

**AGENDA**  
**Charter Township of Shelby**  
**Board of Trustees Regular Meeting**  
**Shelby Township Municipal Building**  
**52700 Van Dyke, Shelby Township, Michigan**  
**Tuesday, October 18, 2011 - 7:00 P.M.**

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**CALL MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**AWARDS & PRESENTATIONS**

**ROLL CALL**

**PUBLIC HEARING**

1. **Application for Industrial Facilities Exemption Certificate – Elite Plastic Products, Inc. – 51354 Filomena Drive**

**APPROVAL OF CONSENT AGENDA** (Subject to Amendment)

- A. **Minutes:      October 4, 2011 – Regular Meeting**  
  
**October 5, 2011 – Work Session – Police Department Review (including the Auction Process, VOIP Phone System Discussion, Police Command Contract Discussion with Township Labor Attorney (in Closed Session)**
- B. **Clerk requests approval of No Soliciting List dated October 7, 2011.**
- C. **Bill Run in the amount of \$1,758,770.47.**

**APPROVAL OF AGENDA** (Subject to Amendment)

**CORRESPONDENCE**

2. **ELITE PLASTIC PRODUCTS, INC. requests approval of an Industrial Facilities Exemption Certificate; 51354 Filomena Drive**
3. **Discussion of AUDIT RENEWAL AND GASB 54 COMPLIANCE.**

**PLANNING COMMISSION**

4. **JOHN DAMRATH requests Special Land Use approval for Kroger Fueling Station, located at southeast corner of 25 Mile and Dequindre Roads; #11-19 (SLU-10).**

## **DEPARTMENTAL & COMMITTEE**

5. **PLANNING DIRECTOR and ACTING DEPUTY ASSESSOR** request approval to enter into **contract for real estate market information**.
6. **PRM DIRECTOR** requests approval to **award the contract for the campus asphalt project**.
7. **LIBRARY DIRECTOR** requests approval of **Shelby Township Library Tutor Policy**.
8. **HUMAN RESOURCE DIRECTOR** requests approval to:
  - a. **recruit for and establish an eligibility list for Human Resource Department Administrative Assistant**.
  - b. **recruit for and establish an eligibility list for DPW Meter Reader**.
9. **DPW DIRECTOR** requests approval to **award contract for repairs to the Chestnut Lake Dam**.

## **APPOINTMENTS TO COMMITTEES & COMMISSIONS**

### **TOWNSHIP ANNOUNCEMENTS**

**BUSINESS FROM THE FLOOR** – 5 minute time limit per individual

### **CLOSED SESSION**

### **MOTION TO ADJOURN**

A group spokesperson is encouraged on agenda items.  
Individuals with disabilities requiring auxiliary aids or services at the meeting should contact the Shelby Township Clerk's Office at 586-731-5102, TDD 586-726-2731, 7 days prior to the meeting.

**CHARTER TOWNSHIP OF SHELBY  
MACOMB COUNTY, MICHIGAN**

**NOTICE OF PUBLIC HEARING**

**PLEASE TAKE NOTICE** that a Public Hearing will be held before the Township Board of the Charter Township of Shelby, Macomb County, Michigan, on Tuesday, October 18, 2011 at 7:00 p.m. in the Board Room of the Township Municipal Building located at 52700 Van Dyke Avenue, Shelby Township, Michigan 48316, upon the application for an **Industrial Facilities Exemption Certificate (Tax Abatement)** submitted by **Elite Plastic Products, Inc., 51354 Filomena Drive, Shelby Township, Michigan 48315**. A copy of said application has been submitted to the Township Assessor and to the legislative body of each taxing unit which levies ad valorem property taxes in the Charter Township of Shelby and which may be affected by said application. A copy of said application is on file at the Township offices and may be obtained during regular business hours.

The applicant, Township Assessor, a representative of each of the affected taxing units, and any resident or taxpayer of the Charter Township of Shelby shall have the right to appear at said Public Hearing and be heard by the Township Board.

Individuals with disabilities requiring auxiliary aids or service at the meeting should contact the Shelby Township Clerk's Office at 586-731-5102, or TDD 586-726-2731.

Terri Kowal, MMC  
Township Clerk

Publish: THE SOURCE  
October 9, 2011

MINUTES OF THE REGULAR MEETING OF THE CHARTER TOWNSHIP OF SHELBY BOARD OF TRUSTEES HELD ON TUESDAY, OCTOBER 4, 2011 IN THE BOARD ROOM OF THE MUNICIPAL BUILDING, 52700 VAN DYKE, SHELBY TOWNSHIP, MICHIGAN.

The meeting was called to order at 7:00 p.m. by Supervisor Richard Stathakis.

The Invocation was led by Acting Police Chief Roland Woelkers followed by the Pledge of Allegiance.

### **AWARDS & PRESENTATIONS**

Acting Chief Roland Woelkers advised that the DARE Program is entering its 20<sup>th</sup> year and is well received by the children and parents in the Utica School District. He highlighted services offered by the DARE Program and informed the Board that Officer Leslie Hodges is the DARE Officer assigned to this program. Acting Chief Woelkers thanked the residents of Shelby Township because fortunately we have had a DARE fund where contributions have been made over the years that will help the Police Department financially. The DARE Program has no impact on the Township budget.

Mr. Stathakis announced that a work session has been scheduled for tomorrow at 1:00 p.m. in the Lobby Conference Room to discuss Police Department review, including the auction process, Police Command Contract with Township Labor Attorney, and the Township phone system.

Mr. Stathakis advised the audience that the Township's Operational Assessment Report is now available on our website.

Mr. Stathakis extended the application deadline for the Downtown Development Authority until this Friday, October 7 for the position that is currently vacant. Applications can be submitted at any time for positions that may become vacant.

A meeting has been scheduled for Wednesday, October 26 at 7:00 p.m. at Cherry Creek Golf and Banquet Center at which time the Board will receive input from the Township residents regarding our Top Ten Priorities for 2012.

Mr. Stathakis advised that at the next meeting he will review the progress made by the Board on the 2011 priorities.

### **Beautification Committee Presentation of 2011 Beautification Awards**

Mrs. Erika Zoller of the Beautification Committee was in attendance this evening along with members of her committee to present the 2011 Beautification Awards. The Beautification Awards process along with their very successful Annual Clean-Up Day are perhaps the most important tasks of their nine-member volunteer committee.

Mrs. Zoller introduced the members of her committee and informed the audience that Dub Hearon, a nine-year chairman of the committee, was recently honored with an Individual Service Award given by the Beautification Councils of Southeastern Michigan for his accomplishments while volunteering in beautification and civic duties.

Mrs. Zoller thanked the entire Clerk's Office, especially Terri Kowal and Cheryl Arft, who without their constant support they could not fulfill this important community volunteer service.

The committee thanked Hessel's Greenhouse for their continued support. They have donated a beautiful mum for each of our winners which they have done for many, many years.

This year Eckert's Greenhouse in Sterling Heights has donated a \$25 gift certificate for each of our five winners. Mrs. Zoller thanked them for their generosity.



She thanked Cable TV, Stacy Bell and their crew for filming the gardens this summer. They have provided a DVD for each of the winners.

Mrs. Zoller stated awards will be presented this evening to honor the following homeowners who have gone the extra mile to beautify their surroundings. Their efforts and talents in landscaping are beautiful to behold in addition to benefitting our entire Township. The winners were presented with a plaque, pictorial certificate, gift certificate and mum. Hall of Fame winners were also presented with a garden stone.

Cathy and Bill Ireland	-	Hall of Fame Winner
Randy and Audra Spondike	-	Hall of Fame Winner
Jim and Angie Vickery	-	Hall of Fame Winner
Eric and Noemi Martoni	-	First Time Winner
Vincent and Rina Abate		

Members Present: Richard Stathakis, Terri Kowal, Paul Viar, Paula Filar, Michael Flynn, Lisa Manzella, Douglas Wozniak

Also Present: Robert Huth, Township Attorney  
Carol Thurber, Township Engineer

## PUBLIC HEARING

### APPROVAL OF CONSENT AGENDA

- A. Minutes: August 23, 2011 – Budget Work Session  
August 25, 2011 – Budget Work Session  
September 20, 2011 – Regular Meeting**

Approve the minutes as presented.

- B. Treasurer requests authorization to spread the delinquent special assessments on the tax roll.**

Authorize the Township Treasurer to spread the delinquent special assessments as presented on the tax roll for proper collection.

- C. Supervisor requests authorization for 41A District Court to proceed with State mandated IT upgrades to AS400.**

This item was moved to #7 on the regular agenda.

- D. Supervisor requests allocation of funds for replacement of doors and painting project at Shelby Manor Senior Housing.**

This item was moved to #8 on the regular agenda.

- E. Bill Run in the amount of \$617,895.31**

**Approve the Bill Run in the amount of \$617,895.31, as presented.**

MOTION by Kowal, supported by Manzella, to approve the Consent Agenda, with Item D and Item E being moved to Items 7 and 8 on the regular agenda.

Roll Call Vote: Ayes: Kowal, Manzella, Stathakis, Viar,  
Wozniak, Filar, Flynn

Nays: none

Motion carried.

### APPROVAL OF AGENDA

MOTION by Flynn, supported by Filar, to approve the agenda, with the addition of Item #6 – Discussion of FOIA Coordinator and Item #7 and #8 which have been moved from Item C and D on the Consent Agenda.

Motion carried.

### **CORRESPONDENCE**

**1. CLERK and TRUSTEE request discussion of IT cabling and fiber for new Police Building.**

MOTION by Flynn, supported by Filar, to authorize the Building Department to solicit bids for a vendor to install network fiber cables between the township hall and the new police building.

Norm Dziadzio, 55212 Woods Lane, expressed his comments/concerns regarding this issue.

Mr. Stathakis asked Mr. Flynn to provide an explanation of the intent of his motion. He asked if the Building Director would write the specs.

Mr. Flynn responded yes. Most of the information is available and the specs can be prepared with information from our in-house IT and the architect. This is a very basic item to put out for bid.

Mrs. Kowal advised that our Building Director said he didn't feel qualified. He wasn't knowledgeable enough on IT and cabling to write the specs.

Mrs. Kowal wanted this item brought before the Board. Some of the members had mentioned that perhaps our current IT company can do the specs. That is fine if that is what the Board wants to do. The problem is they certainly shouldn't bid on it if they write the specs. Mrs. Kowal feels it is unfair to tie their hands and say they can't bid on this project without it coming to the Board for discussion.

Mr. Flynn addressed Mrs. Kowal's concerns. He said that Mrs. Kowal made a similar argument when we went out for bid for the Police voice over internet telephone system. He referred to a discussion included in the minutes of a meeting that took place about a year and a half ago regarding this phone system.

Mr. Flynn feels this project isn't that much more complicated than installing network fiber cables for your home. He doesn't feel the argument that our IT Company can't assist with some technical lingo and did not have an unfair advantage is a valid argument as long as everything in the bid is brand name neutral. He spoke with Mr. Wood and learned that is the case. We are basically dealing with a certain category of fiber. In this case it is 5E, which refers to how much data the cable can hold with a certain amount of locations, which are all found in the architectural drawing. In-house IT can assist with things like the jargon and locations and bid on it. They bid on the phone system a year and a half ago and did not have an unfair advantage because they ended up not getting the bid.

Mr. Flynn feels they can participate and have a fair shot just like anyone else.

Mrs. Kowal clarified that she definitely wanted this project to go out for bid. However, she is not certain how she feels about someone who writes the specs bidding on those specs. She will certainly take Mr. Flynn's word for it that all will be above board.

The only thing she said about the specs being complicated is the information Tim Wood sent to the Board in an e-mail expressing his concern. She appreciates Mr. Flynn's input and was wondering if perhaps he can oversee the project if that is what he does for a living. Mr. Flynn clarified he doesn't do this for a living. He has experience with it in his own business.

Mr. Flynn spoke with Mr. Wood since then and he feels many of his concerns have been alleviated once he dove into them. Any new technology can be intimidating.

Mr. Stathakis said at one point Mr. Wood did have some concerns about this. He also talked to Mr. Wood and our IT people. When Mr. Stathakis spoke to our IT people, they told him they are absolutely ready to work with Mr. Wood. They have gotten together and if that bid package is not done then it is nearly done. It has been a successful process. He feels that everyone is agreeing that this project needs to go out for bid.

Mr. Stathakis indicated that our IT people have shown interest, will also be bidding on this project and they are more than welcome to do that.

Mrs. Filar asked Mrs. Kowal if we didn't put this project out for bid would she suggest that it be done by our in-house IT people. Mrs. Kowal said "no – not at all". It definitely has to go out for bid. Her concern is who will be writing the bid specs. She along with Mrs. Manzella put this item on the agenda for discussion. She wanted to make sure that it went out for bid.

Mrs. Filar feels that our IT people should be able to bid on this project. To give us general knowledge is important.

Motion carried.

### **PLANNING COMMISSION**

#### **2. DAMIANO DIMERCURIO requests approval of modifications to Conditional Rezoning Agreement; 51998 Schoenherr Road.**

Mr. Glenn Wynn, Planning Director, advised this is a five-acre site that was rezoned from Light Manufacturing to R-2, Two Family in 2008. As part of that approval, the Board concurrently approved a site plan for 24 duplexes on the site. The original applicant never started development in the required 18-month time period and subsequently lost the property to the bank. It was acquired by a new owner who proposes a change to the original plan of 24 duplexes. He is proposing 24 detached single family homes. This was introduced to the Board in June as a concept change. It was suggested that this project go back to the Planning Commission for another public hearing and that was done last month. The Planning Commission recommended approval. They felt these proposed changes to the site plan improve the compatibility of the project to the abutting single family homes to the north and south.

MOTION by Wozniak, supported by Manzella, to concur with the recommendation of the Planning Commission and approve modifications to the conditional rezoning agreement and site plan for property at 51998 Schoenherr Road; parcel number 23-07-13-300-001. The site will retain the R-2, Two Family zoning classification. The proposed development plan consists of twenty-four detached single family homes consistent with the plans reviewed by the Planning Commission on September 10, 2011. The following findings are offered in support of this proposal.

1. The rezoning of this site is conditioned on the execution of the revised conditional zoning agreement linking this rezoning to the revised site plan submitted with this application.
2. The property is located on the dividing line between industrial and single family zoning districts.
3. The proposed development of this site provides an appropriate transitional land use that is compatible with the abutting single family neighborhood.
4. The site cannot be reasonably developed for industrial purposes.
5. The development of this site for an industrial use would have an adverse impact on the adjoining single family neighborhood to the north.
6. The proposed changes to the site plan improve the compatibility of the project to the abutting single family homes to the north and south.

Roll Call Vote: Ayes: Wozniak, Manzella, Stathakis, Viar,  
Filar, Flynn, Kowal  
Nays: none

Motion carried.

**3. PLANNER requests approval to award the Contract for the Section 30 Drainage Project (CDBG project).**

Mr. Wynn advised that they are requesting approval of the award of the contract for the Section 30 Drainage Project.

Mrs. Thurber, Township Engineer, briefly explained the bidding process. Following a public advertisement, bid solicitation and publicly opened bids at the Shelby Township Offices on September 7, 2011 seven bid proposals were received after approximately 18 sets of plans being picked up. The quotes ranged from \$447,000 to \$786,000. The proposal included a base bid with an alternate bid. The alternate bid was to bore rather than open cut an area on one private property where we have obtained an easement. The low bidder for the base bid proposal was Superior Excavating in the amount of \$447,225.50. Supervisor Excavating is qualified to perform this work and has previously worked on projects with federal funding.

Mr. Wynn indicated the bids came in higher than originally anticipated which was due primarily to the soil conditions which were unknown at the time. Mrs. Thurber had the foresight to suggest a soil survey. The conditions may not be as bad as we thought and perhaps the price will go down.

MOTION by Flynn, supported by Filar, to concur with the recommendation of Ted Schoenherr, DPW Director, Glenn Wynn, Planning & Zoning Director, and Fazal Khan & Associates, Township Engineer to award the Contract for the Section 30 Drainage Project to Superior Excavating, Inc. according to their Base Bid Proposal of \$447,225.50. Funds are available in Line Item No. 260-449-975-905 – CDBG Section 30 Drain Improvements.

The following individuals expressed their comments/concerns regarding this issue:

Norm Dziadzio, 55212 Woods Lane  
Thomas Turner, 4524 Maeder  
Ron Churchill, 52811 Mound

Motion carried.

**4. PLANNER requests the extension of allocation of Community Development Block Grant (CDBG) Funds for FY 2012 and FY 2013.**

Mr. Wynn advised the amount that was originally allocated for the Section 30 Drain project has increased to compensate for the soil conditions. This is a multi-year project. He suggested that adjustments be made and that funding be extended for 2012 and 2013. These changes have been cleared with the County since this is a CDBG project.

MOTION by Viar, supported by Filar, to extend the multi-year allocation of funding for the Section 30 Drainage project for FY 2012 in the amount of \$100,000 and FY 2013 in the amount of \$76,596.

Motion carried.

**DEPARTMENTAL & COMMITTEE**

**5. DPW DIRECTOR requests authorization for Township Engineer to prepare an Engineering Design Standards document**

Mr. Stathakis indicated this proposal for Fazal Khan is to develop an Engineer Design Standards document so that engineers are able to prepare accurate and

complete construction documents on future projects. Mr. Khan indicated this document would provide direction regarding plan standards on future projects. The document would be approximately 100 pages and the fees estimated will not exceed \$12,000.

MOTION by Filar, supported by Flynn, to concur with the recommendation of Ted Schoenherr, Director of Public Works, and authorize Fazal Khan and Associates to prepare an Engineering Design Standards document at a cost not to exceed \$12,000. Funds are available in account no. 596-807-000.

The following individuals expressed their comments/concerns regarding this issue:

Thomas Turner, 4524 Maeder  
Bob Vavro, 54640 Carrington

Mr. Schoenherr, DPW Director, advised that guidelines are provided in our Code of Ordinances, Chapter 58. Along with that there are other provisions that don't appear in our ordinance that are required to be followed through the Macomb Public Works Commission and the NPDES for development of a project. The document that will be provided by Fazal Khan will give developers one source to go for all information to make sure nothing is omitted.

Mrs. Thurber said this document will provide a technical design standard as well as addressing low impact design. These standards will also be available on Shelby Township's website. Having everything available in one location makes Shelby Township friendlier to developers. It will encourage more development which in turn will bring tax dollars to Shelby.

Motion carried.

Mrs. Kowal voted "nay".

## **6. Discussion of FOIA Coordinator**

MOTION by Viar, supported by Filar, that in accordance with Public Act 442 of 1976 to designate Human Resources Director Lisa Suida to serve as the Township FOIA Coordinator effective immediately and that all other resolutions or motions to the contrary are now rescinded.

The following individuals expressed their comments/concerns regarding this issue:

Michael Ward, 56132 Parkview  
(addressed past practices in handling FOIA requests)  
Thomas Turner, 4524 Maeder

Mrs. Kowal explained that the requests will go directly to the Human Resource Department for processing. Her understanding of the motion is that the entire task will go to HR. If Mrs. Suida receives a FOIA and there is any information held in the Clerk's Office, she will send the request to the Clerk's Office. The information will be gathered and forwarded to HR. Mrs. Kowal said she will be treated as any other department head supplying information for FOIA's the way we do now.

Mr. Stathakis indicated that Mrs. Suida will be responsible; however, the details need to be worked out. There will be journal entries and such for certain aspects as to who is responsible. Currently we have a cost allocation program and it is very important that we adhere to that. We don't need to worry about those details at the present time. We need to address the FOIA procedure and who will be responsible.

Mrs. Kowal said more needs to be done besides deciding who will be responsible for this. She has a stack of FOIA's on her desk and if this is effective immediately they need to go down to Mrs. Suida tomorrow.

Mr. Stathakis agrees that details need to be handled and he doesn't want to get into that discussion tonight. Mr. Viar is recommending who will be responsible for FOIA's and that is all we are talking about here tonight.

Mrs. Filar said it is her understanding that the FOIA Coordinator would be the person who would request the information and then submit the information. There may be responsibilities that the Clerk's Office would still have to do because if there is information that the Clerk's Office holds she assumes they will still have to do that work

Mr. Huth responded that the Clerk's Office would be just like any other office. If there is a FOIA sent in and that information is being held in the Police Department, the Police Department will gather the information and send it up to Mrs. Suida.

Mrs. Filar said because the Clerk's Office is the holder of a lot of information and the information that the person wants is in the Clerk's Office, the Clerk's Office will have to pull the information from their records.

Mrs. Kowal added that information would then be sent to Mrs. Suida. She will prepare all of the responses. She would be like any other department head.

Mrs. Filar believes the Clerk's Office holds more information than most departments.

Mrs. Kowal said she really doesn't. She just gathers information from other departments. She only holds the records for her department.

Mr. Stathakis told Mr. Huth that he wants to make a commitment to everyone that whoever makes a FOIA request that those documents will go only to the requester of that information.

Mr. Huth explained that many people are in the know because many people are gathering the information. The gathering process can't be top secret.

Mr. Flynn feels the Board members should have access to all FOIA's that are distributed to the FOIA requesters but they should get it at the same time.

Mrs. Filar is not prepared to set policy tonight. She briefly explained why.

Mr. Stathakis said the Board will work toward having a policy in place.

Mrs. Kowal stated that frequently the FOIA is for any and all information about a person. If it is, you have to send it out to everyone who may have that information. Sometimes you have to send it to everyone who may be involved.

People requesting FOIA information will no longer come to the Clerk's Office. They will be forwarded to the HR Department starting tomorrow morning and they will process the FOIA's through their department. If they need something from the Clerk's Office, just like they would from DPW or any other department, she would gather the information and send it to HR. They will do the letters, responses, billings, payments, etc.

Mr. Viar said this motion will take the FOIA process out of the hands of elected officials. He felt in the past some of the documents that have been solicited and delivered have been selectively pulled out of the information and used for different reasons. This would eliminate this type of circumstance that exists today.

Mrs. Kowal advised that she appreciates the Board doing this. It will be a great relief for her department especially during election season. She concurred with Mr. Viar's comments. We had some documents under the desk in the Clerk's Department. There were about 1,500 sheets of paper in a banker box. Somebody came into her department, opened that box, went through the 1,500 sheets of paper and redacted two sentences off of an e-mail. Luckily she had already made a copy of the information. She made a Police report because someone had been going through the Clerk's Office information.

Mrs. Manzella said Mrs. Kowal is probably more than happy to pass on this cumbersome task. She asked if Mrs. Suida knows that this may become her responsibility come tomorrow morning.

Mrs. Kowal responded no.

Mrs. Manzella questioned if anyone asked Mrs. Suida. Mr. Stathakis replied that he just received this information about 5:10 this evening and she was already gone.

Mrs. Manzella had no problem with having the FOIA process taken out of the hands of an elected official. Her only concern is that HR is short-staffed as it is and this is a cumbersome undertaking. If we are going to assign this to her tomorrow morning, she was just wondering if Mrs. Suida was aware of it.

Mrs. Manzella advised that quite a few times FOIA requests had been made for the e-mails on her computer. She didn't have the time or know how to sit down and print every single e-mail. She took the computer to IT and requested it be put on a flash drive. It took under 5 minutes with very little expense. That was her choice to do it the quick and less expensive way. It has been the choice of other Board members to print them all out going through cartridges and cartridges of toner when it isn't necessary. Why would you ask for a hard copy when you can get a flash drive with the information much quicker and less expensive? Why ask for a stack of paper when the information can be e-mailed.

Mrs. Kowal said the law states that you are supposed to release the information in the most economically feasible and quickest way possible.

Mr. Stathakis appreciates the Board's input.

Mrs. Filar referred to Mrs. Kowal's comments regarding the box of information held in the Clerk's Office and Mrs. Kowal responded to her concern.

Mr. Viar also provided his input.

Motion carried.

**7. Supervisor requests authorization for 41A District Court to proceed with State mandated IT upgrades to AS400.**

Mr. Stathakis said we cannot bid on this project because this technology group is the only company that provides these upgrades to the AS400.

MOTION by Viar, supported by Kowal, to authorize the Court Administrator to proceed with State Mandated IT upgrades to the AS400 and utilize the services of DMC Technology Group, Inc., to perform upgrades (Option 1 - \$4,415) with funds for this project available in Line Item 290 136 804 000.

The following individuals expressed their comments/concerns regarding this issue:

Michael Ward, 56132 Parkview  
Clarence Cook, 50067 Chelmsford Court  
Norm Dziadzio, 55212 Woods Lane  
Ron Churchill, 52811 Mound  
Thomas Turner, 4524 Maeder

Mrs. Laura Porter, Court Administrator, stated the Court is currently operating under Version 5 of the AS400. The State is actually mandating that everyone be updated to Version 7. We can't afford this \$30,000 upgrade. We can put a band-aid on the program to bring us up to Version 6 (Release 1) so we can communicate with the State. By communicating with the State, we adjudicate a file, if someone is sentenced and their license has been suspended, we can key stroke this information to the Secretary of State or add something to someone's criminal history electronically. If you come in

today on a suspended license and clear your record, with a few keystrokes that person would leave the building assured that this information has been processed. We have to bring our system up to standards with the State or they will not support us.

Motion carried.

8. Supervisor requests allocation of funds for replacement of doors and painting project at Shelby Manor Senior Housing

MOTION by Flynn, supported by Viar, to concur with the recommendation of Fazal Khan & Associates, Inc., and Shelby Manor Management, for the allocation of funds in the amount of \$27,000 for the replacement of sliding patio doors (door walls) and mechanical doors at Shelby Manor Senior Housing, with funds available in Line Item 275 275 975 283.

Clarence Cook, 50067 Chelmsford Court expressed his comments/concerns regarding this issue.

Motion carried.

MOTION by Flynn, supported by Filar, to concur with the recommendation of Fazal Khan & Associates, Inc., and Shelby Manor Management, to proceed with the painting project at Shelby Manor Senior Housing, at a cost of \$42,000, with funds allocated in the 2010-2011 Budget available in Line Item 275 275 975 283.

The following individuals expressed their comments/concerns regarding this issue:

Clarence Cook, 50067 Chelmsford Court  
Craig Cowper, 6435 25 Mile Road

Mrs. Thurber stated the low bid received did not properly address the priming process.

Mr. Wozniak added this project will include the painting of 540 doors and 264 railings.

Mrs. Kowal advised that projects of this nature are usually handled through Parks, Recreation and Maintenance. She questioned if the engineer is now handling these projects.

Mr. Stathakis said we lost five people in Parks & Recreation so they are not looking for work to do. We are trying to take pressure off of that department.

Motion carried.

### **TOWNSHIP ANNOUNCEMENTS**

Mr. Flynn made the following recreational announcements:

Registration is continuing for the 2011-2012 Shelby Parks & Rec Basketball season for boys in grades 1-12. Call for further information.

The Night the Animals Talked will be held on Friday, October 7 at the Shadbush Nature Center with groups leaving every 10 minutes between 7:00 and 8:30 p.m. The cost is \$4 per person ages 4 and up. Pre-registration is required.

The Halloween Boo Bash will be held on Saturday, October 15, 2011 from 1:00 to 3:00 p.m. on the Shelby Municipal Grounds.

The Haunted Nature Center event will be held on Friday, October 21 and Saturday, October 22 starting at 7:00 p.m. The cost is \$3 per person for ages 4 and up.



The 3<sup>rd</sup> Annual Trunk or Treat will be held on Saturday, October 29 from noon until 2:00 p.m. at Cherry Creek. This is a free event. Call or e-mail to let us know how many will be attending.

For further information or to register for any of these events, call the Parks & Recreation Office at 731-0300 or visit our website at [www.shelbyparksandrecreation.org](http://www.shelbyparksandrecreation.org).

Mr. Stathakis announced that the Biggby Coffee 2<sup>nd</sup> Annual Jingle Bell Charity Run will be held on December 18 to benefit the Shelby Township Lions Club Christmas Food Basket Program. For further information, call 586-484-5523.

Mrs. Kowal said "Girls Night Out" will be held on Thursday, October 20 at the VFW Hall on Van Dyke. Proceeds will benefit the American Cancer Society Relay for Life. Registration will begin at 5:00 p.m., dinner at 6:00 p.m. and Bunco at 7:00 p.m. Tickets are sold in advance for \$30. Call the Clerk's Office for further information.

Mrs. Kowal informed the audience that there is a budget work session scheduled for October 12 at 10:00 a.m.

The absentee ballots will be mailed this Thursday.

Mrs. Kowal thanked our County Commissioner Jim Carabelli. He sponsored the Senior Health Expo that was held this past Monday. The seniors were given flu shots at reduced rates and they were also able to get blood sugar tests, and cholesterol tests. This event has to be sponsored by a county commissioner and she thanked Commissioner Carabelli for his efforts. The seniors were very grateful. It was very well attended.

Mrs. Kowal advised that Stephanie Parenti had contacted her about getting a massage license. She wanted the attorney to take a look at the massage ordinance and how we license massage establishments. At one point it was taken out of our hands and given back to the State. The State has now said that it will be Spring of 2012 before they are willing to take this over again. The Township will be responsible for massage licenses probably until next Spring.

Mr. Huth responded that he will follow up with Mrs. Parenti.

Mr. Wozniak announced that the Packard Proving Grounds Open House will be held on October 16 from 1:00 p.m. until 5:00 p.m. This event will include a Classic Car Show.

The Shelby Area Business Association has begun collecting mittens, hats, scarves and socks for children in need. You can drop off any articles at Nitsche's Meat and Deli, Ansari's Soup and Scoop, or Custom Insurance Agency. Any of those locations can be found on the website at [shelbyareabusines.com](http://shelbyareabusines.com).

The Shelby Area Lions is having a wine tasting event at Cherry Creek Golf and Banquet Center on October 21. Tickets are \$35 each or a reserved table of 10 for \$300. Contact Mr. Wozniak at 781-9190, any Shelby Township Lions member or Ted Ross of Vince and Joe's or Cherry Creek.

### **BUSINESS FROM THE FLOOR**

The following individuals expressed their comments/concerns regarding various issues:

Bob Vavro, 54640 Carrington  
Norm Dziadzio, 55212 Woods Lane  
Clarence Cook, 50067 Chelmsford Court  
Ron Churchill, 52811 Mound  
Donald Prince, 4663 Regency Drive  
Thomas Turner, 4524 Maeder  
Gary Kopp, 53800 Applewood Drive  
Michael Ward, 56132 Parkview

MOTION by Kowal, supported by Manzella, to adjourn.  
Motion carried.

The meeting adjourned at 9:38 p.m.

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AS PREPARED BY THE TOWNSHIP CLERK

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TOWNSHIP SUPERVISOR

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DRAFT

MINUTES OF THE WORK SESSION OF THE CHARTER TOWNSHIP OF SHELBY BOARD OF TRUSTEES HELD ON WEDNESDAY, OCTOBER 5, 2011 IN THE BOARD ROOM OF THE MUNICIPAL BUILDING, 52700 VAN DYKE, SHELBY TOWNSHIP, MICHIGAN.

The work session was called to order at 1:05 p.m. by Supervisor Richard Stathakis.

Members Present: Richard Stathakis, Terri Kowal, Paul Viar,  
Paula Filar, Michael Flynn, Lisa Manzella,  
Douglas Wozniak

**1. Discussion of VOIP Phone System**

Mr. Flynn stated that the VOIP Phone System has been the topic of discussion for quite some time. This system was installed in the Police Department approximately a year and a half ago. According to the minutes, that was an expandable system. It is Mr. Flynn's understanding after talking from people in the industry that the ROI (return on investments) on this is less than two years. His suggestion is to have Rob Huth put together an RFP that basically reads "bring us proposals for a VOIP Phone System for general services, which would be the Township Hall, Parks & Recreation, Senior Center, and Court and also explore what options if any we would have in expanding off of the police system". Mr. Flynn believes expanding from the police phone system would be a cost savings.

Mr. Flynn said unless the Board objects, he can get together with Mr. Huth or the appropriate person, to have the proposal prepared. A work session can be set once the proposal is complete. We can have the different vendors come in and present their ideas. We don't need to know how to do everything. They will basically come in and tell us what they have to offer, what our options are and they will sell us on their proposal in terms of how fast the payback is and what the up-front costs are.

Mr. Flynn indicated that our current phone system is 10 to 12 years old. It is a T1 system which is in between barbarian and modern technology. Going to the modern technology will hopefully save us money.

Mr. Stathakis asked what brought us to this point.

Mr. Flynn responded that we talked about renewing the service contract, and Mrs. Kowal was able to reach an agreement to have us covered on a month-to-month basis so that we can talk about this and not have any exposure. Because of the availability of parts for our entire system, our exposure even without entering into a service contract is in the hundreds of dollars not thousands. The problem is if you don't have a service contract they might not respond to a service call as quickly as we would like.

Mr. Flynn feels unless the Board objects, we can proceed.

Mr. Wozniak asked once we get the RFP's prepared and the quotes come back, do we have someone internally that can review the submittals with some expertise and say this is acceptable, this has some weakness, etc.

Mr. Flynn assumes that NETARX is going to want to bid on this since it is IT related. There is plenty of independent research in layman terms that we have access to as a Board. It is not much more complicated than the standard office system at Mr. Wozniak's law office or at his business. He really doesn't have an answer. It is probably no unless you wanted to use NETARX. If they will be recommending a bidder, then they will have to exclude themselves.

Mr. Wozniak indicated that when we get to that point he wants to make sure the Board feels comfortable about taking a vote.

Mr. Flynn said we can cross that bridge when we come to it. This is highly technical but in his experience these vendors are able to explain the system in layman terms so when the bidders come in and they each give their pitch the Board will be able to ask all those questions and compare their notes.

Mrs. Filar suggested that the Board members keep in mind we have to have some standards that we can compare in the request for quote process. We need to ask for certain specifications in the bid that they can respond to.

Mrs. Manzella agreed. The specifications need to be very technical so we have an apples-to-apples comparison.

Mr. Flynn said you are not necessarily going to have apples to apples. It is going to be an RFP and not an RFQ. One vendor may come in with a \$600 handset and say these are the benefits of this product and explain what it will do. Someone else may come in with a \$200 handset and say you don't need that. He would explain what his product is capable of doing. It will be the function of the Board to do an analysis of the information presented. The proposal is not going to say it has to be square, 6 inches long, etc. This type of system will be proposal based.

Mrs. Filar said yes but we have to have questions to describe what the vendor is offering. Mrs. Filar said it is up to the Board to ask for a certain format so we are asking for comparable information to be submitted.

Mr. Flynn said those are things that will be handled in the walk-thru. Perhaps Joe Youngblood or someone in the Clerk's Office will do the walk-thru. Some things will be apples to apples – number of handsets, number of locations, etc.

Mrs. Manzella said she is looking forward to learning about this technology. She wants to make sure it isn't so cutting edge that next year it will be half price.

Mr. Flynn is questioning who will be the coordinator with Rob Huth because someone will have to do the walk-thru to determine a handset count, etc.

Mr. Stathakis suggested that we talk to Joe Youngblood for his opinion as to who that person would be. We need to develop this prior to moving forward. We can contact Rob Huth and Joe Youngblood and set up a meeting to see what our next steps can and should be. At that point we can bring that back to the Board to make sure everyone is comfortable with it and then we can proceed.

Mr. Flynn said he hasn't heard any Board objection to the concept. He along with Mr. Stathakis, Joe Youngblood and Rob Huth can set up a meeting to formulate a proposal and then send it out. Once the proposals are submitted this Board can set up a work session and questions can be addressed at that time.

Mrs. Filar wanted it made known to Mr. Huth that in the request for their fee, he can state that it is not just price but to give detail so when it comes back we are able to evaluate it.

Mr. Flynn said that information will be included in the proposal. Much of that information will be discussed in a walk-thru. They will have to look at the Police Department system to make sure it is expandable.

Mr. Stathakis agreed with Mrs. Filar and said we need to have scope and it needs to be specific enough so we can guide these people as they go through that process.

Mrs. Kowal wanted it made clear that we are talking about every location except the Police Department – Fire Department, Library, Court, DPW, etc. Mr. Flynn said if you review the minutes he thought there were some issues with doing it for the Fire Department. Right now he is only talking about general services such as the library, court, administration, DPW, etc. Mrs. Kowal clarified so it will include everyone except Fire and Police.

Mr. Stathakis said he will contact Chief Shepherd to determine if he wants to be included.

Mrs. Manzella asked why Fire is different. Mr. Flynn responded in the prior minutes there was some commentary based on the way their wiring is set up. That may have changed.

Mrs. Manzella wanted to make sure they will be compatible. Mr. Stathakis responded that is what he will discuss with the Chief. This will be taken care of prior to his meeting with Rob Huth and Joe Youngblood.

Mrs. Kowal replied we are on the exact same system as the Fire Department. The reason they were excluded when we extended the maintenance contract is because they bought theirs at a different time so their maintenance schedule is different from ours.

Mr. Stathakis said that will be confirmed. Mr. Flynn said as long as there isn't a problem with the 911 system.

Mr. Flynn suggested that Chief Shepherd be invited to the meeting with Rob Huth and Joe Youngblood.

Mr. Stathakis concurred.

Mr. Stathakis left the meeting at 1:18 p.m.

Mr. Stathakis returned at 1:23 p.m.

## **2. Police Department Review, including the Auction Process**

Mr. Stathakis advised that Mr. Nottley will be presenting the evaluation of the Police Department operations. Following his presentation, Acting Chief Woelkers will provide his recommendation as to what we can execute immediately and those things which they will work on because of contractual issues.

Mr. Nottley stated that it appears that we are going into a double dip recession. Over the last couple of years, the Township has undertaken many initiatives to make sure the Township is in a good position to weather that type of situation.

The Police Department has a very large liability in regard to pension. He looked at those financial numbers and really that has been the back drop of the study. The Township has a very important service area. However, at the same time there is a real need for every service area to figure out how effectively and cost efficiently it can be operated.

The focus of the study was to look at and identify every possible cost saving opportunity. There are things that can be implemented immediately, things that would require some contractual modification, and things that can be considered for the future if indeed things worsen. The department will consider some of those more realistic or more palatable than others and they are going to have their ideas as well. Mr. Nottley's objective was to give the Police Department the best possible plan and something that would give them an understanding of how the Police Department works, what the issues are and what the realistic alternatives are for the way they currently operate. There are two limitations on

this study. The first is we do not want fewer police officers on the street. Our current staffing works well. This is a good community and public safety is very prominent in regard to overall quality of life. Mr. Nottley said he is not looking to cut people or put anyone on the street. There are recommendations in the report for eliminating several positions but he suggests that those be done through attrition. That has been the Township's policy to this point. The whole idea of this report is to identify areas that need to be addressed and to prepare the Township to face what looks to be a fairly long period of stagnation economically and financially. In regard to the study process, he had a sub-contractor work with him. This individual had been a Chief in several departments in the Detroit area and has worked with him for a long time. They spent a lot of time interviewing people. He received feedback from a very large percentage of the department. He did have a chance to talk to almost all command officers and in many cases more than once. The idea was to get to the bottom of every issue to make sure nothing was misrepresented and to be accurate and present the facts in a manner that a board member, layman, or resident in the community can understand similar to any other operation. A benchmark comparison was done to similar-sized police departments. It helps to have a reality check as to what others are doing. He talked to neighboring departments and provided extensive scheduling analysis in the report. Mr. Nottley addressed the targeted areas in this report. He looked very closely at administration, all of the non-patrol functions, special services, and the patrol operations to increase the productivity of that part of the police operations. They looked at opportunities for service sharing. This is a very good police agency. There are many very professional and committed people. The Township has something very good to build on. With regard to overall cost and staffing, the department compares favorably to similar-sized agencies. Mr. Nottley feels there are positions that can be eliminated without compromising the patrol strength. Current staffing is at 70 and he feels the police department can go to 67. There are other changes that can be very beneficial regarding scheduling people differently, using shared service opportunities, and upgrading administrative systems. Mr. Nottley presented his recommendations and feels that an implementation plan should be developed. Acting Chief Woelkers has prepared a preliminary plan. Mr. Nottley is recommending a new deputy chief position and the elimination of two captain positions. The desk officer assignment should be eliminated. Clerical people can be assigned that duty in the new facility. Options for performance evaluation should be investigated. They introduced a 28-hour option for scheduling patrol officers. Mr. Nottley is recommending the elimination of the Court Officer position with the Detective Bureau assuming most of that responsibility. He suggested that the department investigate combining their narcotics unit with Sterling Heights. A forfeiture funds budgetary system should be developed. Traffic Division officers should be scheduled 5 or 6 days and included in minimum manning. Part-time clericals and dispatchers should be considered in the future. Centralized dispatch should be thoroughly investigated. Many take-home car privileges should end. Three vehicles should be eliminated from the fleet. Management and accounting controls should be developed for abandoned vehicle disposition and the auction process.

The Township would be looking at \$300,000 to \$400,000 in cost savings that can be done without contractual changes.

If we are talking about contractual changes in central dispatch we may be looking at another \$500,000.

Mr. Nottley feels the Township will be adding to a very good department in several significant ways by implementing these recommendations.

Mrs. Manzella said Mr. Nottley spoke about decreasing the number of officers in the Detective Bureau. It is her understanding that one of the crimes that is increasing especially in communities like Shelby is identify theft. It is her understanding that we don't have enough officers now to look into that. By

reducing the Detective Bureau, she would be concerned that's not going to be covered and that is very important in a community like Shelby.

Mr. Nottley responded that they looked at the number of cases that were handled by the Detective Bureau in 2010, and he feels his conclusion is appropriate.

Acting Chief Woelkers advised that he spent much time in investigations. Every department can't investigate every complaint that comes in. They have to prioritize the calls. They would like to have more staff since there is more activity with fraud. They do a good job in investigating the serious crimes in Shelby Township with their current staffing. They could do more if they had more staff.

Mrs. Manzella understands that crimes have to be prioritized but with 900 cases of identify theft in one year, that is affecting 900 of our residents. She understands both ends but she doesn't want to leave that short-handed. This is an increasing problem especially if the economy remains the way it is.

She is also concerned that the report didn't touch on DARE or the crossing guard situation which are two hot topics of late. She wanted to know if there was a reason for that. Mr. Nottley said the Township had another firm do a study of that traffic situation. He did not receive that report. That was a big issue before he started this report and not such a great issue as he was working on this report.

Acting Chief Woelkers advised that they revamped DARE for the coming school year. They had some DARE funds that have been collected in the community over several years. DARE qualifies in other charity events. Mr. Nottley probably wasn't aware of that. They brought DARE back to its full-time position with a uniformed officer and are using the funds from that DARE fund. It has no impact on the budget. That DARE officer is continuing to work the street when she isn't in the schools. If they need overtime to cover the time that she is not there, they will take that money from the DARE fund.

Mrs. Filar asked what the problem with DARE was last year. It was her understanding that we had the same program but the difference was that the school was providing the money to hire a contract police officer from the Shelby police force. Acting Chief Woelkers said the problem last year was it was cut down to size when the school was funding it, and she was not in the school nearly as many hours as she will be now. The program was reduced and we had a very minimal program. Because we have the availability of those DARE funds now, it doesn't impact the budget and since those funds can only be used for DARE we are able to use that money. It wasn't a big issue. They were happy they had a DARE program. Mr. Stathakis said the DARE program was dropped by Sterling Heights and other communities but we sent a strong message to the administration that we must have the DARE program.

Mrs. Filar asked if there was an issue with the crossing guard program. Acting Chief Woelkers said there is no issue with the crossing guards. Things went well last year and we are basically continuing the same program this year.

Mrs. Manzella didn't want to imply there was an issue. She just meant it wasn't addressed in the report.

Mrs. Manzella felt it is important that the DARE officer back in the schools now is uniformed. She asked if the fundraisers will continue so we can continue to fund DARE. Her understanding is that there is about \$50,000 in that fund. Acting Chief Woelkers stated the schools can continue to fund the DARE program on an hourly basis so we can take that money and refresh the DARE fund. We are also looking into some fundraisers this year to try to keep that fund healthy. We will have a good program that is important to the community and that doesn't impact our budget.

Mrs. Manzella said there are many service groups interested in helping children such as the Kiwanis and Optimists Clubs. They can hold fundraisers to assist the DARE program.

Mr. Stathakis stressed this is a school-funded project. That fund is used when we have any overtime charges incurred which are not planned so that fund should be pretty solid for many years to come. However, if there is an opportunity to build that fund even more, contact a trustee and we will be more than happy to listen and take that money for the DARE program.

Mr. Viar asked the Acting Chief how his department interacts with identify theft. Acting Chief Woelkers said generally most of those concerns come to the front desk. Many of those are out-of-state and out-of-the-country kind of frauds. They take the information but it is almost impossible to follow through with an investigation. Some of those are referred to the Secret Service. They follow up on the ones that are local or those that reach a certain dollar value and we are interested in prosecuting.

Mr. Wozniak had questions of Mr. Nottley. Mr. Nottley offered a suggestion of a combined narcotics unit with Sterling Heights. He asked if they were chosen because of similarity in size. Mr. Nottley responded yes together with demographic similarities. They are a larger community than Shelby Township with a larger police agency. They are struggling with budget issues to a larger extent than Shelby Township. Both the Sterling Heights unit and the Shelby Township unit are small. He feels this is a logical, potential partner. Consideration was given to a county-wide unit. Many times a county-wide unit would end up emphasizing enforcement in a city with a high crime base. It was the chief's perception, and he shared his feeling that having officers in that unit essentially would be subsidizing drug operations in Mt. Clemens rather than Shelby Township. He did not look at any other potential partners in neighboring communities. We can talk to Sterling Heights. We can run some numbers and look at the forfeiture process to determine how that would work and how we would be impacted financially. What can they, as a combined group with Shelby Township, bring to the table? The first step is to start that discussion.

Mr. Wozniak said one issue that was not discussed in the study was the amount of money that can be saved on fuel for the vehicles. By looking on the internet and other police studies it looks like it can amount to tens of thousands dollars per year. Mr. Nottley said to be honest he didn't look at how fuel savings can be achieved. One would be to have fewer vehicles. The other is to run fewer patrol hours. He worked with agencies who wanted to keep cars longer. He would rather pay for the cars and have the officers happy out on the road. They have to work a 12 hour shift and he doesn't want to cut that down. Mr. Nottley believes Shelby Township has a good lead coordinator. Mr. Wozniak said he will follow up with Acting Chief Woelkers. He feels we can get some savings with our choice of vehicles, driving skills, some mechanization changes and the choice of fuel.

Mr. Wozniak stated the report suggested a consolidation of dispatchers with the Fire Department. He asked if that was possible and Acting Chief Woelkers said that is something to be looked into.

Mr. Stathakis said we are in the early stages of sharing services with other communities.

Mr. Stathakis addressed the combination of dispatch. He said he is a citizen of Shelby Township and when he calls 911 he wants to make sure someone in his community is answering that phone and knows exactly where he lives.

Mr. Nottley responded there are certain metrics or measures that are used and one is the amount of time it takes to dispatch a call and the other is the accuracy of the dispatch. The counter argument from dispatch is that I know my



community better than someone sitting in the central dispatch in Mt. Clemens, etc. That can be true for some cell phone calls or something along those lines where it is difficult to locate the source of the call. Technology is getting better and he is not aware of any situation or problems of any magnitude with any of the central dispatches in Michigan by having a multi jurisdiction. It is fairly common. Mr. Nottley feels over the next five years we will see central dispatch in all three of the major counties on a very large scale.

### **Auction Process**

With regard to the auction process, Mr. Stathakis said this study had been done as a result of a question from a resident asking why we were paying our towing company money instead of them paying us.

Mr. Nottley prepared an overview of the vehicle auction process. He tried to determine where the controls are and if there are sufficient controls in place to assure we don't get in trouble and there is transparency to assure the highest level of accountability.

Mr. Nottley advised there are essentially three types of vehicles included in the auction – vehicles forfeited for legal reasons; township-owned vehicles and abandoned and accident vehicles that are unclaimed.

Mr. Nottley briefly explained how abandoned and accident vehicles are subject to PA300 stipulations that deal specifically with how the auction process will be treated.

Mr. Nottley brought up shortcomings of the current system. Other than the initial Police Department notification, the towing company has complete responsibility for the vehicles including decisions on scrap, resale or other disposition. There are no summary records kept by the Police Department regarding the vehicle inventory except the tow list that is provided by the towing company. At the auction, the towing company has complete control over the sale price and whether vehicles are withdrawn or sold. Financial records regarding the specifics of each impound vehicle must be maintained per the contract, but have never been requested or examined.

Mr. Nottley summarized potential issues. If a vehicle is sold by the towing company for a fee in excess of the towing and storage charges and the monies are not properly distributed, the Township would be in violation of state law.

Under the current system, there is no procedural system in place to flag such an occurrence.

Mr. Nottley briefly referred to the auction process set up in Troy.

He suggested a new system that would increase accountability and transparency. Shelby Township Police should assume responsibility for managing all facets of the abandoned vehicle disposal and auction process.

A command officer should be assigned as the Abandoned Vehicle Officer with responsibility for maintaining all related documents.

Suggestions by the towing company regarding vehicles to be scrapped should be reviewed and approved by the Abandoned Vehicle Officer before action is taken. Each such vehicle should be photographed and a brief statement completed regarding vehicle condition should be completed for the file.

Vehicles that are not scrapped should be subject to the auction process under the complete control of the Shelby Township Police Department. Minimum bids should be set by the Abandoned Vehicle Officer using the same methodology and auction procedure as used for other Township auction vehicles.

The towing company should submit detailed records regarding outstanding charges for each vehicle disposed of. Auction payment should be dependent on the submittal of this document.

Consistent with the contract, the Township should, at its discretion, have the towing company take possession of vehicles that do not sell at auction, or kept for Township use.

The Township should request and review all towing records on a semi-annual or annual basis for all vehicles processed by the towing company.

John Nightingale, Nightingale Towing, expressed his comments/concerns regarding this topic. He believes the report presented by Mr. Nottley is incorrect. According to state law, the towing company is allowed towing and storage fees for as long as they have the car. If that figure equals \$4,000, he is entitled to that. When they put the vehicle in a police auction, he is allowed to ask everything that is owed to him. If the car doesn't sell, it is not the Township's car unless they pay him \$4,000, which is the amount owed to him. That is the law.

Mrs. Manzella stated the law can be interpreted in different ways.

She asked Acting Chief Woelkers for his recommendation. Does he feel a fleet coordinator can handle this or split the towing altogether and we would run our own auction and the towing company run their own auction. Acting Chief Woelkers responded they are in the process of looking at a new policy and procedure to address any issues that are presented.

Mrs. Manzella said if it is not too cumbersome she would like the Township to run the auction and take any questions out of the picture.

Mr. Stathakis said this issue will be brought back to the Board for further discussion once Acting Chief Woelkers has an opportunity to review the matter.

#### **Input with Regard to Nottley Study**

Acting Chief Woelkers presented the Board with a spreadsheet indicating what recommendations can be implemented now and those that can be taken care of at a later date.

He addressed the Deputy Chief position. The Chief has left so that item has temporarily taken care of itself. The desk officer was a number one issue in the Police Department. We are all about community service in Shelby Township. Everyone pays high taxes for high quality first responders in the Police Department. When someone comes to the police station, they expect a police officer to be there. He did a survey and 90% of the neighboring communities have an officer on duty at least during the day Monday through Friday. He feels that is something the residents of the community have grown to expect and he would like this to be continued.

Mr. Viar said as resources may diminish, we may have to review that again.

Chief Woelkers said the clerical staff and civilians don't have the skill sets and the basic law enforcement experience to handle the people who come to the front desk. We have sex offender registration in Michigan. It has been intensified where it is every quarter instead of every year, especially for violent offenders. Those individuals are coming to the Police Department on a regular basis intermingling with civilians and staff people in the front lobby. It is our advantage to have a police officer, preferably in uniform, or at least one on light duty to deal with some of those situations. We currently have a light duty officer who was involved in an accident filling this position. We are not sure how long this will continue.

There was mention in the Nottley study of putting the light duty officer in the Detective Bureau. The general consensus of the Detective Bureau commander and detectives is he really can't be expected to work in the Detective Bureau. He can't go out and interview witnesses, go to crime scenes and attend court. He can handle a few cases at desk duty. As acting chief this is not what he would recommend.

Child custody cases are handled at the front desk on a regular basis. When violent offenders come in we have a security issue in the Police Department. We have someone at the desk during the day that can handle security issues immediately.

One of the biggest issues is shift commander. The shift commander is not near the front desk. His office is in the back and the reason for that is because he has to monitor our prison cell, which is a huge liability. He is also the dispatch supervisor. He has to monitor dispatch 24/7 and respond to issues out on the street. He is the man in charge of the Township and activities on the streets – high speed chases, barricaded gunmen, etc. Managing the front desk would be a third or fourth function. If people are lined up at the desk they would have to sit and wait, and in our community that is not what the people expect.

Mr. Viar asked if there will be monitors in the holding cells in the new police facility. Chief Woelkers said there will be video monitors.

Acting Chief Woelkers addressed road strength minimum for overtime. The desk officer does not count against the minimum strength so it doesn't affect their overtime. He is taken off of patrol and treated as light duty. It doesn't impact their budget.

The Board appreciated Chief Woelkers' input, communication and leadership.

Mrs. Kowal mentioned that she sent Acting Chief Woelkers an e-mail informing him that the governor signed a new law that states forfeiture funds can be expended for far more things than they have been in the past.

MOTION by Kowal, supported by Manzella, to recess to Closed Session to discuss Police Command Contract negotiations with our Township Labor Attorney.

Roll Call Vote: Ayes: Kowal, Manzella, Stathakis, Viar,  
Wozniak, Filar, Flynn  
Nays: none

Motion carried.

The work session recessed at 2:26 p.m.

The work session reconvened at 3:12 p.m.

MOTION Flynn, supported by Kowal, to adjourn.  
Motion carried.

The work session adjourned at 3:14 p.m.

