thru FK			3 Invoice Transaction(s)						\$1,305.00
<u>Account: 299.905 - Addressing Pass Thru - FK</u>									
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1405	Addressing for Burger King	Edit		06/09/2011	07/06/2011		07/06/2011	40.00
Account Total: Addressing Pass Thru - FK			1 Invoice Transaction(s)						\$40.00
<u>Account: 451.003 - Mechanical Code Revenues</u>									
5021 - RICK NOWICKI	PM11 0415	6499 NORTHWICK - MECH PERMIT REFUND	Edit		05/05/2011	07/06/2011		07/06/2011	10.00
Account Total: Mechanical Code Revenues			1 Invoice Transaction(s)						\$10.00
<u>Account: 610.000 - Planning Fees</u>									
5030 - BACK & BODY CHIROPRACTIC	11 51255	Sign Application Refund	Edit		06/14/2011	07/06/2011		07/06/2011	100.00
Account Total: Planning Fees			1 Invoice Transaction(s)						\$100.00
<u>Account: 675.771 - Trips - SC</u>									
1780 - NANCY CHIODINI	123702 13	Refund, Brigadoon Trip Sr Ctr	Edit		06/14/2011	07/06/2011		07/06/2011	26.00
Account Total: Trips - SC			1 Invoice Transaction(s)						\$26.00
<u>Department: 101 - Legislative</u>									
<u>Account: 807.000 - Engineering Consulting Fees</u>									
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1472	Zoning Map Revisions	Edit		06/22/2011	07/06/2011		07/06/2011	1,750.00
Account Total: Engineering Consulting Fees			1 Invoice Transaction(s)						\$1,750.00
Department Total: Legislative			1 Invoice Transaction(s)						\$1,750.00
<u>Department: 171 - Supervisor</u>									
<u>Account: 727.000 - Office Supply & Printing</u>									
25218 - SPECIALTY UNDERWRITERS LLC	TS3091 3	Monthly Premium Payment	Edit		06/20/2011	07/06/2011		07/06/2011	46.16
Account Total: Office Supply & Printing			1 Invoice Transaction(s)						\$46.16
Department Total: Supervisor			1 Invoice Transaction(s)						\$46.16

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From Date: 07/06/2011 - To Date: 07/06/2011

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	Payment Date	G/L Date	Invoice Amount
<u>Department: 208 - Nature Center</u>									
<u>Account: 807.208 - Program/Speakers</u>									
13407 - POT-O-GOLD INC	3589	2 toilets for Civil War Encampment	Edit		06/16/2011	07/06/2011		07/06/2011	150.00
Account Total: Program/Speakers			1 Invoice Transaction(s)						\$150.00
<u>Account: 808.208 - Cust/Maint Cont Svc Nature Ctr</u>									
11476 - J&J ACE HARDWARE 1	14340	NC corner Brace	Edit		06/11/2011	07/06/2011		07/06/2011	9.66
11476 - J&J ACE HARDWARE 1	14414	NC hardware	Edit		06/16/2011	07/06/2011		07/06/2011	0.39
15228 - HOME DEPOT CREDIT SERVICES	9044754	NC pavilion shingles	Edit		06/15/2011	07/06/2011		07/06/2011	27.50
Account Total: Cust/Maint Cont Svc Nature Ctr			3 Invoice Transaction(s)						\$37.55
Department Total: Nature Center			4 Invoice Transaction(s)						\$187.55
<u>Department: 209 - Assessing</u>									
<u>Account: 801.000 - Contract Labor</u>									
2674 - ASSESSMENT ADMINISTRATION SERVICES LLC	711	Assessor Contract Services - July	Edit		06/24/2011	07/06/2011		07/06/2011	2,083.00
Account Total: Contract Labor			1 Invoice Transaction(s)						\$2,083.00
<u>Account: 860.100 - Auto Exp - DPW</u>									
865 - MOTOR POOL FUND-LABOR	101512L	Labor on A-3	Edit		05/20/2011	07/06/2011		07/06/2011	150.00
866 - MOTOR POOL FUND-MATERIALS	101512M	Materials for A-3	Edit		05/20/2011	07/06/2011		07/06/2011	100.85
Account Total: Auto Exp - DPW			2 Invoice Transaction(s)						\$250.85
Department Total: Assessing			3 Invoice Transaction(s)						\$2,333.85
<u>Department: 210 - Legal</u>									
<u>Account: 806.000 - Legal Contractual Retainer</u>									
16568 - KIRK & HUTH PC	63313	Monthly Retainer - July 2011	Edit		06/15/2011	07/06/2011		07/06/2011	15,833.33
Account Total: Legal Contractual Retainer			1 Invoice Transaction(s)						\$15,833.33
<u>Account: 811.000 - Legal Fees</u>									
16568 - KIRK & HUTH PC	63303	May Legal Fees	Edit		06/15/2011	07/06/2011		07/06/2011	5,000.00
16568 - KIRK & HUTH PC	63302	A & A Auto	Edit		06/15/2011	07/06/2011		07/06/2011	200.00
16568 - KIRK & HUTH PC	63306	Central Park Landscape	Edit		06/15/2011	07/06/2011		07/06/2011	550.00
16568 - KIRK & HUTH PC	63307	District Court	Edit		06/15/2011	07/06/2011		07/06/2011	75.00
16568 - KIRK & HUTH PC	63309	ITC Condemnation	Edit		06/15/2011	07/06/2011		07/06/2011	350.00
16568 - KIRK & HUTH PC	63310	Planning	Edit		06/15/2011	07/06/2011		07/06/2011	925.00
16568 - KIRK & HUTH PC	63312	Pre-Cast	Edit		06/15/2011	07/06/2011		07/06/2011	275.00
16568 - KIRK & HUTH PC	63315	Supervisor's Office	Edit		06/15/2011	07/06/2011		07/06/2011	1,925.00
16568 - KIRK & HUTH PC	63316	Towing	Edit		06/15/2011	07/06/2011		07/06/2011	150.00
16568 - KIRK & HUTH PC	63317	Shelby Town Center	Edit		06/15/2011	07/06/2011		07/06/2011	200.00

Shelby Township - Live
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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	Payment Date	G/L Date	Invoice Amount
Account Total: Legal Fees			10 Invoice Transaction(s)						\$9,650.00
<u>Account: 812.000 - Negotiations</u>									
22618 - ROUMELL & LANGE PLC	5382	Negotiation Fees - Court	Edit		06/02/2011	07/06/2011		07/06/2011	172.85
Account Total: Negotiations			1 Invoice Transaction(s)						\$172.85
<u>Account: 813.000 - Labor Matters, Grievances, etc</u>									
22618 - ROUMELL & LANGE PLC	5378	Legal Fees - General	Edit		06/02/2011	07/06/2011		07/06/2011	206.75
22618 - ROUMELL & LANGE PLC	5385	Legal Fees - General	Edit		06/02/2011	07/06/2011		07/06/2011	1,148.19
Account Total: Labor Matters, Grievances, etc			2 Invoice Transaction(s)						\$1,354.94
Department Total: Legal			14 Invoice Transaction(s)						\$27,011.12
<u>Department: 226 - Human Resource</u>									
<u>Account: 718.000 - Meeting Fees, All categories</u>									
6986 - MACOMB DAILY	1728650	Advertisement for Ord.Enf.Officer	Edit		06/05/2011	07/06/2011		07/06/2011	892.18
Account Total: Meeting Fees, All categories			1 Invoice Transaction(s)						\$892.18
<u>Account: 719.000 - Employment Exam</u>									
23984 - PEAR TREE MEDICAL CLINIC PC	113922011	New Hire Physical & Drug Screen - Ee #10477	Edit		06/06/2011	07/06/2011		07/06/2011	56.80
23984 - PEAR TREE MEDICAL CLINIC PC	91372011	New Hire Physical & Drug Screen - Ee #80338	Edit		06/01/2011	07/06/2011		07/06/2011	56.80
23984 - PEAR TREE MEDICAL CLINIC PC	93702011	New Hire Physical & Drug Screen - Ee #10418	Edit		05/27/2011	07/06/2011		07/06/2011	56.80
23984 - PEAR TREE MEDICAL CLINIC PC	11393	New Hire Physical & Drug Screen - Ee #10479	Edit		05/27/2011	07/06/2011		07/06/2011	56.00
12118 - CONCENTRA MEDICAL CENTERS INC	707760384	New Hire Phys & Drug Screen - MI Works Ee2466	Edit		06/14/2011	07/06/2011		07/06/2011	73.00
Account Total: Employment Exam			5 Invoice Transaction(s)						\$299.40
Department Total: Human Resource			6 Invoice Transaction(s)						\$1,191.58
<u>Department: 371 - Protective Inspection</u>									
<u>Account: 727.000 - Office Supply & Printing</u>									
26031 - CDW GOVERNMENT INC	XPB1943	Modem	Edit		06/02/2011	07/06/2011		07/06/2011	34.77
Account Total: Office Supply & Printing			1 Invoice Transaction(s)						\$34.77
<u>Account: 805.296 - Lot Checks</u>									
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1384	ENGINEERING FEE - 56684 HARTLEY W	Edit		06/09/2011	07/06/2011		07/06/2011	160.00
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1390	ENGINEERING FEES - 51800 NAPI	Edit		06/09/2011	07/06/2011		07/06/2011	400.00
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1387	ENGINEERING FEES - 56463 SUMMIT	Edit		06/09/2011	07/06/2011		07/06/2011	120.00

Shelby Township - Live
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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	Payment Date	G/L Date	Invoice Amount
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1391	ENGINEERING FEES - SHELBY WOODS N. ASPHALT	Edit		06/09/2011	07/06/2011		07/06/2011	200.00
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1385	ENGINEERING FEE - 55739 WHITNEY	Edit		06/09/2011	07/06/2011		07/06/2011	40.00
Account Total: Lot Checks			5 Invoice Transaction(s)						\$920.00
<u>Account: 808.000 - Plan Review</u>									
4968 - COMPLIANT BY DESIGN LLC	2011007	PLAN REVIEWS	Edit		06/22/2011	07/06/2011		07/06/2011	1,879.16
Account Total: Plan Review			1 Invoice Transaction(s)						\$1,879.16
<u>Account: 860.200 - Auto Repair - Maint Exp</u>									
18462 - SHELBY TIRE & AUTO SERVICE	28269	AUTO REPAIR B-1	Edit		06/14/2011	07/06/2011		07/06/2011	658.05
18462 - SHELBY TIRE & AUTO SERVICE	28381	VEHICLE REPAIR - B-5	Edit		06/14/2011	07/06/2011		07/06/2011	1,140.67
5020 - MOBIL 1 LUBE EXPRESS	80794	VEHICLE REPAIR B-13	Edit		06/15/2011	07/06/2011		07/06/2011	18.95
Account Total: Auto Repair - Maint Exp			3 Invoice Transaction(s)						\$1,817.67
Department Total: Protective Inspection			10 Invoice Transaction(s)						\$4,651.60
<u>Department: 442 - Highway Streets Bridges</u>									
<u>Account: 967.150 - Street Maint Exp</u>									
684 - MACOMB COUNTY DEPARTMENT OF ROADS	25110	TRAFFIC SIGNAL MAINTENANCE	Edit		06/09/2011	07/06/2011		07/06/2011	155.58
Account Total: Street Maint Exp			1 Invoice Transaction(s)						\$155.58
<u>Account: 967.200 - Local Rd. Paving</u>									
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1469	VAN DYKE 24 TO 25 MILE	Edit		06/22/2011	07/06/2011		07/06/2011	420.00
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1470	Local Road Complaints	Edit		06/22/2011	07/06/2011		07/06/2011	420.00
Account Total: Local Rd. Paving			2 Invoice Transaction(s)						\$840.00
<u>Account: 967.500 - Sidewalks</u>									
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1465	6401 & 6433 25 MILE SIDEWALK GAPS	Edit		06/22/2011	07/06/2011		07/06/2011	420.00
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1464	52871 & 52935 MOUND SIDEWALK	Edit		06/22/2011	07/06/2011		07/06/2011	192.50
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1463	45440 WEST UTICA SIDEWALK GAP	Edit		06/22/2011	07/06/2011		07/06/2011	192.50
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1462	14911 24 MILE SIDEWALK GAP	Edit		06/22/2011	07/06/2011		07/06/2011	192.50
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1461	55100 SHELBY ROAD SIDEWALK GAP	Edit		06/22/2011	07/06/2011		07/06/2011	227.50
3245 - FAZAL KHAN & ASSOCIATES	2011 1460	14881 21 MILE SIDEWALK GAP	Edit		06/22/2011	07/06/2011		07/06/2011	157.50

Shelby Township - Live
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From Date: 07/06/2011 - To Date: 07/06/2011

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	Payment Date	G/L Date	Invoice Amount
INC									
3500 - FARNESE CONTRACTORS COMPANY INC	ST10021 EST 2	ESTIMATE #2, 3180 25 MILE SIDEWALK GAP	Edit		05/23/2011	07/06/2011		07/06/2011	2,833.99
Account Total: Sidewalks			7 Invoice Transaction(s)						\$4,216.49
Department Total: Highway Streets Bridges			10 Invoice Transaction(s)						\$5,212.07
<u>Department: 738 - Library</u>									
<u>Account: 726.500 - Departmental Supplies</u>									
99 - A M BEST COMPANY INC	2595797	Books (adult)	Edit		06/08/2011	07/06/2011		07/06/2011	164.95
4279 - BAKER & TAYLOR INC	2025934943	Books (child)	Edit		06/07/2011	07/06/2011		07/06/2011	53.18
24572 - D&B	1030131401	Books (adult)	Edit		06/07/2011	07/06/2011		07/06/2011	804.50
398 - FACTS ON FILE INC	1304852	Books (adult)	Edit		05/24/2011	07/06/2011		07/06/2011	105.00
2512 - GREY HOUSE PUBLISHING INC	792668	Subscription	Edit		06/18/2011	07/06/2011		07/06/2011	415.05
16542 - MIDWEST TAPE	2541100	CD's - Audio, Pre-recorded	Edit		06/09/2011	07/06/2011		07/06/2011	59.16
16542 - MIDWEST TAPE	2541101	Books on Tape (Adult)	Edit		06/09/2011	07/06/2011		07/06/2011	134.95
701 - OXMOOR HOUSE	AA21032	Books (adult)	Edit		06/10/2011	07/06/2011		07/06/2011	36.91
3063 - RECORDED BOOKS LLC	74244233	Books (adult)	Edit		06/10/2011	07/06/2011		07/06/2011	297.00
6566 - THOMSON WEST	823003209	Books (adult)	Edit		06/04/2011	07/06/2011		07/06/2011	250.50
Account Total: Departmental Supplies			10 Invoice Transaction(s)						\$2,321.20
<u>Account: 727.000 - Office Supply & Printing</u>									
330 - DEMCO INC	4226153	Office Supplies	Edit		06/08/2011	07/06/2011		07/06/2011	432.41
Account Total: Office Supply & Printing			1 Invoice Transaction(s)						\$432.41
<u>Account: 809.500 - Automated Sys Svc</u>									
17457 - SUBURBAN LIBRARY COOPERATIVE	200363	Automated System Services	Edit		06/17/2011	07/06/2011		07/06/2011	9,737.00
Account Total: Automated Sys Svc			1 Invoice Transaction(s)						\$9,737.00
<u>Account: 880.100 - Community Promotion</u>									
2876 - UPSTART	4212225	Community Promotion	Edit		05/26/2011	07/06/2011		07/06/2011	142.75
Account Total: Community Promotion			1 Invoice Transaction(s)						\$142.75
Department Total: Library			13 Invoice Transaction(s)						\$12,633.36
<u>Department: 774 - Senior Citizen Operations</u>									
<u>Account: 709.000 - Education & Training</u>									
23984 - PEAR TREE MEDICAL CLINIC PC	56032011	New Hire Physical & Drug Screen - Ee #10222	Edit		06/01/2011	07/06/2011		07/06/2011	28.20
Account Total: Education & Training			1 Invoice Transaction(s)						\$28.20
<u>Account: 790.000 - Senior Citiz Op</u>									

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25801 - COMCAST	3461730130130611	Community Center Cable June 2011	Edit		06/14/2011	07/06/2011		07/06/2011	95.46
24661 - GCS SERVICE INC	91991045	Sr Ctr coffee pot rpr (heater)	Edit		06/16/2011	07/06/2011		07/06/2011	237.75
Account Total: Senior Citz Op			2 Invoice Transaction(s)						\$333.21
<u>Account: 790.771 - Trips - SC</u>									
4182 - BIANCO TOURS INC	123609	Sr Ctr Trip Caesars Windsor	Edit		06/03/2011	07/06/2011		07/06/2011	285.00
4182 - BIANCO TOURS INC	121835	Soaring Eagle 5-9-11	Edit		06/20/2011	07/06/2011		07/06/2011	108.00
178 - BIG DADDY ENTERTAINMENT & TRAVEL LLC	62211	Spirit of Chicago 6-21 through 6-23 2011	Edit		06/19/2011	07/06/2011		07/06/2011	788.00
178 - BIG DADDY ENTERTAINMENT & TRAVEL LLC	6221102	Ship Flea Market Trip 6-14-11	Edit		05/28/2011	07/06/2011		07/06/2011	400.00
Account Total: Trips - SC			4 Invoice Transaction(s)						\$1,581.00
<u>Account: 790.772 - Manicures - SC</u>									
2947 - RHONDA M LAKIP-OCHOA	62211	Therapeutic Massage Weeks 24 & 25 2011	Edit		06/22/2011	07/06/2011		07/06/2011	260.00
Account Total: Manicures - SC			1 Invoice Transaction(s)						\$260.00
<u>Account: 790.775 - Parties / Dance-Seniors</u>									
5017 - A MOVABLE FEAST INC	14948	Volunteer Dinner 6-16-11	Edit		06/16/2011	07/06/2011		07/06/2011	1,115.00
5017 - A MOVABLE FEAST INC	14949	June 2011 Dinner Dance	Edit		06/17/2011	07/06/2011		07/06/2011	510.00
3066 - PETTY CASH - SENIOR CENTER	70611srctrpc01	Walmart/Subway - Popcorn for 6-14-11 Movie	Edit		06/14/2011	07/06/2011		07/06/2011	3.98
3066 - PETTY CASH - SENIOR CENTER	70611srctrpc02	Walmart - Volunteer Dinner 6-16-11	Edit		06/15/2011	07/06/2011		07/06/2011	27.24
3066 - PETTY CASH - SENIOR CENTER	70611srctrpc03	Sam's Club - Volunteer Dinner & Dinner Dance	Edit		06/15/2011	07/06/2011		07/06/2011	42.40
3066 - PETTY CASH - SENIOR CENTER	70611srctrpc04	Dollar Castle - party supplies Voln Din and Dance	Edit		06/15/2011	07/06/2011		07/06/2011	23.00
3066 - PETTY CASH - SENIOR CENTER	70611srctrpc05	Walmart/Subway 6-16-11 Movie & Popcorn	Edit		06/16/2011	07/06/2011		07/06/2011	5.97
3066 - PETTY CASH - SENIOR CENTER	70611srctrpc06	Sam's Club - Cake for Party	Edit		06/16/2011	07/06/2011		07/06/2011	20.48
3066 - PETTY CASH - SENIOR CENTER	70611srctrpc07	Walmart - Senior Olympics 6-22-11	Edit		06/21/2011	07/06/2011		07/06/2011	49.79
3066 - PETTY CASH - SENIOR CENTER	70611srctrpc08	Costco - Dessert for Senior Olympics	Edit		06/21/2011	07/06/2011		07/06/2011	40.74
Account Total: Parties / Dance-Seniors			10 Invoice Transaction(s)						\$1,838.60
<u>Account: 860.200 - Auto Repair - Maint Exp</u>									
326 - DECKER AUTO PARTS INC	461507	SMART blades, tool, oil	Edit		06/16/2011	07/06/2011		07/06/2011	15.96
15642 - SMART	13264	Vehicles 29147,29148,22138,25134 rpr	Edit		06/25/2011	07/06/2011		07/06/2011	627.44
Account Total: Auto Repair - Maint Exp			2 Invoice Transaction(s)						\$643.40

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Department Total: Senior Citizen Operations			20 Invoice Transaction(s)						\$4,684.41
<u>Department: 788 - Rec Programs -</u>									
<u>Account: 630.030 - Pee Wee Tee</u>									
5028 - MARY SCOTT	111112 D4	Refund, Girls Softball 9-12, Samantha	Edit		06/21/2011	07/06/2011		07/06/2011	55.00
Account Total: Pee Wee Tee			1 Invoice Transaction(s)						\$55.00
<u>Account: 840.000 - Parks & Rec Programs</u>									
5015 - BOUNCE ABOUT LLC	7162011	Kids Olympics - 55ft Obstacle & Castle Moonwalk	Edit		06/24/2011	07/06/2011		07/06/2011	400.00
Account Total: Parks & Rec Programs			1 Invoice Transaction(s)						\$400.00
<u>Account: 840.001 - Recreation - Schools</u>									
5015 - BOUNCE ABOUT LLC	7112011	Smr Rec Sno Cone Mach rental to Duncan Site	Edit		06/16/2011	07/06/2011		07/06/2011	250.00
5015 - BOUNCE ABOUT LLC	7142011	Smr Rec Sno Cone Mach rental to Morgan Site	Edit		06/16/2011	07/06/2011		07/06/2011	250.00
5015 - BOUNCE ABOUT LLC	7152011	Smr Rec Sno Cone Mach rental to Switzer Site	Edit		06/16/2011	07/06/2011		07/06/2011	250.00
8802 - PETTY CASH - PARKS-REC-MAINT	pc 070603	Pizza for West Utica Site, Jets Pizza, CM	Edit		06/20/2011	07/06/2011		07/06/2011	53.04
8802 - PETTY CASH - PARKS-REC-MAINT	pc 070604	Jump Ropes, Summer Rec (Switzer), Meijer, CM	Edit		06/20/2011	07/06/2011		07/06/2011	29.61
Account Total: Recreation - Schools			5 Invoice Transaction(s)						\$832.65
<u>Account: 840.002 - Fishing Derby</u>									
8802 - PETTY CASH - PARKS-REC-MAINT	pc 070601	Fishing Derby bait, Lake Korner's Grocery, KC	Edit		06/09/2011	07/06/2011		07/06/2011	25.83
8802 - PETTY CASH - PARKS-REC-MAINT	pc 070602	Fishing Derby Ice, 7-Eleven, KC	Edit		06/11/2011	07/06/2011		07/06/2011	3.58
13407 - POT-O-GOLD INC	3590	toilet for Fishing Derby	Edit		06/16/2011	07/06/2011		07/06/2011	75.00
Account Total: Fishing Derby			3 Invoice Transaction(s)						\$104.41
<u>Account: 840.005 - Computer Crash Courses</u>									
8762 - TERRY CHAUDHURI	5smr211	commission	Edit		06/10/2011	07/06/2011		07/06/2011	208.00
Account Total: Computer Crash Courses			1 Invoice Transaction(s)						\$208.00
<u>Account: 840.014 - Adult Softball</u>									
1459 - BEAN BROS TROPHY & AWARD CO	61409 11	6-Adlt Sftbl trophies	Edit		07/06/2011	07/06/2011		07/06/2011	365.40
18480 - CAROL COMILLA	32011	Adult Sftbl ump fee June 1-15	Edit		06/16/2011	07/06/2011		07/06/2011	386.25
12588 - NEVCO SCOREBOARD COMPANY	115787	carry case for MPCX control	Edit		06/17/2011	07/06/2011		07/06/2011	57.83
13542 - PHOENIX STONE CO	23698	field chalk	Edit		06/14/2011	07/06/2011		07/06/2011	65.00

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13407 - POT-O-GOLD INC	3583	toilet MSP Adlt Sfbl 4-11 thru 6-11	Edit		06/16/2011	07/06/2011		07/06/2011	150.00
Account Total: Adult Softball			5 Invoice Transaction(s)						\$1,024.48
<u>Account: 840.018 - Tennis Instruction</u>									
13664 - WILLIAM M MCGARRY	18smr211	commission	Edit		06/24/2011	07/06/2011		07/06/2011	2,106.00
Account Total: Tennis Instruction			1 Invoice Transaction(s)						\$2,106.00
<u>Account: 840.026 - Summer Soccer</u>									
6543 - LINDEN CUSTOM SPORTSWEAR	1458	153-Smr soccer jerseys	Edit		06/24/2011	07/06/2011		07/06/2011	1,491.75
Account Total: Summer Soccer			1 Invoice Transaction(s)						\$1,491.75
<u>Account: 840.060 - Breakfast/Dinner with Santa</u>									
15346 - CHERRY CREEK	12082011	Santa dinner deposit	Edit		06/22/2011	07/06/2011		07/06/2011	250.00
Account Total: Breakfast/Dinner with Santa			1 Invoice Transaction(s)						\$250.00
<u>Account: 840.103 - Special Recreation</u>									
20571 - DAN WERENKA	32011	Special Recreation ump fee June 1-15	Edit		06/16/2011	07/06/2011		07/06/2011	100.00
2617 - P.N.L.O.'S CITY GRILL CATERING	1146	Special Recreation caterer for Prom Dance	Edit		06/20/2011	07/06/2011		07/06/2011	450.00
Account Total: Special Recreation			2 Invoice Transaction(s)						\$550.00
<u>Account: 840.133 - Master Ks Karate</u>									
13974 - SMART LLC	133smr211	Commission	Edit		06/21/2011	07/06/2011		07/06/2011	409.50
Account Total: Master Ks Karate			1 Invoice Transaction(s)						\$409.50
<u>Account: 840.135 - Body Images</u>									
16931 - BODY IMAGES INC	135smr111	commission	Edit		06/21/2011	07/06/2011		07/06/2011	71.50
Account Total: Body Images			1 Invoice Transaction(s)						\$71.50
<u>Account: 840.200 - Concerts</u>									
11399 - RICHARD PAUL & ASSOC, ENT & EVENT PLANNING, INC	4174	Concert - Margaritaville	Edit		02/07/2011	07/06/2011		07/06/2011	1,500.00
11399 - RICHARD PAUL & ASSOC, ENT & EVENT PLANNING, INC	4242	Movie in Park Inflatable Screen rental	Edit		03/04/2011	07/06/2011		07/06/2011	850.00
11399 - RICHARD PAUL & ASSOC, ENT & EVENT PLANNING, INC	4175	magician fee for 7/20/11	Edit		02/07/2011	07/06/2011		07/06/2011	300.00
5015 - BOUNCE ABOUT LLC	7132011	Concert - 15 x15 Moonwalk	Edit		06/24/2011	07/06/2011		07/06/2011	125.00
Account Total: Concerts			4 Invoice Transaction(s)						\$2,775.00
<u>Account: 840.311 - LaCrosse</u>									
2327 - FULL CONTACT SPORTS LLC	311smr111	Commission	Edit		06/14/2011	07/06/2011		07/06/2011	1,260.00
Account Total: LaCrosse			1 Invoice Transaction(s)						\$1,260.00