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**CHARTER TOWNSHIP OF SHELBY  
NO SOLICITING LIST  
October 7, 2011**

<b>STREET</b>	<b>ADDRESS</b>	<b>ZIP CODE</b>
21 Mile Road	8385	48317
21 Mile Road	13326	48315
21 Mile Road	13399	48315
22 Mile Road	12060	48315
22 Mile Road	12266	48315
23 Mile	4154	48316
23 Mile Road	4500	48316
23 Mile Road	8512	48316
23 Mile Road	8653	48316
23 Mile Road	8234	48317
24 Mile Road	2250	48315
24 Mile Road	14469	48315
25 Mile Road	11111	48315
25 Mile Road	4123	48316
25 Mile Road	5012	48316
25 Mile Road	5108	48316
25 Mile Road	5264	48316
25 Mile Road	5710	48316
Abbey Lane	5137	48316
Aberdeen	56683	48316
Aberdeen	56709	48316
Aberdeen Court	48646	48315
Aberdeen Drive	56731	48316
Aberdeen Drive	56758	48316
Aberdeen Drive	56955	48316
Adams Drive	3948	48316
Adams Drive	4010	48316
Addario Drive	47712	48315
Addario Drive	47850	48315
Addario Drive (Raven's Pointe Condos)	47886-47922	48315
Alexis Court	54771	48316
Alexis Ct	54772	48316
Alexis Ct	54840	48316
Alexis Ct	54917	48316
Algonquin Drive	54359	48315

Althea	5540	48316
Althea	5559	48316
Althea	5594	48316
Alyssa Court	53125	48315
Alyssa Court	53146	48315
Amber Lane	48503	48315
Amberwood Drive	46845	48317
Andrea Court	47542	48315
Angeline Ct.	47550	48315
Anna Court	47663	48315
Anthony Drive	12230	48315
Apache Lane	54731	48315
Appleway Ct.	14685	48315
Applewood (Lakepointe Woods)	53487-53921	48315
Aragon	52592	48315
Aragon	52611	48315
Ardley Hall Court	15087	48315
Arlington Court (Heritage Place North Condos)	49100 - 49280	48315
Arrowhead	54301	48315
Arrowhead	54321	48315
Arrowhead	54421	48315
Arrowhead	54520	48315
Arrowhead	54521	48315
Arrowhead	54640	48315
Arrowhead	54915	48315
Arrowhead	54815	48315
Arrowhead	54660	48315
Arthur	52600	48316
Ashberry Court	55132	48316
Ashberry Court	55145	48316
Ashberry Court	55173	48316
Ashberry Court	55201	48316
Ashberry Court	55229	48316
Ashberry Lane	3051	48316
Ashberry Lane	3144	48316
Ashbrook	56440	48316
Ashbrooke East	56296	48316
Ashbrooke East	56391	48316
Ashland Court	56648	48316
Ashton Drive	14597	48315
Ashton Drive	14699	48315
Ashton Lane	14774	48315

Auburn	3626	48317
Auburn Court	47083	48317
Auburndale	5166	48317
Aulgur Drive	53304	48316
Aurora Park	53866	48316
Aurora Park	53970	48316
Aurora Park	54303	48316
Aurora Park	54303	48316
Aurora Park (Aurora Park Sub)	53273-54953	48316
Baker	6745	48317
Baldwin Court	53755	48315
Baltree Dr	51061	48316
Banbury Court	13244	48315
Banbury Court	13280	48615
Banbury Ct.	13368	48315
Bancroft	53280	48316
Bancroft	53469	48316
Barclay Ave	2084	48317
Barclay Ave	2556	48317
Barclay Avenue	2218	48317
Barclay Court	47755	48317
Barclay Ct.	47733	48317
Barton	14079	48315
Barton	14200	48315
Basilisco Chase Drive	13921	48315
Basilisco Chase Drive	14018	48315
Basilisco Chase Drive	14164	48315
Basilisco Chase Drive (Fox Chase Creek Sub)	13893-14185	48315
Baytree Court	6845	48316
Baytree Court	6881	48316
Beechwood	53287	48316
Beechwood	53501	48316
Beechwood	53296	48316
Bellamine	53417	48316
Bellamine	53462	48316
Bellamine	53487	48316
Belle Rose	55017	48316
Belle Rose	55097	48316
Belle Rose	55334	48316
Belle Rose	55129	48316
Belle Vernon	52370	48316
Belle Vernon	52511	48316

Belle Vernon	52545	48316
Belle Vernon	52563	48316
Belle Vernon	52724	48316
Belle View Drive	2532	48316
Belle View Drive	2665	48316
Bellford	56170	48316
Ben Franklin	46960	48315
Ben Franklin	46961	48315
Ben Franklin	47756	48315
Ben Franklin	47992	48315
Ben Franklin	48009	48315
Ben Franklin	48027	48315
Ben Franklin	48137	48315
Ben Franklin	48510	48315
Ben Franklin	48702	48315
Benedict Lane	2740	48316
Bethesda Ct	50149	48317
Betty	47787	48317
Beuren	4625	48316
Birch Lane	7613	48316
Birch Lane	7689	48316
Birchfield Drive E.	54120	48316
Birchfield Drive E.	54725	48316
Birchwood Court	53923	48316
Birchwood Ct.	53976	48316
Bishop Ct. (Heritage Place West II Condos)	49540-49587	48315
Blackcherry	54297	48315
Blackcherry	54450	48315
Blue Bell Drive	52115	48316
Blue Cloud Drive	54481	48315
Blue Heron Drive	50005	48315
Blue Heron Drive	12028	48315
Blue Jay Court	14852	48315
Blue Ridge	52779	48316
Bluebird	48153	48317
Bluebird	48209	48317
Bluebird	48263	48317
Bluebird	48549	48317
Blueridge Drive	52778	48316
Boardwalk	55552	48316
Bonn Court	5832	48317
Bordeaux Way	52544	48315

Bournemuth	14150	48315
Braintree Court	49963	48315
Brentwood	52047	48316
Brentwood	52146	48316
Brentwood	52514	48316
Brentwood	52515	48316
Brentwood	52532	48316
Brentwood	52612	48316
Brewster Ct. (Heritage Place Condos)	14763-14796	48315
Breza	14601	48315
Briar Drive	4255	48316
Briar Drive	53014	48316
Briar Drive	53130	48316
Briar Drive	53640	48316
Briarcliff Court	53740	48315
Briarcliff Court	53762	48315
Bridgeview Court	48721	48315
Briggs Court	52335	48316
Briggs Court	52360	48316
Bristol Ct (Heritage Place Condos)	14701-14732	48315
Brockmor Drive	47509	48315
Brookcrest	52424	48316
Brookcrest	52477	48316
Brookcrest	52659	48316
Brookcrest	52668	48316
Brookfield Court	52521	48316
Brookfield Court	52657	48316
Brookfield Court	52727	48316
Brooklyn	49366	48317
Brookview (Aurora Park Sub)	6920-7129	48316
Bruce Hill	53508	48316
Bruce Hill	53573	48316
Bruce Hill	53588	48316
Bruce Hill	53614	48316
Bruce Hill	53830	48316
Brynthrop	6002	48316
Brynthrop	6060	48316
Buckeye	14229	48315
Buckingham Lane	53797	48316
Buckingham Lane	53808	48316
Buckingham Lane	53896	48316
Burlington	54330	48315



Burton	47235	48317
Burton	47535	48317
Burton	47810	48317
Burton	47960	48317
Butternut	52607	48316
Cadillac Drive	15024	48315
Cambridge	54525-54990	48316
Cambridge (Sherwood Forest Sub. No. 7)	54325-54636	48316
Canary	14736	48315
Candler	6012	48316
Cardinal	48235	48317
Cardinal	48253	48317
Cardinal	48550	48317
Carolee	49877	48317
Carriage Hill	8142	48317
Carriage Hill	8690	48317
Carriage Hill	8162	48317
Carriage Hill Drive	8668	48317
Carriage Hill Drive	8918	48317
Carriage Hill Drive	8960	48317
Carrington Dr	54124	48316
Carver Ct.(Heritage Place Condos)	14895-14922	48315
Cavandish Ct.	6163	48316
Cavandish Ct.	6164	48316
Cedar Court	12519	48315
Cedar Knoll Court	12378	48315
Cedargrove	50510	48317
Cedargrove	50570	48317
Cedargrove	50800	48317
Central Park, E.	49380	48317
Century Court	6104	48316
Chapman	3811	48316
Charring Cross	46863	48317
Chatam Drive	14809	48315
Chatsworth	6706	48316
Chatsworth	6715	48316
Chatsworth	7121	48316
Chatsworth	7134	48316
Chaurmont Ct.	48611	48315
Cherry Tree Lane	50245	48317
Cherrywood (Lake Pointe Woods Sub)	53487-53882	48315
Cheryl Court	47510	48315

Cheryl Court	47547	48315
Cheryl Court	47626	48315
Cheryl Ct.	47659	48315
Chesapeake Trail	56524	48316
Cheshire	53209	48316
Cheshire	53327	48316
Cheshire	53349	48316
Cheshire	53371	48316
Cheshire	53374	48316
Chesterfield Ct. (Heritage Place North Condos)	49309 - 49489	48315
Chestnut	8854	48317
Chestnut Grove	52867	48316
Chestnut Grove Lane	52747	48316
Chestnut Hill Court	49234	48315
Chestnut Run	8846	48317
Chestnut Run	8860	48317
Chestnut Run	8930	48317
Cheyenne Ct. (Thunder Bay Condos)	48389-48486	48315
Chianti Court	6780	48316
Chianti Drive	56041	48316
Chickadee Lane	52250	48315
Chippenham Court	47076	48315
Chippewa Ct.	54931	48315
Chipping Way Ct.	13635	48315
Chipping Way Ct.	13636	48315
Chirco Drive	4702	48316
Chirco Drive	6767	48316
Chirco Drive	7146	48316
Chirco Drive	7163	48316
Chirco Drive	7024	48317
Chirco Drive	7043	48316
Christine	51097	48316
Churchill Drive	51637	48316
Churchill Drive	51659	48316
Churchill Drive	51698	48316
Churchill Drive	51716	48316
Circle Crest Drive	47315	48315
Circle Crest Drive	47370	48315
Clear Spring Lake	4057	48316
Clearwood Court	2150-2278	48316
Clearwood Court (Briarwood Condos)	1941-2155	48316
Cleveland	55461	48316

Clinton Oak Lane	52561	48316
Clinton Oak Lane	52585	48316
Clinton Oak Lane	52790	48316
Clinton Oak Lane	52793	48316
Clinton Oak Lane	52827	48316
Clinton Oaks Lane	52691	48316
Clinton Oaks Lane	52824	48316
Coachwood	46320	48315
Collins	2128	48317
Collins	2222	48317
Collins	2464	48317
Commonview Drive	48405	48317
Congress Dr.	12035	48315
Conifer Drive (Fox Chase Creek Sub	48040-48109	48315
Connies	7410	48316
Copperfield	56313	48316
Copperfield	56388	48316
Copperfield	56395	48316
Copperfield	56389	48316
Copperfield Drive	56340	48316
Cornwall	45469	48317
Cornwall	45500	48317
Cornwall	45853	48317
Cornwall	45980	48317
Cottontail	3746	48316
Coventry Lane	54471	48315
Coventry Lane	54473	48315
Coventry Lane	54541	48315
Coventry Lane	54563	48315
Coventry Lane	54589	48315
Covington Drive	15002	48315
Covington Drive	15035	48315
Covington Drive	15104	48315
Creekview Dr. S.	47220	48315
Creekview Drive	13053	48315
Creekview Drive E	13003	48315
Creekview Drive E	13025	48315
Creekview Drive E	13031	48315
Crofton	14875	48315
Crofton	14930	48315
Crofton Drive	14515	48315
Crofton Drive	14744	48315

Crofton Drive	14751	48315
Crofton Drive	14789	48315
Crofton Drive	14889	48315
Cromwell	56499	48316
Crown Point	54378	48316
Culver Dr	13451	48315
Culver Dr	13482	48315
Culver Dr	13500	48315
Cumberland	45375	48317
Cumberland	45560	48317
Cumberland	45910	48317
Cut Crystal	1971	48316
Cypress	46545	48315
Dartmoor St.	50609	48317
Dawes	2362	48317
Dawes Avenue	2156	48317
Dawes Avenue	2378	48317
Deanna	8628	48317
Debra	5633	48316
Devon	8545	48317
Devon	8563	48317
Dexter Ct. (Heritage Place Condos)	14809-14840	48315
Diana Court	48441	48315
Diana Court	48456	48315
Diana Court	48460	48315
Diana Court	48463	48315
Dickens	56517	48316
Dickens	56834	48316
Dickens	56872	48316
Dickens	56735	48316
Dickens Drive	56796	48316
Doebler Drive	14465	48315
Doebler Drive	14485	48315
Doebler Drive	14490	48315
Dominique Ct.	53892	48315
Donnybrook Drive	6248	48316
Donnybrook Drive	6272	48316
Donnybrook Drive	6556	48316
Dorchester	52110	48316
Doren Court	11078	48317
Doren Court	11062	48317
Dorf St	6737	48317

Dover Ct. (Heritage Place Condos)	14889-14920	48315
Driftwood Dr.	49115	48317
Driftwood Dr.	49122	48317
Driftwood Dr.	49148	48317
Dryden	53616	48316
Dryden St	53317	48316
Dryden St	53650	48316
Dryden St.	53596	48316
Duke Court	46263	48315
Duke Court	46286	48315
Dur-Moll	7061	48317
Dur-Moll	7264	48317
Eagle Butte Ct. (Thunder Bay Condos)	48623-48724	48315
Eagle Nest Trial	13219	48315
Easthaven Ct.	4601	48317
Easton Ct.	12908	48315
Easton Ct.	12952	48315
Easton Ct.	12966	48315
Echo Ct.	47436	48315
Echo Ct.	47494	48315
Edgewood Drive	56705	48316
Elizabeth Ann	8256	48317
Elizabeth Ann	8312	48317
Elizabeth Ann	8345	48317
Elizabeth Ann	8516	48317
Elizabeth Ann	8664	48317
Ellis Court (Heritage Place North Condos)	49500 - 49690	48315
Ellis Ct.	49690	48315
Elm Circle (Briarwood Condos)	2200-2216	48316
Elmwood Drive	48309	48315
Embassy Ct.	11291	48315
Embassy Ct.	11266	48316
Estates Ct.	52012	48315
Estella Lane	5125	48316
Estella Lane	5164	48316
Estella Lane	5083	48316
Ester	55240	48315
Ester	55262	48315
Fairlane	51253	48316
Fairmont Drive	11120	48315
Family Circle	11480	48315
Family Circle	11520	48315

Farr	7495	48316
Feathered Court	47322	48316
Featherstone Ridge	46422	48317
Featherstone Ridge	46606	48317
Featherstone Ridge	46611	48317
Fella Street	4549	48316
Fella Street	4550	48316
Fella Street	4575	48316
Fella Street	4650	48316
Ferrisburg Ct. (Heritage Place West II Condos)	49400-49433	48315
Fields	46602	48315
Fields Drive	46704	48315
Finch Ct.	52019	48315
Fir Court	48330	48315
Fir Court	48305	48316
Fir Ct.	48288	48315
Flamingo	54501	48315
Flamingo Drive	54703	48315
Flickinger	7412	48317
Flickinger	7412	48317
Flickinger	7708	48317
Flintlock Ridge	6635	48317
Flintlock Ridge	6818	48317
Florence	52732	48315
Florence	52775	48315
Fontana Drive	47584	48317
Fordham	6278	48316
Forest	48855	48317
Forest Drive	48887	48317
Forest Drive	48916	48317
Forest Glen Lane	11653	48315
Forest Glen Lane	11826	48315
Forest Grove	52487	48315
Forster Lane	51053	48316
Forster Lane	51244	48316
Forsythia	51475	48316
Fox Chase Court	47970	48315
Fox Chase Court (Fox Chase Creek Sub)	47921-48025	48315
Fox Creek Ct	14485	48315
Fox Hills Drive	2506	48316
Fox Hills Drive	2553	48316
Francesca Lane	5794	48316

Franklin	53121	48316
Franklin	53767	48316
Franklin	54322	48316
Franklin	53320	48316
Franks Lane	46455	48315
Franks Lane	46609	48315
Frederick	47169	48317
Frederick	47199	48317
Frederick	47403	48317
Frederick	47565	48317
Frederick	47735	48317
Frederick	47750	48317
Frederick	47841	48317
Freedom Court (Heritage Place North Condos)	49101 - 48291	48315
Gable Inn	45333	48317
Gable Inn	45899	48317
Gable Inn	45997	48317
Galaxy	5136	48316
Galaxy Drive	5118	48316
Galaxy Drive	5147	48316
Garland	53239	48316
Garland	53278	48316
Garland	53465	48316
Garland	53499	48316
Gaskill	53164	48316
Gemini	54606	48316
Gemini	54851	48316
Georgetown Ct. (Heritage Place Condos)	14703-14734	48315
Gerhardt	8310	48317
Gerhardt St.	8412	48317
Glasco Ct. (Heritage Place West II Condos)	49302-49337	48315
Glen Eagle Ct	14435	48315
Glen Eagle Ct	14457	48315
Glen Oaks Drive	54549	48315
Glen Pointe Drive	46313	48315
Glen Pointe Drive	46318	48315
Glen Pointe Drive	46332	48315
Glen Pointe Drive	46445	48315
Glen Pointe Drive	46482	48315
Glen Pointe Drive	46583	48315
Glen Pointe Drive	46619	48315
Glen Pointe Drive	46693	48315

Glen Pointe Drive	46729	48315
Glen Pointe Drive	46760	48315
Glenville Ct. (Heritage Place West II Condos)	49202-49297	48315
Glenwood Drive	13921	48315
Glenwood Drive	14430	48315
Golden Arrow Ct	13996	48315
Golden Lake Drive	49229	48315
Golden Lake Drive	49309	48315
Golden Oaks	48736	48317
Golden Park	49467	48315
Grace	8195	48317
Grace	8431	48317
Grace	8455	48317
Grace	8747	48317
Gravel Ridge	50521	48317
Gravel Ridge	50571	48317
Gravel Ridge	50765	48317
Greenview Road	47174	48317
Greenwood Drive	11320	48316
Grouse Lane	14006	48315
Grouse Lane	14014	48315
Guildford Drive	6810	48316
Guildford Drive	6811	48316
Gulliver	46602	48315
Hadley	11813	48315
Hagen	55150	48315
Hamilton Court (Heritage Place North Condos)	49503 - 49696	48315
Hampshire Drive	5001	48316
Hampton	46420	48315
Hampton	46501	48315
Hampton	46772	48315
Hampton	46832	48315
Hampton Drive	46232	48315
Hampton Drive	46864	48315
Harlowe	5755	48316
Harlowe Drive	5580	48316
Harrow	2520	48316
Harrow Way	2491	48316
Harrow Way	2579	48316
Harrow Way	2905	48316
Harry	47229	48317
Harry	47455	48317



Hartford	3001	48316
Hartford Ct. (Heritage Place Condos)	14925-14956	48315
Hartwood	48435	48315
Hawk	13252	48315
Hawk Dr.	13293	48315
Hawkins	46573	48315
Hawks Nest	4104	48317
Hawthorne South	2719	48316
Haymarket	6732	48317
Hearthside	55415	48316
Hearthside Dr.	55545	48316
Hearthside Drive	55371	48316
Heatherway Drive	53284	48316
Heatherwood Ct.	11433	48316
Hedgeway	8385	48317
Hedgeway	50283	48317
Hedgeway Drive	8139	48317
Hedgeway Drive	8829	48317
Hedgeway Drive	8979	48317
Hedgeway Drive	50149	48317
Hedgeway Drive	50255	48317
Helene Ave	4992	48316
Helene Ave	5194	48316
Helene Ave	5264	48316
Helene Ave	5294	48316
Hiawatha	11918	48315
Hiawatha	11955	48315
Hiawatha	12436	48316
Hiawatha Dr	12255	48315
Hibiscus	14116	48315
Hidden Oaks Ln	48515	48317
Hidden Oaks Ln	48563	48317
Hidden Oaks Ln	48595	48317
Hidden Oaks Ln	48621	48317
Hill Drive	4025	48317
Hill Drive	4030	48317
Hill Drive	4032	48317
Hill Drive	4036	48317
Hill Drive	4090	48317
Hill Drive	4100	48317
Hill Drive	4115	48317
Hill Drive	4125	48317

Hill Drive	4130	48317
Hill Drive	4135	48317
Hill Drive	4145	48317
Hill Drive	4145	48317
Hill Drive	4160	48317
Hill Drive	4166	48317
Hill Drive	4170	48317
Hill Drive	4175	48317
Hill Drive	4176	48317
Hill Drive	4185	48317
Hill Drive	4250	48317
Hill Drive	4256	48317
Hill Drive	4260	48317
Hillcrest Lane	14983	48315
Hillside Drive	53025	48316
Hillside Drive	53295	48316
Hillside Drive	53451	48316
Holly Court	14720	48315
Horizon Drive	54258	48316
Horizon Drive	54396	48316
Horizon Drive	54492	48316
Houghton	46144	48315
Houghton	46675	48315
Houghton	46904	48315
Houghton	46942	48315
Houghton Drive	46447	48315
Howe	2046	48317
Howe	2172	48317
Howe	5151	48317
Howe	5205	48317
Howe	5461	48317
Howe	2140	48317
Howe	5300	48317
Hudson Bay Ct. (Thunder Bay Condos)	48391-48588	48315
Huhn circle	4037	48316
Huling	46030	48317
Huling	46104	48317
Huling	46342	48317
Huling	46448	48317
Huling	46559	48317
Huling	46672	48317
Huling	46726	48317

Hunt Club Ct.	3917	48316
Hunt Club Dr.	3801	48316
Hunters Creek Trail	50401	48317
Hunters Creek Trail	50451	48317
Hunters Crossing	53374	48315
Hunters Crossing	53462	48315
Huntsman Court (Fox Chase Creek Sub)	48056-48077	48315
Hyde	13769	48315
Independence	12729	48315
Independence	12805	48315
Independence	12855	48315
Independence	13010	48315
Independence	13110	48315
Independence	13488	48315
Independence	12365	48315
Independence Avenue	13129	48315
Ironside	13840	48315
Isola Drive	48555	48315
Isola Drive	48562	48315
Ivanhoe	14455	48315
Ivanhoe Dr.	14539	48315
Jackson Drive	55164	48316
Janis	8052	48317
Janis	8106	48317
Janis	8283	48317
Janis	8834	48317
Janis	8841	48317
Jefferson Court (Heritage Place North Condos)	49707 - 49899	48315
Jeffry	47266	48317
Jeffry	47278	48317
Jeffry	47331	48317
Jeffry	47723	48317
Jewell	53573	48315
Jewell	55690	48315
Joseph	45633	48317
Josephine Court	47251	48315
Josephine Court	47254	48315
Judy Lane	2216	48316
Juniper Ct	2220	48316
Juniper Ct (Briarwood Condos)	2217-2238	48316
Justine Street	4522	48317
Kathy Court	47550	48315

Kathy Court	47605	48315
Kelly Court	15063	48315
Kenmore	45497	48317
Kenmore	45817	48317
Kenmore	45849	48317
Kenmore	45849	48317
Kent Ct.	14932	48315
Kent Ct. (Heritage Place Condos)	14927-14958	48315
Kingmont Dr.	4241	48317
Kings Cross	2361	48316
Kings Cross	2408	48316
Kings Drive	48743	48315
Kings Drive	48826	48315
Kingscross Drive	2354	48316
Kingscross Drive	2391	48316
Kingscross Drive	2426	48316
Kingscross Drive	2440	48316
Kingscross Drive	2449	48316
Kingsland	6812	48317
Kingsland	6879	48317
Kingsway	55327	48316
Kingsway (Parkview Estates)	55184-55466	48316
Kingwood	51065	48316
Kirkland Ct.(Heritage Place West II Condos)	49422-49455	48315
Kirkridge Trail	56360	48316
Kirkridge Trail	56419	48316
Kirkridge Trail	56456	48316
Knight Ct.	13624	48315
Knightsbridge	14944	48315
Kramer	46138	48315
Kramer	46221	48315
Kramer	46627	48315
Kramer	46664	48315
Kramer	46915	48315
Kramer	46747	48315
Kramer	46958	48315
Kramer Dr	46957	48315
Kramer Drive	46254	48315
Kramer Drive	46172	48315
Kristin Ct.	53654	48316
Lach Drive	13152	48315
Lacota Ct. (Thunder Bay Condos)	48485-48581	48315

Lake Pointe	46692	48315
Lake Pointe	6612	48317
Lake Valley	48164	48317
Lake Valley	48213	48317
Lakebridge	49847	48315
Lakebridge	49881	48315
Lakebridge	49641	48315
Lakeland	48405	48317
Lakeview Circle (Dequindre Estates Mobile Home Pk.)	48571-48613	48317
Lakeview Drive	13380	48315
Lakeview East (Dequindre Estates Mobile Home Pk.)	48568-48626	48317
Lakewood Court	"	53572-53632
Lance Creek Ct.	"	48397-48490
Lancewood Drive	55673	48316
Lancewood Drive	55949	48316
Lansdowne Court	48876	48317
Larkspur	14275	48315
Lasalle	52696	48315
Lasalle	52597	48315
Laurel Heights Ct. (Heritage Place West II Condos)	49560-49597	48315
Leafdale Ct. (Dequindre Estates Mobile Home Pk.)	48571-48602	48317
Lee Street	2367	48317
Lee Street	2398	48317
Leonard Court	55337	48316
Leonard Court	55435	48316
Liberty Drive	47123	48315
Liberty Drive	47141	48315
Liberty Drive	47577	48315
Liberty Drive	47837	48315
Liberty Drive	47985	48315
Linda Lane	50628	48317
Lindamar Lane	8263	48316
Lindamar Lane	8459	48316
Lindon Court	48485	48317
Lindon Ct.	48429	48317
Little Turkey Run	6547	48317
Livingstone Court	52338	48316
Livingstone Ct.	52290	48316
Lone Pine Ct.	9046	48317
Lookout Pointe (Lake Pointe Woods Sub)	13151-13168	48315
Loon Ct.	52004	48315
Lordona	55156	48315

Lorin	5060	48316
Lorin	5073	48316
Lorin	5090	48316
Lorin	5091	48316
Lorin	5116	48316
Lorin	5117	48316
Lorraine Drive	55710	48316
Lorraine Drive	55741	48316
Luann Drive	53282	48316
Luann Drive	53557	48316
Ludwig	50072	48317
Lynnham	53325	48316
Lynnham	53493	48316
Lynnham	53634	48316
Lynnham	53656	48316
Lynnham	53941	48316
Mackinaw Ct. (Heritage Place West II Condos)	49302-49335	48315
Madison Ct. (Heritage Place Condos)	14765-14798	48315
Malzahn	6273	48316
Manor Court	56963	48316
Manor Ct.	56905	48316
Maple Creek (Aurora Park Sub)	54216-54459	48316
Maple Run Ct.	9034	48317
Maplewood Drive	14440	48315
Marcrest Drive	8322	48316
Marcrest Drive	8358	48316
Marian	53289	48315
Marian	53316	48315
Marian	53341	48315
Marian	53393	48315
Marian Drive	53471	48315
Marian Drive	53602	48315
Maris	52133	48316
Mark	53021	48316
Marmoor Drive	2032	48317
Marmoor Drive (Dequindre Estates Mobile Home Pk.)	2000-2068	48317
Mary Ann	8543	48317
Mary Ann	8989	48317
Mary Ann	8993	48317
Mary Lou Ct.	7525	48317
MaryAnn Avenue	8254	48317
Mayflower Ct. (Heritage Place North Condos)	49310 - 49490	48315

Mayview Ct.	"	14807-14838	48315
Meadow Lane		5359	48316
Meadowbrook Ct		48949	48317
Meadowbrook Ct.		48853	48317
Meadowood Ct		54329	48316
Meadowview Drive		46170	48317
Meadowview Drive		46655	48317
Meadowview Drive		46683	48317
Melrose Ct. (Heritage Place Condos)		14847-14878	48315
Melton		2111	48317
Melton		2129	48317
Melton		2206	48317
Merkel		54359	48316
Messmore		5651	48317
Messmore		8227	48317
Messmore		8549	48317
Messmore		8588	48317
Messmore		8617	48317
Messmore		8840	48317
Messmore		8896	48317
Metz		7488	48316
Metz		7315	48316
Metz Drive		7428	48316
Micawber		2630	48316
Micawber		2664	48316
Michael Drive		47255	48315
Michael Drive		47256	48315
Michele Ln		54435	48315
Middlebury		13663	48315
Middlebury		13711	48315
Middlebury		13804	48315
Mile End		50271	48317
Mile End		50570	48317
Mile End		50740	48317
Milky Way		5020	48316
Milky Way		5117	48316
Millis Rd		8568	48317
Millis Rd		8569	48317
Millis Rd		8925	48317
Millrock Avenue		7188	48317
Millrock Avenue		7216	48317
Milonas Dr		47908	48315

Monarch	54746	48316
Monroe	55161	48316
Monroe	55619	48316
Monroe	55646	48316
Monroe	55462	48316
Montelepre	48440	48315
Montelepre	48470	48315
Montelepre	48557	48315
Montgomery	4400	48316
Montgomery	4421	48316
Montgomery	4455	48316
Montgomery	4935	48316
Montgomery	5049	48316
Montgomery	5127	48316
Montgomery	5705	48316
Montgomery	6043	48316
Montgomery	6683	48316
Montgomery	5155	48316
Moore Ct.	7114	48317
Morningside	6950	48316
Morningside (Aurora Park Sub)	54626-54914	48316
Morningview	4149	48316
Morningview	4247	48316
Morningview	4366	48316
Morningview	4424	48316
Morningview	4385	48316
Morowske	51218	48316
Morowski	51240	48316
Mound	53925	48316
Mound	54077	48316
Mound	54501	48316
Munrovia	8267	48317
Munrovia	8303	48317
Nadir Court	54700	48316
Nadir Court	54738	48316
Nadir Court	54770	48316
Nancy	8305	48317
Nancy	8833	48317
Nancy Lee Drive	7648	48317
Naves	11108	48316
Needle Point Ct	55511	48316
Neumaier Drive	51301	48316



Neumaier Drive	51511	48316
Newberry Ct. (Heritage Place Condos)	15065-15098	48315
Newcastle Ct. (Thunder Bay Condos)	48395-48500	48315
Nicholas	55779	48316
Nicholas Drive	55875	48316
Nickelby	55761	48316
Nickelby Drive	2614	48316
Nickelby Drive	2733	48316
Nickelby Drive	2782	48316
Nickelby Drive	3359	48316
Nickelby Drive	3404	48316
Nickelby Drive	2327	48316
Nickelby S.	55654	48316
Nickelby South	55837	48316
Nickelby South	55880	48316
Nickelby South	56307	48316
Nickleby	2908	48316
Nightingale	51197	48316
Nita	47366	48317
Nocture Lane	55766	48316
Nocturne Lane	5359	48316
Nocturne Lane	55373	48316
Nocturne Lane E.	55395	48316
Nocturne Lane E.	55568	48316
Nocturne Lane S	5090	48316
Nocturne Lane S	5368	48316
North Central Park	6803	48315
Northrup Drive	53419	48316
Northwood Ct. (Heritage Place West II Condos)	49400-49437	48315
Oak Grove	53369	48315
Oak Run	9017	48317
Oakdale (Lake Pointe Woods Sub)	54171-54244	48315
Oakfield Ct.	3955	48316
Oakfield Ct.	3994	48316
Oakland	49830	48315
Oakview	53640	48315
Oakview Drive	53706	48315
Oakview Drive	53728	48315
Oakview Drive	53750	48315
Oakview Drive	53933	48315
Oakwood Drive	14295	48315
Oakwood Drive	14318	48315

Oakwood Drive	14340	48315
Oakwood Drive	14464	48315
Oakwood Drive	14530	48315
Oakwood Drive	14686	48315
Odilon	53119	48316
Odilon	53321	48316
Odilon	53820	48316
Olen	6705	48317
Olen	6716	48317
Orchard Crest	2463	48317
Orchard Crest Street	2040	48317
Orchard Drive	8999	48315
Orene	7475	48317
Oriole	48165	48317
Oriole	48900	48317
Orleans Drive	14951	48315
Orleans Drive	14998	48315
Otter Creek	50821	48317
Pacton	8577	48317
Pacton	8655	48317
Pacton	8850	48317
Pacton	11166	48317
Pacton	11210	48317
Pacton	11272	48317
Pacton	11352	48317
Pacton Dr.	8295	48317
Pacton Dr.	11210	48317
Pacton Dr.	11250	48317
Pacton Dr.	11325	48317
Pacton Drive	11255	18317
Paint Creek Court	6775	48316
Palmyra Ct.	48821	48317
Palmyra Ct.	48846	48317
Pamela	8149	48316
Pamela	8229	48316
Pamela	8319	48316
Pamela	8351	48316
Pamela	8383	48316
Pamela	8490	48316
Pappy Lane	52461	48316
Pappy Lane	52655	48316
Pappy Lane	52720	48316

Pappy Lane	52741	48316
Pappy Lane	52764	48316
Pappy Lane	53712	48316
Parkridge	12969	48315
Parkridge	13000	48315
Parkridge	13038	48315
Parkridge	13116	48315
Parkridge	13136	48315
Parkridge	13512	48315
Parkridge Drive	13087	48315
Parkview	55140	48316
Parkview	55960	48316
Parkview	56170	48316
Parkview	56173	48316
Parkview	56360	48316
Parkview	56363	48316
Parkview (Parkview Estates)	55046-55410	48316
Parshall Drive	5655	48316
Parshall Drive	5750	48316
Parsons	50655	48317
Partridge Run	13085	48315
Partridge Run	13403	48315
Partridge Run	13474	48315
Patricia	5454	48317
Patterson Drive	14516	48315
Patterson Drive	14562	48315
Patterson Drive	14588	48315
Patterson Drive	14822	48315
Patterson Drive	14851	48315
Patterson Drive	14888	48315
Patterson Drive	14897	48315
Patterson Drive	13776	48316
Patterson Drive (Fox Chase Creek Sub)	13633-14312	48315
Peach Tree	51308	48316
Peach Tree Lane	51183	48316
Pearl	13001	48315
Pearl	13098	48315
Pebble Creek East	4805	48317
Pebble Creek East	4870	48317
Pebble Creek East	4877	48317
Pebble Creek East	4924	48317
Pebble Creek East	4943	48317

Pebble Creek East	5010	48317
Pebble Creek East	5015	48317
Pebble Creek East	5082	48317
Pebble Creek East	5087	48317
Pebble Creek East	5099	48317
Pebble Creek Lane	4814	48317
Pebble Creek North	4604	48317
Pebble Creek North	4672	48317
Pebble Creek North	4740	48317
Pebble Creek North	4814	48317
Pebble Creek North	4886	48317
Pebble Creek North	4954	48317
Pebble Creek North	5022	48317
Pebble Creek West	45672	48317
Pebble Creek West	45677	48317
Pebble Creek West	45677	48317
Pebble Creek West	45690	48317
Pebble Creek West	45711	48317
Pebble Creek West	45728	48317
Pebble Creek West	45780	48317
Pebble Creek West	45852	48317
Pebble Creek West	45875	48317
Pebble Creek West	45940	48317
Pelican Lane	54485	48315
Pelican Lane	54503	48315
Pelican Lane	54848	48315
Pheasant Run	13871	48315
Philadelphia Ct. (Heritage Place West II Condos)	49100-49119	48315
Piedmont Ct. (Thunder Bay Condos)	48487-48583	48315
Pierce	3511	48316
Pierce	3708	48316
Pierce	3756	48316
Pierce	3838	48316
Pierce	4347	48316
Pierce	4352	48316
Pierce Drive	3673	48316
Pilgrim Ct. (Heritage Place Condos)	15002-15032	48315
Pine Creek Court	53796	48316
Pine Creek Court	53801	48316
Pine Creek Court	53821	48316
Pine Creek Drive	8446	48316
Pine Lake Ct	12910	48315

Pine Lake Ct.	12911	48315
Pinecrest	47141	48316
Pinecrest	47180	48317
Pinecrest	47229	48317
Pinecrest	47501	48317
Pinetree Drive	6255	48316
Pinetree Drive	6279	48316
Pineview Drive (Dequindre Estates Mobile Home Park)	48561-48611	48317
Pinewood	11519	48317
Piper Court	46892	48315
Plymouth Drive	2828	48316
Plymouth Drive	2854	48316
Plymouth Drive	2877	48316
Pocahontas Drive	54141	48315
Pocahontas Drive	54242	48315
Pocahontas Drive	54444	48315
Pocahontas Drive	54623	48315
Ponderosa	5574	48316
Ponderosa	5610	48316
Pondview	53457	48315
Portsmouth	56651	48316
Potomac Court (Heritage Place North Condos)	49700 - 49880	48315
Powers Ct	6627	48317
Powers Ct	6671	48317
Powers Ct	6742	48317
Powers Ct	6743	48317
Powers Ct	6764	48317
Queens Row	54220	48316
Queens Row	54367	48316
Queens Row	54390	48316
Queensberry Lane	2228	48316
Queensberry Lane	2287	48316
Queensborough	54521	48315
Queensborough	54564	48315
Raintree Ct	11732	48315
Raintree Ct	11785	48315
Raintree Ct	11828	48315
Raintree Ct	11865	48315
Raintree Ct	11893	48315
Raintree Ct	11955	48315
Rauschebach	7549	48317
Rauschelbach	7610	48317

Rauschelbach	7632	48317
Reber	7155	48317
Reber	7201	48317
Reber	7290	48317
Red Cedar Ct.	56034	48316
Red Oak Drive	48277	48315
Red Oak Drive	48262	48315
Regency Drive	4844	48316
Regency Hills Ct.	53789	48316
Regency Hills Dr.	1968	48316
Regency Hills Dr.	2225	48316
Regency Hills Dr.	2239	48316
Regency Hills Dr.	2345	48316
Remer	47235	48317
Remer	48316	48317
Rex Street	48200	48317
Rex Street	48216	48317
Rex Street	48534	48317
Rex Street	48818	48317
Rhode	8152	48317
Rhode	8389	48317
Rhode	8440	48317
Rhode	8794	48317
Richardson	49685	48315
Ridge Drive	11696	48315
Ridgeview Dr.	54576	48316
Rivercrest Drive	47037	48315
Robert	5000	48316
Robert	5049	48316
Robert	5150	48316
Robert	5217	48316
Robert	5218	48316
Robert Street	4934	48316
Robin	47645	48317
Robin Street	47686	48317
Robinhood	53059	48315
Robinhood	53210	48315
Robinhood Drive	53513	48315
Robins Nest	47348	48315
Robinwood Circle	8506	48317
Robinwood Circle	8636	48317
Robinwood Circle	8666	48317

Robinwood Circle	8666	48317
Rockford	46161	48315
Rockford	46193	48315
Rockford	46294	48315
Roland Court	47904	48317
Roland Street	47775	48317
Rollins	5309	48317
Rollins	5316	48317
Rollins	5439	48317
Roxbury Ct. (Heritage Place West II Condos)	49518-49563	48315
Royal Cove	4627	48316
Royal Cove	4673	48316
Royal Forest Drive	52577	48315
Runnymede	14793	48315
Russell	8295	48317
Ryburn	7304	48317
Sandburn	5653	48316
Sandburn	5709	48316
Sandburn	5615	48316
Sandifer Ct. (Dequindre Estates Mobile Home Park)	48571-48602	48317
Sandlewood (Briarwood Condos)	2158-2177	48316
Sandlewood Way	2218	48316
Sandra	49260	48315
Sandra .	49192	48315
Sandra Dr.	49797	48315
Sandshores Drive	51341	48316
Sandy Creek Drive	2554	48316
Sandy Creek Drive	3018	48316
Sandy Creek Drive	3510	48316
Sandy Creek Drive	3554	48316
Sandy Creek Drive	3922	48316
Sandy Creek Drive	4271	48316
Sandy Lane	55851	48316
Sassafras	54634	48315
Saturn	53023	48316
Savoy Ct. (Thunder Bay Condos)	48393-48481	48315
Scarboro Way	54035	48316
Scarboro Way	54375	48316
Scenic Drive	53015	48316
Scenic Drive	53037	48316
Schimmel	46389	48317
Schimmel Ave	46210	48317

Schoenherr	46351	48315
Schoenherr	46357	48315
Schoenherr	53765	48315
Scotland Court	6512	48316
Scotland Court	6559	48316
Seawind Court	48370	48315
Sebastian Ct. (Heritage Place Condos)	15063-15096	48315
Sequoia Ct.	55957	48316
Serenity Lane	49855	48315
Seven Oaks Drive	52878	48316
Shady Lane	14959	48315
Shady Lane	15050	48315
Shanelle Lane	53291	48315
Shanelle Lane	53357	48315
Shanelle Lane	53328	48315
Sharon Avenue	5373	48317
Sharon Avenue	5469	48317
Sharon Avenue	5695	48317
Shelbourne	12331	48315
Shelby	55170	48316
Shelby	53600	48316
Shelby	49698	48317
Shelby Creek Drive	49849	48317
Shelby Road	52480	48316
Shelby Road	46550	48317
Shelby Road	47576	48317
Shelby Road	50321	48317
Shelby Woods Drive	8584	48317
Shelby Woods Drive	8610	48317
Shelby Woods Drive	8636	48317
Shelby Woods Drive	8662	48317
Shelby Woods Drive	8740	48317
Shelbyshire	4824	48316
Shelbyshire	4836	48316
Shelbyshire	4905	48316
Shelbyshire	4904	48316
Sheridan Ct. (Heritage Place West II Condos)	49300-49337	48315
Sherwood Ln	53380	48315
Sherwood Ln	53604	48315
Sherwood Ln	53641	48315
Sherwood Ln	54243	48315
Shiloh Way	46952	48317



Shirewood Drive (Dequindre Estates Mobile Home Park)	2000-2037	48317
Shorebrook Drive	6772	48316
Shorebrook Drive	6878	48316
Shorebrook Drive	6916	48316
Sidney Street	4670	48317
Sidney Street	4718	48317
Sidney Street	4821	48317
Silent Woods	13850	48315
Silent Woods	14032	48315
Silent Woods	14058	48315
Silent Woods	14185	48315
Silent Woods Dr	13944	48315
Silver Birch Circle	13694	48315
Silver Lake Ct	11270	48317
Silver Lake Ct	11298	48317
Skylite Lane	5084	48316
Skylite Lane	54886	48316
Smiley	7644	48316
Smiley	7758	48316
Smiley	8401	48316
Smoke Tree Court	14580	48315
Snoal Lane	4161	48316
Snoal Lane	4243	48316
Snoal Lane	4265	48316
Solar	5060	48316
Sophia	53267	48316
Sophia	53579	48316
Sophia	53609	48316
Southdown	52120	48316
Southdown	52421	48316
Southdown	52799	48316
Southfield	8531	48316
Southfield	8118	48316
Southview	4912	48317
Southview	4948	48317
Sparling Dr.	7084	48316
Sparling Dr.	7210	48316
Sparrow Drive	14846	48315
Sparrow Drive	14849	48315
Sparrow Drive	14849	48315
Speedway	8333	48317
Speedway	11118	48317

Speedway	11285	48317
Speedway	11340	48317
Speedway	11361	48317
Spring Lane	45000	48317
Spring Lane	45520	48317
Spring Lane	45540	48317
Spring Lane	45555	48317
Spring Lane	45575	48317
Spring Lane	45600	48317
Spring Lane	45610	48317
Spring Lane	45670	48317
Spring Lane	45700	48317
Spring Lane	45735	48317
Spring Lane	45745	48317
Spring Lane	45800	48317
Spring Lane	45810	48317
Spring Lane	45825	48317
Spring Lane	45840	48317
Spring Lane	45860	48317
Spring Lane	45865	48317
Spring Lane	45925	48317
Spring Lane	45935	48317
Spring Lane	45960	48317
Spring Lane	45980	48317
Spring Lane	46005	48317
Spring Lane	46015	48317
Spring Lane	46020	48317
Spring Lane	46025	48317
Spring Lane	46030	48317
Spring Lane	46035	48317
Springhill Court	46129	48317
Springhill Court	46518	48317
Springhill Drive	46841	48317
Spruce	46833	48315
Spruce Creek Court	6959	48316
Spruce Drive	46205	48315
Spruce Drive	46707	48315
Spruce Drive	46917	48315
Spruce Drive	46959	48315
St. Andrew	6809	48316
St. Delaure Drive	49930	48317
St. Delaure Drive	49950	48317

St. Delaure Drive	49970	48317
St. James	3930	48316
St. James	3997	48316
St. James	56825	48316
St. John	7553	48317
St. John	7665	48317
St. John	8144	48317
St. John	8540	48317
St. John	8564	48317
St. John	8663	48317
St. Regis	55502	48315
St. Richard	5428	48316
St. Richard Drive	5180	48316
St. Richard Drive	5209	48316
Staffordshire	52243	48316
Staffordshire	52323	48316
Staffordshire	52353	48316
Stanford	48745	48317
Stanton Court	2421	48316
Stardust Ct.	54801	48316
Starlite	53248	48316
Starlite	53578	48316
Starlite	53921	48316
Starlite	54075	48316
Starlite	54076	48316
Starlite	54319	48316
Starlite	54605	48316
Starlite	54807	48316
Starlite	54828	48316
Starlite	53529	48316
Steeple Chase Drive (Fox Chase Creek Sub)	48033-48061	48315
Stellar	5030	48316
Stellar	5072	48316
Stellar	5100	48316
Stellar	5162	48316
Stellar	5163	48316
Stonehenge	53441	48315
Stoneywyck	56570	48316
Stoneywyck Court	3378	48316
Stoney Brook	14909	48315
Stoney Brook	14945	48315
Stoney Brook	14948	48315

Stoney Brook Dr.	14964	48315
Stoney Brook Dr. W.	14891	48315
Strathmore Drive	13920	48315
Sturgis Court	48726	48315
Sturgis Court (Thunder Bay Condos)	48625-48726	48315
Sugarbush Ct. (Thunder Bay Condos)	48532-48631	48315
Summer Place	4187	48316
Summer Place	4196	48316
Summit Drive	56291	48316
Summitt Drive	56155	48316
Sundance Court	48656	48315
Sunderland	53921	48316
Sunderland	54000	48316
Sunnyhill Drive	51023	48316
Sunnyhill Drive	51276	48316
Surfside	53901	48316
Surfside Drive	54061	48316
Sutherland Lane	53901	48316
Swallow Dr	7020	48317
Sweetwood	54308	48315
Sweetwood	54344	48315
Sweetwood	54377	48315
Sylvan	7589	48317
Tall Pine Lane	2966	48316
Tall Pine Lane	2990	48316
Tamarack Drive	8122	48317
Tamarack Drive	8140	48317
Tamarack Drive	8161	48317
Tamarack Drive	8387	48317
Tamarack Drive	8390	48317
Tamarack Drive	8390	48317
Tamarack Drive	8648	48317
Tamarack Drive	8685	48317
Tamarack Drive	8934	48317
Thames Drive	13983	48315
Theo Drive	55355	48316
Thornycroft	5960	48316
Thornycroft	6055	48316
Thornycroft	6070	48316
Thornycroft	6085	48316
Thornycroft	6137	48316
Thornycroft	6204	48316

Thornecroft	6350	48316
Thornecroft	6530	48316
Timberline Drive	8109	48316
Timberline Drive	8131	48316
Timberline Drive	8144	48316
Timberline Drive	8211	48316
Timberline Drive	8304	48316
Timberline Drive	8431	48316
Timberline Drive	8446	48316
Timberline Drive	8725	48316
Timberline Drive	8924	48316
Timberline Drive	11049	48316
Timbers Edge	55528	48316
Timberview Drive	14058	48315
Timberview Drive	14081	48315
Timberwyck	13825	48315
Timberwyck Drive	13809	48315
Timberwyck Drive	13812	48315
Totten Place	14984	48315
Totten Place	14985	48315
Tottenham	7297	48317
Towering Oaks Drive	13736	48315
Towering Oaks Drive	14701	48315
Towering Oaks Drive (Lake Pointe Woods Sub)	12745-13575	48315
Treeland	13764	48315
Treeland	13790	48315
Treeland	13816	48315
Troon	56242	48316
Tundra Drive	53040	48316
Tundra Drive	53279	48316
Tundra Drive	53617	48316
Turnbury Court	52583	48315
Turnbury Court	52584	48315
Turnbury Court	52601	48315
Turnbury Court	52639	48315
Twickenham	6717	48317
Twilight Drive	5124	48316
Twindale Ct., N.	6565	48316
Van Dyke (Business)	47505	48316
Van Dyke (Business)	47505	48317
Van Dyke (Business)	48538	48317
Van Dyke (Business)	52188	48317

Van Pamel	13222	48315
Vanker	47155	48317
Vanker	47400	48317
Vanker	47475	48317
Venus	53201	48316
Vicksburg Circle	7164	48317
Vicksburg Circle	7207	48317
Vicksburg Circle	7131	48317
Victoria Ct. (Heritage Place Condos)	15003-15034	48315
Villa Circle	53169	48316
Village Ct. (Shelby Village Office Center Condos)	14845-14876	48315
Village Park Circle	14798	48315
Village Pt. Dr.	49160	48315
Vincent Trail	5074	48316
Vincent Trail	5349	48316
Vincent Trail	5450	48316
Vincent Trail	5657	48316
Vincent Trail	5724	48316
Vincent Trail	5780	48316
Vincent Trail	5262	48316
Vineyard Avenue	46130	48317
Vineyard Avenue	46249	48317
Vineyard Avenue	46370	48317
Vineyard Avenue	46370	48317
Vineyard Avenue	46450	48317
Vineyard Avenue	46850	48317
Vista Drive	7332	48316
Vittorio Drive (Fox Chase Creek Sub)	47986-48066	48315
Waco Street	46632	48317
Waco Street	46663	48317
Waco Street	46792	48317
Waco Street	46792	48317
Wakefield	45824	48317
Wakefield Court	45417	48317
Wakefield Street	45744	48317
Walnut Hill	8527	48317
Walnut Hill	8527	48317
Wanita Ct.	6697	48317
Washington Drive	55751	48316
Waterview Ct	4024	48316
Waterview Ct	4024	48316
Watkins	11662	48315

Watkins	11738	48315
Watkins	12231	48315
Watkins	11662	48315
Watkins Drive	12391	48315
Wayburn Ct. (Lake Pointe Woods Sub)	53516-53731	48315
Wayford Run	14245	48315
Wayford Run	14283	48315
West Star Drive	13326	48315
West Utica	3415	48317
West Valley Circle	49587	48317
West Wayford	47115	48315
Westcott Lane	54067	48316
Westlake Drive	47315	48315
Westlake Drive	47315	48315
Westlake Drive	47843	48315
Westmoor Drive	6077	48316
Whispering Oak	11800	48315
Whispering Pines Drive	4650	48316
Whitby Way	53295	48316
Whitby Way	53315	48316
Whitby Way	53728	48316
Whitby Way	53822	48316
Whitby Way	54002	48316
Whitby Way	54465	48316
Whitby Way	54559	48316
Whitby Way	54608	48316
Whitby Way	54660	48316
Whitby Way	54853	48316
Whitby Way	54927	48316
Whitby Way	54930	48316
White Mill Drive	49062	48317
White Mill Drive	49089	48317
White Mill Drive	49090	48317
White Mill Drive	49145	48317
White Spruce Ln.	54439	48315
White Spruce Ln.	54582	48315
Whitemill	49940	48317
Whitemill	50254	48317
Whitemill	50424	48317
Whitney	55376	48315
Whitney Court	55509	48315
Whitney Court	55554	48315

Whitney Court	55622	48315
Whitney Drive	55080	48315
Whitney Drive	55229	48315
Whitney Drive	55443	48315
Whitney Drive	55302	48315
Whitney Drive	55091	48316
Wickersham Drive	52491	48315
Wickersham Drive	52944	48315
Wilby	5166	48317
Wilby	5300	48317
Wilby	5260	48317
Wiley Drive	5361	48317
Wiley Drive	5411	48317
Wiley Drive	5439	48317
William Drive	7271	48316
Williams Way	53225	48316
Willingham Way	47182	48315
Willow Circle (Briarwood Condos)	2150-2169	48316
Wilmington Drive	6194	48316
Wiloray	8416	48317
Wiloray	11019	48317
Windemere Lane	6014	48316
Windsor Ct	52412	48315
Windsor Ct	52455	48315
Winston Court	46140	48315
Winston Court	46228	48315
Winthrop	47245	48317
Winthrop	47337	48317
Winthrop	47337	48317
Winthrop	47501	48317
Wolf Drive	53284	48316
Wood Creek Blvd.	54511	48315
Woodall	46300	48317
Woodall	46337	48317
Woodall	46411	48317
Woodall	46641	48317
Woodall	47424	48317
Woodberry	5114	48316
Woodbine	4048	48316
Woodbridge Drive	53340	48316
Woodbridge Drive	53610	48316
Woodbridge Drive	53611	48316



Woodbridge Drive	53620	48316
Woodbridge Drive	53861	48316
Woodbridge Drive	53980	48316
Woodbury	5043	48316
Woodcrest (Lake Pointe Woods)	12867-12947	48315
Woodmire Drive	4812	48316
Woodmire Drive	4844	48316
Woodmire Drive	4897	48316
Woodmire Drive	5595	48316
Woodmire Drive	5743	48316
Woodmire Drive	6434	48316
Woodmire Drive	5132	48317
Woods Lane	55076	48316
Woods Lane	55108	48316
Woods Lane	55196	48316
Woods Lane	55212	48316
Woodsett Court	13812	48315
Woodsett Court	13920	48315
Wright	56757	48317
Wright Avenue	46714	48317
Yarborough	6625	48316
Yarborough	6701	48316
Yorktown	6936	48317
Yorktown	7216	48317



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<b>Fund 101 - General Fund</b>											
Account <b>299.902 - Engineering-General-Pass-Thru</b>											
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1688	Trilogy Health Center Site Plan #11-15 (SLU-8)	Edit		08/24/2011	10/19/2011	10/19/2011			415.00	
									Account <b>299.902 - Engineering-General-Pass-Thru</b> Totals	Invoice Transactions 1	<u>415.00</u>
Account <b>299.904 - General Engineering-Pass Thru FK</b>											
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1794	Kroger Fueling Station Hayes Road	Edit		09/21/2011	10/19/2011	10/19/2011			250.00	
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1745	Kroger Fuel Station 25 Mile & Dequindre	Edit		09/06/2011	10/19/2011	10/19/2011			250.00	
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1743	Meijer Convenience Store & Gas Station Hall & Hayes	Edit		09/06/2011	10/19/2011	10/19/2011			250.00	
									Account <b>299.904 - General Engineering-Pass Thru FK</b> Totals	Invoice Transactions 3	<u>750.00</u>
Account <b>299.905 - Addressing Pass Thru - FK</b>											
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1689	Trilogy Health Care Address Assignments	Edit		08/24/2011	10/19/2011	10/19/2011			75.00	
									Account <b>299.905 - Addressing Pass Thru - FK</b> Totals	Invoice Transactions 1	<u>75.00</u>
Account <b>675.771 - Trips - SC</b>											
5305 - VIRGINIA FIELEK	12377013	Refund, Sr Ctr Bingomania Trip	Edit		09/19/2011	10/19/2011	10/19/2011			10.00	
5308 - MARY JANE KOLIBA	12370212	Refund, Sr Ctr Detroit Princess Trip	Edit		09/30/2011	10/19/2011	10/19/2011			42.00	
5309 - EDNA MICHALSKI	12370212	Refund, Sr Ctr Detroit Princess Trip	Edit		09/30/2011	10/19/2011	10/19/2011			42.00	
5310 - CHARLES R OGIER	12370212	Refund, Sr Ctr Detroit Princess Trip	Edit		09/30/2011	10/19/2011	10/19/2011			42.00	
4557 - ROY SCHNEE	12370212	Refund, Sr Ctr Detroit Princess Trip	Edit		09/30/2011	10/19/2011	10/19/2011			42.00	
5311 - CHARLIE ZDANIO	12370212	Refund, Sr Ctr Detroit Princess Trip	Edit		09/30/2011	10/19/2011	10/19/2011			42.00	
									Account <b>675.771 - Trips - SC</b> Totals	Invoice Transactions 6	<u>\$220.00</u>