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<u>Account: 840.702 - SBSC baseball expense</u>									
24261 - BURKE'S SPORT HAVEN INC	106132011	LL Pitch Mach uniforms	Edit		06/13/2011	07/06/2011		07/06/2011	2,238.05
4834 - TREVOR ABBOTT	2011E 01	LL Umpires, 6/5/2011 thru 6/18/2011	Edit		06/22/2011	07/06/2011		07/06/2011	40.00
2758 - RONALD CHRISS	2011E 02	LL Umpires, 6/5/2011 thru 6/18/2011	Edit		06/22/2011	07/06/2011		07/06/2011	443.00
4804 - AARON M COATES	2011E 03	LL Umpires, 6/5/2011 thru 6/18/2011	Edit		06/22/2011	07/06/2011		07/06/2011	240.00
4874 - DANIELLE CRAFT	2011E 04	LL Umpires, 6/5/2011 thru 6/18/2011	Edit		06/22/2011	07/06/2011		07/06/2011	60.00
4806 - BRENDAN J DEANE	2011E 05	LL Umpires, 6/5/2011 thru 6/18/2011	Edit		06/22/2011	07/06/2011		07/06/2011	302.00
4807 - AUSTIN DRAKE	2011E 06	LL Umpires, 6/5/2011 thru 6/18/2011	Edit		06/22/2011	07/06/2011		07/06/2011	141.00
4893 - MARY ANNE DZIESZKOWSKI	2011E 07	LL Umpires, 6/5/2011 thru 6/18/2011	Edit		06/22/2011	07/06/2011		07/06/2011	110.00
2783 - DALE M FEEMAN	2011E 08	LL Umpires, 6/5/2011 thru 6/18/2011	Edit		06/22/2011	07/06/2011		07/06/2011	80.00
2759 - VINCENT J GAROFALO	2011E 09	LL Umpires, 6/5/2011 thru 6/18/2011	Edit		06/22/2011	07/06/2011		07/06/2011	322.00
4808 - DONALD GILLETTE	2011E 10	LL Umpires, 6/5/2011 thru 6/18/2011	Edit		06/22/2011	07/06/2011		07/06/2011	443.00
2761 - KENNETH GRYKA	2011E 11	LL Umpires, 6/5/2011 thru 6/18/2011	Edit		06/22/2011	07/06/2011		07/06/2011	240.00
2762 - TYLER L HEWSON	2011E 12	LL Umpires, 6/5/2011 thru 6/18/2011	Edit		06/22/2011	07/06/2011		07/06/2011	374.00
4810 - CONNOR HINEBAUGH	2011E 13	LL Umpires, 6/5/2011 thru 6/18/2011	Edit		06/22/2011	07/06/2011		07/06/2011	287.00
3877 - NICHOLAS STUART KEHOE	2011E 14	LL Umpires, 6/5/2011 thru 6/18/2011	Edit		06/22/2011	07/06/2011		07/06/2011	367.00
2766 - PETER M KLOZIK	2011E 15	LL Umpires, 6/5/2011 thru 6/18/2011	Edit		06/22/2011	07/06/2011		07/06/2011	550.00
4836 - SCOTT KLOZIK	2011E 16	LL Umpires, 6/5/2011 thru 6/18/2011	Edit		06/22/2011	07/06/2011		07/06/2011	207.00
4812 - STEVEN G MYERS	2011E 17	LL Umpires, 6/5/2011 thru 6/18/2011	Edit		06/22/2011	07/06/2011		07/06/2011	160.00
2773 - SHAWN PEKLO	2011E 18	LL Umpires, 6/5/2011 thru 6/18/2011	Edit		06/22/2011	07/06/2011		07/06/2011	287.00
2775 - WAYNE G POORE	2011E 19	LL Umpires, 6/5/2011 thru 6/18/2011	Edit		06/22/2011	07/06/2011		07/06/2011	127.00
2776 - SCOTT REYNAERT	2011E 20	LL Umpires, 6/5/2011 thru 6/18/2011	Edit		06/22/2011	07/06/2011		07/06/2011	247.00
2690 - ROBERT S ROCHON	2011E 21	LL Umpires, 6/5/2011 thru 6/18/2011	Edit		06/22/2011	07/06/2011		07/06/2011	770.00
4875 - DEREK JAMES RUTKOWSKI	2011E 22	LL Umpires, 6/5/2011 thru 6/18/2011	Edit		06/22/2011	07/06/2011		07/06/2011	80.00
4876 - JOHN SEYFERTH	2011E 23	LL Umpires, 6/5/2011 thru 6/18/2011	Edit		06/22/2011	07/06/2011		07/06/2011	280.00
4877 - PAUL SEYFERTH	2011E 24	LL Umpires, 6/5/2011 thru 6/18/2011	Edit		06/22/2011	07/06/2011		07/06/2011	80.00
4813 - KENNETH R SHORE	2011E 25	LL Umpires, 6/5/2011 thru 6/18/2011	Edit		06/22/2011	07/06/2011		07/06/2011	315.00
4815 - JAMES TANNER	2011E 26	LL Umpires, 6/5/2011 thru 6/18/2011	Edit		06/22/2011	07/06/2011		07/06/2011	181.00
4878 - AARON THOMPSON	2011E 27	LL Umpires, 6/5/2011 thru 6/18/2011	Edit		06/22/2011	07/06/2011		07/06/2011	200.00
4816 - ROSS ZWIERZCHOWSKI	2011E 28	LL Umpires, 6/5/2011 thru 6/18/2011	Edit		06/22/2011	07/06/2011		07/06/2011	160.00
24261 - BURKE'S SPORT HAVEN INC	106192011	LL 4-pitch machines	Edit		06/19/2011	07/06/2011		07/06/2011	719.80
13542 - PHOENIX STONE CO	23698	field chalk	Edit		06/14/2011	07/06/2011		07/06/2011	585.00
13407 - POT-O-GOLD INC	3584	1-toilet Woodall LL 4-11 thru 6-11	Edit		06/16/2011	07/06/2011		07/06/2011	150.00
13407 - POT-O-GOLD INC	3585	2 toilets Ford Field LL 4-11 thru 6-11	Edit		06/16/2011	07/06/2011		07/06/2011	300.00
Account Total: SBSC baseball expense			33 Invoice Transaction(s)						\$11,085.85
<u>Account: 840.799 - Concession - PRM Progs and event</u>									
15293 - GORDON FOOD SERVICE INC	852080001	Concession supplies	Edit		06/21/2011	07/06/2011		07/06/2011	731.17
15293 - GORDON FOOD SERVICE INC	852079630	concession supplies	Edit		06/10/2011	07/06/2011		07/06/2011	478.69

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Account Total: Concession - PRM Progs and event			2 Invoice Transaction(s)						\$1,209.86
Department Total: Rec Programs -			63 Invoice Transaction(s)						\$23,834.00
<u>Department: 789 - Parks Recreation Maintenance</u>									
<u>Account: 726.000 - Operating Supplies</u>									
6555 - GRAINGER INC	9556671098	Thermocouple adapter part	Edit		06/08/2011	07/06/2011		07/06/2011	21.44
326 - DECKER AUTO PARTS INC	461604	Metal Battery Termin tool	Edit		06/16/2011	07/06/2011		07/06/2011	2.98
326 - DECKER AUTO PARTS INC	461507	SMART blades, tool, oil	Edit		06/16/2011	07/06/2011		07/06/2011	33.95
1148 - SHELBY PAINT & DECORATING	100471481	Paint line sprayer parts	Edit		06/09/2011	07/06/2011		07/06/2011	66.96
7857 - STONE'S ACE HARDWARE	41118	20" fan for PRM	Edit		06/22/2011	07/06/2011		07/06/2011	12.99
Account Total: Operating Supplies			5 Invoice Transaction(s)						\$138.32
<u>Account: 726.600 - Uniform Exp</u>									
19449 - CONTRACTORS CLOTHING CO	7234850	Uniform Purchase - Ee #10461	Edit		05/31/2011	07/06/2011		07/06/2011	755.79
Account Total: Uniform Exp			1 Invoice Transaction(s)						\$755.79
<u>Account: 741.000 - Mun Bldg Maintenance</u>									
15228 - HOME DEPOT CREDIT SERVICES	6574949	A/C unit rpr	Edit		06/08/2011	07/06/2011		07/06/2011	5.98
1713 - CUMMINS BRIDGEWAY LLC	6 9013	Mun Bd 6-mos Generator Maint. agreemnt	Edit		06/10/2011	07/06/2011		07/06/2011	983.52
15228 - HOME DEPOT CREDIT SERVICES	9576374	underground wires	Edit		06/15/2011	07/06/2011		07/06/2011	9.29
15228 - HOME DEPOT CREDIT SERVICES	9591005	Mun Bd electrical supplies	Edit		06/15/2011	07/06/2011		07/06/2011	3.28
Account Total: Mun Bldg Maintenance			4 Invoice Transaction(s)						\$1,002.07
<u>Account: 748.000 - Comm Center Maint - Disco</u>									
15228 - HOME DEPOT CREDIT SERVICES	2036556	Sr Ctr door rpr	Edit		06/12/2011	07/06/2011		07/06/2011	10.70
15916 - INTERSTATE SECURITY INC	8615838	Cmty Ctr buglar alarm panel rpr	Edit		06/08/2011	07/06/2011		07/06/2011	505.00
3569 - ORKIN PEST CONTROL	66006397	Sr Ctr 2-mouse traps	Edit		06/15/2011	07/06/2011		07/06/2011	37.00
3569 - ORKIN PEST CONTROL	66030181	Sr Ctr 2-mouse traps	Edit		06/22/2011	07/06/2011		07/06/2011	38.00
15916 - INTERSTATE SECURITY INC	8615898	Cmty Ctr alarm rpr	Edit		06/14/2011	07/06/2011		07/06/2011	85.00
Account Total: Comm Center Maint - Disco			5 Invoice Transaction(s)						\$675.70
<u>Account: 749.756 - River Bends Parks Maint</u>									
15228 - HOME DEPOT CREDIT SERVICES	4045667	Hickory Grove facia	Edit		06/20/2011	07/06/2011		07/06/2011	135.44
15228 - HOME DEPOT CREDIT SERVICES	4583987	Hickory Grove electric rpr supplies	Edit		06/20/2011	07/06/2011		07/06/2011	53.33

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1148 - SHELBY PAINT & DECORATING	100472055	RBP Hickory Grove paint	Edit		06/23/2011	07/06/2011		07/06/2011	32.83
13407 - POT-O-GOLD INC	3588	1-toilet RBP 1-3 to 6-3-11	Edit		06/16/2011	07/06/2011		07/06/2011	370.00
13407 - POT-O-GOLD INC	3587	1-toilet RBP gun range 4-19 thru 6-19-11	Edit		06/16/2011	07/06/2011		07/06/2011	150.00
Account Total: River Bends Parks Maint			5 Invoice Transaction(s)						\$741.60
<u>Account: 750.000 - Equip Maint Cost</u>									
495 - HELLEBUYCKS POWER EQUIPMENT CENTER	442043	mower parts	Edit		06/03/2011	07/06/2011		07/06/2011	113.66
495 - HELLEBUYCKS POWER EQUIPMENT CENTER	442423	Bckpck blower recoil	Edit		06/06/2011	07/06/2011		07/06/2011	34.42
495 - HELLEBUYCKS POWER EQUIPMENT CENTER	442762	bckpck cylinder cover & frame comp.	Edit		06/09/2011	07/06/2011		07/06/2011	67.09
495 - HELLEBUYCKS POWER EQUIPMENT CENTER	443224	bckpck blower strap	Edit		06/14/2011	07/06/2011		07/06/2011	54.08
495 - HELLEBUYCKS POWER EQUIPMENT CENTER	443202	Weed Whip filter	Edit		06/14/2011	07/06/2011		07/06/2011	4.18
495 - HELLEBUYCKS POWER EQUIPMENT CENTER	443288	Exmark battery, hose	Edit		06/15/2011	07/06/2011		07/06/2011	59.13
495 - HELLEBUYCKS POWER EQUIPMENT CENTER	443343	core refund fm inv 443288	Edit		06/15/2011	07/06/2011		07/06/2011	(5.00)
1397 - WEINGARTZ SUPPLY CO INC	1602586	PRM 83 parts	Edit		06/14/2011	07/06/2011		07/06/2011	72.52
1397 - WEINGARTZ SUPPLY CO INC	1604154	PRM 83 gaskets	Edit		06/16/2011	07/06/2011		07/06/2011	5.38
326 - DECKER AUTO PARTS INC	461507	SMART blades, tool, oil	Edit		06/16/2011	07/06/2011		07/06/2011	49.96
21355 - SOUTH PARK WELDING SUPPLIES INC	240749	propane for hilo	Edit		06/15/2011	07/06/2011		07/06/2011	27.52
1397 - WEINGARTZ SUPPLY CO INC	1601340	PRM 83 bushing	Edit		06/07/2011	07/06/2011		07/06/2011	119.80
1397 - WEINGARTZ SUPPLY CO INC	1605834	Credit - PRM 83 bushing	Edit		06/21/2011	07/06/2011		07/06/2011	(119.80)
Account Total: Equip Maint Cost			13 Invoice Transaction(s)						\$482.94
<u>Account: 751.000 - Grounds Maint</u>									
2037 - JOHN DEERE LANDSCAPES LESCO INC	58120147	Irrigation parts	Edit		06/07/2011	07/06/2011		07/06/2011	188.87
2037 - JOHN DEERE LANDSCAPES LESCO INC	58137563	irrigation parts	Edit		06/08/2011	07/06/2011		07/06/2011	67.62
7857 - STONE'S ACE HARDWARE	40808	irrigation parts	Edit		06/08/2011	07/06/2011		07/06/2011	12.93
1383 - WASHINGTON ELEVATOR CO INC	670514	weed killer	Edit		06/20/2011	07/06/2011		07/06/2011	170.00
13407 - POT-O-GOLD INC	3586	1-toilet West Woodall for Boy Scout project	Edit		06/16/2011	07/06/2011		07/06/2011	139.32
2037 - JOHN DEERE LANDSCAPES LESCO INC	58278504	Ford Field irrigation seal	Edit		06/17/2011	07/06/2011		07/06/2011	99.04
Account Total: Grounds Maint			6 Invoice Transaction(s)						\$677.78

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<u>Account: 860.200 - Auto Repair - Maint Exp</u>									
4612 - KELLER'S AUTOMOTIVE	18132	PRM 51 OLF	Edit		06/10/2011	07/06/2011		07/06/2011	23.95
326 - DECKER AUTO PARTS INC	462063	nut driver, roll pin	Edit		06/20/2011	07/06/2011		07/06/2011	49.16
Account Total: Auto Repair - Maint Exp			2 Invoice Transaction(s)						\$73.11
<u>Account: 863.000 - Gasoline</u>									
1204 - SPENCER OIL COMPANY	364928	diesel 700 gal	Edit		06/09/2011	07/06/2011		07/06/2011	2,383.26
1204 - SPENCER OIL COMPANY	365224	500.7 gal diesel	Edit		06/17/2011	07/06/2011		07/06/2011	1,666.15
Account Total: Gasoline			2 Invoice Transaction(s)						\$4,049.41
Department Total: Parks Recreation Maintenance			43 Invoice Transaction(s)						\$8,596.72
<u>Department: 800 - Planning</u>									
<u>Account: 807.000 - Engineering Consulting Fees</u>									
3245 - FAZAL KHAN & ASSOCIATES INC	2010 1365	Visteon Site Plan Review	Edit		05/19/2011	07/06/2011		07/06/2011	275.00
Account Total: Engineering Consulting Fees			1 Invoice Transaction(s)						\$275.00
Department Total: Planning			1 Invoice Transaction(s)						\$275.00
<u>Department: 900 - Other Functions</u>									
<u>Account: 730.000 - Equipment Svc & Maint</u>									
25218 - SPECIALTY UNDERWRITERS LLC	TS3091 3	Monthly Premium Payment	Edit		06/20/2011	07/06/2011		07/06/2011	200.73
Account Total: Equipment Svc & Maint			1 Invoice Transaction(s)						\$200.73
<u>Account: 830.002 - Beautification Committee</u>									
4241 - QUALITY LANDSCAPE & FERTILIZING INC	4640	1st application-Schoenherr Blvd maintenance	Edit		05/31/2001	07/06/2011		07/06/2011	335.00
1586 - RICHARD KOTULAK	KOTULAK05122011	Reimbursement for mulch purchased for Hall/Hayes Welcome sign	Edit		06/14/2011	07/06/2011		07/06/2011	10.60
10605 - PETTY CASH - BEAUTIFICATION COMMITTEE	PETTYCASHDH	Reimbursement for soil purchased for Schoenherr Blvd repair	Edit		06/14/2011	07/06/2011		07/06/2011	13.76
10605 - PETTY CASH - BEAUTIFICATION COMMITTEE	PETTYCASHMR	Reimbursement for soil purchased for Schoenherr Blvd repair	Edit		06/14/2011	07/06/2011		07/06/2011	11.38
Account Total: Beautification Committee			4 Invoice Transaction(s)						\$370.74
<u>Account: 950.500 - Equip Rental</u>									
1007 - PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	1501529 JN11	mailing machine lease - 6/30/11 - 9/30/11	Edit		06/13/2011	07/06/2011		07/06/2011	685.98
Account Total: Equip Rental			1 Invoice Transaction(s)						\$685.98
<u>Account: 955.226 - first aid supplies-TWP Hall</u>									
3179 - CINTAS FIRST AID & SAFETY	325547723	First Aid Supplies	Edit		06/07/2011	07/06/2011		07/06/2011	57.42

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Account Total: first aid supplies-TWP Hall			1 Invoice Transaction(s)						\$57.42
<u>Account: 969.000 - Weed Ord Exp (Reimbursable)</u>									
2721 - UNIVERSAL LAWN CARE INC	61011A	WEEDS - 5045 TWILIGHT	Edit		06/10/2011	07/06/2011		07/06/2011	25.00
2721 - UNIVERSAL LAWN CARE INC	61011B	WEEDS - 48652 RED OAK	Edit		06/10/2011	07/06/2011		07/06/2011	25.00
2721 - UNIVERSAL LAWN CARE INC	61011C	WEEDS - 45933 GABLE INN	Edit		06/10/2011	07/06/2011		07/06/2011	25.00
2721 - UNIVERSAL LAWN CARE INC	61011D	WEEDS - 4301 SANDY CREEK	Edit		06/10/2011	07/06/2011		07/06/2011	25.00
2721 - UNIVERSAL LAWN CARE INC	61011E	WEEDS - 55520 WHITNEY	Edit		06/10/2011	07/06/2011		07/06/2011	25.00
2787 - JEWELL LAWN CARE	61011A	WEEDS - 50701 BIRCH	Edit		06/10/2011	07/06/2011		07/06/2011	120.00
2787 - JEWELL LAWN CARE	61011B	WEEDS - 8780 SPEEDWAY	Edit		06/10/2011	07/06/2011		07/06/2011	40.00
2787 - JEWELL LAWN CARE	61011C	WEEDS - 88201 CRAWFORD	Edit		06/10/2011	07/06/2011		07/06/2011	40.00
2787 - JEWELL LAWN CARE	61011D	WEEDS - 3218 LAKESIDE	Edit		06/10/2011	07/06/2011		07/06/2011	40.00
2787 - JEWELL LAWN CARE	61711A	WEEDS - 46130 VAN DYKE	Edit		06/17/2011	07/06/2011		07/06/2011	40.00
2787 - JEWELL LAWN CARE	61711B	WEEDS - 47571 ROLAND	Edit		06/17/2011	07/06/2011		07/06/2011	40.00
2787 - JEWELL LAWN CARE	61711C	WEEDS -51438 SANDSHORES	Edit		06/17/2011	07/06/2011		07/06/2011	85.00
2787 - JEWELL LAWN CARE	61711D	WEEDS - 51462 SANDSHORES	Edit		06/23/2011	07/06/2011		07/06/2011	85.00
2787 - JEWELL LAWN CARE	61711E	WEEDS - 53811 VIAR	Edit		06/17/2011	07/06/2011		07/06/2011	40.00
2787 - JEWELL LAWN CARE	61711F	WEEDS - 49368 GOLDEN PARK	Edit		06/17/2011	07/06/2011		07/06/2011	40.00
2787 - JEWELL LAWN CARE	61711G	WEEDS - 49656 GOLDEN PARK	Edit		06/17/2011	07/06/2011		07/06/2011	105.00
2787 - JEWELL LAWN CARE	61711H	WEEDS - 49684 GOLDEN PARK	Edit		06/17/2011	07/06/2011		07/06/2011	40.00
2787 - JEWELL LAWN CARE	61711I	WEEDS - 49712 GOLDEN PARK	Edit		06/17/2011	07/06/2011		07/06/2011	40.00
2787 - JEWELL LAWN CARE	61711J	WEEDS - 49751 GOLDEN PARK	Edit		06/17/2011	07/06/2011		07/06/2011	40.00
2787 - JEWELL LAWN CARE	61711K	WEEDS - 49695 GOLDEN PARK	Edit		06/17/2011	07/06/2011		07/06/2011	40.00
2787 - JEWELL LAWN CARE	61711L	WEEDS - 49637 GOLDEN PARK	Edit		06/17/2011	07/06/2011		07/06/2011	40.00
2787 - JEWELL LAWN CARE	61711M	WEEDS - 49581 GOLDEN PARK	Edit		06/17/2011	07/06/2011		07/06/2011	105.00
2787 - JEWELL LAWN CARE	61711N	WEEDS - 49491 GOLDEN PARK	Edit		06/17/2011	07/06/2011		07/06/2011	40.00
2787 - JEWELL LAWN CARE	61711O	WEEDS - 53431 RUANN	Edit		06/17/2011	07/06/2011		07/06/2011	40.00
2787 - JEWELL LAWN CARE	61711P	WEEDS - 53867 PINE CREEK	Edit		06/17/2011	07/06/2011		07/06/2011	40.00
2787 - JEWELL LAWN CARE	61711Q	WEEDS - 53793 PINE CREEK	Edit		06/17/2011	07/06/2011		07/06/2011	40.00
2787 - JEWELL LAWN CARE	61711R	WEEDS - 8316 PINE CREEK	Edit		06/17/2011	07/06/2011		07/06/2011	40.00
2787 - JEWELL LAWN CARE	61711S	WEEDS - 8396 PINE CREEK	Edit		06/17/2011	07/06/2011		07/06/2011	40.00
2787 - JEWELL LAWN CARE	61711T	WEEDS - 8411 PINE CREEK	Edit		06/17/2011	07/06/2011		07/06/2011	40.00
2787 - JEWELL LAWN CARE	61711U	WEEDS - 8337 PINE CREEK	Edit		06/17/2011	07/06/2011		07/06/2011	40.00
2787 - JEWELL LAWN CARE	61711V	WEEDS - 11317 PEARSON	Edit		06/17/2011	07/06/2011		07/06/2011	85.00
Account Total: Weed Ord Exp (Reimbursable)			31 Invoice Transaction(s)						\$1,510.00
Department Total: Other Functions			38 Invoice Transaction(s)						\$2,824.87
Fund Total: General Fund			234 Invoice Transaction(s)						\$96,713.29
<u>Fund: 206 - Fire Fund</u>									
<u>Department: 340 - Fire Department</u>									