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<b>Fund 101 - General Fund</b>											
Account <b>675.803 - Sr Ctr Newsletter - SC</b>											
20243 - KATHLEEN COMITO	10061101	Refund from Newsletter Advertising	Edit		10/06/2011	10/19/2011	10/19/2011			66.66	
5313 - GRAMER FUNERAL HOME	10061102	Refund for Newsletter Advertising	Edit		10/06/2011	10/19/2011	10/19/2011			43.33	
5314 - NORTHPOINT VILLAGE	10061103	Refund for Newsletter Advertising	Edit		10/06/2011	10/19/2011	10/19/2011			116.60	
5315 - PINE RIDGE VILLAS OF SHELBY	10061104	Refund for Newsletter Advertising	Edit		10/06/2011	10/19/2011	10/19/2011			116.60	
3077 - SHELBY MANOR	10061105	Newsletter Advertising Refund	Edit		10/06/2011	10/19/2011	10/19/2011			233.33	
5316 - VILLA BELLA	10061107	Newsletter Advertising Refund	Edit		10/06/2011	10/19/2011	10/19/2011			108.33	
5317 - VISITING ANGELS	10061108	Newsletter Advertising Refund	Edit		10/06/2011	10/19/2011	10/19/2011			108.33	
									Account <b>675.803 - Sr Ctr Newsletter - SC</b> Totals	Invoice Transactions 7	<u>\$793.18</u>
Department <b>101 - Legislative</b>											
Account <b>900.000 - Printing &amp; Publishing</b>											
1130 - INDEPENDENT NEWSPAPERS	3974863	08-16-11 BOT Minutes	Edit		09/25/2011	10/19/2011	10/19/2011			126.50	
1130 - INDEPENDENT NEWSPAPERS	3975286	Public Hearing Notice IFEC Century Plastics	Edit		09/25/2011	10/19/2011	10/19/2011			27.50	
1130 - INDEPENDENT NEWSPAPERS	3975289	Public Hearing Notice IFEC Century Plastics	Edit		09/25/2011	10/19/2011	10/19/2011			27.50	
1130 - INDEPENDENT NEWSPAPERS	3975290	Public Hearing Notice IFEC Elite Plastics	Edit		09/25/2011	10/19/2011	10/19/2011			27.50	
1130 - INDEPENDENT NEWSPAPERS	3980488	08-23-11 BOT work session	Edit		09/25/2011	10/19/2011	10/19/2011			16.50	
1130 - INDEPENDENT NEWSPAPERS	3980490	09-06-11 BOT Minutes	Edit		09/25/2011	10/19/2011	10/19/2011			319.00	
									Account <b>900.000 - Printing &amp; Publishing</b> Totals	Invoice Transactions 6	<u>\$544.50</u>
									Department <b>101 - Legislative</b> Totals	Invoice Transactions 6	<u>\$544.50</u>
Department <b>171 - Supervisor</b>											
Account <b>727.000 - Office Supply &amp; Printing</b>											
25218 - SPECIALTY UNDERWRITERS LLC	TS30917D	Copier Maint Agreement	Edit		09/23/2011	10/19/2011	10/19/2011			46.16	
									Account <b>727.000 - Office Supply &amp; Printing</b> Totals	Invoice Transactions 1	<u>\$46.16</u>
									Department <b>171 - Supervisor</b> Totals	Invoice Transactions 1	<u>\$46.16</u>



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<b>Fund 101 - General Fund</b>											
Department <b>191 - Elections</b>											
Account <b>726.000 - Operating Supplies</b>											
14373 - ELECTION SYSTEMS & SOFTWARE INC	785912	Election Coding for 11/8/2011 School election	Edit		09/29/2011	10/19/2011	10/19/2011			1,535.00	
12448 - PRINTING SYSTEMS INC	70554	AV Applications printing & mailing-11/8/11 School election	Edit		09/22/2011	10/19/2011	10/19/2011			1,520.94	
									Account <b>726.000 - Operating Supplies</b> Totals	Invoice Transactions 2	<u>\$3,055.94</u>
Account <b>900.000 - Printing &amp; Publishing</b>											
1130 - INDEPENDENT NEWSPAPERS	3980489	Close of Registration Notice 11-8-11 Election	Edit		09/25/2011	10/19/2011	10/19/2011			24.75	
									Account <b>900.000 - Printing &amp; Publishing</b> Totals	Invoice Transactions 1	<u>\$24.75</u>
									Department <b>191 - Elections</b> Totals	Invoice Transactions 3	<u>\$3,080.69</u>
Department <b>201 - Finance</b>											
Account <b>717.000 - Temporary Labor</b>											
5281 - ACCOUNTEMPS	34036529	Week of 9-23-11	Edit		09/27/2011	10/19/2011	10/19/2011			562.50	
									Account <b>717.000 - Temporary Labor</b> Totals	Invoice Transactions 1	<u>\$562.50</u>
									Department <b>201 - Finance</b> Totals	Invoice Transactions 1	<u>\$562.50</u>
Department <b>208 - Nature Center</b>											
Account <b>807.208 - Program/Speakers</b>											
15228 - HOME DEPOT CREDIT SERVICES	1160106	NC charcoal for programs & camps	Edit		09/01/2011	10/19/2011	10/19/2011			23.91	
14692 - DAN FARMER	FallReimb2011	Reimbursement for supplies for Summer Camps & Fall Festival	Edit		10/03/2011	10/19/2011	10/19/2011			610.77	
									Account <b>807.208 - Program/Speakers</b> Totals	Invoice Transactions 2	<u>\$634.68</u>
Account <b>808.208 - Cust/Maint Cont Svc Nature Ctr</b>											
15228 - HOME DEPOT CREDIT SERVICES	1160104	NC animal care sand & pathchip	Edit		09/01/2011	10/19/2011	10/19/2011			32.70	
1082 - KEE'S AQUARIUM & PETS	3875	NC 50-goldfish	Edit		09/30/2011	10/19/2011	10/19/2011			3.50	
17748 - PETTY CASH - NATURE CENTER	pc101902	Ntr Ctr critter food, Kroger, DF	Edit		10/01/2011	10/19/2011	10/19/2011			9.26	
									Account <b>808.208 - Cust/Maint Cont Svc Nature Ctr</b> Totals	Invoice Transactions 3	<u>\$45.46</u>
Account <b>840.280 - Fall Festival</b>											
14692 - DAN FARMER	FallReimb2011	Reimbursement for supplies for Summer Camps & Fall Festival	Edit		10/03/2011	10/19/2011	10/19/2011			42.19	
									Account <b>840.280 - Fall Festival</b> Totals	Invoice Transactions 1	<u>\$42.19</u>
									Department <b>208 - Nature Center</b> Totals	Invoice Transactions 6	<u>\$722.33</u>



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<b>Fund 101 - General Fund</b>											
Department <b>209 - Assessing</b>											
Account <b>726.600 - Uniform Exp</b>											
19449 - CONTRACTORS CLOTHING CO	7239010	Uniform Purchase Ee# 70138	Edit		10/04/2011	10/19/2011	10/19/2011			258.91	
19449 - CONTRACTORS CLOTHING CO	7239006	Uniform Purchase Ee# 11121	Edit		10/04/2011	10/19/2011	10/19/2011			332.46	
									Account <b>726.600 - Uniform Exp</b> Totals	Invoice Transactions 2	<u>\$591.37</u>
Account <b>810.600 - IT Licensing &amp; Maint</b>											
20752 - APEX SOFTWARE	267204	Annual Maintenance 12/1/2011 - 12/1/2012	Edit		09/27/2011	10/19/2011	10/19/2011			1,815.00	
5201 - COSTAR REALTY INFORMATION, INC.	101769053	Comps Professional	Edit		10/03/2011	10/19/2011	10/19/2011			250.00	
									Account <b>810.600 - IT Licensing &amp; Maint</b> Totals	Invoice Transactions 2	<u>\$2,065.00</u>
									Department <b>209 - Assessing</b> Totals	Invoice Transactions 4	<u>\$2,656.37</u>
Department <b>210 - Legal</b>											
Account <b>811.000 - Legal Fees</b>											
25540 - GIARMARCO MULLINS & HORTON PC	83233062B24	ANTONIA MGMT CO	Edit		09/29/2011	10/19/2011	10/19/2011			616.00	
25540 - GIARMARCO MULLINS & HORTON PC	83233059B26	GIANT INVESTMENT CO	Edit		09/29/2011	10/19/2011	10/19/2011			440.00	
25540 - GIARMARCO MULLINS & HORTON PC	83233066B27	SUPER INTERMEDIATECO LLC	Edit		09/29/2011	10/19/2011	10/19/2011			96.00	
25540 - GIARMARCO MULLINS & HORTON PC	83233058B28	ESS PRISA LLC	Edit		09/29/2011	10/19/2011	10/19/2011			128.00	
25540 - GIARMARCO MULLINS & HORTON PC	83233044B30	ISO SORTING & PACKAGING, LLC	Edit		09/29/2011	10/19/2011	10/19/2011			208.00	
25540 - GIARMARCO MULLINS & HORTON PC	83233051B41	FDC INVESTMENTS	Edit		09/29/2011	10/19/2011	10/19/2011			96.00	
25540 - GIARMARCO MULLINS & HORTON PC	83233028B54	DEQUINDRE INVESTMENTS	Edit		09/29/2011	10/19/2011	10/19/2011			73.00	
25540 - GIARMARCO MULLINS & HORTON PC	83233000B89	GIANT & ANTONIA	Edit		09/29/2011	10/19/2011	10/19/2011			32.00	
									Account <b>811.000 - Legal Fees</b> Totals	Invoice Transactions 8	<u>\$1,689.00</u>
Account <b>813.000 - Labor Matters, Grievances, etc</b>											
5076 - KIRK, HUTH & LANGE PLC	64156	General Labor	Edit		10/01/2011	10/19/2011	10/19/2011			1,737.17	
5076 - KIRK, HUTH & LANGE PLC	64171	Labor Litigation	Edit		10/01/2011	10/19/2011	10/19/2011			35.63	
									Account <b>813.000 - Labor Matters, Grievances, etc</b> Totals	Invoice Transactions 2	<u>\$1,772.80</u>
Account <b>955.000 - Other Expenses</b>											
25540 - GIARMARCO MULLINS & HORTON PC	83233044B30	ISO SORTING & PACKAGING, LLC	Edit		09/29/2011	10/19/2011	10/19/2011			6.40	
25540 - GIARMARCO MULLINS & HORTON PC	83233028B54	DEQUINDRE INVESTMENTS	Edit		09/29/2011	10/19/2011	10/19/2011			.40	
									Account <b>955.000 - Other Expenses</b> Totals	Invoice Transactions 2	<u>\$6.80</u>
									Department <b>210 - Legal</b> Totals	Invoice Transactions 12	<u>\$3,468.60</u>



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Fund <b>101 - General Fund</b>										
Department <b>226 - Human Resource</b>										
Account <b>719.000 - Employment Exam</b>										
23984 - PEAR TREE MEDICAL CLINIC PC	11404	New Hire Physical & Drug Scree Ee# 10478	Edit		10/07/2011	10/19/2011	10/19/2011			28.00
23984 - PEAR TREE MEDICAL CLINIC PC	114072011	New Hire Physical & Drug Screen - Ee# 10481	Edit		10/07/2011	10/19/2011	10/19/2011			56.80
23984 - PEAR TREE MEDICAL CLINIC PC	11408	New Hire Physical & Drug Screen Ee# 10411	Edit		10/07/2011	10/19/2011	10/19/2011			28.00
23984 - PEAR TREE MEDICAL CLINIC PC	11401	New Hire Physical & Drug Screen - Ee# 10408	Edit		10/07/2011	10/19/2011	10/19/2011			56.80
23984 - PEAR TREE MEDICAL CLINIC PC	9371	New Hire Physical & Drug Screen Ee# 10417	Edit		10/07/2011	10/19/2011	10/19/2011			56.80
23984 - PEAR TREE MEDICAL CLINIC PC	54842011	New Hire Physical & Drug Screen Ee# 10000	Edit		10/07/2011	10/19/2011	10/19/2011			56.80
23984 - PEAR TREE MEDICAL CLINIC PC	11400	New Hire Physical & Drug Screen Ee# 10881	Edit		10/07/2011	10/19/2011	10/19/2011			56.80
23984 - PEAR TREE MEDICAL CLINIC PC	55392011	New Hire Physical & Drug Screen Ee# 10176	Edit		10/07/2011	10/19/2011	10/19/2011			56.80
23984 - PEAR TREE MEDICAL CLINIC PC	11403	New Hire Physical & Drug Screen Ee# 10415	Edit		10/07/2011	10/19/2011	10/19/2011			28.00
23984 - PEAR TREE MEDICAL CLINIC PC	114052011	New Hire Physical & Drug Screen Ee# 10483	Edit		10/07/2011	10/19/2011	10/19/2011			56.80
23984 - PEAR TREE MEDICAL CLINIC PC	11406	New Hire Physical & Drug Screen Ee# 10382	Edit		10/07/2011	10/19/2011	10/19/2011			56.80
23984 - PEAR TREE MEDICAL CLINIC PC	11402	New Hire Physical & Drug Screen Ee# 10480	Edit		10/07/2011	10/19/2011	10/19/2011			56.80
23984 - PEAR TREE MEDICAL CLINIC PC	11438	New Hire Physical & Drug Screen Ee# 10482	Edit		10/07/2011	10/19/2011	10/19/2011			56.80
23984 - PEAR TREE MEDICAL CLINIC PC	114372011	New Hire Physical & Drug Screen Ee# 11437	Edit		10/07/2011	10/19/2011	10/19/2011			66.80
23984 - PEAR TREE MEDICAL CLINIC PC	114362011	New Hire Physical & Drug Screen Ee# 10473	Edit		10/07/2011	10/19/2011	10/19/2011			66.80



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<b>Fund 101 - General Fund</b>											
Department <b>226 - Human Resource</b>											
Account <b>719.000 - Employment Exam</b>											
23984 - PEAR TREE MEDICAL CLINIC PC	11429	New Hire Physical & Drug Screen Ee# 10383	Edit		10/07/2011	10/19/2011	10/19/2011			56.80	
								Account <b>719.000 - Employment Exam</b> Totals		Invoice Transactions 16	<u>\$842.40</u>
								Department <b>226 - Human Resource</b> Totals		Invoice Transactions 16	<u>\$842.40</u>
Department <b>371 - Protective Inspection</b>											
Account <b>728.000 - Membership Dues &amp; Conference</b>											
5636 - METROPOLITAN MECHANICAL INSPECTORS ASSOC INC	MMIA2012DUE SJK	MMIA 2012 DUES JK	Edit		10/06/2011	10/19/2011	10/19/2011			70.00	
5636 - METROPOLITAN MECHANICAL INSPECTORS ASSOC INC	MMIA2012DUE SLC	MMIA 2012 DUES LC	Edit		10/06/2011	10/19/2011	10/19/2011			70.00	
5636 - METROPOLITAN MECHANICAL INSPECTORS ASSOC INC	MMIA2012DUE SBG	MMIA 2012 DUES BG	Edit		10/06/2011	10/19/2011	10/19/2011			70.00	
								Account <b>728.000 - Membership Dues &amp; Conference</b> Totals		Invoice Transactions 3	<u>\$210.00</u>
Account <b>805.296 - Lot Checks</b>											
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1783	ENGINEERING FEE - NOTTINGHAM LOT 51 LOMA	Edit		09/21/2011	10/19/2011	10/19/2011			1,440.00	
								Account <b>805.296 - Lot Checks</b> Totals		Invoice Transactions 1	<u>\$1,440.00</u>
								Department <b>371 - Protective Inspection</b> Totals		Invoice Transactions 4	<u>\$1,650.00</u>
Department <b>442 - Highway Streets Bridges</b>											
Account <b>967.500 - Sidewalks</b>											
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1847	5700 24 MILE SIDEWALK GAP	Edit		10/06/2011	10/19/2011	10/19/2011			420.00	
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1843	SIDEWALK GAP - LIBRARY	Edit		10/06/2011	10/19/2011	10/19/2011			325.00	
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1846	SIDEWALK GAPS	Edit		10/06/2011	10/19/2011	10/19/2011			210.00	
								Account <b>967.500 - Sidewalks</b> Totals		Invoice Transactions 3	<u>\$955.00</u>
Account <b>967.550 - Intersections</b>											
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1844	UTILITY CONFLICT REVIEW - 1 INTERSECTION	Edit		10/06/2011	10/19/2011	10/19/2011			111.00	
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1845	UTILITY CONFLICT REVIEW - 31 INTERSECTIONS	Edit		10/06/2011	10/19/2011	10/19/2011			583.50	
								Account <b>967.550 - Intersections</b> Totals		Invoice Transactions 2	<u>\$694.50</u>



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<b>Fund 101 - General Fund</b>										
Department <b>442 - Highway Streets Bridges</b>										
Account <b>967.560 - Sidewalk Easements</b>										
5324 - ROY E RATHKA	734226005	EASEMENT CONSIDERATION	Edit		10/04/2011	10/19/2011	10/19/2011			652.60
							Account <b>967.560 - Sidewalk Easements</b> Totals	Invoice Transactions	1	<u>\$652.60</u>
							Department <b>442 - Highway Streets Bridges</b> Totals	Invoice Transactions	6	<u>\$2,302.10</u>
 Department <b>510 - Hope Chapel</b>										
Account <b>741.510 - Cleaning &amp; Maint Exp</b>										
15228 - HOME DEPOT CREDIT SERVICES	2036002	Chapel duster	Edit		09/20/2011	10/19/2011	10/19/2011			12.98
							Account <b>741.510 - Cleaning &amp; Maint Exp</b> Totals	Invoice Transactions	1	<u>\$12.98</u>
							Department <b>510 - Hope Chapel</b> Totals	Invoice Transactions	1	<u>\$12.98</u>





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<b>Fund 101 - General Fund</b>											
Department <b>738 - Library</b>											
Account <b>726.500 - Departmental Supplies</b>											
4279 - BAKER & TAYLOR INC	2026259423	Books (adult)	Edit		09/20/2011	10/19/2011	10/19/2011			23.90	
9562 - BOTTOM LINE	1053700040184	Subscription	Edit		09/14/2011	10/19/2011	10/19/2011			39.00	
	465										
398 - FACTS ON FILE INC	1304855	Books (adult)	Edit		09/08/2011	10/19/2011	10/19/2011			157.50	
6685 - INGRAM LIBRARY SERVICES	1023284	Books (adult)	Edit		09/22/2011	10/19/2011	10/19/2011			25.15	
16542 - MIDWEST TAPE	2627822	CD's - Audio, Pre-recorded	Edit		09/22/2011	10/19/2011	10/19/2011			11.19	
14896 - PARTNERS EAST BOOK DISTRIBUTING	55527806	Books (adult)	Edit		09/22/2011	10/19/2011	10/19/2011			27.59	
4279 - BAKER & TAYLOR INC	2026273508	Books (adult)	Edit		09/22/2011	10/19/2011	10/19/2011			95.44	
4279 - BAKER & TAYLOR INC	2026284950	Books (adult)	Edit		09/27/2011	10/19/2011	10/19/2011			37.41	
6685 - INGRAM LIBRARY SERVICES	1137160	Books (adult)	Edit		09/29/2011	10/19/2011	10/19/2011			35.40	
10995 - RANDOM HOUSE INC	1082291079	Books on Tape (child)	Edit		09/19/2011	10/19/2011	10/19/2011			6.00	
6685 - INGRAM LIBRARY SERVICES	1145127	Books (child)	Edit		09/29/2011	10/19/2011	10/19/2011			15.00	
165 - BRODART CO	B1995428	Books (adult)	Edit		10/01/2011	10/19/2011	10/19/2011			54.98	
165 - BRODART CO	B1995429	Books (adult)	Edit		10/01/2011	10/19/2011	10/19/2011			44.41	
165 - BRODART CO	B1995430	Books (adult)	Edit		10/01/2011	10/19/2011	10/19/2011			388.30	
165 - BRODART CO	B1995432	Books (adult)	Edit		10/01/2011	10/19/2011	10/19/2011			13.90	
165 - BRODART CO	B1995433	Books (adult)	Edit		10/01/2011	10/19/2011	10/19/2011			1,147.55	
165 - BRODART CO	B1995435	Books (adult)	Edit		10/01/2011	10/19/2011	10/19/2011			1,974.38	
165 - BRODART CO	B1995436	Books (adult)	Edit		10/01/2011	10/19/2011	10/19/2011			119.75	
165 - BRODART CO	B1995439	Books (adult)	Edit		10/01/2011	10/19/2011	10/19/2011			112.64	
165 - BRODART CO	B1995440	Books (adult)	Edit		10/01/2011	10/19/2011	10/19/2011			77.72	
165 - BRODART CO	B1995441	Books (adult)	Edit		10/01/2011	10/19/2011	10/19/2011			93.74	
165 - BRODART CO	B1995443	Books (adult)	Edit		10/01/2011	10/19/2011	10/19/2011			30.23	
165 - BRODART CO	B1995445	Books (adult)	Edit		10/01/2011	10/19/2011	10/19/2011			54.30	
165 - BRODART CO	B1995446	Books (adult)	Edit		10/01/2011	10/19/2011	10/19/2011			61.05	
17885 - MERRY JANE BENNER	892011	Reading Club Materials	Edit		10/05/2011	10/19/2011	10/19/2011			249.15	
165 - BRODART CO	B1995431	Books (child)	Edit		10/01/2011	10/19/2011	10/19/2011			10.62	
165 - BRODART CO	B1995434	Books (child)	Edit		10/01/2011	10/19/2011	10/19/2011			46.94	
165 - BRODART CO	B1995437	Books (child)	Edit		10/01/2011	10/19/2011	10/19/2011			4.78	
165 - BRODART CO	B1995442	Books (child)	Edit		10/01/2011	10/19/2011	10/19/2011			6.15	
165 - BRODART CO	B1995448	Books (child)	Edit		10/01/2011	10/19/2011	10/19/2011			2,491.90	
<b>Account 726.500 - Departmental Supplies Totals</b>										<b>Invoice Transactions 30</b>	<b>\$7,456.07</b>
<b>Account 727.000 - Office Supply &amp; Printing</b>											
330 - DEMCO INC	4345178	Office Supplies	Edit		09/20/2011	10/19/2011	10/19/2011			582.80	
330 - DEMCO INC	4345593	Office Supplies	Edit		09/20/2011	10/19/2011	10/19/2011			68.15	
<b>Account 727.000 - Office Supply &amp; Printing Totals</b>										<b>Invoice Transactions 2</b>	<b>\$650.95</b>



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<b>Fund 101 - General Fund</b>											
Department <b>738 - Library</b>											
Account <b>820.000 - Custodial SVC</b>											
16386 - AMERICAN CLEANING COMPANY LLC	1009LIBRARY2011	Janitorial & Cleaning Service	Edit		09/30/2011	10/19/2011	10/19/2011			1,157.99	
									Account <b>820.000 - Custodial SVC</b> Totals	Invoice Transactions 1	<u>\$1,157.99</u>
Account <b>850.000 - Communications</b>											
20497 - BSB COMMUNICATIONS INC	95049	Monthly Maintenance 10/1-10/31/11 Phones	Edit		09/28/2011	10/19/2011	10/19/2011			36.76	
24351 - A T & T	586 R4100911011	PRI 9/2-10/1/11	Edit		10/01/2011	10/19/2011	10/19/2011			36.34	
25415 - A T & T LONG DISTANCE	8541261641011	PRI Long Distance	Edit		09/26/2011	10/19/2011	10/19/2011			2.37	
24351 - A T & T	586 R0115611011	T1 Line	Edit		10/01/2011	10/19/2011	10/19/2011			17.03	
24351 - A T & T	586 R0115601011	T1 Line	Edit		10/01/2011	10/19/2011	10/19/2011			17.03	
									Account <b>850.000 - Communications</b> Totals	Invoice Transactions 5	<u>\$109.53</u>
Account <b>880.100 - Community Promotion</b>											
16214 - OFFICE EXPRESS	297560	Community Promotion	Edit		09/23/2011	10/19/2011	10/19/2011			160.00	
									Account <b>880.100 - Community Promotion</b> Totals	Invoice Transactions 1	<u>\$160.00</u>
									Department <b>738 - Library</b> Totals	Invoice Transactions 39	<u>\$9,534.54</u>
Department <b>774 - Senior Citizen Operations</b>											
Account <b>709.000 - Education &amp; Training</b>											
5283 - EDWIN M ROBERTSON II	9272011	Commercial Driver License renewal	Edit		09/27/2011	10/19/2011	10/19/2011			65.00	
									Account <b>709.000 - Education &amp; Training</b> Totals	Invoice Transactions 1	<u>\$65.00</u>
Account <b>728.000 - Membership Dues &amp; Conference</b>											
4242 - MICHIGAN ASSOCIATION OF SENIOR CENTERS	100611	Membership Oct 2011 to Sept 2012	Edit		10/06/2011	10/19/2011	10/19/2011			75.00	
									Account <b>728.000 - Membership Dues &amp; Conference</b> Totals	Invoice Transactions 1	<u>\$75.00</u>
Account <b>790.771 - Trips - SC</b>											
178 - BIG DADDY ENTERTAINMENT & TRAVEL LLC	83011	Niagara Falls Oct 16-18 2011	Edit		08/30/2011	10/19/2011	10/19/2011			854.00	
178 - BIG DADDY ENTERTAINMENT & TRAVEL LLC	92611	Mackinac Island Oct 11 -14, 2011	Edit		09/26/2011	10/19/2011	10/19/2011			2,824.00	
4182 - BIANCO TOURS INC	125430	Bingomania 9-29-11	Edit		09/29/2011	10/19/2011	10/19/2011			200.00	
									Account <b>790.771 - Trips - SC</b> Totals	Invoice Transactions 3	<u>\$3,878.00</u>
Account <b>790.772 - Manicures - SC</b>											
2947 - RHONDA M LAKIP-OCHOA	100611	Massage Weeks 39 and 40	Edit		10/06/2011	10/19/2011	10/19/2011			320.00	
									Account <b>790.772 - Manicures - SC</b> Totals	Invoice Transactions 1	<u>\$320.00</u>



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<b>Fund 101 - General Fund</b>											
Department <b>774 - Senior Citizen Operations</b>											
Account <b>790.773 - Line Dancing - SC</b>											
25587 - CONNIE FRENDT	10611	Line Dancing 8-26-11 to 10-06-11	Edit		10/06/2011	10/19/2011	10/19/2011			44.25	
									Account <b>790.773 - Line Dancing - SC</b> Totals	Invoice Transactions 1	<u>\$44.25</u>
Account <b>790.775 - Parties / Dance-Seniors</b>											
15293 - GORDON FOOD SERVICE INC	852080276 1	Sr Ctr ice	Edit		06/30/2011	10/19/2011	10/19/2011			3.49	
15293 - GORDON FOOD SERVICE INC	852080273 1	Sr Ctr ice cream, candy, pretzel, strawberries, cocoa,etc	Edit		06/30/2011	10/19/2011	10/19/2011			84.07	
1317 - GERALD R ROBOTKA	10611	November 2011 Dinner Dance Ent	Edit		10/06/2011	10/19/2011	10/19/2011			295.00	
3066 - PETTY CASH - SENIOR CENTER	101911srctrpc0 2	Walmart Subway - movie popcorn 10-6-11	Edit		10/06/2011	10/19/2011	10/19/2011			3.98	
									Account <b>790.775 - Parties / Dance-Seniors</b> Totals	Invoice Transactions 4	<u>\$386.54</u>
Account <b>860.200 - Auto Repair - Maint Exp</b>											
326 - DECKER AUTO PARTS INC	479067	SMART bulbs; shop supplies	Edit		09/29/2011	10/19/2011	10/19/2011			13.98	
2438 - RAYMOND DE STEIGER INC	601323400	Smart Bus Garage light bulb	Edit		10/05/2011	10/19/2011	10/19/2011			17.42	
									Account <b>860.200 - Auto Repair - Maint Exp</b> Totals	Invoice Transactions 2	<u>\$31.40</u>
Account <b>920.000 - Utilities</b>											
20497 - BSB COMMUNICATIONS INC	95049	Monthly Maintenance 10/1-10/31/11 Phones	Edit		09/28/2011	10/19/2011	10/19/2011			36.76	
24351 - A T & T	586 R410091 1011	PRI 9/2-10/1/11	Edit		10/01/2011	10/19/2011	10/19/2011			72.70	
25415 - A T & T LONG DISTANCE	854126164 1011	PRI Long Distance	Edit		09/26/2011	10/19/2011	10/19/2011			4.73	
24351 - A T & T	586 R011561 1011	T1 Line	Edit		10/01/2011	10/19/2011	10/19/2011			17.03	
24351 - A T & T	586 R011560 1011	T1 Line	Edit		10/01/2011	10/19/2011	10/19/2011			17.03	
									Account <b>920.000 - Utilities</b> Totals	Invoice Transactions 5	<u>\$148.25</u>
									Department <b>774 - Senior Citizen Operations</b> Totals	Invoice Transactions 18	<u>\$4,948.44</u>
Department <b>788 - Rec Programs -</b>											
Account <b>630.018 - Tennis Registration</b>											
5307 - THAIRA MATTI	321107D1	Refund, Adlt Beg Tennis Lesson, Jacob	Edit		09/20/2011	10/19/2011	10/19/2011			68.00	
									Account <b>630.018 - Tennis Registration</b> Totals	Invoice Transactions 1	<u>\$68.00</u>



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<b>Fund 101 - General Fund</b>											
Department <b>788 - Rec Programs -</b>											
Account <b>630.290 - Team Fit</b>											
5306 - TAMARA DAFOE	321521B1	Refund, Hip Hop Fitness, Tamar Eisenhardt	Edit		09/19/2011	10/19/2011	10/19/2011			40.00	
									Account <b>630.290 - Team Fit</b> Totals	Invoice Transactions 1	<u>40.00</u>
Account <b>840.000 - Parks &amp; Rec Programs</b>											
5015 - BOUNCE ABOUT LLC	10292011	Trunk or Treat event bouncer	Edit		09/27/2011	10/19/2011	10/19/2011			125.00	
8802 - PETTY CASH - PARKS-REC-MAINT	pc101901	Halloween Boo Bash Supplies - Party City, PR	Edit		09/27/2011	10/19/2011	10/19/2011			83.05	
16012 - ORIENTAL TRADING COMPANY INC	64684776001	Boo Bash Supplies	Edit		09/29/2011	10/19/2011	10/19/2011			108.48	
									Account <b>840.000 - Parks &amp; Rec Programs</b> Totals	Invoice Transactions 3	<u>316.53</u>
Account <b>840.005 - Computer Crash Courses</b>											
8762 - TERRY CHAUDHURI	5fall211	commission	Edit		09/28/2011	10/19/2011	10/19/2011			65.00	
									Account <b>840.005 - Computer Crash Courses</b> Totals	Invoice Transactions 1	<u>65.00</u>
Account <b>840.014 - Adult Softball</b>											
23560 - PIONEER REVERE	422854	field paint: Soccer, Ftbl, Adlt Sftbl	Edit		09/23/2011	10/19/2011	10/19/2011			78.75	
1459 - BEAN BROS TROPHY & AWARD CO	91903 11	Fall Adult Sftbl 3-trophies	Edit		09/29/2011	10/19/2011	10/19/2011			182.25	
17253 - TODD KELLER	102011	ump fees for adult sftbl Sept 16-30	Edit		10/01/2011	10/19/2011	10/19/2011			90.00	
									Account <b>840.014 - Adult Softball</b> Totals	Invoice Transactions 3	<u>351.00</u>
Account <b>840.015 - Belly Dancing</b>											
22020 - LEONA WEISENBACH	15fall111	commission	Edit		09/28/2011	10/19/2011	10/19/2011			834.60	
									Account <b>840.015 - Belly Dancing</b> Totals	Invoice Transactions 1	<u>834.60</u>
Account <b>840.030 - Pee Wee Tee</b>											
1459 - BEAN BROS TROPHY & AWARD CO	91201 11	PeeWeeTee 94 trophies	Edit		09/29/2011	10/19/2011	10/19/2011			634.50	
									Account <b>840.030 - Pee Wee Tee</b> Totals	Invoice Transactions 1	<u>634.50</u>
Account <b>840.086 - Valentine Dance</b>											
15346 - CHERRY CREEK	4105	Mom/Son Dance deposit for 5/3/12	Edit		10/03/2011	10/19/2011	10/19/2011			250.00	
									Account <b>840.086 - Valentine Dance</b> Totals	Invoice Transactions 1	<u>250.00</u>
Account <b>840.090 - Flag Football</b>											
1459 - BEAN BROS TROPHY & AWARD CO	90705 11	67-footballs	Edit		09/22/2011	10/19/2011	10/19/2011			469.00	
									Account <b>840.090 - Flag Football</b> Totals	Invoice Transactions 1	<u>469.00</u>



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<b>Fund 101 - General Fund</b>											
Department <b>788 - Rec Programs -</b>											
Account <b>840.103 - Special Recreation</b>											
3809 - LITTLE CAESARS #1599	2011SpecRec	20-pizzas for Special Rec Adult Baseball	Edit		09/27/2011	10/19/2011	10/19/2011			100.00	
									Account <b>840.103 - Special Recreation</b> Totals	Invoice Transactions 1	<u>\$100.00</u>
Account <b>840.247 - Graceful Dance &amp; Fitness</b>											
26092 - GRACEFUL MOVES DANCE INC	247fall111	commission	Edit		09/28/2011	10/19/2011	10/19/2011			2,237.30	
									Account <b>840.247 - Graceful Dance &amp; Fitness</b> Totals	Invoice Transactions 1	<u>\$2,237.30</u>
Account <b>840.701 - SBSC -Basketball Expense</b>											
24261 - BURKE'S SPORT HAVEN INC	74076	2-BB jerseys; 2 pirate caps credit	Edit		09/29/2011	10/19/2011	10/19/2011			34.50	
14052 - BAY AREA OFFICIALS ASSOCIATION	10022011	BB Referee fee 9-27-11 -3-11 G Youth	Edit		10/02/2011	10/19/2011	10/19/2011			1,824.00	
									Account <b>840.701 - SBSC -Basketball Expense</b> Totals	Invoice Transactions 2	<u>\$1,858.50</u>
Account <b>840.702 - SBSC baseball expense</b>											
5052 - GROSSE POINTE PARK LITTLE LEAGUE	10032011	9 & 10 Mnrs LL Basebl Tournmt - 3rd game fee	Edit		10/03/2011	10/19/2011	10/19/2011			50.00	
5053 - GROSSE POINTE WOODS/SHORES LITTLE LEAGUE	10032011	11 & 12 Mjrs LL Basebl Tournmt - 3rd game fee	Edit		10/03/2011	10/19/2011	10/19/2011			50.00	
2595 - MICHIGAN DISTRICT 6 LITTLE LEAGUE	1012011	Distr 6 LL misc Expenses for 2011	Edit		09/30/2011	10/19/2011	10/19/2011			250.00	
									Account <b>840.702 - SBSC baseball expense</b> Totals	Invoice Transactions 3	<u>\$350.00</u>
									Department <b>788 - Rec Programs -</b> Totals	Invoice Transactions 20	<u>\$7,574.43</u>
Department <b>789 - Parks Recreation Maintenance</b>											
Account <b>726.600 - Uniform Exp</b>											
19449 - CONTRACTORS CLOTHING CO	7238999	Uniform Purchase Ee# 11083	Edit		10/04/2011	10/19/2011	10/19/2011			96.60	
19449 - CONTRACTORS CLOTHING CO	7239001	Uniform Purchase Ee# 11208	Edit		09/28/2011	10/19/2011	10/19/2011			44.95	
19449 - CONTRACTORS CLOTHING CO	7238998	Uniform Purchase Ee# 60856	Edit		09/28/2011	10/19/2011	10/19/2011			89.89	
19449 - CONTRACTORS CLOTHING CO	7239012	Uniform Purchase Ee# 80504	Edit		09/30/2011	10/19/2011	10/19/2011			74.35	
19449 - CONTRACTORS CLOTHING CO	7239002	Uniform Purchase Ee# 60856	Edit		09/30/2011	10/19/2011	10/19/2011			207.42	
19449 - CONTRACTORS CLOTHING CO	7239004	Uniform Purchase Ee# 11602	Edit		10/04/2011	10/19/2011	10/19/2011			463.80	
									Account <b>726.600 - Uniform Exp</b> Totals	Invoice Transactions 6	<u>\$977.01</u>



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<b>Fund 101 - General Fund</b>											
Department <b>789 - Parks Recreation Maintenance</b>											
Account <b>741.000 - Mun Bldg Maintenance</b>											
15228 - HOME DEPOT CREDIT SERVICES	2101729	Mun Bd supplies for new air dryer for HVAC	Edit		09/20/2011	10/19/2011	10/19/2011			46.96	
15228 - HOME DEPOT CREDIT SERVICES	9202398	credit	Edit		09/23/2011	10/19/2011	10/19/2011			(11.08)	
6555 - GRAINGER INC	9638992140	Mun Bd refrigerated air dryer/compressor, valve , oil	Edit		09/19/2011	10/19/2011	10/19/2011			816.50	
6555 - GRAINGER INC	9647280586	credit - 2 check valves	Edit		09/28/2011	10/19/2011	10/19/2011			(19.56)	
6555 - GRAINGER INC	9647280560	Mun Bd valve for Air Compressor	Edit		09/28/2011	10/19/2011	10/19/2011			9.58	
16386 - AMERICAN CLEANING COMPANY LLC	1009MunBd,PR M,Sr	9/1-9/30/11	Edit		09/30/2011	10/19/2011	10/19/2011			999.99	
									Account <b>741.000 - Mun Bldg Maintenance</b> Totals	Invoice Transactions 6	<u>\$1,842.39</u>
Account <b>742.000 - Park Pav Maint</b>											
11471 - SQUARE DEAL BLDG SUPPLY	680096	RBP Hickory Grove siding	Edit		09/07/2011	10/19/2011	10/19/2011			61.66	
11471 - SQUARE DEAL BLDG SUPPLY	680094	RBP Hickory Grove siding	Edit		09/07/2011	10/19/2011	10/19/2011			47.60	
11471 - SQUARE DEAL BLDG SUPPLY	680095	RBP Hickory Grove siding	Edit		09/07/2011	10/19/2011	10/19/2011			(47.60)	
11471 - SQUARE DEAL BLDG SUPPLY	680771	RBP Hickory Grove siding	Edit		09/14/2011	10/19/2011	10/19/2011			49.44	
									Account <b>742.000 - Park Pav Maint</b> Totals	Invoice Transactions 4	<u>\$111.10</u>
Account <b>747.000 - Bldg Maint - Maint Bldg</b>											
16386 - AMERICAN CLEANING COMPANY LLC	1009MunBd,PR M,Sr	9/1-9/30/11	Edit		09/30/2011	10/19/2011	10/19/2011			310.02	
3783 - J & J ACE HARDWARE	15448	supplies	Edit		10/05/2011	10/19/2011	10/19/2011			1.70	
									Account <b>747.000 - Bldg Maint - Maint Bldg</b> Totals	Invoice Transactions 2	<u>\$311.72</u>
Account <b>748.000 - Comm Center Maint - Disco</b>											
16386 - AMERICAN CLEANING COMPANY LLC	1009MunBd,PR M,Sr	9/1-9/30/11	Edit		09/30/2011	10/19/2011	10/19/2011			1,157.99	
16150 - MACOMB WHOLESALE SUPPLY CORP	60342	Sr Ctr 4x6 entry mat	Edit		09/27/2011	10/19/2011	10/19/2011			88.32	
15916 - INTERSTATE SECURITY INC	8617724	Cmty Ctr monitoring 10/1-12-31-11	Edit		09/23/2011	10/19/2011	10/19/2011			117.00	
7857 - STONE'S ACE HARDWARE	43156	Library coat hook	Edit		10/03/2011	10/19/2011	10/19/2011			4.99	
7857 - STONE'S ACE HARDWARE	43173	bolts for Comm Ctr chairs	Edit		10/03/2011	10/19/2011	10/19/2011			4.50	
									Account <b>748.000 - Comm Center Maint - Disco</b> Totals	Invoice Transactions 5	<u>\$1,372.80</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 101 - General Fund</b>											
Department <b>789 - Parks Recreation Maintenance</b>											
Account <b>750.000 - Equip Maint Cost</b>											
326 - DECKER AUTO PARTS INC	478169	motor oil	Edit		09/23/2011	10/19/2011	10/19/2011			64.22	
495 - HELLEBUYCKS POWER EQUIPMENT CENTER	450594	mower grease	Edit		09/16/2011	10/19/2011	10/19/2011			29.90	
1397 - WEINGARTZ SUPPLY CO INC	1628913	Exmark mower belt	Edit		09/30/2011	10/19/2011	10/19/2011			39.98	
1397 - WEINGARTZ SUPPLY CO INC	1629021	Mower deck clips	Edit		09/30/2011	10/19/2011	10/19/2011			11.99	
1397 - WEINGARTZ SUPPLY CO INC	1629004	mower deck pins	Edit		09/30/2011	10/19/2011	10/19/2011			48.93	
326 - DECKER AUTO PARTS INC	476808	boot kit, grip chuck, and plug	Edit		09/15/2011	10/19/2011	10/19/2011			17.46	
326 - DECKER AUTO PARTS INC	476809	Tire plug	Edit		09/15/2011	10/19/2011	10/19/2011			8.95	
									Account <b>750.000 - Equip Maint Cost</b> Totals	Invoice Transactions 7	<u>\$221.43</u>
Account <b>751.000 - Grounds Maint</b>											
1148 - SHELBY PAINT & DECORATING	100475856	Onyx garage paint	Edit		09/22/2011	10/19/2011	10/19/2011			427.50	
12665 - LIGHTING SUPPLY COMPANY	767463 00	MSP light ballast kit	Edit		09/20/2011	10/19/2011	10/19/2011			81.00	
23560 - PIONEER REVERE	422854	field paint: Soccer, Ftbl, Adlt Sftbl	Edit		09/23/2011	10/19/2011	10/19/2011			1,496.25	
15228 - HOME DEPOT CREDIT SERVICES	4048577	RBP picnic table boards	Edit		09/28/2011	10/19/2011	10/19/2011			10.98	
6545 - RAY WIEGAND'S NURSERY INC	69604 1	Heritage Garden: 3 hydrangea & 3 viburnum	Edit		09/21/2011	10/19/2011	10/19/2011			168.00	
2037 - JOHN DEERE LANDSCAPES LESCO INC	59390602	Mun Grnd irrigation emitter & valve	Edit		09/29/2011	10/19/2011	10/19/2011			165.62	
6545 - RAY WIEGAND'S NURSERY INC	69755 1	Heritage Garden 1-viburnum	Edit		10/03/2011	10/19/2011	10/19/2011			27.00	
15228 - HOME DEPOT CREDIT SERVICES	2115650	garden and park supplies	Edit		09/30/2011	10/19/2011	10/19/2011			37.99	
									Account <b>751.000 - Grounds Maint</b> Totals	Invoice Transactions 8	<u>\$2,414.34</u>
Account <b>860.200 - Auto Repair - Maint Exp</b>											
326 - DECKER AUTO PARTS INC	478169	motor oil	Edit		09/23/2011	10/19/2011	10/19/2011			64.22	
4612 - KELLER'S AUTOMOTIVE	18582	PRM 86 OLF	Edit		09/23/2011	10/19/2011	10/19/2011			27.95	
4612 - KELLER'S AUTOMOTIVE	18598	PRM 90 OLF	Edit		09/27/2011	10/19/2011	10/19/2011			46.65	
4612 - KELLER'S AUTOMOTIVE	18538	PRM 93 OLF & shift linkage rpr	Edit		09/13/2011	10/19/2011	10/19/2011			158.95	
326 - DECKER AUTO PARTS INC	479067	SMART bulbs; shop supplies	Edit		09/29/2011	10/19/2011	10/19/2011			107.62	
									Account <b>860.200 - Auto Repair - Maint Exp</b> Totals	Invoice Transactions 5	<u>\$405.39</u>
Account <b>863.000 - Gasoline</b>											
1204 - SPENCER OIL COMPANY	377147	diesel 510.5 gal	Edit		09/23/2011	10/19/2011	10/19/2011			1,751.35	
1204 - SPENCER OIL COMPANY	377372	Diesel, 800 gallons	Edit		09/29/2011	10/19/2011	10/19/2011			2,507.72	
									Account <b>863.000 - Gasoline</b> Totals	Invoice Transactions 2	<u>\$4,259.07</u>
									Department <b>789 - Parks Recreation Maintenance</b> Totals	Invoice Transactions 45	<u>\$11,915.25</u>



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<b>Fund 101 - General Fund</b>											
Department <b>800 - Planning</b>											
Account <b>805.000 - Planning Consultant fees</b>											
14882 - BIRCHLER ARROYO ASSOCIATES INC	2011 257	Kroger Fueling Station 25 Mile & Dequindre Road	Edit		09/02/2011	10/19/2011	10/19/2011			1,280.00	
									Account <b>805.000 - Planning Consultant fees</b> Totals	Invoice Transactions 1	<u>1,280.00</u>
Account <b>900.000 - Printing &amp; Publishing</b>											
1130 - INDEPENDENT NEWSPAPERS	3974860	Introduction Ordinance #212.88	Edit		09/25/2011	10/19/2011	10/19/2011			38.50	
1130 - INDEPENDENT NEWSPAPERS	3974861	Introduction Ordinance #212.87	Edit		09/25/2011	10/19/2011	10/19/2011			41.25	
1130 - INDEPENDENT NEWSPAPERS	3974862	Kroger Fueling Station Site Plan #11-19 (SLU- 9)	Edit		09/25/2011	10/19/2011	10/19/2011			46.75	
1130 - INDEPENDENT NEWSPAPERS	3976804	October 6, 2011 ZBA Agenda	Edit		09/25/2011	10/19/2011	10/19/2011			55.00	
1130 - INDEPENDENT NEWSPAPERS	3980626	Courtesy Driving School Site Plan #11-21 (SLU- 11)	Edit		09/25/2011	10/19/2011	10/19/2011			38.50	
1130 - INDEPENDENT NEWSPAPERS	3980628	Adoption Of Ordinance #212.88	Edit		09/25/2011	10/19/2011	10/19/2011			38.50	
1130 - INDEPENDENT NEWSPAPERS	3980630	Adoption of Ordinance #212.87	Edit		09/25/2011	10/19/2011	10/19/2011			38.50	
									Account <b>900.000 - Printing &amp; Publishing</b> Totals	Invoice Transactions 7	<u>\$297.00</u>
									Department <b>800 - Planning</b> Totals	Invoice Transactions 8	<u>\$1,577.00</u>
Department <b>900 - Other Functions</b>											
Account <b>730.000 - Equipment Svc &amp; Maint</b>											
25218 - SPECIALTY UNDERWRITERS LLC	TS3091 7E	Service contract, monthly installment, treasurer	Edit		09/23/2011	10/19/2011	10/19/2011			200.73	
11689 - DSS CORPORATION	12249	Maintenance Agreement 11/15/11- 11/14/12-CanonMS300 Scanner	Edit		10/07/2011	10/19/2011	10/19/2011			775.00	
									Account <b>730.000 - Equipment Svc &amp; Maint</b> Totals	Invoice Transactions 2	<u>\$975.73</u>
Account <b>780.000 - Microfilm Supplies &amp; SVC</b>											
16541 - IRON MOUNTAIN	EEA6995	monthly records storage - October 2011	Edit		09/30/2011	10/19/2011	10/19/2011			1,253.43	
									Account <b>780.000 - Microfilm Supplies &amp; SVC</b> Totals	Invoice Transactions 1	<u>\$1,253.43</u>





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<b>Fund 101 - General Fund</b>											
Department <b>900 - Other Functions</b>											
Account <b>850.000 - Communications</b>											
20497 - BSB COMMUNICATIONS INC	95049	Monthly Maintenance 10/1-10/31/11 Phones	Edit		09/28/2011	10/19/2011	10/19/2011			157.10	
25415 - A T & T LONG DISTANCE	854126177 1011	Municipal Bldg Long Distance 8/23-9/23/11	Edit		09/26/2011	10/19/2011	10/19/2011			83.31	
24351 - A T & T	586 R410098 1011	Use 9/2-10/1/11	Edit		10/01/2011	10/19/2011	10/19/2011			774.36	
24351 - A T & T	586 R011561 1011	T1 Line	Edit		10/01/2011	10/19/2011	10/19/2011			119.18	
24351 - A T & T	586 R011560 1011	T1 Line	Edit		10/01/2011	10/19/2011	10/19/2011			119.18	
									Account <b>850.000 - Communications</b> Totals	Invoice Transactions 5	<u>\$1,253.13</u>
Account <b>969.000 - Weed Ord Exp (Reimbursable)</b>											
2787 - JEWELL LAWNCARE	15A	WEEDS - 7617 DAISY	Edit		09/14/2011	10/19/2011	10/19/2011			85.00	
2787 - JEWELL LAWNCARE	15B	WEEDS - 55536 PARKVIEW	Edit		09/14/2011	10/19/2011	10/19/2011			40.00	
2787 - JEWELL LAWNCARE	15C	WEEDS - 56680 ASHLAND	Edit		09/14/2011	10/19/2011	10/19/2011			40.00	
2787 - JEWELL LAWNCARE	15D	WEEDS - EDGEWOOD LOT 1	Edit		09/14/2011	10/19/2011	10/19/2011			130.00	
2787 - JEWELL LAWNCARE	15E	WEEDS - 14365 RAVEN	Edit		09/14/2011	10/19/2011	10/19/2011			40.00	
2787 - JEWELL LAWNCARE	15F	WEEDS - 51131 SIMONE INDUSTRIAL	Edit		09/14/2011	10/19/2011	10/19/2011			120.00	
									Account <b>969.000 - Weed Ord Exp (Reimbursable)</b> Totals	Invoice Transactions 6	<u>\$455.00</u>
Account <b>969.600 - Properties Clearing Exp</b>											
1587 - XTREME SERVICES INC	14268	LITTER REMOVAL - CANNON CREEK	Edit		09/22/2011	10/19/2011	10/19/2011			347.00	
									Account <b>969.600 - Properties Clearing Exp</b> Totals	Invoice Transactions 1	<u>\$347.00</u>
									Department <b>900 - Other Functions</b> Totals	Invoice Transactions 15	<u>\$4,284.29</u>
									Fund <b>101 - General Fund</b> Totals	Invoice Transactions 223	<u>\$57,975.76</u>
<b>Fund 206 - Fire Fund</b>											
Department <b>340 - Fire Department</b>											
Account <b>724.100 - Supplemental Retire Plan</b>											
169 - DENNIS BUCHOLTZ	101911	CBA PENSION ADJUSTMENT - NOV 2011	Edit		10/03/2011	10/19/2011	10/19/2011			358.67	
									Account <b>724.100 - Supplemental Retire Plan</b> Totals	Invoice Transactions 1	<u>\$358.67</u>



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<b>Fund 206 - Fire Fund</b>											
Department <b>340 - Fire Department</b>											
Account <b>726.000 - Operating Supplies</b>											
584 - K-MART	04 5138 0092	MISCELLANEOUS EXPENSES	Edit		09/18/2011	10/19/2011	10/19/2011			61.94	
22612 - VALLEY CITY LINEN	27031012	40 HOUR LINENS	Edit		09/26/2011	10/19/2011	10/19/2011			14.65	
22612 - VALLEY CITY LINEN	27031011	STATION 1 LINENS	Edit		09/26/2011	10/19/2011	10/19/2011			30.53	
406 - FIRE ENGINEERING	265921211	3 YEAR SUBSCRIPTION RENEWAL (12/2011 - 12/2014)	Edit		10/01/2011	10/19/2011	10/19/2011			48.00	
25218 - SPECIALTY UNDERWRITERS LLC	TS30917B	MAINTENANCE SERVICE AGREEMENT - NOV 2011	Edit		09/23/2011	10/19/2011	10/19/2011			388.58	
22612 - VALLEY CITY LINEN	27031008	STATION 4 LINENS	Edit		09/26/2011	10/19/2011	10/19/2011			19.22	
22612 - VALLEY CITY LINEN	27031013	STATION 3 LINENS	Edit		09/26/2011	10/19/2011	10/19/2011			15.45	
22612 - VALLEY CITY LINEN	27031017	STATION 2 LINENS	Edit		09/26/2011	10/19/2011	10/19/2011			9.98	
7857 - STONE'S ACE HARDWARE	43077	SUPPLIES FOR TECH RESCUE TRAILER	Edit		09/28/2011	10/19/2011	10/19/2011			40.75	
21079 - HOME DEPOT CREDIT SERVICES	2115646	STATION 4 SUPPLIES	Edit		09/30/2011	10/19/2011	10/19/2011			105.16	
21245 - JCR SUPPLY CO	52060	STATION SUPPLIES	Edit		09/27/2011	10/19/2011	10/19/2011			495.05	
22612 - VALLEY CITY LINEN	27035503	40 HOUR LINENS	Edit		10/03/2011	10/19/2011	10/19/2011			8.62	
22612 - VALLEY CITY LINEN	27035502	STATION 1 LINENS	Edit		10/03/2011	10/19/2011	10/19/2011			43.75	
22612 - VALLEY CITY LINEN	27035508	STATION 2 LINENS	Edit		10/03/2011	10/19/2011	10/19/2011			16.66	
22612 - VALLEY CITY LINEN	27035499	STATION 4 LINENS	Edit		10/03/2011	10/19/2011	10/19/2011			33.77	
699 - MACOMB RESTAURANT SUPPLY INC	8103	STATION 1 SUPPLIES	Edit		10/04/2011	10/19/2011	10/19/2011			18.69	
22612 - VALLEY CITY LINEN	27015670	STATION 1 LINENS	Edit		09/05/2011	10/19/2011	10/19/2011			47.87	
22612 - VALLEY CITY LINEN	27035504	STATION 3 LINENS	Edit		10/03/2011	10/19/2011	10/19/2011			28.44	
									Account <b>726.000 - Operating Supplies</b> Totals	Invoice Transactions 18	<u>\$1,427.11</u>
<b>Account 726.550 - Medical Supplies</b>											
1446 - J & B MEDICAL SUPPLY INC	1239854	MEDICAL SUPPLIES	Edit		08/22/2011	10/19/2011	10/19/2011			363.77	
1446 - J & B MEDICAL SUPPLY INC	1242885	MEDICAL SUPPLIES	Edit		09/16/2011	10/19/2011	10/19/2011			53.13	
1446 - J & B MEDICAL SUPPLY INC	1240003	MEDICAL SUPPLIES	Edit		08/23/2011	10/19/2011	10/19/2011			1,733.18	
1569 - SUNSHINE MEDICAL	100359	MEDICAL SUPPLIES	Edit		08/23/2011	10/19/2011	10/19/2011			908.00	
19884 - BOUND TREE MEDICAL LLC	87281770	MEDICAL SUPPLIES	Edit		08/23/2011	10/19/2011	10/19/2011			64.00	
19884 - BOUND TREE MEDICAL LLC	87285654	MEDICAL SUPPLIES	Edit		09/07/2011	10/19/2011	10/19/2011			145.96	
1569 - SUNSHINE MEDICAL	101044	MEDICAL SUPPLIES	Edit		09/27/2011	10/19/2011	10/19/2011			1,135.00	
									Account <b>726.550 - Medical Supplies</b> Totals	Invoice Transactions 7	<u>\$4,403.04</u>
<b>Account 726.560 - Misc Gear</b>											
5749 - ARGUS HAZCO SUPPLY COMPANY	4038939	SCBA MAINTENANCE	Edit		09/19/2011	10/19/2011	10/19/2011			356.55	
5749 - ARGUS HAZCO SUPPLY COMPANY	4038937	SCBA MAINTENANCE	Edit		09/19/2011	10/19/2011	10/19/2011			110.00	
5749 - ARGUS HAZCO SUPPLY COMPANY	4038938	SCBA FLOW TESTING	Edit		09/19/2011	10/19/2011	10/19/2011			532.50	
5749 - ARGUS HAZCO SUPPLY COMPANY	4039431	SCBA LATCH SPRING	Edit		09/29/2011	10/19/2011	10/19/2011			32.40	
									Account <b>726.560 - Misc Gear</b> Totals	Invoice Transactions 4	<u>\$1,031.45</u>



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<b>Fund 206 - Fire Fund</b>											
Department <b>340 - Fire Department</b>											
Account <b>804.206 - Accumed 8%</b>											
15970 - ACCUMED BILLING INC	ACCUMED 0911	EMS BILLING FEES, SEPTEMBER 2011	Edit		10/01/2011	10/19/2011	10/19/2011			6,634.46	
									Account <b>804.206 - Accumed 8%</b> Totals	Invoice Transactions 1	<u>\$6,634.46</u>
Account <b>804.227 - Ann Arbor Svc &amp; Crt exp</b>											
16633 - ANN ARBOR CREDIT BUREAU INC	ANNARBOR 0911	EMS DELINQUENT BILLING FEES, SEPTEMBER, 2011	Edit		10/03/2011	10/19/2011	10/19/2011			382.95	
									Account <b>804.227 - Ann Arbor Svc &amp; Crt exp</b> Totals	Invoice Transactions 1	<u>\$382.95</u>
Account <b>804.600 - Network Support</b>											
26031 - CDW GOVERNMENT INC	ZPX4876	MEMORY UPDATE FOR HAZMAT LAPTOP	Edit		09/12/2011	10/19/2011	10/19/2011			27.92	
									Account <b>804.600 - Network Support</b> Totals	Invoice Transactions 1	<u>\$27.92</u>
Account <b>811.000 - Legal Fees</b>											
5076 - KIRK, HUTH & LANGE PLC	64080	FIRE DEPARTMENT MATTERS	Edit		09/14/2011	10/19/2011	10/19/2011			350.00	
									Account <b>811.000 - Legal Fees</b> Totals	Invoice Transactions 1	<u>\$350.00</u>
Account <b>813.000 - Labor Matters, Grievances, etc</b>											
6345 - AMERICAN ARBITRATION ASSOC INC	543900035511	Fire Legal Fee's	Edit		09/23/2011	10/19/2011	10/19/2011			75.00	
5076 - KIRK, HUTH & LANGE PLC	64154	Fire Labor	Edit		10/01/2011	10/19/2011	10/19/2011			1,816.90	
									Account <b>813.000 - Labor Matters, Grievances, etc</b> Totals	Invoice Transactions 2	<u>\$1,891.90</u>
Account <b>850.000 - Communications</b>											
25658 - WOW! INTERNET-CABLE-PHONE	3104401652250 911	STATION 2 CABLE / INTERNET	Edit		09/28/2011	10/19/2011	10/19/2011			98.99	
25658 - WOW! INTERNET-CABLE-PHONE	3104401699200 911	STATION 1 CABLE / INTERNET	Edit		09/28/2011	10/19/2011	10/19/2011			184.98	
									Account <b>850.000 - Communications</b> Totals	Invoice Transactions 2	<u>\$283.97</u>
Account <b>852.000 - Communications Phone</b>											
25415 - A T & T LONG DISTANCE	854126167 0911	Long Distance	Edit		09/26/2011	10/19/2011	10/19/2011			1.66	
20497 - BSB COMMUNICATIONS INC	95049	Monthly Maintenance 10/1-10/31/11 Phones	Edit		09/28/2011	10/19/2011	10/19/2011			157.11	
24351 - A T & T	586 R410091 1011	PRI 9/2-10/1/11	Edit		10/01/2011	10/19/2011	10/19/2011			218.09	
25415 - A T & T LONG DISTANCE	854126164 1011	PRI Long Distance	Edit		09/26/2011	10/19/2011	10/19/2011			14.19	
24351 - A T & T	586 R011561 1011	T1 Line	Edit		10/01/2011	10/19/2011	10/19/2011			17.03	
24351 - A T & T	586 R011560 1011	T1 Line	Edit		10/01/2011	10/19/2011	10/19/2011			17.03	
									Account <b>852.000 - Communications Phone</b> Totals	Invoice Transactions 6	<u>\$425.11</u>



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Fund <b>206 - Fire Fund</b>											
Department <b>340 - Fire Department</b>											
Account <b>860.200 - Auto Repair - Maint Exp</b>											
17757 - BELLE TIRE DISTRIBUTORS	19928195	MAINTENANCE & INSPECTION - F35	Edit		09/23/2011	10/19/2011	10/19/2011			375.86	
10950 - APOLLO FIRE APPARATUS REPAIR INC	33923	REPAIR WORK TO E-4 (TRUCK #38)	Edit		09/19/2011	10/19/2011	10/19/2011			136.00	
10950 - APOLLO FIRE APPARATUS REPAIR INC	33978	REPLACED COMPARTMENT LIGHTS ON A-6 (TRUCK #33)	Edit		09/26/2011	10/19/2011	10/19/2011			175.97	
10950 - APOLLO FIRE APPARATUS REPAIR INC	33955	REPLACE STARTER - E-2 (TRUCK #30)	Edit		09/26/2011	10/19/2011	10/19/2011			638.00	
17757 - BELLE TIRE DISTRIBUTORS	19980128	MAINTENANCE ON BRAKES, BALL JOINT, BEARING ON U-1 (TRUCK #32)	Edit		10/04/2011	10/19/2011	10/19/2011			1,740.81	
72 - APOLLO FIRE EQUIPMENT CO	79427	HOSE COUPLINGS - E-4 (TRUCK #38)	Edit		09/23/2011	10/19/2011	10/19/2011			189.82	
72 - APOLLO FIRE EQUIPMENT CO	79486	12" PIRAYA DIAMOND CUT BLADE FOR E-4 (TRUCK #38)	Edit		09/30/2011	10/19/2011	10/19/2011			200.00	
25901 - SHELBY SPRING & SUSPENSION LLC	4246	REPLACED FRONT SPRINGS & SHACKLES ON E-3 (TRUCK #34)	Edit		09/29/2011	10/19/2011	10/19/2011			1,560.00	
4651 - LESLIE TIRE SERVICE INC	4050538	ALIGNMENT ON E-3 (TRUCK #34)	Edit		10/05/2011	10/19/2011	10/19/2011			180.00	
									Account <b>860.200 - Auto Repair - Maint Exp</b> Totals	Invoice Transactions 9	\$5,196.46
Account <b>930.100 - Building Maintenance</b>											
12665 - LIGHTING SUPPLY COMPANY	76746200	LIGHT FIXTURE - STATION 4 PARKING LOT	Edit		09/20/2011	10/19/2011	10/19/2011			81.00	
									Account <b>930.100 - Building Maintenance</b> Totals	Invoice Transactions 1	\$81.00
Account <b>981.500 - Capital Outlay -Equip (Fire)</b>											
3320 - ACCUMEDWEB LLC	1237	MONTHLY SERVICE AND SUPPORT	Edit		10/01/2011	10/19/2011	10/19/2011			423.00	
3650 - OMNILERT LLC	E2W42722a	AMERILERT CALL BACK BEEPER SYSTEM 11/1/11 - 10/31/12	Edit		11/01/2011	10/19/2011	10/19/2011			1,080.00	
									Account <b>981.500 - Capital Outlay -Equip (Fire)</b> Totals	Invoice Transactions 2	\$1,503.00
Account <b>985.000 - Equipment Replacement</b>											
5196 - MATTRESS TO GO	9211	FOUR MATTRESSES FOR STATION 3	Edit		09/02/2011	10/19/2011	10/19/2011			1,024.00	
									Account <b>985.000 - Equipment Replacement</b> Totals	Invoice Transactions 1	\$1,024.00
									Department <b>340 - Fire Department</b> Totals	Invoice Transactions 57	\$25,021.04



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					Fund <b>206 - Fire Fund</b> Totals			Invoice Transactions 57		\$25,021.04
<b>Fund 207 - Police Fund</b>										
Department <b>305 - Police Department</b>										
Account <b>726.000 - Operating Supplies</b>										
1415 - FASTENAL COMPANY	MICLN43024	FINGERPRINT WIPES	Edit		09/27/2011	10/19/2011	10/19/2011			275.04
7016 - MICHIGAN MAINTENANCE SUPPLY COMPANY	266863	BAG LINERS	Edit		09/26/2011	10/19/2011	10/19/2011			157.25
26159 - PURIFIED WATER TO GO	8165	WATER & RENTAL	Edit		09/30/2011	10/19/2011	10/19/2011			36.75
6689 - SIRCHIE FINGER PRINT LABORATORIES	521151N	ET SUPPLIES	Edit		09/19/2011	10/19/2011	10/19/2011			640.10
20296 - MCDONALD'S	9302011	PRISONER MEALS - SEPT	Edit		09/30/2011	10/19/2011	10/19/2011			91.99
					Account <b>726.000 - Operating Supplies</b> Totals			Invoice Transactions 5		\$1,201.13
Account <b>727.000 - Office Supply &amp; Printing</b>										
16214 - OFFICE EXPRESS	297600	PROPERTY RECORDS	Edit		09/23/2011	10/19/2011	10/19/2011			462.00
16214 - OFFICE EXPRESS	297765	CREDIT PROPERTY RECORDS	Edit		09/26/2011	10/19/2011	10/19/2011			(462.00)
16214 - OFFICE EXPRESS	297766	PROPERTY RECORDS	Edit		09/26/2011	10/19/2011	10/19/2011			462.00
					Account <b>727.000 - Office Supply &amp; Printing</b> Totals			Invoice Transactions 3		\$462.00
Account <b>727.950 - Test Kit Cost</b>										
21057 - T D S INCORPORATED	11035	TEST KITS	Edit		09/22/2011	10/19/2011	10/19/2011			388.00
					Account <b>727.950 - Test Kit Cost</b> Totals			Invoice Transactions 1		\$388.00
Account <b>728.000 - Membership Dues &amp; Conference</b>										
22923 - LEXIS NEXIS	1109189872	MEMBERSHIP DUES - SEPT	Edit		09/30/2011	10/19/2011	10/19/2011			382.00
5284 - NATIONAL ASSOC. OF PROFESSIONAL CANINE HANDLE	20110923KT	MEMBERSHIP DUES - 2011	Edit		09/23/2011	10/19/2011	10/19/2011			25.00
					Account <b>728.000 - Membership Dues &amp; Conference</b> Totals			Invoice Transactions 2		\$407.00
Account <b>729.000 - Janitorial SVC &amp; Supplies</b>										
16386 - AMERICAN CLEANING COMPANY LLC	1009 PD	JANITORIAL SERVICE - SEPT.	Edit		09/30/2011	10/19/2011	10/19/2011			1,099.99
					Account <b>729.000 - Janitorial SVC &amp; Supplies</b> Totals			Invoice Transactions 1		\$1,099.99
Account <b>730.100 - Repairs &amp; Maint</b>										
20497 - BSB COMMUNICATIONS INC	94969	LABOR CHARGE	Edit		09/26/2011	10/19/2011	10/19/2011			55.00
25138 - CAMERA MART	469478	CAMERA REPAIRS	Edit		09/23/2011	10/19/2011	10/19/2011			117.97
1230 - STATE OF MICHIGAN	551361876	TOKEN FEES 7/1/11 - 9/30/11	Edit		09/27/2011	10/19/2011	10/19/2011			132.00
677 - COUNTY OF MACOMB MICHIGAN	AR110758	RADIO CHARGES 10/1/10-9/30/11	Edit		09/30/2011	10/19/2011	10/19/2011			9,231.26
					Account <b>730.100 - Repairs &amp; Maint</b> Totals			Invoice Transactions 4		\$9,536.23
Account <b>795.000 - Video Arraignments</b>										
677 - COUNTY OF MACOMB MICHIGAN	AR110851	VIDEO ARRAIGNMENT CHARGES	Edit		09/29/2011	10/19/2011	10/19/2011			60.00
					Account <b>795.000 - Video Arraignments</b> Totals			Invoice Transactions 1		\$60.00



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<b>Fund 207 - Police Fund</b>											
Department <b>305 - Police Department</b>											
Account <b>799.000 - Special Investigation</b>											
2258 - METRO PCS WIRELESS INC	632295	TEXT MSG RETRIEVAL- 1131128	Edit		09/19/2011	10/19/2011	10/19/2011			50.00	
2258 - METRO PCS WIRELESS INC	637018	TEXT MSG RETRIEVAL - 1121111	Edit		09/29/2011	10/19/2011	10/19/2011			100.00	
									Account <b>799.000 - Special Investigation</b> Totals	Invoice Transactions 2	<u>\$150.00</u>
Account <b>804.600 - Network Support</b>											
14424 - APERION INFORMATION TECHNOLOGIES INC	37216	LABOR NEW SERVER	Edit		09/26/2011	10/19/2011	10/19/2011			1,635.00	
14424 - APERION INFORMATION TECHNOLOGIES INC	37267	TECH SUPPORT	Edit		10/03/2011	10/19/2011	10/19/2011			436.00	
									Account <b>804.600 - Network Support</b> Totals	Invoice Transactions 2	<u>\$2,071.00</u>
Account <b>811.000 - Legal Fees</b>											
5076 - KIRK, HUTH & LANGE PLC	64075	PROFESSIONAL SERVICES-PD	Edit		09/14/2011	10/19/2011	10/19/2011			500.00	
5076 - KIRK, HUTH & LANGE PLC	64083	PROFESSIONAL SERVICES-PD	Edit		09/14/2011	10/19/2011	10/19/2011			250.00	
									Account <b>811.000 - Legal Fees</b> Totals	Invoice Transactions 2	<u>\$750.00</u>
Account <b>812.000 - Negotiations</b>											
5076 - KIRK, HUTH & LANGE PLC	64135	Police Labor	Edit		10/01/2011	10/19/2011	10/19/2011			646.76	
									Account <b>812.000 - Negotiations</b> Totals	Invoice Transactions 1	<u>\$646.76</u>
Account <b>813.000 - Labor Matters, Grievances, etc</b>											
5076 - KIRK, HUTH & LANGE PLC	64135	Police Labor	Edit		10/01/2011	10/19/2011	10/19/2011			142.51	
									Account <b>813.000 - Labor Matters, Grievances, etc</b> Totals	Invoice Transactions 1	<u>\$142.51</u>
Account <b>850.207 - EM Response Recovery Ex</b>											
25485 - BEAUMONT HOSPITAL	8537306400	ERR - BLOOD DRAW	Edit		09/04/2011	10/19/2011	10/19/2011			342.00	
									Account <b>850.207 - EM Response Recovery Ex</b> Totals	Invoice Transactions 1	<u>\$342.00</u>
Account <b>850.500 - Postage &amp; Handling</b>											
1415 - FASTENAL COMPANY	MICLN43024	FINGERPRINT WIPES	Edit		09/27/2011	10/19/2011	10/19/2011			16.73	
6689 - SIRCHIE FINGER PRINT LABORATORIES	52115IN	ET SUPPLIES	Edit		09/19/2011	10/19/2011	10/19/2011			30.24	
22327 - UPS	3894WX391	SHIPPING	Edit		09/24/2011	10/19/2011	10/19/2011			11.15	
									Account <b>850.500 - Postage &amp; Handling</b> Totals	Invoice Transactions 3	<u>\$58.12</u>
Account <b>852.000 - Communications Phone</b>											
24351 - A T & T	586 R011561 1011	T1 Line	Edit		10/01/2011	10/19/2011	10/19/2011			17.03	
24351 - A T & T	586 R011560 1011	T1 Line	Edit		10/01/2011	10/19/2011	10/19/2011			17.03	
									Account <b>852.000 - Communications Phone</b> Totals	Invoice Transactions 2	<u>\$34.06</u>



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<b>Fund 207 - Police Fund</b>											
Department <b>305 - Police Department</b>											
Account <b>860.200 - Auto Repair - Maint Exp</b>											
18462 - SHELBY TIRE & AUTO SERVICE	29565	VEH 10 - VEH REPAIRS	Edit		09/28/2011	10/19/2011	10/19/2011			150.78	
18462 - SHELBY TIRE & AUTO SERVICE	29590	VEH 26 - REPAIRS	Edit		09/28/2011	10/19/2011	10/19/2011			106.85	
18462 - SHELBY TIRE & AUTO SERVICE	29603	VEH 2 - MAINTENANCE WORK	Edit		09/28/2011	10/19/2011	10/19/2011			29.15	
18462 - SHELBY TIRE & AUTO SERVICE	29604	VEH 7 - MAINTENANCE	Edit		09/28/2011	10/19/2011	10/19/2011			45.14	
18462 - SHELBY TIRE & AUTO SERVICE	29613	VEH 14 - REPAIRS & MAINTENANCE WORK	Edit		09/28/2011	10/19/2011	10/19/2011			107.89	
18462 - SHELBY TIRE & AUTO SERVICE	29628	VEH 32 - MAINTENANCE WORK	Edit		09/30/2011	10/19/2011	10/19/2011			80.99	
18462 - SHELBY TIRE & AUTO SERVICE	29631	VEH 3 - MAINTENANCE WORK	Edit		09/30/2011	10/19/2011	10/19/2011			562.63	
18462 - SHELBY TIRE & AUTO SERVICE	29647	VEH 40 - MAINTENANCE	Edit		10/03/2011	10/19/2011	10/19/2011			288.36	
18462 - SHELBY TIRE & AUTO SERVICE	29652	VEH 41 - MAINTENANCE & REPAIR WORK	Edit		10/04/2011	10/19/2011	10/19/2011			999.43	
18462 - SHELBY TIRE & AUTO SERVICE	29659	VEH 8 - MAINTENANCE WORK	Edit		10/03/2011	10/19/2011	10/19/2011			54.15	
18462 - SHELBY TIRE & AUTO SERVICE	29662	VEH 51 - MAINTENANCE WORK	Edit		10/04/2011	10/19/2011	10/19/2011			151.81	
18462 - SHELBY TIRE & AUTO SERVICE	29668	VEH 41 - MAINTENANCE & REPAIR WORK	Edit		10/05/2011	10/19/2011	10/19/2011			769.45	
18462 - SHELBY TIRE & AUTO SERVICE	29685	VEH 4 - MAINTENANCE WORK	Edit		10/06/2011	10/19/2011	10/19/2011			15.00	
18462 - SHELBY TIRE & AUTO SERVICE	29690	VEH 54 - MAINTENANCE & REPAIR WORK	Edit		10/06/2011	10/19/2011	10/19/2011			222.24	
1259 - SUBURBAN AUTOMATIC TRANSMISSION COMPANY	11214	VEH S1 - MAINTENANCE WORK	Edit		09/27/2011	10/19/2011	10/19/2011			331.62	
1856 - XDC MOTORSPORTS	1011	VEH 15 - GRAPHIC REPAIRS	Edit		09/23/2011	10/19/2011	10/19/2011			100.00	
4819 - PARKWAY CHRYSLER-JEEP INC	C88265	VEH 51 - VEHICLE REPAIRS	Edit		10/06/2011	10/19/2011	10/19/2011			130.00	
									Account <b>860.200 - Auto Repair - Maint Exp</b> Totals	Invoice Transactions 17	<u>\$4,145.49</u>
Account <b>863.000 - Gasoline</b>											
1204 - SPENCER OIL COMPANY	377137	GASOLINE	Edit		09/23/2011	10/19/2011	10/19/2011			7,396.30	
1204 - SPENCER OIL COMPANY	377370	GASOLINE	Edit		09/29/2011	10/19/2011	10/19/2011			7,460.57	
									Account <b>863.000 - Gasoline</b> Totals	Invoice Transactions 2	<u>\$14,856.87</u>



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<b>Fund 207 - Police Fund</b>										
Department <b>305 - Police Department</b>										
Account <b>958.000 - Police Auction Exp</b>										
1130 - INDEPENDENT NEWSPAPERS	3968653	POLICE AUCTION AD	Edit		09/11/2011	10/19/2011	10/19/2011			49.50
24427 - MACOMB COUNTY PROSECUTOR'S OFFICE	9222011	AUCTION EXPENSE	Edit		09/22/2011	10/19/2011	10/19/2011			1,653.50
928 - NIGHTINGALE SERVICE INC	9202011	AUCTION TOW FEES	Edit		09/20/2011	10/19/2011	10/19/2011			1,345.00
								Account <b>958.000 - Police Auction Exp</b> Totals	Invoice Transactions 3	<u>\$3,048.00</u>
Account <b>980.000 - Equipment</b>										
14424 - APERION INFORMATION TECHNOLOGIES INC	207071	NEW UNIX SERVER	Edit		09/20/2011	10/19/2011	10/19/2011			3,895.00
								Account <b>980.000 - Equipment</b> Totals	Invoice Transactions 1	<u>\$3,895.00</u>
								Department <b>305 - Police Department</b> Totals	Invoice Transactions 54	<u>\$43,294.16</u>
Department <b>307 - Grants - PD</b>										
Account <b>727.900 - Shelby Foundation Grant Exp</b>										
22711 - ABSOLUTE SHREDS	33540	SHRED DAY	Edit		09/27/2011	10/19/2011	10/19/2011			750.00
								Account <b>727.900 - Shelby Foundation Grant Exp</b> Totals	Invoice Transactions 1	<u>\$750.00</u>
								Department <b>307 - Grants - PD</b> Totals	Invoice Transactions 1	<u>\$750.00</u>
								Fund <b>207 - Police Fund</b> Totals	Invoice Transactions 55	<u>\$44,044.16</u>
<b>Fund 230 - Michigan Justice Training Fund</b>										
Department <b>230 - Michigan Justice Training Grant</b>										
Account <b>709.000 - Education &amp; Training</b>										
5284 - NATIONAL ASSOC. OF PROFESSIONAL CANINE HANDLE	20110927KT	TRAINING AND CERTIFICATION	Edit		09/27/2011	10/19/2011	10/19/2011			350.00
								Account <b>709.000 - Education &amp; Training</b> Totals	Invoice Transactions 1	<u>\$350.00</u>
								Department <b>230 - Michigan Justice Training Grant</b> Totals	Invoice Transactions 1	<u>\$350.00</u>
								Fund <b>230 - Michigan Justice Training Fund</b> Totals	Invoice Transactions 1	<u>\$350.00</u>
<b>Fund 260 - Community Block Grant Fund</b>										
Department <b>449 - Section 30 Drain Improvement</b>										
Account <b>975.905 - Community Projects</b>										
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1785	Section 30 Drainage CDBG	Edit		09/21/2011	10/19/2011	10/19/2011			2,910.00
								Account <b>975.905 - Community Projects</b> Totals	Invoice Transactions 1	<u>\$2,910.00</u>
								Department <b>449 - Section 30 Drain Improvement</b> Totals	Invoice Transactions 1	<u>\$2,910.00</u>
								Fund <b>260 - Community Block Grant Fund</b> Totals	Invoice Transactions 1	<u>\$2,910.00</u>
<b>Fund 275 - Senior Housing Operation</b>										
Department <b>275 - Shelby Manor</b>										
Account <b>975.283 - Capital - Land Improvements</b>										
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1852	Shelby Manor	Edit		10/06/2011	10/19/2011	10/19/2011			637.50
								Account <b>975.283 - Capital - Land Improvements</b> Totals	Invoice Transactions 1	<u>\$637.50</u>
								Department <b>275 - Shelby Manor</b> Totals	Invoice Transactions 1	<u>\$637.50</u>
								Fund <b>275 - Senior Housing Operation</b> Totals	Invoice Transactions 1	<u>\$637.50</u>





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<b>Fund 290 - 41 A District Court</b>											
Department <b>136 - 41 A District Court</b>											
Account <b>725.000 - Judicial Services</b>											
545 - HON MATTHEW R RUMORA	110927	Judicial Services	Edit		09/27/2011	10/19/2011	10/19/2011			2,000.00	
								Account <b>725.000 - Judicial Services</b> Totals		Invoice Transactions 1	\$2,000.00
Account <b>725.502 - Atty Fees</b>											
3634 - ANDARY, ANDARY, DAVIS & ANDARY PC	92611	Public Defender	Edit		10/03/2011	10/19/2011	10/19/2011			350.00	
3732 - GARAN LUCOW MILLER PC	91911	Public Defender	Edit		09/19/2011	10/19/2011	10/19/2011			150.00	
3929 - BRIAN M LONGMAN	92011	Public Defender 11-1783-SM	Edit		09/26/2011	10/19/2011	10/19/2011			100.00	
4621 - LAURA I MARJI	92611	Public Defender	Edit		09/28/2011	10/19/2011	10/19/2011			150.00	
4822 - GENEVIEVE L TAYLOR PLLC	90611	Public Defender	Edit		09/23/2011	10/19/2011	10/19/2011			150.00	
18359 - JOSEPH TOIA PC	100411	Public Defender (JUST)	Edit		10/04/2011	10/19/2011	10/19/2011			350.00	
4442 - R PAUL VIAR	9122011	Public Defender (9/12/11 & 10/3/11)	Edit		10/03/2011	10/19/2011	10/19/2011			700.00	
								Account <b>725.502 - Atty Fees</b> Totals		Invoice Transactions 7	\$1,950.00
Account <b>727.000 - Office Supply &amp; Printing</b>											
12238 - AMERICAN SPEEDY PRINTING	11383	Forms (Office Supplies)	Edit		10/04/2011	10/19/2011	10/19/2011			924.06	
5400 - BOB BROOKS COMPUTER SALES INC	159429	Office Supplies	Edit		09/29/2011	10/19/2011	10/19/2011			245.00	
22871 - STAPLES ADVANTAGE	8019672481	Office Supplies	Edit		09/17/2011	10/19/2011	10/19/2011			75.47	
								Account <b>727.000 - Office Supply &amp; Printing</b> Totals		Invoice Transactions 3	\$1,244.53
Account <b>728.000 - Membership Dues &amp; Conference</b>											
4123 - STATE BAR OF MICHIGAN	92011	State Bar Membership Dues (10/1/11-9/30/12) DPS	Edit		09/20/2011	10/19/2011	10/19/2011			315.00	
4123 - STATE BAR OF MICHIGAN	92011 MRO	State Bar Membership Dues (10/1/11-9/30/12) MRO	Edit		09/20/2011	10/19/2011	10/19/2011			365.00	
17846 - MICHAEL OSAER	92111	Mileage (Conference)	Edit		09/21/2011	10/19/2011	10/19/2011			256.41	
								Account <b>728.000 - Membership Dues &amp; Conference</b> Totals		Invoice Transactions 3	\$936.41
Account <b>729.000 - Janitorial SVC &amp; Supplies</b>											
16386 - AMERICAN CLEANING COMPANY LLC	1009 0911 Court	Janitorial Service & Supplies (September 2011)	Edit		09/30/2011	10/19/2011	10/19/2011			1,175.00	
16383 - CINTAS CORPORATION #354	354443042	Floor Mat Rental	Edit		10/05/2011	10/19/2011	10/19/2011			65.48	
								Account <b>729.000 - Janitorial SVC &amp; Supplies</b> Totals		Invoice Transactions 2	\$1,240.48
Account <b>730.000 - Equipment Svc &amp; Maint</b>											
25218 - SPECIALTY UNDERWRITERS LLC	TS30917A	Equipment Service & Maintenance	Edit		09/23/2011	10/19/2011	10/19/2011			98.97	
								Account <b>730.000 - Equipment Svc &amp; Maint</b> Totals		Invoice Transactions 1	\$98.97



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Fund <b>290 - 41 A District Court</b>											
Department <b>136 - 41 A District Court</b>											
Account <b>732.200 - Uniform &amp; Cleaning Allow</b>											
1354 - THOMAS CREATIVE APPAREL INC	145930	Judicial Robe	Edit		09/26/2011	10/19/2011	10/19/2011			340.75	
									Account <b>732.200 - Uniform &amp; Cleaning Allow</b> Totals	Invoice Transactions 1	<u>\$340.75</u>
Account <b>801.290 - Interpreter Fee</b>											
22072 - MARIA GIALDI	3755	Interpreter Fees (11-1941-OT)	Edit		09/28/2011	10/19/2011	10/19/2011			100.00	
22072 - MARIA GIALDI	3754	Interpreter Fees (11-1813-OD)	Edit		09/27/2011	10/19/2011	10/19/2011			100.00	
19273 - SIGN LANGUAGE SERVICES OF MICHIGAN	8792	Interpreter Fees (11-452-SM)	Edit		09/30/2011	10/19/2011	10/19/2011			125.00	
19416 - ORJOLA VUCAJ	91311	Interpreter Fees (11-1147-SM)	Edit		09/13/2011	10/19/2011	10/19/2011			170.00	
									Account <b>801.290 - Interpreter Fee</b> Totals	Invoice Transactions 4	<u>\$495.00</u>
Account <b>804.000 - Computer Prog/Maint/Support</b>											
22613 - DMC TECHNOLOGY GROUP INC	1882	Computer Program - Maintenance Support	Edit		09/29/2011	10/19/2011	10/19/2011			118.00	
22613 - DMC TECHNOLOGY GROUP INC	1948	Computer Program Maintenance Support	Edit		09/30/2011	10/19/2011	10/19/2011			260.00	
									Account <b>804.000 - Computer Prog/Maint/Support</b> Totals	Invoice Transactions 2	<u>\$378.00</u>
Account <b>850.000 - Communications</b>											
20497 - BSB COMMUNICATIONS INC	95049	Monthly Maintenance 10/1-10/31/11 Phones	Edit		09/28/2011	10/19/2011	10/19/2011			36.97	
24351 - A T & T	586 R410091 1011	PRI 9/2-10/1/11	Edit		10/01/2011	10/19/2011	10/19/2011			290.78	
25415 - A T & T LONG DISTANCE	854126164 1011	PRI Long Distance	Edit		09/26/2011	10/19/2011	10/19/2011			18.92	
24351 - A T & T	586 R011561 1011	T1 Line	Edit		10/01/2011	10/19/2011	10/19/2011			17.03	
24351 - A T & T	586 R011560 1011	T1 Line	Edit		10/01/2011	10/19/2011	10/19/2011			17.03	
									Account <b>850.000 - Communications</b> Totals	Invoice Transactions 5	<u>\$380.73</u>
Account <b>865.000 - Insurance &amp; Bonds</b>											
3476 - HERBERT L JAMISON & CO LLC	27615	Professional Liability Insurance	Edit		09/20/2011	10/19/2011	10/19/2011			1,353.00	
3476 - HERBERT L JAMISON & CO LLC	27612	Professional Liability Insurance	Edit		09/20/2011	10/19/2011	10/19/2011			1,353.00	
									Account <b>865.000 - Insurance &amp; Bonds</b> Totals	Invoice Transactions 2	<u>\$2,706.00</u>
Account <b>911.000 - Books &amp; Publications</b>											
7533 - MATTHEW BENDER & CO INC	22733175	Books & Publications	Edit		09/27/2011	10/19/2011	10/19/2011			210.52	
									Account <b>911.000 - Books &amp; Publications</b> Totals	Invoice Transactions 1	<u>\$210.52</u>
									Department <b>136 - 41 A District Court</b> Totals	Invoice Transactions 32	<u>\$11,981.39</u>



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<b>Fund 290 - 41 A District Court</b>											
Department <b>760 - Shelby TWP</b>											
Account <b>965.001 - Shelby Fines &amp; Fees</b>											
1157 - SHELBY TWP TREASURER	93011	Shelby Twp Fines & Fees	Edit		09/30/2011	10/19/2011	10/19/2011			200,127.39	
									Account <b>965.001 - Shelby Fines &amp; Fees</b> Totals	Invoice Transactions 1	<u>\$200,127.39</u>
Account <b>965.290 - Building Fund</b>											
1157 - SHELBY TWP TREASURER	93011	Shelby Twp Fines & Fees	Edit		09/30/2011	10/19/2011	10/19/2011			13,273.00	
									Account <b>965.290 - Building Fund</b> Totals	Invoice Transactions 1	<u>\$13,273.00</u>
									Department <b>760 - Shelby TWP</b> Totals	Invoice Transactions 2	<u>\$213,400.39</u>
Department <b>761 - Macomb Cnty</b>											
Account <b>965.012 - Macomb County Fines &amp; Fees</b>											
687 - MACOMB COUNTY TREASURER 2	93011	Macomb Cty Fines & Fees	Edit		09/30/2011	10/19/2011	10/19/2011			2,128.20	
									Account <b>965.012 - Macomb County Fines &amp; Fees</b> Totals	Invoice Transactions 1	<u>\$2,128.20</u>
									Department <b>761 - Macomb Cnty</b> Totals	Invoice Transactions 1	<u>\$2,128.20</u>
Department <b>762 - State of Michigan</b>											
Account <b>965.010 - FAC / FCJ</b>											
16926 - STATE OF MICHIGAN	93011	MI Dept of Treasury	Edit		09/30/2011	10/19/2011	10/19/2011			81,767.93	
									Account <b>965.010 - FAC / FCJ</b> Totals	Invoice Transactions 1	<u>\$81,767.93</u>
									Department <b>762 - State of Michigan</b> Totals	Invoice Transactions 1	<u>\$81,767.93</u>
Department <b>763 - City of Utica</b>											
Account <b>965.021 - Utica Fines &amp; Fees</b>											
254 - CITY OF UTICA	93011	Utica Fines & Fees	Edit		09/30/2011	10/19/2011	10/19/2011			10,629.37	
									Account <b>965.021 - Utica Fines &amp; Fees</b> Totals	Invoice Transactions 1	<u>\$10,629.37</u>
									Department <b>763 - City of Utica</b> Totals	Invoice Transactions 1	<u>\$10,629.37</u>
Department <b>765 - Macomb TWP</b>											
Account <b>965.027 - Macomb TWP Fines &amp; Fees</b>											
14061 - MACOMB TWP TREASURER	93011	Macomb Twp Fines & Fees	Edit		09/30/2011	10/19/2011	10/19/2011			7,573.03	
									Account <b>965.027 - Macomb TWP Fines &amp; Fees</b> Totals	Invoice Transactions 1	<u>\$7,573.03</u>
									Department <b>765 - Macomb TWP</b> Totals	Invoice Transactions 1	<u>\$7,573.03</u>
									Fund <b>290 - 41 A District Court</b> Totals	Invoice Transactions 38	<u>\$327,480.31</u>
<b>Fund 436 - PD DC and Campus Infrastructure</b>											
Department <b>435 - Campus Infrastructure</b>											
Account <b>989.700 - Campus Infrastructure</b>											
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1793	Municipal campus topographic survey	Edit		09/21/2011	10/19/2011	10/19/2011			1,400.00	
									Account <b>989.700 - Campus Infrastructure</b> Totals	Invoice Transactions 1	<u>\$1,400.00</u>
									Department <b>435 - Campus Infrastructure</b> Totals	Invoice Transactions 1	<u>\$1,400.00</u>
									Fund <b>436 - PD DC and Campus Infrastructure</b> Totals	Invoice Transactions 1	<u>\$1,400.00</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 489 - Energy Grant - Federal - Windows</b>											
Department <b>489 - Energy Grant - Federal - Windows</b>											
Account <b>929.900 - Energy Efficiency Cons Blk Grant</b>											
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1791	Energy Grant Photovoltaic bid/spec	Edit		09/21/2011	10/19/2011	10/19/2011			800.00	
									Account <b>929.900 - Energy Efficiency Cons Blk Grant</b> Totals	Invoice Transactions 1	<u>\$800.00</u>
									Department <b>489 - Energy Grant - Federal - Windows</b> Totals	Invoice Transactions 1	<u>\$800.00</u>
									Fund <b>489 - Energy Grant - Federal - Windows</b> Totals	Invoice Transactions 1	<u>\$800.00</u>
<b>Fund 496 - Capital Project - Sidewalk Repai</b>											
Department <b>496 - Sidewalk Repair</b>											
Account <b>935.496 - Sidewalk Repair</b>											
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1792	Stony Crk Bridges assessment mtg	Edit		09/21/2011	10/19/2011	10/19/2011			265.00	
									Account <b>935.496 - Sidewalk Repair</b> Totals	Invoice Transactions 1	<u>\$265.00</u>
									Department <b>496 - Sidewalk Repair</b> Totals	Invoice Transactions 1	<u>\$265.00</u>
									Fund <b>496 - Capital Project - Sidewalk Repai</b> Totals	Invoice Transactions 1	<u>\$265.00</u>
<b>Fund 497 - Shelby Soccer City</b>											
Department <b>497 - Soccer City</b>											
Account <b>807.000 - Engineering Consulting Fees</b>											
69 - ANDERSON ECKSTEIN WESTRICK INC	93426	Soccer City MDEQ	Edit		07/15/2011	10/19/2011	10/19/2011			1,314.00	
69 - ANDERSON ECKSTEIN WESTRICK INC	93687	Soccer City MDEQ	Edit		08/11/2011	10/19/2011	10/19/2011			3,285.00	
69 - ANDERSON ECKSTEIN WESTRICK INC	93854	Soccer City MDEQ	Edit		09/09/2011	10/19/2011	10/19/2011			2,022.00	
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1853	Soccer City NPDES	Edit		10/06/2011	10/19/2011	10/19/2011			160.00	
									Account <b>807.000 - Engineering Consulting Fees</b> Totals	Invoice Transactions 4	<u>\$6,781.00</u>
									Department <b>497 - Soccer City</b> Totals	Invoice Transactions 4	<u>\$6,781.00</u>
									Fund <b>497 - Shelby Soccer City</b> Totals	Invoice Transactions 4	<u>\$6,781.00</u>
<b>Fund 592 - Water and Sewer Fund</b>											
Account <b>158.245 - Legacy Village San Sewer</b>											
20895 - SEIBERT & DLOSKI PLLC	26697	SERVICES RE. LEGACY VILLAGE SANITARY	Edit		10/03/2011	10/19/2011	10/19/2011			1,845.00	
									Account <b>158.245 - Legacy Village San Sewer</b> Totals	Invoice Transactions 1	<u>\$1,845.00</u>
Account <b>277.000 - Payable for Customer Overpmts</b>											
5319 - HARRY PERSINGER	1044027 1011	REFUND - OVERPAYMENT	Edit		09/27/2011	10/19/2011	10/19/2011			45.43	
5320 - NIKOLAOS PRANTZALOS	2237247 1011	REFUND - OVERPAYMENT	Edit		10/03/2011	10/19/2011	10/19/2011			435.33	
5321 - LINDA LEWIS	2243507 1011	REFUND - OVERPAYMENT	Edit		09/29/2011	10/19/2011	10/19/2011			16.82	
5322 - JOE WHITESELL	3355208 1011	REFUND - OVERPAYMENT	Edit		09/29/2011	10/19/2011	10/19/2011			169.82	
5323 - HENRY NGUYEN	3256129 1011	REFUND - OVERPAYMENT	Edit		09/29/2011	10/19/2011	10/19/2011			149.33	
									Account <b>277.000 - Payable for Customer Overpmts</b> Totals	Invoice Transactions 5	<u>\$816.73</u>



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<b>Fund 592 - Water and Sewer Fund</b>											
Account <b>669.300 - Hydrant Rentals</b>											
20890 - SHELDEN COURT ESTATES LLC	9211 SHEL	REFUND - HYDRANT DEPOSIT	Edit		09/30/2011	10/19/2011	10/19/2011			550.00	
									Account <b>669.300 - Hydrant Rentals</b> Totals	Invoice Transactions 1	<u>\$550.00</u>
Department <b>296 - Subsurface Drain</b>											
Account <b>967.750 - Chestnut Lake Improvement</b>											
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1841	CHESTNUT LAKE DAM	Edit		10/06/2011	10/19/2011	10/19/2011			1,785.00	
									Account <b>967.750 - Chestnut Lake Improvement</b> Totals	Invoice Transactions 1	<u>\$1,785.00</u>
									Department <b>296 - Subsurface Drain</b> Totals	Invoice Transactions 1	<u>\$1,785.00</u>
Department <b>591 - Supply and Transmission</b>											
Account <b>730.100 - Repairs &amp; Maint</b>											
25049 - HD SUPPLY WATERWORKS LTD	3678657	CARL GRADE RINGS, SPACER KITS,-SAN MANHOLE	Edit		09/19/2011	10/19/2011	10/19/2011			104.98	
									Account <b>730.100 - Repairs &amp; Maint</b> Totals	Invoice Transactions 1	<u>\$104.98</u>
Account <b>730.200 - Repair &amp; Maint - Water</b>											
1179 - SLC METER SERVICE INC	240444	REPAIR CLAMP -	Edit		09/23/2011	10/19/2011	10/19/2011			667.67	
9662 - SHELBY UNDERGROUND INC	2011 136	WATER MAIN BREAK WATER MAIN REPAIR - HAYES & TOWERING OAKS	Edit		09/23/2011	10/19/2011	10/19/2011			550.00	
79 - ARLINGTON TRANSIT MIX INC	122329	READY- MIX MORTAR - LAKESIDE BLVD. GATEWELL	Edit		09/30/2011	10/19/2011	10/19/2011			15.81	
79 - ARLINGTON TRANSIT MIX INC	122267	READY- MIX MORTAR - LOMBARDO GATEWELL	Edit		09/29/2011	10/19/2011	10/19/2011			10.54	
79 - ARLINGTON TRANSIT MIX INC	121319	PORTLAND CEMENT FOR RESTORATION	Edit		09/02/2011	10/19/2011	10/19/2011			118.18	
79 - ARLINGTON TRANSIT MIX INC	121887	READY- MIX MORTAR - 26 & SCOTLAND GATEWELL	Edit		09/20/2011	10/19/2011	10/19/2011			10.54	
79 - ARLINGTON TRANSIT MIX INC	121691	PORTLAND CEMENT FOR RESTORATION	Edit		09/14/2011	10/19/2011	10/19/2011			62.04	
79 - ARLINGTON TRANSIT MIX INC	121562	PORTLAND CEMENT FOR RESTORATION	Edit		09/12/2011	10/19/2011	10/19/2011			118.18	
11832 - HOME DEPOT	3037678	REBAR FOR CARRINGTON RESTORATION	Edit		09/29/2011	10/19/2011	10/19/2011			20.80	
									Account <b>730.200 - Repair &amp; Maint - Water</b> Totals	Invoice Transactions 9	<u>\$1,573.76</u>
Account <b>730.900 - Equip Veh O&amp;M</b>											
63 - ROCHESTER INDUSTRIAL PRODUCTS	19074	6" PUMP SUCTION HOSE REPAIR	Edit		09/29/2011	10/19/2011	10/19/2011			172.18	
									Account <b>730.900 - Equip Veh O&amp;M</b> Totals	Invoice Transactions 1	<u>\$172.18</u>



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<b>Fund 592 - Water and Sewer Fund</b>											
Department <b>591 - Supply and Transmission</b>											
Account <b>731.000 - Supply &amp; Exp Cut Install</b>											
9662 - SHELBY UNDERGROUND INC	2011 131	WATER TAPS - VARIOUS	Edit		08/29/2011	10/19/2011	10/19/2011			1,304.00	
									Account <b>731.000 - Supply &amp; Exp Cut Install</b> Totals	Invoice Transactions 1	<u>\$1,304.00</u>
Account <b>732.000 - Repair Parts - Meters</b>											
2729 - MICHIGAN METER INC	85311	METERS, WIRE	Edit		10/04/2011	10/19/2011	10/19/2011			375.00	
									Account <b>732.000 - Repair Parts - Meters</b> Totals	Invoice Transactions 1	<u>\$375.00</u>
Account <b>734.000 - Repairs &amp; Maint Hydrants</b>											
377 - EAST JORDAN IRON WORKS INC	3418145	HYDRANT BONNETS	Edit		09/28/2011	10/19/2011	10/19/2011			1,367.32	
2879 - THE SHERWIN WILLIAMS CO	3854 1	PAINTING SUPPLIES - HYDRANTS	Edit		10/04/2011	10/19/2011	10/19/2011			84.98	
									Account <b>734.000 - Repairs &amp; Maint Hydrants</b> Totals	Invoice Transactions 2	<u>\$1,452.30</u>
Account <b>736.000 - Maint Material &amp; Supplies</b>											
993 - PETTY CASH - WATER FUND	100611 pc	PETTY CASH - DPW	Edit		10/06/2011	10/19/2011	10/19/2011			56.00	
									Account <b>736.000 - Maint Material &amp; Supplies</b> Totals	Invoice Transactions 1	<u>\$56.00</u>
Account <b>828.001 - Sewer Processing - IWC</b>											
1517 - MACOMB COUNTY TREASURER-SEWER	4397 2011	POLLUTANT SURCHARGE 5/3/11-8/10/11	Edit		10/04/2011	10/19/2011	10/19/2011			3,365.97	
1517 - MACOMB COUNTY TREASURER-SEWER	4396 2011	POLLUTANT SURCHARGE 5/3/11-8/10/11	Edit		10/04/2011	10/19/2011	10/19/2011			368.89	
									Account <b>828.001 - Sewer Processing - IWC</b> Totals	Invoice Transactions 2	<u>\$3,734.86</u>
Account <b>920.500 - Water Charges</b>											
149 - BOARD OF WATER COMMISSIONERS	1251 300 811	METERED WATER - AUGUST 2011	Edit		09/23/2011	10/19/2011	10/19/2011			1,241,006.61	
									Account <b>920.500 - Water Charges</b> Totals	Invoice Transactions 1	<u>\$1,241,006.61</u>
Account <b>972.950 - Water Meter Expense</b>											
2729 - MICHIGAN METER INC	85311	METERS, WIRE	Edit		10/04/2011	10/19/2011	10/19/2011			2,770.00	
									Account <b>972.950 - Water Meter Expense</b> Totals	Invoice Transactions 1	<u>\$2,770.00</u>
									Department <b>591 - Supply and Transmission</b> Totals	Invoice Transactions 20	<u>\$1,252,549.69</u>
Department <b>596 - Administrative and General</b>											
Account <b>729.000 - Janitorial SVC &amp; Supplies</b>											
1415 - FASTENAL COMPANY	MICLN42742	SPILL KITS - GARAGE	Edit		09/14/2011	10/19/2011	10/19/2011			110.54	
3569 - ORKIN PEST CONTROL	68276844	PEST CONTROL	Edit		09/30/2011	10/19/2011	10/19/2011			41.80	
4137 - ABM JANITORIAL SERVICES MIDWEST LLC	3051734	SEPTEMBER 2011 DPW SUPPLIES	Edit		10/04/2011	10/19/2011	10/19/2011			272.00	
4137 - ABM JANITORIAL SERVICES MIDWEST LLC	3045414	JANITORIAL SERVICES OCTOBER 2011	Edit		10/03/2011	10/19/2011	10/19/2011			706.34	
									Account <b>729.000 - Janitorial SVC &amp; Supplies</b> Totals	Invoice Transactions 4	<u>\$1,130.68</u>



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<b>Fund 592 - Water and Sewer Fund</b>											
Department <b>596 - Administrative and General</b>											
Account <b>730.592 - Property Maint</b>											
15916 - INTERSTATE SECURITY INC	8617725	ALARM MONITORING	Edit		09/23/2011	10/19/2011	10/19/2011			105.00	
22623 - C & R PLBG & HTG INC	36362	DPW BACKFLOW TESTING -	Edit		09/30/2011	10/19/2011	10/19/2011			245.00	
79 - ARLINGTON TRANSIT MIX INC	121475	DPW BUILDING HYDRAULIC CEMENT -	Edit		09/08/2011	10/19/2011	10/19/2011			34.02	
25658 - WOW! INTERNET-CABLE-PHONE	53926 1011	GARAGE FLOOR REPAIR CABLE DPW	Edit		09/11/2011	10/19/2011	10/19/2011			5.91	
									Account <b>730.592 - Property Maint</b> Totals	Invoice Transactions 4	<u>\$389.93</u>
Account <b>807.000 - Engineering Consulting Fees</b>											
3245 - FAZAL KHAN & ASSOCIATES INC	2011 1840	GENERAL SERVICES - WATER MAIN SYSTEM	Edit		10/06/2011	10/19/2011	10/19/2011			315.00	
									Account <b>807.000 - Engineering Consulting Fees</b> Totals	Invoice Transactions 1	<u>\$315.00</u>
Account <b>811.000 - Legal Fees</b>											
5076 - KIRK, HUTH & LANGE PLC	64079	SERVICES RE. DPW ISSUES	Edit		09/14/2011	10/19/2011	10/19/2011			350.00	
									Account <b>811.000 - Legal Fees</b> Totals	Invoice Transactions 1	<u>\$350.00</u>
Account <b>955.000 - Other Expenses</b>											
993 - PETTY CASH - WATER FUND	100611 pc	PETTY CASH - DPW	Edit		10/06/2011	10/19/2011	10/19/2011			3.58	
25218 - SPECIALTY UNDERWRITERS LLC	TS3091 7C	MAINTENANCE SERVICES DPW (6 OF 12)	Edit		09/23/2011	10/19/2011	10/19/2011			727.09	
									Account <b>955.000 - Other Expenses</b> Totals	Invoice Transactions 2	<u>\$730.67</u>
									Department <b>596 - Administrative and General</b> Totals	Invoice Transactions 12	<u>\$2,916.28</u>
Department <b>661 - Motor Pool</b>											
Account <b>781.000 - Parts</b>											
1025 - DON'S TIRE SERVICE INC	64258	TIRES FOR BACKHOE	Edit		10/03/2011	10/19/2011	10/19/2011			1,670.00	
326 - DECKER AUTO PARTS INC	476827	PART (W14)	Edit		09/15/2011	10/19/2011	10/19/2011			3.99	
326 - DECKER AUTO PARTS INC	477686	AIR FILTER, ALTERNATOR, BELT (W16)	Edit		09/21/2011	10/19/2011	10/19/2011			140.78	
326 - DECKER AUTO PARTS INC	477737	OIL FILTERS	Edit		09/21/2011	10/19/2011	10/19/2011			20.72	
									Account <b>781.000 - Parts</b> Totals	Invoice Transactions 4	<u>\$1,835.49</u>
									Department <b>661 - Motor Pool</b> Totals	Invoice Transactions 4	<u>\$1,835.49</u>
									Fund <b>592 - Water and Sewer Fund</b> Totals	Invoice Transactions 44	<u>\$1,262,298.19</u>
<b>Fund 598 - Cable TV</b>											
Department <b>598 - Cable TV</b>											
Account <b>730.000 - Equipment Svc &amp; Maint</b>											
14810 - NEW AGE ENTERTAINMENT INC	9743	Equipment service and main	Edit		10/04/2011	10/19/2011	10/19/2011			200.00	
									Account <b>730.000 - Equipment Svc &amp; Maint</b> Totals	Invoice Transactions 1	<u>\$200.00</u>





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<b>Fund 598 - Cable TV</b>											
Department <b>598 - Cable TV</b>											
Account <b>785.500 - Govt AC Op Exp &amp; Sup</b>											
21693 - VSA INC	121226	DVDs and cases	Edit		09/26/2011	10/19/2011	10/19/2011			87.74	
									Account <b>785.500 - Govt AC Op Exp &amp; Sup</b> Totals	Invoice Transactions 1	<u>87.74</u>
Account <b>801.000 - Contract Labor</b>											
4661 - KYLE HOFFMAN	3031115	Contract Labor	Edit		10/06/2011	10/19/2011	10/19/2011			750.00	
4588 - JAYME ARTER	8041121	Contract Labor	Edit		10/06/2011	10/19/2011	10/19/2011			375.00	
3589 - MEGAN O'BRIEN	10061101	Contract Labor	Edit		10/06/2011	10/19/2011	10/19/2011			150.00	
5318 - JAMES T RISKO	31541	Contract Labor	Edit		10/05/2011	10/19/2011	10/19/2011			157.50	
5195 - QUACKERS VIDEO PRODUCTIONS	111007	Contract Labor	Edit		10/07/2011	10/19/2011	10/19/2011			135.00	
5172 - CAITLIN MARIE JUSZCZYK	1	Contract Labor	Edit		10/03/2011	10/19/2011	10/19/2011			326.25	
									Account <b>801.000 - Contract Labor</b> Totals	Invoice Transactions 6	<u>\$1,893.75</u>
Account <b>850.000 - Communications</b>											
24351 - A T & T	586 2541186 1011	Phone Bill	Edit		09/25/2011	10/19/2011	10/19/2011			35.97	
20497 - BSB COMMUNICATIONS INC	95049	Monthly Maintenance 10/1-10/31/11 Phones	Edit		09/28/2011	10/19/2011	10/19/2011			36.97	
24351 - A T & T	586 R410091 1011	PRI 9/2-10/1/11	Edit		10/01/2011	10/19/2011	10/19/2011			109.04	
25415 - A T & T LONG DISTANCE	854126164 1011	PRI Long Distance	Edit		09/26/2011	10/19/2011	10/19/2011			7.10	
24351 - A T & T	586 R011561 1011	T1 Line	Edit		10/01/2011	10/19/2011	10/19/2011			17.03	
24351 - A T & T	586 R011560 1011	T1 Line	Edit		10/01/2011	10/19/2011	10/19/2011			17.03	
									Account <b>850.000 - Communications</b> Totals	Invoice Transactions 6	<u>\$223.14</u>
Account <b>930.100 - Building Maintenance</b>											
16386 - AMERICAN CLEANING COMPANY LLC	1009 cable 1011	Cleaning Crew	Edit		09/30/2011	10/19/2011	10/19/2011			284.01	
25801 - COMCAST	749683015 1011	Internet	Edit		09/14/2011	10/19/2011	10/19/2011			179.90	
									Account <b>930.100 - Building Maintenance</b> Totals	Invoice Transactions 2	<u>\$463.91</u>
									Department <b>598 - Cable TV</b> Totals	Invoice Transactions 16	<u>\$2,868.54</u>
									Fund <b>598 - Cable TV</b> Totals	Invoice Transactions 16	<u>\$2,868.54</u>
<b>Fund 692 - Equipment Replacement Fund</b>											
Department <b>305 - Police Department</b>											
Account <b>975.207 - Capital Project - PD Building</b>											
25475 - FRENCH ASSOCIATES INC	10235	ARCHITECT FEE - POLICE BUILDING	Edit		09/29/2011	10/19/2011	10/19/2011			2,541.60	
									Account <b>975.207 - Capital Project - PD Building</b> Totals	Invoice Transactions 1	<u>\$2,541.60</u>
									Department <b>305 - Police Department</b> Totals	Invoice Transactions 1	<u>\$2,541.60</u>





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<b>Fund 692 - Equipment Replacement Fund</b>										
Department <b>756 - Riverbends Park</b>										
Account <b>985.756 - Nature Center &amp; Log Cabin</b>										
4879 - LAFORCE INC	120 7620 SD	NC double doors adj strike	Edit		09/28/2011	10/19/2011	10/19/2011			387.74
							Account <b>985.756 - Nature Center &amp; Log Cabin</b> Totals		Invoice Transactions 1	<u>387.74</u>
							Department <b>756 - Riverbends Park</b> Totals		Invoice Transactions 1	<u>387.74</u>
Department <b>774 - Senior Citizen Operations</b>										
Account <b>985.000 - Equipment Replacement</b>										
3066 - PETTY CASH - SENIOR CENTER	101911srctrpc01	Piano Tuning 9-24-11	Edit		10/06/2011	10/19/2011	10/19/2011			95.00
							Account <b>985.000 - Equipment Replacement</b> Totals		Invoice Transactions 1	<u>95.00</u>
							Department <b>774 - Senior Citizen Operations</b> Totals		Invoice Transactions 1	<u>95.00</u>
							Fund <b>692 - Equipment Replacement Fund</b> Totals		Invoice Transactions 3	<u>\$3,024.34</u>
<b>Fund 701 - Trust &amp; Agency</b>										
Account <b>255.000 - Deposit from Customers</b>										
5312 - A BUILDING CO INC	11 63002	Return Bond - Produce Sales	Edit		07/25/2011	10/19/2011	10/19/2011			300.00
19887 - C K CORPORATION OF CENTER LINE	11 41253	Return Bond - Ice Cream Sales	Edit		05/05/2011	10/19/2011	10/19/2011			300.00
4351 - EVELYN RUBICZ	11 42001	Return Bond - Ice Cream Sales	Edit		05/13/2011	10/19/2011	10/19/2011			300.00
							Account <b>255.000 - Deposit from Customers</b> Totals		Invoice Transactions 3	<u>\$900.00</u>
Account <b>255.371 - Bldg Performance Bonds</b>										
3488 - ACADIA HOME BUILDERS LLC	11 17609	BUILDING BOND REFUND - 56076 CANNON CREEK	Edit		02/24/2011	10/19/2011	10/19/2011			6,170.00
5133 - GUARANTEE INTERIORS INC.	11 61278	BUILDING BOND RETURN - 2914 LOCUST	Edit		07/20/2011	10/19/2011	10/19/2011			200.00
17998 - GEMINI HOMES INC	11 33294	BUILDING BOND RETURN - 6883 NORTHWICK	Edit		06/13/2011	10/19/2011	10/19/2011			2,454.50
17998 - GEMINI HOMES INC	10 91752	BUILDING BOND RETURN - 6883 NORTHWICK	Edit		10/13/2010	10/19/2011	10/19/2011			1,132.50
4698 - PLAYBOYZ HAIRCUTS FOR MEN	11 39335	BUILDING BOND RETURN - 45751 MOUND	Edit		05/03/2011	10/19/2011	10/19/2011			200.00
3991 - ENCORE BUILDING INC	11 43109	BUILDING BOND RETURN - 54382 PELICAN	Edit		05/18/2011	10/19/2011	10/19/2011			1,020.00
24202 - DELRAY HOMES INC	11 41568	BUILDING BOND RETURN - 4872 CRYSTAL CREEK	Edit		05/09/2011	10/19/2011	10/19/2011			892.50



# Accounts Payable by G/L Distribution Report

Invoice Due Date Range 10/19/11 - 10/19/11

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 701 - Trust &amp; Agency</b>										
Account <b>255.371 - Bldg Performance Bonds</b>										
5220 - NEIL DORCY	11 78144	BUILDING BOND RETURN - 14453 HALL	Edit		09/06/2011	10/19/2011	10/19/2011			200.00
3107 - LOMBARDO HOMES OF SE MICHIGAN	10 72503	BUILDING BOND RETURN - 8612 ANGELA	Edit		08/25/2010	10/19/2011	10/19/2011			970.00
3107 - LOMBARDO HOMES OF SE MICHIGAN	10 112689	BUILDING BOND RETURN - 8612 ANGELA	Edit		12/21/2010	10/19/2011	10/19/2011			4,665.00
21501 - ADVANCE CARPENTRY	11 84053	5151 MESA - BLDG BOND	Edit		09/22/2011	10/19/2011	10/19/2011			100.00
4325 - BOBBIN CORP	10 80334	50570 WING - BLDG BOND	Edit		09/10/2010	10/19/2011	10/19/2011			50.00
4246 - DENNIS SCHUTTE	10 71747	6530 AUBURN - BLDG BOND	Edit		08/23/2010	10/19/2011	10/19/2011			200.00
5036 - OMKARA INVESTMENTS LLC	11 50786	4824 GREEN - BLDG BOND	Edit		06/10/2011	10/19/2011	10/19/2011			25.00
19439 - MGE CARPENTRY	11 78933	55549 PARKVIEW - BLDG BOND	Edit		09/08/2011	10/19/2011	10/19/2011			50.00
22421 - MCDONALD'S POOL & SPA	11 52978	13027 RED MAPLE- BLDG BOND	Edit		06/17/2011	10/19/2011	10/19/2011			50.00
22421 - MCDONALD'S POOL & SPA	11 52979	13027 RED MAPLE - BLDG BOND	Edit		06/17/2011	10/19/2011	10/19/2011			200.00
5047 - AMT CONSTRUCTION LLC	11 54823	14880 SHERWOOD PARK - BLDG BOND	Edit		06/27/2011	10/19/2011	10/19/2011			200.00
5115 - MIDWEST POOLS INC	11 56265	13781 TIMBERWYCK - BLDG BOND	Edit		06/30/2011	10/19/2011	10/19/2011			200.00
5325 - SPLENDOR HOMES	06 41287	45648 KENNEDY - BLDG BOND	Edit		08/23/2006	10/19/2011	10/19/2011			2,450.00
5326 - DURNELL CONSTRUCTION INC	11 49851	56493 KIRIKRIDGE - BLDG BOND	Edit		06/07/2011	10/19/2011	10/19/2011			200.00
								Account <b>255.371 - Bldg Performance Bonds</b> Totals	Invoice Transactions 21	<u>\$21,629.50</u>
								Fund <b>701 - Trust &amp; Agency</b> Totals	Invoice Transactions 24	<u>\$22,529.50</u>
<b>Fund 899809 - BuchinghamForest Street Lighting</b>										
Account <b>925.000 - Street Lighting</b>										
278 - CONSUMERS ENERGY	201980566910	September Street Lighting	Edit		09/30/2011	10/19/2011	10/19/2011			385.13
								Account <b>925.000 - Street Lighting</b> Totals	Invoice Transactions 1	<u>\$385.13</u>
								Fund <b>899809 - BuchinghamForest Street Lighting</b> Totals	Invoice Transactions 1	<u>\$385.13</u>
								Grand Totals	Invoice Transactions 471	<u>\$1,758,770.47</u>

\* = Prior Fiscal Year Activity

# MEMO

TO: Terri Kowal, Clerk

FROM: Thomas D. Monchak, Acting Deputy Assessor.