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<u>Account: 709.000 - Education & Training</u>									
7256 - EDWARD R VOJTUSH	61411	REIMBURSE REGISTRATION FEE FOR MCFPA MEETING JUNE 2011	Edit		06/14/2011	07/06/2011		07/06/2011	8.00
13215 - STEVEN L HENION	61411	REIMBURSE REGISTRATION FEE FOR MCFPA MEETING JUNE 2011	Edit		06/14/2011	07/06/2011		07/06/2011	8.00
7255 - HERMAN DEAN KUEPPERS	61411	REIMBURSE REGISTRATION FEE FOR MCFPA MEETING JUNE 2011	Edit		06/14/2011	07/06/2011		07/06/2011	8.00
8067 - MICHAEL S GAYDOS	52211	REIMBURSE ROOM RESERVATION INTERNATL HAZMAT CONF MAY 18-22, 2011	Edit		05/22/2011	07/06/2011		07/06/2011	734.60
13831 - STEVEN R BUCKLEY	62311	REIMBURSEMENT FOR ACLS PROVIDER CARDS	Edit		06/23/2011	07/06/2011		07/06/2011	175.96
Account Total: Education & Training			5 Invoice Transaction(s)						\$934.56
<u>Account: 726.000 - Operating Supplies</u>									
684 - MACOMB COUNTY DEPARTMENT OF ROADS	25117	TRAFFIC SIGNAL MAINTENANCE - APRIL 2011	Edit		06/09/2011	07/06/2011		07/06/2011	39.65
22612 - VALLEY CITY LINEN	26958314	40 HOUR LINENS	Edit		06/13/2011	07/06/2011		07/06/2011	11.78
22612 - VALLEY CITY LINEN	26958310	STATION 4 LINENS	Edit		06/13/2011	07/06/2011		07/06/2011	31.27
22612 - VALLEY CITY LINEN	26958313	STATION 1 LINENS	Edit		06/13/2011	07/06/2011		07/06/2011	35.47
22612 - VALLEY CITY LINEN	26958319	STATION 2 LINENS	Edit		06/13/2011	07/06/2011		07/06/2011	17.85
7256 - EDWARD R VOJTUSH	61411A	REIMBURSE - SUPPLIES FOR STATION 1 DISPLAY CASE	Edit		06/14/2011	07/06/2011		07/06/2011	11.03
10124 - LORI'S HELPING HANDS	2896	OFFICE CLEANING STATION 1 - JUNE 2011	Edit		07/01/2011	07/06/2011		07/06/2011	350.00
23576 - NFPA - NATIONAL FIRE CODES	5233049X	NATIONAL FIRE CODES SUBSCRIPTION RENEWAL 9/1/11 TO 8/31/12	Edit		06/20/2011	07/06/2011		07/06/2011	832.50
3783 - J & J ACE HARDWARE	14384	STATION 2 SUPPLIES	Edit		06/14/2011	07/06/2011		07/06/2011	32.77
22612 - VALLEY CITY LINEN	26958315	STATION 3 LINENS	Edit		06/13/2011	07/06/2011		07/06/2011	18.99
3447 - PRIORITY OFFICE SOLUTIONS	4224	COPIER MAINTENANCE AGREEMENT 5/13-6/13/11	Edit		06/13/2011	07/06/2011		07/06/2011	28.92
11476 - J&J ACE HARDWARE 1	14389	SUPPLIES TO MOUNT HYDRANT PUMP TO E-2 (TRUCK #30)	Edit		06/15/2011	07/06/2011		07/06/2011	12.92
22612 - VALLEY CITY LINEN	26962752	STATION 1 LINENS	Edit		06/20/2011	07/06/2011		07/06/2011	28.18
22612 - VALLEY CITY LINEN	26962753	40 HOUR LINENS	Edit		06/20/2011	07/06/2011		07/06/2011	10.63
7857 - STONE'S ACE HARDWARE	41096	LINEMAN PLIERS FOR 3 NEW FFM	Edit		06/21/2011	07/06/2011		07/06/2011	48.47
22612 - VALLEY CITY LINEN	26962749	STATION 4 LINENS	Edit		06/20/2011	07/06/2011		07/06/2011	35.44
22612 - VALLEY CITY LINEN	26962754	STATION 3 LINENS	Edit		06/20/2011	07/06/2011		07/06/2011	11.71
22612 - VALLEY CITY LINEN	26962758	STATION 2 LINENS	Edit		06/20/2011	07/06/2011		07/06/2011	20.25
25019 - ACO HARDWARE	902	STATION 3 SUPPLIES	Edit		06/17/2011	07/06/2011		07/06/2011	15.48
25218 - SPECIALTY UNDERWRITERS LLC	TS3091 3	Monthly Premium Payment	Edit		06/20/2011	07/06/2011		07/06/2011	388.58

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Account Total: Operating Supplies			20 Invoice Transaction(s)						\$1,981.89
<u>Account: 726.550 - Medical Supplies</u>									
24749 - PHILIPS HEALTH CARE	922761108	MEDICAL SUPPLIES	Edit		06/09/2011	07/06/2011		07/06/2011	355.60
2689 - ELITE TRAUMA CLEAN-UP INC	MW0910611	MEDICAL WASTE REMOVAL - STATION 4	Edit		06/13/2011	07/06/2011		07/06/2011	65.00
2689 - ELITE TRAUMA CLEAN-UP INC	MW0920611	MEDICAL WASTE REMOVAL - STATION 3	Edit		06/13/2011	07/06/2011		07/06/2011	45.00
Account Total: Medical Supplies			3 Invoice Transaction(s)						\$465.60
<u>Account: 726.560 - Misc Gear</u>									
9663 - LAB SAFETY SUPPLY	1017422859	HAZMAT SUPPLIES	Edit		06/02/2011	07/06/2011		07/06/2011	674.07
72 - APOLLO FIRE EQUIPMENT CO	786171	COMMANDO COAT, PANT & RANGER SHOES (SD)	Edit		06/13/2011	07/06/2011		07/06/2011	1,558.00
72 - APOLLO FIRE EQUIPMENT CO	786172	COMMANDO COAT, PANT & RANGER SHOES (JR)	Edit		06/13/2011	07/06/2011		07/06/2011	1,558.00
72 - APOLLO FIRE EQUIPMENT CO	786173	COMMANDO COAT, PANT & RANGER SHOES (KS)	Edit		06/13/2011	07/06/2011		07/06/2011	1,558.00
Account Total: Misc Gear			4 Invoice Transaction(s)						\$5,348.07
<u>Account: 730.300 - Equip Maint & Supplies</u>									
20501 - BRUNO'S DIVE SHOP & PRESSURE VESSEL TESTING	4727	HYDRO TESTING FOR OXYGEN BOTTLES	Edit		06/07/2011	07/06/2011		07/06/2011	345.00
Account Total: Equip Maint & Supplies			1 Invoice Transaction(s)						\$345.00
<u>Account: 770.000 - Emergency Preparedness Exp</u>									
4376 - THE YOUTH'S SAFETY COMPANY	119959	FIRE PREVENTION WEEK SUPPLIES	Edit		06/09/2011	07/06/2011		07/06/2011	251.54
Account Total: Emergency Preparedness Exp			1 Invoice Transaction(s)						\$251.54
<u>Account: 860.200 - Auto Repair - Maint Exp</u>									
10950 - APOLLO FIRE APPARATUS REPAIR INC	33304	REPAIR A/C; REPLACE BRAKE PADS A-5 (TRUCK #28)	Edit		06/06/2011	07/06/2011		07/06/2011	1,952.00
10950 - APOLLO FIRE APPARATUS REPAIR INC	33311	REPAIR REAR AIR CONDITIONING - A-3 (TRUCK #39)	Edit		06/07/2011	07/06/2011		07/06/2011	162.00
17757 - BELLE TIRE DISTRIBUTORS	19486075	OIL CHANGE - F-38	Edit		06/14/2011	07/06/2011		07/06/2011	97.98
16555 - WOLVERINE FREIGHTLINER EASTSIDE INC	49373	PULLED CODES FOR ABS LIGHT - A-5 (TRUCK #28)	Edit		06/02/2011	07/06/2011		07/06/2011	99.00
3046 - O'REILLY AUTO PARTS	3365229104	HALOGEN LIGHTS FOR E-4 (TRUCK #38)	Edit		06/11/2011	07/06/2011		07/06/2011	19.59
326 - DECKER AUTO PARTS INC	461286	EMERGENCY LIGHT FLASHER FOR U-1 (TRUCK #32)	Edit		06/15/2011	07/06/2011		07/06/2011	77.00
24766 - BERGER & SON'S	5589	REAR BRAKES & PINION SEAL A-1 (TRUCK #37)	Edit		06/14/2011	07/06/2011		07/06/2011	1,194.47
Account Total: Auto Repair - Maint Exp			7 Invoice Transaction(s)						\$3,602.04

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<u>Account: 930.100 - Building Maintenance</u>									
7857 - STONE'S ACE HARDWARE	41140	STATION 4 BLDG MAINTENANCE SUPPLIES	Edit		06/23/2011	07/06/2011		07/06/2011	17.75
Account Total: Building Maintenance			1 Invoice Transaction(s)						\$17.75
Department Total: Fire Department			42 Invoice Transaction(s)						\$12,946.45
Fund Total: Fire Fund			42 Invoice Transaction(s)						\$12,946.45
<u>Fund: 207 - Police Fund</u>									
<u>Department: 305 - Police Department</u>									
<u>Account: 709.300 - Education Reimbrsment</u>									
8367 - THOMAS KOHL	5022011TK	TUITION REIMBURSEMENT	Edit		05/02/2011	07/06/2011		07/06/2011	1,866.00
Account Total: Education Reimbrsment			1 Invoice Transaction(s)						\$1,866.00
<u>Account: 726.000 - Operating Supplies</u>									
26031 - CDW GOVERNMENT INC	XP6607	PRINTER ADAPTER	Edit		06/06/2011	07/06/2011		07/06/2011	41.71
3957 - MMS MIDWEST MEDICAL SUPPLY CO LLC	3468826	EMERGENCY BLANKETS	Edit		05/10/2011	07/06/2011		07/06/2011	138.11
26159 - PURIFIED WATER TO GO	7568	WATER	Edit		06/16/2011	07/06/2011		07/06/2011	34.65
26159 - PURIFIED WATER TO GO	7597	WATER	Edit		06/22/2011	07/06/2011		07/06/2011	24.75
6689 - SIRCHIE FINGER PRINT LABORATORIES	41510IN	EVIDENCE TECH SUPPLIES	Edit		06/20/2011	07/06/2011		07/06/2011	933.95
Account Total: Operating Supplies			5 Invoice Transaction(s)						\$1,173.17
<u>Account: 730.100 - Repairs & Maint</u>									
13966 - IKON OFFICE SOLUTIONS	5018882855	COPY MAINTENANCE 6/17 - 9/16	Edit		06/16/2011	07/06/2011		07/06/2011	480.00
4717 - MICHAEL W TOW	9433	SHREDDER REPAIR	Edit		06/07/2011	07/06/2011		07/06/2011	95.00
868 - MOTOROLA SOLUTIONS INC	76446350	RADIO REPAIR	Edit		06/10/2011	07/06/2011		07/06/2011	465.00
Account Total: Repairs & Maint			3 Invoice Transaction(s)						\$1,040.00
<u>Account: 732.500 - Replacement Vests</u>									
2221 - EXCELLENT POLICE EQUIP	5318	VEST - CAZABON	Edit		06/10/2011	07/06/2011		07/06/2011	602.00
Account Total: Replacement Vests			1 Invoice Transaction(s)						\$602.00
<u>Account: 811.000 - Legal Fees</u>									
16568 - KIRK & HUTH PC	63304	PROFESSIONAL SERVICES-PD	Edit		06/15/2011	07/06/2011		07/06/2011	1,275.00
16568 - KIRK & HUTH PC	63311	PROFESSIONAL SERVICES-PD	Edit		06/15/2011	07/06/2011		07/06/2011	500.00
Account Total: Legal Fees			2 Invoice Transaction(s)						\$1,775.00
<u>Account: 812.000 - Negotiations</u>									
22618 - ROUMELL & LANGE PLC	5379	Negotiation Fees - 911	Edit		06/02/2011	07/06/2011		07/06/2011	395.20
22618 - ROUMELL & LANGE PLC	5381	Legal & Negotiation Fees - Police	Edit		06/02/2011	07/06/2011		07/06/2011	748.13

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Account Total: Negotiations			2 Invoice Transaction(s)						\$1,143.33
<u>Account: 813.000 - Labor Matters, Grievances, etc</u>									
22618 - ROUMELL & LANGE PLC	5381	Legal & Negotiation Fees - Police	Edit		06/02/2011	07/06/2011		07/06/2011	109.14
Account Total: Labor Matters, Grievances, etc			1 Invoice Transaction(s)						\$109.14
<u>Account: 850.207 - EM Response Recovery Ex</u>									
5029 - ASHELY ANN SANDERCOTT	107846	ERR - REIMBURSEMENT	Edit		06/24/2011	07/06/2011		07/06/2011	331.95
Account Total: EM Response Recovery Ex			1 Invoice Transaction(s)						\$331.95
<u>Account: 850.500 - Postage & Handling</u>									
22327 - UPS	3894WX251	SHIPPING	Edit		06/18/2011	07/06/2011		07/06/2011	12.23
22327 - UPS	3894WX241	SHIPPING	Edit		06/11/2011	07/06/2011		07/06/2011	14.41
6689 - SIRCHIE FINGER PRINT LABORATORIES	41510IN	EVIDENCE TECH SUPPLIES	Edit		06/20/2011	07/06/2011		07/06/2011	115.63
Account Total: Postage & Handling			3 Invoice Transaction(s)						\$142.27
<u>Account: 852.000 - Communications Phone</u>									
24351 - A T & T	586 7312129 0611	PHONE 5/11 - 6/10/11	Edit		06/10/2011	07/06/2011		07/06/2011	85.62
Account Total: Communications Phone			1 Invoice Transaction(s)						\$85.62
<u>Account: 860.200 - Auto Repair - Maint Exp</u>									
18462 - SHELBY TIRE & AUTO SERVICE	28434	VEH 15 - MAINTENANCE	Edit		06/13/2011	07/06/2011		07/06/2011	29.15
18462 - SHELBY TIRE & AUTO SERVICE	28438	VEH 2 - MAINTENANCE WORK	Edit		06/13/2011	07/06/2011		07/06/2011	15.00
18462 - SHELBY TIRE & AUTO SERVICE	28440	VEH 11 - REPAIR WORK	Edit		06/14/2011	07/06/2011		07/06/2011	47.89
18462 - SHELBY TIRE & AUTO SERVICE	28453	VEH 53 - MAINTENANCE	Edit		06/20/2011	07/06/2011		07/06/2011	166.74
18462 - SHELBY TIRE & AUTO SERVICE	28474	VEH 41 - MAINTENANCE	Edit		06/20/2011	07/06/2011		07/06/2011	15.00
18462 - SHELBY TIRE & AUTO SERVICE	28476	VEH 20 - REPAIRS & MAINTENANCE WORK	Edit		06/22/2011	07/06/2011		07/06/2011	595.64
18462 - SHELBY TIRE & AUTO SERVICE	28513	VEH 13 - MAINTENANCE PARTS & WORK	Edit		06/20/2011	07/06/2011		07/06/2011	321.78
18462 - SHELBY TIRE & AUTO SERVICE	28544	VEH 8 - MAINTENANCE WORK	Edit		06/22/2011	07/06/2011		07/06/2011	15.00
21242 - CLASSIC TOUCH AUTO WASH	74	VEHICLE WASHES - JAN - MAY 2011	Edit		06/21/2011	07/06/2011		07/06/2011	54.00
22524 - CYNERGY WIRELESS PRODUCTS INC	12580	VEH 27 - EQUIP REPAIR	Edit		06/16/2011	07/06/2011		07/06/2011	61.20
18462 - SHELBY TIRE & AUTO SERVICE	28568	VEH 48 - MAINTENANCE	Edit		06/23/2011	07/06/2011		07/06/2011	49.66
7857 - STONE'S ACE HARDWARE	41152	MISC FLEET SUPPLIES	Edit		06/23/2011	07/06/2011		07/06/2011	12.09

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Account Total: Auto Repair - Maint Exp			12 Invoice Transaction(s)						\$1,383.15
<u>Account: 863.000 - Gasoline</u>									
1204 - SPENCER OIL COMPANY	364631	GASOLINE	Edit		06/03/2011	07/06/2011		07/06/2011	9,400.19
1204 - SPENCER OIL COMPANY	364926	GASOLINE	Edit		06/09/2011	07/06/2011		07/06/2011	10,351.95
1204 - SPENCER OIL COMPANY	365211	GASOLINE	Edit		06/17/2011	07/06/2011		07/06/2011	4,994.45
Account Total: Gasoline			3 Invoice Transaction(s)						\$24,746.59
<u>Account: 880.600 - Sex Offender Reg Fee to State</u>									
1230 - STATE OF MICHIGAN	551352147	SOR REGISTRATIONS	Edit		04/01/2011	07/06/2011		07/06/2011	50.00
Account Total: Sex Offender Reg Fee to State			1 Invoice Transaction(s)						\$50.00
<u>Account: 980.000 - Equipment</u>									
26031 - CDW GOVERNMENT INC	XMW7423	MOTOR CARRIER PRINTER	Edit		05/27/2011	07/06/2011		07/06/2011	257.84
Account Total: Equipment			1 Invoice Transaction(s)						\$257.84
<u>Account: 981.000 - Equip / Veh</u>									
22524 - CYNERGY WIRELESS PRODUCTS INC	12579	VEH 31 - NEW VEH EQUIP & INSTALL	Edit		06/16/2011	07/06/2011		07/06/2011	5,544.25
Account Total: Equip / Veh			1 Invoice Transaction(s)						\$5,544.25
Department Total: Police Department			38 Invoice Transaction(s)						\$40,250.31
Fund Total: Police Fund			38 Invoice Transaction(s)						\$40,250.31
<u>Fund: 230 - Michigan Justice Training Fund</u>									
<u>Department: 230 - Michigan Justice Training Grant</u>									
<u>Account: 709.000 - Education & Training</u>									
2608 - MACOMB COMMUNITY COLLEGE	2944886	ADVANCED POLICE TRAINING	Edit		06/13/2011	07/06/2011		07/06/2011	50.00
Account Total: Education & Training			1 Invoice Transaction(s)						\$50.00
Department Total: Michigan Justice Training Grant			1 Invoice Transaction(s)						\$50.00
Fund Total: Michigan Justice Training Fund			1 Invoice Transaction(s)						\$50.00
<u>Fund: 275 - Senior Housing Operation</u>									
<u>Department: 275 - Shelby Manor</u>									
<u>Account: 807.000 - Engineering Consulting Fees</u>									
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1471	Shelby Manor	Edit		06/22/2011	07/06/2011		07/06/2011	210.00
Account Total: Engineering Consulting Fees			1 Invoice Transaction(s)						\$210.00
Department Total: Shelby Manor			1 Invoice Transaction(s)						\$210.00

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Fund Total: Senior Housing Operation			1 Invoice Transaction(s)						\$210.00
Fund: 290 - 41 A District Court									
Department: 136 - 41 A District Court									
Account: 709.000 - Education & Training									
10971 - STATE OF MICHIGAN	62011	State of MI - CEO Licenses	Edit		06/20/2011	07/06/2011		07/06/2011	270.00
2608 - MACOMB COMMUNITY COLLEGE	2943316	Education & Training - Empl. Tuition	Edit		06/07/2011	07/06/2011		07/06/2011	95.00
2608 - MACOMB COMMUNITY COLLEGE	2938191	Education & Training - Empl. Tuition	Edit		05/25/2011	07/06/2011		07/06/2011	500.00
Account Total: Education & Training			3 Invoice Transaction(s)						\$865.00
Account: 725.500 - JURY FEES									
4993 - ZDRAVE ANGELKOSKI	015	Jury Fees	Edit		06/14/2011	07/06/2011		07/06/2011	34.90
4994 - JENNIFER L BARRY	007	Jury Fees	Edit		06/14/2011	07/06/2011		07/06/2011	34.50
4995 - KIMBERLY L BORKOWSKI	014	Jury Fees	Edit		06/14/2011	07/06/2011		07/06/2011	35.70
4996 - ALEXANDER A BOSKOVIC	016	Jury Fees	Edit		06/14/2011	07/06/2011		07/06/2011	34.90
4997 - STEFANIE R BROGAN	004	Jury Fees	Edit		06/14/2011	07/06/2011		07/06/2011	34.90
4998 - ALYSSA A FOURNIER	001	Jury Fees	Edit		06/14/2011	07/06/2011		07/06/2011	34.90
4999 - JENAN B GEORGES	017	Jury Fees	Edit		06/14/2011	07/06/2011		07/06/2011	35.70
5000 - PAMELA J JENNINGS	021	Jury Fees	Edit		06/14/2011	07/06/2011		07/06/2011	34.50
5001 - KAREN E KOSTIUK	022	Jury Fees	Edit		06/14/2011	07/06/2011		07/06/2011	34.50
5002 - ELIZABETA KOZLOWSKI	023	Jury Fees	Edit		06/14/2011	07/06/2011		07/06/2011	35.70
5003 - ROBERT LAROSA	025	Jury Fees	Edit		06/14/2011	07/06/2011		07/06/2011	35.70
5004 - LORI A MABEE	027	Jury Fees	Edit		06/14/2011	07/06/2011		07/06/2011	33.30
5005 - PAUL T MAISONNEUVE	028	Jury Fees	Edit		06/14/2011	07/06/2011		07/06/2011	33.30
5006 - JASON E MILLER	003	Jury Fees	Edit		06/14/2011	07/06/2011		07/06/2011	36.50
5007 - TIMOTHY E NAEYAERT	029	Jury Fees	Edit		06/14/2011	07/06/2011		07/06/2011	34.50
5008 - BRANDON R OBLINGER	030	Jury Fees	Edit		06/14/2011	07/06/2011		07/06/2011	35.30
5009 - PATRICIA A RIDDLE	031	Jury Fees	Edit		06/14/2011	07/06/2011		07/06/2011	36.50
5010 - KEVIN A SERAFINI	032	Jury Fees	Edit		06/14/2011	07/06/2011		07/06/2011	14.90
5011 - WENDY L SHINER	033	Jury Fees	Edit		06/14/2011	07/06/2011		07/06/2011	33.70
5012 - EARLE F SHUSTER	005	Jury Fees	Edit		06/14/2011	07/06/2011		07/06/2011	33.70
5013 - PATRICIA A THAENS	034	Jury Fees	Edit		06/14/2011	07/06/2011		07/06/2011	34.10
5014 - THOMAS S WESOLOWSKI	035	Jury Fees	Edit		06/14/2011	07/06/2011		07/06/2011	34.50
Account Total: JURY FEES			22 Invoice Transaction(s)						\$746.20
Account: 725.502 - Atty Fees									
4789 - MICHAEL J WOMACK	61311	Public Defender	Edit		06/13/2011	07/06/2011		07/06/2011	150.00
4822 - GENEVIEVE L TAYLOR PLLC	53111	Public Defender	Edit		06/06/2011	07/06/2011		07/06/2011	150.00
3814 - AMER S HAKIM & ASSOCIATES PC	42511	Public Defender (4/25/11 & 6/14/11: 11-831-SM)	Edit		06/17/2011	07/06/2011		07/06/2011	600.00

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20572 - CRESSWELL & FROBERGER PC	61511	Public Defender (6/15/11)(11-525-SM/11-756-SM)	Edit		06/15/2011	07/06/2011		07/06/2011	200.00	
24090 - PONIEWIERSKI LAW, P.C.	15680	Public Defender	Edit		06/15/2011	07/06/2011		07/06/2011	150.00	
2439 - JAMES P CONRAD	61511	Public Defender	Edit		06/15/2011	07/06/2011		07/06/2011	350.00	
21735 - FISCHER GARON HOYUMPA AND RANCILIO	111113SM	Public Defender (11-1113-SM)	Edit		06/21/2011	07/06/2011		07/06/2011	100.00	
21735 - FISCHER GARON HOYUMPA AND RANCILIO	11907SM	Public Defender (11-907-SM)	Edit		06/21/2011	07/06/2011		07/06/2011	100.00	
21735 - FISCHER GARON HOYUMPA AND RANCILIO	111020SM	Public Defender (11-1020-SM)	Edit		06/21/2011	07/06/2011		07/06/2011	100.00	
Account Total: Atty Fees			9 Invoice Transaction(s)							\$1,900.00
<u>Account: 727.000 - Office Supply & Printing</u>										
1274 - TARGET	265461	Office Supplies & Printing - Forms	Edit		06/16/2011	07/06/2011		07/06/2011	305.89	
12238 - AMERICAN SPEEDY PRINTING	10768	Office Supplies & Printing	Edit		06/16/2011	07/06/2011		07/06/2011	1,194.43	
12238 - AMERICAN SPEEDY PRINTING	10786	Office Supplies & Printing	Edit		06/16/2011	07/06/2011		07/06/2011	217.36	
12238 - AMERICAN SPEEDY PRINTING	10797	Office Supplies & Printing	Edit		06/16/2011	07/06/2011		07/06/2011	76.95	
22871 - STAPLES ADVANTAGE	8018824484	Office Supplies & Printing	Edit		06/11/2011	07/06/2011		07/06/2011	342.49	
5400 - BOB BROOKS COMPUTER SALES INC	157201	Office Supplies & Printing	Edit		06/17/2011	07/06/2011		07/06/2011	95.00	
5400 - BOB BROOKS COMPUTER SALES INC	157215	Office Supplies & Printing	Edit		06/17/2011	07/06/2011		07/06/2011	150.00	
5400 - BOB BROOKS COMPUTER SALES INC	157254	Office Supplies & Printing	Edit		06/20/2011	07/06/2011		07/06/2011	157.98	
Account Total: Office Supply & Printing			8 Invoice Transaction(s)							\$2,540.10
<u>Account: 728.000 - Membership Dues & Conference</u>										
17727 - LAURA PORTER	6132011	Mileage & Lodging	Edit		06/14/2011	07/06/2011		07/06/2011	197.12	
Account Total: Membership Dues & Conference			1 Invoice Transaction(s)							\$197.12
<u>Account: 729.000 - Janitorial SVC & Supplies</u>										
16383 - CINTAS CORPORATION #354	354401105	Floor Mat Rental	Edit		06/15/2011	07/06/2011		07/06/2011	70.25	
Account Total: Janitorial SVC & Supplies			1 Invoice Transaction(s)							\$70.25
<u>Account: 730.000 - Equipment Svc & Maint</u>										
15916 - INTERSTATE SECURITY INC	8615839	Equipment Service	Edit		06/08/2011	07/06/2011		07/06/2011	85.00	
25218 - SPECIALTY UNDERWRITERS LLC	TS3091 3	Monthly Premium Payment	Edit		06/20/2011	07/06/2011		07/06/2011	119.47	
Account Total: Equipment Svc & Maint			2 Invoice Transaction(s)							\$204.47
<u>Account: 801.290 - Interpreter Fee</u>										