DATE: October 5, 2011

CC: Richard Stathakis, Supervisor

RE: Application by Elite Plastic Products Inc., for an Industrial Facilities abatement for new personal property located at 51354 Filomena Drive.

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Please find that I have reviewed the documents submitted by the applicant, and find that the information supplied is consistent with the requirements of the State Tax Commission and the Township guidelines.

The property 51354 Filomena Drive is located in an existing Industrial Development District referred to as 13-IDD-97 that was approved on July 15, 1997. This satisfies the requirement that an Industrial Facility Exemption Certificate is located in such a district.

Elite Plastic Products Inc. currently has a lease agreement for 51354 Filomena Dr. that expires September 17, 2016 with an option for two renewal periods of three years each.

Please note that the land and existing building are assessed as ad valorem real property; therefore are not subject to a reduction or abatement of the values or millages. In other words, the land and building has been, and will continue to pay at the full rate taxation.

**Application for Exemption from Property Tax for New Personal Property:**

Elite Plastic Products Inc. is requesting abatement on personal property taxes for 12 years. The abatement requested is for personal property taxes for new furniture, fixtures, machinery, and equipment, valued at \$2,565,000.

Elite Plastic Products Inc. is currently located at 51476 Filomena Dr. and will be relocating their operations and 30 employees to a new location at 51354 Filomena Dr. In addition to this, they anticipate the addition of 20 new jobs within 2 years of the instillation of the personal property.

A Public Hearing will be held, and the Certificate will be decided upon on later that same day.

The Shelby Township guidelines require that an applicant be considered if they will be contributing a substantial investment to the community along with quality employment. The Township board may also consider additional goals and criteria as are consistent with the interests of the Township.

If you have any questions or comments, please feel free to contact me or Jaime Barra.

## Elite Plastic Products, Inc. - Personal Property IFEC Impact

Applicant New Investment (IFT) \$2,565,000.00  
 Applicant Previous Investment ( Ad Valorem ) \$3,433,200.00

### Scenario #1 Based on 3 Years - Expiring on 12/30/2014

If the Board of Trustees Approve the request by Elite Plastic Products, Inc. for an IFEC for New Personal Property, Based on New Investment of \$2,565,000, and Existing Equipment valued at \$3,433,200, for a period of 3 Years, the impact to the Township, and all taxing authorities would be as follows:

Tax Year	Real Property Taxable Value	Personal Property Taxable Value	Estimated Tax Impact - Township Only		Estimated Tax Impact - All Taxing Jurisdictions	
			Revenue Abated	Revenue Collected	Revenue Abated	Revenue Collected
2012	0	191,350	\$890	\$890	\$2,218	\$2,218
2012	0	691,967	\$0	\$6,435	\$0	\$16,041
2013	0	583,925	\$2,715	\$2,715	\$6,768	\$6,768
2013	0	643,529	\$0	\$5,985	\$0	\$14,918
2014	0	1,032,700	\$4,802	\$4,802	\$11,970	\$11,970
2014	0	598,482	\$0	\$5,566	\$0	\$13,874
<b>Total</b>			<b>\$8,407</b>	<b>\$26,393</b>	<b>\$20,956</b>	<b>\$65,790</b>

Assumptions:

The Real and Personal Property Investment determined from Application. IFT Personal Property was depreciated using The Machinery & Equipment depreciation Table. Existing Equipment was depreciated at a rate of 7% per year based on the 2011 Taxable Values. Ad Valorem Real Property Taxes are not included in this scenario.

### Scenario #2 Based on 5 Years - Expiring on 12/30/2016

If the Board of Trustees Approve the request by Elite Plastic Products, Inc. for an IFEC for New Personal Property, Based on New Investment of \$2,565,000, and Existing Equipment valued at \$3,433,200, for a period of 5 Years, the impact to the Township, and all taxing authorities would be as follows:

Tax Year	Real Property Taxable Value	Personal Property Taxable Value	Estimated Tax Impact - Township Only		Estimated Tax Impact - All Taxing Jurisdictions	
			Revenue Abated	Revenue Collected	Revenue Abated	Revenue Collected
2012	0	191,350	\$890	\$890	\$2,218	\$2,218
2012	0	691,967	\$0	\$6,435	\$0	\$16,041
2013	0	583,925	\$2,715	\$2,715	\$6,768	\$6,768
2013	0	643,529	\$0	\$5,985	\$0	\$14,918
2014	0	1,032,700	\$4,802	\$4,802	\$11,970	\$11,970
2014	0	598,482	\$0	\$5,566	\$0	\$13,874
2015	0	897,775	\$4,175	\$4,175	\$10,406	\$10,406
2015	0	556,588	\$0	\$5,176	\$0	\$12,903
2016	0	798,250	\$3,712	\$3,712	\$9,253	\$9,253
2016	0	517,627	\$0	\$4,814	\$0	\$12,000
<b>Total</b>			<b>\$16,293</b>	<b>\$44,269</b>	<b>\$40,615</b>	<b>\$110,352</b>

Assumptions:

The Real and Personal Property Investment determined from Application. IFT Personal Property was depreciated using The Machinery & Equipment depreciation Table. Existing Equipment was depreciated at a rate of 7% per year based on the 2011 Taxable Values. Ad Valorem Real Property Taxes are not included in this scenario.

### Scenario #3 Based on 12 Years - Expiring on 12/30/2023

If the Board of Trustees Approve the request by Elite Plastic Products, Inc. for an IFEC for New Personal Property, Based on New Investment of \$2,565,000, and Existing Equipment valued at \$3,433,200, for a period of 12 Years, the impact to the Township, and all taxing authorities would be as follows:

Tax Year	Real Property Taxable Value	Personal Property Taxable Value	Estimated Tax Impact - Township Only		Estimated Tax Impact - All Taxing Jurisdictions	
			Revenue Abated	Revenue Collected	Revenue Abated	Revenue Collected
2012	0	191,350	\$890	\$890	\$2,218	\$2,218
2012	0	691,967	\$0	\$6,435	\$0	\$16,041
2013	0	583,925	\$2,715	\$2,715	\$6,768	\$6,768
2013	0	643,529	\$0	\$5,985	\$0	\$14,918
2014	0	1,032,700	\$4,802	\$4,802	\$11,970	\$11,970
2014	0	598,482	\$0	\$5,566	\$0	\$13,874
2015	0	897,775	\$4,175	\$4,175	\$10,406	\$10,406
2015	0	556,588	\$0	\$5,176	\$0	\$12,903
2016	0	798,250	\$3,712	\$3,712	\$9,253	\$9,253
2016	0	517,627	\$0	\$4,814	\$0	\$12,000
2017	0	717,500	\$3,336	\$3,336	\$8,317	\$8,317
2017	0	481,393	\$0	\$4,477	\$0	\$11,160
2018	0	649,575	\$3,020	\$3,020	\$7,529	\$7,529
2018	0	447,696	\$0	\$4,164	\$0	\$10,379
2019	0	594,475	\$2,764	\$2,764	\$6,891	\$6,891
2019	0	416,357	\$0	\$3,872	\$0	\$9,652
2020	0	547,900	\$2,548	\$2,548	\$6,351	\$6,351
2020	0	387,212	\$0	\$3,601	\$0	\$8,976
2021	0	506,850	\$2,357	\$2,357	\$5,875	\$5,875
2021	0	360,107	\$0	\$3,349	\$0	\$8,348
2022	0	467,150	\$2,172	\$2,172	\$5,415	\$5,415
2022	0	334,900	\$0	\$3,115	\$0	\$7,764
2023	0	436,775	\$2,031	\$2,031	\$5,063	\$5,063
2023	0	311,457	\$0	\$2,897	\$0	\$7,220
<b>Total</b>			<b>\$34,522</b>	<b>\$87,972</b>	<b>\$86,055</b>	<b>\$219,290</b>

Assumptions:

The Real and Personal Property Investment determined from Application. IFT Personal Property was depreciated using The Machinery & Equipment depreciation Table. Existing Equipment was depreciated at a rate of 7% per year based on the 2011 Taxable Values. Ad Valorem Real Property Taxes are not included in this scenario.

**CHARTER TOWNSHIP OF SHELBY**

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO ESTABLISH**

**AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE**

Resolution made and adopted at a regular meeting of the Board of Trustees of the Charter Township of Shelby, Macomb County, Michigan, held in the Municipal Building on the **18th** day of **October, 2011** at 7:00 p.m.

PRESENT: Members \_\_\_\_\_

ABSENT: Members \_\_\_\_\_

The following preamble and resolution was offered by Member \_\_\_\_ and supported by Member \_\_\_\_\_.

**WHEREAS, Elite Plastic Products, Inc.**, has requested the Township Board of the Charter Township of Shelby approve its Application for an Industrial Facilities Exemption Certificate pursuant to the provisions of Act 198, Public Acts of 1974, as amended;

**WHEREAS**, the Charter Township of Shelby is a local governmental unit empowered to establish Industrial Development Districts pursuant to Act 198, Public Acts of 1974, as amended;

**WHEREAS**, the Township Board on **July 15, 1997**, by Resolution established an Industrial Development District (**13-IDD-97**), pursuant to the petition of the titleholder, **Anthony Dzieszkowski**.

**WHEREAS, Elite Plastic Products, Inc.**, as a lessee/owner, will continue to occupy the facility situated within the aforesaid duly established Industrial Development

District and has the obligation to pay all ad valorem real and personal property taxes levied thereon;

**WHEREAS**, said Application relates to New Personal Property that when purchased and installed constitutes a new facility within the meaning of the aforesaid Act which shall be situated within the aforesaid duly established Industrial Development District;

**WHEREAS**, completion of the proposed facility is calculated to, and will at the time of issuance of the proposed Certificate have a reasonable likelihood of creating employment within the Charter Township of Shelby;

**WHEREAS**, completion of the proposed facility does not constitute merely the addition of machinery and equipment for the purpose of increasing productive capacity, but rather is a new facility with acquisition of new machinery, equipment, furniture and fixtures;

**WHEREAS**, the Township Board established **October 18, 2011** at 7:00 p.m. as the date and time and the Shelby Township Offices located at 52700 Van Dyke Avenue, Shelby Township, Michigan 48316, as the place for the holding of a public hearing on the question of whether the aforesaid Application should be approved.

**WHEREAS**, the Township Clerk of the Charter Township of Shelby has given written notice of said public hearing to the assessor of the Charter Township of Shelby and to the legislative body of each taxing unit which levies ad valorem property taxes in the Charter Township of Shelby, and has published a notice of said public hearing in a newspaper of general circulation with the Charter Township of Shelby.

**WHEREAS**, the Township Board has afforded the applicant, the assessor, representatives of the affected taxing units, all residents and taxpayers of the Charter

Township of Shelby an opportunity to be heard in person or by written communication as to whether the aforesaid Application should be approved; and,

**WHEREAS**, the Township Board has been informed that the taxable value of the property proposed to be exempt pursuant to the aforesaid Application when considered together with the aggregate taxable value of property exempt under certificates previously granted and currently in force, does not exceed five (5%) percent of the taxable value of the Charter Township of Shelby.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF SHELBY, MACOMB COUNTY, MICHIGAN;**

1. That the Township Board finds and determines that the granting of an Industrial Facilities Exemption Certificate to **Elite Plastic Products, Inc.**, when considered together with the aggregate amount of Industrial Facility Exemption Certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974 and Act No. 255 of the Public Acts of 1978, shall not have the effect of substantially impeding the operation of the Charter Township of Shelby, or impairing the financial soundness of a taxing unit which levies an ad valorem property tax in the Charter Township of Shelby.

2. That the Township Board hereby approves the Application for Industrial Facilities Exemption Certificate filed by **Elite Plastic Products, Inc.**, as a lessee of a new facility for a period of \_\_\_\_\_ years, effective **December 31, 2011**.

3. That in the event the aforesaid Application for Industrial Facilities Exemption Certificate, when considered together with the aggregate taxable value of property exempt under certificates previously granted and currently in force exceeds five (5%) percent of the taxable value of the Charter Township of Shelby, the Township Board

urges the State Tax Commission, with the approval of the State Treasurer, to make a finding and include a statement in the order approving said Industrial Facilities Exemption Certificate, that the same, if granted, shall not have the effect of substantially impeding the operation of the Charter Township of Shelby or impairing the financial soundness of any affected taxing units.

4. That in accordance with Section 22 of Act 198, Public Acts of 1974, as amended, that a written agreement between the Applicant and the Charter Township of Shelby, shall be filed with the Department of Treasury in the form as executed and attached to this Resolution.

**AYES:** Members \_\_\_\_\_

**NAYS:** Members \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

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**Richard Stathakis, Township Supervisor**

**CERTIFICATE OF CLERK**

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Shelby, County of Macomb, State of Michigan, at a regular meeting held on **October 18, 2011** and that public notice of said meeting was given as required by Act 267, Public Acts of 1976, as amended.

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**Terri Kowal, MMC, Township Clerk**



## Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

11 SEP 20 PM 2:47

**INSTRUCTIONS:** File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk	▶ Date received by Local Unit
STC Use Only	
▶ Application Number	▶ Date Received by STC

### APPLICANT INFORMATION

All boxes must be completed.

▶ 1a. Company Name (Applicant must be the occupant/operator of the facility) Elite Plastic Products, Inc.	▶ 1b. Standard Industrial Classification (SIC) Code - Sec 2(10) (4 or 6 Digit Code) 326199	
▶ 1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 51354 Filomena Drive, Shelby Twp., MI 48315	▶ 1d. City/Township/Village (indicate which) Township	▶ 1e. County Macomb
▶ 2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Transfer (1 copy only) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(1)) <input type="checkbox"/> Research and Development (Sec. 2(9))	▶ 3a. School District where facility is located Utica	▶ 3b. School Code 50210
	4. Amount of years requested for exemption (1-12 Years) 12	

5 Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

Elite Plastic Products, Inc is a manufacturer of high volume, high quality plastic parts for the auto, electronics and consumer markets. The company is expanding from its location at 51476 Filomena to a larger facility next door, 51354 Filomena. In order to meet growth opportunities a new facility and equipment is required - both requiring new investment.

6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	▶ _____ Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total	▶ \$2,565,000.00 Personal Property Costs
6c. Total Project Costs * Round Costs to Nearest Dollar	▶ \$2,565,000.00 Total of Real & Personal Costs

7 Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	<u>Begin Date (M/D/Y)</u>	<u>End Date (M/D/Y)</u>	
Real Property Improvements ▶	_____	_____	▶ <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Leased
Personal Property Improvements ▶	9/1/11	8/15/13	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

▶ 8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption.  Yes  No

▶ 9. No. of existing jobs at this facility that will be retained as a result of this project. **30**

▶ 10. No. of new jobs at this facility expected to create within 2 years of completion. **20**

11 Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land)	_____
b. TV of Personal Property (excluding inventory)	_____
c. Total TV	_____

▶ 12a. Check the type of District the facility is located in:  
 Industrial Development District       Plant Rehabilitation District

▶ 12b. Date district was established by local government unit (contact local unit)  
**7/15/97**

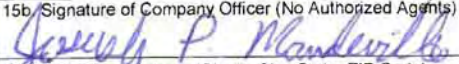
▶ 12c. Is this application for a speculative building (Sec. 3(8))?  
 Yes  No



**APPLICANT CERTIFICATION - complete all boxes.**

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws, and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name <b>Mary Sutter</b>	13b. Telephone Number <b>(586) 247-5800</b>	13c. Fax Number <b>(586) 247-8672</b>	13d. E-mail Address <b>mary@teameliteonline.com</b>
14a. Name of Contact Person <b>Mary Sutter</b>	14b. Telephone Number <b>(586) 247-5800</b>	14c. Fax Number <b>(586) 247-8672</b>	14d. E-mail Address <b>mary@teameliteonline.com</b>
▶ 15a. Name of Company Officer (No Authorized Agents) <b>Joe Mandeville</b>			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number <b>(586) 247-8672</b>	15d. Date <b>9/15/2011</b>
▶ 15e. Mailing Address (Street, City, State, ZIP Code) <b>51354 Filomena Drive, Shelby Twp., MI 48315</b>		15f. Telephone Number <b>(586) 247-8672</b>	15g. E-mail Address <b>joe@teameliteonline.com</b>

**LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.**

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Denied (Include Resolution Denying)		16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: <b>Check or Indicate N/A if Not Applicable</b> <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)	
16a. Documents Required to be on file with the Local Unit <b>Check or Indicate N/A if Not Applicable</b> <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.		16c. LUCI Code	
17. Name of Local Government Body		16d. School Code	
		▶ 18. Date of Resolution Approving/Denying this Application	

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

**State Tax Commission**  
**Michigan Department of Treasury**  
**P.O. Box 30471**  
**Lansing, MI 48909-7971**

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

IFEC APPLICATION — ATTACHMENT (Sec. 6B)

APPLICANT COMPANY: Elite Plastic Products, Inc.

**Machinery & Equipment**

COLUMN I	COLUMN II	COLUMN III	COLUMN IV	COLUMN V	COLUMN VI	COLUMN VII
ORIGINAL ESTIMATED COST	EXPECTED INSTALLATION DATE M/D/Y	ORIGINAL LIST DESCRIPTION	ACTUAL PURCHASE DATE M/D/Y	ACTUAL INSTALLATION DATE M/D/Y	ACTUAL DESCRIPTION ON DEPRECIATION SCHEDULE	ACTUAL COST
\$45,000	9/1/2011	Water Tower & Platform				
\$15,000	9/1/2011	Air Compressor				
\$240,000	6/15/2012	(1) 400 Ton Plastic Injection Molding Presses with Aux Equipment				
\$480,000	8/15/2013	(2) 400 Ton Plastic Injection Molding Presses with Aux Equipment				
\$240,000	6/15/2012	(3) 400 Ton Plastic Injection Molding Presses with Aux Equipment				
\$240,000	8/15/2013	(3) 400 Ton Plastic Injection Molding Presses with Aux Equipment				
\$450,000	6/15/2012	(3) 120-230 Ton Plastic Injection Molding Presses with Aux Equipment				
\$450,000	8/15/2013	(3) 120-230 Ton Plastic Injection Molding Presses with Aux Equipment				
\$250,000	10/1/2011	Power upgrade to 3000AMP service				
\$80,000	10/1/2011	Plumbing & air lines for machinery				
\$35,000	9/1/2011	Grinding & polishing of shop floors				
<b>\$2,525,000</b>	<b>PAGE TOTALS</b>					<b>\$0</b>

COMBINED PAGE TOTAL: **\$2,525,000**

IFEC APPLICATION — ATTACHMENT (Sec. 6B)

APPLICANT COMPANY: Elite Plastic Products, Inc.

Furniture & Fixtures

COLUMN I	COLUMN II	COLUMN III	COLUMN IV	COLUMN V	COLUMN VI	COLUMN VII
ORIGINAL ESTIMATED COST	EXPECTED INSTALLATION DATE M/D/Y	ORIGINAL LIST DESCRIPTION	ACTUAL PURCHASE DATE M/D/Y	ACTUAL INSTALLATION DATE M/D/Y	ACTUAL DESCRIPTION ON DEPRECIATION SCHEDULE	ACTUAL COST
\$15,000	12/1/2012	Misc. Office Furniture				
\$20,000	1/1/2013	Shelving & Racking				
<b>\$35,000</b>	PAGE TOTALS					<b>\$0</b>

COMBINED PAGE TOTAL: \$35,000

IFEC APPLICATION — ATTACHMENT (Sec. 6B)

APPLICANT COMPANY: Elite Plastic Products, Inc.

Office Equipment

COLUMN I	COLUMN II	COLUMN III	COLUMN IV	COLUMN V	COLUMN VI	COLUMN VII
ORIGINAL ESTIMATED COST	EXPECTED INSTALLATION DATE M/D/Y	ORIGINAL LIST DESCRIPTION	ACTUAL PURCHASE DATE M/D/Y	ACTUAL INSTALLATION DATE M/D/Y	ACTUAL DESCRIPTION ON DEPRECIATION SCHEDULE	ACTUAL COST
\$5,000	9/1/2011	Phone System				
<b>\$5,000</b>	PAGE TOTALS					<b>\$0</b>

COMBINED PAGE TOTAL: \$5,000

## PROPERTY DESCRIPTION

Elite Plastic Products, Inc.

Address:

51354 Filomena Drive, Shelby Township, MI 48315

Parcel Number:

23-07-13-376-043

Legal Description:

D'AGOSTINI INDUSTRIAL SUB #2 10/98 COMBINATION OF 07-195-045-20  
LOTS 46, 47 & S 88 FT LOT 45. 07-195-046-00 07-195-047-00



**Location of operations in Shelby Township**  
Elite Plastic Products, Inc. and Elite Mold & Engineering













INDUSTRIAL FACILITIES EXEMPTION APPLICATION  
AFFIDAVIT OF FEES

We do swear and affirm by our signatures below that "no payment of any kind in excess of the fee allowed, by PA Act 198 of 1974, as amended by Public Act 323 of 1996, has been made or promised in exchange for favorable consideration of an exemption certificate application."

Charter Township of Shelby

Signed \_\_\_\_\_

Printed Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Elite Plastic Products, Inc.

Signed Joseph P. Mandeville

Printed Name Joseph P Mandeville

Title Nice President

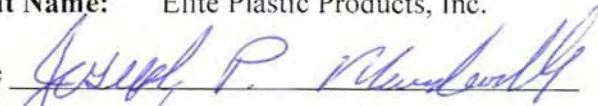
Date 9/15/2011

**INDUSTRIAL FACILITIES EXEMPTION APPLICATION  
AFFIDAVIT OF PROJECT BEGIN DATES**

I do swear and affirm by my signature below that the real property project beginning of construction date and/or personal property project installation begin date, associated with the application for Industrial Facilities Tax Exemption Certificate under P.A. 198 of 1974, as amended, in the amount of **\$2,565,000** filed with Shelby Township, for a facility located at **51354 Filomena Drive**, are as follows:

**Personal Property Project Installation Date:** 9-1-2011

**Applicant Name:** Elite Plastic Products, Inc.

Signature 

Printed Name JOSEPH P. MANNEVILLE

Title VICE PRESIDENT

Date 9/19/2011

IFEC AGREEMENT  
BETWEEN  
THE CHARTER TOWNSHIP OF SHELBY  
AND  
ELITE PLASTIC PRODUCTS, INC.

This agreement made this \_\_\_\_ day of \_\_\_\_\_, 2011, by and between the Charter Township of Shelby (the "Township") and ELITE PLASTIC PRODUCTS, INC. (The "Company").

**WHEREAS**, the Company has submitted the attached Application to the Township requesting approval of an Industrial Facilities Exemption Certificate, pursuant to Michigan Public Act 198 of 1974, as amended, for property located at 51354 FILOMENA DRIVE (the "Project Site"). A copy of the Application is attached as Exhibit A;

**WHEREAS**, pursuant to Section 22 of Act 334 of Public Acts of 1993, it is necessary for the Township and the Company to enter into a written agreement prior to approval and issuance of an Industrial Facilities Exemption Certificate (IFEC); and

**WHEREAS**, this agreement must formally accompany any application made by the Company for an IFEC to the State of Michigan, setting forth conditions and regulations to be upheld during an abatement period.

**NOW THEREFORE**, the parties agree to the following:

1. **Definitions.** The parties agree that the term "Approval Date" means the effective date of certification of the IFEC, as promulgated by the Michigan State Tax commission.
2. **General.** (Check applicable boxes consistent with the Application):
  - a. The Company will make the improvements set forth in the application within two (2) years of the Approval Date of the IFEC but not later than \_\_\_\_\_.
  - b. The Company will purchase and install the equipment and machinery set forth in the application within two (2) years of the Approval Date but not later than \_\_\_\_\_.

- c. If the Company vacates the Project Site for which the IFEC has been approved and issued prior to the end of the term of this Agreement, the Company agrees to make reasonable provisions satisfactory to the Township and in compliance with all applicable laws, codes and ordinances to maximize the likelihood of re-occupancy or re-use of the unoccupied building for productive use within a reasonable time period after the existing premises is vacated. These provisions shall include, but not be limited to demolition of the obsolete industrial property, clean-up of any environmental contamination, and maintenance of landscaping, parking lots, retention ponds and upkeep of the building and any structures located upon the Project Site in a clean, attractive and safe condition until the Project Site and any buildings located thereon may be reused or reoccupied.
3. **Commitment.** The Company further agrees to continue to operate its existing business at the Project Site for the period of the IFEC in order to retain the benefits of the IFEC, unless the Township consents to the Company's relocation. The Company further understands that if it chooses to leave the Township without obtaining the Township's permission to relocate prior to the end of the term of the IFEC, the township shall have the right to recapture from the Company an amount up to and including the total amount of taxes abated by the IFEC.
4. **Compliance with Laws.** The company agrees that it will operate the Project Site in accordance with all applicable Federal, State and Local laws or regulations, including but not limited to those laws relating to zoning, outside storage, industrial waste disposal, air and water quality, noise control, and other environmental regulations.
5. **Unforeseen Events.** By execution of this Agreement, it is understood that the Company's investment in the Project Site and the Township's investment in granting of the IFEC is to encourage economic growth within the Township. The Township acknowledges that in some instances, economic conditions may prevent the Company from complying fully with this Agreement and the terms of the Application. The Township will give the Company an opportunity to explain the reasons for any variations from the representations contained in the Application and will evaluate the Company's situation prior to taking any action authorized by paragraphs 3 and 7 of this agreement.
6. **Recording.** Upon approval and issuance of the IFEC, this Agreement shall be recorded with the Macomb County Register of Deeds at the Company's expense.



7. **Remedies for Default.** The Company understands that the Township, may by resolution, request the Company to reduce the term of the IFEC, revoke the IFEC and/or recover from the Company the amount of taxes which were abated to the extent that the following requirements have not been made or retained,
- a. the construction or expansion of the Project Site has not been timely completed,
  - b. expenditures have not been made for the property at the Project Site,
  - c. personal property expenditures have not been made or retained at the Project Site,
  - d. employment has not been reached or retained as represented by the Company in the Application,
  - e. that the tax abatement approved by the Township in accordance with the guidelines of the Industrial Tax Facilities Abatement Program is reduced by the action of the Commission's receipt of a copy of the Board of Trustees resolution authorizing such reduction in the term, revocation of the IFEC, or recovery of the abated taxes, or
  - f. the Company is operating at the Project Site in violation of applicable local ordinance, federal or state regulations including but not limited to those laws relating to zoning, outside storage, industrial waste disposal, air and water quality, noise control, and other environmental regulations.
8. **Entire Agreement.** This Agreement is the entire agreement of the parties relating to the matters covered by the Agreement, and no prior or subsequent promises, representations or assurances, whether oral or in writing or in any other form, shall be used to modify, vary or contradict any provision of this Agreement, except for any written amendment to this Agreement executed by the authorized representatives of the parties to this Agreement.

The individuals signing below acknowledge that they have read this Agreement and that they have the legal authority to execute it in the capacity shown below.

WITNESSES:

CHENE CRAMER  
(Print Name)

Traci Shea  
(Print Name)

BY: Joseph P Mandeville  
(Print Name)

ITS: Vice President

STATE OF MICHIGAN )  
 )ss.  
COUNTY OF MACOMB )

The foregoing letter was acknowledged this 20<sup>th</sup> day of V.P. of SEPTEMBER, 2011, by JOSEPH J. MANDEVILLE of ELITE CLASSICS on behalf of \_\_\_\_\_.

**KAREN A. HENGELHOLD**  
NOTARY PUBLIC - STATE OF MICHIGAN  
COUNTY OF MACOMB  
My Commission Expires January 25, 2012  
Acting in the County of Macomb



Notary Public  
Macomb County, Michigan  
My Commission Expires: 1-25-11

ACCEPTED BY:

THE CHARTER TOWNSHIP OF  
SHELBY, a Michigan municipal  
corporation

WITNESSES:

\_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_  
RICHARD STATHAKIS, Supervisor

By: \_\_\_\_\_  
TERRI KOWAL, Township Clerk

STATE OF MICHIGAN    )  
                                  )ss.  
COUNTY OF MACOMB    )

The foregoing acceptance was acknowledged this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by Richard Stathakis, Supervisor and Terri Kowal, Township Clerk on behalf of the Charter Township of Shelby, a Michigan municipal corporation.

\_\_\_\_\_  
Notary Public  
Macomb County, Michigan  
My Commission Expires:

**WHEN RECORDED RETURN TO:**

Township Clerk  
Charter Township of Shelby  
52700 Van Dyke Avenue  
Shelby Twp., MI 48316



TO: TRUSTEES  
FROM: TERRI KOWAL, MMC  
RE: AUDIT FEES 2011  
DATE: OCTOBER 10, 2011  
CC: KATHLEEN MOORE

Fellow Board Members:

Attached is a letter from Dave Herrington of Plante Moran regarding our 2011 Audit. You will note that I redacted the actual price, at least until the Board determines if they wish to bid this out this year.

You may recall that we have bid out the audit work in the 2009 for the 2008 audit and had 2 firms respond. We have not bid it out again since 2009.

In the event the Board wishes to bid this work out, I have removed the amount of the bid. It is worth noting that Plante Moran has agreed to keep the price the same as it has been for the 2008, 2009 and 2010 audits, with the addition of the GASB Statement 54 tasks at no additional cost to us.

Please let either myself or Kathleen Moore know if you have any additional questions.

Thank you.

Terri Kowal, MMC  
Clerk



Plante & Moran, PLLC  
Suite 300  
19176 Hall Road  
Clinton Township, MI 48038  
Tel: 586.416.4900  
Fax: 586.416.4901  
plantemoran.com

October 6, 2011

Ms. Terri Kowal, Clerk  
Charter Township of Shelby  
52700 Van Dyke Avenue  
Shelby Township, MI 48316

Dear Terri:

**Re: 2011 Audit Fees**

We would like to take this opportunity to communicate to you our proposed fees for the year ending December 31, 2011. As you are aware, our fees include the following services:

- Annual financial statement audit of all Township funds, including preparation, printing and binding of the Township's annual financial report
- Letter of comments and recommendations, including internal accounting controls and related financial matters
- Presentation of the audit report to the Township Board
- Telephone calls during the year to address questions and issues as they arise
- Periodic updates during the year on current events impacting municipal finance, such as changes to state-shared revenues

Our proposed fee for the audit of the Township's financial statements for 2011, including additional time that will be incurred for the required implementation of GASB Statement 54, is [REDACTED]. This fee reflects no increase to the fees charged in fiscal years 2008, 2009, and 2010 in recognition of the financial challenges that are facing the Township.

Our commitment to municipal auditing, accounting and consulting has provided us with a range and depth of experience that we believe is unequalled by any other firm. We currently serve over 200 governmental clients in the State of Michigan providing evidence of the reasonableness of our fees and our reputation in the public sector.

We will continue to utilize all of our expertise and resources to help the Township reach its goals. We have valued the many years of service that we have provided to the Township and hope to continue serving you in the future.

Yours truly,

**PLANTE & MORAN, PLLC**

David W. Herrington

# Planning & Zoning Department

**TOWNSHIP BOARD AGENDA**

**October 18, 2011**

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**Special land use approval for John Damrath (Kroger Fueling Station) located at the southeast corner of 25 Mile Road and Dequindre Road (2058 25 Mile Road) #11-19 (SLU-10)**

## **Project Overview**

This plan proposes the addition of a fueling station at this existing shopping center site. The shopping center encompasses 76,000 square feet of retail floor space on a 7.7 acre site. The anchor tenant is a Kroger grocery store. The proposed fueling station consists of five gas pumps, a canopy and payment kiosk.

## **Planning Commission Recommendation**

The Planning Commission considered this application at a public hearing last month and recommended denial of this proposed use.

H:\Board\Kroger Fueling Station SLU Memo.doc

**MINUTES OF THE CHARTER TOWNSHIP OF SHELBY PLANNING COMMISSION PUBLIC HEARING  
HELD SEPTEMBER 26, 2011 IN THE SHELBY MUNICIPAL BUILDING, 52700 VAN DYKE, SHELBY  
TOWNSHIP, MICHIGAN.**

Planning Commission Chairman Moffitt called the meeting to order at 7:40 p.m.

PC Members Present: Planning Commission Chairman Jerome Moffitt, Vincent Bernardi, Diane Wessels, Lisa Casali, Janet Breen, Mike Ho, Raquel Moore, Doug Wozniak, Jim Randlett

Members Absent: None

Also Present: Glenn Wynn, Township Planner  
Maryanne Deneweth, Township Attorney  
60 People in the Audience

**PURPOSE OF THE PUBLIC HEARING: TO ACT ON SITE PLAN #11-19 (SLU-10) JOHN DAMRATH –  
KROGER FUELING STATION, 2058 25 MILE ROAD, SE CORNER OF 25 MILE AND DEQUINDRE**

Secretary Breen read the Notice of Public Hearing as published in The Source Newspaper the week of September 11, 2011.

Chairman Moffitt stated that three hundred and ninety property owners and two applicants were notified of this meeting by First Class Mail on September 9, 2011.

Attorney Deneweth indicated that the publication meets the legal requirements of the state statute and local ordinances.

Attorney Deneweth stated that the present zoning is C-3 (Shopping Center Business) and under the special land use ordinances this is a permitted request.

Secretary Breen summarized the letters received by the Planning Department from, Brien Mack, Premier Condominium Management, LLC, Thomas Delano, Eric Graham, Ruth and Mike Melaragni, Mira C. Kalmeta, Leona Bannester, Andrew Lampers and Geraldine Barnuevo & Diego Cevallos. Mr. Pisko gave Ms. Breen a letter addressed to John Damrath, Landplan Engineering from David and Rebecca Bunda.

Chairman Moffitt explained the format for the Public Hearing.

Matthew Pisko, 37740 Hills Tech Drive, Farmington Hills, Michigan gave a brief explanation of the fueling station proposed for the existing Kroger site located at the southeast corner of 25 Mile and Dequindre Road. Mr. Pisko discussed the architectural design, lighting, hours of operation and the landscaping for the proposed fueling station.

Moffitt talked about the impact of this fueling station and the added traffic.

Chairman Moffitt explained the format for the meeting.

Wynn's summarized his comments. Wynn stated his concerns are with lighting, landscaping and building design. The canopy and site lighting for the fueling station has the potential to create nuisances for residential neighborhoods on the west side of Dequindre Road. Additional landscaping along the frontage of both roads is also needed to enhance the visual appeal of this site. Finally, the design of the canopy, support columns and building lack architectural compatibility with the other retail buildings located at this intersection. He briefly summarized the engineer and planning consultant's comments. Wynn stated that the submission has not met the special land use standards or the minimum submission requirements.

Moffitt has concerns with the internal and external traffic for this proposed fueling station.

Chairman Moffitt explained the format for the Public Hearing.

Chairman Moffitt opened the meeting to the public.

Linda Bellaire, 1210 Lakeshore Blvd., Lake Orion, is representing her parents who live at 2161 Willow Circle, Shelby Township. They have concerns with the proposed gas station and traffic this facility will generate. Her parents are opposed to the development of a gas station.

Ed Farrara, 55410 Parkview Drive, Shelby Township, stated that he does not support this proposed fueling station. He stated that there are enough gas stations in the area already. He is concerned with the impact and safety issues this type of business will bring to this area. Mr. Farrara discussed property values in area.

Derek Wrathell, 2216 Monarch Drive, Shelby Township, has concerns with property values, traffic and safety issues. Mr. Wrathell is opposed to this site plan.

Irene Radecki, 54651 Ashford Court, Shelby Township, has concerns with traffic, property values. Paul Jacques, 1358 Copper Creek, Rochester, has concerns with property values, traffic and lighting with the proposed fueling station. He discussed the proposed fueling stations and fuel leakage. Mr. Jacques is opposed to this site plan.

Lorraine Kryskalla, 1957 Beaver Creek, Rochester, discussed home values in her subdivision and traffic. Ms. Kryskalla is opposed to the site plan.

Sam Salloum, 53011 Shelby Road, Shelby Township, stated that he owns the fueling station on 24 Mile Road and Shelby Road. He discussed the number of gallons of gasoline sold at his station verses a Kroger fueling station per month. He discussed traffic conditions at this location. Mr. Salloum is opposed to this site plan.

Dennis Ahrens, 55195 Whitney, Shelby Township, stated that he is the owner of the gas station located on the southeast corner of 25 Mile Road and Mound Road. Mr. Ahrens discussed current parking and future parking for this site. Mr. Ahrens talked about the fueling trucks and maneuverability. Mr. Ahrens is opposed to this site plan.

Bob Riehl, 2206 Elm Circle, Shelby Township, stated that he agrees with all the comments that have been discussed. He is opposed to this site plan.

Jim Willert, 2153 Willow Circle, Shelby Township, explained that if this site plan is approved the view from his deck will be the fueling station. He discussed the surrounding businesses and the traffic. He is opposed to this site plan.

Tracey Zukowski, 1034 Minors Run, Rochester, has concerns with traffic and the safety for children. Ms. Zukowski is opposed to this site plan.

Yasso Yasso, 55376 Parkview Drive, Shelby Township, commended the residents on their research and information. Mr. Yasso discussed sidewalks and child safety. Mr. Yasso is opposed to this site plan.

Mr. Moffitt read the format in which the commission will base their discussion.

Linda Duda, 2078 Monarch Drive, Shelby Township, feels that a fueling station would be an eyesore to this area. There are also safety and property value concerns. Ms. Duda is opposed to this site plan.

Don Lewis, 2195 Clearwood, Shelby Township, asked about the traffic study. Mr. Lewis is opposed to the site plan.

Tom Parent, 54556 Marissa Court, Shelby Township, is opposed to the proposed fueling station. He has concerns with the fumes from the fueling station.

Nancy Nelms, 1310 Copper Circle, Rochester, talked about gas fumes and the effects it will have on the surrounding neighborhood. Ms. Nelms is opposed to the site plan.

Cathy Daldin, 215 Pine Street, Rochester, stated that her concerns are for safety and she is opposed to this site plan.

Anthony Rujuh, 1951 Beaver Creek, Rochester, is opposed to a fueling station at this location. He has environmental concerns.

Norbert Donnelly, 1394 Copper Circle, Rochester, talked about all the development that has transpired on the Shelby Township border since he has moved to Rochester. He has concerns with property values. Mr. Donnelly is opposed to this site plan.

Moffitt asked Mr. Pisko how many fueling pumps are proposed. Mr. Pisko responded five. Moffitt asked how many gallons would be sold in a year at this location. Mr. Pisko stated that he did not have projections for this fueling station. Moffitt asked Mr. Pisko about additional pumps in the future. Mr. Pisko stated that there would be no expansion at this location. Moffitt asked what they intended to do with the snow that is currently moved to this location of the center in the winter. Adam Crane stated that the snow could be trucked off-site. Discussion continued with regard to pedestrian and vehicle safety.

Mr. Pisko asked that he be given an opportunity to come back to the commission at a later date, so he may address all the concerns discussed tonight. He asked if this site plan could be tabled.

Wynn stated that he felt there would be little value in postponing a decision on this site, unless the commission feels that there is a design solution that could be addressed. Moffitt agreed with Wynn.

Motion by Breen, supported by Moore, to close the public hearing. Motion carried.





**Premier Condominium Management, LLC**

1460 Walton Boulevard  
Suite 201  
Rochester Hills, MI 48309

Phone: (248) 601-4242  
Fax: (248) 601-9945

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September 13, 2011

Planning and Zoning Department  
Municipal Building, Upper Level  
52700 Van Dyke  
Shelby Township, MI 48316-3672

Attn: Mr. Glenn Wynn

Re: Manors of Regency Condominium Association  
Shelby Township, MI

Dear Mr. Wynn:

On behalf of the Manors of Regency Condominium Association Board of Directors we request that the Planning and Zoning Department incorporate into any approval that may be granted to Krogers for the installation of a gas station facility located on their property at the corner of Dequindre and 25 Mile Road be subject to the construction of a new brick wall extending the entire length of the area in question or the extension of the existing brick wall to cover the remaining parking lot area.

The main concerns of the Board of Directors and the Co-owners of the Association is that without the above outlined approval requirements the Association will encounter issues with noise, traffic and a decline in property values. The visual exposure to this type of structure would certainly be detrimental to the Association and its residents, including but not limited to a possible decline in property values and this would be especially problematic in today's real estate market.

We thank you in advance for your consideration and trust you will take appropriate measures to ensure that the Manors of Regency Condominium Associations request will be granted.

Very truly yours,  
PREMIER CONDOMINIUM MANAGEMENT, LLC  
Brien Mack, Community Manager  
On Behalf of the Board of Directors



September 22, 2011

Shelby Township Planning Commission  
52700 Van Dyke  
Shelby Township, MI

11 SEP 22 PM 1:25

Dear Mr. Moffitt;

Thank you for including us in the Notice of Public Hearing mailing about the proposed land use for a Kroger gas station at Dequindre and 25 Mile Roads.

We have enjoyed having Kroger as our neighbor for several years. We spend thousands and thousands of dollars a year at the store and with many businesses located in Shelby Township.

We are not supportive of a gas station being constructed at the location. It is already a very, very busy intersection and there is not enough room in that crowded Kroger parking lot to accommodate a 12 lane gas station.

We are worried about the safety of the many pedestrians that walk and bike up to Stony Creek Metro Park, the many shoppers at Kroger and the surrounding businesses, the school children that use the parking lot for their 3:30 pm bus drop as well as the many drivers that pass through that intersection, already. We have witnessed a lot of car/pedestrian/ bike near misses and we have witnessed the car on car accidents. We have purchased gas from the Kroger fueling station at Hayes and 23 Mile Roads and it is a crazy, unsafe area. That fueling station is even set off by itself and not smashed into an existing neighborhood/parking lot like the proposed Dequindre/25 Mile location.

Naturally, we are also concerned about the filth and pollution that accompany a gas station. The Kroger parking lot has had a lot of leakage with the water flow from beneath and from the surrounding wetlands in Shelby Township. There are 2 drainage ponds located on either side of the parking lot and lots of wildlife that go between the 2 ponds. Of course, the newer gas tanks are safer but it is too bad that Shelby Township does not take better care of its natural resources. There are enough gas stations located on 25 Mile Road in Shelby Township that we do not need another one.

Again, thank you for allowing us to provide input to this proposed project. We are happy to answer any questions about our concerns.

Sincerely,



Ruth and Mike Melaragni  
1945 Beaver Creek Drive  
Rochester, MI 48307



**Glenn Wynn**

---

**From:** Mira Kalmeta [mirica1@ymail.com]  
**Sent:** Monday, September 26, 2011 4:13 PM  
**To:** Glenn Wynn

Shelby Township  
Planning Commission

September 26, 2011

I am against approval of Kroger Fueling Station approval,  
on 25 Mile Rd. and Dequindre Rd.

Mira C. Kalmeta  
2004 Monarch Dr.  
Shelby Twp. MI. 48316

## Glenn Wynn

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**From:** ward boyes [wardboyes@earthlink.net]  
**Sent:** Monday, September 26, 2011 4:52 PM  
**To:** Glenn Wynn  
**Subject:** [SHELBY SUSPECTED SPAM] Kroger Fueling Station

**Importance:** Low

To whom it may concern,

I have been a home owner resident of Shelby Township for about 11 years and want to express my opposition to the proposal to allow the Kroger Co. to construct a fueling station at the corner of 25 mile road and Dequindre.

I feel that the additional traffic to be created by this proposed facility would be very detrimental to the proximate neighborhood, creating additional hazardous conditions for people utilizing the adjacent bike paths & walkways, drivers entering and departing the "Kroger" mall property, the strip mall on the north-east corner of 25 mile & Dequindre, as well as the nearby residential properties.

There are already more than an adequate number of gas stations in the area, and, although I understand Kroger's motive for additional profits, I do not think it should be at the expense of the nearby neighborhood.

Respectfully submitted,

Ward H. Boyes

2085 Clearwood Ct,

Shelby Twp., MI 48083

'phone 248-652-1146

## Glenn Wynn

---

**From:** eric graham [gzc016@yahoo.com]  
**Sent:** Monday, September 26, 2011 6:25 PM  
**To:** Glenn Wynn  
**Subject:** Kroger fueling station

I am opposed to the proposal to build a Kroger Fueling Station at 2058 25 Mile Road/Southeast corner of 25 Mile Road and Dequindre Road - - sidwell no. 23-07-07-100-028/23-07-07-100-029.

Reasons - - - 1. Traffic volume will increase substantially - - Kroger fueling stations sell gas at a discount drawing more customers - - more traffic means more noise/congestion. 2. That corner has a good amount of foot/bike traffic going to Stony Creek via the trail off Dequindre - - accident potential rises. 3. Today that corner is pleasing to the eye, placing a gas station there will change the entire environment of the corner. 4. It seems Kroger is trying to put 5 lbs. of stuff in a 1 lb. bag. The parking lot is pretty full now. With the new housing being built and proposed housing coming north on Dequindre that parking lot will not be adequate in a few years if they take up more space with a gas station. 5. Gas stations need fuel this means large fueling trucks will be visiting that corner - - more noise/congestion. 6. We have lived here many years without a gas station on that corner. I do not see any reason to put one there now - - we really do not need it !!

Thank You,  
Eric Graham  
2095 Clearwood Court  
Shelby Twp. 48316

September 14<sup>th</sup> 2011

Jerome Moffitt  
Chair Shelby Township Planning Commission  
Municipal Building  
52700 Van Dyke  
Shelby Township, MI 48316-3572

Dear Mr. Moffitt,

We received correspondence regarding an application for special land use for a "Kroger Fueling Station" on 2058 25 Mile/Southeast Corner of 25 Mile Road and Dequindre Road (SIDWELL NO: 23-07-07-100-028/23-07-07-100-029). ~~Thanks for keeping the community informed. We strongly encourage the~~ commission to deny such petition, and would like to express our disagreement with this proposal. The establishment of a fueling station will be a detriment of the community/area. This area is well known for being an outdoor activity area. The area is exactly the convergence of the Macomb-Orchard Trail and the Clinton River Trail, and pathways leading to the Stony Creek Metropark (all these located within a 1 to 2 miles radius, with lakes and river affluents even closer). A fueling station will be totally detrimental to the natural beauty of the area and a high potential risk for environmental pollution of soil, water, and air (with all the environmental liability implications). We are sure that in the long term keeping the "natural urban oasis" nature of this area will be more valuable (even financially) and rewarding for the city than any sale of fuel.

Thanks for the attention given to this letter.

Geraldine Barnuevo & Diego Cevallos

1980 Clearwood Ct.

Shelby Twp. MI 48316

CC: Janet Breen, Secretary Shelby Township Planning Commission

11 SEP 16 AM 11:30



September 19, 2011

Mr. Jerome Moffitt  
Shelby Township Planning Commission  
Shelby Township Municipal Building  
52700 Van Dyke  
Shelby Township, MI 48316

Subject: KROGER FEULING STATION

Dear Mr. Moffitt,


I am unable to attend the Planning Commission meeting on September 26 and therefore will submit comments via this letter. I would appreciate consideration for the following comments and issues.

I have measured two other Kroger fueling stations and concluded the current parking area at 25 Mile Road and Dequindre Road is not large enough to allocate space for a fueling station. This would present a safety problem and limit available parking for the Shopping Plaza.

In addition, the traffic congestion on 25 Mile road has increased substantially and has become a major east /west route for business and commercial use, and school traffic. Dequindre Road has been, and continues to be, a major north/south route for the same reasons. The Shopping Plaza across from Kroger has a CVS and other popular stores with in and out traffic all day and evening. This all comes to a head at this intersection, adjacent to Krogers. The traffic created by a fueling station would certainly bring this to a breaking point. At a minimum, a turn signal should be installed now as a safety measure even without the additional risk imposed by Krogers.

Before action is taken on this request, I recommend a traffic study be conducted to determine the impact on the intersection and what additions and modifications would be required. The capacity of the parking area should also be reviewed to determine if it is adequate to support a fueling station. Safety should be the overriding consideration along with customer convenience.

Sincerely



Andrew Lampers  
2327 Barberry Drive  
Shelby Township, MI 48316  
248-652-9454

## Glenn Wynn

---

**From:** Tom Delano [tcdelano@netzero.net]  
**Sent:** Tuesday, September 20, 2011 4:40 PM  
**To:** Glenn Wynn  
**Subject:** Proposed Kroger gas station at 25 Mile and Dequindre

Glenn Wynn, AICP  
Planning Director  
Charter Township of Shelby  
52700 Van Dyke  
Shelby Township, MI 48316

Dear Mr Wynn,

Thank you for taking the time to discuss with me Kroger's proposed gas station at 25 Mile and Dequindre.

will not be able to make the planning meeting on 9/26/11.

am conveying my opinion and comments as requested.

am not in favor of the proposed plan.

The architecture is not in keeping with the surrounding properties.

Has an environmental study been performed as there is a holding pond to the east and west of the proposed location.

Has a traffic impact study been done. The traffic volume at rush hour is becoming very heavy and additional gasoline customers would add to the congestion.

The proposed entrance off of 25 Mile is directly opposite the CVS parking lot and it is very very difficult to navigate that intersection.

The entrance off of Dequindre has customers driving through a parking lot which is a concern for people backing out of their parking spaces.

Please convey my comments to the planning commission.

Sincerely,

Thomas Delano

54580 Marissa CT  
Shelby Twp., MI 48316



9/12/2011

Re: Public Hearing Mon. Sept 26, 2011

*Please use this note against the approval of adding a Kroger fueling station to the Kroger store presently located on 25 and Seguin Road. Traffic congestion is now at a dangerous level.*

*Leona Bannister  
Briarwood resident 20 yrs.*

# PIPELINE AWARENESS

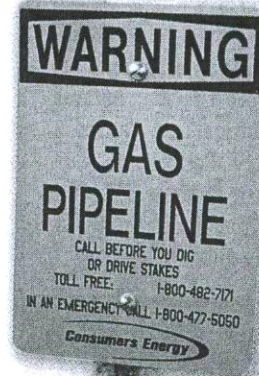
BRIARWOOD

Because you live or work near a Consumers Energy natural gas pipeline, we want to make sure you are aware of our continuing efforts to keep you safe.

As one of Michigan's largest natural gas companies, we operate and maintain more than 28,000 miles of natural gas pipelines that help us bring this important product to more than 1.7 million homes and businesses in Michigan's Lower Peninsula.

According to the U.S. Department of Transportation, pipelines are the safest, most reliable and cost-effective means of transporting energy products, such as natural gas, over long distances.

To protect the integrity of our natural gas pipeline system, we regularly inspect and perform maintenance, such as corrosion-control and cathodic protection, and replace sections of pipeline when necessary. Our employees are trained to monitor and inspect our pipeline system and respond quickly to any natural gas emergency. For more information, visit [ConsumersEnergy.com/pipelinesafety](http://ConsumersEnergy.com/pipelinesafety). ■



## SAFETY REMINDER

Many natural gas leaks are caused by damage to underground pipelines. If you hit a gas pipeline, call

Consumers Energy toll-free at

**(800) 477-5050**

even if there is no apparent damage.

*Please! one gas line near me is one too many. Leona Bannister*

2164 SANDLEWOOD Dr. Shelby Twp, Mi





Planning & Zoning Department
52700 Van Dyke, Shelby Township, MI 48316
Phone (586) 726-7243
Fax (586) 726-7227
planning@shelbytp.org
www.shelbytp.org

APPLICATION FORM
PLANNING COMMISSION REVIEW

Office Use SP 11-19
Application No. (SLU-10) Review Fee Engineering Fee Tree Permit Fee
Date Received 8/26/11 Receipt No. Receipt No. Receipt No.

I. TYPE OF REVIEW

[X] SITE PLAN [ ] SPECIAL LAND USE [ ] TREE PERMIT [ ] CLASS A NONCONFORMING USE

II. APPLICANT (A completed Applicant Information Form must accompany this application.)

APPLICANT'S NAME Landplan Engineering, P.A.

ADDRESS 37740 Hills Tech Drive

CITY Farmington Hills STATE Michigan ZIP 48331-3416

PHONE 248-987-4011 FAX 785-843-2410

III. PROPERTY INFORMATION

PROPERTY ADDRESS 2058 25 Mile Road; Shelby Township, Michigan 48316-1096

GENERAL LOCATION Southeast Corner of the intersection of 25 Mile Road and Dequindre Road

LEGAL DESCRIPTION [ ] ATTACHED [X] ON SITE PLAN

PROPERTY IDENTIFICATION NO. Tax I.D. Nos. 23-07-100-028 and 23-07-07-100-029

PROPERTY SIZE (acres) 0.56 acres FRONTAGE (feet) 168 feet

EXISTING ZONING C-3 ZONING OF SURROUNDING PROPERTY C-3

PROPOSED USE Fuel Station

SIZE OF PROPOSED STRUCTURE(S) (square feet) 117 square foot kiosk with 3,480 square foot canopy

IV. SITE PLAN INFORMATION

SITE PLAN PREPARED BY Landplan Engineering, P.A.

CONTACT NAME John G. Damrath, P.E.

ADDRESS 37740 Hills Tech Drive

CITY Farmington Hills STATE Michigan ZIP 48331-3416

PHONE 248-987-4011 FAX 785-843-2410

V. SIGNATURES (This application form must be signed by both the applicant and legal owner of the property.)

The undersigned deposes that the foregoing statements and answers and accompanied information are true and correct.

[Signature]
SIGNATURE OF APPLICANT

[Signature]
SIGNATURE OF LEGAL OWNER

John G. Damrath III
(Print/type name of applicant)

[Signature]
(Print/type name of legal owner)



# CHARTER TOWNSHIP OF SHELBY

## NOTICE OF PUBLIC HEARING

Notice is hereby given that the Planning Commission for the Charter Township of Shelby, Macomb County, Michigan has received a request for approval of the following Special Land Use:

APPLICANT: John Damrath  
Landplan Engineering, P.A.  
37740 Hills Tech Drive  
Farmington Hills, Michigan 48331-3416

PROPOSED USE: Kroger Fueling Station

LOCATION: 2058 25 Mile Road/Southeast corner of 25 Mile Road  
and Dequindre Road

SIDWELL NO.: 23-07-07-100-028/23-07-07-100-029

### LEGAL DESCRIPTION:

10/99 SPLIT FROM 07-007-007-25 T3N R12E SECTION 7 COMM AT NW COR SECTION 7; TH S 89 DEG 39' 35" E 60.00 FT; TH S 00 DEG 05' 24" E 60.00 TO POB; TH S 00 DEG 05' 24" E 634.94 FT; TH S 89 DEG 39' 35" E 202.01 FT; TH N 00 DEG 05' 24" W 362.20 FT; TH S 89 DEG 54' 36" W 34.00 FT; TH N 00 DEG 05' 24" W 273.00 FT; TH N 89 DEG 39' 35" W 168.01 FT TO POB. CONT 3.837 AC GROSS, 2.7314 AC NET

10/99 SPLIT FROM 07-007-007-25 T3N R12E SECTION 7 COMM AT NW COR SEC 7; TH S 89 DEG 39' 35" E 60.00 FT; TH S 00 DEG 05' 24" E 60.00 FT; TH S 89 DEG 39' 35" E 168.01 FT TO POB; TH S 89 DEG 39' 35" E 371.99 FT; TH S 00 DEG 05' 24" E 634.94 FT; TH N 89 DEG 39' 35" W 337.99 FT; TH N 00 DEG 05' 24" W 362.20 FT; TH S 89 DEG 54' 36" W 34.00 FT; TH N 00 DEG 05' 24" W 273.00 FT TO POB. CONT 5.652 AC GROSS, 5.1395 AC NET

The Planning Commission will meet on Monday, September 26, 2011, at 7:00 p.m. (immediately following the regular meeting) in the Shelby Municipal Building, 52700 Van Dyke, Shelby Township, Michigan (586-726-7243) for the purpose of holding a public hearing on the Special Land Use application.

The application for Special Land Use and the site plan may be examined at the Planning and Zoning Department in the Municipal Building, Monday through Friday, from 8:30 a.m. to 5:00 p.m. Written comments may be submitted to the Planning Commission at the above address prior to the hearing. Oral comments will be heard during the public hearing.

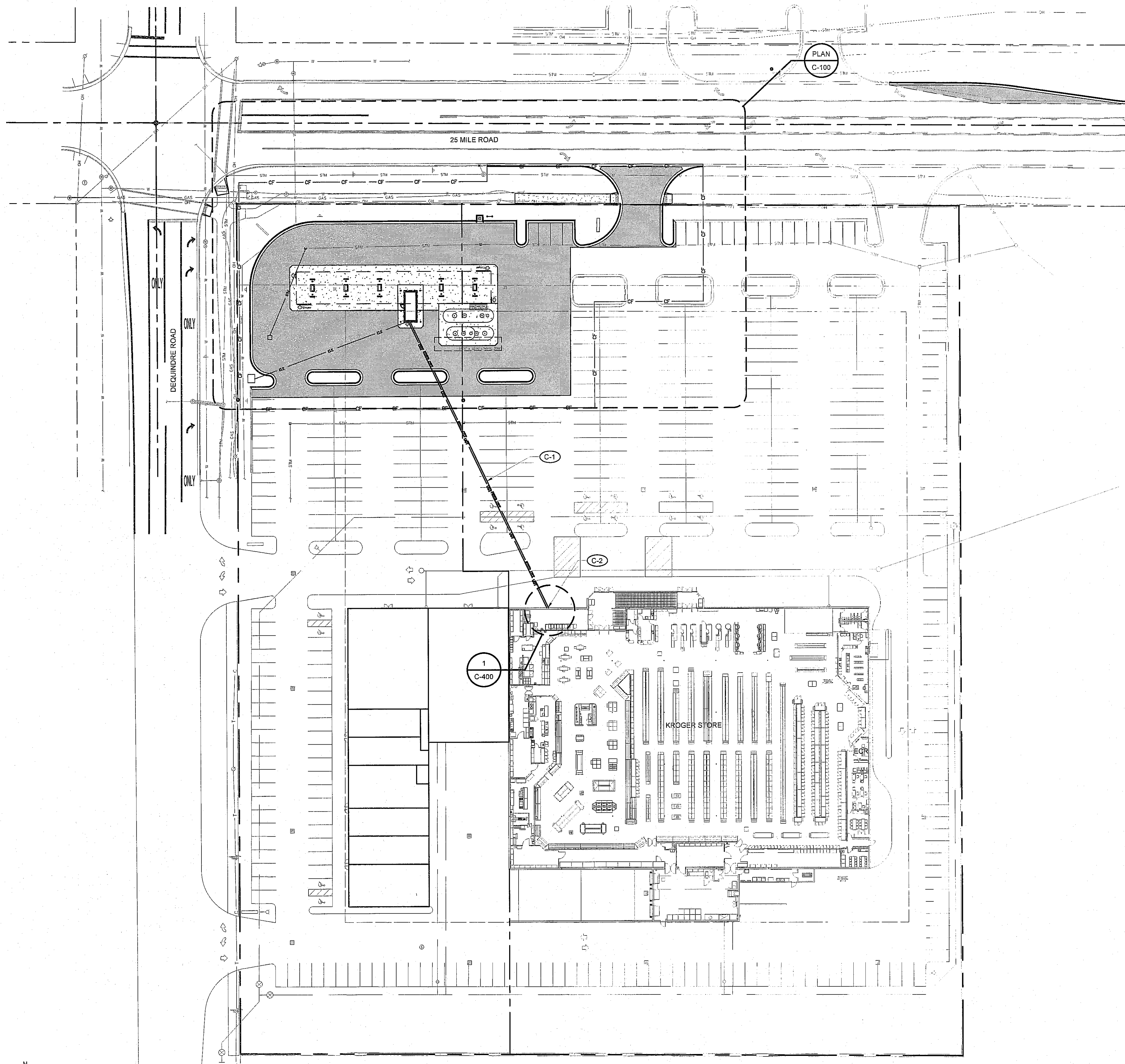
This notice is provided pursuant to the requirements of Michigan Public Act 110 of 2006, as amended.

SHELBY TOWNSHIP PLANNING COMMISSION  
JEROME MOFFITT, CHAIR  
JANET BREEN, SECRETARY

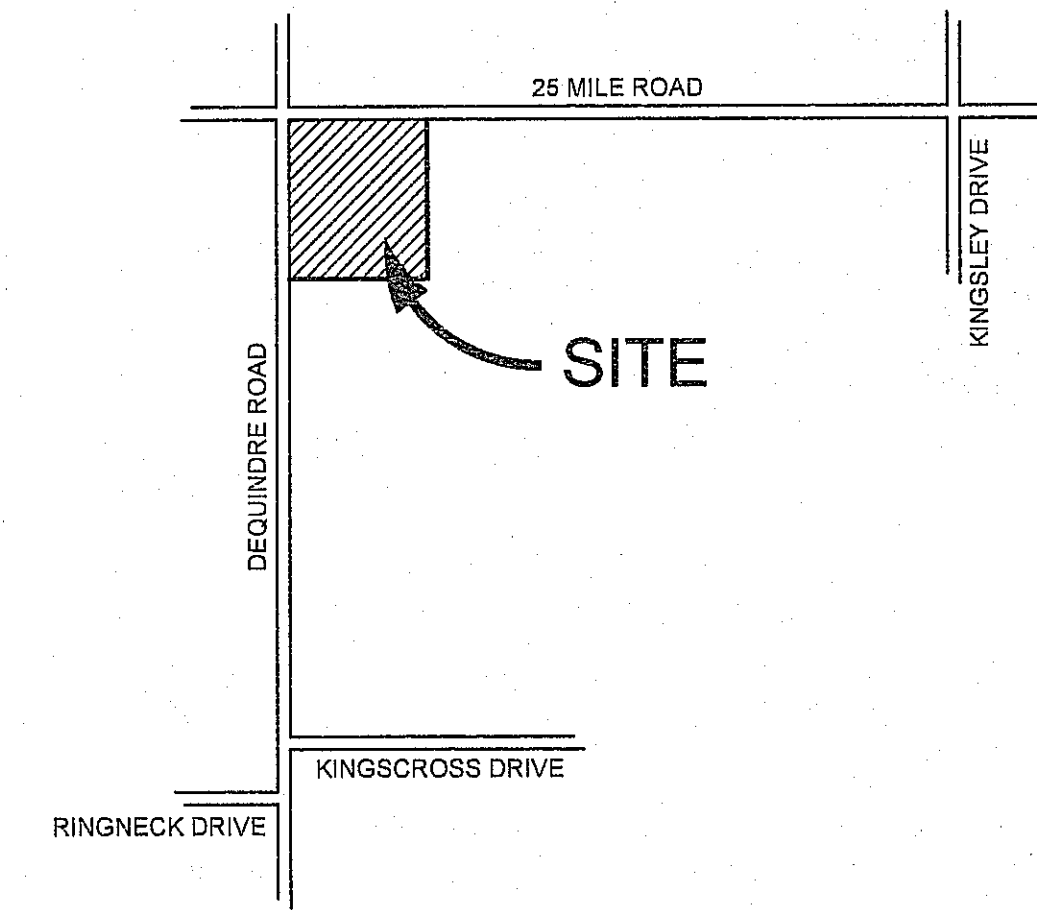
Publication Date: September 11, 2011  
The Source

**390 PROPERTY OWNERS AND TWO APPLICANTS  
WERE NOTIFIED ON SEPTEMBER 9, 2011.**

FILE NAME: S:\2010\20101204\CAD\Const Docs\Site\C-002 Comp. Site Plan Prop. Conditions.dwg LAST SAVED BY: Mike Vanderbeke SAVED DATE: 8/23/2011 10:27 AM PLOTTED: 8/23/2011 10:30 AM



**LOCATION MAP:**



**PROJECT DESCRIPTION:**

DEVELOPMENT NAME: KROGER D-704 - RETAIL FUEL CENTER  
 DEVELOPER: THE KROGER CO. OF MICHIGAN  
 39810 GRAND RIVER AVENUE, SUITE C150  
 NOVI, MICHIGAN 48375  
 OWNER: REGENCY PARK, LLC  
 755 W. BIG BEAVER ROAD, SUITE 2301  
 TROY, MI MICHIGAN 48064

**PROPERTY DESCRIPTION:**

THE LAND REFERRED TO IS SITUATED IN THE TOWNSHIP OF SHELBY, COUNTY OF MACOMB, STATE OF MICHIGAN AND IS DESCRIBED AS FOLLOWS:  
 PART OF NORTHWEST 1/4 OF SECTION 7, TOWN 3 NORTH, RANGE 12 EAST, SHELBY TOWNSHIP, MACOMB COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 7; THENCE ALONG THE NORTH LINE OF SECTION 7 AND CENTERLINE OF 25 MILE ROAD, SOUTH 89°39'38" EAST, 80.00 FEET; THENCE PARALLEL WITH THE WEST LINE OF SECTION 7, SOUTH 00°05'24" EAST, 80.00 FEET TO THE INTERSECTION OF THE SOUTH RIGHT-OF-WAY LINE OF 25 MILE ROAD AND THE EAST RIGHT-OF-WAY LINE OF DEQUINDRE ROAD AND THE POINT OF BEGINNING OF THE FOLLOWING DESCRIBED PARCEL; THENCE ALONG THE SOUTH RIGHT-OF-WAY LINE OF 25 MILE ROAD, SOUTH 89°39'38" EAST, 168.01 FEET; THENCE SOUTH 00°05'24" EAST, 146.00 FEET; THENCE NORTH 89°39'38" WEST, 168.01 FEET; THENCE NORTH 00°05'24" WEST, 146.00 FEET ALONG THE EAST RIGHT-OF-WAY LINE OF DEQUINDRE ROAD TO THE POINT OF BEGINNING, TOGETHER WITH ANY/ALL BENEFIT(S) AFFORDED BY RECIPROCAL EASEMENT AGREEMENT RECORDED IN LIBER 9255, PAGE 873, MACOMB COUNTY RECORDS.  
 RE: 54788 DEQUINDRE ROAD  
 TAX ITEM NO. 07-07-100-028  
 ASSURANCE NOTE: THE ABOVE LEGAL DESCRIPTION DESCRIBES THE SAME PROPERTY AS IN SCHEDULE A OF TITLE COMMITMENT NO. 50-10109849-SCM, REVISION NO. 2 OF SEAVER TITLE AGENCY, LLC, BEARING AN EFFECTIVE DATE OF NOVEMBER 08, 2010 AT 8:00 A.M.

**NOTES CORRESPONDING TO SCHEDULE B:**

- 11 RECIPROCAL EASEMENT AGREEMENT RECORDED IN LIBER 9255, PAGE 873, MACOMB COUNTY RECORDS. AFFECTS SUBJECT PROPERTY IN ITS ENTIRETY AND IS NOT PLOTTED HEREON.
  - 12 DECLARATION OF PARKING RESERVATION AGREEMENT RECORDED IN LIBER 9164, PAGE 207, MACOMB COUNTY RECORDS. AFFECTS SUBJECT PROPERTY BUT DOES NOT CONTAIN PLOTTABLE EASEMENTS OR RESTRICTIONS.
  - 13 RIGHT OF WAY RECORDED IN LIBER 852, PAGE 159, MACOMB COUNTY RECORDS. AFFECTS SUBJECT PROPERTY BUT DOES NOT CONTAIN A PLOTTABLE EASEMENT DESCRIPTION.
  - 14 RIGHT OF WAY RECORDED IN LIBER 852, PAGE 301, MACOMB COUNTY RECORDS. AFFECTS SUBJECT PROPERTY BUT DOES NOT CONTAIN A PLOTTABLE EASEMENT DESCRIPTION.
- THE FOLLOWING DOCUMENTS ARE NOT NOTED IN THE TITLE COMMITMENT PROVIDED:
- A EASEMENT FOR GAS PIPELINE AS RECORDED IN LIBER 4611, PAGE 703, MACOMB COUNTY RECORDS. THE EASEMENT LIES NORTH OF AND ADJACENT TO NORTH LINE OF THE SUBJECT PROPERTY WITHIN THE 25 MILE ROAD RIGHT OF WAY AND IS PLOTTED HEREON.
  - B WATER MAIN EASEMENT RECORDED IN LIBER 4604, PAGE 105, IN LIBER 4604, PAGE 96 AND IN LIBER 4604, PAGE 97, MACOMB COUNTY RECORDS. EASEMENTS LIE WEST OF AND ADJACENT TO THE WEST LINE OF SUBJECT PROPERTY WITHIN THE DEQUINDRE ROAD RIGHT OF WAY AND ARE PLOTTED HEREON.

**NOTES TO GENERAL CONTRACTOR:**

1. UNDERGROUND UTILITIES MUST BE MARKED, AS REQUIRED BY PUBLIC ACT 53 OF 1974. TELEPHONE THE REGIONAL UTILITY LOCATOR/ONE-CALL SYSTEM OFFICE A MINIMUM OF THREE (3) WORKING DAYS BEFORE ANY DIGGING.
2. THE GENERAL CONTRACTOR IS RESPONSIBLE FOR CONFIRMING THE HORIZONTAL AND VERTICAL LOCATION OF ALL EXISTING UTILITIES PRIOR TO ANY CONSTRUCTION.
3. THE GENERAL CONTRACTOR IS RESPONSIBLE FOR CALCULATING ALL MATERIAL QUANTITIES.
4. SEE SHEET G002 FOR OTHER IMPORTANT GENERAL NOTES.

**SITE PLAN REVIEW  
NOT FOR CONSTRUCTION**

**COMPOSITE SITE PLAN - PROPOSED CONSTRUCTION**  
 SCALE: 1" = 40'-0"  
**SCOPE OF WORK:**  
 C-1 COMMUNICATION CONDUITS FROM KROGER STORE TO FUEL CENTER KIOSK. SAWCUT, REMOVE AND DISPOSE OF SITE PAVEMENT ONLY AS REQUIRED TO ALLOW FOR DIRECTIONAL BORING TO KROGER STORE. REPLACE SIDEWALK TO MATCH EXISTING ADJACENT AS NEEDED. REVIEW AND COORDINATE WITH THE OWNER'S REPRESENTATIVE PRIOR TO PROCEEDING. SEE UTILITY PLAN, SHEET C-400.  
 C-2 COMMUNICATION CONDUITS TO RUN UP EXTERIOR FACE OF KROGER STORE AS REQUIRED TO PENETRATE WALL ABOVE FINISHED CEILING. PROVIDE AND INSTALL WEATHERPROOF JUNCTION BOXES AS REQUIRED BY CODE. PAINT ALL EXPOSED CONDUITS AND JUNCTION BOXES TO MATCH EXISTING ADJACENT SURFACES.

Civil Engineering  
 Landscape Architecture  
 Community Planning  
 Surveying  
 37740 Hill, Tech. Dr.  
 Farmington Hills, MI 48331  
 Phone: (248) 853-8800  
 Fax: (248) 853-8801  
 Email: info@landplan.com  
 Web: www.landplan.com

**Landplan Engineering, P.A.**  
 Lawrence, KS • Kansas City, MO • Columbus, OH  
 The Woodlands, TX • Farmington Hills, MI

The Kroger Co.  
 10225  
 Denver, CO 80231  
 Phone: (303) 752-9900

**KROGER D-704  
 RETAIL FUEL CENTER  
 2058 25 MILE ROAD & DEQUINDRE ROAD  
 SHELBY TOWNSHIP, MI 48316  
 COMPOSITE SITE PLAN - PROPOSED CONSTRU.**

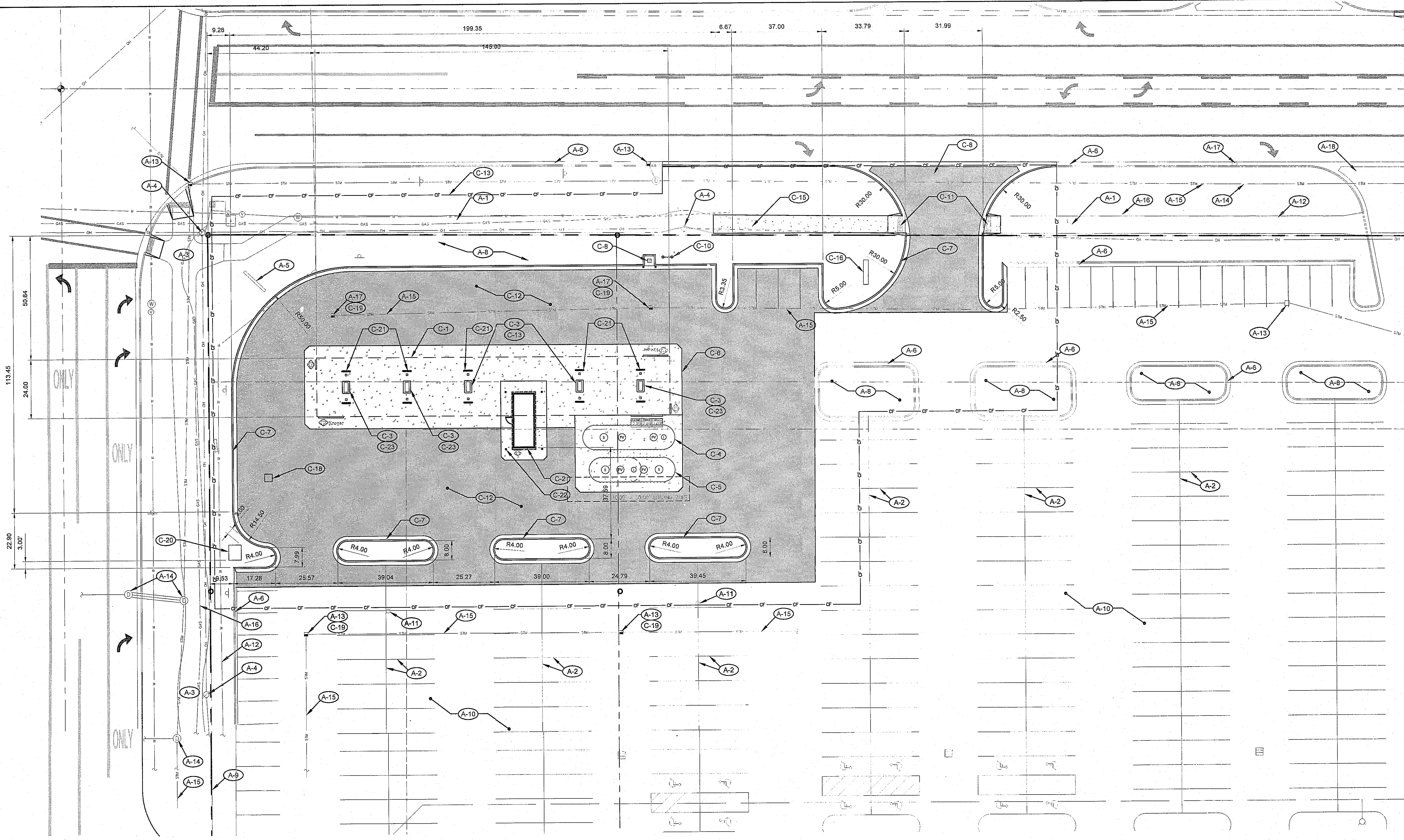
REV	DATE	DESCRIPTION
0	08/19/2011	SITE PLAN SPECIAL USE

DATE: 07.16.2011  
 PROJECT NO.: 20101204  
 DESIGNED BY: LPE  
 DRAWN BY: LPE  
 CHECKED BY: JGD

SHEET NO.  
**C-002**



FILE NAME: S:\2010\20101204\CAD\Const\Site\C-200 Site Layout Plan.dwg LAST SAVED BY: Mike Vanderbeke SAVED DATE: 8/22/2011 5:53 PM PLOTTED: 8/23/2011 10:20 AM



**SITE LAYOUT PLAN**  
SCALE: 1" = 20'-0"

- A - EXISTING SITE FEATURES TO REMAIN:**
- A-1 CONCRETE SIDEWALK
  - A-2 PAVEMENT MARKING
  - A-3 ASPHALT SIDEWALK
  - A-4 POWER POLE
  - A-5 MONUMENT SIGN
  - A-6 CONCRETE CURB
  - A-7 TRANSFORMER PAD
  - A-8 LANDSCAPING
  - A-9 PROPERTY LINE
  - A-10 EXISTING ASPHALT
  - A-11 SITE LIGHTING
  - A-12 WATER LINE
  - A-13 CATCH BASIN
  - A-14 MANHOLE
  - A-15 STORM SEWER
  - A-16 GAS LINE
  - A-17 PROTECT EXISTING STORM INLET FROM SILT AND DEBRIS RUNOFF USING FILTER FABRIC (FOR AREA INLETS) OR SILT SACKS (FOR CURB INLETS) DURING CONSTRUCTION.
  - A-18 EXISTING APPROACH

**SCOPE OF WORK:**

- C - PROPOSED SITE IMPROVEMENTS:**
- C-1 24.00' x 145.00' DISPENSER CANOPY (3,480 S.F.), CANOPY COLUMNS AND FOOTINGS. SEE CONSTRUCTION IMPROVEMENT PLAN ON SHEET A101.
  - C-2 8.16' x 21.87' TRANSACTION KIOSK (178.46 S.F.) SEE CONSTRUCTION IMPROVEMENT PLAN ON SHEET A101.
  - C-3 3.00' x 5.00' DISPENSER ISLAND.
  - C-4 20,000 GALLON DOUBLE-WALL UNDERGROUND STORAGE TANK (UNLEADED).
  - C-5 18,000 GALLON DOUBLE-WALL SPLIT UNDERGROUND STORAGE TANK 8,000 GALLONS PREMIUM/10,000 GALLONS DIESEL.
  - C-6 CONCRETE TANK/DISPENSER MAT. SEE CONSTRUCTION IMPROVEMENT PLAN ON SHEET A101.
  - C-7 CONCRETE CURB AND GUTTER. SEE DETAIL 4/C-500.
  - C-8 AIR TOWER, ALL ASSOCIATED EQUIPMENT, AND UTILITIES REQUIRED TO PROVIDE PROPER SERVICE.
  - C-9 CONCRETE DRIVEWAY APPROACH WITH VALLEY GUTTER. SEE DETAIL ON SHEET C-502.
  - C-10 TANK VENT RISER.
  - C-11 CONCRETE SIDEWALK RAMP WITH DETECTABLE WARNING SURFACE. SEE DETAILS ON SHEET C-502.
  - C-12 HEAVY DUTY BITUMINOUS PAVEMENT. SEE DETAIL 2D/C-500.
  - C-13 CONSTRUCTION FENCE. SEE DETAIL 6/C-500.
  - C-14 GASOLINE DISPENSER WITH CARD READER.
  - C-15 CONCRETE SIDEWALK THICKNESS TO MATCH EXISTING ADJACENT.
  - C-16 MONUMENT SIGN. SEE DETAIL X/AG-201.
  - C-17 NOT USED.
  - C-18 STORM WATER TREATMENT STRUCTURE TO REPLACE EXISTING STRUCTURE.
  - C-19 PROTECT NEW STORM INLET FROM SILT AND DEBRIS RUNOFF USING SILT SACKS DURING CONSTRUCTION.
  - C-20 PER UTILITY COMPANY TEMPLATE, PROVIDE AND INSTALL 6'-2" WIDE x 5'-2" DEEP x 6 1/2" THICK CONCRETE TRANSFORMER PAD. CONCRETE MIX SHALL BE 6-BAG WITH MINIMUM COMPRESSIVE STRENGTH OF 3,500 PSI AT 28 DAYS.
  - C-21 U-SHAPED BOLLARD AT CANOPY COLUMNS. SEE DETAIL 6/T-8.0 AND 6/T-8.1.
  - C-22 KIOSK BOLLARD. SEE CONSTRUCTION IMPROVEMENT PLAN ON SHEET A101.
  - C-23 AUTOMOBILE MULTI-PRODUCT DISPENSER (3+1 GASOLINE/DIESEL).
  - C-24 PARKING STALL STRIPING TO MATCH EXISTING STRIPING.

**PAVEMENT LEGEND:**

- CONCRETE PAVEMENT
- HEAVY DUTY BITUMINOUS PAVEMENT

**NOTES TO GENERAL CONTRACTOR:**

1. UNDERGROUND UTILITIES MUST BE MARKED AS REQUIRED BY PUBLIC ACT 53 OF 1974. TELEPHONE THE REGIONAL UTILITY LOCATOR/ONE-CALL SYSTEM OFFICE A MINIMUM OF THREE (3) WORKING DAYS BEFORE ANY DIGGING.
2. THE GENERAL CONTRACTOR IS RESPONSIBLE FOR CONFIRMING THE HORIZONTAL AND VERTICAL LOCATION OF ALL EXISTING UTILITIES PRIOR TO ANY CONSTRUCTION.
3. THE GENERAL CONTRACTOR IS RESPONSIBLE FOR CALCULATING ALL MATERIAL QUANTITIES.
4. SEE SHEET G-002 FOR OTHER IMPORTANT GENERAL NOTES.

**SITE PLAN REVIEW  
NOT FOR CONSTRUCTION**

Civil Engineering  
Landscape Architecture  
Community Planning  
Surveying

**Landplan Engineering, P.A.**  
Lawrence, KS • Kansas City, MO • Columbus, OH  
The Woodlands, TX • Farmington Hills, MI

37740 Hill Tech Dr.  
Lawrence, KS 66044  
Tel: (785) 847-4000  
Fax: (785) 847-4001  
Email: info@landplaneng.com  
Web: www.landplaneng.com

**Kroger**

The Kroger Co.  
10250 East 1st Ave., Suite A  
Denver, CO 80231  
Tel: (303) 715-5850  
Fax: (303) 715-5850

**KROGER D-704**  
**RETAIL FUEL CENTER**  
**2058 25 MILE ROAD & DEQUINDRE ROAD**  
**SHELBY TOWNSHIP, MI 48316**  
**DIMENSION CONTROL SITE PLAN**

REV	DATE	DESCRIPTION
0	08.19.2011	SITE PLAN SPECIAL USE

STATE OF MICHIGAN  
JOHN C. DAMRATH III  
ENGINEER  
No. 38810  
LICENSED PROFESSIONAL ENGINEER

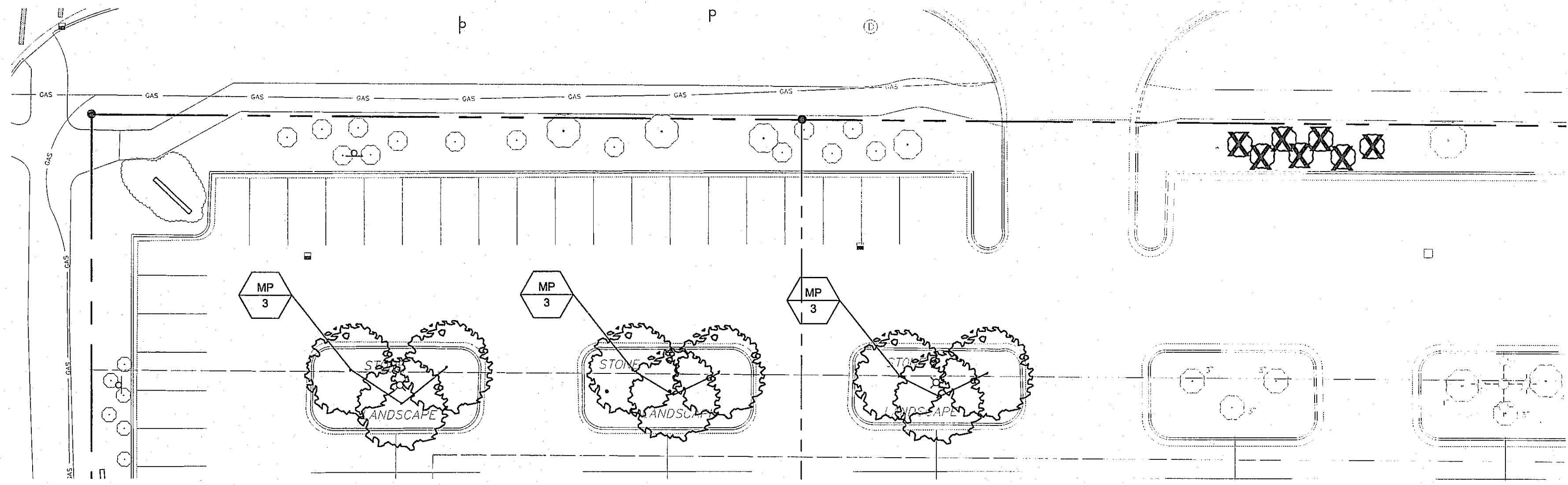
8-24-11

DATE: 07.16.2011  
PROJECT NO.: 20101204  
DESIGNED BY: LPE  
DRAWN BY: LPE  
CHECKED BY: JGD

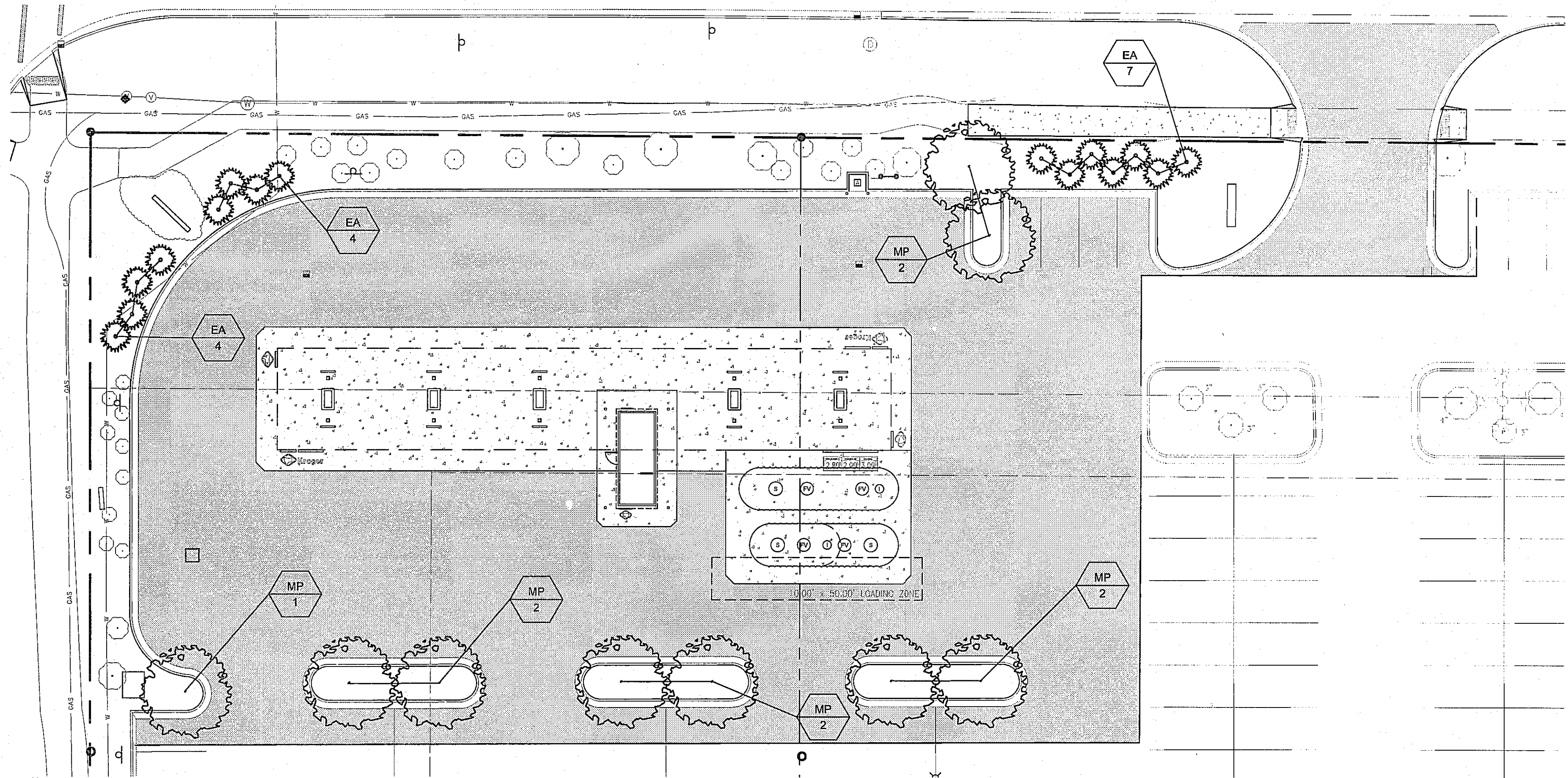
SHEET NO.  
**C-200**



FILE NAME: S:\2010\20101204\CAD\Const\Docs\Site\1-100\_Landscaping Plan.dwg LAST SAVED BY: Mike Vanderbeke SAVED DATE: 8/23/2011 9:49 AM PLOTTED: 8/23/2011 9:52 AM

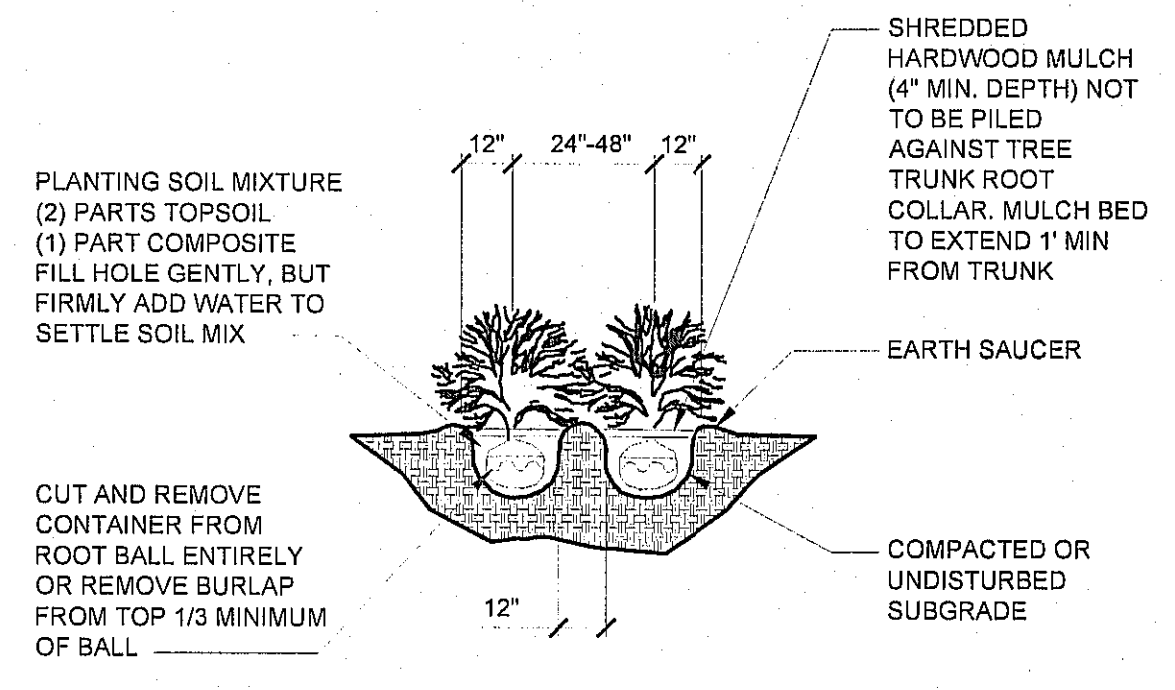


**LANDSCAPE PLAN - DEMOLITION**  
SCALE: 1" = 20'-0"

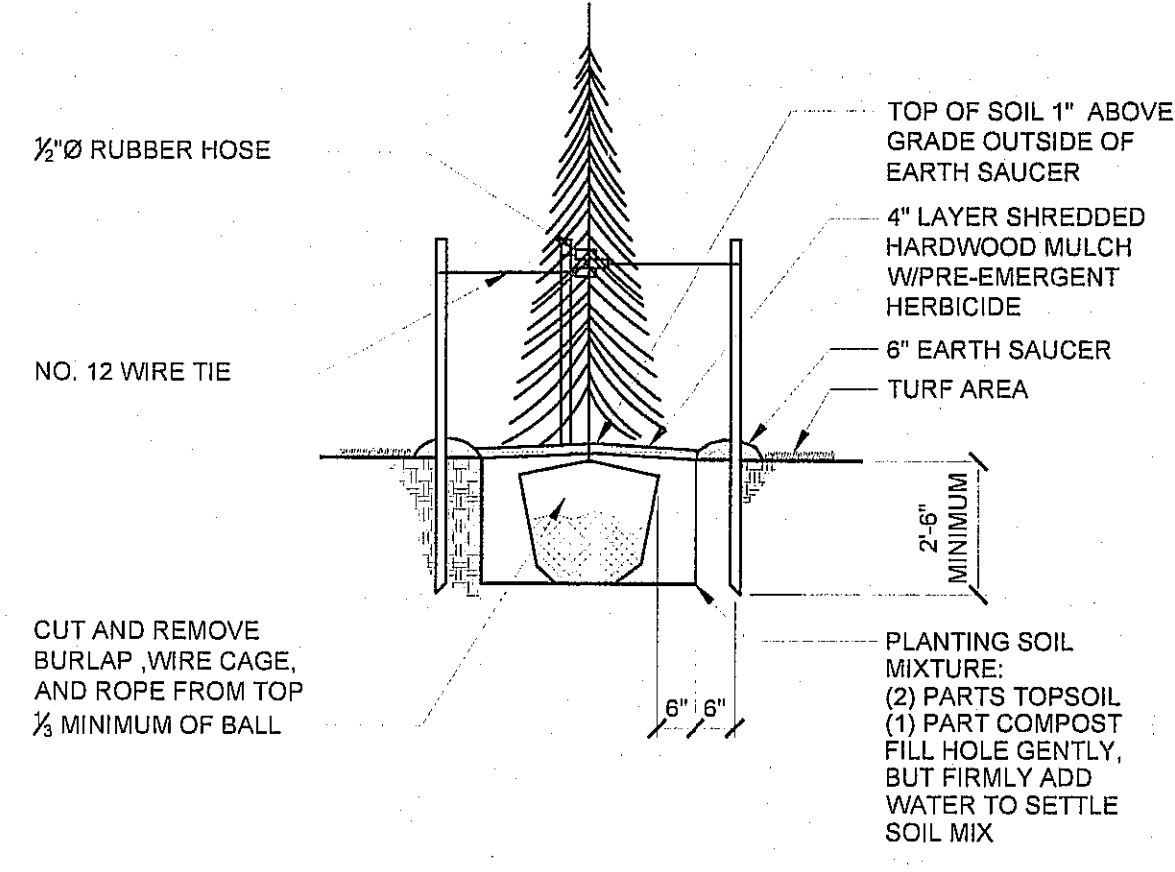


**LANDSCAPE PLAN**  
SCALE: 1" = 20'-0"

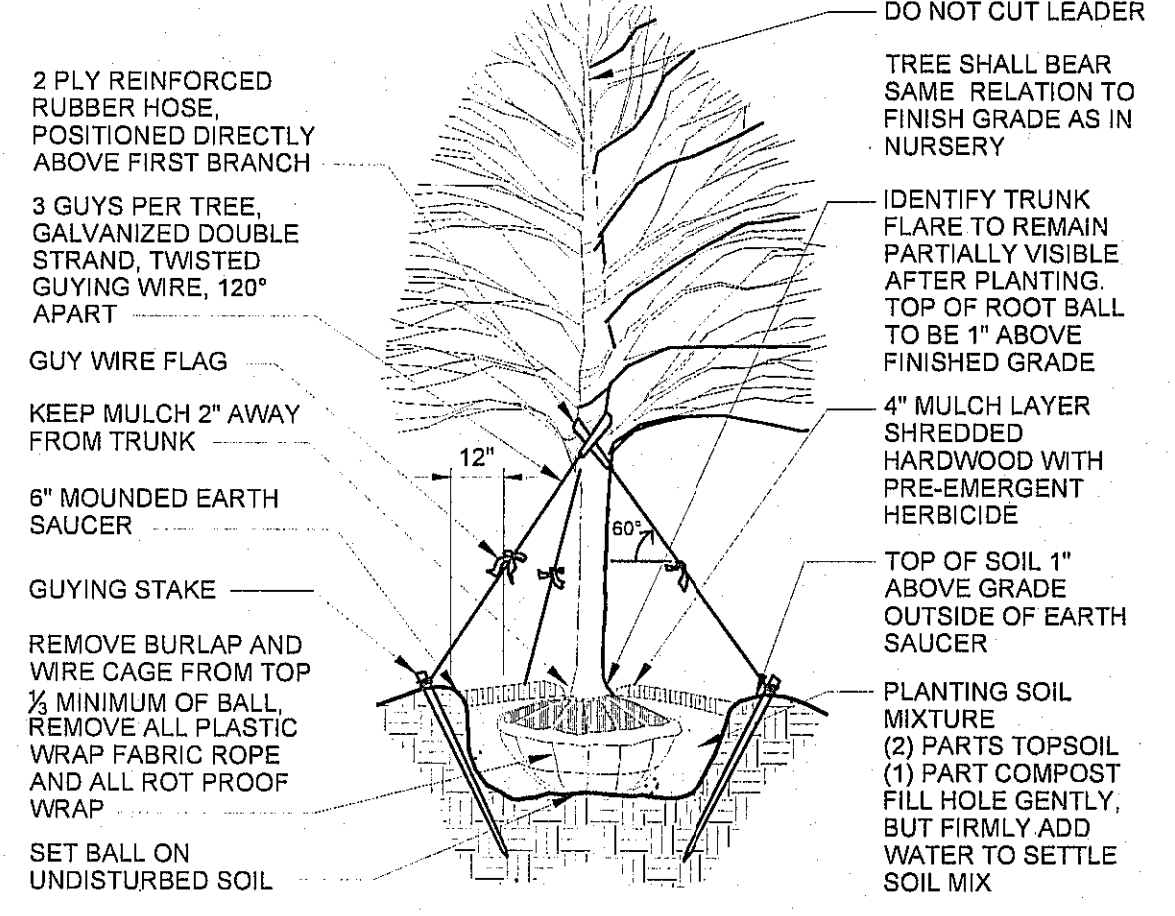
LANDSCAPE PLANT MATERIAL SCHEDULE											
CLASS	LABEL	COMMON NAME	BOTANICAL NAME	SIZE / HEIGHT	ROOT	EXISTING	REMOVE	RELOCATE	NEW	TOTAL	NOTES
TREES	DECIDUOUS	MP	MAPLE		SPADE AND RELOCATE	9		9	0	9	
SHRUBS	DECIDUOUS	EA	COMPACT BURNING BUSH	30"	EUONYMUS ALATUS 'COMPACTA'	0	0	0	15	15	
	EVERGREEN										
GRASS	SOD										
PERENNIALS											
MISCELLANEOUS											



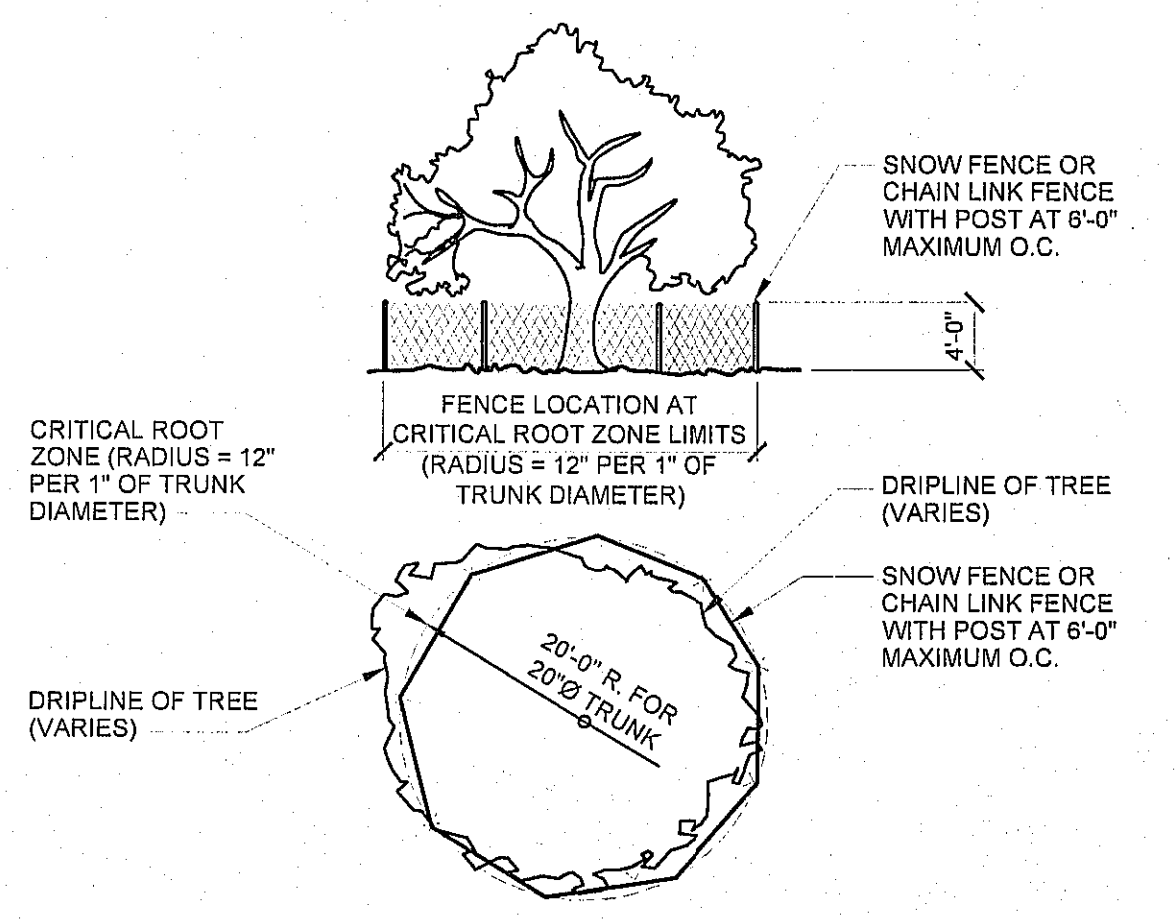
**4 TYPICAL SHRUB PLANTING DETAIL**  
SCALE: NO SCALE



**3 EVERGREEN TREE PLANTING DETAIL**  
SCALE: NO SCALE



**2 DECIDUOUS TREE PLANTING DETAIL**  
SCALE: NO SCALE



**1 TREE PROTECTION DETAIL**  
SCALE: NO SCALE

**LANDSCAPE NOTES:**

- ALL TREES AND SHRUBS SHALL BE STAKED IN THE FIELD FOR APPROVAL BY THE ENGINEER PRIOR TO PLANTING.
- PLANT MATERIAL SHALL COMPLY WITH ALL SIZING AND GRADING STANDARDS OF LATEST EDITION OF "AMERICAN STANDARD FOR NURSERY STOCK".
- ANY SUBSTITUTIONS OF PLANT MATERIAL OR ALTERATION IN PLANT SIZES, SPECIFICATION OR LOCATION SHALL BE APPROVED BY THE ENGINEER PRIOR TO INSTALLATION.
- ALL LARGE TREES AND EVERGREENS TO BE STAKED, GUYED, AND WRAPPED. SEE LANDSCAPE DETAILS.
- PLANT BEDS TO BE MULCHED AND DRESSED WITH 4" MIN. OF SHREDDED HARDWOOD WITH PRE-EMERGENT HERBICIDE. SEE DETAIL THIS SHEET.
- DIG SHRUB PIT 1' FOOT LARGER THAN SHRUB ROOT BALLS AND THREE PITS TWO FEET LARGER THEN ROOT BALL. BACK FILL WITH TWO PARTS TOP SOIL AND ONE PART COMPOST.
- REMOVE ALL TWINE, WIRE, AND BURLAP FROM TREE AND SHRUB ROOT BALLS, AND FROM TRUNKS.
- ALL DISTURBED AREAS NOT DESIGNATED AS PAVEMENT, OR PLANTING BEDS, SHALL BE SODDED. ALL TURF AREAS SHALL CONSIST OF A MINIMUM 8" THICKNESS TOPSOIL FREE OF CLAY DEBRIS, STICKS OR ROCKS IN EXCESS OF 1" IN DIAMETER. ALL TOPSOIL AREAS SHALL BE FINE GRADED AND RAKED. REMOVING RIDGES AND FILLING DEPRESSIONS AS REQUIRED TO MEET FINISHED GRADES AND CREATE POSITIVE DRAINAGE AWAY FROM BUILDINGS.
- LAWN TREES TO BE MULCHED WITH 4" WIDE MINIMUM OF 4" DEEP SHREDDED BARK RING OR APPROVED ALTERNATE DESIGN FOR TRUNK PROTECTION.
- PROVIDE SOD FOR ALL NEW LAWN AREAS UNLESS NOTED OTHERWISE. TURF AREA SHALL BE TREATED WITH FERTILIZER APPLIED AT A RATE OF 1 POUND PER 1,000 SQUARE FEET.
- INSTALLATION OF PLANT MATERIAL SHALL BE IN ACCORDANCE WITH THE AMERICAN ASSOCIATION OF NURSERYMEN LANDSCAPE STANDARDS.
- AT THE TIME OF SITE PREPARATION, ENGINEER TO REVIEW ALL EXISTING VEGETATION, AND TAG MATERIALS TO BE SAVED OR RELOCATED.
- ALL PLANTING AREAS TO BE PREPARED WITH APPROPRIATE SOIL MIXTURES AND FERTILIZER BEFORE PLANT INSTALLATION.
- PLANT TREES AND SHRUBS GENERALLY NO CLOSER THEN THE FOLLOWING DISTANCES FROM SIDEWALKS, CURBS, AND PARKING STALLS:
  - SHADE TREES: 5 FEET
  - ORNAMENTAL AND EVERGREEN TREES: 10 FEET (CRAB, PINE, SPRUCE, ETC.)
  - SHRUBS THAT ARE LESS THAN 1 FOOT TALL AND WIDE AT MATURITY: 2 FEET
- LOCATE ALL UTILITIES PRIOR TO DIGGING, CONTRACTOR SHALL BE RESPONSIBLE FOR ALL DAMAGES.
- NO TREES, EVERGREENS, AND SHRUBS SHALL BE INSTALLED OVER ANY EXISTING OR PROPOSED UTILITY LINES AS SHOWN ON THE OVERALL LANDSCAPE PLAN. SEE ENGINEERING PLANS FOR EXACT LOCATION AND DETAILS.
- LAWN AND LANDSCAPE AREAS TO BE FULLY IRRIGATED WITH AUTOMATIC UNDERGROUND SYSTEMS (BLVD, ISLAND, CUL-DE-SAC, AND GREENBELT), TO ESTABLISH, AND MAINTAIN GOOD AND HEALTHY TURF AND PLANT MATERIAL PER THE KROGER CO. KROGER MASTER BUILDING SPECIFICATIONS, SECTION 32 04 00 - PLANTING IRRIGATION OF THE PROCUREMENT AND CONTRACTING DOCUMENTS GROUP.
- ALL LANDSCAPE PLANT MATERIAL TO BE GUARANTEED FOR ONE (1) YEAR FROM THE DATE OF SUBSTANTIAL COMPLETION AND ACCEPTANCE.
- ALL SHRUB PLANTINGS WITHIN SITE TRIANGLE AREAS TO BE MAXIMUM HEIGHT OF 30", AND FIRST BRANCHING FOR PROPOSED TREES TO BE MINIMUM OF 7' ABOVE PROPOSED GRADES.
- ALL DISEASED, DAMAGED OR DEAD PLANT MATERIALS SHALL BE REPLACED IN ACCORDANCE WITH SPECIFICATIONS, AND LOCAL REGULATIONS.
- PLANT FERTILIZER SHALL BE AGRIFORM 21 GRAIN TABLETS, SLOW RELEASE, 20-10-5 ANALYSIS AND/OR APPROVED EQUAL. RATES OF APPLICATION SHALL BE AS RECOMMENDED BY MANUFACTURER.
- PROPOSED PLANT MATERIAL SHALL MATCH EXISTING PLANT MATERIAL.