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22072 - MARIA GIALDI	3669	Interpreter Fees	Edit		06/21/2011	07/06/2011		07/06/2011	100.00
Account Total: Interpreter Fee			1 Invoice Transaction(s)						\$100.00
<u>Account: 850.000 - Communications</u>									
24351 - A T & T	586 6770665 0611	Phone use 5/20-6/19/11	Edit		06/19/2011	07/06/2011		07/06/2011	29.69
Account Total: Communications			1 Invoice Transaction(s)						\$29.69
<u>Account: 911.000 - Books & Publications</u>									
6566 - THOMSON WEST	822982594	Books & Publications	Edit		06/04/2011	07/06/2011		07/06/2011	554.00
7533 - MATTHEW BENDER & CO INC	18472036	Books & Publications	Edit		06/15/2011	07/06/2011		07/06/2011	111.46
Account Total: Books & Publications			2 Invoice Transaction(s)						\$665.46
<u>Account: 950.500 - Equip Rental</u>									
25140 - MAILFINANCE	N2577444	Equipment Rental-Lease	Edit		06/16/2011	07/06/2011		07/06/2011	161.00
Account Total: Equip Rental			1 Invoice Transaction(s)						\$161.00
Department Total: 41 A District Court			51 Invoice Transaction(s)						\$7,479.29
Fund Total: 41 A District Court			51 Invoice Transaction(s)						\$7,479.29
<u>Fund: 497 - Shelby Soccer City</u>									
<u>Department: 497 - Soccer City</u>									
<u>Account: 807.000 - Engineering Consulting Fees</u>									
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1468	Soccer City DEQ Inspections	Edit		06/22/2011	07/06/2011		07/06/2011	160.00
Account Total: Engineering Consulting Fees			1 Invoice Transaction(s)						\$160.00
<u>Account: 811.000 - Legal Fees</u>									
16568 - KIRK & HUTH PC	63314	Soccer City	Edit		06/15/2011	07/06/2011		07/06/2011	3,075.00
Account Total: Legal Fees			1 Invoice Transaction(s)						\$3,075.00
<u>Account: 955.000 - Other Expenses</u>									
16568 - KIRK & HUTH PC	63314	Soccer City	Edit		06/15/2011	07/06/2011		07/06/2011	85.59
Account Total: Other Expenses			1 Invoice Transaction(s)						\$85.59
Department Total: Soccer City			3 Invoice Transaction(s)						\$3,320.59
Fund Total: Shelby Soccer City			3 Invoice Transaction(s)						\$3,320.59
<u>Fund: 592 - Water and Sewer Fund</u>									
<u>Account: 256.001 - Performance Bond Deposits</u>									
3107 - LOMBARDO HOMES OF SE MICHIGAN	55573 FR	REFUND - PERFORMANCE BOND	Edit		06/23/2011	07/06/2011		07/06/2011	1,500.00
3107 - LOMBARDO HOMES OF SE MICHIGAN	55590 IR	REFUND - PERFORMANCE BOND	Edit		06/23/2011	07/06/2011		07/06/2011	1,000.00

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3107 - LOMBARDO HOMES OF SE MICHIGAN	55660 IR	REFUND - PERFORMANCE BOND	Edit		06/23/2011	07/06/2011		07/06/2011	1,000.00
3488 - ACADIA HOME BUILDERS LLC	56076 CA	REFUND - PERFORMANCE BOND	Edit		06/23/2011	07/06/2011		07/06/2011	2,000.00
Account Total: Performance Bond Deposits			4 Invoice Transaction(s)						\$5,500.00
<u>Account: 277.000 - Payable for Customer Overpmts</u>									
5026 - CONNIE PFLAUM	1112112 611	REFUND - OVERPAYMENT	Edit		06/10/2011	07/06/2011		07/06/2011	214.93
Account Total: Payable for Customer Overpmts			1 Invoice Transaction(s)						\$214.93
<u>Account: 669.300 - Hydrant Rentals</u>									
5027 - LIQUI-FORCE	317	REFUND - HYDRANT DEPOSIT	Edit		06/21/2011	07/06/2011		07/06/2011	550.00
Account Total: Hydrant Rentals			1 Invoice Transaction(s)						\$550.00
<u>Department: 591 - Supply and Transmission</u>									
<u>Account: 709.000 - Education & Training</u>									
7713 - DANIELLE ALLEN	61611 DA	TUITION REIMBURSEMENT	Edit		06/08/2011	07/06/2011		07/06/2011	903.06
4736 - ALTERNATIVE SAFETY & TESTING SOLUTIONS	41279	Random CDL Drug Test - Ee #10318	Edit		06/01/2011	07/06/2011		07/06/2011	55.00
Account Total: Education & Training			2 Invoice Transaction(s)						\$958.06
<u>Account: 730.200 - Repair & Maint - Water</u>									
4818 - POLAR ICE LLC	63711	DRY ICE - ALEXIS COURT REPAIR	Edit		06/21/2011	07/06/2011		07/06/2011	20.00
11832 - HOME DEPOT	7045067	REBAR - RESTORATIONS	Edit		06/17/2011	07/06/2011		07/06/2011	62.40
6132 - KOGELMANN'S CREEK-SIDE SOD FARM INC	38141	SOD FOR CLEANUPS	Edit		06/16/2011	07/06/2011		07/06/2011	54.00
4818 - POLAR ICE LLC	63681	DRY ICE - REPAIRS	Edit		06/13/2011	07/06/2011		07/06/2011	40.00
4818 - POLAR ICE LLC	63719	DRY ICE - KIRKRIDGE TRAIL REPAIR	Edit		06/22/2011	07/06/2011		07/06/2011	20.00
4818 - POLAR ICE LLC	63689	DRY ICE - MEADOWVIEW REPAIR	Edit		06/14/2011	07/06/2011		07/06/2011	20.00
4818 - POLAR ICE LLC	63725	DRY ICE - THSMES REPAIR	Edit		06/23/2011	07/06/2011		07/06/2011	20.00
Account Total: Repair & Maint - Water			7 Invoice Transaction(s)						\$236.40
<u>Account: 734.000 - Repairs & Maint Hydrants</u>									
25049 - HD SUPPLY WATERWORKS LTD	3029593	PARTS FOR MUELLER HYDRANT REPAIR	Edit		06/13/2011	07/06/2011		07/06/2011	575.56
2879 - THE SHERWIN WILLIAMS CO	9859 7	HYDRANT PAINTING SUPPLIES	Edit		06/10/2011	07/06/2011		07/06/2011	8.98
Account Total: Repairs & Maint Hydrants			2 Invoice Transaction(s)						\$584.54
<u>Account: 736.000 - Maint Material & Supplies</u>									
5503 - CONTRACTORS CONNECTION INC	7046785	BERNZOMATIC MAPP GAS	Edit		06/22/2011	07/06/2011		07/06/2011	8.10
Account Total: Maint Material & Supplies			1 Invoice Transaction(s)						\$8.10

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<u>Account: 828.000 - Sewage Processing Fee</u>									
1517 - MACOMB COUNTY TREASURER-SEWER	4259 2011	services rendered 4/30/11-5/31/11	Edit		06/20/2011	07/06/2011		07/06/2011	287,636.64
Account Total: Sewage Processing Fee			1 Invoice Transaction(s)						\$287,636.64
<u>Account: 828.001 - Sewer Processing - IWC</u>									
1517 - MACOMB COUNTY TREASURER-SEWER	4246 2011	IWC CHARGES MAY 2011	Edit		06/13/2011	07/06/2011		07/06/2011	20,477.84
Account Total: Sewer Processing - IWC			1 Invoice Transaction(s)						\$20,477.84
<u>Account: 935.600 - Sewer Main Repair</u>									
5025 - PIPELINE MANAGEMENT CO INC	2011 0014	VIDEO TAPING 23 & HAYES SANITARY	Edit		06/20/2011	07/06/2011		07/06/2011	1,006.50
5025 - PIPELINE MANAGEMENT CO INC	2011 0013	VIDEO TAPING 23 & HAYES SANITARY	Edit		06/16/2011	07/06/2011		07/06/2011	1,481.47
Account Total: Sewer Main Repair			2 Invoice Transaction(s)						\$2,487.97
<u>Account: 972.950 - Water Meter Expense</u>									
2729 - MICHIGAN METER INC	84569	METERS	Edit		06/14/2011	07/06/2011		07/06/2011	2,078.64
2729 - MICHIGAN METER INC	84536	METERS	Edit		06/10/2011	07/06/2011		07/06/2011	4,350.00
2729 - MICHIGAN METER INC	84538	METERS	Edit		06/10/2011	07/06/2011		07/06/2011	14,086.00
2729 - MICHIGAN METER INC	84537	METERS	Edit		06/10/2011	07/06/2011		07/06/2011	11,290.00
Account Total: Water Meter Expense			4 Invoice Transaction(s)						\$31,804.64
Department Total: Supply and Transmission			20 Invoice Transaction(s)						\$344,194.19
<u>Department: 596 - Administrative and General</u>									
<u>Account: 729.000 - Janitorial SVC & Supplies</u>									
3569 - ORKIN PEST CONTROL	66006399	PEST CONTROL JUNE 2011 DPW	Edit		06/15/2011	07/06/2011		07/06/2011	41.80
4137 - ABM JANITORIAL SERVICES MIDWEST LLC	2607891	JANITORIAL SERVICES JUNE 2011	Edit		06/08/2011	07/06/2011		07/06/2011	706.34
Account Total: Janitorial SVC & Supplies			2 Invoice Transaction(s)						\$748.14
<u>Account: 730.592 - Property Maint</u>									
8389 - COUNTRYSIDE SUPPLY CORP	416	SPRINKLER REPAIR PARTS - DPW BUILDING	Edit		06/10/2011	07/06/2011		07/06/2011	122.30
2824 - G & K SERVICES	1244204516	floor mats	Edit		06/22/2011	07/06/2011		07/06/2011	130.91
Account Total: Property Maint			2 Invoice Transaction(s)						\$253.21
<u>Account: 755.000 - Customer Records & Billing</u>									
15540 - ALL BUSINESS INC	74455	SHIPPING - READING EQUIPMENT	Edit		06/09/2011	07/06/2011		07/06/2011	15.36
15540 - ALL BUSINESS INC	74659	SHIPPING - READING EQUIPMENT	Edit		06/22/2011	07/06/2011		07/06/2011	15.36
Account Total: Customer Records & Billing			2 Invoice Transaction(s)						\$30.72
<u>Account: 811.000 - Legal Fees</u>									

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From Date: 07/06/2011 - To Date: 07/06/2011

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	Payment Date	G/L Date	Invoice Amount
16568 - KIRK & HUTH PC	63308	services re. DPW issues	Edit		06/15/2011	07/06/2011		07/06/2011	125.00
Account Total: Legal Fees			1 Invoice Transaction(s)						\$125.00
<u>Account: 851.000 - Communications Radio</u>									
23852 - AMERICAN MESSAGING	Z1417718LF	PAGER SERVICE	Edit		06/15/2011	07/06/2011		07/06/2011	79.51
Account Total: Communications Radio			1 Invoice Transaction(s)						\$79.51
<u>Account: 920.000 - Utilities</u>									
9565 - MESSINA TRUCKING INC	29531	TOPSOIL - RESTORATIONS	Edit		06/01/2011	07/06/2011		07/06/2011	470.00
25415 - A T & T LONG DISTANCE	854126176 0511	LONG DISTANCE DPW	Edit		05/26/2011	07/06/2011		07/06/2011	13.92
278 - CONSUMERS ENERGY	201090452082	GAS USE - DPW 5/11	Edit		06/07/2011	07/06/2011		07/06/2011	411.47
278 - CONSUMERS ENERGY	203404401967	GAS USE - WOODBRIDGE 5/11	Edit		06/07/2011	07/06/2011		07/06/2011	16.28
24351 - A T & T	586 7314951 0611	TELEPHONE DPW 6/11	Edit		06/10/2011	07/06/2011		07/06/2011	676.14
Account Total: Utilities			5 Invoice Transaction(s)						\$1,587.81
<u>Account: 955.000 - Other Expenses</u>									
1571 - STERLING TITLE AGENCY	001 TO 030	TITLE SEARCH - VAN DYKE SANITARY	Edit		06/24/2011	07/06/2011		07/06/2011	1,625.00
25218 - SPECIALTY UNDERWRITERS LLC	TS3091 3	Monthly Premium Payment	Edit		06/20/2011	07/06/2011		07/06/2011	727.09
Account Total: Other Expenses			2 Invoice Transaction(s)						\$2,352.09
Department Total: Administrative and General			15 Invoice Transaction(s)						\$5,176.48
<u>Department: 597 - Non-Operating</u>									
<u>Account: 997.000 - Paying Agent Fee</u>									
25571 - THE BANK OF NEW YORK	252 1553972	ANNUAL FEE	Edit		05/25/2011	07/06/2011		07/06/2011	112.50
25571 - THE BANK OF NEW YORK	252 1553971	ANNUAL FEE	Edit		05/25/2011	07/06/2011		07/06/2011	112.50
Account Total: Paying Agent Fee			2 Invoice Transaction(s)						\$225.00
<u>Account: 997.102 - 1999 Series Refunded W&S Agent</u>									
25571 - THE BANK OF NEW YORK	252 1553973	ANNUAL FEE	Edit		05/25/2011	07/06/2011		07/06/2011	112.50
Account Total: 1999 Series Refunded W&S Agent			1 Invoice Transaction(s)						\$112.50
Department Total: Non-Operating			3 Invoice Transaction(s)						\$337.50
<u>Department: 661 - Motor Pool</u>									
<u>Account: 781.000 - Parts</u>									
326 - DECKER AUTO PARTS INC	462573	STARTER (W14)	Edit		06/22/2011	07/06/2011		07/06/2011	109.95
326 - DECKER AUTO PARTS INC	462612	CORE RETURN	Edit		06/22/2011	07/06/2011		07/06/2011	(25.00)
326 - DECKER AUTO PARTS INC	460570	PADS (MP99)	Edit		06/10/2011	07/06/2011		07/06/2011	48.82
326 - DECKER AUTO PARTS INC	460273	SIPHON (S1)	Edit		06/09/2011	07/06/2011		07/06/2011	6.19
17757 - BELLE TIRE DISTRIBUTORS	19501292	TIRES (W18)	Edit		06/17/2011	07/06/2011		07/06/2011	469.50

Shelby Township - Live
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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	Payment Date	G/L Date	Invoice Amount
Account Total: Parts			5 Invoice Transaction(s)						\$609.46
Department Total: Motor Pool			5 Invoice Transaction(s)						\$609.46
Fund Total: Water and Sewer Fund			49 Invoice Transaction(s)						\$356,582.56
<u>Fund: 598 - Cable TV</u>									
<u>Department: 598 - Cable TV</u>									
<u>Account: 785.500 - Govt AC Op Exp & Sup</u>									
21693 - VSA INC	120434	DVDs and cases	Edit		06/21/2011	07/06/2011		07/06/2011	87.41
Account Total: Govt AC Op Exp & Sup			1 Invoice Transaction(s)						\$87.41
<u>Account: 801.000 - Contract Labor</u>									
2802 - ERIC PERRY	10010611	Contract Labor	Edit		05/25/2011	07/06/2011		07/06/2011	194.00
3589 - MEGAN O'BRIEN	6211101	Contract Labor	Edit		06/22/2011	07/06/2011		07/06/2011	142.50
4588 - JAYME ARTER	6091103	Contract Labor	Edit		06/23/2011	07/06/2011		07/06/2011	397.50
4661 - KYLE HOFFMAN	3031108	Contract Labor	Edit		06/23/2011	07/06/2011		07/06/2011	448.00
Account Total: Contract Labor			4 Invoice Transaction(s)						\$1,182.00
<u>Account: 860.200 - Auto Repair - Maint Exp</u>									
928 - NIGHTINGALE SERVICE INC	4710	Wiper Blades	Edit		06/13/2011	07/06/2011		07/06/2011	12.70
Account Total: Auto Repair - Maint Exp			1 Invoice Transaction(s)						\$12.70
<u>Account: 930.100 - Building Maintenance</u>									
25801 - COMCAST	749683015 0611	Internet	Edit		06/14/2011	07/06/2011		07/06/2011	89.95
25801 - COMCAST	346175019 0611	Cable TV Service	Edit		06/07/2011	07/06/2011		07/06/2011	306.37
Account Total: Building Maintenance			2 Invoice Transaction(s)						\$396.32
<u>Account: 980.600 - Govt Acc Equip & Const.</u>									
16561 - TROXELL COMMUNICATIONS INC	617198	Wireless Mic	Edit		06/14/2011	07/06/2011		07/06/2011	314.00
Account Total: Govt Acc Equip & Const.			1 Invoice Transaction(s)						\$314.00
Department Total: Cable TV			9 Invoice Transaction(s)						\$1,992.43
Fund Total: Cable TV			9 Invoice Transaction(s)						\$1,992.43
<u>Fund: 692 - Equipment Replacement Fund</u>									
<u>Department: 305 - Police Department</u>									
<u>Account: 975.207 - Capital Project - PD Building</u>									
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1386	ENGINEERING FEE - POLICE BLDG	Edit		06/09/2011	07/06/2011		07/06/2011	420.00
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1215	ENGINEERING FEE - POLICE BLDG	Edit		04/20/2011	07/06/2011		07/06/2011	2,627.50
2878 - DTE ENERGY	5278769000200511	TEMPORARY ELECTRIC SERVICE	Edit		05/06/2011	07/06/2011		07/06/2011	473.96

Shelby Township - Live
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From Date: 07/06/2011 - To Date: 07/06/2011

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	Payment Date	G/L Date	Invoice Amount	
- NEW PD BLDG										
Account Total: Capital Project - PD Building			3 Invoice Transaction(s)							\$3,521.46
Department Total: Police Department			3 Invoice Transaction(s)							\$3,521.46
<u>Department: 756 - Riverbends Park</u>										
<u>Account: 985.756 - Nature Center & Log Cabin</u>										
19762 - C Q R ELECTRIC, LLC	61520113	NC install 2nd light pole	Edit		06/15/2011	07/06/2011		07/06/2011	1,895.00	
Account Total: Nature Center & Log Cabin			1 Invoice Transaction(s)							\$1,895.00
Department Total: Riverbends Park			1 Invoice Transaction(s)							\$1,895.00
Fund Total: Equipment Replacement Fund			4 Invoice Transaction(s)							\$5,416.46
<u>Fund: 701 - Trust & Agency</u>										
<u>Account: 255.371 - Bldg Performance Bonds</u>										
3107 - LOMBARDO HOMES OF SE MICHIGAN	11 9720	55573 FRANCIS - BLDG BOND	Edit		02/03/2011	07/06/2011		07/06/2011	10,124.85	
4090 - ASI SINAGE INNOVATIONS	11 45748	51745 FILOMENA - BLDG BOND	Edit		05/25/2011	07/06/2011		07/06/2011	50.00	
22948 - EGRESS SOLUTIONS INC	11 41672	48846 TILFORD - BLDG BOND	Edit		05/10/2011	07/06/2011		07/06/2011	50.00	
3107 - LOMBARDO HOMES OF SE MICHIGAN	11 15596	55590 IRVIN - BLDG BOND	Edit		02/18/2011	07/06/2011		07/06/2011	3,447.90	
3107 - LOMBARDO HOMES OF SE MICHIGAN	11 31297	55372 FRANCIS - BLDG BOND	Edit		04/05/2011	07/06/2011		07/06/2011	3,105.45	
19781 - LARS DAVID INC	11 53034	53496 CHERRYWOOD - BLDG BOND	Edit		06/17/2011	07/06/2011		07/06/2011	50.00	
4456 - ROBERT PENZ & LAURA KUTCHEY	10 99186	15045 FRIAR - BLDG BOND	Edit		11/03/2010	07/06/2011		07/06/2011	200.00	
3107 - LOMBARDO HOMES OF SE MICHIGAN	10 105873	55372 FRANCIS - BLDG BOND	Edit		11/30/2010	07/06/2011		07/06/2011	995.00	
3107 - LOMBARDO HOMES OF SE MICHIGAN	10 86132	55590 IRVIN - BLDG BOND	Edit		09/22/2010	07/06/2011		07/06/2011	827.50	
18255 - INTERCITY NEON SIGNS	10 34665	55161 SHELBY - BLDG BOND	Edit		04/16/2010	07/06/2011		07/06/2011	25.00	
3107 - LOMBARDO HOMES OF SE MICHIGAN	10 86133	55573 FRANCIS - BLDG BOND	Edit		09/22/2010	07/06/2011		07/06/2011	942.50	
10179 - GIAMBANCO BUILDING CO INC	10 93338	11143 NATURE WAY - BLDG BOND	Edit		10/19/2010	07/06/2011		07/06/2011	930.00	
3107 - LOMBARDO HOMES OF SE MICHIGAN	10 72500	55471 FRANCIS - BLDG BOND	Edit		08/25/2010	07/06/2011		07/06/2011	747.50	
3107 - LOMBARDO HOMES OF SE MICHIGAN	10 111680	55471 FRANCIS - BLDG BOND	Edit		12/17/2010	07/06/2011		07/06/2011	5,872.00	
5022 - LAURA & RANDELL TILLIER	11 50301	6773 CANTERBURY - BLDG BOND	Edit		06/08/2011	07/06/2011		07/06/2011	25.00	
5023 - JABOW NAJWAN	11 49527	7191 DUR-MOLL - BLDG BOND	Edit		06/07/2011	07/06/2011		07/06/2011	25.00	
4332 - JAMES PIANELLO	11 47927	13249 HAWK - BLDG BOND	Edit		06/02/2011	07/06/2011		07/06/2011	1,315.00	
5024 - SHANE DEWITT	05 15144	46222 VINEYARD - BLDG BOND	Edit		08/10/2005	07/06/2011		07/06/2011	225.00	

Shelby Township - Live
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From Date: 07/06/2011 - To Date: 07/06/2011

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	Payment Date	G/L Date	Invoice Amount
Account Total: Bldg Performance Bonds			18 Invoice Transaction(s)						\$28,957.70
<u>Account: 280.803 - Memorial Donations-Trees/Benches</u>									
15228 - HOME DEPOT CREDIT SERVICES	9231171	wood for memorial bench	Edit		06/15/2011	07/06/2011		07/06/2011	7.88
6545 - RAY WIEGAND'S NURSERY INC	67654 1	memorial tree	Edit		06/17/2011	07/06/2011		07/06/2011	173.00
18105 - DALE'S LANDSCAPING SUPPLY INC	38111	cement for memorial bench	Edit		06/16/2011	07/06/2011		07/06/2011	111.00
Account Total: Memorial Donations-Trees/Benches			3 Invoice Transaction(s)						\$291.88
Fund Total: Trust & Agency			21 Invoice Transaction(s)						\$29,249.58
Grand Total:			453 Invoice Transaction(s)						\$554,210.96

Planning & Zoning Department

TOWNSHIP BOARD AGENDA

July 5, 2011

Shire of Shelby (Senior Housing) #08-17 (SLU-5)

Project Overview

This project consists of a 100 unit senior housing complex located on a 6.35 acre site on the south side of 24 Mile Road immediately west of the Dicicco retail building. The building consists of three stories with a combined floor area of 102,000 square feet. The exterior of the building is predominantly brick with vinyl siding and stone offered as accent materials.

The building is oriented towards 24 Mile Road with common open space located in front of the building. Parking is provided on the east and west sides of the building. A reciprocal parking agreement has been provided with the adjoining retail site to the east.

Zoning Classification

This site is located in the C-6, Shelby Center zoning district. This zoning district is intended to create an area within the township that defines a sense of community and promotes a traditional architectural and design environment that supports the vision of the approved Shelby Center Design Plan. This district permits a mixture of retail, office, residential and public land uses. Assisted living and senior housing is a special land use in this zoning district.

Approval History

A chronology of the approval history of this project is offered below.