**LANDSCAPE LEGEND:**

- EXISTING TREE OR SHRUB TO REMAIN
- EXISTING TREE OR SHRUB TO BE REMOVED
- PROPOSED SHRUB (15)
- RELOCATED TREES (9)

**SITE PLAN REVIEW  
NOT FOR CONSTRUCTION**

Civil Engineering  
Landscape Architecture  
Community Planning  
Surveying

37745 Hills Road Dr.  
Farmington Hills, MI 48331  
www.landscaping-pa.com  
www.surveying-pa.com

**Landscaping Engineering, P.A.**  
Lawrence, KS • Kansas City, MO • Columbus, OH  
The Woodlands, TX • Farmington Hills, MI

The Kroger Co.  
10250 Denver, CO 80231  
Phone: (303) 733-7000  
Fax: (303) 733-9000

**KROGER D-704  
RETAIL FUEL CENTER  
2058 25 MILE ROAD & DEQUINDRE ROAD  
SHELBY TOWNSHIP, MI 48316  
LANDSCAPE PLAN**

REV	DATE	DESCRIPTION
0	08-23-2011	SITE PLAN SPECIAL USE

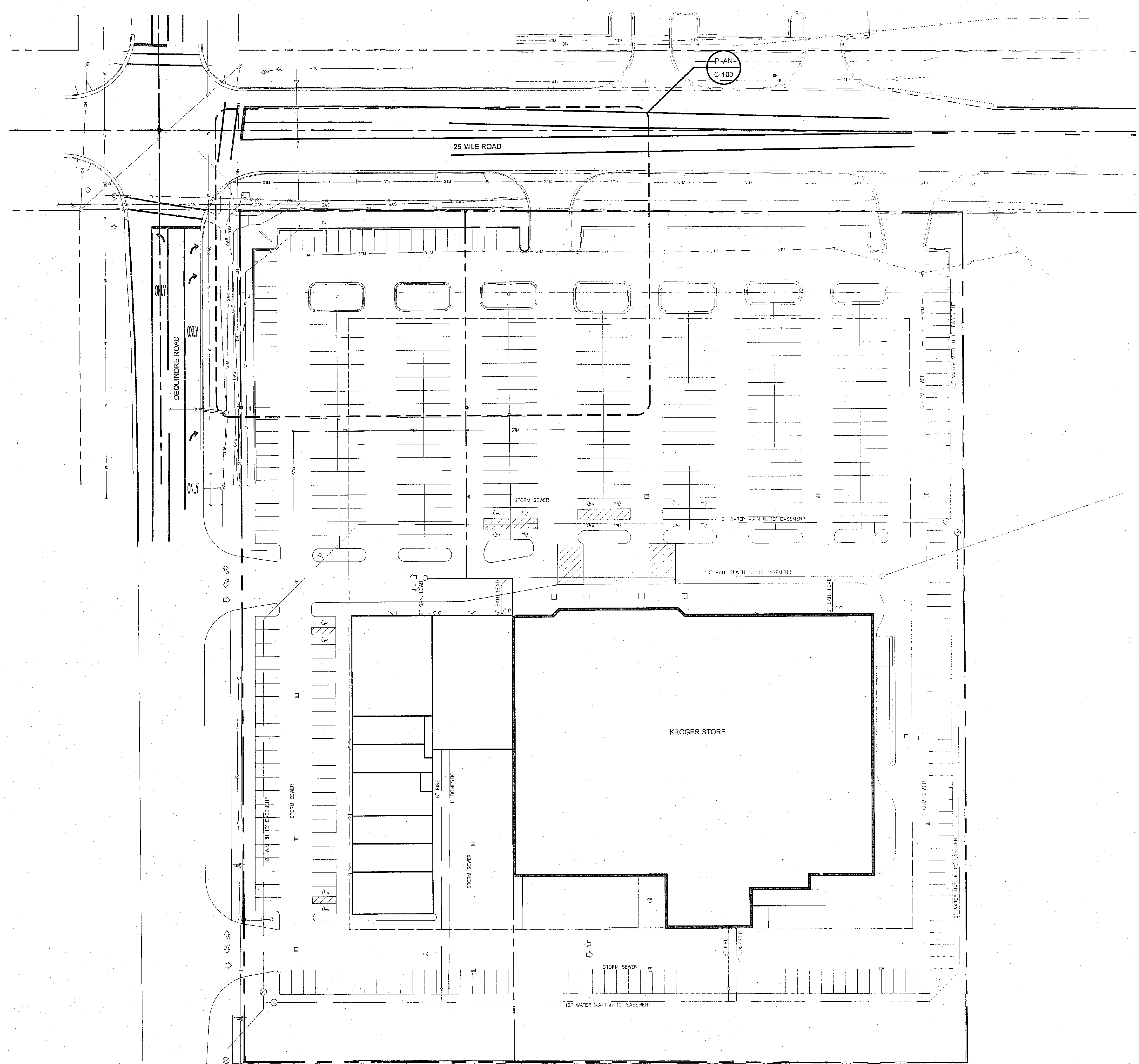
STATE OF MICHIGAN  
LANDSCAPE ARCHITECT  
JOHN G. DAMRATH III  
ENGINEER  
No. 38510  
8-24-11

DATE: 07.15.2011  
PROJECT NO.: 20101204  
DESIGNED BY: LPE  
DRAWN BY: LPE  
CHECKED BY: JGD

SHEET NO.  
**L-100**

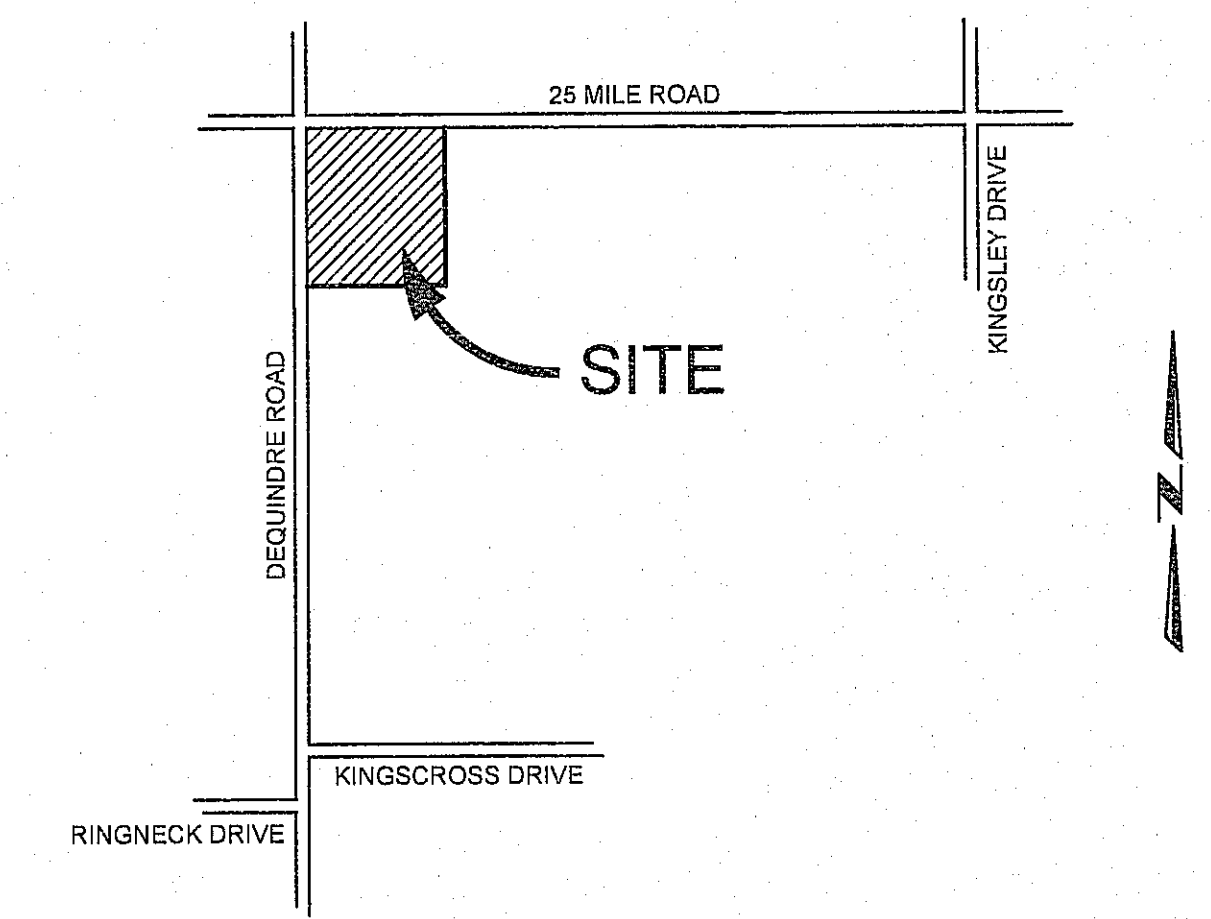


FILE NAME: S:\2010\20101204\CAD\Const\Site\C-001 Comp. Site Plan Exist. Conditions.dwg LAST SAVED BY: Mike Vanderbeke SAVED DATE: 8/22/2011 5:58 PM PLOTTED: 8/23/2011 10:35 AM



**COMPOSITE SITE PLAN - EXISTING CONDITIONS**  
SCALE: 1" = 40'-0"

**LOCATION MAP:**



**PROJECT DESCRIPTION:**

DEVELOPMENT NAME: KROGER D-704 - RETAIL FUEL CENTER  
 DEVELOPER: THE KROGER CO. OF MICHIGAN  
 39810 GRAND RIVER AVENUE, SUITE C160  
 NOVI, MICHIGAN 48375  
 OWNER: REGENCY PARK, LLC  
 755 W. BIG BEAVER ROAD, SUITE 2301  
 TROY, MI MICHIGAN 48064

**PROPERTY DESCRIPTION:**

THE LAND REFERRED TO IS SITUATED IN THE TOWNSHIP OF SHELBY, COUNTY OF MACOMB, STATE OF MICHIGAN AND IS DESCRIBED AS FOLLOWS:  
 PART OF NORTHWEST 1/4 OF SECTION 7, TOWN 3 NORTH, RANGE 12 EAST, SHELBY TOWNSHIP, MACOMB COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 7; THENCE ALONG THE NORTH LINE OF SECTION 7 AND CENTERLINE OF 25 MILE ROAD, SOUTH 89°39'35" EAST, 60.00 FEET; THENCE PARALLEL WITH THE WEST LINE OF SECTION 7, SOUTH 00°05'24" EAST, 60.00 FEET TO THE INTERSECTION OF THE SOUTH RIGHT-OF-WAY LINE OF 25 MILE ROAD AND THE EAST RIGHT-OF-WAY LINE OF DEQUINDRE ROAD AND THE POINT OF BEGINNING OF THE FOLLOWING DESCRIBED PARCEL; THENCE ALONG THE SOUTH RIGHT-OF-WAY LINE OF 25 MILE ROAD, SOUTH 89°39'35" EAST, 168.01 FEET; THENCE SOUTH 00°05'24" EAST, 146.00 FEET; THENCE NORTH 89°39'35" WEST, 168.01 FEET; THENCE NORTH 00°05'24" WEST, 146.00 FEET ALONG THE EAST RIGHT-OF-WAY LINE OF DEQUINDRE ROAD TO THE POINT OF BEGINNING, TOGETHER WITH ANY/ALL BENEFIT(S) AFFORDED BY RECIPROCAL EASEMENT AGREEMENT RECORDED IN LIBER 9255, PAGE 873, MACOMB COUNTY RECORDS.  
 RE: 54788 DEQUINDRE ROAD  
 TAX ITEM NO. 07-07-100-028  
 ASSURANCE NOTE: THE ABOVE LEGAL DESCRIPTION DESCRIBES THE SAME PROPERTY AS IN SCHEDULE A OF TITLE COMMITMENT NO. 50-10109649-SCM, REVISION NO. 2 OF SEAVER TITLE AGENCY, LLC, BEARING AN EFFECTIVE DATE OF NOVEMBER 08, 2010 AT 8:00 A.M.

**NOTES CORRESPONDING TO SCHEDULE B:**

- 11 RECIPROCAL EASEMENT AGREEMENT RECORDED IN LIBER 9255, PAGE 873, MACOMB COUNTY RECORDS. AFFECTS SUBJECT PROPERTY IN ITS ENTIRETY AND IS NOT PLOTTED HEREON.
  - 12 DECLARATION OF PARKING RESERVATION AGREEMENT RECORDED IN LIBER 9164, PAGE 207, MACOMB COUNTY RECORDS. AFFECTS SUBJECT PROPERTY BUT DOES NOT CONTAIN PLOTTABLE EASEMENTS OR RESTRICTIONS.
  - 13 RIGHT OF WAY RECORDED IN LIBER 832, PAGE 159, MACOMB COUNTY RECORDS. AFFECTS SUBJECT PROPERTY BUT DOES NOT CONTAIN A PLOTTABLE EASEMENT DESCRIPTION.
  - 14 RIGHT OF WAY RECORDED IN LIBER 852, PAGE 301, MACOMB COUNTY RECORDS. AFFECTS SUBJECT PROPERTY BUT DOES NOT CONTAIN A PLOTTABLE EASEMENT DESCRIPTION.
- THE FOLLOWING DOCUMENTS ARE NOT NOTED IN THE TITLE COMMITMENT PROVIDED:
- A EASEMENT FOR GAS PIPELINE AS RECORDED IN LIBER 4611, PAGE 703, MACOMB COUNTY RECORDS. THE EASEMENT LIES NORTH OF AND ADJACENT TO NORTH LINE OF THE SUBJECT PROPERTY WITHIN THE 25 MILE ROAD RIGHT OF WAY AND IS PLOTTED HEREON.
  - B WATER MAIN EASEMENT RECORDED IN LIBER 4604, PAGE 105, IN LIBER 4604, PAGE 96 AND IN LIBER 4604, PAGE 97, MACOMB COUNTY RECORDS. EASEMENTS LIE WEST OF AND ADJACENT TO THE WEST LINE OF SUBJECT PROPERTY WITHIN THE DEQUINDRE ROAD RIGHT OF WAY AND ARE PLOTTED HEREON.

**NOTES TO GENERAL CONTRACTOR:**

1. UNDERGROUND UTILITIES MUST BE MARKED, AS REQUIRED BY PUBLIC ACT 53 OF 1974. TELEPHONE THE REGIONAL UTILITY LOCATOR/CONE-CALL SYSTEM OFFICE A MINIMUM OF THREE (3) WORKING DAYS BEFORE ANY DIGGING.
2. THE GENERAL CONTRACTOR IS RESPONSIBLE FOR CONFIRMING THE HORIZONTAL AND VERTICAL LOCATION OF ALL EXISTING UTILITIES PRIOR TO ANY CONSTRUCTION.
3. THE GENERAL CONTRACTOR IS RESPONSIBLE FOR CALCULATING ALL MATERIAL QUANTITIES.
4. SEE SHEET G002 FOR OTHER IMPORTANT GENERAL NOTES.

Civil Engineering  
 Landscape Architecture  
 Community Planning  
 Surveying

37740 Hills Tech. Bldg.  
 Farmington Hills, MI 48331  
 Phone: (248) 867-7400  
 email: info@landplan.com  
 Web: www.landplan.com

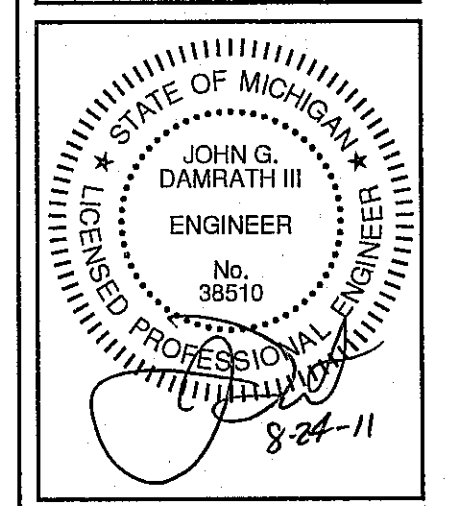
**Landplan Engineering, P.A.**  
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The Kroger Co.  
 10281  
 Dayton, OH 45424  
 Fax: (513) 775-5959

**KROGER D-704  
 RETAIL FUEL CENTER  
 2058 25 MILE ROAD & DEQUINDRE ROAD  
 SHELBY TOWNSHIP, MI 48316  
 COMPOSITE SITE PLAN - EXISTING CONDITIONS**

REV	DATE	DESCRIPTION
0	08.19.2011	SITE PLAN SPECIAL USE



DATE:	07.15.2011
PROJECT NO.:	20101204
DESIGNED BY:	LPE
DRAWN BY:	LPE
CHECKED BY:	JGD

ISSUE	SHEET NO.
	<b>C-001</b>
OF	SHEETS

**SITE PLAN REVIEW  
 NOT FOR CONSTRUCTION**



**LEGAL DESCRIPTION:**

The land referred to is situated in the Township of Shelby, County of Macomb, State of Michigan and is described as follows:

Part of Northwest 1/4 of Section 7, Town 3 North, Range 12 East, Shelby Township, Macomb County, Michigan, described as: Commencing at the Northwest corner of said Section 7; thence along the North line of Section 7 and centerline of 25 Mile Road, South 89°39'35" East, 60.00 feet; thence parallel with the West line of Section 7, South 00°05'24" East, 60.00 feet to the intersection of the South Right-of-Way line of 25 Mile Road and the East Right-of-Way line of Dequindre Road and the point of beginning of the following described parcel; thence along the South Right-of-Way line of 25 Mile Road, South 89°39'35" East, 168.01 feet; thence South 00°05'24" East, 146.00 feet; thence North 89°39'35" West, 168.01 feet; thence North 00°05'24" West, 146.00 feet along the East Right-of-Way line of Dequindre Road to the point of beginning, together with any/all benefit(s) afforded by Reciprocal Easement Agreement recorded in Liber 9255, Page 873, Macomb County Records.

RE: 54788 Dequindre Road  
Tax Item No.: 07-07-100-028

Assurance Note: The above legal description describes the same property as in Schedule A of Title Commitment No. 50-10109649-SCM, Revision No. 2 of Seaver Title Agency, LLC, bearing an effective date of November 08, 2010 at 8:00 A.M.

**NOTES CORRESPONDING TO SCHEDULE B:**

- 11) Reciprocal Easement Agreement recorded in Liber 9255, page 873, Macomb County Records. Affects subject property in its entirety and is not plotted hereon.
  - 12) Declaration of Parking Reservation Agreement recorded in Liber 9164, Page 207, Macomb County Records. Affects subject property but does not contain plottable easements or restrictions.
  - 13) Right of Way recorded in Liber 832, Page 159, Macomb County Records. Affects subject property but does not contain a plottable easement description.
  - 14) Right of Way recorded in Liber 852, Page 301, Macomb County Records. Affects subject property but does not contain a plottable easement description.
- The following documents are not noted in the title commitment provided:
- A) Easement for Gas Pipeline as recorded in Liber 4611, page 703, Macomb County Records. The Easement lies North of and adjacent to North line of the subject property within the 25 Mile Road Right of Way and is plotted hereon.
  - B) Water Main Easement recorded in Liber 4604, Page 105, in Liber 4604, Page 96 and in Liber 4604, Page 97, Macomb County Records. Easements lie West of and adjacent to the West line of subject property within the Dequindre Road Right of Way and are plotted hereon.

**GENERAL NOTES:**

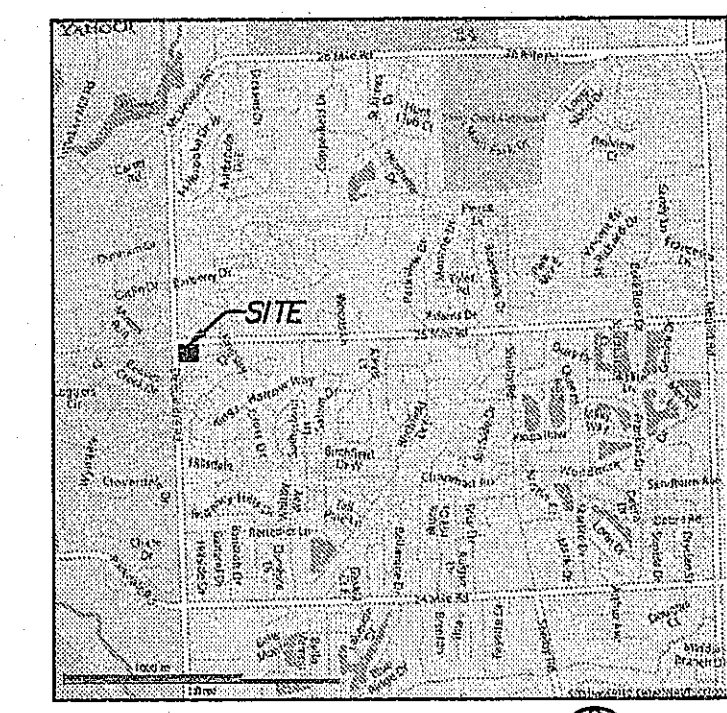
- 1) By graphic plotting only, this property is in Zone(s) X of the Flood Insurance Rate Map, Community Panel No. 26099C0203G, which bears an effective date of 09/29/2008 and is not in a Special Flood Hazard Area.
- 2) There was no observable evidence of cemeteries / burial grounds on the subject property.
- 3) Bearings were based upon the North line of Section 7 as being S89°39'35"E per the legal description of record.
- 4) No visible encroachments affecting the subject property were observed.

**BENCHMARK:**

Northwest corner of meter pit concrete pad at the Northwest corner of property.  
Elevation: 757.48 U.S.G.S.

**STRUCTURE INVENTORY:**

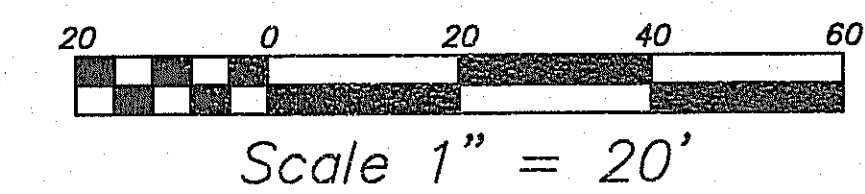
STRUCTURE	RIM ELEVATION	CONC.
STORM SEWER		
CB 1	757.40	
RIM ELEVATION:	757.40	
NW 18" CONC.	- 751.89	
E 60" CONC.	- 741.77	
S 60" CONC.	- 741.77	
STM MH 2	756.37	
RIM ELEVATION:	756.37	
W 60" CONC.	- 742.17	
E 60" CONC.	- 742.12	
N 12" CONC.	- 750.37	
CB 3	755.82	
RIM ELEVATION:	755.82	
S 12" CONC.	- 750.57	
CB 4	755.40	
RIM ELEVATION:	755.40	
E 12" CONC.	- 750.94	
CB 5	753.92	
RIM ELEVATION:	753.92	
W 12" CONC.	- 749.17	
E 12" CONC.	- 749.02	
STM MH 6	757.42	
RIM ELEVATION:	757.42	
E (3) 24" CONC.	- 742.48	
W 48" CONC.	- 742.48	
STM MH 7	758.54	
RIM ELEVATION:	758.54	
W (3) 24" CONC.	- 742.48	
S 18" CONC.	- 749.48	
N 60" CONC.	- 742.48	
STM MH 8	758.22	
RIM ELEVATION:	758.22	
S 18" CONC.	- 749.22	
N 18" CONC.	- 749.17	
W 12" CONC.	- 751.47	
CB 9	756.25	
RIM ELEVATION:	756.25	
E 12" CONC.	- 751.35	
S 12" CONC.	- 751.40	
CB 10	755.36	
RIM ELEVATION:	755.36	
W 12" CONC.	- 750.56	
E 12" CONC.	- 750.56	



SITE LOCATION MAP  
NOT TO SCALE

**LEGEND:**

- ⊕ STORM MANHOLE
- ⊖ CATCHBASIN
- STM STORM LINE
- ⊕ SANITARY MANHOLE
- ⊖ SANITARY CLEANOUT
- ⊕ SANITARY LINE
- ⊖ ELECTRIC MANHOLE
- ⊕ UTILITY POLE
- ⊖ CITY WIRE
- OH OVERHEAD UTILITY LINE
- UG UNDERGROUND UTILITY LINE
- ⊕ TRANSFORMER
- ⊖ AC-UNIT
- ⊕ TELEPHONE MANHOLE
- ⊖ ROOF DRAIN
- ⊕ TELEPHONE PEDESTAL
- ⊖ ELECTRIC PEDESTAL
- ⊕ ELECTRIC METER
- ⊖ LIGHT POLE
- ⊕ SIGN
- ⊖ MONUMENT SIGN
- ⊕ WATER MANHOLE
- ⊖ WATER METER
- ⊕ WATER LINE
- ⊖ WATER VALVE
- ⊕ FIRE HYDRANT
- ⊖ MONITORING WELL
- ⊕ GAS METER
- ⊖ GAS VALVE
- ⊕ GAS LINE
- ⊖ FENCE LINE
- ⊕ DECIDUOUS TREE
- ⊖ CONIFEROUS TREE
- ⊕ CURB AND GUTTER
- ⊖ TREE LINE
- ⊕ SET IRON & CAP #21563
- ⊖ UNLESS OTHERWISE NOTED
- ⊕ FOUND IRON AS NOTED
- ⊖ SECTION CORNER
- ⊕ DISTANCE NOT TO SCALE
- ⊖ YARDBASIN
- ⊕ POST INDICATOR VALVE
- ⊖ WALL HYDRANT
- ⊕ MAIL BOX
- ⊖ SATELLITE DISH
- ⊕ ASPHALT
- ⊖ CONCRETE
- ⊕ RECORDED
- ⊖ MEASURED



**ALTA/ACSM LAND TITLE SURVEY CERTIFICATE:**

To: Topvalco Inc., an Ohio Corporation; The Kroger Co. of Michigan, a Michigan corporation; Seaver Title Agency, LLC and Old Republic National Title Insurance Company;

This is to certify that this map or plat and the survey on which it is based were made in accordance with the "Minimum Standard Detail Requirements for ALTA/ACSM Land Title Surveys," jointly established and adopted by ALTA and NSPS in 2005, and includes Items 1, 2, 3, 4, 5, 6, 7(a), 7(b)(1), 8, 9, 10, 11(a), 11(b), 12 and 13 of Table A thereof. Pursuant to the Accuracy Standards as adopted by ALTA and NSPS and in effect on the date of this certification, undersigned further certifies that in my professional opinion, as a land surveyor registered in the State of Michigan the Relative Positional Accuracy of this survey does not exceed that which is specified therein.

Wendy S. Fuller  
Professional Surveyor No. 47969  
Date: November 23, 2010  
Date of Last Revision: July 8, 2011

To: Topvalco Inc., an Ohio Corporation; The Kroger Co. of Michigan, a Michigan corporation; Seaver Title Agency, LLC and Old Republic National Title Insurance Company;

The undersigned, as of this 23rd day of November, 2010 certifies to Topvalco Inc., an Ohio Corporation; The Kroger Co. an Ohio corporation, The Kroger Co. of Michigan, a Michigan corporation; Seaver Title Agency, LLC and Old Republic National Title Insurance Company that: she is a duly registered surveyor in the State of Michigan; this survey is made in accordance with the standards established by the American Title Association and the State of Michigan; the information, courses and distances shown herein are correct; this survey accurately shows the location and dimensions of all buildings, utilities and other improvements situated on the premises; the premises do not lie within the flood hazard areas in accordance with the document entitled "Department of Housing and Urban Development Insurance Administration - Special Flood Hazard Area Maps" (except as shown); the premises are contiguous with the public dedicated right-of-way of 25 Mile Road and Dequindre Road and there are no gaps, strips, or gores between the premises and said right-of-way; the premises is zoned (C-3); and there are no easements or rights-of-way encumbering the premises, encroachments of buildings or other improvements from adjoining property onto the premises, or encroachments or buildings or other improvements from the premises onto adjoining property, other than as shown therein.

Wendy S. Fuller  
Professional Surveyor No. 47969  
Date: November 23, 2010  
Date of Last Revision: July 8, 2011

NOTE: THE UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD SURVEY INFORMATION AND EXISTING DRAWINGS. THE SURVEYOR MAKES NO GUARANTEES THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED ALTHOUGH HE DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE. THE SURVEYOR HAS NOT PHYSICALLY LOCATED THE UNDERGROUND UTILITIES OTHER THAN ANY STRUCTURE INVENTORY SHOWN HEREIN.

**MISS DIG**

BEFORE YOU DIG OR DRILL CALL  
1-800-482-7171  
(TOLL FREE)

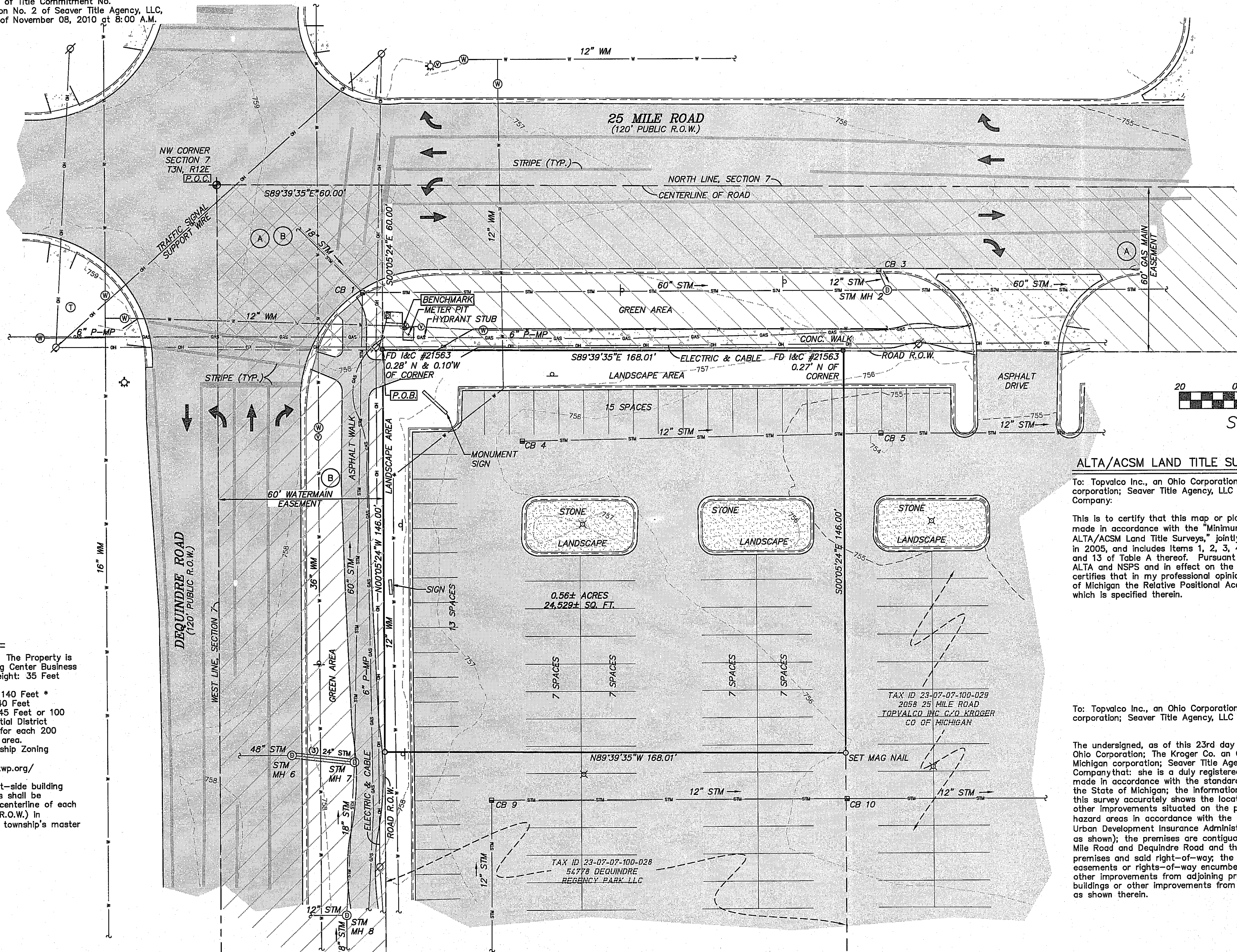
3 WORKING DAYS

FILE	102975.DWG
FIELD WORK	BS, DT
DRAWN BY	JML
CHECKED BY	DKR
DATE OF SURVEY	11/16/2010
SCALE	1" = 20'
HOR.	N/A
PROJECT NO.	10,2975
SHEET NO.	1 OF 1

**ZONING DATA:**

Zoning Classification: The Property is Zoned: C-3 Shopping Center Business  
Maximum Building Height: 35 Feet  
Setbacks:  
Front Setback: 140 Feet \*  
Side Setback: 45 Feet  
Rear Setback: 45 Feet or 100 Feet from a Residential District  
Parking: One space for each 200 square feet of floor area.  
Source: Shelby Township Zoning Ordinance  
Web Site: www.shelbytp.org/

\* - Front and street-side building and parking setbacks shall be measured from the centerline of each road right-of-way (R.O.W.) in accordance with the township's master plan





FILE NAME: S:\2010\20101204\CAD\Const\Architectural\101204\_A\_201.dwg LAST SAVED BY: Mike Vanderbeke SAVED DATE: 8/22/2011 5:36 PM PLOTTED: 8/23/2011 10:00 AM

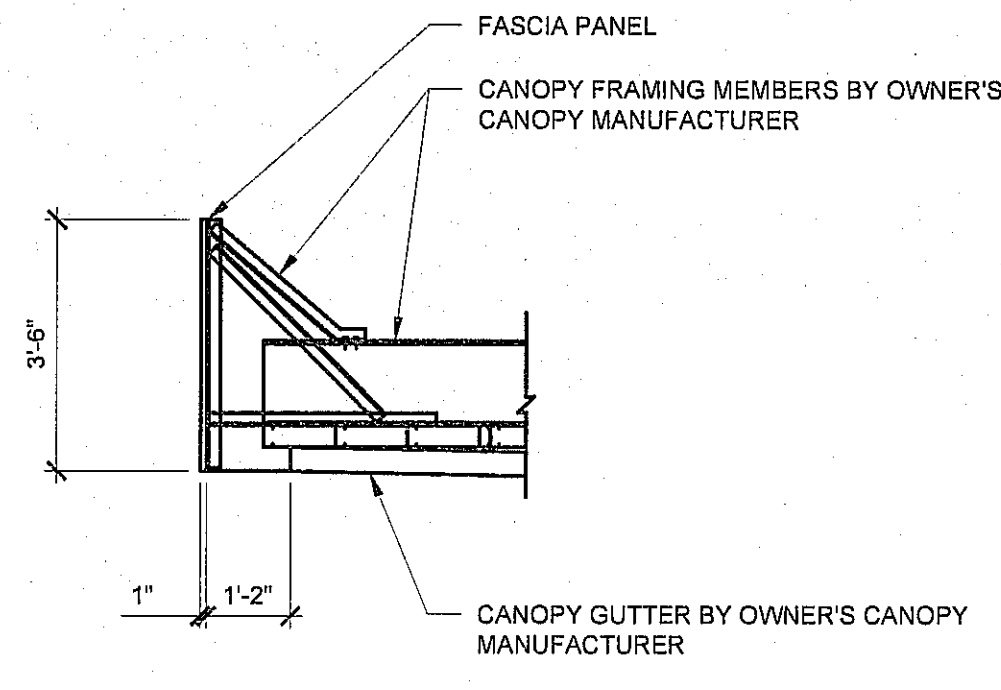
EQUIPMENT SCHEDULE						
MARK	DESCRIPTION	COLOR	MANUFACTURER	MODEL	FURNISHED BY	INSTALLED BY
A	NOT USED	-	-	-	-	-
B	NOT USED	-	-	-	-	-
C	STATIC WARNING DECAL	-	WAYNE	-	DISPENSER MANUFACTURER	DISPENSER SIGN INSTALLER
D	REMOTE PRICE SIGN CONTROL BOX	-	SKYLINE PRODUCTS, INC.	-	OWNER	-
E	NOT USED	-	-	-	-	-
F	CANOPY FASCIA	SANDSTONE	-	-	CANOPY FABRICATOR	CANOPY FABRICATOR
G	CANOPY FASCIA	OYSTER	-	-	CANOPY FABRICATOR	CANOPY FABRICATOR
H	NOT USED	-	-	-	-	-
I	PRE-CUT VINYL ADDRESS DECAL (PER LOCAL ORDINANCE IF REQUIRED)	BLACK	-	-	GENERAL CONTRACTOR	GENERAL CONTRACTOR
J	NOT USED	-	-	-	-	-
K	KIOSK FASCIA	SANDSTONE	-	-	KIOSK FABRICATOR	KIOSK FABRICATOR
L	KIOSK FASCIA	OYSTER	-	-	KIOSK FABRICATOR	KIOSK FABRICATOR
M	CANOPY	-	FASHION, INC.	-	CANOPY FABRICATOR	CANOPY FABRICATOR
N	6"Ø BOLLARD	SAFETY RED (G.C. TO PAINT)	-	-	GENERAL CONTRACTOR	-
O	HEALTH AND SAFETY DECAL	-	WAYNE	-	WAYNE	WAYNE
P	KIOSK - PREFABRICATED	ESSENTIAL GRAY - SW6002	SAGEBRUSH	-	KIOSK FABRICATOR	GENERAL CONTRACTOR
P1	KIOSK FACE BRICK VENEER	LAKESHORE SERIES "WINNETKA"	GLEN-GREY BRICK	-	GENERAL CONTRACTOR	GENERAL CONTRACTOR
Q	NOT USED	-	-	-	-	-
Q	DISPENSER	-	WAYNE	-	OWNER	GENERAL CONTRACTOR
R	ISLAND FORMS	GRAPHITE - SW4017 (G.C. TO PAINT)	OPW	-	OWNER	GENERAL CONTRACTOR
S	CANOPY COLUMNS (G.C. TO PAINT)	ESSENTIAL GRAY - SW6002	FASHION, INC.	-	CANOPY FABRICATOR	CANOPY FABRICATOR
S1	CANOPY COLUMN BASE	LAKESHORE SERIES "WINNETKA"	GLEN-GREY BRICK	-	GENERAL CONTRACTOR	GENERAL CONTRACTOR
S2	CANOPY COLUMN WRAP (DORIC)	OYSTER (G.C. TO PAINT)	-	-	OWNER	GENERAL CONTRACTOR
T	4"Ø U-SHAPED BOLLARD (G.C. TO PAINT)	SAFETY RED (G.C. TO PAINT)	RIVERSIDE	-	OWNER	GENERAL CONTRACTOR
U	NOT USED	-	-	-	-	-
V	NOT USED	-	-	-	-	-
W	WASTE RECEPTACLE / WINDSHIELD SERVICE CENTER	-	DCI MARKETING	-	OWNER	GENERAL CONTRACTOR
X	NOT USED	-	-	-	-	-
Y	DISPENSER NUMBER FLAG	-	-	-	CANOPY FABRICATOR	GENERAL CONTRACTOR
-	NOT USED	-	-	-	-	-
-	NOT USED	-	-	-	-	-

- DISCLAIMERS:**
- THIS SET OF DRAWINGS IS INTENDED AS A SET OF GUIDELINES FOR THE PROJECT AND ARE TO BE USED IN CONJUNCTION WITH THE PROJECT MANUAL AND/OR SUPPLEMENTAL DATA TO BE PROVIDED BY THE OWNER'S REPRESENTATIVE. THEY MUST BE READ TO INCORPORATE ALL APPLICABLE FEDERAL, STATE, AND LOCAL CODES, INCLUDING FEDERAL A.D.A. REQUIREMENTS.
  - EXISTING SITE INFORMATION HEREON IS PROVIDED BY THE OWNER, SURVEYOR, PLANS PREPARED BY OTHERS, AND/OR FIELD SURFACE EVIDENCE. ALL LOCATIONS ARE PRESUMED TO BE APPROXIMATE. LANDPLAN ENGINEERING, P.A. ASSUMES NO LIABILITY FOR INFORMATION REPRESENTING EXISTING CONDITIONS HEREON. IT IS THE GENERAL CONTRACTOR RESPONSIBILITY TO THOROUGHLY REVIEW THESE DRAWINGS AND SUPPLEMENTAL OWNER PROVIDED DATA WITH ACTUAL SITE CONDITIONS. THE GENERAL CONTRACTOR SHALL NOTE ANY DISCREPANCIES IN THE DRAWINGS AND ACTUAL SITE CONDITIONS, WHETHER SHOWN ON THE PLANS OR NOT, WITH THE OWNER'S REPRESENTATIVE PRIOR TO BIDDING AND CONSTRUCTION.
  - THE DRAWINGS AND PROJECT MANUAL ASSUME THERE ARE NO UNUSUAL SOIL CONDITIONS, UNKNOWN UNDERGROUND STRUCTURES OR IMPEDIMENTS, WIND LOADS, AND/OR SIMILAR UNFORESEEN CIRCUMSTANCES. UNUSUAL CONDITIONS DETECTED BY THE GENERAL CONTRACTOR SHALL BE IMMEDIATELY REPORTED TO THE OWNER'S REPRESENTATIVE AND MAY REQUIRE SIGNIFICANT CHANGES TO THESE DRAWINGS.
  - THE DRAWINGS AND PROJECT MANUAL ARE AND SHALL REMAIN THE PROPERTY OF THE KROGER CO. REPRODUCTION OR ALTERATION WITHOUT THE EXPRESS WRITTEN PERMISSION OF THE KROGER CO. IS PROHIBITED. (NOT PUBLISHED: ALL RIGHTS RESERVED.)

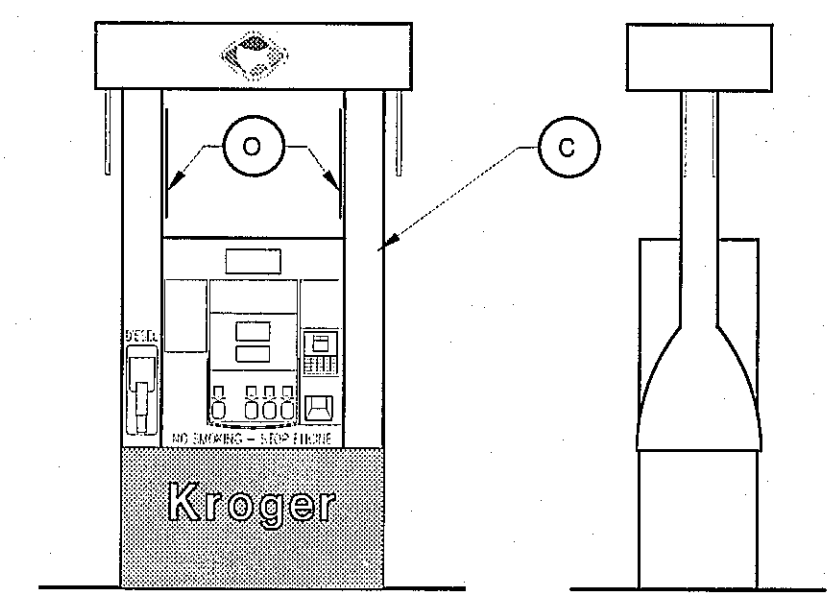
Civil Engineering  
Landscape Architecture  
Community Planning  
Surveying

37746 Hills Tech Dr.  
Farmington Hills, MI 48331  
Phone: 248.466.1100  
email: info@landplan-pa.com  
www.landplan-pa.com

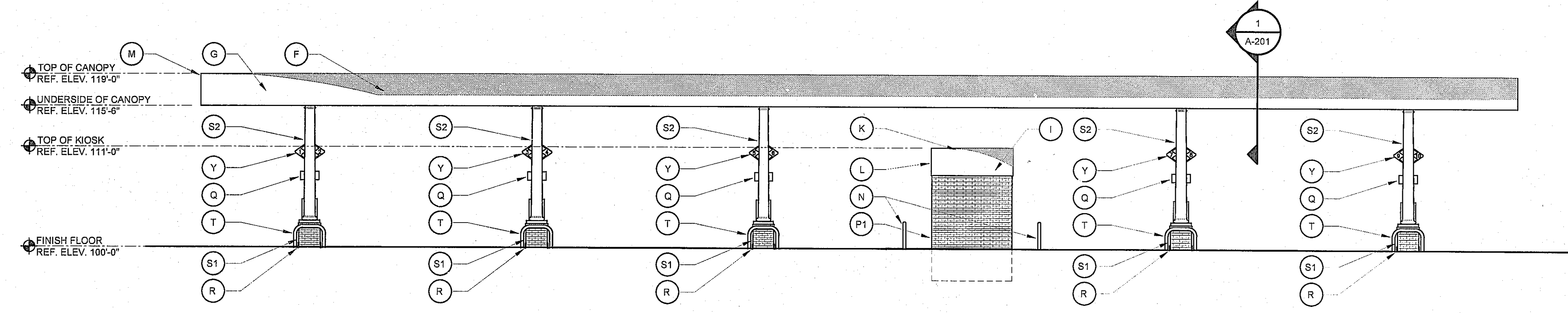
**Landplan Engineering, P.A.**  
Lawrence, KS • Kansas City, MO • Columbus, OH  
The Woodlands, TX • Farmington Hills, MI



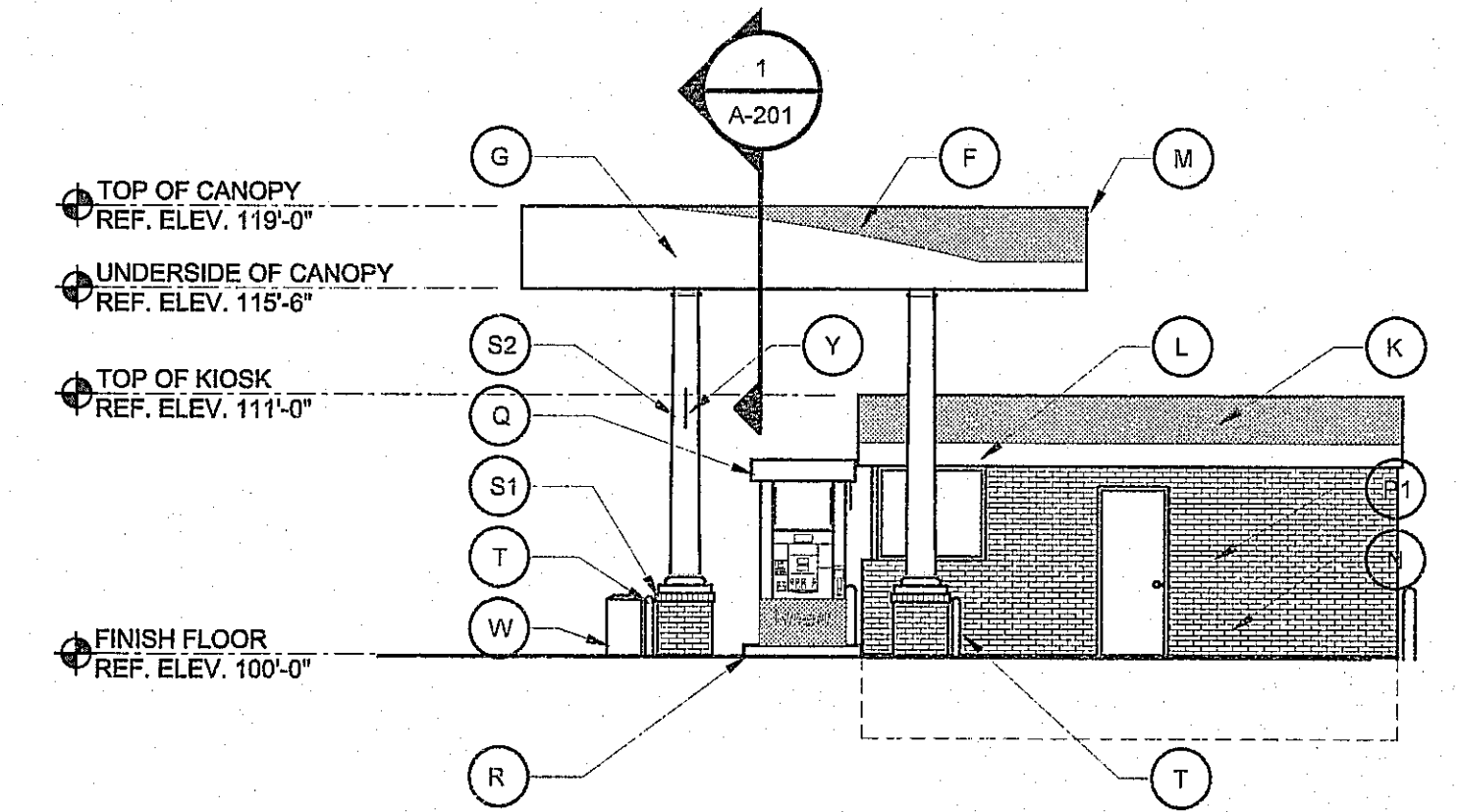
1 SECTION AT CANOPY FASCIA  
A-201 SCALE: 3/8" = 1'-0"



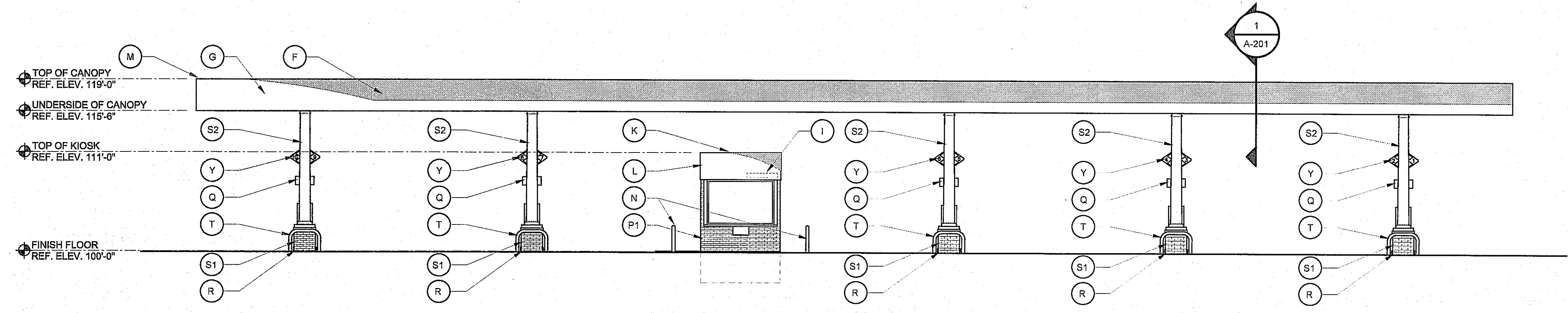
2 DISPENSER ELEVATIONS  
A-201 SCALE: 3/8" = 1'-0"



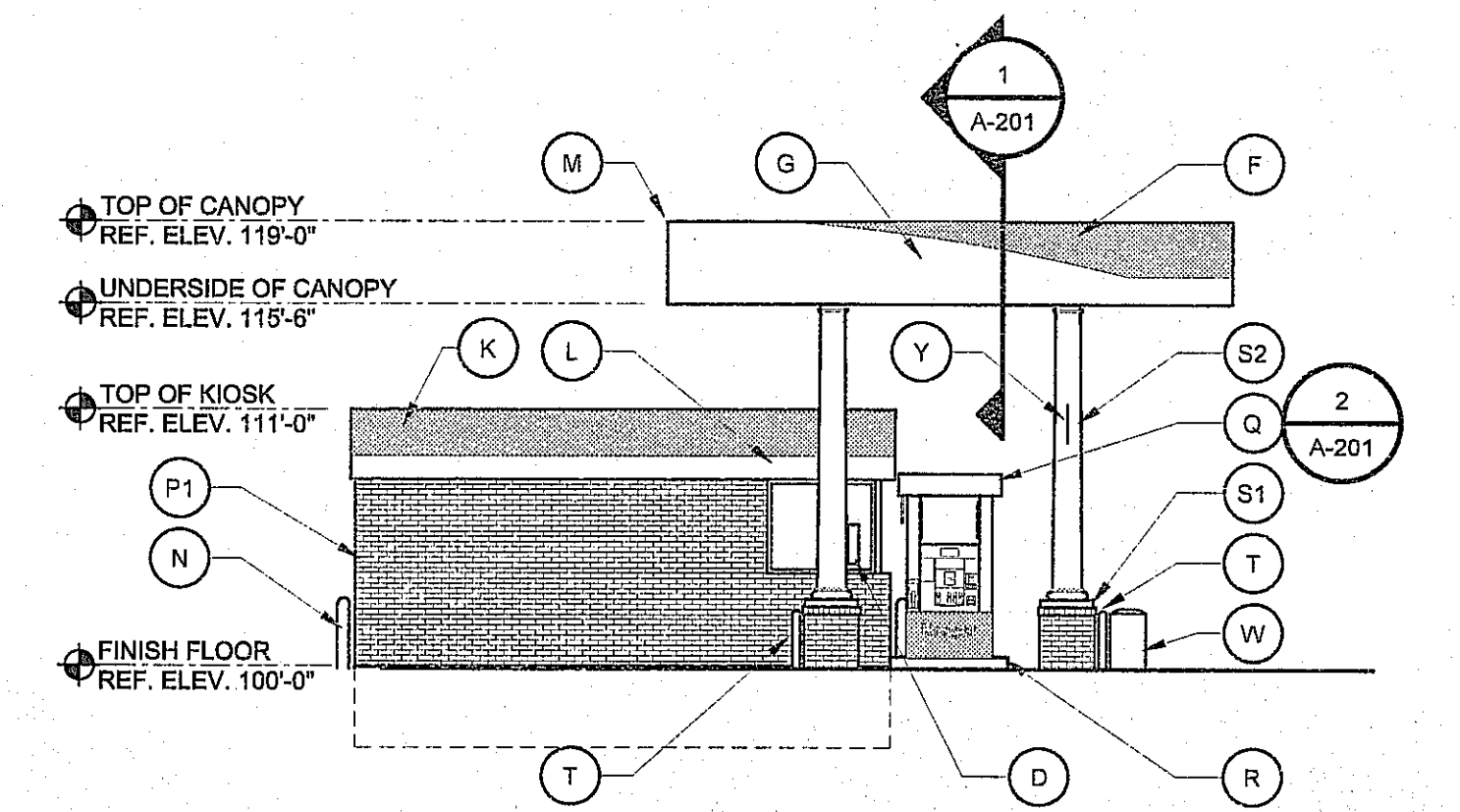
C NORTH CANOPY SIGNAGE ELEVATION  
A-101 SCALE: 1/8" = 1'-0"



D EAST CANOPY SIGNAGE ELEVATION  
A-101 SCALE: 1/8" = 1'-0"



A SOUTH CANOPY SIGNAGE ELEVATION  
A-101 SCALE: 1/8" = 1'-0"



B WEST CANOPY SIGNAGE ELEVATION  
A-101 SCALE: 1/8" = 1'-0"

**SITE PLAN REVIEW  
NOT FOR CONSTRUCTION**

The Kroger Co.  
10000 Deer Creek Road  
Cincinnati, OH 45240  
Fax (513) 711-5971

**KROGER D-704  
RETAIL FUEL CENTER  
2058 25 MILE ROAD & DEQUINDRE ROAD  
SHELBY TOWNSHIP, MI 48316  
ELEVATIONS - EXTERIOR**

REV	DATE	DESCRIPTION
0	08.19.2011	SITE PLAN SPECIAL USE

STATE OF MICHIGAN  
ENGINEER  
JOHN G. DAMRATH III  
No. 38510  
8-24-11

DATE: NOVEMBER 18, 2010  
PROJECT NO.: 2010.1176  
DESIGNED BY: LFE  
DRAWN BY: APB  
CHECKED BY: JGD

SHEET NO.  
**A-201**

# Planning & Zoning Department Memo

---

**TO:** Township Board of Trustees

**FROM:** Glenn Wynn, AICP, Planning Director  
Tom Monchak, Acting Deputy Assessor

**DATE:** October 10, 2011

**SUBJECT:** Proposed Contract with CoStar for Real Estate Information Services

The Assessing Department and Planning and Zoning Department are requesting authorization from the Board to enter into a contact with CoStar Group to obtain real estate information services. CoStar is a real estate market research company that collects a diverse range of information for communities across the country. This information is valuable for assessing, planning and economic development purposes. A summary of the type of information that is available and common uses of the data is offered below.

- **Property and market information.**

- View a complete inventory of local spaces for lease, locally fully-leased properties and national properties for sale.
- Use analytic tools to create reports that compare, forecast and benchmark properties, portfolios, and submarkets.
- Select from over 125 presentation quality reports.
- Add information overlays on aerial maps to show retailers, parcel boundaries and more.

- **Market Analytics**

- Use analytic tools to gain better insight and understanding of the forces that drive supply and demand in local sales and leasing markets.
- Track supply and demand from the market to the property level.
- Get the big picture of local market conditions and drill down to the transaction or property level to assess the forces that drive those trends.
- Access dozens of charts and graphs including breakouts on absorption, cap rate, occupancy, leasing activity and sales transactions.
- Use CoStar historical information to project future delivery and absorption trends up to five years out based on predetermined assumptions.



- **Sales Comparables**

- Establish a sound listing price and evaluate sales comparables with access to research-verified sales records across all property types.
- Use analytic tools to view property and market performance trends.
- View market activity with maps or aerials displaying properties as sold, for sale or pending.
- Access sales comps as fast as the day of sale.
- Learn the contact information of the true buyer and sellers behind LLC's and partnerships.

- **Commercial Tenant Information**

- Target prospective tenants with expiring leases by the time parameters you set.
- Search for tenants likely to expand.
- Multiply opportunities by researching neighboring tenants according to industry type, employee size or other criteria.
- Identify and monitor which tenants are growing rapidly or downsizing.

Both of our departments have multiple uses for this information. Assessing will use the information to help prepare for tax tribunal cases. The CoStar data base will lessen the need for costly and time consuming appraisals. The Planning and Zoning Department will use the information for assessing market conditions that influence land use and zoning patterns for retail and industrial land uses. This information also has value for economic development purposes.

The cost of this service is \$1,057 per month to be divided evenly between both of our departments. Funding has been allocated for this service during the budgeting hearings earlier this year.

H:\Board\CoStar Memo.doc

# Charter Township of Shelby

**Joseph J. Youngblood, Director**  
Parks, Recreation, & Maintenance Department

52700 Van Dyke Avenue  
Shelby Township, MI 48316-3572

Phone: 586 731-0300  
Fax: 586 726-7228  
Website: [shelbyparksandrecreation.org](http://shelbyparksandrecreation.org)  
Email: [shelbyprm@shelbytwp.org](mailto:shelbyprm@shelbytwp.org)

September 28, 2011

TO: HONORABLE BOARD OF TRUSTEES

RE: Recommendation for Award of Contract – Campus Asphalt Overlay – FKA Project # ST11083

Attached please find a letter of recommendation from Fazal Khan & Associates, Inc., in which they are recommending that we hire the lowest bidder Florence Cement Company at the cost of \$36,730.00 to do the Campus Asphalt Overlay project.

This project was included in the original campus improvements. The asphalt overlay portion of the project was delayed until the completion of the construction of the new police building. After careful review and communications with Fazal Khan & Associates, Inc., I agree with their recommendation and would ask that the board agree to contract Florence Cement Company to complete this project. Florence Cement Company has agreed to hold their pricing on this project until June 1, 2012.

Your consideration in regards to this request would be greatly appreciated. If you have any questions please don't hesitate to contact me at (586) 615-3873 or (586) 803-2089.

Sincerely,

Charter Township of Shelby



Joe Youngblood, Director  
Department of Parks, Rec. and Maint

JY/cm

Attachments

**FAZAL KHAN & ASSOCIATES, INC.**

Civil Engineers & Land Surveyors

Fazlullah M. Khan, P.E., MSCE  
Donald H. King, P.S.  
Carol P. Thurber, P.E.

August 31, 2011

Richard Stathakis, Supervisor  
Charter Township of Shelby  
52700 Van Dyke Ave  
Shelby Township, MI 48316

Re: Recommendation for Award of Contract  
Shelby Township Campus Asphalt Overlay  
FKA Project No. ST-11083

Dear Mr. Stathakis:

Following public advertisement, a public bid opening was held for the Shelby Township Campus Asphalt Overlay Project at the Shelby Township offices on August 30, 2011 at 1:00 p.m. Nine (9) bids were received and opened.

The lowest bidder was Florence Cement Company, with a total bid of \$36,730. The second lowest bidder was Pro-Line Asphalt, with a total bid of \$39,525.57. A copy of the bid tabulation is enclosed.

Therefore, based upon the information provided, we recommend that the contract for the Shelby Township Campus Asphalt Overlay Project be awarded to Florence Cement Company in the amount of \$36,730.

If you have any questions, please do not hesitate to call.

Sincerely,

Fazal Khan & Associates, Inc.

  
Tina Vaglica, PE

Enclosure: Bid Tabulation

Cc: Shelby Township Board of Trustees  
Steve Pantaleo, Florence Cement Company  
Tim Wood, Building Director  
Joe Youngblood, Parks & Recreation Director

M:\Shelby Township\Projects\2011\11083\documents\lt-01 recommendation of award.doc

43279 Schoenherr Road • Sterling Heights, MI 48313  
(586) 739-8007 • Fax (586) 739-6994 • E-mail: [general@fazalkhan.com](mailto:general@fazalkhan.com)



9/23/11

Fazal Khan & Associates, Inc.  
43345 Schoenherr Road.  
Sterling Heights, MI. 48313

Attn: Tina Vaglica

Re: Shelby Township Campus Overlay

Dear Tina:

Please be advised after discussions with you that Florence Cement Company will hold prices for the above mentioned project until **June 1, 2012**.

If you should have any questions feel free to call me.

Thank You,

A handwritten signature in black ink, appearing to read "Michael Pittiglio", is written over a light blue horizontal line.

Michael Pittiglio  
Project Manager

12585 23 MILE RD • SHELBY TWP MI • 48315      TEL . 586.997.2666 • FAX. 586.997.3966  
PAVEMENT PROVIDERS

AN EQUAL OPPORTUNITY EMPLOYER

CHARTER TOWNSHIP OF SHELBY  
CAMPUS ASPHALT OVERLAY

FLORENCE CEMENT COMPANY  
12585 23 MILE ROAD  
SHELBY TWP., MI 48315  
(586) 997-2666

PRO-LINE ASPHALT  
11797 29 MILE RD.  
WASHINGTON, MI 48095  
(586) 752-7730

BID DATE: 8/30/2011  
PROJECT # ST-10063

BIDDERS —>  
9 BIDDERS  
10 ITEMS

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	UNIT PRICE	BIDDER'S AMOUNT	COMPUTED AMOUNT	UNIT PRICE	BIDDER'S AMOUNT	COMPUTED AMOUNT
	<b>ADMINISTRATIVE / MISC.</b>								
1	MOBILIZATION, BONDS, (INSURANCE AND SETUP (3% MAX)	1	LS	\$1,000.00		\$1,000.00	\$1,147.99		\$1,147.99
2	AUDIO / VISUAL	1	LS	\$900.00		\$900.00	\$917.55		\$917.55
3	CREW DAYS (INPUT QUANTITY)		EA						
	<b>CONSTRUCTION</b>								
4	HMA BOND COAT SS-IH (0.05 GAL/SYD)	5,400	SY	\$0.25		\$1,350.00	\$0.36		\$1,944.00
5	HMA, 1100T (1 1/2" THICK)	480	TON	\$59.00		\$28,320.00	\$60.66		\$27,196.80
6	HMA, 1100L (2" THICK)	9	TON	\$80.00		\$720.00	\$93.86		\$844.74
7	REMOVE ASPHALT	35	SY	\$10.00		\$350.00	\$9.48		\$331.80
8	COLD MILL HMA (1 1/2" MIN)	110	SY	\$15.00		\$1,650.00	\$12.12		\$1,333.20
9	FINAL CLEAN UP AND RESTORATION	1	LS	\$500.00		\$500.00	\$2,797.42		\$2,797.42
10	PARKING LOT STRIPING	1	LS	\$500.00		\$500.00	\$612.07		\$612.07
	<b>SUBTOTALS —&gt;</b>					<b>\$35,290.00</b>			<b>\$37,125.57</b>
	<b>TOTAL WITH CREW DAYS —&gt;</b>					<b>\$36,730.00</b>			<b>\$39,525.57</b>
	BID SECURITY (10% MINIMUM)			YES			YES		
	ADDENDA ACKNOWLEDGED			YES			YES		
	COMPLETION TIME (DAYS)			3			5		
	REMARKS								

CHARTER TOWNSHIP OF SHELBY  
CAMPUS ASPHALT OVERLAY

JAMES P CONTRACTING, INC.  
67222 VAN DYKE  
WASHINGTON TWP., MI 48095  
(586) 752-5605

NAGLE PAVING COMPANY  
39525 W. 13 MILE ROAD, STE 300  
NOVI, MI 48377  
(248) 553-0600

BID DATE: 8/30/2011  
PROJECT # ST-10083

BIDDERS →  
9 BIDDERS  
10 ITEMS

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	UNIT PRICE	BIDDER'S AMOUNT	COMPUTED AMOUNT	UNIT PRICE	BIDDER'S AMOUNT	COMPUTED AMOUNT
	<b>ADMINISTRATIVE / MISC.</b>								
1	MOBILIZATION, BONDS, INSURANCE AND SETUP (3% MAX)	1	LS	\$1,100.00		\$1,100.00	\$1,300.00		\$1,300.00
2	AUDIO / VISUAL	1	LS	\$1,160.00		\$1,160.00	\$975.00		\$975.00
3	CREW DAYS (INPUT QUANTITY)		EA						
	<b>CONSTRUCTION</b>								
4	HMA BOND COAT SS-IH (0.05 GAL/SYD)	5,400	SY	\$0.15		\$810.00	\$0.25		\$1,350.00
5	HMA, 1100T (1 1/2" THICK)	480	TON	\$53.20		\$25,536.00	\$87.75		\$32,520.00
6	HMA, 1100L (2" THICK)	9	TON	\$75.05		\$675.45	\$110.00		\$990.00
7	REMOVE ASPHALT	35	SY	\$6.50		\$227.50	\$7.20		\$252.00
8	COLD MILL HMA (1 1/2" MIN)	110	SY	\$11.10		\$1,221.00	\$14.00		\$1,540.00
9	FINAL CLEAN UP AND RESTORATION	1	LS	\$5,565.00		\$5,565.00	\$2,500.00		\$2,500.00
10	PARKING LOT STRIPING	1	LS	\$3,750.00		\$3,750.00	\$850.00		\$850.00
	<b>SUBTOTALS -----&gt;</b>					<b>\$40,044.95</b>			<b>\$42,277.00</b>
	<b>TOTAL WITH CREW DAYS-----&gt;</b>					<b>\$42,444.95</b>			<b>\$43,717.00</b>
	BID SECURITY (10% MINIMUM)			YES			YES		
	ADDENDA ACKNOWLEDGED			YES			YES		
	COMPLETION TIME (DAYS)			5			3		
	REMARKS								



CHARTER TOWNSHIP OF SHELBY  
CAMPUS ASPHALT OVERLAY

TOTAL ASPHALT PAVING  
12865 31 MILE ROAD  
WASHINGTON, MI 48095  
(586) 752-9061

ASPHALT SPECIALISTS, INC  
1750 E. HIGHWOOD  
PONTIAC, MI 48340  
(248) 648-7521

BID DATE: 8/30/2011  
PROJECT # ST-10083

BIDDERS --->  
9 BIDDERS  
10 ITEMS

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	UNIT PRICE	BIDDER'S AMOUNT	COMPUTED AMOUNT	UNIT PRICE	BIDDER'S AMOUNT	COMPUTED AMOUNT
	<b>ADMINISTRATIVE / MISC.</b>								
1	MOBILIZATION, BONDS, INSURANCE AND SETUP (3% MAX)	1	LS	\$1,300.00		\$1,300.00	\$1,000.00		\$1,000.00
2	AUDIO / VISUAL	1	LS	\$1,125.00		\$1,125.00	\$975.00		\$975.00
3	CREW DAYS (INPUT QUANTITY)		EA						
	<b>CONSTRUCTION</b>								
4	HMA BOND COAT SS-4H (0.05 GAL/SYD)	5,400	SY	\$0.15		\$810.00	\$0.15		\$810.00
5	HMA, 1100T (1 1/2" THICK)	480	TON	\$69.71		\$33,460.80	\$69.50		\$29,040.00
6	HMA, 1100L (2" THICK)	9	TON	\$102.44		\$921.96	\$100.00		\$900.00
7	REMOVE ASPHALT	35	SY	\$14.29		\$500.15	\$10.00		\$350.00
8	COLD MILL HMA (1 1/2" MIN)	110	SY	\$5.00		\$550.00	\$20.00		\$2,200.00
9	FINAL CLEAN UP AND RESTORATION	1	LS	\$2,000.00		\$2,000.00	\$2,500.00		\$2,500.00
10	PARKING LOT STRIPING	1	LS	\$1,500.00		\$1,500.00	\$3,700.00		\$3,700.00
	<b>SUBTOTALS ---&gt;</b>					\$42,167.91			\$41,475.00
	<b>TOTAL WITH CREW DAYS ---&gt;</b>					\$44,087.91			\$44,835.00
	BID SECURITY (10% MINIMUM)			YES			YES		
	ADDENDA ACKNOWLEDGED			YES			YES		
	COMPLETION TIME (DAYS)			4			7		
	REMARKS								

CHARTER TOWNSHIP OF SHELBY CAMPUS ASPHALT OVERLAY				FUTURE BUILDING CONST. SALES 62200 VAN DYKE WASHINGTON, MI 48094 (586) 336-0030			PAVEX CO 2654 VAN HORN RD TRENTON, MI 48183 (734) 676-6220		
BID DATE: 8/30/2011		BIDDERS ---->							
PROJECT # ST-10083		9 BIDDERS							
		10 ITEMS							
ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	UNIT PRICE	BIDDER'S AMOUNT	COMPUTED AMOUNT	UNIT PRICE	BIDDER'S AMOUNT	COMPUTED AMOUNT
<b>ADMINISTRATIVE / MISC.</b>									
1	MOBILIZATION, BONDS, INSURANCE AND SETUP (3% MAX)	1	LS	\$1,200.00		\$1,200.00	\$4,400.00	\$4,400.00	\$4,400.00
2	AUDIO / VISUAL	1	LS	\$900.00		\$900.00	\$1,250.00	\$1,250.00	\$1,250.00
3	CREW DAYS (INPUT QUANTITY)		EA						
<b>CONSTRUCTION</b>									
4	HMA BOND COAT SS-IH (0.05 GAL/SYD)	5,400	SY	\$0.14		\$756.00	\$0.22	\$1,188.00	\$1,188.00
5	HMA, 1100T (1 1/2" THICK)	480	TON	\$59.00		\$28,320.00	\$70.00	\$33,600.00	\$33,600.00
6	HMA, 1100L (2" THICK)	9	TON	\$58.00		\$522.00	\$91.50	\$823.50	\$823.50
7	REMOVE ASPHALT	35	SY	\$18.00		\$630.00	\$19.20	\$673.75	\$672.00
8	COLD MILL HMA (1 1/2" MIN)	110	SY	\$24.00		\$2,640.00	\$10.75	\$1,182.50	\$1,182.50
9	FINAL CLEAN UP AND RESTORATION	1	LS	\$5,500.00		\$5,500.00	\$1,700.00	\$1,700.00	\$1,700.00
10	PARKING LOT STRIPING	1	LS	\$1,600.00		\$1,600.00	\$2,200.00	\$2,200.00	\$2,200.00
<b>SUBTOTALS ----&gt;</b>						\$42,068.00		\$47,017.75	\$47,016.00
<b>TOTAL WITH CREW DAYS ----&gt;</b>						\$44,948.00		\$49,417.75	\$49,416.00
BID SECURITY (10% MINIMUM)				YES			YES		
ADDENDA ACKNOWLEDGED				YES			YES		
COMPLETION TIME (DAYS)				6			5		
REMARKS							\$1.75 error		

CHARTER TOWNSHIP OF SHELBY  
CAMPUS ASPHALT OVERLAY

CADILLAC ASPHALT LLC  
12345 23 MILE ROAD  
SHELBY TWP, MI 48315  
(248) 620-7954

(ENGINEER'S ESTIMATE)  
FAZAL KHAN & ASSOCIATES, INC.  
43279 SCHOENHERR  
(586) 739-8007

BID DATE: 8/30/2011  
PROJECT # ST-10083

BIDDERS —>  
9 BIDDERS  
10 ITEMS

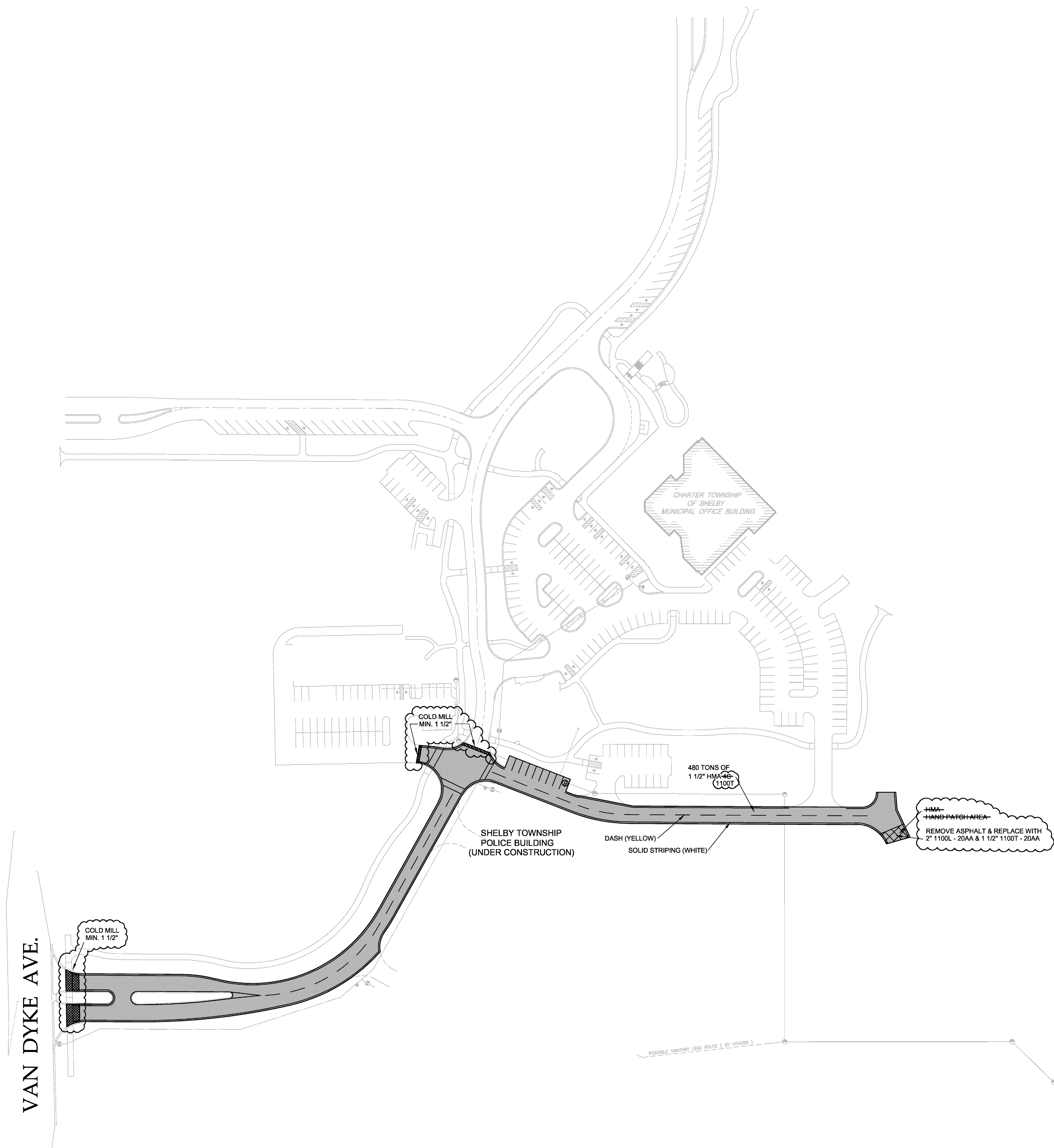
ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	UNIT PRICE	BIDDER'S AMOUNT	COMPUTED AMOUNT	UNIT PRICE	AMOUNT
	<b>ADMINISTRATIVE / MISC.</b>							
1	MOBILIZATION, BONDS, INSURANCE AND SETUP (3% MAX)	1	LS	\$1,051.70		\$1,051.70	\$1,100.00	\$1,100.00
2	AUDIO / VISUAL	1	LS	\$1,200.00		\$1,200.00	\$1,000.00	\$1,000.00
3	CREW DAYS (INPUT QUANTITY)		EA					
	<b>CONSTRUCTION</b>							
4	HMA BOND COAT SS-IH (0.05 GAL/SYD)	5,400	SY	\$0.25		\$1,350.00	\$0.25	\$1,350.00
5	HMA, 1100T (1 1/2" THICK)	480	TON	\$79.72		\$38,265.60	\$70.00	\$33,600.00
6	HMA, 1100L (2" THICK)	9	TON	\$150.00		\$1,350.00	\$68.00	\$612.00
7	REMOVE ASPHALT	35	SY	\$50.00		\$1,750.00	\$100.00	\$3,500.00
8	COLD MILL HMA (1 1/2" MIN)	110	SY	\$25.00		\$2,750.00	\$15.00	\$1,650.00
9	FINAL CLEAN UP AND RESTORATION	1	LS	\$2,500.00		\$2,500.00	\$1,000.00	\$1,000.00
10	PARKING LOT STRIPING	1	LS	\$1,500.00		\$1,500.00	\$400.00	\$400.00
	<b>SUBTOTALS —&gt;</b>					\$51,717.30		\$44,212.00
	<b>TOTAL WITH CREW DAYS —&gt;</b>					\$53,637.30		\$45,172.00
	BID SECURITY (10% MINIMUM)			YES				
	ADDENDA ACKNOWLEDGED			YES				
	COMPLETION TIME (DAYS)			4			2	
	REMARKS							

CHARTER TOWNSHIP OF SHELBY CAMPUS ASPHALT OVERLAY				AVERAGE UNIT PRICE (BIDDER 1-3 ONLY)
BID DATE: 8/30/2011		BIDDERS →		
PROJECT # ST-10083		9 BIDDERS		
		10 ITEMS		
ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	
	<b>ADMINISTRATIVE / MISC.</b>			
1	MOBILIZATION, BONDS, INSURANCE AND SETUP (3% MAX)	1	LS	\$1,082.66
2	AUDIO / VISUAL	1	LS	\$992.52
3	CREW DAYS (INPUT QUANTITY)		EA	
	<b>CONSTRUCTION</b>			
4	HMA BOND COAT SS-IH (0.05 GAL/SYD)	5,400	SY	\$0.25
5	HMA, 1100T (1 1/2" THICK)	480	TON	\$66.29
6	HMA, 1100L (2" THICK)	9	TON	\$82.97
7	REMOVE ASPHALT	35	SY	\$8.66
8	COLD MILL HMA (1 1/2" MIN)	110	SY	\$12.74
9	FINAL CLEAN UP AND RESTORATION	1	LS	\$2,954.14
10	PARKING LOT STRIPING	1	LS	\$1,820.69
	<b>SUBTOTALS ----&gt;</b>			
	<b>TOTAL WITH CREW DAYS ----&gt;</b>			
BID SECURITY (10% MINIMUM)				
ADDENDA ACKNOWLEDGED				
COMPLETION TIME (DAYS)				
REMARKS				

**SHELBY TOWNSHIP CAMPUS ASPHALT OVERLAY**

PART OF THE SECTION 15, T3N., R12E.,  
SHELBY TOWNSHIP, MACOMB COUNTY, MICHIGAN

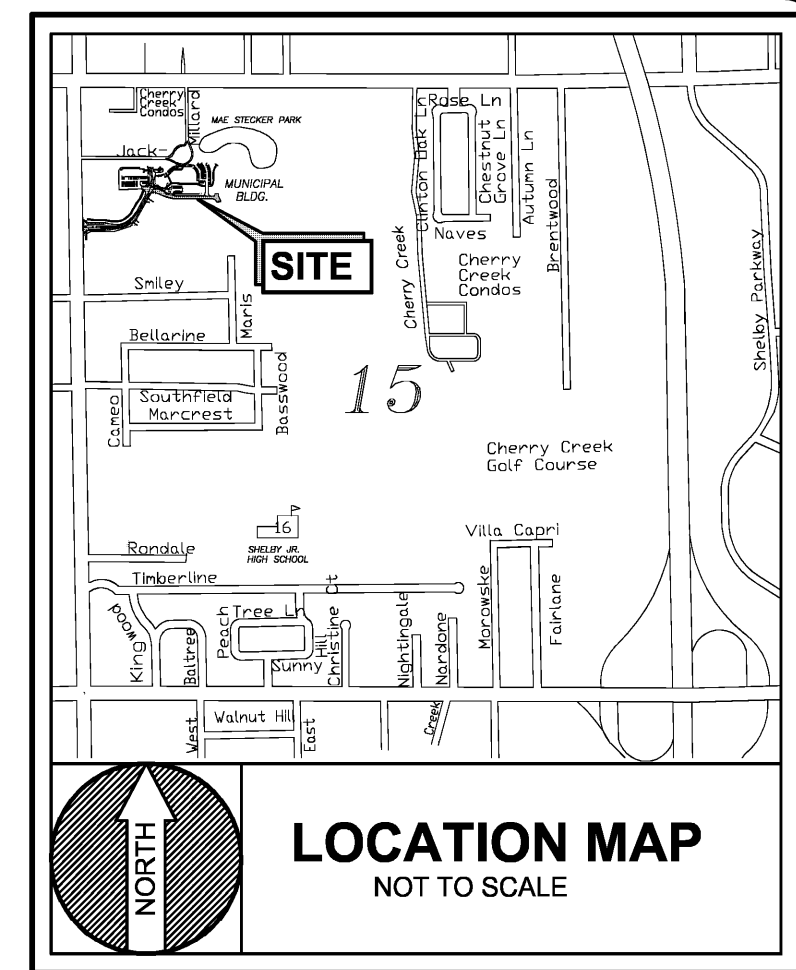
24 MILE ROAD (WIDTH VARIES)



QUANTITIES	
DESCRIPTION	TOTAL UNITS
HMA BOND COAT SS-IH (0.05 GAL/SYD)	5,450 SY
HMA 4G (1 1/2" THICK) 1100T	480 TON
HAND PATCHING (HMA PATCH REM AREA)	3 TON
PARKING LOT STRIPING	1 LS
FINAL CLEANUP & RESTORATION	1 LS
REMOVE ASPHALT	35 SY
HMA, 1100L (2" THICK)	9 TONS
COLD MILL, MIN. 1 1/2"	110 SYD

NOTE:  
RESTORATION SHALL INCLUDE SOD REMOVAL OF APPROXIMATELY 1 FOOT WIDE ALONG EDGES OF PROPOSED PAVING (NON CONCRETE CURB AREAS). THIS AREA IS TO BE REPLACED WITH 2" OF TOPSOIL, SEED AND MULCH. RESTORATION SHALL BE PAID FOR BY LUMP SUM.

NOTE:  
BACKGROUND DRAWING INFORMATION EXCERPT FROM TOWNSHIP ADMINISTRATIVE FACILITY CONSTRUCTION PLANS PREPARED BY ANDERSON, ECKSTEIN AND WESTRICK, AUG. 14, 2007.



DATE:	08-22-2011
REVISIONS:	
BY:	M.L.

**SHELBY TOWNSHIP CAMPUS ASPHALT OVERLAY**  
PART OF THE SECTION 15, T3N., R12E.,  
SHELBY TOWNSHIP, MACOMB COUNTY, MICHIGAN

**FAZAL KHAN & ASSOCIATES, INC.**  
CIVIL ENGINEERS & LAND SURVEYORS  
43279 SCHEINER STERLING HEIGHTS, MI 48313  
PHONE (586) 739-8007 FAX (586) 739-6984  
[WWW.FAZALKHAN.COM](http://WWW.FAZALKHAN.COM)

**SHELBY TOWNSHIP CAMPUS ASPHALT OVERLAY PAVING PLAN**

SHEET NO.	1 of 1
PRELIMINARY	<input type="checkbox"/>
CONSTRUCTION	<input type="checkbox"/>
AS-BUILT	<input type="checkbox"/>
CLIENT	SHELBY TOWNSHIP
SCALE	1" = 80'
PROJECT NO.	FIELD BOOK 200
DATE	08-11-2011
DRAWN BY	M.L.
CHECKED BY	T.V.

M:\Shelby\_Township\Projects\2011\110812\Drawings\110812\_PAVING\_Overview\_08-14-07\_ASPHALT.dwg, 01:34:06, 07/27/2011, 11:28:34 AM, M.L.K

# Memo

To: Shelby Township Board of Trustees  
From: David Conklin, Library Director  
Cc: Rick Stathakis, Township Supervisor  
Date: October 5, 2011  
Re: Library Tutor Policy

---

On behalf of the Library Advisory Commission, I respectfully request the Board's approval of the attached Shelby Township Library Tutor Policy as approved by the Library Advisory Commission.

## Background:

During this past summer, I received complaints from library users who were disturbed by the apparent monopolization of limited library space by Tutors. Once this was brought to my attention I confirmed that some of the Tutoring activity did monopolize areas of the library otherwise enjoyed by regular users.

I researched other library Tutoring practices and policies, discussing at length the unique challenges a small library faces while serving a large community.

I distributed an invitation, to the Tutors actively using the library, to a Library Advisory Commission meeting where a draft policy was discussed and approved.

Thank you for your time and consideration of this request.



# **Shelby Township Library Tutor Policy**

## **Policy Statement**

To ensure that the Library premises are available for the use of members of the public to meet their needs in accessing information, recreation and education, the library allows tutoring that conforms to the following regulations.

## **Regulations**

- Tutors are individuals who provide instruction to others either on a paid or volunteer basis. Tutors shall work with a maximum of three (3) students per session. The Library is not to be used as classroom or office space, but as a safe and quiet workspace for students to receive instruction.
- Children under the age to 18 years of age who are tutored in the Library are the responsibility of the tutor while on Library property until they are released to a parent/guardian, or to someone providing authorized transportation.
- The Library does not sponsor, recommend, or assume liability or responsibility for the work and/or activities of tutors who use Library space. All arrangements must be made between the tutor, student and parents.
- Tutors may not publish or distribute advertisement or letters identifying the Library as their place of doing business or imply Library sponsorship of their activities.
- Tutoring is not allowed in the Children's section of the Library.
- Tutors and students are expected to abide by the Library's Patron Code of Conduct.
- Parents are strongly encouraged to remain in the Library while their child is tutored.

# Memo

To: The Charter Township of Shelby Board of Trustees  
From: Lisa Suida, Human Resources Director  
Date: October 11, 2011  
Re: Request to fill vacancy, Human Resource Department  
Administrative Assistant

---

The Human Resources Director, in concurrence with the Township Supervisor, respectfully requests approval to begin recruiting for and establish an eligibility list for the position of *Administrative Assistant (grade 21, General)* in the Human Resource Department.

The Board of Trustees tentatively approved the addition of a clerk typist, pay grade 10, to be hired in the Human Resource Department at the budget sessions held in August 2011.

Recently, at the meeting held on October 4 the Board approved the transition of all freedom of information act responsibilities to the Human Resources Director. In response to this new designation, and the additional knowledge skills and abilities required to complete FOIA duties I am requesting that my former request be revised and the Board approve the hiring of an Administrative Assistant in place of the original request for a Clerk Typist. The responsibility associated with the administration of FOIA is such that a person with considerable discretion, professionalism, judgment, and overall administrative skills set is essential. Please see the attached organizational chart reflecting this request.

The selection of this individual will be made in full compliance with the General Employee Civil Service Rules and Regulations from an eligibility list yet to be established. This individual will be hired as an Administrative Assistant at pay grade 21, General \$49,439- \$56,825/\$44,495 - \$51,143.

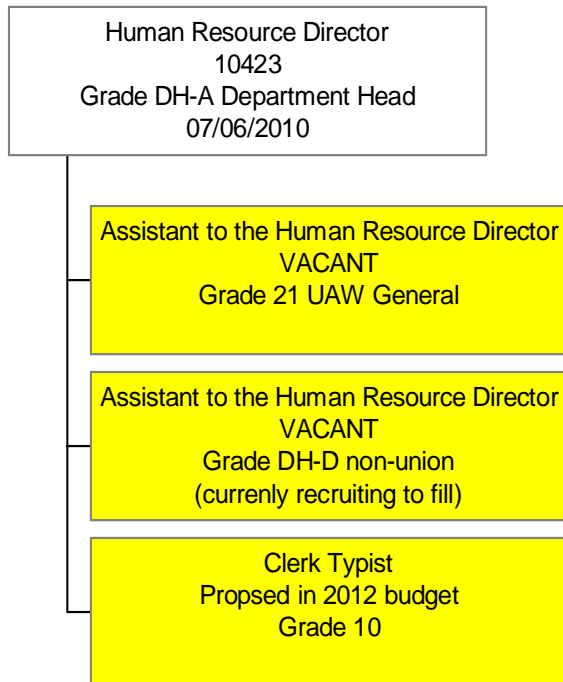
Respectfully,

Lisa Suida  
Human Resources Director

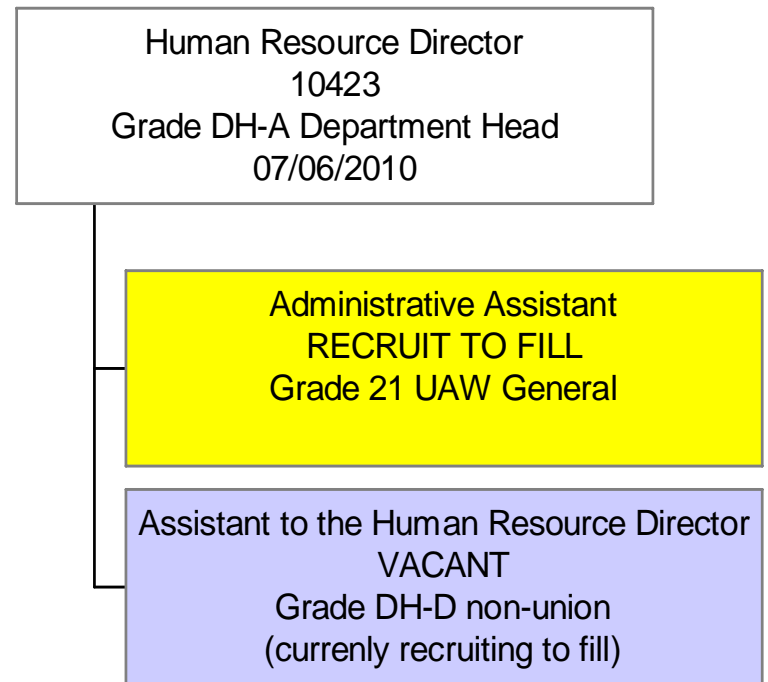
CC: Rick Stathakis, Township Supervisor

# Human Resource Department Administrative Assistant Position

## Previously Budgeted Organizational Chart



## Proposed Organizational Chart



# Memo

To: The Charter Township of Shelby Board of Trustees  
From: Lisa Suida, Human Resources Director  
Date: October 10, 2011  
Re: Approval to recruit to fill vacancy; Meter Reader DPW department

---

The Human Resources Director, in concurrence with the Department of Public Works Director, respectfully request approval to fill a vacancy within the department. The vacancy was created upon the resignation of employee 10347, *Maintenance Person I, Grade 17* in August 2011. We are requesting that this vacancy be filled with a *Meter Reader, Grade 12*.

To keep pace with billing requirements, the DPW is currently using maintenance personnel to read water meters approximately three weeks of each month. This frequent staffing reallocation results in an increased cost of meter reading by \$6,662.40 payroll dollars and a reduction of maintenance hours by 960 annually. Filling the department vacancy with a meter reader will allow for the maintenance person to work full-time in their assigned position. Please see the attached organization chart reflecting the vacancy and the requested replacement.

The selection of this individual will be made in full compliance with the General Employee Civil Service Rules and Regulations from an eligibility list yet to be established. This individual will be hired as a Meter Reader at a grade 12, General (\$33,331 – 38,289 / \$37,012 – 42,543).

Respectfully,

Lisa Suida  
Human Resources Director

CC: Theodore Schoenherr, DPW Director

# Charter Township of Shelby

**Theodore P. Schoenherr, Director**

Department of Public Works, Water and Sewer

6333 23 Mile Road  
Shelby Township, MI 48316-4405

Phone: 586 726-7272  
Fax: 586 726-7221  
Website: [shelbytwp.org](http://shelbytwp.org)  
Email: [dpw@shelbytwp.org](mailto:dpw@shelbytwp.org)

October 6, 2011

TO: Lisa Suida, Human Resources Director

RE: Replacement Hire

Dear Lisa:

Per our discussion, I would like to hire a Meter Reader, Grade 12, to fill a vacancy left in the Department of Public Works by the recent resignation of a Maintenance Person I, Grade 17.

Currently, we have one employee classified as a meter reader. In order to adhere to our billing schedule, all of the meters in each billing period (we have 12 periods) need to be read in approximately 12 days. Barring any unforeseen circumstances, it takes three employees reading meters simultaneously to accomplish this.

As we cannot at this time provide a good business case scenario for a radio frequency reading system, it is not in our near future. However, should that day come, an employee in this meter reader position would have gained valuable skills and knowledge, which would easily transition to a maintenance person position, and help to fulfill future personnel needs in the department. As you are aware, this arrangement will be a considerable cost savings to the department. Please see the attached illustration.

Therefore, I am requesting that you take the necessary steps in the process to fill this meter reader position.

Thank you for your attention in this matter.

Very truly yours,



Theodore P. Schoenherr  
Director of Public Works

TPS/pac

Cc: Richard Stathakis, Township Supervisor

Attachment

**COST COMPARISON**  
**BETWEEN MAINTENANCE PERSON I AND METER READER**

NEW HIRE STEP I

Grade 17, Maintenance Person I	\$39,130/YEAR
GRADE 12, Meter Reader with CDL	<u>\$33,311/YEAR</u>
Savings	\$ 5,819/YEAR

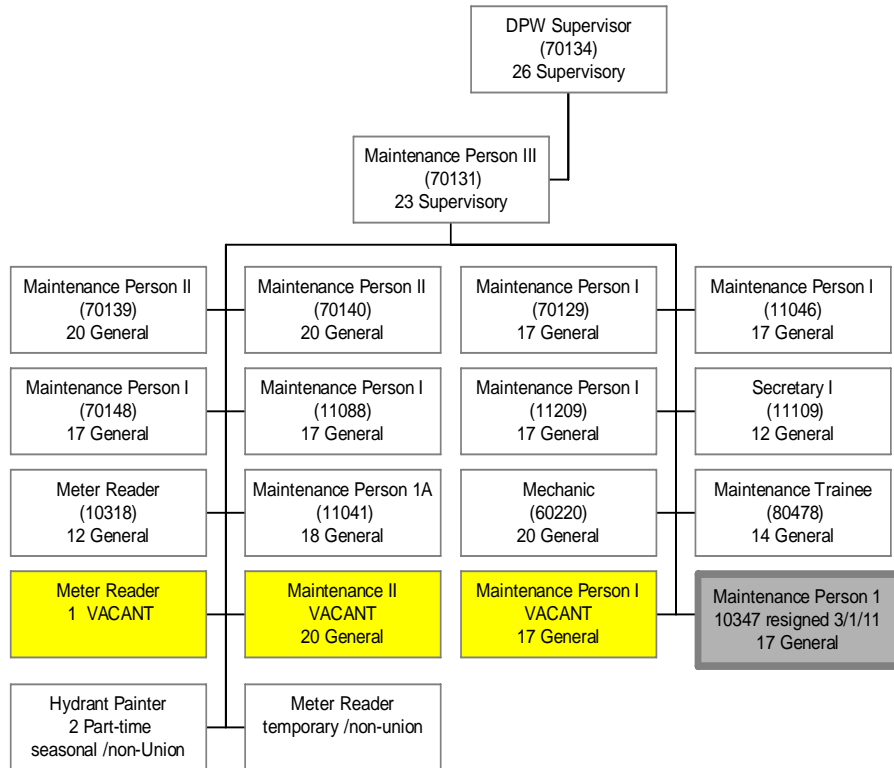
Currently, we are using a Maintenance Person I, Step 10, for approximately 960 hours per year to read meters.

Grade 17 (old contract rate)	960 HOURS X \$24.02 = \$23,059.20
Grade 12 (new hire at new contract rate)	960 HOURS X \$17.08 = <u>\$16,396.80</u>
Annual savings	\$ 6,662.40

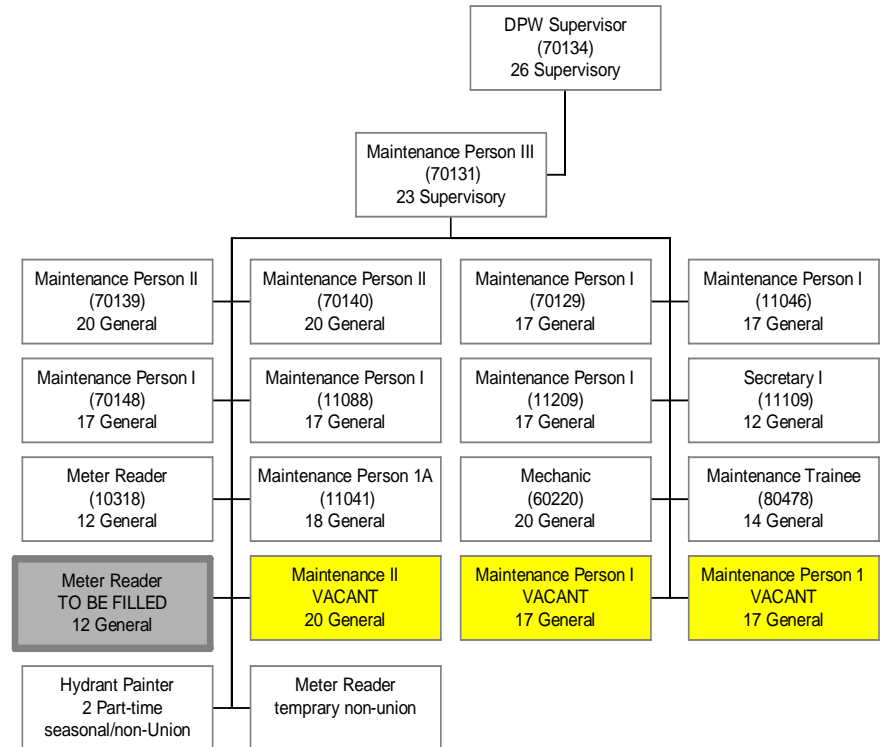


# Department Public Works Replacement Position

Previously Approved Organizational Chart



Proposed Organizational Chart



\*This chart has been modified to highlight the request of this specific agenda item and does not necessarily reflect the full department organizational chart as approved for budgetary purposes

# Charter Township of Shelby

**Theodore P. Schoenherr, Director**

Department of Public Works, Water and Sewer

6333 23 Mile Road  
Shelby Township, MI 48316-4405

Phone: 586 726-7272  
Fax: 586 726-7221  
Website: [shelbytwp.org](http://shelbytwp.org)  
Email: [dpw@shelbytwp.org](mailto:dpw@shelbytwp.org)

October 6, 2011

Charter Township of Shelby  
Department of Public Works  
52700 Van Dyke  
Shelby Township, MI 48316-3572

RE: Award of Contract, Chestnut Lake Dam Repair

Honorable Board Members:

Chestnut Lake Dam is located in Section 18 of the Township, along Waterview Drive. According to the Michigan Department of Environmental Quality, Shelby Township is the owner of this dam and, therefore, is responsible for regular maintenance and repairs as necessary. A recent dam inspection conducted by Fazal Khan and Associates indicated that some maintenance and repairs are required.

FKA prepared a bid document and seven contractors were invited to bid the repair project. Two bids were submitted and opened on October 5, 2011. The lower bid was from Shelby Underground in the amount of \$45,050.

Township Supervisor, Rick Stathakis, has requested assistance from the Macomb County Public Works Commissioner, Anthony V. Marrocco, for these repair costs. The request was for \$25,000 in emergency drain fund monies; however, it has not yet been confirmed that we will receive these monies from the County.

Therefore, I am requesting the Board's concurrence with the recommendation of Fazal Khan and Associates and myself to award this contract to Shelby Underground, 12304 24 Mile Road, Shelby Township, MI 48315, in the amount of \$45,050. Monies are available in fund No. 592.296-955.000.

Very truly yours,

CHARTER TOWNSHIP OF SHELBY



Theodore P. Schoenherr  
Director of Public Works

Attachment

**FAZAL KHAN & ASSOCIATES, INC.**

Civil Engineers & Land Surveyors

Fazlullah M. Khan, P.E., MSCE  
Donald H. King, P.S.  
Carol P. Thurber, P.E.

October 5, 2011

Theodore Schoenherr, DPW Director  
Charter Township of Shelby  
6333 23 Mile Road  
Shelby Township, MI 48316

Re: Recommendation for Award of Contract  
Shelby Township Chestnut Lake Dam Improvements  
FKA Project No. ST-09025

Dear Mr. Schoenherr:

Following an invitation to bid, a public bid opening was held for the Shelby Township Chestnut Lake Dam Improvements at the Shelby Township offices on October 5, 2011 at 10:00 a.m. Two (2) bids were received and opened.

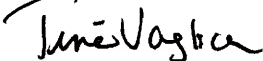
The lowest bidder was Shelby Underground, Inc., with a total bid of \$45,050. The second lowest bidder was Salvatore Excavating Co., Inc., with a total bid of \$55,960. A copy of the bid tabulation is enclosed.

Therefore, based upon previous work experience and the bid tab information provided, we recommend that the contract for the Shelby Township Chestnut Lake Dam Improvements be awarded to Shelby Underground, Inc in the amount of \$45,050.

If you have any questions, please do not hesitate to call.

Sincerely,

Fazal Khan & Associates, Inc.



Tina Vaglica, PE

Enclosure: Bid Tabulation

Cc: Shelby Township Board of Trustees  
James T. Aallersberg, Shelby Underground

M:\Shelby Township\Projects\2009\09025\Contract Admin\01 recommendation of award.doc

43279 Schoenherr Road • Sterling Heights, MI 48313  
(586) 739-8007 • Fax (586) 739-6994 • E-mail: [general@fazalkhan.com](mailto:general@fazalkhan.com)

CHARTER TOWNSHIP OF SHELBY CHESTNUT LAKE DAM IMPROVEMENTS			SHELBY UNDERGROUND 12304 24 MILE RD SHELBY TWP, MI 48315 (586) 254-4784			SALVATORE EXCAVATING CO. INC 29850 LITTLE MACK ROSEVILLE, MI 48066 (586) 293-4590			(ENGINEER'S ESTIMATE) FAZAL KHAN & ASSOCIATES, INC. 43279 SCHOENHERR (586) 739-8007	
10/5/2011 ST-09025			BIDDERS ----> 2 BIDDERS 13 ITEMS							
ITEM DESCRIPTION	QTY.	UNIT	UNIT PRICE	BIDDER'S AMOUNT	COMPUTED AMOUNT	UNIT PRICE	BIDDER'S AMOUNT	COMPUTED AMOUNT	UNIT PRICE	AMOUNT
<b>ADMINISTRATIVE / MISC.</b>										
MOBILIZATION, BONDS, INSURANCE, AND SETUP (3% MAX)	1	LS	\$1,000.00		\$1,000.00	\$1,500.00		\$1,500.00	\$1,500.00	\$1,500.00
AUDIO / VISUAL	1	LS	\$750.00		\$750.00	\$7,000.00		\$7,000.00	\$1,000.00	\$1,000.00
CREW DAYS (INPUT QUANTITY)		EA	\$480.00							
REPAIR HOLES	2	EA	\$100.00		\$200.00	\$1,500.00		\$3,000.00	\$75.00	\$150.00
REMOVE TREES	10	EA	\$800.00		\$8,000.00	\$550.00		\$5,500.00	\$800.00	\$8,000.00
TEMPORARY LAKE LEVEL CONTROLS	1	LS	\$6,000.00		\$6,000.00	\$6,000.00		\$6,000.00	\$5,500.00	\$5,500.00
TEMPORARY CHECK DAM	1	EA	\$2,000.00		\$2,000.00	\$1,750.00		\$1,750.00	\$1,500.00	\$1,500.00
EROSION DAMAGE REPAIR WITH RIP-RAP	44	SYD	\$200.00		\$8,800.00	\$190.00		\$8,360.00	\$250.00	\$11,000.00
REPAIR WEST OUTLET SPILLWAY WITH HEAVY RIP-RAP	1	LS	\$4,000.00		\$4,000.00	\$4,750.00		\$4,750.00	\$4,500.00	\$4,500.00
REPAIR VOID ADJACENT TO WEST DISCHARGE PIPE USING QUIKCRETE	1	LS	\$600.00		\$600.00	\$1,500.00		\$1,500.00	\$1,500.00	\$1,500.00
REPAIR 2ND JOINT ON WEST PIPE FROM DISCHARGE OUTLET AND REPAIR APRON	1	LS	\$1,500.00		\$1,500.00	\$5,300.00		\$5,300.00	\$2,500.00	\$2,500.00
REPAIR EAST AND WEST INTERIOR WALLS OF THE WEST OUTLET STRUCTURE	1	LS	\$2,000.00		\$2,000.00	\$4,000.00		\$4,000.00	\$2,500.00	\$2,500.00
REMOVE AND REPLACE WOOD SPLIT RAIL FENCE	1	LS	\$3,000.00		\$3,000.00	\$2,500.00		\$2,500.00	\$3,000.00	\$3,000.00
<b>SUBTOTALS ----&gt;</b>					<b>\$37,850.00</b>			<b>\$51,160.00</b>		<b>\$42,650.00</b>
<b>TOTAL WITH CREW DAYS ----&gt;</b>					<b>\$45,050.00</b>			<b>\$55,960.00</b>		<b>\$47,450.00</b>
BID SECURITY (\$3,000)			YES			YES				
ADDENDA ACKNOWLEDGED			YES			YES				
COMPLETION TIME (DAYS)			15			10		10		
REMARKS										

**INFORMATIONAL ITEMS – BOARD MEETING – 10/18/2011**

**THERE ARE NO INFORMATIONAL ITEMS  
IN THIS AGENDA PACKET.**