Date	Approval
August 8, 2009	Planning Commission approves minor exterior building elevations modifications
January 20, 2009	Township Board approved special land use for reduced building size from 156 units to 100 units.
December 8, 2009	Planning Commission approves revised plans for a reduced building size from 156 units to 100 units.
November 10, 2008	Planning Commission tables plans for reduced building size.
August 13, 2008	Township Board approves special lands use for original project size of 156 units
August 7, 2008	Zoning Board of Appeals approves multiple variances
July 15, 2008	Township Board does not approve special land use for original project size.
June 23, 2008	Planning Commission approves original site plan and recommends approval of the special land use.

Parking Analysis

Concerns were raised at the planning commission meetings regarding the availability of parking for this site and the applicable parking standards for senior housing. The original site plan approved by the Planning Commission included a total of 143 parking spaces for both phases. This was based on the standard of two spaces for each three dwelling units plus one space per employee.

The off-street parking standards contained in the zoning ordinance were comprehensively revised in 2009. These revisions included the parking requirements for senior housing. The new standards for different forms of multiple family housing are reflected in the following table. Applying the new standard to the previously approved project increases the parking requirement to 300 spaces at full development (both phases).

Type of Housing	Parking Standard
• Independent Housing	Senior 2 spaces per dwelling unit
• Assisted Living	1 space per dwelling unit + 1 space per employee
• Nursing Homes	1 space for each 2 beds + one space per employee
• Multiple Family	2 spaces for each 1 bedroom unit 2 ¼ spaces for each 2 bedroom unit 2 ½ spaces for each 3 bedroom unit

To better assess the appropriateness of our current zoning standard, the Planning and Zoning Department conducted a survey of similar parking standards for comparable communities in southeast Michigan. The results of this survey are summarized below.

City of Novi

Shared elderly housing: 2 spaces per unit
 Independent elderly housing: 1 space per unit + 1 space per employee
 Congregate housing: 3 spaces for each 4 units + 1 space per employee

City of Rochester Hills

Elderly (independent): 0.8 spaces per unit
 Elderly (dependent): 0.5 spaces per unit

Canton Township

Independent: 1 space per unit + 1 space per employee and regular service provider + 10 percent visitor parking.
 Assisted: 1 space per unit

Farmington Hills

Elderly Housing: 0.75 spaces for each 1 room unit without cooking facilities
 1 ¼ spaces for each 1 bedroom unit
 1 ½ spaces for each 2 bedroom unit

Independent Township

Independent Living: 1 parking space per unit + 1 space per employee
Assisted Living: 1 space per each 2 units + 1 space per employee

City of Kentwood

Assisted living/nursing: 1 space per unit of which 25 percent must be designated as visitor parking

City of Auburn Hills

Senior housing: 1 space for each 2 units + 1 space per employee. Should the units revert to general occupancy, 1 ½ spaces per unit are required.

Chesterfield Township

Senior housing: 2 spaces per each 3 units + 1 space per each employee. Should the units revert to general occupancy, 2 spaces per unit are required.

Planning and Urban Design Standards (American Planning Association)

Independent living: 0.6 spaces per unit
Assisted living: 0.4 spaces per unit

This survey suggests that parking standards need to take into account the diverse variety of senior housing products that are in the market today. More parking spaces are required for independent seniors than those receiving full or part time medical care as part of their housing arrangement. The township's current standards are on the high side and are similar to the standard one bedroom multiple family requirement. The more common standard of one space per unit with additional parking for employees and visitors appears to be a more reasonable standard. The revised parking lot design provided by the applicant increases the supply of parking to a level that is in line with local and national zoning standards.

The Planning Commission reconsidered this request at meetings held on May 23, 2001 and June 13, 2011. The Planning Commission recommended approval of this application.

MINUTES OF THE CHARTER TOWNSHIP OF SHELBY PLANNING COMMISSION REGULAR MEETING HELD JUNE 13, 2011, IN THE SHELBY MUNICIPAL BUILDING, 52700 VAN DYKE, SHELBY TOWNSHIP, MICHIGAN.

Planning Commission Chairman Moffitt called the meeting to order at 7:00 p.m.

PC Members Present: Planning Commission Chairman Jerome Moffitt, Diane Wessels, Mike Ho, Janet Breen, Vincent Bernardi, Raquel Moore, Jim Randlett, Lisa Casali, Doug Wozniak

Members Absent: None

Also Present: Glenn Wynn, Township Planner
Maryanne Deneweth, Township Attorney
13 People in the Audience

APPROVAL OF AGENDA

Motion by Breen, supported by Moore, to approve the agenda as published. Motion carried.

APPROVAL OF MINUTES

May 11, 2011 Study Meeting

Motion by Casali, supported by Moore, to approve the minutes as submitted. Breen Abstained
Motion carried.

May 23, 2011 Regular Meeting

Motion by Moore, supported by Wessels, to approve the minutes as submitted. Motion carried.

May 23, 2011 Public Hearing #08-17(SLU-5) Shire of Shelby, LLC

Motion by Moore, supported by Breen, to approve the minutes as submitted. Motion carried.

May 25, 2011 Special Meeting #11-06 Berkshire Development

Motion by Moore, supported by Wessels, to approve the minutes as submitted. Motion carried.

CORRESPONDENCE

OLD BUSINESS

#08-17 (SLU-5) Shire of Shelby Senior Housing; South Side of 24 Mile Road, West of Van Dyke

Blair Reese, from NSA Architects Engineers Planners, 23761 Research Drive, Farmington Hills, Michigan explained that phase one of Shire of Shelby will have 102 apartments with 48 additional apartments planned for a phase two addition, for a total of 150 apartments. At the Planning Commission's request, the owner has increased the parking for Shire of Shelby. Parking space sizes were originally approved at 10' wide, which exceeded the Township's requirement at the time. By reducing the width of the parking spaces to 9' wide, and adding more parking in the front yard green space at the west side of the main entry drive, parking was increased to 170 spaces, which equals 1.67 space per apartment for the 102 apartments for phase one. Mr. Reese stated they are also proposing 23 additional spaces be "Banked" along the east parking lot for future use if needed.

Glenn Wynn stated that the applicant is requesting re-approval of a site plan review and a special land use for this project. Wynn gave a chronology of the approval history of this project. There were concerns raised at the previous meeting regarding the availability of parking for this site and the applicable parking standards for senior housing. The original site plan approved by the Planning Commission met parking requirements at the time of approval.

Wynn stated that to better assess the appropriateness of our current zoning standard, the Planning and Zoning Department conducted a survey of similar parking standards for comparable communities in southeast Michigan. Wynn summarized the results. The revised parking lot design provided by the applicant increases the supply of parking to a level that is in line with local and national zoning standards.

Wynn stated that the applicant will need to apply to the Zoning Board of Appeals, but feels this is a reasonable request.

Noe Baiz, 11738 Hiawatha, Shelby Township, stated that he is not opposed to this project. He continues to have concerns with the parking.

Wozniak asked about the number of employees. Mr. Reese summarized the number of employees and their positions. Discussion continued with regards to the parking requirements.

Moffitt read the results of the survey of the parking standards for comparable communities in southeast Michigan that the Planning and Zoning Department prepared.

Wozniak asked about the handicap spaces. Mr. Reese responded. Discussion continued. Wozniak asked about the parking for the three buses. Mr. Reese explained where the buses will be parked. Wozniak asked if there were any other ingress or egress agreement with any other adjoining properties. Mr. Reese stated no. Discussion continued with regards to "Banked" and shared parking.

Motion by, Wozniak supported by, Moore to approve the site plan and recommend approval to the Township Board of special land use application #08-17 (SLU-5) for shire of Shelby Senior Housing development for the following reasons:

1. The subject parcel is located in the C-6, Shelby Center District which is a mixed use zoning classification that permits residential, retail, office and institutional land uses.
2. Senior housing is allowed in the C-6, Shelby Center District as a special land use.
3. Introducing senior housing at this location contributes to the diversity of the C-6 district.
4. This proposed use will not create nuisances for any abutting uses or result in a loss of privacy.
5. The proposed site plan includes a shared access and parking agreement with the abutting property to the east which will minimize the traffic impact along 24 Mile Road.
6. This site plan has the potential to realize the objectives of the C-6 district and the Shelby Center Design Plan.
7. Should this site revert to a general occupancy the parking requirement will be 1 ½ spaces per unit.

ROLL CALL VOTE: AYES: Wozniak, Moore, Randlett, Casali, Bernardi, Breen, Ho, Wessels, Moffitt

NAYS: None

Motion carried.

#04-06 (PUD-1) Nottingham Village Mixed Use Development-Parking lot and Sign Modification (West Side of Hayes Road, North of 24 Mile Road.

Glenn Wynn stated that this project was originally approved as a single development site through the Planned Unit Development (PUD) design option. Since the original approval, individual components of the project have been acquired by different ownership groups. The new owners of the strip center retail building facing Hayes Road request modifications to the parking lot and the installation of a new development sign. The existing signage for the CVS site and the retail building is located at the southeast corner of the site and consists of a ground sign with the name of the center to the north. The new owners propose the development of a free-standing ground sign on Hayes Road in front of the retail building. The sign features the name of the center and includes a changeable message panel along with panels for individual tenants. The area of the sign is 100 square feet with a height of twelve feet.

Wynn stated that to provide a location for the new sign that satisfies the required setbacks, it is necessary to redesign the parking lot and provide additional front yard landscaping. The sign will be placed in one of the newly created landscaped islands facing Hayes Road. Wynn explained the current and proposed parking.

Mark Highlen, with The Beztak Companies, 31731 Northwestern Hwy, Suite 250W, Farmington Hills, stated that Mr. Wynn's introduction explained their request. Mr. Highlen stated that the potential tenants have concerns with the lack of signage in front of the building. Mr. Highlen discussed additional landscape.

Motion by, Casali supported by, Breen to approve the modifications to Nottingham Village Planned Unit Development, site plan application #04-06 (PUD-1) for the following reasons:

1. The revised plans will provide more appropriate signage for the site that is visible from Hayes Road.
2. The owner will provide enhanced landscaping that will improve the appearance of the site.

MINUTES OF THE CHARTER TOWNSHIP OF SHELBY PLANNING COMMISSION PUBLIC HEARING HELD MAY 23, 2011 IN THE SHELBY MUNICIPAL BUILDING, 52700 VAN DYKE, SHELBY TOWNSHIP, MICHIGAN.

Planning Commission Chairman Moffitt called the meeting to order at 7:05 p.m.

PC Members Present: Planning Commission Chairman Jerome Moffitt, Diane Wessels, Mike Ho, Janet Breen, Vincent Bernardi, Raquel Moore, Jim Randlett, Lisa Casali, Doug Wozniak

Members Absent: None

Also Present: Glenn Wynn, Township Planner
Maryanne Deneweth, Township Attorney
6 People in the Audience

PURPOSE OF THE PUBLIC HEARING: TO ACT ON SITE PLAN #08-17 (SLU-5) SHIRE OF SHELBY LLC; SOUTH SIDE OF 24 MILE ROAD, WEST OF VAN DYKE – 7606 24 MILE ROAD (FORMERLY 7680 24 MILE ROAD, 7720 24 MILE ROAD, 7744 24 MILE ROAD AND 52921 FRICKE COURT)

Secretary Breen read the notice of public hearing as published in The Source Newspaper the week of May 8, 2011.

Chairman Moffitt stated that 63 property owners and three applicants were notified of this meeting by First Class Mail on May 6, 2011.

Wynn gave a chronology of the approval history of this project. He stated that the approvals have expired and that is why the petitioner is before the Planning Commission. Wynn stated that there are no changes in the plans from the original approval.

Chairman Moffitt explained the format for the Public Hearing.

Blair Reese, from NSA Architects Engineers Planners, 23761 Research Drive, Farmington Hills, Michigan explained that because of economic conditions and lack of suitable financing, Shire of Shelby was put on hold by the owner after all site plan approvals had been received. The owner has been approved for private funding for the project and plans to begin construction this year. Mr. Reese stated that the site plan approval for Shire of Shelby expired on December 8, 2010 and the special land use approval expired on January 20, 2011. Because the project has gone through all the required steps and has received all the required approvals, we are requesting validation of the former approvals by the Planning Commission, Zoning Board of Appeals, and Board of Trustees.

Moffitt asked Mr. Reese if there were 102 units. Moffitt stated that all previous approvals indicated 100 units. Mr. Reese stated that there is no change from the original approval.

Breen asked Mr. Reese if there would be covered parking. Mr. Reese stated that there would be some carports. Breen asked for the total number of parking spaces. Mr. Reese could not recall the total number of parking spaces. Breen has concerns with the number of parking spaces for this facility.

Wynn stated that the entire parking area for this site would be built with the first phase of this development. Discussion continued with regards to parking spaces and shared parking with the DiCicco building.

Moore asked Wynn if there was a traffic study report. Wynn stated that a traffic study was not a part of the original submission.

Wozniak asked if there was a time table for phase two of this development. Mr. Reese stated it would depend on the economic conditions. There was discussion with regards to signage and ownership of this property.

Chairman Moffitt explained the format for the Public Hearing.

Noe Baiz, 11738 Hiawatha, Shelby Township, stated that he is the owner of Taco Loco, 52899 Van Dyke. He explained that he feels that the current parking situation with the new DiCicco building has hurt his business. Mr. Baiz has concerns with the senior living facility and the parking for this development.

Wynn stated that by building this project it could possibly relieve some of the parking situation for DiCicco and Taco Loco. DiCicco has a shared parking agreement with Shire of Shelby. Discussion continued with regards to the parking standards for the development of Shire of Shelby.

Lynn Fries, 7501 24 Mile Road, Shelby Township, stated that this development will be across the street from her home. One of the concerns she has is with the entrance of this development. She is concerned about additional traffic at this location. Mr. Reese explained the boundaries of the proposed project. Mr. Wynn explained the zoning for this property. Ms. Fries feels this project will affect her property value.

Charter Township of Shelby
Planning and Zoning
52700 Van Dyke Road
Shelby Township, Michigan 48316-3572

April 29, 2011



Attention: Mr. Glenn Wynn, AICP
Planning Director

Reference: Shire of Shelby Site #08-17 (SLU-5)
Approval Validation
NSA Project No. 208014.00

Dear Mr. Wynn,

Because of economic conditions and lack of suitable financing, Shire of Shelby was put on hold by the Owner after all Site Plan Approvals had been received. The Owner has been approved for private funding for the project and plans to begin construction this year.

The Site Plan Approval for Shire of Shelby expired on Dec 8, 2010 and the Special Land Use Approval expired on Jan 20, 2011. Because the project has gone through all the required steps and has received all the required approvals, we are requesting validation of the former approvals by the Planning Commission, Zoning Board of Appeals, and Board of Trustees.

We have attached 11x17 drawings of the formerly approved drawings dated 4/28/2011 for Approval Validation.

Please call me at 248.477.2444 or cell phone 248.921.9108 to review any questions or comments you may have.

Sincerely,

NSA Architects, Engineers, Planners

A handwritten signature in black ink, appearing to read "B.P. Reese", followed by a long horizontal flourish.

Blair P. Reese, LEED AP
Senior Associate
Senior Project Manager

23761 Research Drive
Farmington Hills, MI 48335
248.477.2444
248.477.2445 fax

www.nsa-ac.com

Attachments: One (1) 11x17 set of approved drawings dated 4-28-11 for Approval Validation

Cc: N. Pappas, D. Foulke, F. Ray, R. Baker

Founded 1960

[n:\208014\doc\letters\letter 11_0429 glenn wynn validation.doc]

Client:

Shire of Shelby LLC
SHELBY TOWNSHIP, MICHIGAN

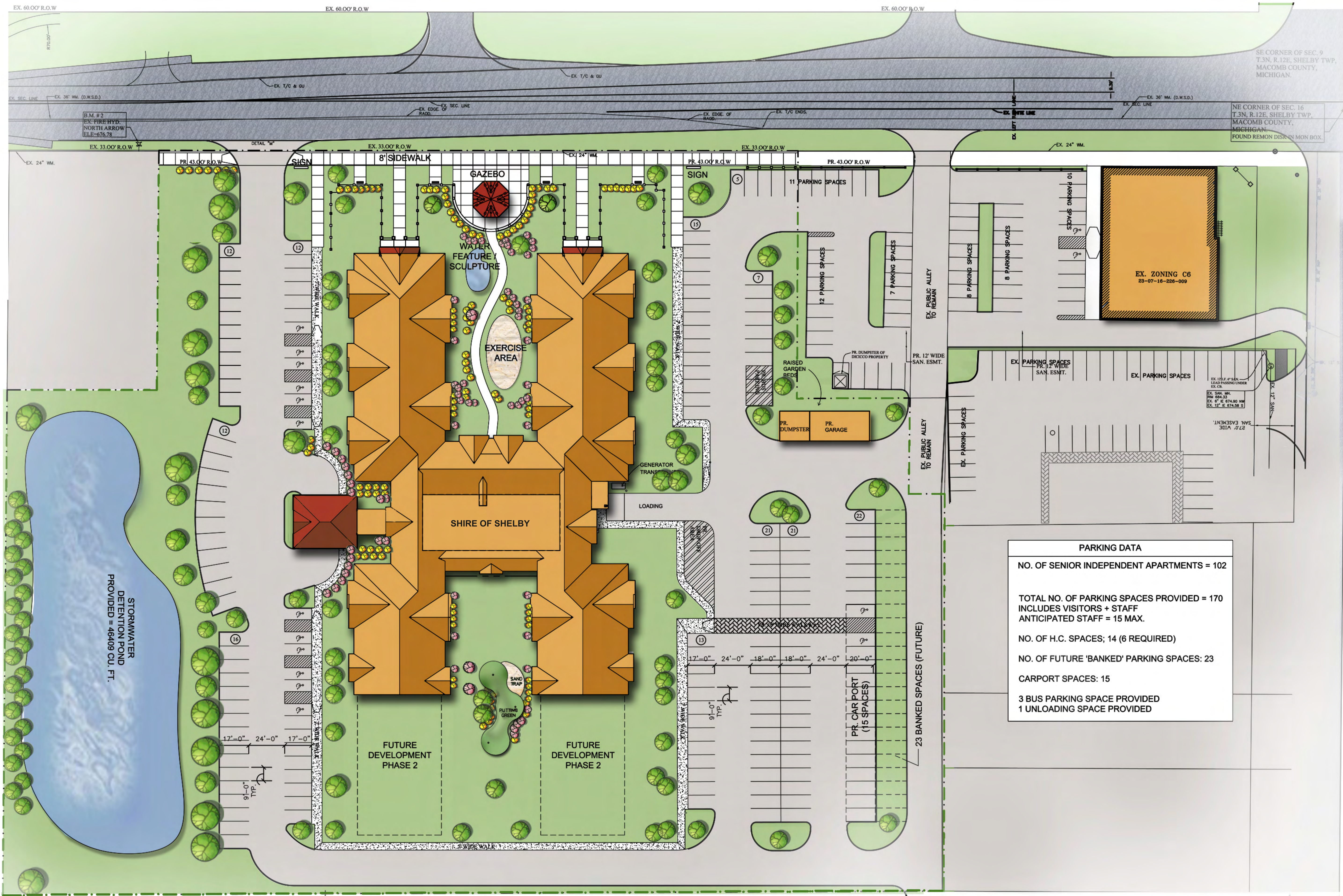
Project Title:
Shire of Shelby Retirement Community MSHDA #3262

Date:	Issued for:
2-11-08	PRELIM. PLAN SUBMISSION
3-31-08	PRELIM. PLAN SUBMISSION
5-23-08	FINAL PLAN REVIEW
7-15-08	FINAL PLAN REVIEW
11-24-08	PHASING REVIEW
6-13-11	PARKING REVISION

Drawn:	CP/AA	Designed:	RB/MF/AA
Checked:	RB	Approved:	RB
CAD Drawing File:	_8014s-A-3		
Copyright © 2008	NSA Architects, Engineers, Planners		
Project Number:	208014		

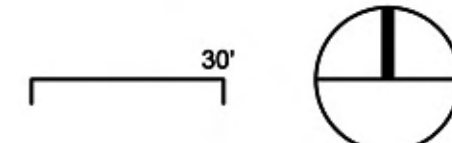
Sheet Title:
ARCHITECTURAL SITE PLAN PHASE 1

Sheet Number:
SP-1



PARKING DATA	
NO. OF SENIOR INDEPENDENT APARTMENTS =	102
TOTAL NO. OF PARKING SPACES PROVIDED =	170
INCLUDES VISITORS + STAFF	
ANTICIPATED STAFF =	15 MAX.
NO. OF H.C. SPACES; 14 (6 REQUIRED)	
NO. OF FUTURE 'BANKED' PARKING SPACES:	23
CARPORT SPACES:	15
3 BUS PARKING SPACE PROVIDED	
1 UNLOADING SPACE PROVIDED	

SITE PLAN
SCALE: 1" = 30'-0"



TO: Glenn Wynn

FROM: Blair Reese

RE: Shire of Shelby Parking

Mr. Wynn

Shire of Shelby is an Apartment Community for Independent Senior Citizens aged 62 and older. It is not an assisted living or skilled nursing facility. Each apartment is a one or two bedroom living unit with a fully functional kitchen.

Phase One of Shire of Shelby will have 102 apartments with 48 additional apartments planned for a Phase Two addition, for a total of 150 apartments. This addition will occur in the unspecified future, dependant on market conditions.

The infrastructure for Shire of Shelby, including the parking, is designed to accommodate both Phase One and Phase Two.

The previous approval included parking of 146 spaces. The parking for Shire of Shelby is based upon NSA's extensive professional experience in designing Senior Housing, backed up by studies. When an Independent Senior Living Community first opens, most households will own one car. As the community matures, residents realize that a car is an unnecessary expense since the community shuttle bus will take them where they need to go, and many of them will choose to no longer own a car.

Attached is a white paper by Stephen B. Corcoran that was presented at the 66th Annual Meeting of the Institute of Traffic Engineers that indicates consistently, across several suburban Independent Senior Living Communities with similar demographics as Shire of Shelby, as the average age of residents' increase, parking demands decrease.

At the Planning Commission's request, the owner has increased the parking for Shire of Shelby. Parking space sizes were originally approved at 10' wide, which exceeded the Township's requirement at the time. By reducing the width of the parking spaces to 9' wide, and adding more parking in the front yard green space at the west side of the Main Entry drive, parking was increased to 170 spaces, which equals 1.67 spaces per apartment for the 102 apartments for Phase One.

Assuming a 1:1 ratio of parking per apartment, the 170 spaces provide 68 spaces for employees, visitors and shared parking with adjacent developments.

We are also proposing that 23 additional spaces be "Banked" along the east parking lot for future use if needed.

copy: R. Baker

The revised number of parking spaces will be more than adequate for Phase One and Phase Two, especially in consideration of a maturing community as Phase Two is built. In the unlikely event that 170 parking spaces is too few, there are an additional 23 spaces available in the green space that could be used in the future.

Sincerely,



Blair P. Reese, LEED AP
Senior Associate,
Senior Project Manager

SENIOR HOUSING TRIP GENERATION AND PARKING DEMAND CHARACTERISTICS

by

Stephen B. Corcoran, P.E. (M)^a

presented at the
**Institute of Transportation Engineers
66th Annual Meeting**

INTRODUCTION

As the baby boomer generation ages, special housing projects have been developed for them in lieu of the traditional single-family home or apartment. Congregate care facilities, independent living apartments, assisted-care units, and senior apartments are being marketed, developed, and built to handle the needs of older adults.

The changing lifestyle of older adults affects their transportation needs and usage as well. Trip generation and parking demand within this age group vary significantly from traditional residential uses because residents no longer have to be at work, pick up their children, or do their shopping at specific times. Also many senior communities provide on-site services to meet their residents' needs. This paper will present the author's experiences with senior housing and its trip and parking characteristics along with data on projects in suburban Chicago, Illinois and around the United States.

SENIOR HOUSING TYPES

Older adults have many special needs that change over time. Many seniors are clearly independent and need little assistance other than help with major chores or repairs. They are generally active and healthy. As time goes by, however, their needs change and grab bars become important, as well as, other features such as higher electrical outlets, emergency response systems, and lower reach cabinets. Good nutrition, socialization, and access to medical and supportive care also becomes more important. Several distinct types of housing have been developed to accommodate these needs:

Senior Single Family Homes are senior-only subdivisions which have been developed for retirees ages 55 and up in the southeast and southwest sections of the United States. These developments typically include recreational facilities. Many of the residents are retired.

Senior Apartments are traditional apartment complexes with a minimum age requirement of 55 years old. Some amenities include recreational facilities, security, and special design features. Residents are independent and may still be working.

Independent Living Units are cottages or apartments where older adults live independently but without the worries of maintenance or housekeeping. Medical care can be available at the facility or by visiting medical staff. A variety of amenities are provided for the residents depending on the size of the community.

^a Senior Transportation Consultant, Metro Transportation Group, Inc, Hanover Park, Illinois

Assisted-Care Units are for older adults having difficulty managing in an independent living arrangement but who do not need nursing home care. Assisted-care is usually apartment living with additional staff to help with normal daily activities.

Congregate Care Facilities contain a full spectrum of housing types in one development with town homes or cottages, independent living units, assisted-care units, and nursing care. Congregate Care Facilities (CCF) allow the elderly to age in one place with nursing care available if they need it. This is particularly important for elderly couples wishing to stay together with one spouse needing special care. CCFs are in essence self-contained communities. **Table 1** lists the amenities that are typically available at a CCF.

Table 1

Typical Congregate Care Facility On-Site Services and Facilities

Standard Services	Extra Services	Common Facilities
<ul style="list-style-type: none"> • Main Meal of the Day • 24-Hour Nursing • Daily Check-In • Weekly Laundry • Utilities • Housecleaning • Organized Programs • In Room Food Service • Bus Shuttle • 24-Hour Security • Complete Maintenance • Free Parking • Garbage Collection • Notary Public Service • Supportive Care Nurse • Chaplain 	<ul style="list-style-type: none"> • Breakfast and Lunch • Extended Room Service • Specialized Diets • Guest Meals • Catering • Physician • Podiatrist • Physical/Speech Therapy • Insurance • Chauffeur Service • Garages • Telephone • Cable TV • Photocopying 	<ul style="list-style-type: none"> • Lounge Area • Dining Room • Library • Chapel • Recreation Room • Country Store • Pharmacy • Arts and Crafts Room • Workshop • Cafe • Exercise Room • Beauty/Barber Shop • Bank Branch Office • Solarium • Whirlpool • Outside Patio • Garden Plots

Source: Milwaukee, Wisconsin CCF Brochure

LITERATURE REVIEW

A review was made of available data on senior trip generation and parking demands. Information was obtained from the Institute of Transportation Engineers [Trip and Parking Generation Manuals](#), the author's files, data from other consultants, as well as, information from California, Arizona, and Florida Departments of Transportation. After reviewing the data, it became clear that the amount of data is small and that the definition of senior housing was not consistent among each source. The data did not distinguish between the five categories mentioned previously.

FACTORS AFFECTING TRIP GENERATION AND PARKING

Several factors affect the trip generation and parking demand at any particular facility. These include the number of dwelling units, nursing beds, average age of residents, resident's affluence, number of employees, and available bus shuttle/chauffeur service. More data needs to be collected in order to properly analyze their relationship to trip generation and parking demand. The trip generation rates for individual facilities varied. Insufficient information on all the survey locations made it difficult to statistically draw conclusions on individual impact of those factors.

However, experience has indicated that as the average age of residents increases, the number of trips and parking demand decreases. This is an obvious affect of the aging process. Nursing beds require more staff to service a patient needs than a more independent resident. When the proportion of nursing beds to residential units increases, the amount of traffic and parking generally increase. The economic well being of residents increases the likelihood that they own a car and thus drive and park. Lastly, bus shuttle/chauffeur service will provide an option to the auto for residents keeping traffic and parking rates lower.

DAILY TRAFFIC GENERATION

Information on daily trip ends was obtained from surveys by the California Department of Transportation (Caltrans) and the Florida and Arizona Departments of Transportation. This data generally categorized the facilities as retirement communities but included CCFs, senior apartment complexes, and may have nursing beds. The author's data consisted of one CCF in Pennsylvania. **Table 2** summarizes the trip data and rates. The average trip rate daily varied between 2.78 and 8.91 trips per unit. The variation in rates supports the conclusion that the number of units/beds is not the only variable influencing trip production. The weighted average trip ends were 4.52 trips per unit which included one large development of 3,122 units. Without the 3,122 unit project, the weighted average rate was 5.64 trips per units.

The weighted daily trip generation rate, was 5.64 trip ends a day for senior housing developments. Senior housing generates two-thirds the amount of traffic compared to a typical single-family development. It's closer to other multi-family categories, including apartments (6.47 trips/unit) and condominiums or townhouses (5.86 trips/units). **Table 3** shows the weekly variation in volumes based on one facility. The weekday volumes were consistent. Weekend traffic volumes were slightly lower.

Table 4 illustrates the hourly distribution of traffic throughout an average weekday, Saturday, and Sunday. The peak-hour volumes of the facility occurred at lunch time and mid-afternoon (2:00 to 4:00 PM). Caltrans data indicated that the peak-hour occurred between 11:00 AM and 4:00 PM, depending on the facility. These peak-hour times do not coincide with the peak-hour of adjacent street traffic because the residents do not have or want to travel during the rush hour. Also, the employee shifts are generally off peak. Most facilities are staffed 24 hours a day with a 7:00 AM-3:00 PM, 3:00 PM -11:00 PM, 11:00 PM-7:00 AM shift schedule. Some administrative staff follow a typical 9:00 AM to 5:00 PM shift.

PEAK-HOUR TRIP GENERATION RATES

Table 5 shows the trip generation rates for eight facilities during the morning and evening peak-hour of the adjacent street system. The weighted average trip rate was 0.222 trips per unit/bed in the morning peak and 0.247 trips per unit/bed in the evening peak. Trip rates ranged from 0.085 to 0.450 per unit. The directional splits were 65% inbound and 35% outbound in the morning and 40% inbound and 60% outbound in the evening. Compared to other residential land-uses, senior developments generate significantly less traffic on a per unit basis.

Table 2

Daily Trip Generation Rates for Senior Housing

Source	Number of Dwelling Units	Daily Trips	Trip Rates
Caltrans	3122	9630	3.09
	300	830	2.78
	108	310	2.87
	76	260	3.42
	460	2252	4.90
Florida DOT	366	3262	8.91
	560	1985	3.55
	187	1449	7.75
	120	901	7.51
	127	561	4.42
Arizona DOT	125	972	7.78
	176	855	4.86
	74	447	6.04
	60	285	4.75
	216	1386	6.42
	175	1058	6.05
	129	941	7.30
	112	922	8.23
	106	820	7.74
	89	538	6.05
	81	529	6.53
60	494	8.23	
59	432	7.30	
Penn. CCF	247	1163	4.71
Weighted Average	7135	32282	4.52
Without 3,122 units	4013	22652	5.64
ITE Average Weekday Daily Rates			
Single-Family (Code 210)			9.55
Apartment (Code 220)			6.47
Condo/townhouse (Code 230)			5.86
Congregate Care Facility (Code 251)			2.15

Table 3

Weekly Volume Distribution

Day of the Week	Percentage
Monday	15%
Tuesday	15%
Wednesday	16%
Thursday	17%
Friday	15%
Saturday	12%
Sunday	10%
Total	100%

Table 4

Hourly Traffic Distribution

Start Hour	Average Weekday	Saturday	Sunday
12:00 AM	1.46%	1.45%	2.76%
1:00 AM	0.07%	0.12%	0.26%
2:00 AM	0%	0.00%	0.26%
3:00 AM	0.12%	0.00%	0.00%
4:00 AM	0.46%	0.00%	0.66%
5:00 AM	0.41%	0.60%	0.39%
6:00 AM	1.94%	2.05%	1.71%
7:00 AM	5.74%	5.06%	3.94%
8:00 AM	6.70%	5.06%	4.99%
9:00 AM	6.19%	5.78%	6.17%
10:00 AM	7.20%	9.40%	7.74%
11:00 AM	9.33%	9.04%	8.53%
12:00 PM	7.05%	8.07%	8.01%
1:00 PM	7.44%	6.27%	4.86%
2:00 PM	9.76%	7.59%	8.40%
3:00 PM	9.54%	10.24%	9.84%
4:00 PM	8.39%	9.40%	9.32%
5:00 PM	5.26%	6.14%	6.96%
6:00 PM	3.14%	3.25%	3.54%
7:00 PM	2.90%	2.89%	4.20%
8:00 PM	2.59%	2.05%	2.49%
9:00 PM	1.10%	1.57%	1.31%
10:00 PM	1.24%	1.33%	1.05%
11:00 PM	1.96%	2.65%	2.62%

Table 5

Peak-Hour Trip Generation Rates

Facility	Location	Occupied Units			AM Peak Volume	Rate	PM Peak Volume
		Dwelling Units	Nursing Beds	Total			
Covenant Village	Northbrook, IL	220	151	371	86	.231	133
Friendship Village	Lombard, IL	620	100	720	86	.120	180
Presbyterian Home	Evanston, IL	312	166	478	92	.193	139
Glenview Terrace	Glenview, IL	243		243			21
Good Shephard Manor	Barrington, IL	102		102	18	.180	17
Mayslake	Oakbrook, IL	630		630	67	.106	75
Leisure Village	New Jersey	200		200	65	.325	62
Pennsylvania CCF		210	37	247	78	.316	111
Totals		2537	454	2991	492		738
Weighted Average Trip Rate					.164		.247
Inbound Percentage					65%		40%
Outbound Percentage					35%		60%
Comparison to other ITE Residential Rates							
Single Family Homes (Land Use Code 26)					0.74		1.01
Apartments (Land Use Code 220)					0.51		0.63
Condominiums/Townhouses (Land Use Code 230)					0.44		0.55

PARKING DEMAND SURVEYS

Parking demand characteristics were obtained from a number of surveys conducted in the Chicago metropolitan area. The peak parking demand occurred during the mid-day between 11:00 AM to 3:00 PM corresponding, in part, with the largest employee shift on-site. **Table 6** summarizes those surveys. The peak day of the year is Mother’s Day when many facilities run out of visitor parking, according to the on-site staff.

The peak parking demand rates varied between 0.214 and 0.579 vehicles per unit/bed with a weighted average rate of 0.404 vehicles per unit/bed. Employee, resident, and visitor parking is included. This rate is one third to one half the parking rate of other residential uses. Readers should note that the survey sites with the higher parking rates generally have more nursing beds which requires more employees than the residential units.

Table 6

Peak Parking Demand Surveys

Development	Location	Dwelling Units	Nursing Beds	Total Units/Beds	Peak Parking Rate	Peak Parking Demand
Covenant Village	Northbrook, IL	220	151	371	0.490	182
Beacon Hill	Lombard, IL	235	23	258	0.565	146
Friendship Village	Schaumburg, IL	620	100	720	0.390	281
Presbyterian Home	Evanston, IL	312	166	478	0.579	277
Glenview Terrace	Glenview, IL	243		243	0.214	52
Mayslake	Oakbrook, IL	630		630	0.408	257
<u>EJM Engineering Studies</u>						
Lilac Lodge	Waukegan, IL	203		203	0.315	64
Deerfield Place	Deerfield, IL	98		98	0.230	23
<u>ITE Parking Manual, 2nd Ed</u>						
Retirement Community (Land Use Code 250)		500		500	0.270	135
		3061	440	3501		1417
Weighted Average					0.404	
<u>ITE Parking Manual, 2nd Edition</u>						
Low/Mid-Rise Apartments (Land Use Code 221)					1.21	
High-Rise Apartments (Land Use Code 222)					0.88	
Residential Condominium (Land Use Code 230)					1.11	

Conclusions

Based on the analyses and studies for this paper, the following findings were made:

1. The overall category of senior housing should be broken down into at least five categories for trip generation and parking demand purposes. These categories could be:
 - Senior Single-Family Housing
 - Senior Apartments
 - Independent Living Units
 - Assisted-Care Units
 - Congregate Care Facility
2. Several factors affect the trip generation and parking demand at any particular facility. Any new survey should include the number of dwelling units, nursing beds, average age of residents, resident's affluence, number of employees, and available bus shuttle/chauffeur service. More data needs to be collected in order to properly analyze their relationship to trip generation and parking demand.
3. Daily trip generation rates were found to be 4.52 to 5.64 trip ends a day for senior housing developments. Senior housing generates two-thirds the amount of traffic compared to a typical single-family development. Its daily rates are similar to other multi-family categories, including apartments (6.47 trips/unit) and condominiums/townhouses (5.86 trips/units).
4. Trip generation rates during the peak hour of adjacent street traffic are significantly less because most employees arrive/depart during off-peak periods and residents avoid the peak-hour congestion. The peak hour rates are one-half to one-fourth that of other residential land-uses.
5. The peak-hours of site traffic occurs in the late-morning or early afternoon.
6. The peak parking demand at most senior facilities occurred midday with an average peak demand of 0.40 vehicles per dwelling unit for residents, employees, and visitors. Mother's Day is the highest parking day of the year with many facilities short of spaces for that one day.

References

1. Trip Generation Manual, 5th Edition; Institute of Transportation Engineers; January, 1991
2. Parking Generation Manual, 2nd Edition; Institute of Transportation Engineers; August, 1987
3. Parking Requirements for Retirement Centers Requirements and Demands; EJM Engineering; May, 1987
4. 6th Progress Report of Trip Ends Generation Research Counts; California Department of Transportation; 1965-1970
5. Florida Department of Transportation Trip Generation Data
6. Arizona Department of Transportation Trip Generation Data

Memo

To: Clerk's Agenda
From: Kathleen Moore, Finance
CC: Terri Kowal, Clerk
Date: 6/22/2011
Re: OPEB Actuary Update 1-1-11

As you may recall, the Township must obtain an actuary report on our Other Post Employment Benefits (OPEB) every two years, or more if the plan has significant changes.

This is a request to engage the Nyhart Company to prepare the next OPEB valuation as of January 1, 2011. Nyhart quoted a fee of \$7,000 for this service, the same fee charged for the January 1, 2009 report.

We obtained bids for this service in 2009. Nyhart was the preferred bidder at that time and has done work for the Township since then for various labor negotiations.

This valuation will give us the Actuarial Accrued Liability (AAL) and the Annual Required Contribution (ARC) for 2011 and 2012. This information is reported in and required for our annual audits. We also anticipate seeing the impact of contractual changes in health care on the Actuarial Accrued Liability in the new report results.

Thank you for your consideration in this request.

Memo

To: Clerk Terri Kowal

From: Lisa Suida, H.R. Director

Date: June 20, 2011

Re: Agenda Item – Board of Trustees – July 5, 2011
41-A District Court Judge supplemental agreement

In June 2011 I was provided a renewal to the supplemental agreement between The Charter Township of Shelby and District Court Judge Douglas P. Shepherd as prepared by the Court Administrator and Magistrate Osaer. The presented Agreement is for the term of January 1, 2009 through and including December 31, 2012 has been attached for your review.

In summary, there are two changes to the language of the agreement. Both changes are to section three (3) of the agreement. First, the annual payment for waiving medical, dental, and vision coverage was adjusted to equal the amount currently being paid as referenced in the Shelby Township Supervisory Employees Union contract. Secondly, for the purpose of clarification, the Magistrate has added the phrase “and retirement benefits” in reference to medical, dental, and optical coverage at retirement.

Based upon the above, I therefore propose the following Motion for consideration:

LMS

SUPPLEMENTAL AGREEMENT BETWEEN THE CHARTER
TOWNSHIP OF SHELBY
AND
JUDGE DOUGLAS P. SHEPHERD

The Honorable Douglas P. Shepherd is the duly elected Judge of the 41-A District Court serving the Charter Township of Shelby and its environs, and

The Charter Township of Shelby by Board motion approved a supplemental compensation package commencing January 1, 2009, and to be finalized on language mutually agreeable as provided by the Township Attorney, and

Whereas, the same has been agreed upon, now

It is therefore agreed between the parties, the following terms and conditions shall apply in the said compensation package commencing January 1, 2009 through December 31, 2012:

1. Life Insurance 1.5 times base salary
2. Longevity schedule as per the Court Employee Contract to be paid on Shelby Township portion only; and
3. The Judge, at his election, shall receive all medical, dental and optical coverage's and retirement benefits as outlined in the Shelby Township Supervisory Employees Union Contract, or the annual sum of Three Thousand (\$3000) Dollars shall be paid by the Employer into the Judge's Deferred Compensation Account, through biweekly contributions. This option may be selected or changed during annual open enrollment only.

The Charter Township of Shelby

By: _____
Hon. Douglas P. Shepherd
41-A District Court Judge

By: _____
Richard Stathakis
Its: Supervisor

Dated: _____

Approved:

Robert S. Huth
Township Attorney

Memo

To: Clerk Terri Kowal

From: Lisa Suida, H.R. Director

Date: June 17, 2011

Re: Agenda Item – Board of Trustees – July 5, 2011
Non-union management employee contracts for 41-A District Court

In June 2011 I was provided employment contracts for the non-union management employees of the 41-A District court as prepared by Magistrate Osaer. Non-union positions at the 41-A District Court include the Court Magistrate, Court Administrator, Deputy Court Administrator, Court Officer/Bailiff, and the Court Reporter/Judicial Secretary. Previous contracts for these positions expired on December 31, 2008. The presented contracts are for the term of January 1, 2009 through and including December 31, 2012 have been attached for your review.

In summary, there were no changes in benefits, wages, or language with two exceptions. First, the annual payment for waiving medical, dental, and vision coverage was adjusted to equal the amount currently being paid as referenced in the Shelby Township Supervisory Employees Union contract and noted in paragraph 5 of each document. Secondly, for the purposed of clarification, the Magistrate has added the phrase “and retirement benefits” to paragraph 5 in reference to medical dental and optical coverage at retirement.

LMS

41-A District Court
Shelby Township, City of Utica and Macomb Township Division
NON-UNION MANAGEMENT EMPLOYEE CONTRACT
For Court Magistrate

The 41-A District Court Judge, Douglas Shepherd and the Non-Union, Management Employee, Michael Osaer, of the 41-A District Court, Shelby Township, City of Utica and Macomb Township Division, ("Magistrate") agree to the following terms and conditions for the continuation of Michael Osaer, in the position of 41-A District Court Magistrate.

1. The Magistrate shall have the duties of a Michigan District Court Magistrate and such other administrative duties as the 41-A District Judge shall designate.
2. The "Employer" bound and affected by the Agreement is the 41-A District Court Judge, Shelby Township, City of Utica and Macomb Township Division.
3. Salary shall be paid bi-weekly as set forth below and Magistrate shall receive no fringe benefit other than the fringe benefits expressly set forth in this Agreement

Salary:	January 1, 2009 through December 31, 2009	\$98,317
	January 1, 2010 through December 31, 2010	\$98,317
	January 1, 2011 through December 31, 2011	\$98,317
	January 1, 2012 through December 31, 2012	\$98,317

4. Either party may, with or without cause, terminate this Agreement at any time after advising the other in writing with not less than thirty (30) days notice with no further liability to each other.
5. The Magistrate, at his election, shall receive all medical, dental and optical coverage's and retirement benefits as outlined in the Shelby Township Supervisory Employees Union Contract, or the annual sum of Three Thousand (\$3,000) Dollars shall be paid by the Employer into the Magistrate's Deferred Compensation Account referenced in paragraph 8, through biweekly contributions. This option may be selected or changed during annual open enrollment only.
6. The Magistrate will receive the same disability coverage as provided in the 41-A District Court Employees Contract.
7. The Magistrate shall be provided a term life insurance policy at one and one-half (1-1/2) times their annual salary.

8. The Magistrate will receive the same longevity and deferred compensation benefits as provided in the 41-A District Court Employees Contract.
9. The Magistrate will receive the same pension benefits as provided in the 41-A District Employees Contract.
10. This Agreement may be amended, modified or expanded only upon mutual agreement of the parties by a written, signed memorandum by each party reflecting such changes and modifications. No modification shall occur which increases the cost of this Agreement unless previously approved by the Township of Shelby.
11. If not terminated earlier, this Agreement shall automatically terminate when Judge Douglas Shepherd vacates the 41-A Shelby Township, City of Utica and Macomb Township Division District Court bench, provided that any continuation of employment shall continue on the same terms provided above, but shall be terminable at any time by the Chief Judge of the 41-A District Court.
12. A true copy of the Agreement shall be kept in the files of the Charter Township of Shelby Personnel Office.

By signing below, I accept the above terms and conditions.

Douglas P. Shepherd
41-A District Court Judge

Date:

Michael Osaer
41-A District Court Magistrate

Date:

Concurring for the Board of Trustees of the Charter Township of Shelby

Richard Stathakis
Township Supervisor

Date:

41-A District Court
Shelby Township, City of Utica and Macomb Township Division
NON-UNION MANAGEMENT EMPLOYEE CONTRACT
For Court Administrator

The 41-A District Court Judge, Douglas Shepherd and the Non-Union, Management Employee, Laura Porter, of the 41-A District Court, Shelby Township, City of Utica and Macomb Township Division, ("Administrator") agree to the following terms and conditions for the continuation of Laura Porter, in the position of 41-A District Court Administrator.

1. The Administrator shall have the duties of a Michigan District Court Administrator and such other administrative duties as the 41-A District Judge shall designate.
2. The "Employer" bound and affected by the Agreement is the 41-A District Court Judge, Shelby Township, City of Utica and Macomb Township Division.
3. Salary shall be paid bi-weekly as set forth below and Court Administrator shall receive no fringe benefit other than the fringe benefits expressly set forth in this Agreement

Salary:	January 1, 2009 through December 31, 2009	\$76,801
	January 1, 2010 through December 31, 2010	\$76,801
	January 1, 2011 through December 31, 2011	\$76,801
	January 1, 2012 through December 31, 2012	\$76,801

4. Either party may, with or without cause, terminate this Agreement at any time after advising the other in writing with not less than thirty (30) days notice with no further liability to each other.
5. The Administrator, at her election, shall receive all medical, dental and optical coverage's and retirement benefits as outlined in the Shelby Township Supervisory Employees Union Contract, or the annual sum of Three Thousand (\$3,000) Dollars shall be paid by the Employer into the Administrator's Deferred Compensation Account referenced in paragraph 8, through biweekly contributions. This option may be selected or changed during annual open enrollment only.
6. The Administrator will receive the same disability coverage as provided in the 41-A District Court Employees Contract.
7. The Administrator shall be provided a term life insurance policy at one and one-half (1-1/2) times their annual salary.

8. The Administrator will receive the same longevity and deferred compensation benefits as provided in the 41-A District Court Employees Contract.
9. The Administrator will receive the same pension benefits as provided in the 41-A District Court Employees Contract.
10. This Agreement may be amended, modified or expanded only upon mutual agreement of the parties by a written, signed memorandum by each party reflecting such changes and modifications. No modification shall occur which increases the cost of this Agreement unless previously approved by the Township of Shelby.
11. If not terminated earlier, this Agreement shall automatically terminate when Judge Douglas Shepherd vacates the 41-A Shelby Township, City of Utica and Macomb Township Division District Court bench, provided that any continuation of employment shall continue on the same terms provided above, but shall be terminable at any time by the Chief Judge of the 41-A District Court.
12. A true copy of the Agreement shall be kept in the files of the Charter Township of Shelby Personnel Office.

By signing below, I accept the above terms and conditions.

Douglas P. Shepherd
41-A District Court Judge

Date:

Laura Porter
41-A District Court Administrator

Date:

Concurring for the Board of Trustees of the Charter Township of Shelby

Richard Stathakis
Township Supervisor

41-A District Court
Shelby Township, City of Utica and Macomb Township Division
NON-UNION MANAGEMENT EMPLOYEE CONTRACT
For Deputy Court Administrator

The 41-A District Court Judge, Douglas Shepherd and the Non-Union, Management Employee, Luanne Thorman, of the 41-A District Court, Shelby Township, City of Utica and Macomb Township Division, ("Deputy Administrator") agree to the following terms and conditions for the continuation of Luanne Thorman, in the position of 41-A Deputy District Court Administrator.

1. The Deputy Administrator shall have the duties of a Michigan District Court Administrator and such other administrative duties as the 41-A District Judge shall designate.
2. The "Employer" bound and affected by the Agreement is the 41-A District Court Judge, Shelby Township, City of Utica and Macomb Township Division.
3. Salary shall be paid bi-weekly as set forth below and Deputy Administrator shall receive no fringe benefit other than the fringe benefits expressly set forth in this Agreement

Salary:	January 1, 2011 through December 31, 2011	\$55,890
	January 1, 2012 through December 31, 2012	\$55,890

4. Either party may, with or without cause, terminate this Agreement at any time after advising the other in writing with not less than thirty (30) days notice with no further liability to each other.
5. The Deputy Administrator, at her election, shall all receive medical, dental and optical coverage's and retirement benefits as outlined in the Shelby Township Supervisory Employees Union Contract, or the annual sum of Three Thousand (\$3,000) Dollars shall be paid by the Employer into the Deputy Administrator's Deferred Compensation Account referenced in paragraph 8, through biweekly contributions. This option may be selected or changed during annual open enrollment only.
6. The Deputy Administrator will receive the same disability coverage as provided in the 41-A District Court Employees Contract.
7. The Deputy Administrator shall be provided a term life insurance policy at one and one-half (1-1/2) times their annual salary.

8. The Deputy Administrator will receive the same longevity and deferred compensation benefits as provided in the 41-A District Court Employees Contract.
9. The Deputy Administrator will receive the same pension benefits as provided in the 41-A District Court Employees Contract.
10. This Agreement may be amended, modified or expanded only upon mutual agreement of the parties by a written, signed memorandum by each party reflecting such changes and modifications. No modification shall occur which increases the cost of this Agreement unless previously approved by the Township of Shelby.
11. If not terminated earlier, this Agreement shall automatically terminate when Judge Douglas Shepherd vacates the 41-A Shelby Township, City of Utica and Macomb Township Division District Court bench, provided that any continuation of employment shall continue on the same terms provided above, but shall be terminable at any time by the Chief Judge of the 41-A District Court.
12. A true copy of the Agreement shall be kept in the files of the Charter Township of Shelby Personnel Office.

By signing below, I accept the above terms and conditions.

Douglas P. Shepherd
41-A District Court Judge

Date:

Luanne Thorman
41-A Deputy District Court Administrator

Date:

Concurring for the Board of Trustees of the Charter Township of Shelby

Richard Stathakis
Township Supervisor

41-A District Court
Shelby Township, City of Utica and Macomb Township Division
NON-UNION MANAGEMENT EMPLOYEE CONTRACT
For Court Officer/Bailiff

The 41-A District Court Judge, Douglas Shepherd and the Non-Union, Management Employee, Michael Strong, of the 41-A District Court, Shelby Township, City of Utica and Macomb Township Division, (Officer/Bailiff) agree to the following terms and conditions for the continuation of Michael Strong, in the position of 41-A District Court Officer/Bailiff.

1. The Officer/Bailiff shall have the duties of a Michigan District Court Officer/Bailiff and such other administrative duties as the 41-A District Judge shall designate.
2. The "Employer" bound and affected by the Agreement is the 41-A District Court Judge, Shelby Township, City of Utica and Macomb Township Division.
3. Salary shall be paid bi-weekly as set forth below and Officer/Bailiff shall receive no fringe benefit other than the fringe benefits expressly set forth in this Agreement

Salary:	January 1, 2009 through December 31, 2009	\$51,885
	January 1, 2010 through December 31, 2010	\$51,885
	January 1, 2011 through December 31, 2011	\$51,885
	January 1, 2012 through December 31, 2012	\$51,885

4. Either party may, with or without cause, terminate this Agreement at any time after advising the other in writing with not less than thirty (30) days notice with no further liability to each other.
5. The Officer/Bailiff, at his election, shall receive all medical, dental and optical coverage's and retirement benefits as outlined in the Shelby Township Supervisory Employees Union Contract, or the annual sum of Three Thousand (\$3,000) Dollars shall be paid by the Employer into the Officer/Bailiff's Deferred Compensation Account referenced in paragraph 8, through biweekly contributions. This option may be selected or changed during annual open enrollment only.
6. The Officer/Bailiff will receive the same disability coverage as provided in the 41-A District Court Employees Contract.
7. The Officer/Bailiff shall be provided a term life insurance policy at one and one-half (1-1/2) times their annual salary.

8. The Officer/Bailiff will receive the same longevity and deferred compensation benefits as provided in the 41-A District Court Employees Contract.
9. The Officer/Bailiff will receive the same pension benefits as provided in the 41-A District Employees Contract.
10. This Agreement may be amended, modified or expanded only upon mutual agreement of the parties by a written, signed memorandum by each party reflecting such changes and modifications. No modification shall occur which increases the cost of this Agreement unless previously approved by the Township of Shelby.
11. If not terminated earlier, this Agreement shall automatically terminate when Judge Douglas Shepherd vacates the 41-A Shelby Township, City of Utica and Macomb Township Division District Court bench, provided that any continuation of employment shall continue on the same terms provided above, but shall be terminable at any time by the Chief Judge of the 41-A District Court.
12. A true copy of the Agreement shall be kept in the files of the Charter Township of Shelby Personnel Office.

By signing below, I accept the above terms and conditions.

Douglas P. Shepherd
41-A District Court Judge

Date:

Michael Strong
41-A District Court Officer/Bailiff

Date:

Concurring for the Board of Trustees of the Charter Township of Shelby

Richard Stathakis
Township Supervisor

Date:

41-A District Court
Shelby Township, City of Utica and Macomb Township Division
NON-UNION MANAGEMENT EMPLOYEE CONTRACT
For Court Reporter/Judicial Secretary

The 41-A District Court Judge, Douglas Shepherd and the Non-Union, Management Employee, Sharon Kandt, of the 41-A District Court, Shelby Township, City of Utica and Macomb Township Division, (Court Reporter/Judicial Secretary) agree to the following terms and conditions for the continuation of Sharon Kandt, in the position of 41-A District Court Reporter/Judicial Secretary.

1. The Court Reporter/Judicial Secretary shall have the duties of a Michigan District Court Reporter/Judicial Secretary and such other administrative duties as the 41-A District Judge shall designate.
2. The "Employer" bound and affected by the Agreement is the 41-A District Court Judge, Shelby Township, City of Utica and Macomb Township Division.
3. Wages shall be paid bi-weekly as set forth below and Court Reporter/Judicial Secretary shall receive annually:

Salary:	January 1, 2009 through December 31, 2009	\$61,294
	January 1, 2010 through December 31, 2010	\$61,294
	January 1, 2011 through December 31, 2011	\$61,294
	January 1, 2012 through December 31, 2012	\$61,294

4. Either party may, with or without cause, terminate this Agreement at any time after advising the other in writing with not less than thirty (30) days notice with no further liability to each other.
5. The Court Reporter/Judicial Secretary, at her election, shall receive medical, dental and optical coverage as outlined in the Shelby Township Supervisory Employees Union Contract, or the annual sum of Three Thousand (\$3,000) Dollars shall be paid by the Employer into the Court Reporter/Judicial Secretary's Deferred Compensation Account referenced in paragraph 9, through biweekly contributions. This option may be selected or changed during annual open enrollment only.
6. The Court Reporter/Judicial Secretary will receive the same disability coverage as provided in the 41-A District Court Employees Contract.
7. Except as otherwise provided for in this Agreement, the Court Reporter/Judicial Secretary shall receive all fringe benefits provided for in the 41-A District Court Employees Union Contract.

8. The Court Reporter/Judicial Secretary shall be provided a term life insurance policy at one and one-half (1-1/2) times their annual salary.
9. The Court Reporter/Judicial Secretary will receive the same longevity and deferred compensation benefits as provided in the 41-A District Court Employees Contract.
10. The Court Reporter/Judicial Secretary will receive the same pension and retirement benefits as provided in the 41-A District Employees Contract.
11. This Agreement may be amended, modified or expanded only upon mutual agreement of the parties by a written, signed memorandum by each party reflecting such changes and modifications. No modification shall occur which increases the cost of this Agreement unless previously approved by the Township of Shelby.
12. If not terminated earlier, this Agreement shall automatically terminate when Judge Douglas Shepherd vacates the 41-A Shelby Township, City of Utica and Macomb Township Division District Court bench, provided that any continuation of employment shall continue on the same terms provided above, but shall be terminable at any time by the Chief Judge of the 41-A District Court.
13. A true copy of the Agreement shall be kept in the files of the Charter Township of Shelby Personnel Office.

By signing below, I accept the above terms and conditions.

Douglas P. Shepherd
41-A District Court Judge

Date:

Sharon Kandt
41-A District Court Reporter/Judicial Secretary

Date:

Concurring for the Board of Trustees of the Charter Township of Shelby

Richard Stathakis
Township Supervisor

Date:

Charter Township of Shelby

Theodore P. Schoenherr, Director

Department of Public Works, Water and Sewer

6333 23 Mile Road
Shelby Township, MI 48316-4405

Phone: 586 726-7272
Fax: 586 726-7221
Website: shelbytwp.org
Email: dpw@shelbytwp.org

June 24, 2011

Charter Township of Shelby
Board of Trustees
52700 Van Dyke
Shelby Township, MI 48316

RE: Sanitary Sewer Repairs and Municipal Water Main Capital Improvement Projects

Honorable Board Members:

During a work session of the Township Board held on June 15, 2011, Carol Thurber, P.E., Fazal Khan and Associates, Dave Miller and I gave a short presentation regarding the above-referenced projects. We discussed the construction of three necessary water main loops and their benefits relative to consistent pressure, volume and system redundancy. The location and estimated costs for these projects are as follows:

Schoenherr Road, ½ Mile North of 22 Mile Road to Shelby Macomb Medical Mall--\$194,000
Hayes Road, Nottingham Condominiums to Covington Woods--\$32,000
Ryan Road from North of the Clinton River to Hamlin--\$338,000

In addition, we discussed needed repairs to the sanitary sewer system. These repairs would be in an effort to prevent further degradation that could lead to total failure, along with the higher treatment costs associated with the inflow of unmetered ground water. These repairs will take place at various locations throughout the Township. The estimated cost of these repairs is as follows:

Northwest Priority 1--\$101,500
Southeast Priority 1--\$405,000
Southeast Priority 2--\$253,000

The combined total estimated cost for the water and sewer projects is \$1,323,500. If we wish to move forward, the next logical step would be to design and bid these projects.

Board of Trustees
Page 2
June 24, 2011

Therefore, I am requesting the Board authorize Fazal Khan and Associates to begin the necessary process to have these projects designed and bid. Thank you for your attention in this matter.

Very truly yours,

CHARTER TOWNSHIP OF SHELBY

Theodore P. Schoenherr
Director of Public Works

TPS/pac

Charter Township of Shelby

Theodore P. Schoenherr, Director

Department of Public Works, Water and Sewer

6333 23 Mile Road
Shelby Township, MI 48316-4405

Phone: 586 726-7272
Fax: 586 726-7221
Website: shelbytwp.org
Email: dpw@shelbytwp.org

June 24, 2011

Shelby Township Board of Trustees
52700 Van Dyke
Shelby Township, MI 48316

Re: Oakland Macomb Interceptor Drainage District

Honorable Board Members:

In August of 2009 the Detroit City Council approved the transfer of 21 miles of sanitary sewer main (Oakland Macomb Interceptor) to an authority known as the Oakland Macomb Interceptor Drainage Board (OMIDB). The transfer was part of a March settlement agreement that ended years of litigation over the sewer system between Macomb/Oakland Counties and the Detroit Water and Sewerage Department. The interceptor provides service for 830,000 residents in 24 communities throughout Macomb and Oakland counties.

Through a closed circuit television inspection prior to the transfer, it was noted that multi instances of emergency repair would be needed to insure the integrity of the pipe. These repairs will be administrated by the OMIDB. On June 13, 2011 the Township received a letter (attached) from the Oakland-Macomb Interceptor Drainage District indicating their intent to float a \$42,000,000 SRF bond, at 2.5 % interest, to cover necessary rehabilitation to the sewer main as indicated in the summary of Contract 3 – Segment 2 (attached).

As Shelby Township is one of the communities reliant on this infrastructure for the transport of sanitary sewer, we are financially responsible for a portion of the repair costs. This share of costs is proportionate to our percentage of flow (4.7641%) compared to the total flow. Based on our flow percentage and the bond amount our cost for this project will be \$1,937,838.

The Township has two options for the repayment of this debt. The first is to participate in the bond issue and make payments over the next 20 years. The second option is to take the money from the Water and Sewer Reserve and prepay our obligation. The second option is our recommendation with the concurrence of Plante & Moran, PLLC (see attached email). This option would save the Township ratepayers approximately \$540,000 in interest costs over the next 20 years.

To take advantage of the second option, the Oakland-Macomb Interceptor Drainage District is requiring a certified resolution (copy attached) from the Board of Trustees no later than July 11, 2011 indicating the Township's commitment to prepay this obligation.

Should you concur with this recommendation, a motion has been provided.

Sincerely,



Theodore P. Schoenherr
Director of Public Works



WRC
WATER RESOURCES COMMISSIONER

June 13, 2011

John P. McCulloch

The Honorable Paul Viar
Treasurer
Township of Shelby
52700 Van Dyke
Shelby Twp, Michigan 48316-3572

Re: Oakland-Macomb Interceptor Drain Project
Contract 3 Segments 2 - SRF Bond Issue

Dear Mr. Viar:

Please be advised that the Oakland-Macomb Interceptor ("OMI") Drain Drainage District (the "District") will be advertising for bids for Contract 3-Segment 2 in June 2011. The bid will be awarded in July, 2011. Contract 3-Segment 2 generally includes preliminary rehabilitation efforts including flow control, leak sealing, grouting of potential voids and spot repairs to the OMI sewer system. The finance, design and construction of Contract 3-Segment 2 is estimated at \$42,000,000.

The District is planning on selling to the Michigan Finance Authority under its State Revolving Fund Program its Drain Bond, Series 2011A in the amount not to exceed \$42,000,000. The anticipated date of the sale will be September 23, 2011. The rate of interest will be 2.50% for twenty years.

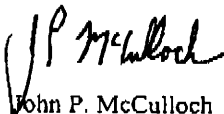
Please be advised that each municipality has the option of prepaying their entire assessment for this segment of the project. However, in order to prepay, the District must have a certified copy of a resolution from the municipality's council or board attesting to the fact that the municipality would like to prepay their entire assessment. A certified copy of that resolution should be submitted to the District Secretary (the Oakland County Water Resources Commissioner) no later than **July 11, 2011**. If the District does not receive a copy of a certified resolution by that day it will assume that the municipality will be included in the bond issue and their assessments will be collected over 20 years.

Once a municipality decides to prepay their entire assessment and adopts a resolution to that effect, the municipality cannot rescind that decision. The prepayment of the entire assessment will be due on **October 1, 2011**.

The estimated dollar amounts of the assessment based on the estimated bond issue size of \$42,000,000 for each municipality is set forth in the attached schedule and is based on the apportionments adopted in 2010 by the District.

Should you have any questions, please do not hesitate to contact, Joseph W. Colaianne, WRC Attorney & Insurance Administrator, at (248) 452-2027 or colaiannej@oakgov.com.

Sincerely,



John P. McCulloch
Secretary, Oakland-Macomb Interceptor Drainage District

Enclosure



Oakland Macomb Interceptor Drain Bond, Series 2011A

Macomb County

Estimated Amount	Apportionment	\$42,000,000
Chesterfield Twp	3.9434%	\$1,656,228
Clinton Twp	11.2458%	\$4,723,236
Fraser	2.3239%	\$976,038
Harrison	3.0015%	\$1,260,630
Lenox Twp	0.2519%	\$105,798
Macomb Twp	6.7545%	\$2,836,890
New Haven	0.5379%	\$225,918
Shelby Twp	4.7641%	\$2,000,922
Sterling Heights	16.4901%	\$6,925,842
Utica	0.9289%	\$390,138
Washington Twp	1.2580%	\$528,360
Macomb County	51.5000%	\$21,630,000

\$21,630,000

Oakland County

Estimated Amount	Apportionment	\$42,000,000
Auburn Hills	3.3059%	\$1,388,478
Independence	3.1622%	\$1,328,124
Lake Angeleus	0.0359%	\$15,078
Lake Orion Vil	0.6612%	\$277,704
Oakland twp	2.0159%	\$846,678
Orion Twp	4.6139%	\$1,937,838
Oxford twp	2.4184%	\$1,015,728
Oxford Village	1.1499%	\$482,958
Rochester	2.9035%	\$1,219,470
Roch Hill	12.9326%	\$5,431,692
Waterford	13.4608%	\$5,653,536
West Bloomfield	1.8398%	\$772,716
Oakland County	48.5000%	\$20,370,000

\$20,370,000

Oakland-Macomb Interceptor Drain – Contract 3-Segment 2

Structural rehabilitation of the Oakland-Macomb Interceptor Drain and necessary ancillary construction:

Contract No. 3 – Segment 2 repair work is located along the Edison Corridor Interceptor and Oakland Arm Interceptor extending from the Northeast Sewage Pumping Station in the City of Detroit, through various private properties and the Amber Road Rights-of-Way, through International Transmission Company (ITC) corridor in the City of Warren, City of Sterling Heights, and through the 15 Mile Road, Dodge Park Road and Utica Road Rights-of-Way in the City of Sterling Heights. The work is within the City of Detroit, City of Sterling Heights and the City of Warren, Michigan. The proposed contract work for the OMID Segment 2 program generally includes preliminary rehabilitation efforts including flow control, leak sealing, grouting of potential voids, pipe surface re-lining and spot repairs and consist of the following construction:

1. Control Structure No. 11- PCI 5 Access Structure:

This is a 29-foot inside diameter cylindrical access shaft is located on the DWSD North East Pump Station property just south of 8 Mile Road. The construction of the PCI 5 access structure will include temporary dewatering, excavation, construction of a temporary circular earth retention system, temporary flume in sewer, concrete base slab and walls, backfill, and site restoration. The shaft cover will be constructed from precast concrete units. The shaft walls will include guide rails/grooves for future gate installation.

2. Access Manhole # 104A - PCI 6 Access Structure:

The structure is approximately 12 foot diameter, cylindrical access shaft located south of Interstate 696 near Palomino Avenue. The construction of Manhole #104A will include temporary dewatering, excavation, construction of a temporary circular earth retention system, concrete and steel walls, backfill, and site restoration. The shaft cover will be constructed of reinforced concrete.

3. North East Pump Station Modifications and Implementation of Flow Control:

Modifications to the Northeast Sewage Pumping Station include the installation of a new 1250 HP variable speed pump, electrical variable speed drive, switch gear, 130 HP pump, controls, piping, wiring, SCADA radio and internet networking, valves and related appurtenances, for both pumps, required for dewatering the OMID sewage transmission system, allowing the contractor to enter the 100 feet deep interceptor to perform structural rehabilitation of the piping. As part of the work, the Contractor will also be responsible for the operation of these new pumps, along with existing upstream flow control gate structures and a temporary pump station, to manage flow in the interceptor system in accordance with a comprehensive flow control scheme.

4. Structural Piping Rehabilitation:

The contractor will perform various types of structural pipe repair and rehabilitation at selected locations along PCI-5, PCI-6, PCI-7, and PCI-8. These will include cementitious grouting of voids outside the interceptor, sealing of leaks with chemical grout in areas where there is running or gushing infiltration, isolated liner repairs, repair of holes and localized wall erosions at locations as directed by the Engineer. Additionally, in specified sections, glass fiber reinforced shotcrete will be applied to the inner surface of the pipe wall. This work also includes the repair and rehabilitation of the existing control structure CS-4. The construction of small diameter drop shafts at various locations along the sewer alignment will be constructed to aid in delivery of relining, chemical and cementitious material in order to accomplish the work.



DISTRESS LEGEND	
SYMBOLS	
	LOCALIZED FEATURE (NUMBER, WHEN USED, INDICATES MULTIPLE DEFECTS AT SINGLE LOCATION)
	CONTINUOUS AREA
DISTRESS TYPES	
	AGGREGATE / REINFORCING EXPOSED
	AGGREGATE / WALL MISSING / REINFORCING CORRODED / SINKHOLE

LEGEND	
	EXISTING METER LOCATION
	EXISTING GATE LOCATION
	NEW CONTROL STRUCTURE OR ACCESS SHAFT

OAKLAND MACOMB INTERCEPTOR SYSTEM

Dave Miller

From: Lisa Manetta [Lisa.Manetta@plantemoran.com]
Sent: Monday, June 20, 2011 2:42 PM
To: John Krieg; Nick Makie
Cc: Ted Schoenherr; Dave Miller; Kathleen Moore
Subject: RE: Request for Plante Moran Input and Expertise

John –

Here are my thoughts:

What you have described in Issue No 1 do not sound like costs that would meet the criteria to be capitalized in the Water & Sewer fund, particularly if you don't believe that these repairs are increasing the useful life of the system and you aren't replacing sections of the system (i/e disposing of a long-lived asset and replacing with a new one). Unless you have other details we should be considering, it would appear that the proper accounting would be to expense them as repair costs when they are incurred.

For Issue 2, since you obviously have cash available in the Water & Sewer fund well in excess of the prepayment amount, we would agree with your preliminary conclusion that paying the OMID assessment up front is a good course of action. While we can't predict when your interest earnings may begin to recover, avoiding the interest that would be paid over the 20 years would be beneficial to the fund. We aren't aware of any other significant issues that would impact this particular situation that you should be considering.

Please let me know if there's anything else we can be of assistance with.

Thanks,

Lisa

Lisa C. Manetta, CPA | Associate | Senior Manager

Plante & Moran, PLLC, 19176 Hall Road, Clinton Township, MI 48038

Direct Dial: 586.416.4937 | Fax: 248.233.9114

[Plante & Moran](#) | [Twitter](#) | [Facebook](#) | [LinkedIn](#) | [Blogs](#)

Celebrating 13 years as one of FORTUNE magazine's "100 Best Companies to Work For"

Please consider the environment before printing this email

From: John Krieg [mailto:kriegj@shelbytwp.org]
Sent: Friday, June 17, 2011 9:42 AM
To: Nick Makie
Cc: Ted Schoenherr; Dave Miller; Kathleen Moore; Lisa Manetta
Subject: Request for Plante Moran Input and Expertise

Nick,

The DPW would appreciate Plante Moran's opinion and input on a couple of issues.

Issue No. 1 Sewer main Repair

On 6/15/11 Ted Schoenherr and David Miller the Director and Assistant Director of the DPW met with the Board at a work session to discuss needed repairs to portions of the sewer system (i.e. sewer main repair.) The estimated cost of the project is \$721,000 and if approved the project would be initiated and completed in 2011. Currently the 2011 budget for sewer repair is \$350,000 and would be amended to \$721,000 if the project is approved. The scope of the project will be

**RESOLUTION
APPROVING PREPAYMENT OF
OAKLAND-MACOMB INTERCEPTOR DRAIN
DRAIN ASSESSMENT**

At a regular meeting of the Charter Township of Shelby, Macomb County, Michigan held on the 5th day of July, 2011,

PRESENT: _____

ABSENT: _____

WHEREAS, the Oakland-Macomb Interceptor (“OMI”) Drain Drainage District (the “District”) will be advertising for bids for Contract 3-Segment 2 in June, 2011 and awarded in July, 2011; and,

WHEREAS, Segment 2-Contract 3 generally includes preliminary rehabilitation efforts including flow control, leak sealing, grouting of potential voids and spot repairs to the OMI sewer system; and,

WHEREAS, the finance, design and construction of Contract 3-Segment 2 is estimated at \$42,000,000; and,

WHEREAS, in September, 2011 the District is planning on selling to the Michigan Finance Authority under its State Revolving Fund Program its Drain Bond, Series 2011A in an amount not to exceed \$42,000,000 with a rate of interest of 2.50% for the next twenty years; and,

WHEREAS, the Township has the option of prepaying the entire drain assessment for Segment 2-Contract 3 of the project; and,

WHEREAS, the Township’s estimated drain assessment based on the apportionment adopted by the Drainage Board for the OMI Drainage District for Segment 2-Contract 3 is \$1,937,838; and,

WHEREAS, the actual amount of the Township’s assessment will not be known until after the bid has been awarded by the District, at which time the District will revise the amount of the bond issue for Segment 2-Contract 3 and assessments to public corporations; and,

WHEREAS, to avoid finance charges associated with the OMI Drain Bond Series 2011A the Township agrees to prepay the drain assessment.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Shelby hereby agrees to prepay the drain assessment based on the apportionment adopted by the Drainage Board for the OMI Drainage District for Segment 2-Contract 3.

Closed Session Item # 5 – Discussion of litigation entitled DeGrace, et al v. Charter Township of Shelby with Township Attorney.

NO BACKUP WAS PROVIDED FOR THIS ITEM.

INFORMATIONAL ITEMS – BOARD MEETING – 7-5-2011

1. Minutes – Regular Meeting of the Charter Township of Shelby Parks and Recreation Committee held on Monday, May 15, 2011
2. Minutes – Regular Meeting of the Charter Township of Shelby Sidewalk Committee held on Tuesday, June 14, 2011
3. Minutes – Regular Meeting of the Charter Township of Shelby Beautification Committee held on Tuesday, June 14, 2011
4. Minutes – Regular Meeting of the Charter Township of Shelby Fire & Police Pension and Retirement Board held on Monday, June 20, 2011

Charter Township of Shelby Parks and Recreation Committee

*Proposed minutes for the meeting held on Monday, May 16, 2011
At the Shelby Township Parks, Recreation and Maintenance Department
52700 Van Dyke Avenue, Shelby Township, Michigan*

Call to Order: The meeting was called to order at 7:00 pm

Members Present: Jo Ann Burgess, Stacy Cerget, Michael Flynn, Michael Thomas, Don Watchowski

Members Absent: Blaise Klenow, Joe Youngblood, Brian Zilli

Also Present: Douglas Wozniak, Shelby Township Trustee, Diane Mong, Shelby Township Resident

Approval of the Agenda: A MOTION to accept the agenda was made by Mrs. Cerget, and supported by Mr. Flynn. Motion carried.

Approval of the Minutes: A MOTION was made by Mr. Flynn to accept the proposed minutes from the regular meeting of March 21, 2011 as written. Supported by Miss Burgess. Motion carried.

Dog Park Update: Mr. Wozniak reported that Mr. Youngblood was contacting Clinton Township for information on its dog park. He also mentioned that he had heard that Stony Creek may be constructing a dog park.

Mr. Thomas noted that Mr. Youngblood sent him information on the swipe card system, and conversation regarding same ensued.

Diane Mong (8545 Twenty Four Mile Road, Shelby Township) spoke about her experiences at the Clinton Township Dog Park, stating that she was happy about how strict the rules are and that visitors are very respectful of them. She added that visitors police the park themselves, and it seems to work well.

A discussion of possible locations included Mae Stecker Park, River Bends Park, and the Soccer City property.

Mrs. Cerget told the group that recently she had the opportunity to visit a few dog parks in other areas. She noted that they were all very busy, two of them utilized fencing that was similar to vinyl covered chicken wire and one had cyclone fencing. She added that one had a paved walking trail, and all of them had a water feature and great deal of signage with rules posted. She noted that the vinyl covered chicken wire seemed to work very well and would probably be a more economical choice that may be available in a variety of colors.

Mr. Thomas spoke about Royal Oak's open concept dog park and how it compared to other area dog parks.

Additional conversation included costs and man-hours that may be involved with regard to planning, registration, construction, and maintenance as well as potential sponsor opportunities and other promotional efforts such as GovAd.

AYSO Field Proposal: Mr. Thomas spoke about the proposal that AYSO had given to Mr. Youngblood in which the organization would like to purchase or lease the Lions Soccer fields. He read the emails from Ed Sprock of AYSO and discussion followed. It was the general consensus that it would most likely be best to keep the property as is, but the group would like more details and to see a more formal proposal before making a recommendation.

Summer Youth Baseball and Softball: Mr. Watchowski inquired as to whether the department was planning to host a baseball event (youth competition) and was advised that it would most likely happen in the spring.

Park Concession Stand Update – Woodall Concession: it was reported that with last year's success, a concession stand was added at Woodall Park near the ball diamonds. Items that were being sold at all of the stands were discussed.

Ball Field Dugouts – Eagle Scout Project: Mr. Thomas noted the project and a brief discussion took place.

Onyx Property Use Suggestions: It was stated that the Shelby Gardeners were planning to do a tree study on the property. Mrs. Cerget expressed that the area would be a great place for a community garden. A conversation on what a community garden is and how it works followed.

Mr. Thomas suggested the inclusion of a walking path and the addition of a few more volleyball courts, as the ones currently in the adjoining Mae Stecker Park are utilized quite frequently.

Committee Membership: It was reported that the two persons that were potentially new members have been sent committee correspondence, minutes, etc. but there has been no response. Their paperwork has also not been submitted to move forward with the appointment procedure.

Business from the Floor: Mr. Wozniak inquired about some small trees that may be available to plant and asked if the township owned a "Bobcat" that could clean sidewalks. A brief conversation followed.

Mrs. Cerget reported that Mr. Youngblood and Park Supervisor, Kerry Crosier walked the new bike trails at River Bends Park to finalize the path. She also stated that currently it is somewhat marked and will be paved.

Meeting Adjournment: A MOTION was made by Mr. Watchowski to adjourn the meeting. It was supported by Mrs. Cerget. Motion passed and the meeting was adjourned at 7:40 pm.

MINUTES OF THE REGULAR MEETING OF THE CHARTER TOWNSHIP OF SHELBY
SIDEWALK COMMITTEE HELD ON TUESDAY, JUNE 14, 2011 IN THE BACK OF THE
BOARD ROOM, 52700 VAN DYKE, SHELBY TOWNSHIP, MICHIGAN.

The meeting was called to order at 5:04 p.m. by Chairman Richard Batchelder.

Members Present: Richard Batchelder, Mary Beth Zinn, Ray Breederland,
Paul Viar, Craig Cowper (arrived late), Brent Freeman
(arrived late)

Member Absent: Mary Lou Weitzel

Also Present: Tina Vaglica, Township Engineer
Glenn Wynn, Township Planner
Douglas Wozniak, Township Trustee (arrived late)
Michael Wutka, 2001 Shirewood, Lot 291

APPROVAL OF MINUTES

Mr. Breederland asked that the minutes reflect under New Business paragraph 1. – *He provided a suggestion that can be offered to the Board that the Township clean the mile roads once every few years to bring the sidewalks throughout the township in compliance with our ordinance.*

MOTION by Breederland, supported by Zinn, to approve the minutes of the May 10, 2011 meeting as amended.

Motion carried.

BUSINESS FROM THE FLOOR/VISITOR

Mr. Wutka spoke regarding the lack of attention to the Dequindre Estates Mobile Home Park area. He mentioned there are no sidewalks going south. There was possibly an attempt made last year but nothing transpired. There are seven residences without sidewalks. He referred to Rochester Hills and how its community has almost every single street paved with sidewalks with the exception of the Paint Creek area. This would be a great community to follow.

He would like to see either the north or south side of Hamlin Road paved with sidewalks so that people can easily access River Bends Park. He has seen mothers trying to push strollers on the Hamlin shoulder trying to get into the park.

Ms. Vaglica questioned if he was referring to sidewalks on Hamlin between Dequindre and Ryan Rd. Mr. Wutka stated yes, there are currently no sidewalks there.

Mr. Breederland asked if it was just as critical to go south on Hamlin. Mr. Wutka suggested yes, to travel to the market, etc. This would be a great asset to that area.

Mr. Batchelder stated that the committee is working on its Priority List now and will take this area into consideration.

ENGINEER'S REPORT

Ms. Vaglica gave a brief update on the bid package for the sidewalk gaps. Her office has made some minor adjustments after receiving some comments from the Road Commission and will be putting an advertisement out next week.

She will also email the committee members a copy of the spec book within a couple of days.

TOWNSHIP PLANNER'S REPORT

Mr. Wynn has nothing to report at this time on the Sidewalk Ordinance amendment as he has been on vacation and very busy with activity picking up in the office.

Mr. Cowper mentioned that the ordinance reflects a sidewalk repair fund. He spoke with Mrs. Moore, Finance Director and she confirmed that there is some money in this fund. The Township has not been utilizing these monies due to the fact that the Township would be making a commitment that they were responsible for sidewalks.

He is suggesting that these monies be used not so much for cleaning up of the sidewalks but to help those who are financially challenged to put in or repair current sidewalks. He also is open for suggestions on how to replenish this fund.

Mr. Batchelder questioned how much money was in this account. Mr. Cowper stated that Mrs. Moore mentioned a couple thousand dollars but was not exact. He did see on the internet that there was budgeted under line item 496 - Capital Projects Sidewalk Repair Fund, projected balance in 2010 of \$6,000 with a year-to-date (8/31/2010) of \$4,997.00.

Mr. Breederland questioned Ms. Vaglica if she received the several comments on the Sidewalk Ordinance that he had noted. Mr. Wynn mentioned he has the notes and forwarded them to Ms. Vaglica.

Mr. Breederland referred to repair flags and mentioned the cost to a homeowner to repair a sidewalk by pouring a square of concrete is tremendous. He feels the homeowners will be reluctant to spend \$1,000 to do one flag. He thinks the Township could hire a contractor who could go down an entire mile road and fix fifteen or twenty squares that need to be replaced at one time. This would be a greater cost savings to the homeowners. He recommends that the Township either pick up the cost of this or money from the Sidewalk Repair Fund be used for this purpose. Mr. Cowper mentioned that the ordinance states that the cost of the repair is still the responsibility of the property owner. Mr. Viar questioned if the necessity of the fund is to repair sidewalks in front of people's houses. Mr. Cowper is not sure of the direction of the Sidewalk Repair fund in the ordinance itself. Mr. Viar believes the repair fund wouldn't enter into repairing sidewalks of homeowners or in front of schools. Mr. Wynn stated the ordinance clearly states it is the responsibility of the homeowner. Mr. Breederland recognizes what the ordinance states but he is interested in getting the sidewalks repaired and on time. The Township spends tax dollars to install them. In his opinion, the Township should invest in repairing them also.

Mr. Cowper's vision of the repair fund is to offset the cost of those that cannot repair the sidewalks on their own due to the economic conditions. Mr. Viar stated that now you get into the situation of determining who is eligible and who isn't.

Mr. Viar is certain that the Board would not agree to the usage of these funds to contradict the ordinance.

Mr. Batchelder mentioned that the City of Ferndale marks with flags those areas that need repair. The homeowner is given the choice of repairing the square themselves or

paying a flat rate of \$150 per flag. Mr. Wynn mentioned this is also done in Sterling Heights.

Ms. Vaglica is currently preparing a contract for the DPW as they are running into similar situations with water service lead repair there is a flag that needs repairing too. She suggests that the Board approve a two-year contract with contractors under a flat rate to make repairs.

Mr. Freeman suggests that possibly we should regularly take certain sections of the Township and look into repairing a section per year. Ms. Vaglica mentioned it is most cost effective if the repairs are close together.

Mr. Cowper questioned how long has it been since an inventory has been done regarding flagging/repairing sidewalks within the Township. Mr. Viar doesn't believe it has ever been done. Mr. Batchelder stated it has been done twice. About ten to twelve years ago the sidewalks were walked and problems were identified with green marks.

NEW BUSINESS

This year's road trip –

Mr. Batchelder re-reminded everyone of the date, Saturday, June 25th as the committee's next road trip. The purpose of the trip is to re-visit and re-evaluate the areas on the Priority List. Mr. Batchelder will contact Mr. Youngblood to see if the committee can use the township senior bus for the event. He asks that the committee meet at his house at 9:00 am. Mr. Breederland commented he will be out of town on that day. Mr. Cowper has a previous engagement also, but is trying to make some changes to be available on that day.

OLD BUSINESS

Mr. Batchelder gave a brief report on the Township Clean-Up Day and the committee's participation.

Mr. Breederland submitted a handout to the committee and gave a presentation on his refinement to his prior suggestions of the trail he passed out some time ago. He referenced the area of Oakland County at 23 Mile Road up to the Macomb Orchard Trail. He suggests that the path begin at Avon and Dequindre (Rochester Hills side) heading north on the west side of Dequindre to the Clinton River Trail. He believes his suggestion is more cost efficient and safer also. He referred to a sketch he had made and wanted to pass along his thoughts to the committee and to Mr. Joe Youngblood too.

Mr. Batchelder made comments on how it passed near the school giving them access to the trail. He further commented that he along with Mr. Breederland attended the Macomb Orchard Trail meeting this past month. They were told by Mr. Youngblood that he and the Parks and Recreation committee are looking into alternative routes to access the park other than Mound Road.

CORRESPONDENCE

There was no discussion held under this item.

ADJOURNMENT

MOTION by Viar, supported by Cowper, to adjourn.

Motion carried.

The meeting adjourned at 5:43 p.m.

Richard Batchelder, Chairman

cn

DRAFT

MINUTES OF THE REGULAR MEETING OF THE CHARTER TOWNSHIP OF
SHELBY BEAUTIFICATION COMMITTEE HELD TUESDAY, JUNE 14, 2011, IN
THE EMPLOYEE LOUNGE AT THE SHELBY TOWNSHIP MUNICIPAL
BUILDING, 52700 VAN DYKE, SHELBY TOWNSHIP, MICHIGAN

Erika Zoller called the meeting to order at 6:40 p.m.

Members Present: John Baas, Lynn Makinen, Melanee Roelandt (arriving late),
Carol McLaughlin, Renate Radomski, Erika Zoller, Duane
Stafford

Members Absent: Dub Hearon (excused)

Guests Present: Joan Schneemann, Craig Cowper

APPROVAL OF MINUTES

MOTION by Duane Stafford, supported by Lynn Makinen, that the minutes of
May 10, 2011 meeting be approved as submitted.

Motion carried.

CORRESPONDENCE & ANNOUNCEMENTS

There were no announcements or correspondence from anyone. Ms.
McLaughlin suggested we add the BCSEM discussion to the end of today's
agenda.

BILLS

Mr. Baas asked that the Clerk's Office process the following invoices and
reimbursements:

Clean Up Day mailings and supplies in the amount of \$105.23, which
should be reimbursed to the General Fund;

Marino's May mowing (Schoenherr Boulevard median) invoice for
\$117.00;

Quality Landscape Invoice No. 4640 in the amount of \$335 for pre-
emergent, herbicide and fertilizer applications in May;

Reimburse Petty cash for the following:

Dub Hearon in the amount of \$13.76 and Melanee Roelandt in the
amount of 11.38 for soil and seed to repair the damage to
Schoenherr Boulevard;

Reimburse Rich Kotulak in the amount of \$10.60 for mulch for the
Welcome to Shelby sign landscaping maintenance at Hall Road and
Hayes.

Mr. Baas reported that next month we will discuss transferring the remaining funds allocated to Clean Up Day to the Miscellaneous fund.

TREASURER'S REPORT

Mr. Baas discussed the Treasurer's Report which he emailed to the members previously. There were no comments or questions on the report.

WELCOME TO SHELBY SIGNS

Ms. Zoller began the discussion of the Thoms Brothers proposal for the plantings and sign enhancements at Schoenherr and Mound Road. She reminded everyone that discussions have been held recently that we perhaps use some of our budgeted funds to landscape the area around the sign located at Schoenherr Boulevard and Hall Road, and possibly the Mound and M-59 sign as well. The price quoted for the landscaping is \$1,854 per location. If the committee wanted to move forward with the proposal for a sign, the cost would be \$1,575 for the fieldstone proposal. The alternate sign proposal (with Pisa) would be \$2,000. Discussion followed about the sign portion of the proposal. It was agreed to set aside the discussion of the sign portion of the Thoms proposal for the present time. Discussion followed about the landscaping portion of the proposal.

MOTION by John Baas, supported by Carol McLaughlin, to accept the May 19, 2011 landscape proposal for the Schoenherr Boulevard and Hall Road sign in the amount of \$1,854, which includes all plant material, installation, delivery and warranty, and ask Mr. Hearon to contact Thoms Brothers to order the work.

Motion carried.

CLEAN UP DAY/ADOPT A ROAD SIGNS

Ms. McLaughlin reported that Louie's Pizza has not billed us to date for the Road Commission pizzas, so she believes it is safe to close out the Clean Up Day line item and transfer the balance to the Miscellaneous Fund.

Ms. Kent noted that there is a balance remaining on two gift cards for use by the committee. She also had some information about the donation of seed packets for next year's Clean Up Day. She volunteered to follow up on the information she received and report back to the committee. Ms. Zoller thanked Ms. Kent for her notes on Clean Up Day, and again to Ms. McLaughlin for all of her work on another successful event.

SHELBY COMMUNITY SERVICES ORGANIZATION

There is nothing new to report.

WEB SITE

There was nothing new to report.

DDA

There was nothing new to report.

HANGING BASKETS

Comments were received from the members on the beautiful hanging baskets on the Municipal Grounds. All agreed that this year's choice of flowers is very good.

SCHOENHERR BOULEVARD MAINTENANCE

Ms. Roelandt reported that the contract with Marino's Landscaping for the Schoenherr Boulevard replacement tree was signed by Clerk Terri Kowal, and she is waiting to hear from Sam Marino about planting that tree, and also to revise the quote he gave us for the second accident there. The funds for the replacement tree were received from the driver's insurance company in the amount of \$600.

Ms. Roelandt reported that she, Mr. Hearon and Mr. Baas met at Schoenherr Boulevard in mid-May to add soil and seed to the tire ruts.

Mr. Baas does not have any information from Quality Landscape as to the next application of fertilizer and weed killer, but as noted earlier in the meeting, the first application was done in early May.

MOUND ROAD IMPROVEMENTS AND MAINTENANCE

Ms. Zoller noted that there is nothing new to discuss at this meeting. It was suggested that the discussion of the Thoms proposal for landscape and sign at Mound and M-59 be held at the July meeting

WEST RIVER BENDS GRANT

Discussion on this topic was deferred until a later date.

MEMORIAL FOR GEORGE PAYNE

Ms. Zoller asked how many of the members present are in agreement to personally fund a memorial for George Payne. She likes the idea of a tree and marker as was done for Lorraine Kappler, and Mr. Hearon has indicated that there is space near Ms. Kappler's tree at the Nature Center for a tree for Mr. Payne. All agreed that fall would be a good time to plant the tree, so this will be discussed at a future meeting.

JUNE 2013 BCSEM MEETING

Discussion on this topic was deferred until a later date. Mr. Baas reminded everyone that Sterling Heights will physically host the meeting, and asked if our committee would be willing to co-host the meeting to help reduce the costs. Sterling Heights also would like to encourage the City of Utica to participate.

WEST RIVER BENDS REPORT

Mr. Baas noted the letter written by Mr. Hearon and sent to the Chili's employees thanking them for the tree planting project at Holland Ponds.

TREE ADVISORY GROUP

Mr. Baas informed the members of the recent meeting with Joe Youngblood and Kerry Crosier to discuss the committee's role in the group. He explained that Parks, Recreation and Maintenance will be the tree advisory group, and our committee would serve in an ad hoc capacity to support and assist them in any tree situations on township-owned property.

2011 BEAUTIFICATION AWARDS

Ms. Zoller, Ms. Kent and Ms. Makinen are coordinating this event for the committee. Ms. Kent explained that she spoke with MPC Awards about how to reduce our costs for the plaques. We gave out nine individual plaques last year, which was a record. MPC thought that our plaques were wordy and made some suggestions how to reduce the cost. There would be a difference of about \$6.00 per plaque. Discussion followed.

Ms. Kent has contacted Jan Long, and she agreed to again prepare the certificates at a cost of \$3.50 per certificate. Ms. Kent also contacted the stone painter who told her the cost is \$40 for painting. The cost does not include the the stone itself. She said that Mr. Hearon's recollection of the cost of the stone is under \$10. Lengthy discussion followed about the commemorative stones, the use of granite, and also some suggestions from MPC and Pottery Land. Examples and/or photographs will be brought of alternatives discussed tonight to the July meeting.

Ms. Kent was thanked for gathering the information presented tonight.

Ms. Zoller asked to finalize the dates that the committee members would view the gardens. She suggested Monday, July 18 and Tuesday, July 19. Discussion followed. Ms. Radomski, Mr. Stafford and Ms. Zoller indicated they can attend both nights. Discussion followed about other possible dates for viewing if needed.

ONYX PROPERTY

Mr. Baas updated the members on the progress of this project. He said that PRM is going to pay for the development of a forest stewardship plan for the property to be completed by Rick McAvinchey. He stated that the committee's hope is that the property would be maintained as a passive recreation area. He noted that Mr. Youngblood would like to link the Heritage Park/Mae Stecker trail into the Onyx property.

BCSEM MEETING

Mr. Baas noted that that this Thursday's BCSEM meeting will be held in Farmington and Ms. Kent, Ms. Zoller, Ms. McLaughlin, Mr. Hearon, Ms. Makenin and he are attending.

MOTION by Lynn Makenin, supported by Connie Kent, to adjourn the meeting.

Motion carried.

The meeting was adjourned at 8:20 p.m.

/ca



Charter Township of Shelby

Fire & Police Pension & Retirement Board

6345 23-MILE ROAD
SHELBY TOWNSHIP, MI 48316
(586) 731-5102 • FAX (586) 726-7227



Matt Stachowicz
President

Mark Semaan
Secretary

Members:
David Diegel
Jerome Moffitt
Paul Viar

MINUTES OF THE REGULAR MEETING OF THE CHARTER TOWNSHIP OF SHELBY FIRE & POLICE PENSION AND RETIREMENT BOARD HELD ON MONDAY, JUNE 20, 2011 AT FIRE STATION #1, 6345 23 MILE ROAD, SHELBY TOWNSHIP, MICHIGAN.

The meeting was called to order at 5:10 p.m. by Chairman Matt Stachowicz.

Members Present: Mark Semaan, Matt Stachowicz, Paul Viar

Members Absent: David Diegel, Jerome Moffitt

Also Present: Brian Brice, Merrill Lynch, The Brice Group
(arrived at 5:25 p.m.)
Gary Bender, World Asset Management
David Kausch, Gabriel, Roeder, Smith
(arrived at 5:12 p.m.)
Chris Wilseck, Shelby Township Fire Department

APPROVAL OF MINUTES

MOTION by Viar, supported by Semaan, to approve the minutes of the Regular Meeting of the Charter Township of Shelby Fire & Police Pension and Retirement Board held on Monday, May 23, 2011, as submitted, and waive the reading.
Motion carried.

OLD BUSINESS

Mr. Semaan advised that Nickel & Saph will not be present this evening. They are in the process of getting bids for the Pension Board and will have the information available at the July 18 meeting.

Mr. Viar asked if there is a consensus of the Board to purchase fiduciary liability insurance. Mr. Semaan responded that he feels it is necessary. He talked to Bob Weber who indicated that the cost would be approximately \$3,000 to \$4,000 for a fund our size.

Mr. Semaan read the letter sent to Mr. Stuart Shaw of Eaton Vance putting them on "watch" for under performance.

MOTION by Viar, supported by Semaan, to accept the letter sent to Eaton Vance, as presented.
Motion carried.

PRESENTATIONS

World Asset Management

Mr. Gary Bender of World Asset Management was in attendance. He provided a brief update regarding the makeup of their investment team. Robert Kay is no longer with the firm as a result of cost cutting measures and the elimination of his position. Kevin Yousif is now employed at a local investment firm. World Asset Management is in the process of finding a replacement.

Questions regarding the overseeing of funds by members of the investment team were addressed by Mr. Bender.

Mr. Bender briefly highlighted the investment review for the period ending May 31, 2011. The market value for the S&P 500 Index totaled \$10,358,568 and the Bond Index totaled \$16,592,954 bringing the grand total to \$26,951,523. He also provided a summary of the performance of the funds for a 3 month, 1 year, 2 year, 3 year and 5 year period together with performance since inception. Mr. Bender also addressed the investment objectives and characteristics of the 500 Index Fund and Bond Index Fund as of March 31, 2011. A copy of the fee schedule was presented for review. Based on the Pension Fund's portfolio size, the average fee is about 8.4 basis points.

Mr. Brice had questions relative to the Bond Index Fund return through May 31 as it relates to the Barclay's Capital Index. Mr. Bender responded to his inquiries.

Mr. Brice also asked for a brief explanation of the duration in the portfolio and what might happen to the Bond Index Fund in the event that rates go up 1% over the course of a 12-month period. The requested information was provided by Mr. Bender.

Gabriel, Roeder, Smith

Mr. David Kausch presented a final copy of the Fire and Police Retirement System Actuarial Valuation Report as of December 31, 2010. He reviewed the "Draft" version at a previous meeting. At that time the Pension Board asked him to look at several different fund scenarios. It was since determined that the

Pension Millage which currently authorizes the levy of .5 mills was set up for 20 years and upon expiration, can only be renewed by the voters.

Mr. Kaush advised that at the last meeting the Board chose to change the assumption for the wage inflation rate to zero for the next five years. This is consistent with the covered groups having basically no increase in their contract and the State of Michigan being in a very slow recovery. This is a reasonable assumption for the short term. This will decrease the liability and also decrease the contribution.

Questions of the members were addressed by Mr. Kausch.

Mr. Kausch presented a comparative schedule which showed the current valuation before and after the assumption change. The Pension Board had actuarial accrued liability of \$82.2 million. That figure drops down to \$75.89 million. This is a result of assuming that the payroll will be flat for five years and the active members won't generate as much liability. This figure is decreased by about \$6.4 million. The funding ratio goes up by approximately 5.1% to 67.4% which is tied for the highest funding ratio the Pension Board ever had in the history of the retirement system.

Mr. Semaan advised that there were pension concessions in the last contract for firefighters. Instead of 2 ½% it is 2 ¼% for new hires. We currently have three new hires. Their roll-ins are also lower and their longevity pay is much lower. This will reduce their pensions considerably. They are going from a 62 ½% pension to a 56 ¼% pension. Mr. Semaan said there are some changes that we have to consider for the next report. He will provide a copy of the contract to Mr. Kausch and highlight the changes that pertain to this report.

MOTION by Viar, supported by Semaan, to adopt the Actuarial Valuation Report dated December 31, 2010, as presented.
Motion carried.

Merrill Lynch – The Brice Group

Treasurer's Report

Mr. Brice reviewed the Treasurer's Report for the month ending May 31, 2011. The beginning market value was \$55,310,886. Contributions/withdrawals for the month totaled \$220,311. Interest and dividends for the month were \$128,685. Losses for the month totaled \$418,392 with an ending market value of \$55,241,490.

The investment managers are listed in the upper left-hand corner by mandate. The column to the right of the report reflects the percentage of the amount held by the managers on behalf of the system.

The bottom of the report reflects the pension payments made to date. There were no postings during this time period.

Mr. Semaan feels we have too much money invested with World Asset Management. Mr. Brice responded to Mr. Semaan's concern and referred to sections of the Investment Policy.

U.S. Performance Monitor

Mr. Brice briefly reviewed the Performance Monitor dated June 1, 2011. He pointed out that "B+ or Better" ranked stocks outperformed "B or Worse" ranked stocks for the 4th consecutive month, and led by 26 basis points in May and by 1.5 percentage points in the year-to-date. In May, "A+" ranked stocks led, "C&D"s lagged, and "A+"s outperformed "C&D"s by 2.6 percentage points. Quality returns this year suggest a change in leadership from cyclical, economically sensitive stocks to stable growth stocks, a typical rotation when profits decelerate.

The purpose of the letter sent to Mr. Shaw from Eaton Vance regarding the "watch" status was explained by Mr. Brice.

Investment Policy

Mr. Brice advised that the Investment Policy can be reviewed at the July meeting since Mr. Moffitt and Mr. Diegel are not present this evening.

MOTION by Viar, supported by Semaan, to accept the financial reports as presented.
Motion carried.

Mr. Viar asked if the market values are much different today than they were in the Treasurer's Report for the month ending May 31, 2011. Mr. Brice indicated that at the close of May, the value was \$55.2. As of June 17, it was \$52.8. However, \$700,000 has to be deducted for benefit payments. There is a change of a little less than 3% in value. We experienced some improvements reflected in today's market. Mr. Brice pointed out that the Pension Fund was at \$50.3 million at the end of 2010.

NEW BUSINESS

Mr. Semaan advised that registration for the September MAPERS conference to be held in Grand Rapids has begun. He will send in the appropriate paperwork.

Mr. Brice asked if the Board would like Eaton Vance to be invited to the July 18 meeting. The members agreed.

Mr. Semaan indicated that Nickel and Saph will also be in attendance at that meeting.

APPROVAL OF BILLS

- \$ 693.28 - Treasurer's Office – Michigan Tax Tribunal Board of Review Refunds
- \$ 100.00 - Kirk & Huth – April 29, 2011 Attorney Opinion Re: Millage Renewal
- \$3,220.00 - Gabriel, Roeder, Smith – Quarterly Actuarial Fee April 1 through June 30, 2011

MOTION by Viar, supported by Semaan, to pay the bills.
Motion carried.

The next Pension Board meeting will be held on Monday, July 18, 2011.

MOTION by Viar, supported by Semaan, to adjourn.
Motion carried.

The meeting adjourned at 6:20 p.m.

Mark Semaan, Secretary

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